

June 15, 2017

Office of

**AUBURN WATER DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, June 21, 2017 at 4:00 P.M.**

**AGENDA**

1. Approve Minutes of Regular Meeting of May 17, 2017.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open session
5. Activity Report - Mike Broadbent
6. New Business
  - New 911 Communications Tower
  - Water Quality Update
  - Project Update
  - New Credit Card Payment Option
  - Modified Office Hours Proposal
7. Old Business
  - Water System Hydraulic Model
  - Draft Communications Plan
  - Maintenance Operator Vacancy
  - Lead Sampling Update
8. Executive Session regarding negotiations of potential property transaction in accordance with 1 M.R.S.A. § 405(6)(C).
9. Adjourn Regular Meeting.

Upcoming: - Water Trustee Meeting, July 19, 2017

A true record:

Attest: \_\_\_\_\_

Clerk

# Memo

To: Water & Sewerage District Trustees  
From: Sid Hazelton, P.E., Superintendent  
CC: Files  
Date: 6/15/2017  
Re: Discussion of June Agenda Items

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## Water Trustees

### Water System Hydraulic Model - Update

We reviewed the Consultants proposals, and have awarded this project to Wright-Pierce Engineers, Topsham, Me. We conducted our first informational meeting, and identified several work items. We also set goals for milestones and completion dates.

### Water Quality Update

For the most part, the lake is trending normally for both turbidity and algae; however, there is currently a bloom of a green algae along Lake Shore Drive called Mougeotia. This common algae is not a cyanotoxin, and is normally associated with healthy lakes. All algae need phosphorus to grow, and tests have indicated that the Townsend Brook watershed has higher-than-normal background levels of phosphorus. The LAWPC recently authorized hiring a consultant to conduct a field investigation of the Townsend Brook watershed to identify sources of phosphorus.

### Project Updates

On Lake Street our crews have completed water main replacement on the section between Gamage and Davis.

Longchamps and Son will begin the new water main on Cook St. later this month or next.

## Lead Sampling Update

We have now collected 57 of the 60 necessary lead samples from residents. 4 have not passed. One passing sample of the remaining three will allow us to return to compliance monitoring.

## Sewer Trustees

### Project Updates

Lake Street – Replacement of 600' of sewer main between Shepley and Fern will begin shortly. We will be downsizing the line from 24" to 15"

Cook Street- We have been installing manholes at dead-ends in preparation for lining to occur later this Summer.

Green Turtle Pump Station Elimination – We have field located the sleeves that were placed under the airport runway and taxiway years ago, and determined that they can be used to install a gravity line across the airport property and eliminate the Green Turtle Pump Station. We also investigated the elimination of the Lewiston Junction Pump Station as well, but this will not be possible.

### ADS Echos

We have deployed the new ADS Echos and have gained valuable field data that will be shared with the Trustees.

## Both Boards

### New Credit Card Payment Option

We are working with Androscoggin Bank to launch a new credit card payment option for water and sewer customers to pay their bill.

Currently the only credit card payment option we offer is through Invoice Cloud. There is a \$5.95 transaction fee as well as a \$300 limit. They can log on to a website to register for the service or pay in the office using a desk top computer that is located in the front office.

Under the new service, we will be supplied with a card swiper that the customer can use. There is a fee of 2.75% of transaction amount, with a minimum charge of \$1.95. We will print out receipts. There is no charge to the Districts for the card swiper, or the service.

We need to keep the Invoice Cloud credit card service, as many customers are set up with an auto-pay option.

This will offer another payment option to our customers, and potentially reduce the number of shut-offs.

This program is set to be available starting on July 1. We will advertise this service through several outlets.

#### New L/A 911 Communications Tower

L/A 911 is proposing to install a 180' tower and building at the Goff Hill site to replace the existing infrastructure. The current site accommodates several agencies, including our two-way radio antenna and transmitter. They will transfer our antenna to the new tower, and house our existing transmitter in the new building. This should improve our signal strength and improve our transmitter enclosure at no cost.

#### Modified Office Hours

A proposal to modify front office hours will be presented to both boards for consideration.

#### Communications Plan Update

Included in both packets is a draft of the new Communications Plan. The plan is designed to gain the support of utilities stakeholders; both internal and external.

#### Executive Session

There will be an executive session for both boards concerning a potential property transaction.

May 17, 2017

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday May 17, 2017 at 4:00pm.

Members present: Dan Bilodeau, Robert Cavanagh, Tizz Crowley (Treasurer) K. C. Geiger (President), Mary Sylvester and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent, and Greg Leighton, (Maine Water Company), Finance Manager.

Absent: Preston Chapman

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was voted: **To accept the minutes of the Regular Meeting of April 19, 2017 as amended.** Dan Bilodeau abstained from the vote.

**FINANCIAL REPORT UPDATE** - Revenues are down about 3%. Payroll is favorable and projects have begun. Overtime is budgeted based on the average of previous years. Greg Leighton reported that accounts are tracking normally through the month of April. The balance sheet shows that the District has \$1 million cash on hand. The inventory is included in other current assets. The District has received a Draft of the 2016 Audit. Superintendent Sid Hazelton will forward the Final Audit to the Trustees and post it on our website when it is available.

#### **RATIFY PAYMENT OF BILLS**

On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted: **To ratify the payment of bills in the amount of \$227,588.04 as shown on the printout dated April 13, 2017 – May 11, 2017.**

The purchase of materials was questioned. The District had gone to bid for materials and had contracted with Ferguson for some of the materials with guaranteed pricing for one year. The crew was not comfortable using some of the parts from Ferguson and the parts needed are not always available. The parts the District purchases from EJP no longer have the VAS consignment pricing and are very competitive and are always available. The District may want to consider going out to bid again for the inventory.

**OPEN SESSION** – Leroy Walker , Councilor, was in attendance.

**ACTIVITY REPORT** – The April activity report was presented by Mike Broadbent. The crews have installed manholes on Cook St. and have now moved on to Lake St. cutting gate valves and prepping for temporary services. Trustee Mary Sylvester wanted to know how much vacant land was available for development and the availability of water and sewer service. There are several maps on the website showing the availability of infrastructure for economic and community development. The District needs to promote this availability.

#### **NEW BUSINESS**

**2016 ANNUAL GULL MANAGEMENT REPORT** – Bacteria counts in the Lake are at a historical low and evidence that the management efforts are working. The Trustees expressed their concern over the cost of managing the gulls. It is a costly service but the District feels the need to continue to avoid the risk of a bacteria hit. A study and research is needed before any changes are made. It was suggested that Ben Nugent offer a community informational meeting possibly at the Library.

**WATER SYSTEM HYDRAULIC MODEL** – The District received a \$15,000 Capacity Development Matching Grant from the Maine Drinking Water Program to develop a hydraulic model of the District's water distribution system. The model is necessary to develop a unidirectional hydrant flushing program which was recommended in the corrosion control study. This would also be useful in determining system capacity and how changes in water demand affect the flow in other areas. An RFP is due May 19<sup>th</sup>.

Trustee Andrew Titus voiced his concern that we were adding this expense which is not a line item in this year's budget. Superintendent Hazelton said the Grant is available now and may not be next year.

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was voted: **To move forward with the development of the Water System Hydraulic Model utilizing the committed \$15,000 Capacity Development Matching Grant at a cost to the District not to exceed \$15,000.** Andrew Titus opposed.

If any of the Trustees have an interest in reviewing the RFPs, they should make it known to Superintendent Hazelton. Mike Broadbent was congratulated for his efforts in obtaining the Grant. Superintendent Hazelton was given Trustee approval to choose the qualified consultant.

**WATER QUALITY UPDATE-** Jim Pellerin from Inland Fisheries and Wildlife is conducting a fish netting program to remove yellow perch who have populated the lake at the expense of the smelt population. The increase in perch is not good news for Salmon and Togue.

**AWARD PAVING BID** – Spencer Group Paving was the only bidder. It may be worthwhile to bid on our own in the future and hopefully get more bidders.

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To award the Utility Trench Restoration bid to Spencer Group Paving.**

**AWARD CHEMICALS BID** – There were six bidders. Christopher Curtis recommended that the award for Water Treatment Chemicals be made on an item by item basis to the low bidder meeting specifications as follows:

Hydrofluosilicic Acid	BORDEN & REMINGTON FALL RIVER, MA	\$2.0142/gallon
Sodium Hydroxide	BORDEN & REMINGTON FALL RIVER, MA	\$0.8891/gallon
Ammonium Sulfate	GAC CHEMICAL SEARSPORT, ME	\$2.7450/gallon
Sodium Hypochlorite	HARCROS CHEMICAL WESTBROOK, ME	\$0.6948/gallon

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To award the bid for chemicals as recommended by Chris Curtis.**

Trustee Andrew Titus requested that he be sent a copy of the bid tabulation.

**HOMELAND SECURITY GRANT** - Chris Curtis received two Safety and Security Solution Proposals: AdvanceTechnology and Securadyne Systems.

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: **To award the Homeland Security bid to Securadyne Systems as recommended by Chris Curtis to be funded fully with Grant money.**

**PUBLIC EDUCATION** – A & L Laboratories would like to hold an evening public event sometime in June to discuss lead and arsenic in the public’s drinking water and wells. This would be another informational piece for the facebook page

**SEASONAL EQUIPMENT RENTAL** - The District has rented an excavator for the construction season from Chadwick-Baross which is charged to the Capital Projects.

**TOUCH-A-TRUCK** - May 6 – Despite the rain there was a good attendance. The District displayed its large white dump truck which had the longest line of children. The District had a vinyl banner made to let people know who we were.

**TAYLOR POND YEAR ROUND WATER** – Joan Macri of 42 Waterview Drive has inquired about the possibility of installing year round water for the 70 seasonal customers on Taylor Pond. There is little economic incentive for the District to consider year round water. Superintendent Hazelton also said that customers could not be forced to help pay for the cost of the project. She approached the City to see if they would fund the project saying that the customers would upgrade their homes resulting in increased tax revenue. This is a really complicated project. Superintendent Hazelton told Peter Crichton that the District is not interested in putting money towards an engineering study. The District could, however, help with the study and research.

Leroy Walker said that if you did this for Taylor Pond, you would receive requests from other areas of the City, such as Park Avenue.

Trustee Andrew Titus felt that there was not enough work done on this as it has only been discussed a month ago. Are the seasonal customers paying reasonable rates as compared to the District’s other rate payers? The Trustees were completely opposed to funding a study or pursuing the installation of year-round water for the seasonal customers at Taylor Pond.

**OLD BUSINESS** –

**PROJECT UPDATES** – The Lake Street project has begun. Longchamps & Sons won the bid for City road reconstruction on Cook and Eighth Sts. and are looking to start June 1<sup>st</sup>. Our crew will be tied up on Lake St. Longchamps & Sons submitted a proposal to replace the main on Cook & Eighth streets at a cost of \$79.00/ft.

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was unanimously voted: **To follow staff recommendation and accept the proposal from Longchamps & Sons to complete the main replacement at Cook and Eighth Streets.**

**LEAD SAMPLING UPDATE** – The District has collected 52 of the required 60 samples due to be done by the end of June, three of which have not passed. We can only have two more failures in the remaining samples which will allow the District to return to compliance monitoring.

**WORK ORDER SYSTEM** – Tabled

**SALARY SURVEY** -The survey had been tabled pending review of the survey conducted four years ago. It was suggested that the survey be added to next year’s budget.

May 17, 2017

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**EXECUTIVE SESSION REGARDING NEGOTIATIONS OF POTENTIAL PROPERTY TRANSACTION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (C).**- Superintendent Hazelton did not have any new information to report on this matter.

**OTHER**

On motion of Tizz Crowley, seconded by Robert Cavanagh, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) ( E ) to discuss Litigation Issues.**

On motion of Tizz Crowley, seconded by Mary Sylvester, it was unanimously voted: To come out of Executive Session.

Trustee K C Geiger wanted to discuss the negotiations of the potential property transaction.

On motion of Dan Bilodeau, second by Robert Cavanagh, it was unanimously voted: **To move into Executive Session in accordance with 1 M.R.S.A. § 405 (6) ( C ) to discuss negotiations of potential property transaction.**

On motion of Tizz Crowley, seconded by Dan Bilodeau, it was unanimously voted: **To come out of Executive Session.**

The meeting adjourned.

Respectfully submitted,



Diane Drinkwater



**AUBURN WATER DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
FIVE MONTHS ENDED MAY 31, 2017**

	May	2017	Y-T-D MAY 2017		
	YTD - 2016	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Water Sales	\$954,143	\$2,515,574	\$926,255	\$1,048,156	(\$121,901)
Rent income	29,411	66,216	27,592	27,590	2
Interest Income	3,301	8,044	3,206	3,352	(145)
Mdse. & Jobbing - NET	6,472	31,386	6,338	13,078	(6,739)
Hydrant Rental	254,789	647,618	262,817	269,841	(7,024)
Private Fire Prot.	127,341	341,678	138,604	142,366	(3,762)
Misc. Op. Revenue	43,948	101,383	31,969	42,243	(10,274)
<b>TOTAL REVENUES</b>	<b>1,419,405</b>	<b>3,711,899</b>	<b>1,396,782</b>	<b>1,546,625</b>	<b>(149,843)</b>
			<b>37.63%</b>	<b>41.67%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	313,969	735,753	311,794	306,564	5,230
Treatment:					
UV Treatment Plant	109,619	284,620	128,452	118,592	9,860
Chloramine Facility	3,348	4,383	2,523	1,826	697
Laboratory	13,156	61,028	15,858	25,428	(9,570)
Trans & Dist Maint:					
Maint of Mains	10,454	54,447	19,890	22,686	(2,796)
Dist System	50,611	98,584	40,342	41,077	(735)
Other	6,229	21,662	9,245	9,026	219
Administration:					
Employee Benefits	160,032	368,063	150,093	153,360	(3,267)
Legal & Accounting	20,623	37,084	11,672	15,452	(3,780)
Customer Billing	9,309	20,600	9,555	8,583	971
Insurances	39,940	65,085	35,037	27,119	7,918
Other	24,142	57,587	21,352	23,995	(2,642)
Vehicles	32,256	70,012	41,766	29,172	12,594
Gull Management	36,475	86,489	36,050	36,037	13
Lake Auburn Watershed	62,742	107,000	48,421	44,583	3,838
<b>SUB-TOTAL</b>	<b>892,905</b>	<b>2,072,397</b>	<b>882,049</b>	<b>863,499</b>	<b>18,551</b>
			<b>42.56%</b>	<b>41.67%</b>	< Standard
Interest	73,461	166,577	68,566	69,407	(841)
<b>TOTAL EXPENSES</b>	<b>966,366</b>	<b>2,238,974</b>	<b>950,615</b>	<b>932,906</b>	<b>17,709</b>
Bonds - Principal Payments	112,081	786,805	112,382	327,835	(215,453)
<b>SURPLUS FROM OPERATIONS</b>	<b>340,958</b>	<b>686,120</b>	<b>333,785</b>	<b>285,883</b>	<b>47,901</b>

**AUBURN WATER DISTRICT  
BALANCE SHEET  
PERIOD ENDING - MAY 31, 2017**

	<b>5/31/2017</b>	<b>12/31/2016</b>	<b>5/31/2017</b>	<b>12/31/2016</b>
<b>Property, Plant and Equipment:</b>				
Plant in Service	35,700,588.54	35,655,020.03	11,821,385.37	11,199,015.19
Less: Accumulated Depreciation	<u>(10,696,651.19)</u>	<u>(10,447,124.08)</u>	<u>243,043.66</u>	<u>622,370.18</u>
Construction Work in Progress	<u>110,032.91</u>	<u>25,207,895.95</u>	<u>12,064,429.03</u>	<u>11,821,385.37</u>
<b>Net Utility Plant</b>	<b>25,113,970.26</b>	<b>25,210,609.71</b>	<b>7,998,100.71</b>	<b>8,110,482.09</b>
<b>Current Assets:</b>				
Cash & Working Funds	1,171,689.11	801,489.89		
Temporary Cash Investments	26,506.38	95,366.99	156,868.15	81,949.20
Accounts Receivable - Net	337,652.58	365,503.52	10,080.83	9,825.83
Prepayments	17,627.85	10,924.35	19,067.33	31,388.09
Inventory	119,338.00	109,123.81	79,218.13	75,807.74
<b>Total Current Assets</b>	<b>1,672,813.92</b>	<b>1,382,408.56</b>	<b>265,234.44</b>	<b>198,970.86</b>
<b>Deferred Debits:</b>			0.00	0.00
Unamortized Debt Issuance	64,130.62	67,583.17		
Other Deferred Debits	73,917.57	77,982.57	41,345.17	52,022.67
<b>Total Deferred Debits</b>	<b>138,048.19</b>	<b>145,565.74</b>	<b>6,555,723.02</b>	<b>6,555,723.02</b>
<b>Total Assets</b>	<b>26,924,832.37</b>	<b>26,738,584.01</b>	<b>26,924,832.37</b>	<b>26,738,584.01</b>
<b>Capitalization:</b>				
Retained Earnings				
Current Year Earnings				
<b>Bonds</b>				
<b>Total Capitalization</b>			<b>20,062,529.74</b>	<b>19,931,867.46</b>
<b>Current Liabilities:</b>				
Accounts Payable				
Customer Deposits				
Accrued Interest				
Miscellaneous Liabilities				
<b>Total Current Liabilities</b>			<b>265,234.44</b>	<b>198,970.86</b>
<b>Other Deferred Credits</b>			0.00	0.00
<b>Operating Reserves</b>			41,345.17	52,022.67
<b>Contributions in Aid</b>			6,555,723.02	6,555,723.02
<b>Total Equity Capital and Liabilities</b>			<b>26,924,832.37</b>	<b>26,738,584.01</b>

<b>Auburn Water District</b> <b>Accounts Payable Check Register</b> <b>May 12 , 2017 thru June 12, 2017</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11277	5/12/2017	5	Alere eScreen	4/30/2017	drug test Outside Services - T&D - Ops	62.00
						<b><u>62.00</u></b>
11278	5/12/2017	5	City of Auburn	12/17/2014	fire alarm 2014#1191 UV Treatment Plant - O&M	200.00
11278	5/12/2017	5	City of Auburn	12/17/2014	A/R - Lewiston	200.00
11278	5/12/2017	5	City of Auburn	4/3/2017	fire alarm-2017#1191 UV Treatment Plant - O&M	200.00
11278	5/12/2017	5	City of Auburn	4/3/2017	A/R - Lewiston	200.00
11278	5/12/2017	5	City of Auburn	4/7/2017	GIS 2016-2017 Misc Expense-T&D Ops	1,750.00
11278	5/12/2017	5	City of Auburn	4/7/2017	A/R - Auburn Sewer	1,750.00
						<b><u>4,300.00</u></b>
11279	5/12/2017	5	City of Auburn	12/18/2014	street permits 2014 Supplies - Mains	1,740.00
11279	5/12/2017	5	City of Auburn	12/18/2014	A/R - Auburn Sewer	500.00
11279	5/12/2017	5	City of Auburn	12/18/2014	Supplies - Hydrants	20.00
						<b><u>2,260.00</u></b>
11280	5/12/2017	5	W.E. Campbell Plumbing	4/25/2017	repairs@ bleeders Misc Expense-T&D Ops	98.00
						<b><u>98.00</u></b>
11281	5/12/2017	5	Coastal T-Shirts	4/14/2017	lettering on shirts Employee Benefits	135.00
11281	5/12/2017	5	Coastal T-Shirts	4/14/2017	A/R - Auburn Sewer	54.00
11281	5/12/2017	5	Coastal T-Shirts	5/5/2017	Mike clothing allow Employee Benefits	120.00
						<b><u>309.00</u></b>

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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11282	5/12/2017	4	Constellation NewEnergy, Inc.	4/26/2017	UV power Accrued Power	9,063.96
						<b><u>9,063.96</u></b>
11283	5/12/2017	5	Critical Alert	5/1/2017	new pager & ship Misc Expense-Mains	28.00
11283	5/12/2017	5	Critical Alert	5/1/2017	A/R - Auburn Sewer	28.00
						<b><u>56.00</u></b>
11284	5/12/2017	5	Curry Printing #4317	5/3/2017	water disconnect tags Supplies - A&G - Office	107.32
						<b><u>107.32</u></b>
11285	5/12/2017	5	East Coast Sign & Design	5/8/2017	#43 magnetic decals Transportation Expense	85.00
						<b><u>85.00</u></b>
11286	5/12/2017	5	FedEx	5/1/2017	MJ ship Outside Services - Lab Tests	26.06
11286	5/12/2017	5	FedEx	5/1/2017	A/R - Lewiston	26.07
11286	5/12/2017	5	FedEx	5/1/2017	Tanya ship Misc Expense-A&G Office	22.20
						<b><u>74.33</u></b>
11287	5/12/2017	5	Frechette's	5/5/2017	2 chain saws Supplies - T&D - Mnt	450.00
11287	5/12/2017	5	Frechette's	5/5/2017	A/R - Auburn Sewer	450.00
						<b><u>900.00</u></b>
11288	5/12/2017	5	Gilman Electrical Dist.	5/2/2017	wire, connectors Supplies - T&D - Ops	39.30
11288	5/12/2017	5	Gilman Electrical Dist.	5/2/2017	A/R - Auburn Sewer	39.30
11288	5/12/2017	5	Gilman Electrical Dist.	5/5/2017	nipple, fuse Supplies - T&D - Ops	100.94

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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11288	5/12/2017	5	Gilman Electrical Dist.	5/5/2017		100.95
					A/R - Auburn Sewer	
11288	5/12/2017	5	Gilman Electrical Dist.	5/5/2017		134.87
					box,cover,recepticle Supplies - T&D - Ops	
11288	5/12/2017	5	Gilman Electrical Dist.	5/5/2017		134.88
					A/R - Auburn Sewer	
11288	5/12/2017	5	Gilman Electrical Dist.	5/9/2017		31.56
					recepticle, wire Supplies - T&D - Ops	
11288	5/12/2017	5	Gilman Electrical Dist.	5/9/2017		31.56
					A/R - Auburn Sewer	
						<b><u>613.36</u></b>
11289	5/12/2017	5	Granite State Analytical Srves	5/1/2017		764.00
					water test Outside Services - Lab Tests	
						<b><u>764.00</u></b>
11290	5/12/2017	5	Great American Financial Srvs	4/27/2017		107.61
					copier lease-May Equipment Rentals	
11290	5/12/2017	5	Great American Financial Srvs	4/27/2017		107.61
					A/R - Auburn Sewer	
						<b><u>215.22</u></b>
11291	5/12/2017	4	Hach Company	4/27/2017		56.41
					lab supplies Supplies - Treatment - Ops	
11291	5/12/2017	4	Hach Company	4/27/2017		56.42
					A/R - Lewiston	
						<b><u>112.83</u></b>
11292	5/12/2017	4	City of Lewiston	4/13/2017		1,736.04
					Rodrigue-Jan Labor - Stores	
11292	5/12/2017	4	City of Lewiston	4/13/2017		35.53
					UV Treatment Plant - O&M	
11292	5/12/2017	4	City of Lewiston	4/13/2017		297.01
					Employee Benefits	
11292	5/12/2017	4	City of Lewiston	4/13/2017		103.30
					Insurance - Workers Comp	

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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11292	5/12/2017	4	City of Lewiston	4/13/2017		1,965.84
					A/R - Auburn Sewer	
11292	5/12/2017	4	City of Lewiston	4/13/2017	Rodrigue-Feb Labor - Stores	1,565.53
11292	5/12/2017	4	City of Lewiston	4/13/2017		56.85
					UV Treatment Plant - O&M	
11292	5/12/2017	4	City of Lewiston	4/13/2017		255.96
					Employee Benefits	
11292	5/12/2017	4	City of Lewiston	4/13/2017		94.34
					Insurance - Workers Comp	
11292	5/12/2017	4	City of Lewiston	4/13/2017		1,915.84
					A/R - Auburn Sewer	
11292	5/12/2017	4	City of Lewiston	4/13/2017	Rodrigue-March Labor - Stores	2,095.99
11292	5/12/2017	4	City of Lewiston	4/13/2017		142.08
					UV Treatment Plant - O&M	
11292	5/12/2017	4	City of Lewiston	4/13/2017		219.02
					Employee Benefits	
11292	5/12/2017	4	City of Lewiston	4/13/2017		131.29
					Insurance - Workers Comp	
11292	5/12/2017	4	City of Lewiston	4/13/2017		2,294.73
					A/R - Auburn Sewer	
11292	5/12/2017	4	City of Lewiston	4/13/2017	USDA Misc Accrued Other	22,013.08
11292	5/12/2017	4	City of Lewiston	4/13/2017	copier, tools UV Treatment Plant - O&M	494.96
						<b><u>35,417.39</u></b>
11294	5/12/2017	4	Idexx Distribution, Inc.	4/24/2017	lab supplies Supplies - Treatment - Ops	830.22
11294	5/12/2017	4	Idexx Distribution, Inc.	4/24/2017		830.22
					A/R - Lewiston	

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						<b><u>1,660.44</u></b>
11295	5/12/2017	4	W. B. Mason Co., Inc.	4/24/2017		14.12
					clips,notebooks Supplies - A&G - Office	
11295	5/12/2017	4	W. B. Mason Co., Inc.	4/24/2017		14.13
					A/R - Auburn Sewer	
11295	5/12/2017	4	W. B. Mason Co., Inc.	4/24/2017		19.99
					trash bags Supplies - T&D - Ops	
11295	5/12/2017	4	W. B. Mason Co., Inc.	4/24/2017		19.99
					A/R - Auburn Sewer	
						<b><u>68.23</u></b>
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		21.38
					wiper blades TRUCK #26 (2006 CHEVY SRV)	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		27.99
					car wash Supplies - T&D - Ops	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		27.99
					car wash A/R - Auburn Sewer	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		33.98
					refrigerant TRUCK #31 (2010 Ford Transit)	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		10.69
					connector TRUCK #32 (2011 FORD F350)	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		11.28
					connector-compressor A/R - Auburn Sewer	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		5.69
					lamp TRUCK #34 (2004 DUMP TRUC	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		19.49
					oil TRUCK #23 (2004 GMC DUMP	
11296	5/12/2017	5	Napa Auto Parts	4/30/2017		14.97
					lamp TRUCK #38 (2015 FORD F250)	
						<b><u>173.46</u></b>
11297	5/12/2017	5	Northland Industrial Truck	4/27/2017		1,711.58
					master cylinder 409JCB Loader	
						<b><u>1,711.58</u></b>

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11298	5/12/2017	5	Petro's	5/9/2017	hold down ties,glue,screwdrive TRUCK #26 (2006 CHEVY SRV	29.14
						<b><u>29.14</u></b>
11299	5/12/2017	5	Pine Tree Waste	4/30/2017	bulky waste Outside Services - T&D - Ops	69.28
11299	5/12/2017	5	Pine Tree Waste	4/30/2017		69.28
					A/R - Auburn Sewer	
11299	5/12/2017	5	Pine Tree Waste	4/30/2017	UV bulky UV Treatment Plant - O&M	37.91
11299	5/12/2017	5	Pine Tree Waste	4/30/2017		37.91
					A/R - Lewiston	
						<b><u>214.38</u></b>
11300	5/12/2017	4	Praxair, Inc	4/26/2017	carbon dioxide Chemical Expense	4,886.70
						<b><u>4,886.70</u></b>
11301	5/12/2017	4	E.J. Prescott, Inc.	4/25/2017	lid assembly Inventory	194.89
11301	5/12/2017	4	E.J. Prescott, Inc.	4/24/2017	grip,rings, cplgs Inventory	2,531.34
						<b><u>2,726.23</u></b>
11302	5/12/2017	5	Spiller's	5/1/2017	blue paint Supplies - T&D - Mnt	42.24
11302	5/12/2017	5	Spiller's	5/1/2017	green paint A/R - Auburn Sewer	42.24
11302	5/12/2017	5	Spiller's	5/1/2017	glasses Employee Benefits	7.80
11302	5/12/2017	5	Spiller's	5/1/2017	glasses A/R - Auburn Sewer	7.80
11302	5/12/2017	5	Spiller's	5/1/2017	tape Supplies - T&D - Ops	42.87
11302	5/12/2017	5	Spiller's	5/1/2017	tape A/R - Auburn Sewer	42.87
						<b><u>185.82</u></b>



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11303	5/12/2017	5	TigerDirect	11/10/2015		301.67
					Fortin laptop Supplies - Source of Supply -	
11303	5/12/2017	5	TigerDirect	11/10/2015		301.68
					A/R - Lewiston	
						<b><u>603.35</u></b>
11304	5/12/2017	4	UNITIL ME	4/25/2017		305.02
					Court St natl gas Supplies - T&D - Ops	
11304	5/12/2017	4	UNITIL ME	4/25/2017		305.02
					A/R - Auburn Sewer	
						<b><u>610.04</u></b>
11305	5/12/2017	4	Univar, USA Inc	4/21/2017		2,837.25
					Hypo Chemical Expense	
						<b><u>2,837.25</u></b>
11306	5/12/2017	5	UPS	4/29/2017		14.41
					Lewiston ship A/R - Lewiston	
						<b><u>14.41</u></b>
11307	5/12/2017	5	St. Mary's Health System	5/1/2017		223.50
					drug test Outside Services - T&D - Ops	
11307	5/12/2017	5	St. Mary's Health System	5/1/2017		223.50
					A/R - Auburn Sewer	
						<b><u>447.00</u></b>
11308	5/19/2017	5	Al's Auto & Truck Garage	5/5/2017		414.64
					inspect,rocker panel, brake li TRUCK #31 (2010 Ford Transit)	
11308	5/19/2017	5	Al's Auto & Truck Garage	5/8/2017		2,091.28
					inspect, brakes, air valve TRUCK #23 (2004 GMC DUMP)	
11308	5/19/2017	5	Al's Auto & Truck Garage	5/11/2017		12.50
					inspection TRUCK #39 (2015 FORD F250)	
						<b><u>2,518.42</u></b>
11309	5/19/2017	5	Androscoggin Registry Of	5/17/2017		22.00
					place lien Misc Expense-Collections	
						<b><u>22.00</u></b>
11310	5/19/2017	5	Analytical Services, Inc.	5/15/2017		197.00
					water test Outside Services - Lab Tests	

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11310	5/19/2017	5	Analytical Services, Inc.	5/15/2017		197.00
					A/R - Lewiston	
						<b><u>394.00</u></b>
11311	5/19/2017	6	Anthem Blue Cross& Blue Shie	5/1/2017		18,404.32
					June health ins Employee Benefits	
11311	5/19/2017	6	Anthem Blue Cross& Blue Shie	5/1/2017		3,247.82
					ACCRUED HEALTH INSURANC	
11311	5/19/2017	6	Anthem Blue Cross& Blue Shie	5/1/2017		13,636.36
					A/R - Auburn Sewer	
						<b><u>35,288.50</u></b>
11312	5/19/2017	5	City of Auburn	5/4/2017		666.25
					traffic detail-water leaks Supplies - Mains	
						<b><u>666.25</u></b>
11313	5/19/2017	5	Bob the Screenprinter	5/10/2017		886.20
					Project Wet Project WET	
						<b><u>886.20</u></b>
11314	5/19/2017	5	Cintas Corp.	5/12/2017		47.20
					1st aid supplies Misc Expense-T&D Ops	
11314	5/19/2017	5	Cintas Corp.	5/12/2017		47.21
					A/R - Auburn Sewer	
						<b><u>94.41</u></b>
11315	5/19/2017	5	Dead River Company	5/9/2017		252.57
					tank #5 propane Propane Exp - UV	
11315	5/19/2017	5	Dead River Company	5/9/2017		252.57
					A/R - Lewiston	
						<b><u>505.14</u></b>
11316	5/19/2017	5	Eastern Fire Services, Inc.	4/30/2017		57.50
					calibrate gas detector UV Treatment Plant - O&M	
11316	5/19/2017	5	Eastern Fire Services, Inc.	4/30/2017		57.50
					A/R - Lewiston	
						<b><u>115.00</u></b>
11317	5/19/2017	5	FirstLight	5/7/2017		118.63
					May phones Telephone-A&G Office	

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11317	5/19/2017	5	FirstLight	5/7/2017		62.50
					UV Treatment Plant - O&M	
11317	5/19/2017	5	FirstLight	5/7/2017		62.50
					Chloramine Facility - O&M	
11317	5/19/2017	5	FirstLight	5/7/2017		137.64
					A/R - Lewiston	
11317	5/19/2017	5	FirstLight	5/7/2017		12.64
					Telephone - Treatment	
11317	5/19/2017	5	FirstLight	5/7/2017		118.64
					A/R - Auburn Sewer	
						<b><u>512.55</u></b>
11318	5/19/2017	5	Gilman Electrical Dist.	5/11/2017		750.00
					tracer wire	
					Lake Street-Main Replace-2017	
						<b><u>750.00</u></b>
11319	5/19/2017	6	Group Dynamic Inc	5/11/2017		72.00
					June emp ins deduct	
					Employee Benefits	
						<b><u>72.00</u></b>
11320	5/19/2017	4	Hach Company	5/1/2017		235.43
					lab supplies	
					Supplies - Treatment - Ops	
11320	5/19/2017	4	Hach Company	5/1/2017		235.44
					A/R - Lewiston	
11320	5/19/2017	5	Hach Company	5/5/2017		590.20
					buffers, chemkeys	
					UV Treatment Plant - O&M	
11320	5/19/2017	5	Hach Company	5/5/2017		590.20
					A/R - Lewiston	
						<b><u>1,651.27</u></b>
11321	5/19/2017	5	Kennebec Equip. Rental	5/9/2017		135.00
					concrete blades	
					TRUCK #41 (2016 CHVY SILVR	
						<b><u>135.00</u></b>
11322	5/19/2017	5	K. L. Jack & Co., Inc.	5/11/2017		25.33
					flange adapter kit	
					Supplies - T&D - Ops	
11322	5/19/2017	5	K. L. Jack & Co., Inc.	5/11/2017		25.33
					A/R - Auburn Sewer	

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11322	5/19/2017	5	K. L. Jack & Co., Inc.	5/11/2017	hard hat Supplies - Safety Items	9.26
						<b><u>59.92</u></b>
11323	5/19/2017	4	Bisson Enterprises, Inc. DBA	4/30/2017	Apr Court St cleaning Outside Services - T&D - Mnt	282.50
11323	5/19/2017	4	Bisson Enterprises, Inc. DBA	4/30/2017	A/R - Auburn Sewer	282.50
11323	5/19/2017	4	Bisson Enterprises, Inc. DBA	4/30/2017	Apr UV cleaning UV Treatment Plant - O&M	206.00
11323	5/19/2017	4	Bisson Enterprises, Inc. DBA	4/30/2017	A/R - Lewiston	206.00
						<b><u>977.00</u></b>
11324	5/19/2017	6	Maine Municipal Emp.Hlth.	5/10/2017	June ins Employee Benefits	16.50
11324	5/19/2017	6	Maine Municipal Emp.Hlth.	5/10/2017	ACCRUED LIFE INS W/H	16.50
11324	5/19/2017	6	Maine Municipal Emp.Hlth.	5/10/2017	ACCRUED IPP W/H	662.63
11324	5/19/2017	6	Maine Municipal Emp.Hlth.	5/10/2017	ACCRUED DENTAL	868.54
						<b><u>1,564.17</u></b>
11325	5/19/2017	4	Maine Water Company	4/30/2017	Leighton-April Accounting & Audit	2,035.00
11325	5/19/2017	4	Maine Water Company	4/30/2017	A/R - Auburn Sewer	2,035.00
						<b><u>4,070.00</u></b>
11326	5/19/2017	5	Monson Companies	3/28/2017	Hydrofluosilicic acid Chemical Expense	8,814.75
11327	5/19/2017	5	Poland Spring Resort	5/12/2017	Project Wet Project WET	1,258.09
						<b><u>1,258.09</u></b>

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11328	5/19/2017	5	E.J. Prescott, Inc.	4/27/2017		4,652.27
					various parts Inventory	
						<u>4,652.27</u>
11329	5/19/2017	5	Simply Put, LLC	5/15/2017		324.34
					district training Misc Expense-A&G Office	
11329	5/19/2017	5	Simply Put, LLC	5/15/2017		324.35
					A/R - Auburn Sewer	
						<u>648.69</u>
11330	5/19/2017	5	C.H. Stevenson, Inc.	5/4/2017		1,180.53
					cold patch Supplies - T&D - Mnt	
11330	5/19/2017	5	C.H. Stevenson, Inc.	5/4/2017		1,180.53
					A/R - Auburn Sewer	
						<u>2,361.06</u>
11331	5/19/2017	5	Thayer Corporation	5/1/2017		396.52
					service agreement Outside Services - T&D - Mnt	
11331	5/19/2017	5	Thayer Corporation	5/1/2017		396.53
					A/R - Auburn Sewer	
						<u>793.05</u>
11332	5/19/2017	5	Traction - Genuine Parts Co.	5/12/2017		36.60
					signal light TRUCK #38 (2015 FORD F250)	
						<u>36.60</u>
11333	5/19/2017	5	USA Blue Book	4/28/2017		311.83
					#43 tools Transportation Expense	
						<u>311.83</u>
11334	5/19/2017	5	F. W. Webb Co.	5/2/2017		28.76
					Lewiston A/R - Lewiston	
						<u>28.76</u>
11335	5/19/2017	5	YSI Incorporated	5/4/2017		78.30
					calibration solution Supplies - Treatment - Ops	
11335	5/19/2017	5	YSI Incorporated	5/4/2017		78.31
					A/R - Lewiston	
						<u>156.61</u>
11336	5/26/2017	5	Androscoggin Registry Of	5/25/2017		44.00
					place/release liens Misc Expense-Collections	

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						<b><u>44.00</u></b>
11337	5/26/2017	5	Constellation NewEnergy, Inc.	5/6/2017	Court St power Accrued Power	488.98
						<b><u>488.98</u></b>
11338	5/26/2017	5	Curry Printing #4317	5/15/2017	receipt books Supplies - A&G - Office	128.76
11338	5/26/2017	5	Curry Printing #4317	5/15/2017		128.76
					A/R - Auburn Sewer	
11338	5/26/2017	5	Curry Printing #4317	5/15/2017	water A/P vouchers Supplies - A&G - Office	117.52
						<b><u>375.04</u></b>
11339	5/26/2017	5	Dead River Company	5/12/2017	UV tank #4 Propane Exp - UV	27.32
11339	5/26/2017	5	Dead River Company	5/12/2017		27.32
					A/R - Lewiston	
						<b><u>54.64</u></b>
11340	5/26/2017	5	G.A. Downing Co., Inc.	5/12/2017	trout release Waterhouse Brook Project WET	180.00
						<b><u>180.00</u></b>
11341	5/26/2017	5	Dube Gravel Company, Inc.	5/15/2017	gravel, rock, stone dust	1,310.00
					Supplies - T&D - Mnt	
11341	5/26/2017	5	Dube Gravel Company, Inc.	5/15/2017	gravel, rock, stone dust	1,310.00
					A/R - Auburn Sewer	
11341	5/26/2017	5	Dube Gravel Company, Inc.	5/15/2017	gravel, rock, stone dust	1,736.00
					A/R - Auburn Sewer	
11341	5/26/2017	5	Dube Gravel Company, Inc.	5/15/2017	gravel, rock, stone dust	1,648.00
					Lake Street-Main Replace-2017	
11341	5/26/2017	5	Dube Gravel Company, Inc.	5/15/2017	gravel, rock, stone dust	102.00
					Lake Street-Main Replace-2017	
						<b><u>6,106.00</u></b>
11342	5/26/2017	5	Ferguson Waterworks #590	5/9/2017	flappers, bushings Supplies - T&D - Ops	21.81

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11342	5/26/2017	5	Ferguson Waterworks #590	5/9/2017		21.80
					TRUCK #31 (2010 Ford Transit)	
						<u>43.61</u>
11343	5/26/2017	5	General Alum New England Co	5/4/2017		3,048.27
					Caustic soda Chemical Expense	
						<u>3,048.27</u>
11344	5/26/2017	5	Green Pest Defense	5/16/2017		150.00
					remove ants-Court St Misc Expense-T&D Ops	
11344	5/26/2017	5	Green Pest Defense	5/16/2017		150.00
					A/R - Auburn Sewer	
						<u>300.00</u>
11345	5/26/2017	5	Hach Company	5/11/2017		124.38
					chemkeys UV Treatment Plant - O&M	
11345	5/26/2017	5	Hach Company	5/11/2017		124.38
					A/R - Lewiston	
						<u>248.76</u>
11346	5/26/2017	5	Mid Maine Waste	5/25/2017		15.00
					bulky waste permit TRUCK #34 (2004 DUMP TRUC	
						<u>15.00</u>
11347	5/26/2017	5	Newark element 14	5/15/2017		49.16
					resistor TRUCK #38 (2015 FORD F250)	
						<u>49.16</u>
11348	5/26/2017	5	Northeast Fluid Control, Inc.	5/3/2017		1,550.00
					chemical tank Supplies - Source of Supply -	
11348	5/26/2017	5	Northeast Fluid Control, Inc.	5/3/2017		1,550.00
					A/R - Lewiston	
						<u>3,100.00</u>
11349	5/26/2017	5	E.J. Prescott, Inc.	5/4/2017		181.90
					cplgs, meter Inventory	
11349	5/26/2017	5	E.J. Prescott, Inc.	5/4/2017		1,671.90
					curbs, cplgs Inventory	
						<u>1,853.80</u>
11350	5/26/2017	5	EIC., Inc. (prompto)	5/22/2017		23.25
					oil change TRUCK #29 (2008 CHVY COLO	

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11350	5/26/2017	5	EIC., Inc. (prompto)	5/22/2017	oil change TRUCK #38 (2015 FORD F250)	32.39
						<u>55.64</u>
11351	5/26/2017	5	The Sign Store & Flag Center	5/23/2017	flagpole repairs Misc Expense-T&D Ops	63.00
11351	5/26/2017	5	The Sign Store & Flag Center	5/23/2017		63.00
					A/R - Auburn Sewer	
						<u>126.00</u>
11352	5/26/2017	5	Skelton, Taintor & Abbott	5/15/2017	legal srvc Legal Expenses	78.50
						<u>78.50</u>
11353	5/26/2017	5	Spencer Group	5/19/2017	Garage/Lake Lake Street-Main Replace-2017	493.05
11353	5/26/2017	5	Spencer Group	5/19/2017	Washington manholes A/R - Auburn Sewer	1,127.75
						<u>1,620.80</u>
11354	5/26/2017	5	Spiller's	5/16/2017	blue,white,green paint Supplies - T&D - Mnt	134.88
11354	5/26/2017	5	Spiller's	5/16/2017		96.96
					A/R - Auburn Sewer	
						<u>231.84</u>
11355	5/26/2017	5	Super Shoe Stores, Inc.	5/5/2017	Bragg,Dave,Lane Employee Benefits	276.24
11355	5/26/2017	5	Super Shoe Stores, Inc.	5/5/2017	Hamann,Millett A/R - Auburn Sewer	157.44
						<u>433.68</u>
11356	5/26/2017	5	Thayer Corporation	5/4/2017	replace motor shieve Outside Services - T&D - Mnt	147.22
11356	5/26/2017	5	Thayer Corporation	5/4/2017		147.22
					A/R - Auburn Sewer	
						<u>294.44</u>
11357	5/26/2017	5	Unifirst Corp	5/18/2017	May rugs UV Treatment Plant - O&M	71.42



<b>Auburn Water District</b> <b>Accounts Payable Check Register</b> <b>May 12 , 2017 thru June 12, 2017</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11357	5/26/2017	5	Unifirst Corp	5/18/2017		71.42
					A/R - Lewiston	
						<u>142.84</u>
11358	5/26/2017	5	USA Blue Book	5/3/2017		506.21
					#43-crimper, wrenches Transportation Expense	
						<u>506.21</u>
11359	5/26/2017	6	UNUM Life Insurance	5/16/2017		197.52
					June life Employee Benefits	
11359	5/26/2017	6	UNUM Life Insurance	5/16/2017		88.32
					A/R - Auburn Sewer	
						<u>285.84</u>
11360	5/26/2017	5	UPS	5/20/2017		6.29
					ship to Calgon UV Treatment Plant - O&M	
11360	5/26/2017	5	UPS	5/20/2017		6.29
					A/R - Auburn Sewer	
						<u>12.58</u>
11361	6/2/2017	5	Androscoggin Valley SWCD	5/24/2017		577.01
					#319 grant Lynne Watershed Billed	
						<u>577.01</u>
11362	6/2/2017	5	Atlantic Pump & Engr., Inc.	5/19/2017		1,406.79
					sigma rebuild kits UV Treatment Plant - O&M	
11362	6/2/2017	5	Atlantic Pump & Engr., Inc.	5/19/2017		1,406.79
					A/R - Lewiston	
						<u>2,813.58</u>
11363	6/2/2017	5	Auburn Motor Sales	5/19/2017		1,375.37
					grill, a/c work TRUCK #31 (2010 Ford Transit)	
						<u>1,375.37</u>
11364	6/2/2017	5	Petty Cash	6/1/2017		2.07
					clamps Supplies - Services	
11364	6/2/2017	5	Petty Cash	6/1/2017		49.12
					tolls,meeting,phone cord Misc Expense-Treatment	
11364	6/2/2017	5	Petty Cash	6/1/2017		45.65
					meal,tolls,park Misc Expense-T&D Ops	

<b>Auburn Water District</b> <b>Accounts Payable Check Register</b> <b>May 12 , 2017 thru June 12, 2017</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11364	6/2/2017	5	Petty Cash	6/1/2017		28.10
					main break meals Supplies - Mains	
11364	6/2/2017	5	Petty Cash	6/1/2017		49.05
					office, team supplies Misc Expense-A&G Office	
11364	6/2/2017	5	Petty Cash	6/1/2017		5.03
					drop els Supplies - T&D - Ops	
11364	6/2/2017	5	Petty Cash	6/1/2017		5.04
					drop els A/R - Auburn Sewer	
11364	6/2/2017	5	Petty Cash	6/1/2017		49.06
					office,team supplies A/R - Auburn Sewer	
11364	6/2/2017	5	Petty Cash	6/1/2017		13.50
					#319 grant Lynne Watershed Billed	
11364	6/2/2017	5	Petty Cash	6/1/2017		33.97
					phone cord, meetings A/R - Lewiston	
						<b><u>280.59</u></b>
11365	6/2/2017	6	Steve J. Bell	5/25/2017		30.00
					June cell Telephone - Treatment	
						<b><u>30.00</u></b>
11366	6/2/2017	6	Rodney H. Bates	5/25/2017		30.00
					June cell Telephone - Treatment	
						<b><u>30.00</u></b>
11367	6/2/2017	6	Bel-Tone Answering Service	5/24/2017		27.50
					June answer srvc Misc Expense-A&G Office	
11367	6/2/2017	6	Bel-Tone Answering Service	5/24/2017		27.50
					A/R - Auburn Sewer	
11367	6/2/2017	6	Bel-Tone Answering Service	5/24/2017		4.97
					panic button-June Misc Expense-A&G Office	
11367	6/2/2017	6	Bel-Tone Answering Service	5/24/2017		4.98
					A/R - Auburn Sewer	
						<b><u>64.95</u></b>
11368	6/2/2017	6	Kevin Bryant	5/25/2017		30.00
					June cell Telephone - Treatment	
						<b><u>30.00</u></b>

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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11369	6/2/2017	6	Randy Bragg	5/25/2017	June cell Telephone - Treatment	30.00
						<b><u>30.00</u></b>
11370	6/2/2017	5	Chadwick-BaRoss	5/24/2017	excavator rent Lake Street-Main Replace-2017	4,200.00
						<b><u>4,200.00</u></b>
11371	6/2/2017	5	Corson GIS Solutions	5/30/2017	Work orders GIS Work Order System	1,900.00
						<b><u>1,900.00</u></b>
11371	6/2/2017	5	Corson GIS Solutions	5/30/2017	A/R - Auburn Sewer	1,900.00
						<b><u>3,800.00</u></b>
11372	6/2/2017	5	Dead River Company	5/23/2017	tank#8 propane Propane - Chloramines	332.71
						<b><u>332.71</u></b>
11372	6/2/2017	5	Dead River Company	5/23/2017	A/R - Lewiston	332.72
						<b><u>665.43</u></b>
11373	6/2/2017	6	Daniel A. Fortin	5/25/2017	June cell Telephone - Treatment	30.00
						<b><u>30.00</u></b>
11374	6/2/2017	5	Gagne & Sons	5/19/2017	brushes, brick hammer TRUCK #41 (2016 CHVY SILVR	56.88
						<b><u>56.88</u></b>
11375	6/2/2017	5	General Alum New England Co	5/10/2017	Aqua aide Chemical Expense	10,979.04
						<b><u>10,979.04</u></b>
11376	6/2/2017	6	David Hamann	5/25/2017	June cell Telephone - Treatment	30.00
						<b><u>30.00</u></b>
11377	6/2/2017	6	Sidney H. Hazelton	5/25/2017	June miles Misc Expense-T&D Ops	175.00
						<b><u>175.00</u></b>
11377	6/2/2017	6	Sidney H. Hazelton	5/25/2017	A/R - Auburn Sewer	175.00
						<b><u>350.00</u></b>

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11378	6/2/2017	6	Lake Auburn Watershed Comm	5/25/2017	June billing Watershed Expenses	8,916.67
						<b><u>8,916.67</u></b>
11379	6/2/2017	5	Maine Municipal Assoc.	5/15/2017	Unemployment Employee Benefits	334.06
						<b><u>334.06</u></b>
11380	6/2/2017	5	Treasurer, State of Maine	5/30/2017	lab cert fee Misc Expense-Treatment	325.00
11380	6/2/2017	5	Treasurer, State of Maine	5/30/2017	A/R - Lewiston	325.00
						<b><u>650.00</u></b>
11381	6/2/2017	5	W. B. Mason Co., Inc.	5/11/2017	note pads, correction tape Supplies - A&G - Office	45.42
11381	6/2/2017	5	W. B. Mason Co., Inc.	5/11/2017	A/R - Auburn Sewer	45.42
						<b><u>90.84</u></b>
11382	6/2/2017	5	New England Crane	5/4/2017	inspect 3 hoists-Court Misc Expense-T&D Ops	315.07
11382	6/2/2017	5	New England Crane	5/4/2017	A/R - Auburn Sewer	315.08
11382	6/2/2017	5	New England Crane	5/4/2017	inspect 2 hoists-UV UV Treatment Plant - O&M	210.04
11382	6/2/2017	5	New England Crane	5/4/2017	A/R - Lewiston	210.04
						<b><u>1,050.23</u></b>
11383	6/2/2017	5	Northern Data Systems, Inc.	5/18/2017	disconnect notices Supplies - A&G - Office	347.95
11384	6/2/2017	5	Petro's	5/24/2017	hornet spray, util knife Supplies - T&D - Ops	4.79
11384	6/2/2017	5	Petro's	5/24/2017	A/R - Auburn Sewer	4.79

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11384	6/2/2017	5	Petro's	5/31/2017		19.99
					grade stakes Misc Expense-T&D Ops	
11384	6/2/2017	5	Petro's	5/31/2017		19.99
					A/R - Auburn Sewer	
						<b><u>49.56</u></b>
11385	6/2/2017	5	Portland Plastic Pipe	5/17/2017		76.12
					gaskets,adapter, bush UV Treatment Plant - O&M	
11385	6/2/2017	5	Portland Plastic Pipe	5/17/2017		76.12
					A/R - Lewiston	
						<b><u>152.24</u></b>
11386	6/2/2017	5	E.J. Prescott, Inc.	5/11/2017		725.70
					meters, cplgs Inventory	
11386	6/2/2017	5	E.J. Prescott, Inc.	5/11/2017		1,174.46
					pipe, sleeve Lake Street-Main Replace-2017	
						<b><u>1,900.16</u></b>
11387	6/2/2017	6	Donald R. Stevens	5/25/2017		30.00
					June cell Telephone - Treatment	
						<b><u>30.00</u></b>
11388	6/2/2017	5	U.S. Cellular	5/16/2017		30.00
					May cell phones Telephone - Treatment	
11388	6/2/2017	5	U.S. Cellular	5/16/2017		235.64
					Misc Expense-T&D Ops	
11388	6/2/2017	5	U.S. Cellular	5/16/2017		235.65
					A/R - Auburn Sewer	
11388	6/2/2017	5	U.S. Cellular	5/16/2017		40.00
					A/R - Lewiston	
						<b><u>541.29</u></b>
11389	6/2/2017	5	United Way Of Andr.County	6/1/2017		145.00
					Employee contributions-May United Way	
11389	6/2/2017	5	United Way Of Andr.County	6/1/2017		30.00
					A/R - Auburn Sewer	
						<b><u>175.00</u></b>

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11390	6/9/2017	6	Glenn Aho	3/9/2017	customer refund A/R - Customers Accts Rec	173.52
						<b><u>173.52</u></b>
11391	6/9/2017	6	AJ Levesque Excavation	5/8/2017	customer refund A/R - Customers Accts Rec	122.01
						<b><u>122.01</u></b>
11392	6/9/2017	6	Auburn-Lewiston Rotary	6/4/2017	Sid 6 month dues Misc Expense-T&D Ops	187.50
						<b><u>187.50</u></b>
11392	6/9/2017	6	Auburn-Lewiston Rotary	6/4/2017	A/R - Auburn Sewer	187.50
						<b><u>187.50</u></b>
11393	6/9/2017	5	City of Auburn	9/30/2015	GIS intern Outside Service - Lake Monitor	3,014.21
						<b><u>3,014.21</u></b>
11393	6/9/2017	5	City of Auburn	3/18/2016	Gis licensing&update Supplies - Treatment - Mnt	3,500.00
						<b><u>3,500.00</u></b>
11393	6/9/2017	5	City of Auburn	3/18/2016	INTANGIBLE PLANT	19,270.00
						<b><u>19,270.00</u></b>
11394	6/9/2017	5	Constellation NewEnergy, Inc.	5/26/2017	UV power Accrued Power	9,697.70
						<b><u>9,697.70</u></b>
11395	6/9/2017	6	Critical Alert	6/1/2017	June to Aug pagers Misc Expense-Mains	121.15
						<b><u>121.15</u></b>
11395	6/9/2017	6	Critical Alert	6/1/2017	A/R - Auburn Sewer	121.15
						<b><u>121.15</u></b>
11396	6/9/2017	6	Dig Safe System, Inc.	6/2/2017	June bill Misc Expense-Mains	353.38
						<b><u>353.38</u></b>
11396	6/9/2017	6	Dig Safe System, Inc.	6/2/2017	A/R - Auburn Sewer	353.39
						<b><u>353.39</u></b>
11397	6/9/2017	6	DirigoNet	5/31/2017	email spam-June Outside Services - A&G	25.00
						<b><u>25.00</u></b>

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11397	6/9/2017	6	DirigoNet	5/31/2017		25.00
					A/R - Auburn Sewer	
						<b><u>50.00</u></b>
11398	6/9/2017	6	G&G Landscape & Developme	5/25/2017	June lawncare	1,207.00
					Misc Expense-Mains	
11398	6/9/2017	6	G&G Landscape & Developme	5/25/2017		1,207.00
					A/R - Auburn Sewer	
						<b><u>2,414.00</u></b>
11399	6/9/2017	6	Gilman Electrical Dist.	6/6/2017	truck heater circuits	160.64
					Supplies - T&D - Ops	
11399	6/9/2017	6	Gilman Electrical Dist.	6/6/2017		160.64
					A/R - Auburn Sewer	
						<b><u>321.28</u></b>
11400	6/9/2017	5	Goodman Wiper & Paper, Inc.	5/31/2017	rags	36.25
					Supplies - T&D - Ops	
11400	6/9/2017	5	Goodman Wiper & Paper, Inc.	5/31/2017		36.25
					A/R - Auburn Sewer	
						<b><u>72.50</u></b>
11401	6/9/2017	6	Granite State Analytical Srvc	6/2/2017	water test	896.00
					Outside Services - Lab Tests	
11401	6/9/2017	6	Granite State Analytical Srvc	6/2/2017	NGWD-water test	412.00
					Expenses - Jobbing	
						<b><u>1,308.00</u></b>
11402	6/9/2017	6	Great American Financial Srvc	5/29/2017	copier lease-June	107.61
					Equipment Rentals	
11402	6/9/2017	6	Great American Financial Srvc	5/29/2017		107.61
					A/R - Auburn Sewer	
						<b><u>215.22</u></b>
11403	6/9/2017	5	Hach Company	5/25/2017	lab supplies	489.33
					Supplies - Treatment - Ops	
11403	6/9/2017	5	Hach Company	5/25/2017		489.34
					A/R - Lewiston	
						<b><u>978.67</u></b>

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11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	batteries,tools,tapes Supplies - T&D - Ops	138.37
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	A/R - Auburn Sewer	138.40
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	Watershed Watershed Expenses	95.03
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	pipe,clamp,towels UV Treatment Plant - O&M	25.81
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	A/R - Lewiston	25.81
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	pipe insulation Supplies - Mains	213.64
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	set up tools-#43 Transportation Expense	858.04
11404	6/9/2017	5	Home Depot Credit Services	5/26/2017	gloves, wire brush TRUCK #38 (2015 FORD F250)	22.82
						<b><u>1,517.92</u></b>
11405	6/9/2017	5	Vantagepoint Transfer Agent-30	5/31/2017	304412-ICMA 457 ACCRUED DEFERRED COMP	3,974.32
						<b><u>3,974.32</u></b>
11406	6/9/2017	5	Vantagepoint Transfer Agent-10	5/31/2017	109636-ICMA 401 Employee Benefits	4,088.31
						<b><u>4,088.31</u></b>
11407	6/9/2017	5	Vantagepoint Transfer Agent-70	5/31/2017	705328-IRA-Roth IRA/ICMA	124.30
						<b><u>124.30</u></b>
11408	6/9/2017	6	Keller America, Inc.	6/2/2017	submersible level UV Treatment Plant - O&M	332.24
11408	6/9/2017	6	Keller America, Inc.	6/2/2017	A/R - Lewiston	332.24
						<b><u>664.48</u></b>
11409	6/9/2017	5	O'Connor Motor Co.	5/26/2017	cam shaft,rocker arm, harness TRUCK #34 (2004 DUMP TRUC	9,984.52



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						<u>9,984.52</u>
11410	6/9/2017	5	Treasurer, State of Maine	4/28/2017	PUC Assessment Pre-Paid	11,397.00
						<u>11,397.00</u>
11411	6/9/2017	5	W. B. Mason Co., Inc.	5/18/2017	trash bags, paper towels Supplies - T&D - Ops	39.98
11411	6/9/2017	5	W. B. Mason Co., Inc.	5/18/2017		39.99
11411	6/9/2017	5	W. B. Mason Co., Inc.	5/24/2017	A/R - Auburn Sewer Window envelopes Supplies - A&G - Office	124.50
11411	6/9/2017	5	W. B. Mason Co., Inc.	5/24/2017	A/R - Auburn Sewer	124.50
						<u>328.97</u>
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	615721-grease,exst fld Supplies - T&D - Ops	10.21
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	615721-grease,exst fld A/R - Auburn Sewer	10.22
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	617236-bulb TRUCK #42 (2006 Volvo)	1.95
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	621714-exst fluid-excavator Labor - Equipment Maint	13.43
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	621714-wipes,oil TRUCK #34 (2004 DUMP TRUC	38.57
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	621714-ratchet,rags TRUCK #41 (2016 CHVY SILVR	93.08
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	623101-window wash, sealant A/R - Auburn Sewer	20.84
11412	6/9/2017	5	Napa Auto Parts	5/31/2017	623300-ratchet A/R - Auburn Sewer	16.35
						<u>204.65</u>
11413	6/9/2017	5	Ness Oil Co.	5/31/2017	gas & diesel-May 409JCB Loader	80.46

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11413	6/9/2017	5	Ness Oil Co.	5/31/2017		265.18
					TRUCK #39 (2015 FORD F250)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		87.48
					TRUCK #25 (2005 CHEVY C150)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		571.41
					TRUCK #32 (2011 FORD F350)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		65.49
					TRUCK #26 (2006 CHEVY SRV)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		113.44
					A/R - Auburn Sewer	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		153.30
					TRUCK #29 (2008 CHVY COLO)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		363.12
					TRUCK #41 (2016 CHVY SILVR)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		87.24
					TRUCK #31 (2010 Ford Transit)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		138.78
					A/R - Auburn Sewer	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		592.95
					Transportation Expense	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		74.90
					TRUCK #30 (2008 JD BACKHO)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		193.72
					TRUCK #23 (2004 GMC DUMP)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		224.15
					TRUCK #34 (2004 DUMP TRUC)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		512.36
					A/R - Auburn Sewer	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		100.81
					TRUCK #32 (2011 FORD F350)	

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11413	6/9/2017	5	Ness Oil Co.	5/31/2017		90.98
					TRUCK #36 (2013 Ford F150)	
11413	6/9/2017	5	Ness Oil Co.	5/31/2017		266.70
					TRUCK #38 (2015 FORD F250)	
						<b><u>3,982.47</u></b>
11415	6/9/2017	5	Northern Data Systems, Inc.	5/24/2017		863.76
					May billing Outside Services - Customers	
11415	6/9/2017	5	Northern Data Systems, Inc.	5/24/2017		863.77
					A/R - Auburn Sewer	
						<b><u>1,727.53</u></b>
11416	6/9/2017	5	Portland Plastic Pipe	5/23/2017		543.90
					rebuild kits, valves UV Treatment Plant - O&M	
11416	6/9/2017	5	Portland Plastic Pipe	5/23/2017		543.90
					A/R - Lewiston	
						<b><u>1,087.80</u></b>
11417	6/9/2017	5	Power Products	5/18/2017		375.00
					Hardscrabble generator maint Misc Expense-Reservoirs	
11417	6/9/2017	5	Power Products	5/18/2017		95.00
					UV generator maint Misc Expense-WT Maint	
11417	6/9/2017	5	Power Products	5/18/2017		95.00
					A/R - Lewiston	
11417	6/9/2017	5	Power Products	5/18/2017		165.00
					bill Poland Expenses - Jobbing	
11417	6/9/2017	5	Power Products	5/18/2017		330.00
					bill New Gloucester Expenses - Jobbing	
11417	6/9/2017	5	Power Products	5/18/2017		140.00
					Chloramines generator maint Misc Expense-Chloramines	
11417	6/9/2017	5	Power Products	5/18/2017		140.00
					A/R - Lewiston	
11417	6/9/2017	5	Power Products	5/18/2017		165.00
					Poland Inn generator maint Poland Spring Inn	

<b>Auburn Water District</b> <b>Accounts Payable Check Register</b> <b>May 12 , 2017 thru June 12, 2017</b>
---

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11417	6/9/2017	5	Power Products	5/22/2017		165.00
					Court St generator maint Labor - Equipment Maint	
						<b><u>1,670.00</u></b>
11418	6/9/2017	5	E.J. Prescott, Inc.	5/18/2017		11,592.95
					various parts Cook Street-Main Replace-2017	
11418	6/9/2017	5	E.J. Prescott, Inc.	5/18/2017		4,878.25
					various parts Eighth Street-Main Replace-201	
11418	6/9/2017	5	E.J. Prescott, Inc.	5/18/2017		1,477.49
					Hammond Tractor Expenses - Jobbing	
11418	6/9/2017	5	E.J. Prescott, Inc.	5/18/2017		831.66
					cplg,tee,duct cplg Inventory	
						<b><u>18,780.35</u></b>
11419	6/9/2017	6	Project Wet Foundation	6/6/2017		67.90
					guides-Lynne Project WET	
						<b><u>67.90</u></b>
11420	6/9/2017	5	Rent-It Of Maine, Inc.	5/24/2017		600.00
					Lake St water Equipment Rentals	
						<b><u>600.00</u></b>
11421	6/9/2017	6	Spencer Group	6/2/2017		1,569.20
					patch 3 leaks Supplies - Mains	
						<b><u>1,569.20</u></b>
11422	6/9/2017	5	USA Blue Book	5/22/2017		459.97
					geo phone&gaskets Supplies - Mains	
						<b><u>459.97</u></b>
11423	6/9/2017	5	UNITIL ME	5/25/2017		316.49
					Court St natl gas Supplies - T&D - Ops	
11423	6/9/2017	5	UNITIL ME	5/25/2017		316.49
					A/R - Auburn Sewer	
						<b><u>632.98</u></b>
11424	6/9/2017	5	V W R Scientific	5/24/2017		702.20
					lab supplies Supplies - Treatment - Ops	
11424	6/9/2017	5	V W R Scientific	5/24/2017		702.21
					A/R - Lewiston	
						<b><u>1,404.41</u></b>

<b>Auburn Water District</b> <b>Accounts Payable Check Register</b> <b>May 12 , 2017 thru June 12, 2017</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
11425	6/9/2017	5	F. W. Webb Co.	5/30/2017		179.49
					gauge insulators UV Treatment Plant - O&M	
11425	6/9/2017	5	F. W. Webb Co.	5/30/2017		179.50
					A/R - Lewiston	
						<u>358.99</u>
11426	6/9/2017	5	St. Mary's Health System	6/1/2017		39.00
					hearing test Misc Expense-T&D Ops	
						<u>39.00</u>
<b><u>Grand Total</u></b>						<b><u>306,352.71</u></b>

**AUBURN WATER DISTRICT**  
**MONTHLY ACTIVITY REPORT**  
**May 2017**

**MAINS**

Location	Ck'd	Comments	Leak Check				Misc.	New
			PT/Cl <sub>2</sub>	Leak	On Owner	OK		
Lake Auburn Ave	1	Look into potential leak		1				
Lake Street	550	Main replacement						1
Taylor Pond	1	Activate seasonal services				1		
Park Ave.	30	locate for Grondin				1		
Minot Ave	1	Main extension, Hammond Tractor			1			
Eighth Street	1	Main replacement						1
Park Ave.	1	Water main Break X 2		2				
<b>Monthly Totals</b>	8		0	3	1	2	0	2
<b>2016 Monthly Totals</b>	13		0	1	1	3	8	0
<b>YTD Totals</b>	23		0	7	1	6	5	4
<b>2016 YTD Totals</b>	33		0	4	3	11	14	1

**GATES**

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
Best Buy	1	Locate private gate valves				2
<b>Monthly Totals</b>	2		0	0	0	2
<b>2016 Monthly Totals</b>	5		2	0	0	3
<b>YTD Totals</b>	6		2	0	0	4
<b>2016 YTD Totals</b>	12		3	0	1	8

## HYDRANTS

Location	Ck'd	Comments	Broken	Cap	Misc.	New	Frozen
Spring Hydrant Flushing	165	All Hydrants			1		
Lewiston Junction Rd	1	Flow Test, Cascades			1		
968 Minot	1	Set Hydrant Meter				1	
Harrison Cir	1	Repair lawn damage, snow removal			1		
61 Webster	1	Flush Yard Hydrant			1		
68 Minot	1	Set Hydrant Meter			1		
Great Falls plz	1	Set Hydrant meter, carnival			1		
Best Buy Plz	1	Set Hydrant Meter			1		
<b>Monthly Totals</b>	8		0	0	7	1	0
<b>2016 Monthly Totals</b>	3		0	0	3	0	0
<b>YTD Totals</b>	32		11	1	19	1	0
<b>2016 YTD Totals</b>	36		5	0	31	0	0

## NEW SERVICES

Location	No.	Comments	No Meter	Meter	Meter Size
180 Chicoine	1	New Service		1	5/8
178 Chocoine	1	New Service		1	5/8
1707 Washington	1	New Service		1	2
<b>Monthly Totals</b>	3		0	3	
<b>2016 Monthly Totals</b>	1		0	1	
<b>YTD Totals</b>	6		1	5	
<b>2016 YTD Totals</b>	0		1	3	

## SERVICES

Location	No.	Comments	Leak Check					
			OK	Leak	On Owner	Frozen	Box	Misc.
27 Clover Ln	1	lower service box	1					
44 Giroux	1	dig and repair service box					1	
1 Miami	1	dig and repair service box					1	
27 Rochelle	1	Repair service box, Tamper			1			
12 Paul St	1	check reading verify leak			1			
21 Gamage	1	pressure check, ok92/60	1					
232 Turner	1	Inspect meter location	1					
62 Gammon	1	Lower Service box	1					
24 Sunderland	1	Raise service box	1					
21 Pondview	1	Shut off service	1					
Webster Street	1	Community Garden		1				
376 Spring water	1	Repair meter leak			1			
92 Oak Hill	1	locate service box						1
118 Broad Street	1	no water call			1			
32 Dunne	1	check for leak			1			
546 Park Ave	1	lower service box					1	
13 Towle	1	Check high read			1			
81 Cook	1	locate service box	1					
270 & 274 Turner Street	1	repair water service boxes	1					
<b>Monthly Totals</b>	18		7	1	6	0	3	1
<b>2016 Monthly Totals</b>	18		10	1	1	0	5	1
<b>YTD Totals</b>	60		14	2	14	0	26	4
<b>2016 YTD Totals</b>	64		24	1	11	0	22	6

## METERS

Activity	Comments	Test/Repair	Changed	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters								
Test meters								
Test meters								
Test meters								
Test meters		8						
Repair M.X.U.'s.		1	2					
Meters In/out								
Dead								
Frozen								
Terminate Service			4					
Activate Service			23					
Summer In								
Winter Out								
Temporary Meter								
Turn off & on for repairs				1				
Reading Meters	cycle 3, Book 80, cycle 1				24.0			
Final Reads	Ownership Transfer					36		
Recheck Readings	High or low reading.							
Red Tags	Notify for non-payment.						38	
Turn off for non-payment	(39) reinstated)							40
<b>Monthly Totals</b>		10	19	1	24	36	11	40
<b>2016 Monthly Totals</b>		4	19	1	15.5	32	0	7
<b>YTD Totals</b>	98	38	112	11	82	106	90	100
<b>2016 YTD Totals</b>		32	112	16	62.75	156	82	150



## STATION CHECKS

Location	Ck'd	Comments
Poland Tank and Inn Pump Station	1	Station struck by lightening
<b>Monthly Totals</b>	1	
<b>2016 Monthly Totals</b>	6	
<b>YTD Totals</b>	8	
<b>2016 YTD Totals</b>	24	

## WATER QUALITY CALLS

Location	Comments	Dirty	Color	Odor	Taste	Misc.
<b>Monthly Totals</b>		0	0	0	0	0
<b>2016 Monthly Totals</b>		0	0	0	0	0
<b>YTD Totals</b>		1	1	2	0	0
<b>2016 YTD Totals</b>		4	3	1	1	0

## LABORATORY

Month	Dist. Sys. Tests	Temp (°C)		Avg. NaOH gal/MG	Avg. Cl mg/l	Avg. FL mg/l	Avg. Turb. (ntu)	SWTR Tests
		Air	Water					
January	51	0.0	2.7	24.76	2.70	0.71	0.42	31
February	46	0.0	3.9	26.41	2.20	0.71	0.36	27
March	56	0.0	4.1	27.73	2.10	0.70	0.33	31
April	50	0.0	5.1	27.86	2.20	0.70	0.52	30
May	56	0.0	10.6	28.05	2.20	0.68	0.59	31
June								
July								
August								
September								
October								
November								
December								
<b>YTD Avg</b>				26.96	2.28	0.70	0.44	
<b>2016 Avg</b>			6.1	18.24	2.53	0.66	0.536	
<b>YTD Totals</b>	259							150
<b>2016 YTD</b>	252							152

## LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2014
January	Daily	2.31	3.42	5.73	259.45	261.40	1974	257.20	2002	260.71
February		2.33	3.44	5.77	260.04	261.70	1996	257.10	2002	260.60
March		2.38	3.45	5.83	260.45	261.41	2010	257.40	2002	261.32
April		2.29	3.38	5.67	260.62	262.40	1953	258.20	2002	260.02
May		2.48	3.83	6.31	261.53	261.71	2012	258.78	2007	260.40
June										
July										
August										
September										
October										
November										
December										
<b>Avg. Daily</b>	Daily	2.36	3.50	5.86						
<b>YTD Totals</b>	0	11.79	17.52	29.31						
<b>2016 YTD Totals</b>		12.88	19.00	31.88						

\* Average Daily Withdrawals MGD    \*\* Elevation Above Sea Level

## WEATHER\*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in.)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	7.7	2.05		3.16	11	35	17	26	8
February	49.8	3.63		3.04	8	37	16	27	6
March	20.2	2.27		4.14	10	35	17	26	-4
April	6.0	3.99		4.1	12	56	36	46	3
May	0.0	4.88		3.69	15	62	44	53	-2
June									
July									
August									
September									
October									
November									
December									
<b>YTD Totals</b>	83.70	16.82							
<b>2016 YTD Totals</b>	78.50	16.9							

\* From www.wunderground.com

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	46	20	0	0	0	0	0	4	21	0	1	1
February	34	6	0	0	0	0	1	1	21	5	0	0
March	47	22	0		0	0	1	13	6	1		4
April	121	67	2	26	0	0	1	2	4	4	11	4
May	141	95	0	1	0	0	0	6	30	0	8	1
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	389	210	2	27	0	0	3	26	82	10	20	10
<b>2016 Totals</b>	343	208	4	50	0	0	2	28	124	1	9	2

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	0			0		0			0	0	0
Water District	2	0	0	1		1	0	0	0	0	0
<b>Monthly Totals</b>	2	0	0	1	0	1	0	0	0	0	0
<b>2016 Monthly Totals</b>	9	2	1	3	0	1	1	1	0	0	0
<b>YTD Totals</b>	26	0	1	9	3	4	6	2	0	0	1
<b>2016 YTD Totals</b>	44	2	2	5	2	8	14	8	1	0	2

## OTHER ACTIVITIES

1. Open Spring rd. gate for 5K race
2. repair toilet, remove ants from copy room, blow off boiler
3. Touch a Truck
4. Back-up critical computers
5. Set up and install Flow monitoring equipment
6. Truck 23, air line issues, muffler
7. Team Building exercise
8. Remove XL Tree, lake shore Drive
9. Truck 31, AC & Hood latch
10. Trash Truck overturned, Lake Shore Drive

### Poland Spring Inn Booster Station

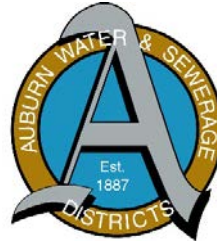
- 1 Checks 4

## NEW GLOUCESTER

1. meet w/trustees, pump warrantee
2. bi weekly checks 9
- 3.
- 4.

# Auburn Water and Sewerage Districts

## Communications Plan



6/20/2017

### Purpose

The Auburn Water and Sewerage Districts have the responsibility to provide safe drinking water and sewer collection services to our customers in a cost-effective manner to ensure the wellbeing of the entire community.

The effective and consistent delivery of safe water and sewer collection requires aggressive programs to protect sources of supply, regular investments to replace and renew infrastructure to enhance water quality and service delivery, regulatory compliance, and the funding of water treatment and sewer collection operations.

In order to accomplish these multiple goals, the long-term key to financial viability and public health protection and safety will be to acquire public support by communicating with local media and stakeholders, and making them partners in a safe community water supply and sewer collection system. This communications plan is designed to gain the support of utility's stakeholders; both internal and external.

## Goal #1

### Inform and educate the public about policies, programs, services and activities in order to raise awareness, educate, and gain their confidence, trust, and support.

- Develop clear, consistent messages that are delivered in one voice

*All media materials, announcements to be posted with the approval of the Superintendent, Assistant Superintendent, Office Manager.*

- Identify target audiences and best methods to distribute information

- Auburn City Council

Attend Council Workshops to present information

Invite Councilors to tour our facilities

Utilize the Mayors Councilor Rep to the Trustee Boards to relay information back to the City

- City Staff

Use intranet to post road closings, projects

Continue to attend Planning Review meetings to gain information on upcoming projects

Continue to attend monthly Utility Coordination Meetings to keep informed about City Construction Projects, and how they impact us.

Meet with City Manager monthly to discuss policy issues/budget items

Reach out to City Staff during the budget process to coordinate projects.

- Customers

Publish newsletter to insert with bills

Continue to develop and utilize Facebook

Continually upgrade our website to make sure information is accurate and timely.

- Youth and General Public

Continue to fund and utilize Lynne Richard, Lake Auburn Watershed Protection Commission (LAWPC) Education and Outreach Coordinator, to provide education in our area schools and other educational programs for the community.

- Civic/Professional Groups

Remain active in groups such as the Auburn-Lewiston Rotary, Maine Water Utility Association, Auburn Business Development Corporation, etc.

- Develop and build relationships with stakeholder groups

*Auburn City Council*

*Utilize Mayors Representative to the Board of Trustees to relay information back to the Council*

- Take advantage of local media outlets

- Sun Journal

Establish relationship with local reporter. Offer news articles highlighting accomplishments for print

- Great Falls TV

Make series of educational videos to be archived. Take advantage of free postings and public service announcements on their live channel.

- Twin City Times/Auburn Highlights

Meet with editors to gain favorable press on issues. When publishing press releases, deliver concise brief articles. Offer to write an article every month to gain readership and following.

- Radio such as Z105

- Develop and post monthly newsletter

*Publish on our website*

- Develop and actively use social media

Actively engage in communications via Facebook, updating at least twice per week with engaging posts

- Maintain up-to-date website

Ensure that all materials and informational resources are linked to AWSD website



## Goal #2

### Develop Internal Communication Strategy in order to solicit and encourage input, gain support, and maintain employee morale.

- Continue Monthly Trustee Meetings, Weekly Monday Morning Crew Meeting, Weekly Foreman Briefing, Monthly Office Staff Meeting, Monthly UV Staff Meeting.

- Trustees

Make communications an agenda item at each meeting. This time can be used to review our efforts over the previous month.

Develop and present a 5 and 10- year capital improvement plan each year for presentation during budget deliberations.

- Monday Morning Crew Meeting

Continue to conduct this meeting every week as it increases understanding, encourages feedback, and creates buy-in

- Weekly Foreman Briefing

Continue to conduct this meeting to assist project planning and utilization of resources

- Monthly Office Staff Meeting

Continue to conduct this meeting that is attended by the AWSD Superintendent, AWSD Assistant Superintendent, Office Manager, Accounts Payable Clerk, Collections Clerk, and HR Clerk. Operational issues and efficiencies are discussed.

- Monthly UV Staff Meeting

Continue to conduct this meeting that is attended by the AWSD Superintendent, AWSD Assistant Superintendent, Lewiston Water Superintendent, UV Manager, Water Quality Director, Education and

Outreach Coordinator. UV operations are at a remote location from our office at 268 Court Street. This meeting affords an opportunity to communicate with top managers, as well as the City of Lewiston.

- Install bulletin board to display information

*Use bulletin board for a clearing house of information for employees, such as upcoming events, meetings, announcements, etc.*

- Conduct informal monthly meeting with cross-section of employees

*Gather 8 employees from a cross section to encourage open dialogue about anything they would like to discuss.*

- Encourage, promote and provide professional Staff training

*Continue to take advantage of available staff training through The Maine Water Utilities Association, Maine Rural Water Association, Maine Water Environment, American Water Works Association, Maine Municipal Association, etc.*

- Continue to provide annual District-Wide teambuilding meeting

*Every Spring provide a facilitated team building session with the entire team.*

- Continue to provide Spring/Fall employee luncheon

*To recognize employee achievement and celebrate accomplishments*

- Continue to solicit input on Capital Improvement Purchases

*Meet with every employee individually to discuss equipment needs for the coming year. This affords another opportunity for communication and employee buy-in to the Districts.*