

**AUBURN SEWERAGE DISTRICT**

Office Telephone # 784-6469


The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on Tuesday, April 19, 2016 at 4:00 P.M.

**AGENDA**

1. Approve Minutes of Regular Meeting of March 15, 2016.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
  - Pipe Bid
  - Paving Bid
  - Summer Intern
  - Hartt Transportation
  - LAWPCA Apportionment & Financials
7. Old Business
  - Project Update
8. Trustee Education - Pump Station Overview - *Mike Broadbent*
9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - May 17, 2016

A true record;

Attest: 

Clerk

# Memo

**To:** Water & Sewerage District Trustees  
**From:** Sid Hazelton, P.E., Superintendent  
**CC:** Files  
**Date:** 4/14/2016  
**Re:** Discussion of April Agenda Items

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## Water Trustees

### Lead and Copper Testing – update

We will be conducting our next round of expanded testing shortly. We need to collect 60 samples by June 30. In order to accomplish this, we will have an in-house team of 5 or 6 individuals who will be responsible for 10-15 addresses. They will contact individuals and work with them to make sure they are taking samples in accordance with the directions.

We have received a draft of the Corrosion Control Study from Wright/Pierce Engineers, Topsham, Maine. We expect a final report that we can reference and forward to the Drinking Water Program prior to May 6, 2016.

At this time we have not heard from the Drinking Water Program concerning the status of our 50/50 Capacity Development Grant.

### Ice Out – Update

The Ice officially went out of Lake Auburn on March 18, which is the earliest date on record.

### Algaecide Application

Early Ice-out serves as a reminder that the threat of an algae bloom looms over us as much as ever. Two years ago Ray Lussier provided training under the Incident Command System to prepare us for an application of Copper Sulfate to the Lake. We have contacted him to provide refresher training for our group.

### Chemical Bids

The bids will be opened on Thursday April 14, so this packet does not contain the results. They will be sent under separate cover, or presented at the meeting.

## Sewer Trustees

### Sewer Liner Projects

The bid for re-lining sewers on Highland Avenue, South Main St., and Academy Street was awarded to the Ted Berry Company. Upon investigation, Highland Avenue is not a re-lining candidate. That sewer line will be replaced by our crew in conjunction with the water main.

### Great Falls Bus Station Project

In a memo sent to City Planner Doug Greene on 4/6/16 (enclosed), I gave their Design Engineer some of the components that we would require in a pump station if we were to own and operate it. I also informed him that we do not want to take over a pump station that is overdesigned based upon the potential for future development.

### LAWPCA Refund

At our previous meeting it was reported there would be a 2015 year-end surplus to the District of approximately \$2,500. Upon reconciliation of the financial statements, that number appears to be \$36,302.00.

### Poland Spring Bottling Expansion

They are planning an expansion that will add approximately 100,000 GPD to their sewer discharge. The effluent will essentially clean water that has passed a Brita filter.

### Trustee Education

Our sewer pump stations are a critical component of our collection system. If time allows, Mike Broadbent will review the function, set-up, operation, and maintenance of a typical pump station.

## Both Boards

### Summer Intern for GIS Development

Through Office Manager Tanya Johnson's contacts with the faculty at UM Farmington, they have put us in touch with a student who is studying GIS systems. He is interested in an internship with us where he can earn college credits and help develop our system this summer.

We have met with the student, and our next step is to reach out to his professor to develop a work plan.

### Pipe and Fittings Vendor

We have evaluated the bids for Water and Sewer Inventory, and will present our recommendations for both boards.

### Paving Bids

The bids will be opened on Thursday April 14, so this packet does not contain the results. They will be sent under separate cover, or presented at the meeting.

### Hartt Transport

The new Hartt Transportation Center on Kittyhawk Road has been in operation since July of last year. We recently discovered that the 1-1/2" water meter was factory programmed to read in 100 cubic ft. increments. These meters are normally programmed to read in 1000 cubic ft. increments. This has resulted in an over-billing of \$7,302.56 for water, and \$11,782.40 for sewer. Refund checks have been issued.

March 15, 2016

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday March 15, 2016 at 4:00pm.

Members present: Robert Cavanagh (President), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of February 16, 2016.**

**AUBURN CITY COUNCIL TRUSTEE APPOINTMENT** – Heidi McCarthy has been appointed for another term.

**FINANCIAL REPORT** – The rate increase became effective February 1<sup>st</sup>. Some of the budget variances are due to the timing of the bills. The 4<sup>th</sup> of 5 payments for the vector truck has been made.

#### **RATIFY PAYMENT OF BILLS**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 247,057.97 as shown on the printout dated February 12, 2016- March 4, 2016.**

**OPEN SESSION** – K.C. Geiger, Auburn Water District Trustee, and Eric Cousins, City of Auburn Director of Permitting and Planning were in attendance. The water service to the new Transportation Center has been installed. Providing sewer to the Center has become a challenge. There are ledge issues on Turner St. A pump station is being considered with the big issue being ownership of the station. The District's Policy is not to add any new pump stations to its collection system. They are expensive to maintain and replace. The City of Auburn would have to pay for the pump station. The original intent was to connect to the sewer line used by the Housing Authority, but that is a private sewer line. Superintendent Hazelton will draft a letter to the City of Auburn outlining the criteria that need to be met, how it will be paid for and what can be done to get this project moving forward.

**ACTIVITY REPORT** – The February activity report was presented by Michael Broadbent. The W-2 Upgrade has been completed and the new pump is operational. Nine out of ten of the sewer backup calls are on the owner. The District personnel check the upstream and downstream manholes. If the main flows properly the problem lies with the customer's sewer service.

#### **NEW BUSINESS**

#### **ELECTION OF OFFICERS -**

On motion of Joseph DeFilipp, seconded by Stephen Ness, it was unanimously voted: **To nominate Heidi McCarthy as President.**

On motion of Stephen Ness, seconded by Joseph DeFilipp, it was unanimously voted:  
**To nominate Charles Sheehan as Treasurer.**

On motion of Stephen Ness, seconded by Charles Sheehan, it was unanimously voted: **To approve the remaining Slate of Officers as follows:**

|                       |                            |
|-----------------------|----------------------------|
| <b>CLERK</b>          | Tanya Johnson              |
| <b>AUDITOR</b>        | Horton, McFarland & Veysey |
| <b>SUPERINTENDENT</b> | Sid Hazelton               |

**SEWER LINER PROJECTS** - The District is looking to line 2300' of sanitary sewer main on Highland Avenue, South Main Street and Academy Street (recent collapse). An invitation to bid has gone out to Ted Berry, Green Mountain Pipeline Services and Layne Inliner. The lining needs to be completed before the City reconstructs the roads. Trustee Charles Sheehan said that as long as the bid is reasonable, the District could go with the low bidder able to meet the deadline of May 13<sup>th</sup>. The Trustees agreed to rely on Superintendent Sid Hazelton's discretion to award the bid.

**CHURCH STREET SEWER** – There are several homes on Church St. served by a common 6" sewer line located on private property. This is a dead-end sewer line with no manhole at the end for access. The District has cleaned the line many times over the years as a courtesy. The District's attorney recommended that the District send a letter to the customers informing them that the District will no longer maintain this privately owned system. The letters have been sent to the customers.

**PAVING BID** – This is joint bid with Lewiston and Auburn Public Works. The bids are for per sq.ft. paving of patches.

**CONSOLIDATION STUDY** – FYI

**TEAM BUILDING FOLLOW-UP** – The District scheduled a 3 hour refresher session on April 7<sup>th</sup> to be followed by a barbecue as a kick-off to the start of the construction season.

**MMEHT BOARD OF TRUSTEES** – The Board has a vacancy. They meet six times a year to discuss policies and rates. Superintendent Hazelton would like to submit an application to fill the vacancy.

On motion of Joseph DeFilipp, seconded by Charles Sheehan, it was unanimously voted: **To support Sid's application to fill the vacancy on the MMEHT Board of Trustees.**

**LAWPCA APPORTIONMENT & FINANCIALS** – The anticipated split is Lewiston at 54% and Auburn at 46%.

**OLD BUSINESS**

**PIPE AND FITTINGS VENDOR** –The District is soliciting bids for commonly used items. A decision will be made at the April meeting. Trustee Stephen Ness mentioned that the District has a “Cadillac” inventory system with emergency service. Some crew members have expressed concern over changing from what the District currently has for inventory service. There would be a cost to stock the barn but there would be savings over the subsequent years.

**WORK ORDER SYSTEM** –The Database is built. Mike Broadbent, Tanya Johnson and Greg Jalbert are testing the pilot system to see if it is working. It will be modified based upon our feedback.

**ANNUAL CSO REPORT** – The CSO Report has been filed.

**TRUSTEE EDUCATION –PUMP STATION OVERVIEW – MIKE BROADBENT-** On hold

On motion of Stephen Ness seconded by Joseph DeFilipp , it was unanimously voted: **To move into Executive Session as per 1 M.R.S.A. § 405 (6) (D) to discuss the Policy Manual.**

On motion Joseph DeFilipp, seconded by Stephen Ness, it was unanimously voted: **To come out of Executive Session.**

On motion of Raymond Fortier, seconded by Joseph DeFilipp, it was unanimously voted: **To accept the amendments to the Personnel Policy Manual as presented by Superintendent Sid Hazelton.**

On motion of Stephen Ness, seconded by Joseph DeFilipp, it was unanimously voted: **To adjourn the meeting.**

**Auburn Sewer District**  
**Accounts Payable Check Register**  
**March 5, 2016 thru April 8, 2016**

| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>                                   | <u>Amount</u>           |
|--------------|-------------|------------|-------------------------------|-----------------|--|-------------------------|
| 4322         | 3/11/2016   | 3          | Stephen Gaul                  | 3/8/2016        | tenant deposit refund<br>CUSTOMERS' DEPOSITS         | 55.00                   |
|              |             |            |                               |                 |  | <b><u>55.00</u></b>     |
| 4323         | 3/11/2016   | 3          | Andros. Registry Of Deeds     | 3/10/2016       | release lien<br>Lien Release Fees                    | 22.00                   |
|              |             |            |                               |                 |  | <b><u>22.00</u></b>     |
| 4324         | 3/11/2016   | 3          | Robert Cavanagh               | 3/1/2016        | 2016 officer stipend<br>MISC OFFICE EXPENSE          | 150.00                  |
|              |             |            |                               |                 |  | <b><u>150.00</u></b>    |
| 4325         | 3/11/2016   | 2          | Constellation NewEnergy, Inc. | 2/19/2016       | Washington St power<br>ACCRUED POWER                 | 181.69                  |
|              |             |            |                               |                 |  | <b><u>181.69</u></b>    |
| 4326         | 3/11/2016   | 2          | Gagne & Sons                  | 3/1/2016        | Academy- cement & plug<br>MAT/SUP-MAINT/MAINS        | 143.45                  |
|              |             |            |                               |                 |  | <b><u>143.45</u></b>    |
| 4327         | 3/11/2016   | 3          | Gilman Electrical Supply      | 3/3/2016        | split bolts<br>W-2 UPGRADE - 2015                    | 26.34                   |
|              |             |            |                               |                 |  | <b><u>26.34</u></b>     |
| 4328         | 3/11/2016   | 2          | L.A.W.P.C.A.                  | 2/22/2016       | industrial pre treat license f<br>LAWPCA             | 51,150.00               |
|              |             |            |                               |                 |  | <b><u>51,150.00</u></b> |
| 4329         | 3/11/2016   | 3          | Treasurer, State of Maine     | 3/8/2016        | Desjardins w/e 3/6<br>ACCRUED OTHER DEDUCTIONS       | 82.00                   |
|              |             |            |                               |                 |  | <b><u>82.00</u></b>     |
| 4330         | 3/11/2016   | 3          | Heidi McCarthy                | 3/1/2016        | 2016 officer stipend<br>MISC OFFICE EXPENSE          | 150.00                  |
|              |             |            |                               |                 |  | <b><u>150.00</u></b>    |
| 4331         | 3/11/2016   | 3          | Petro's Ace Hardware          | 3/7/2016        | sewer camera parts<br>MISC TOOLS & SUPPLIES          | 18.12                   |
|              |             |            |                               |                 |  | <b><u>18.12</u></b>     |
| 4332         | 3/11/2016   | 2          | Ted Berry Co., Inc.           | 2/19/2016       | So Main<br>Reline South Main Street                  | 13,250.00               |
|              |             |            |                               |                 |  | <b><u>13,250.00</u></b> |
| 4333         | 3/11/2016   | 2          | UNITIL ME                     | 3/1/2016        | Green Turtle gas-Feb<br>GREEN TURTLE                 | 60.08                   |
|              |             |            |                               |                 |  | <b><u>60.08</u></b>     |
| 4334         | 3/18/2016   | 3          | Ben Alpren Machine            | 3/5/2016        | chain, electrical bin<br>MAT/SUP-MAINT/LIFT STATIONS | 909.60                  |
|              |             |            |                               |                 |  | <b><u>909.60</u></b>    |
| 4335         | 3/18/2016   | 3          | Andros. Registry Of Deeds     | 3/17/2016       | release lien<br>Lien Release Fees                    | 22.00                   |
|              |             |            |                               |                 |  | <b><u>22.00</u></b>     |



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| <u>Check</u> | <u>Date</u> | <u>Per</u> | <u>Vendor</u>                 | <u>Inv Date</u> | <u>Description</u>  | <u>Amount</u>            |
|--------------|-------------|------------|-------------------------------|-----------------|---|--------------------------|
| 4336         | 3/18/2016   | 2          | Constellation NewEnergy, Inc. | 2/25/2016       | Bradman St power<br>ACCRUED POWER                           | 137.44                   |
|              |             |            |                               |                 |   | <b><u>137.44</u></b>     |
| 4337         | 3/18/2016   | 4          | Group Dynamic, Inc.           | 3/10/2016       | Apr ins deductible fee<br>EMPLOYEE BENEFITS                 | 24.00                    |
|              |             |            |                               |                 |   | <b><u>24.00</u></b>      |
| 4338         | 3/18/2016   | 3          | Kennebec Equip. Rental        | 3/3/2016        | discharge hose & connector<br>Truck #35 (2013 Vacuum Truck) | 508.50                   |
|              |             |            |                               |                 |   | <b><u>508.50</u></b>     |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2001 bond<br>LAWPCA   | 4,011.23                 |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2005 bond<br>LAWPCA   | 4,198.00                 |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2008 bond<br>LAWPCA   | 5,051.62                 |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2010 bond<br>LAWPCA   | 5,233.99                 |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2011 bond<br>LAWPCA   | 26,738.88                |
| 4339         | 3/18/2016   | 2          | L.A.W.P.C.A.                  | 2/24/2016       | 2015 bond<br>LAWPCA   | 72,509.90                |
|              |             |            |                               |                 |   | <b><u>117,743.62</u></b> |
| 4340         | 3/18/2016   | 3          | Treasurer, State of Maine     | 3/15/2016       | Desjardins w/e 3/13<br>ACCRUED OTHER DEDUCTIONS             | 82.00                    |
|              |             |            |                               |                 |   | <b><u>82.00</u></b>      |
| 4341         | 3/18/2016   | 2          | Maine Municipal Bond Bank     | 2/16/2016       | 2009FS bond int & princ<br>ACCRUED INTEREST                 | 3,739.01                 |
| 4341         | 3/18/2016   | 2          | Maine Municipal Bond Bank     | 2/16/2016       | 2009FS bond int & princ<br>2009CWSRF                        | 28,915.00                |
| 4341         | 3/18/2016   | 2          | Maine Municipal Bond Bank     | 2/16/2016       | 2004FS bond int<br>ACCRUED INTEREST                         | 4,845.44                 |
| 4341         | 3/18/2016   | 2          | Maine Municipal Bond Bank     | 2/16/2016       | 2001FSFR bond int<br>ACCRUED INTEREST                       | 5,993.49                 |
|              |             |            |                               |                 |   | <b><u>43,492.94</u></b>  |
| 4342         | 3/18/2016   | 4          | Maine Municipal Emp.Hlth.     | 3/10/2016       | Apr health ins<br>EMPLOYEE BENEFITS                         | 7,739.57                 |
| 4342         | 3/18/2016   | 4          | Maine Municipal Emp.Hlth.     | 3/10/2016       | Apr health ins<br>ACCRUED LIFE INSURANCE                    | 126.90                   |
| 4342         | 3/18/2016   | 4          | Maine Municipal Emp.Hlth.     | 3/10/2016       | Apr health ins<br>ACCRUED IPP W/H                           | 273.88                   |

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|--------------|-------------|------------|-------------------------------|-----------------|--|-------------------------|
| 4342         | 3/18/2016   | 4          | Maine Municipal Emp.Hlth.     | 3/10/2016       | Apr health ins<br>ACCRUED DENTAL                       | 579.51                  |
| 4342         | 3/18/2016   | 4          | Maine Municipal Emp.Hlth.     | 3/10/2016       | Apr health ins<br>ACCRUED HEALTH INS W/H               | 1,365.79                |
|              |             |            |                               |                 |  | <b><u>10,085.65</u></b> |
| 4343         | 3/18/2016   | 3          | New England Truck Tire        | 3/15/2016       | tires for compressor<br>EQUIPMENT MAINTENANCE          | 181.00                  |
|              |             |            |                               |                 |  | <b><u>181.00</u></b>    |
| 4344         | 3/18/2016   | 2          | Rent-It Of Maine, Inc.        | 3/1/2016        | Academy-excavator<br>MAT/SUP-MAINT/MAINS               | 426.30                  |
|              |             |            |                               |                 |  | <b><u>426.30</u></b>    |
| 4345         | 3/18/2016   | 3          | Traction                      | 3/14/2016       | filler caps Vac truck<br>Truck #35 (2013 Vacuum Truck) | 14.97                   |
|              |             |            |                               |                 |  | <b><u>14.97</u></b>     |
| 4346         | 3/18/2016   | 3          | US Bank Corporate Trust Bosto | 3/1/2016        | 2003 A & C bond int<br>ACCRUED INTEREST                | 4,650.69                |
|              |             |            |                               |                 |  | <b><u>4,650.69</u></b>  |
| 4347         | 3/25/2016   | 3          | American Concrete Industries  | 3/9/2016        | barrel, cones<br>RELINING SOUTH MAIN ST/2016           | 404.00                  |
| 4347         | 3/25/2016   | 3          | American Concrete Industries  | 3/9/2016        | barrel, cones<br>RELINING SOUTH MAIN ST/2016           | 532.00                  |
|              |             |            |                               |                 |  | <b><u>936.00</u></b>    |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MISC DEFERRED DEBITS                            | 3,346.57                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>ACCRUED PENSION W/H                             | 32.47                   |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>WAGES-MAINT OF MAINS                            | 4,006.91                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>EMPLOYEE BENEFITS                               | 3,122.31                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>PUR POWER-BUILDING                              | 346.14                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>PUR POWER-OFFICE                                | 173.05                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MAT/SUP-MAINT/BLDG                              | 2,381.94                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MAT/SUP-MAINT/MAINS                             | 159.00                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>OFFICE SUPPLIES                                 | 418.09                  |

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|--------------|-------------|------------|-------------------------------|-----------------|---|-------------------------|
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>ACCOUNTING SERVICES                      | 2,035.00                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>LEGAL SERVICES                           | 25.00                   |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>Truck #27 (2006 Chevy)                   | 230.11                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>Truck #35 (2013 Vacuum Truck)            | 21.46                   |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>W/C INSURANCE                            | 105.82                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MISC BUILDING EXPENSE                    | 925.84                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MISC EXP-MAINT OF MAINS                  | 728.56                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MISC BILLING & ACCTG                     | 4,296.59                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>MISC OFFICE EXPENSE                      | 1,502.40                |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>TEL-BUILDING                             | 256.60                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>TEL-OFFICE                               | 125.39                  |
| 4348         | 3/25/2016   | 2          | Auburn Water District         | 3/9/2016        | Feb<br>EQUIPMENT MAINTENANCE                    | 1,595.36                |
|              |             |            |                               |                 |   | <b><u>25,834.61</u></b> |
| 4350         | 3/25/2016   | 3          | Constellation NewEnergy, Inc. | 3/5/2016        | Worthley Brook power<br>ACCRUED POWER           | 452.75                  |
|              |             |            |                               |                 |   | <b><u>452.75</u></b>    |
| 4351         | 3/25/2016   | 3          | Dube Gravel Co, Inc.          | 3/15/2016       | gravel Academy sewer<br>MAT/SUP-MAINT/MAINS     | 656.00                  |
|              |             |            |                               |                 |   | <b><u>656.00</u></b>    |
| 4352         | 3/25/2016   | 3          | Gagne & Sons                  | 3/16/2016       | concrete mix<br>RELINING SOUTH MAIN ST/2016     | 86.55                   |
| 4352         | 3/25/2016   | 3          | Gagne & Sons                  | 3/17/2016       | ring, mortar mix<br>RELINING SOUTH MAIN ST/2016 | 76.92                   |
|              |             |            |                               |                 |   | <b><u>163.47</u></b>    |
| 4353         | 3/25/2016   | 3          | L.A.W.P.C.A.                  | 3/2/2016        | March billing<br>LAWPCA                         | 113,909.80              |

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|--------------|-------------|------------|-------------------------------|-----------------|--|--------------------------|
| 4353         | 3/25/2016   | 3          | L.A.W.P.C.A.                  | 3/8/2016        | 2003A bond interest<br>LAWPCA                              | 1,319.35                 |
|              |             |            |                               |                 |  | <b><u>115,229.15</u></b> |
| 4354         | 3/25/2016   | 3          | Treasurer, State of Maine     | 3/23/2016       | Desjardins w/e 3/20<br>ACCRUED OTHER DEDUCTIONS            | 82.00                    |
|              |             |            |                               |                 |  | <b><u>82.00</u></b>      |
| 4355         | 3/25/2016   | 3          | McMaster-Carr Supply Co.      | 3/17/2016       | roll pins for pump stations<br>MAT/SUP-MAINT/LIFT STATIONS | 25.50                    |
|              |             |            |                               |                 |  | <b><u>25.50</u></b>      |
| 4356         | 3/25/2016   | 3          | Skelton, Taintor & Abbott     | 3/15/2016       | Feb legal<br>LEGAL SERVICES                                | 475.00                   |
| 4356         | 3/25/2016   | 3          | Skelton, Taintor & Abbott     | 3/15/2016       | Feb legal<br>LEGAL SERVICES                                | 225.66                   |
|              |             |            |                               |                 |  | <b><u>700.66</u></b>     |
| 4357         | 3/28/2016   | 3          | Central Maine Power Co.       | 3/24/2016       | Merrow Rd upgrade<br>MERROW RD /2016                       | 5,400.62                 |
|              |             |            |                               |                 |  | <b><u>5,400.62</u></b>   |
| 4358         | 4/1/2016    | 3          | American Concrete Industries  | 3/15/2016       | barrels, sealant<br>RELINING SOUTH MAIN ST/2016            | 77.60                    |
|              |             |            |                               |                 |  | <b><u>77.60</u></b>      |
| 4359         | 4/1/2016    | 3          | Andros. Registry Of Deeds     | 3/30/2016       | release liens<br>Lien Release Fees                         | 44.00                    |
|              |             |            |                               |                 |  | <b><u>44.00</u></b>      |
| 4360         | 4/1/2016    | 3          | Constellation NewEnergy, Inc. | 3/12/2016       | Moose Brook power<br>ACCRUED POWER                         | 397.28                   |
| 4360         | 4/1/2016    | 3          | Constellation NewEnergy, Inc. | 3/18/2016       | Washington St power<br>ACCRUED POWER                       | 214.95                   |
|              |             |            |                               |                 |  | <b><u>612.23</u></b>     |
| 4361         | 4/1/2016    | 3          | Dube Gravel Co, Inc.          | 3/22/2016       | sand & gravel<br>RELINING SOUTH MAIN ST/2016               | 336.00                   |
|              |             |            |                               |                 |  | <b><u>336.00</u></b>     |
| 4362         | 4/1/2016    | 3          | Gilman Electrical Supply      | 3/24/2016       | locknuts,bushings,adapter<br>MERROW RD                     | 295.57                   |
|              |             |            |                               |                 |  | <b><u>295.57</u></b>     |
| 4363         | 4/1/2016    | 3          | Treasurer, State of Maine     | 3/29/2016       | Desjardins w/e 3/27<br>ACCRUED OTHER DEDUCTIONS            | 82.00                    |
|              |             |            |                               |                 |  | <b><u>82.00</u></b>      |
| 4364         | 4/1/2016    | 3          | NEIWPC/C/JETCC                | 3/29/2016       | Broadbent wastewater op lic fe<br>MISC BUILDING EXPENSE    | 75.00                    |
|              |             |            |                               |                 |  | <b><u>75.00</u></b>      |
| 4365         | 4/1/2016    | 3          | Petro's Ace Hardware          | 3/23/2016       | tripod chain<br>EQUIPMENT MAINTENANCE                      | 32.37                    |

|   |
|---|
| <b>Auburn Sewer District</b><br><b>Accounts Payable Check Register</b><br><b>March 5, 2016 thru April 8, 2016</b> |
|---|

| <u>Check</u>              | <u>Date</u> | <u>Per</u> | <u>Vendor</u>             | <u>Inv Date</u> | <u>Description</u>  | <u>Amount</u>            |
|---------------------------|-------------|------------|---------------------------|-----------------|---|--------------------------|
|                           |             |            |                           |                 |   | <u>32.37</u>             |
| 4366                      | 4/1/2016    | 3          | E.J. Prescott, Inc.       | 3/15/2016       | vas usage<br>RELINING SOUTH MAIN ST/2016                  | 159.98                   |
|                           |             |            |                           |                 |   | <u>159.98</u>            |
| 4367                      | 4/1/2016    | 3          | Utilitronics              | 3/22/2016       | manhole cover lifter<br>Truck #37 (2015 GMC Sierra)       | 675.29                   |
|                           |             |            |                           |                 |   | <u>675.29</u>            |
| 4368                      | 4/5/2016    | 4          | Hartt Transportation      | 4/5/2016        | read in hundreds, bill in thou<br>METERED SEWER REVENUES  | 11,802.00                |
|                           |             |            |                           |                 |   | <u>11,802.00</u>         |
| 4369                      | 4/8/2016    | 3          | ADS - LLC                 | 3/24/2016       | comp rings-flo meter<br>EQUIPMENT MAINTENANCE             | 317.67                   |
|                           |             |            |                           |                 |   | <u>317.67</u>            |
| 4370                      | 4/8/2016    | 3          | Gagne & Sons              | 3/30/2016       | So Main-ring & conceal<br>RELINING SOUTH MAIN ST/2016     | 64.38                    |
| 4370                      | 4/8/2016    | 3          | Gagne & Sons              | 3/30/2016       | So Main ring, conceal<br>RELINING SOUTH MAIN ST/2016      | 54.38                    |
|                           |             |            |                           |                 |   | <u>118.76</u>            |
| 4371                      | 4/8/2016    | 4          | Treasurer, State of Maine | 4/5/2016        | Desjardins w/e 4/3<br>ACCRUED OTHER DEDUCTIONS            | 82.00                    |
|                           |             |            |                           |                 |   | <u>82.00</u>             |
| 4372                      | 4/8/2016    | 4          | Treasurer, State of Maine | 4/7/2016        | sewer maint permit<br>MAT/SUP-MAINT/MAINS                 | 75.00                    |
|                           |             |            |                           |                 |   | <u>75.00</u>             |
| 4373                      | 4/8/2016    | 3          | Paul's Clothing Store     | 3/10/2016       | Farris clothing<br>EMPLOYEE BENEFITS                      | 200.98                   |
|                           |             |            |                           |                 |   | <u>200.98</u>            |
| 4374                      | 4/8/2016    | 3          | Pollard Water             | 3/25/2016       | 2 bio blocks-pump stations<br>MAT/SUP-MAINT/LIFT STATIONS | 171.60                   |
|                           |             |            |                           |                 |   | <u>171.60</u>            |
| 4375                      | 4/8/2016    | 3          | Power Products, Inc.      | 3/22/2016       | Washington St generator repair<br>WASHINGTON ST           | 249.00                   |
|                           |             |            |                           |                 |   | <u>249.00</u>            |
| <b><u>Grand Total</u></b> |             |            |                           |                 |   | <b><u>408,455.20</u></b> |

3/31/2016

| VENDOR                        | REF  | AWD G/L # | ASD G/L # | Amount      |
|-------------------------------|--|-----------|-----------|-------------|
| Auburn Water District         | shared employees benefit allocation -        | 1604-000  | 2604-000  | \$ 1,410.47 |
| Auburn Water District         | shared employees wage allocation -           | 1685-000  | 2601-600  | \$ 3,134.38 |
| Auburn Water District         | building permit for Court St, tolls          | 1142-300  | 2675-500  | \$ 24.75    |
| Auburn Water District         | mileage                                      | 1142-300  | 1675-800  | \$ 56.03    |
| Amazon.com                    | laptop battery and mount for vac truck       | 1142-300  | 2650-123  | \$ 143.48   |
| Beltone Answering Service     | answering service - March                    | 1142-300  | 2675-800  | \$ 27.50    |
| Beltone Answering Service     | answering service - panic buttons - March    | 1142-300  | 2675-800  | \$ 4.98     |
| Bisson Enterprises, Inc.      | office cleaning - March                      | 1142-300  | 2675-500  | \$ 282.50   |
| Central Maine Power           | power @ 268 Court Street -                   | 1142-300  | 2615-500  | \$ 119.29   |
| Central Maine Power           | power @ 268 Court Street -                   | 1142-300  | 2615-800  | \$ 59.64    |
| Central Maine Power           | test Hill's electrical gloves                | 1142-300  | 2675-500  | \$ 9.09     |
| Cintas Corp                   | first aid kit supplies -office               | 1142-300  | 2675-500  | \$ 41.68    |
| Constellation NewEnergy       | energy charge @ 268 Court Street -           | 1142-300  | 2615-500  | \$ 248.27   |
| Constellation NewEnergy       | energy charge @ 268 Court Street -           | 1142-300  | 2615-800  | \$ 124.12   |
| Corson GIS Solutions          | work order gis                               | 1142-300  | 2105-863  | \$ 600.00   |
| Critical Alert                | paggers March to May                         | 1142-300  | 2675-600  | \$ 121.15   |
| Curry Printing                | high usage postcards                         | 1142-300  | 2675-800  | \$ 57.59    |
| Curry Printing                | wipes in sewer mailing insert                | 1142-300  | 2675-800  | \$ 154.47   |
| Dig Safe System, Inc.         | monthly bill -                               | 1142-300  | 2675-600  | \$ 325.56   |
| DirigoNet                     | domain fee - email spam - March              | 1142-300  | 2675-800  | \$ 25.00    |
| Eastern Fire                  | annual fee for sprinklers                    | 1142-300  | 2675-500  | \$ 145.00   |
| Firesafe Equipment            | extinguishers inspected                      | 1142-300  | 2620-500  | \$ 31.00    |
| Firesafe Equipment            | refill extinguishers                         | 1142-300  | 2620-500  | \$ 140.70   |
| Gilman Electric               | return ballist                               | 1142-300  | 2620-500  | \$ (7.04)   |
| Gilman Electric               | sim pull, conn., covers                      | 1142-300  | 2620-500  | \$ 74.69    |
| Goodman Wiping                | 2 boxes rags                                 | 1142-300  | 2620-500  | \$ 64.50    |
| Great American Financial      | Konica Digital Copier - lease - March        | 1142-300  | 2675-800  | \$ 107.61   |
| Hazelton, Sid                 | March mileage                                | 1142-300  | 2675-500  | \$ 175.00   |
| Home Depot                    | cords, cplg, paint, rollers, brushes,screws  | 1142-300  | 2620-500  | \$ 121.98   |
| Intuit                        | Quickbooks software                          | 1142-300  | 2675-800  | \$ 321.75   |
| Lebel's                       | supplies for chimney-Court St                | 1142-300  | 2620-500  | \$ 26.35    |
| City of Lewiston              | wages and benes - Dan Rodrigue - March       | 1142-300  | 2601-600  | \$ 1,850.00 |
| City of Lewiston              | wages and benes - Dan Rodrigue - March       | 1142-300  | 2604-000  | \$ 245.00   |
| City of Lewiston              | wages and benes - Dan Rodrigue - March       | 1142-300  | 2658-000  | \$ 120.00   |
| Maine Oxy                     | compressed air                               | 1142-300  | 2620-500  | \$ 25.93    |
| Maine State Retirement System | retirement contribution -                    | 1142-300  | 2604-000  | \$ 1,487.72 |
| Maine State Retirement System | retirement contribution -                    | 1142-300  | 2241-030  | \$ 32.47    |
| Maine Water Company           | accounting services - Greg Leighton - March  | 1142-300  | 2632-800  | \$ 1,100.00 |
| WB Mason                      | big & little trash bags                      | 1142-300  | 2620-500  | \$ 59.98    |
| WB Mason                      | toilet paper, paper towels, multifold towels | 1142-300  | 2620-500  | \$ 78.48    |
| WB Mason                      | clips, pens, highlighters                    | 1142-300  | 2620-800  | \$ 14.68    |
| Napa                          | belts for shop tools                         | 1142-300  | 2620-500  | \$ 13.27    |
| Ness Oil                      | gas for month of - March- gas cans           | 1142-300  | 2620-500  | \$ 50.82    |
| Ness Oil                      | gas for month of - March -tk#37              | 1142-300  | 2650-124  | \$ 90.94    |
| Ness Oil                      | gas for month of - March -tk#35              | 1142-300  | 2650-123  | \$ 214.09   |
| Northern Data Systems         | customer billing - March                     | 1142-300  | 2675-700  | \$ 790.94   |
| Northern Data Systems         | quarterly H/W maint                          | 1142-300  | 2677-840  | \$ 67.50    |
| Oxford Networks               | telephone service - March                    | 1142-300  | 2676-800  | \$ 121.78   |
| Pine Tree Waste               | bulk waste - March                           | 1142-300  | 2675-500  | \$ 65.55    |
| Pitney Bowes                  | red ink cartridge -postage machine           | 1142-300  | 2620-800  | \$ 32.72    |
| EJ Prescott                   | rod end wrench - shop                        | 1142-300  | 2620-500  | \$ 8.29     |
| Sign Store & Flag Center      | office & employees only signs                | 1142-300  | 2650-500  | \$ 20.15    |
| Spillers                      | white & green marking paint                  | 1142-300  | 2620-600  | \$ 105.60   |
| CH Stevenson                  | cold patch - stock                           | 1142-300  | 2620-600  | \$ 1,104.90 |
| Super Shoes                   | Hamann clothing allowance                    | 1142-300  | 2604-000  | \$ 34.99    |
| Super Shoes                   | Hamann clothing allowance                    | 1142-300  | 2604-000  | \$ 65.97    |
| U.S. Cellular                 | cell phones - March                          | 1142-300  | 2676-500  | \$ 258.56   |
| Unitil                        | 268 Court Street - March                     | 1142-300  | 2620-500  | \$ 697.55   |

\$ 16,929.37

# AUBURN SEWERAGE DISTRICT

## MONTHLY ACTIVITY REPORT

### March 2016

### MAINS

| Location                      | Ck'd | Comments                               | OK | Plug | Maint. | Misc. | New | on owner |
|-------------------------------|------|--|----|------|--------|-------|-----|----------|
| So. Main, Highland, Academy   | 1    | pulled together information for lining |    |      | 1      |       |     |          |
| Academy                       | 1    | collapsed sewer main                   |    |      |        |       | 1   | 1        |
| Grandview                     | 1    | looked for illicit discharge           |    |      |        | 1     |     |          |
| Miller st                     | 1    | measure manholes for bypass pump       | 1  |      |        |       |     |          |
| So Main                       | 1    | Locate sewer main for man hole ins     |    |      | 1      |       |     |          |
| Minot Ave                     | 1    | Sink Hole, camered, drainage issue     | 1  |      |        |       |     |          |
| Turner Street                 | 1    | Check sewer Main                       | 1  |      |        |       |     |          |
| Highland                      | 1    | locate dead-end main                   | 1  |      |        |       |     |          |
| 101 Gill Street               | 1    | Suspected sewer plug                   |    |      |        |       |     | 1        |
| So Main                       | 1    | clean main                             |    |      | 1      |       |     |          |
| Highland                      | 1    | Clean & inspect & camera               |    |      | 1      |       |     |          |
| Grandview                     | 1    | Meet with Auburn Public works          | 1  |      |        |       |     |          |
| Grandview                     | 1    | Clean Main                             |    |      | 1      |       |     |          |
| Drummond, Main, Miller Street | 1    | Installed flow meters to monitor flow  |    |      | 1      |       |     |          |
| Main & Drummond               | 1    | install flow totes                     |    |      | 1      |       |     |          |
| Highland                      | 1    | clean                                  |    |      | 1      |       |     |          |
| Coachman                      | 1    | Clean                                  |    |      | 1      |       |     |          |
| Academy                       | 1    | install access manhole, clean & car    |    |      |        |       | 1   |          |
| Highland Ave                  | 1    | re-line project                        |    |      | 1      |       |     |          |
| <b>Monthly Totals</b>         | 19   |  | 5  | 0    | 10     | 1     | 2   | 2        |
| <b>2015 Monthly Totals</b>    | 11   |  | 0  | 0    | 3      | 8     | 0   | 0        |
| <b>YTD Totals</b>             | 28   |  | 10 | 1    | 13     | 2     | 2   | 2        |
| <b>2015 YTD Totals</b>        | 23   |  | 0  | 3    | 11     | 18    | 2   | 2        |

### MANHOLES

| Location                   | Ck'd | Comments                  | OK | Cover | Misc. | Frame & Cover | New |
|----------------------------|------|---------------------------|----|-------|-------|---------------|-----|
| 10th & So. Main            | 1    | locate sewer manhole      |    |       |       | 1             |     |
| 110 So. Main               | 1    | Install new sewer manhole |    |       |       |               | 1   |
| 47 Chicoine                | 1    | Busted frame and cover    |    |       |       | 1             |     |
|                            |      |                           |    |       |       |               |     |
|                            |      |                           |    |       |       |               |     |
|                            |      |                           |    |       |       |               |     |
|                            |      |                           |    |       |       |               |     |
|                            |      |                           |    |       |       |               |     |
|                            |      |                           |    |       |       |               |     |
| <b>Monthly Totals</b>      | 3    |                           | 0  | 0     | 0     | 2             | 1   |
| <b>2015 Monthly Totals</b> | 1    |                           | 0  | 0     | 1     | 0             | 0   |
| <b>YTD Totals</b>          | 13   |                           | 5  | 1     | 3     | 3             | 1   |
| <b>2015 YTD Totals</b>     | 12   |                           | 0  | 0     | 4     | 0             | 0   |

## SERVICES

| Location                   | Ck'd | Comments                                | New | OK | Misc. | Cut | on owner |
|----------------------------|------|---|-----|----|-------|-----|----------|
| 980 Turner                 | 1    | Met with home owner about sewer service |     | 1  |       |     |          |
| 83 Sixth                   | 1    | plugged sewer service                   |     | 1  |       |     |          |
| 187 Washington             | 1    | plugged sewer service                   |     | 1  |       |     |          |
| Bradman                    | 1    | Repaired Broken sewer service           |     |    | 1     |     |          |
| 25, 7th street             | 1    | Checked for sewerage back-up            |     |    |       |     | 1        |
| 89 Sunset                  | 1    | service back-up                         |     |    |       |     | 1        |
| 140 Highland               | 1    | service back-up                         |     |    |       |     | 1        |
|                            |      |   |     |    |       |     |          |
|                            |      |   |     |    |       |     |          |
| <b>Monthly Totals</b>      | 7    |   | 0   | 3  | 1     | 0   | 3        |
| <b>2015 Monthly Totals</b> | 3    |   | 0   | 2  | 1     | 0   |          |
| <b>YTD Totals</b>          | 15   |   | 0   | 11 | 1     | 0   | 3        |
| <b>2015 YTD Totals</b>     | 9    |   | 0   | 7  | 2     | 0   | 0        |

## LIFT STATIONS

| Location                           | No. | Comments  |
|------------------------------------|-----|---|
| W-2 com failure                    | 1   | Trouble shoot issues, replace ups               |
| E-2, E-3, E-5                      | 1   | Station checks                                  |
| Evergreen                          | 1   | Replace roto phase                              |
| Marrow Rd                          | 1   | repair meter enclosure                          |
| E-1                                | 1   | Communication fault                             |
| Test run generator                 | 1   |   |
| Washington                         | 1   | station flood sensor faulted                    |
| Poland, west Crestwood, Rte. 122   | 1   | Station inspections                             |
| Lewiston Junction                  | 1   | Reset tripped pump                              |
| Worthily Brook                     | 1   | Generator exercise failed                       |
| River, moose, Green, Worthley, Lew | 7   | inspected stations                              |
| Washington Street                  | 1   | Generator fault, fuel line issues               |
| West Crestwood                     | 1   | High wet well, check valve issue                |
| Station Checks                     | 7   | Checked station operations                      |
| Worthily Brook                     | 1   | High I & I in station, coming from Maine Awning |
| Evergreen                          | 1   | install enzyme grease block for odor control    |
| Washington Street                  | 1   | Install power fail relay, generator connector   |
| Marrow rd.                         | 1   | Inspect electrical service entrance             |
| Lewiston Junction                  | 1   | Set up leachate tank                            |
|                                    |     |   |
| <b>Monthly Totals</b>              | 31  |   |
| <b>2015 Monthly Totals</b>         | 12  |   |
| <b>YTD Totals</b>                  | 105 |   |
| <b>2015 YTD Totals</b>             | 24  |   |



## OVERFLOWS

| Item                  |   | Comments |
|-----------------------|---|----------|
|                       |   |          |
|                       |   |          |
|                       |   |          |
| <b>Monthly Totals</b> |   |          |
| <b>YTD Totals</b>     | 3 |          |

## WEATHER\*

| Month                  | Precipitation     |               |                        |                  |                    | Temperature  |              |              |                   |
|------------------------|-------------------|---------------|------------------------|------------------|--------------------|--------------|--------------|--------------|-------------------|
|                        | Snowfall<br>(in.) | Total<br>(in) | Heating<br>Degree Days | Normal<br>Precip | Days of<br>Precip. | Max.<br>(°F) | Min.<br>(°F) | Avg.<br>(°F) | Dep. from<br>Norm |
| January                | 47.6              | 3.62          | 1504                   | 0                | 11                 | 46           | -13          | 17           | 2.5               |
| February               | 20.0              | 5.00          |                        | 3.17             | 8                  | 37           | 16           | 26           | 5                 |
| March                  | 8.0               | 3.89          |                        | 4.14             | 11                 | 45           | 27           | 36           | 6                 |
| April                  |                   |               |                        |                  |                    |              |              |              |                   |
| May                    |                   |               |                        |                  |                    |              |              |              |                   |
| June                   |                   |               |                        |                  |                    |              |              |              |                   |
| July                   |                   |               |                        |                  |                    |              |              |              |                   |
| August                 |                   |               |                        |                  |                    |              |              |              |                   |
| September              |                   |               |                        |                  |                    |              |              |              |                   |
| October                |                   |               |                        |                  |                    |              |              |              |                   |
| November               |                   |               |                        |                  |                    |              |              |              |                   |
| December               |                   |               |                        |                  |                    |              |              |              |                   |
| <b>YTD Totals</b>      | 75.60             | 12.51         |                        |                  |                    |              |              |              |                   |
| <b>2015 YTD Totals</b> | 84.80             | 6.7           |                        |                  |                    |              |              |              |                   |

## DIG SAFE

| Month              | Total | Contractors | MDOT | AHD | School Dept. | Lewiston Water | Fairpoint | AWD | CMP | ASD | GAS | MTA |
|--------------------|-------|-------------|------|-----|--------------|----------------|-----------|-----|-----|-----|-----|-----|
| January            | 36    | 20          | 0    | 0   | 0            | 0              | 0         | 4   | 12  | 0   | 0   | 0   |
| February           | 66    | 11          | 0    | 1   | 0            | 0              | 1         | 7   | 46  | 0   | 0   | 0   |
| March              | 95    | 35          | 3    | 20  | 0            | 0              | 1         | 5   | 28  | 1   | 2   | 0   |
| April              |       |             |      |     |              |                |           |     |     |     |     |     |
| May                |       |             |      |     |              |                |           |     |     |     |     |     |
| June               |       |             |      |     |              |                |           |     |     |     |     |     |
| July               |       |             |      |     |              |                |           |     |     |     |     |     |
| August             |       |             |      |     |              |                |           |     |     |     |     |     |
| September          |       |             |      |     |              |                |           |     |     |     |     |     |
| October            |       |             |      |     |              |                |           |     |     |     |     |     |
| November           |       |             |      |     |              |                |           |     |     |     |     |     |
| December           |       |             |      |     |              |                |           |     |     |     |     |     |
| <b>YTD Totals</b>  | 197   | 66          | 3    | 21  | 0            | 0              | 2         | 16  | 86  | 1   | 2   | 0   |
| <b>2015 Totals</b> | 126   | 54          | 0    | 1   | 0            | 1              | 1         | 36  | 29  | 0   | 4   | 0   |

## DUTY FOREMAN CALLS (Overtime)

| Districts                  | Total | High/Low Pressure | Water Quality | Alarms | Sewer Service | Leak | Misc. | Locates | Hydrants | Meter | Fire Calls |
|----------------------------|-------|-------------------|---------------|--------|---------------|------|-------|---------|----------|-------|------------|
| Sewerage District          | 0     |                   |               | 0      | 0             | 0    | 0     | 0       | 0        | 0     | 0          |
| Water District             | 5     | 0                 | 0             | 1      |               | 0    | 4     | 0       | 0        | 0     | 0          |
| <b>Monthly Totals</b>      | 5     | 0                 | 0             | 1      | 0             | 0    | 4     | 0       | 0        | 0     | 0          |
| <b>2015 Monthly Totals</b> | 14    | 0                 | 0             | 5      | 0             | 3    | 4     | 1       | 0        | 0     | 1          |
| <b>YTD Totals</b>          | 5     | 0                 | 0             | 1      | 2             | 6    | 13    | 0       | 0        | 0     | 2          |
| <b>2015 YTD Totals</b>     | 14    | 0                 | 0             | 5      | 0             | 3    | 4     | 1       | 0        | 0     | 1          |

## OTHER ACTIVITIES

1. Vactor Truck coolant leak
2. Vactor reel issues, electrical

## Lewiston - Auburn Water Pollution Control Authority

| Cost Apportionment Summary - First Half of 2016  |                         |              |         |              |                          |           |            |              |                 |              |               |   |
|--|-------------------------|--------------|---------|--------------|--------------------------|-----------|------------|--------------|-----------------|--------------|---------------|---|
| Month  | Lewiston Sewer Division |              |         |              | Auburn Sewerage District |           |            |              | CMR<br>4/7/2016 |              |               |   |
|  | Initial %               | Initial \$   | Op Data | Op Data \$   | Difference \$            | Initial % | Initial \$ | Op Data      |                 | Op Data \$   | Difference \$ |   |
| January  | 54.00%                  | \$133,720.22 | 54.28%  | \$134,413.58 | (\$693.36)               | 0.0       | 46.00%     | \$113,909.81 | 45.72%          | \$113,216.45 | \$693.36      | 0 |
| February   | 54.00%                  | \$133,720.22 | 55.90%  | \$138,425.19 | (\$4,704.97)             | 0.0       | 46.00%     | \$113,909.81 | 44.10%          | \$109,204.84 | \$4,704.97    | 0 |
| March  | 54.00%                  | \$133,720.22 | 55.38%  | \$137,137.51 | (\$3,417.29)             | 0.0       | 46.00%     | \$113,909.81 | 44.62%          | \$110,492.52 | \$3,417.29    | 0 |
| April  | 54.00%                  | \$133,720.22 | 52.90%  | \$130,996.29 | \$2,723.93               | 0.0       | 46.00%     | \$113,909.81 | 47.10%          | \$116,633.74 | (\$2,723.93)  | 0 |
| May  | 54.00%                  | \$133,720.22 | 53.36%  | \$132,135.38 | \$1,584.83               | 0.0       | 46.00%     | \$113,909.81 | 46.64%          | \$115,494.65 | (\$1,584.83)  | 0 |
| June   | 54.00%                  | \$133,720.22 | 51.03%  | \$126,365.60 | \$7,354.61               | 0.0       | 46.00%     | \$113,909.81 | 48.97%          | \$121,264.43 | (\$7,354.61)  | 0 |
| Six Month Adjustment                             |                         |              | 53.81%  |              | \$2,847.75               |           |            |              | 46.19%          |              | (\$2,847.75)  | 0 |
| Cost Apportionment Summary - Second Half of 2015 |                         |              |         |              |                          |           |            |              |                 |              |               |   |
| Month  | Lewiston Sewer Division |              |         |              | Auburn Sewerage District |           |            |              | Difference \$   |              |               |   |
|  | Initial %               | Initial \$   | Op Data | Op Data \$   | Difference \$            | Initial % | Initial \$ | Op Data      |                 | Op Data \$   |               |   |
| July   | 53.00%                  | \$131,243.92 | 53.20%  | \$131,739.18 | (\$495.26)               | 0.0       | 47.00%     | \$116,386.11 | 46.80%          | \$115,890.85 | \$495.26      | 0 |
| August   | 53.00%                  | \$131,243.92 | 55.46%  | \$137,335.61 | (\$6,091.70)             | 0.0       | 47.00%     | \$116,386.11 | 44.54%          | \$110,294.42 | \$6,091.70    | 0 |
| September  | 53.00%                  | \$131,243.92 | 51.97%  | \$128,693.33 | \$2,550.59               | 0.0       | 47.00%     | \$116,386.11 | 48.03%          | \$118,936.70 | (\$2,550.59)  | 0 |
| October  | 57.00%                  | \$141,149.12 | 58.18%  | \$144,071.15 | (\$2,922.03)             | 0.0       | 43.00%     | \$106,480.91 | 41.82%          | \$103,558.88 | \$2,922.03    | 0 |
| November   | 57.00%                  | \$141,149.12 | 55.29%  | \$136,914.64 | \$4,234.47               | 0.0       | 43.00%     | \$106,480.91 | 44.71%          | \$110,715.39 | (\$4,234.47)  | 0 |
| December   | 57.00%                  | \$141,149.12 | 56.30%  | \$139,415.71 | \$1,733.41               | 0.0       | 43.00%     | \$106,480.91 | 43.70%          | \$108,214.32 | (\$1,733.41)  | 0 |
| Six Month Total Adj                              |                         |              | 55.07%  |              | (\$990.52)               |           |            |              | 44.93%          |              | \$990.52      | 0 |
| Average to date                                  |                         |              | 55.19%  |              |                          |           |            |              | 44.81%          |              |               | 0 |
| Adjustments to date                              |                         |              |         |              | (\$8,815.63)             |           |            |              |                 |              | \$8,815.63    | 0 |
| Average / Adjustments year end                   |                         |              | 54.44%  |              | \$1,857.23               |           |            |              | 45.56%          |              | (\$1,857.23)  | 0 |

All data in large font are 2016 data, Data shown in smaller, italicized font are 2015 data used for estimation/illustration purposes only.

**From:** Nick Henry <nick@hmvcpas.com>  
**Sent:** Saturday, March 26, 2016 5:08 PM  
**To:** Mac Richardson; Travis Peaslee  
**Subject:** Financial Statement Draft #1  
**Attachments:** LAWPCA-DRAFT1.pdf

Hi,

Attached are the draft financial statements. Because of the implementation of GASB Statement No. 68 for pensions (MainePERS), the financial statements are single year financial statements.

This standard created three new accounts: Deferred Outflows of Resources – Pensions (page 1), Net Pension Liability (page 2) and Deferred Inflows of Resources – Pensions (page 3). The net pension liability is the Authority's piece of the MainePERS total PLD plan unfundedness (currently at \$319,000,000). Additionally, this new GASB standard created additional pension expense above the monthly contributions you pay to MainePERS; for 2015 the additional expense was \$50,397. This amount is included on page 6 ("Schedule 2") in the Treatment Employee Benefits amount of \$391,456. I have created a separate equity account to track this expense, similar to what we are doing for depreciation expense, so that we do not include it in the year end surplus (deficit) calculations.

As shown on page 3, the Authority earned a financial statement net income of \$136,989. Page 5 ("Schedule 1") and page 7 ("Schedule 3") reconcile this amount back to the Authority's 2015 surplus.

As shown on page 7 ("Schedule 3"), after adjusting the net income of \$136,989 for debt retirement, equipment purchases, depreciation expense, GASB 68 additional pension expense and the 2015 budgeted replacement reserve appropriation, there is still \$136,796 of surplus available. The attached statements assume the entire surplus will be designated by the Board to the reserve. Under these assumptions, at 12/31/15 the reserve would have a balance of \$597,438 as shown on page 5 ("Schedule 1").

The equipment purchases amount of \$152,533 is comprised primarily of the following: biofilter project (\$54,000) and hydraulic motor (\$10,000) at the compost facility; office equipment (\$6,000); and the following at the treatment facility - heaters / steel doors (\$14,000), pump flow seal (\$8,000), loading dock (\$36,000), and bills to AMWELL (\$16,000) and CDM (\$6,000) that had not been put on pay requisitions yet.

At 12/31/15, Lewiston owed \$19,567 so based on a 53.90% cost apportionment, \$36,302 of surplus funds would need to be refunded to Lewiston and Auburn; this would eliminate Lewiston's balance owed and would send a refund check to Auburn for \$36,302. Since the Board has approved this the last few years, I can make the adjustment with this assumption and update the financial statements and schedules for you, just let me know if this is what you want. This would reduce the year end reserve to \$561,136.

As we discussed back in February, even though the reserve has a certain balance, that does not mean that there is cash in the bank to support reserve. This is very evident at 12/31/15 because total cash is \$385,275 (see page 1). The other reserve funds (and \$110,000 of inappropriate funds) are primarily tied up in accounts receivable and undrawn bond funds.

If you would like to go over these statements further, please let me know. I am out of the office Monday and Tuesday but will be in the office the rest of the week.