

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, June 21, 2016 at 4:00 P.M.**

**AGENDA**

1. Approve Minutes of Regular Meeting of May 17, 2016.

2. Financial Report Update - *Greg Leighton*.

3. Ratify Payment of Bills

4. Open Session

5. Activity Report - *Mike Broadbent*

6. New Business

- Pump Station Upgrades
- Projected Capital Upgrades
- Health Insurance
- New Truck
- LAWPCA Apportionment & Financials
- Summer Employee

7. Old Business

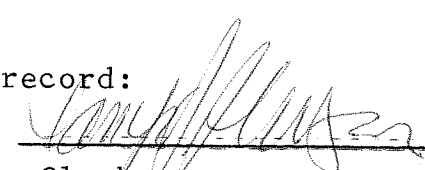
- Project Update
- Inventory Update
- Consolidation Study Workgroup
- Cascades

8. Executive Session per 1 M.R.S.A. § 405 (6) (E) to discuss  
Litigation Issue

9. Adjourn Regular Meeting.

Upcoming - Trustee Meeting - July 19, 2016

A true record:

Attest: 

Clerk

# Memo

To: Water & Sewerage District Trustees  
From: Sid Hazelton, P.E., Superintendent  
CC: Files  
Date: 6/16/2016  
Re: Discussion of June Agenda Items

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## Water Trustees

### Lead and Copper Testing – update

Good news!! We have collected and tested the 60 samples that needed to be taken by June 30, and we have passed this round. We must collect another 60 samples between June 30 and December 31, 2016. If we pass that round, we will be eligible for reduced monitoring, which requires 30 samples every 3 years.

### EPA Report – update

As reported last month, the Drinking Water Program, through conversations with the EPA, has requested that we provide them with a report on our lead program. The report was due on May 27. The report was submitted and accepted. A hard copy of the report can be made available if requested.

### EPA Testing Program - update

EPA came to Auburn in June to take non-compliance lead samples from Auburn Schools and Day Care facilities. They requested our assistance to help coordinate their efforts. MJ Dillingham had meetings and conversations with them to get the program going, and helped them with contacts.

### Corrosion Control Study - update

We are now preparing an implementation plan based upon the recommendations contained in the Wright/Pierce report.

Given that we have passed our most recent round of lead testing, we will not be disposing of the existing product as previously reported; we will continue to use it until it is gone.

Working with our vendor, we will choose an orthophosphate product to use in place of our existing blended phosphate. We will also develop an implementation plan. This plan will be reviewed with the consultant, and then with the Drinking Water Program to ensure a smooth transition.

#### MS4 Permit

The City of Auburn is responsible for complying with the EPA's Municipal Separate Storm Sewer System (MS4) Permit. As part of that permit, we must make efforts to identify hydrant flushing that discharges into environmentally sensitive areas, and dechlorinate the water. This will most likely occur during our fall 2016 flushing program.

## Sewer Trustees

#### Cascades odor issue – Update

On 6/14 a meeting was held at Cascades to discuss the ongoing odor control issue. Todd Gagnat, Technical Sales Rep from Evoqua Water Technologies will be submitting a price to install a demo chemical injection system that has proven to be effective in other applications. The goal is to get a system that will not cost more than the current hydrogen peroxide system.

#### Upgrade of Merrow Road/Evergreen Pump Station Electrical Services

At the Merrow Road Station, CMP upgraded the service, and we installed a new meter enclosure and wiring. The old service was not properly grounded.

At Evergreen, we eliminated an old phase converter, and switched to VFD's.

#### City of Auburn Ash Landfill Pump Station

The City of Auburn recently approved funding to install a pump station to transport the ash landfill leachate to our sewer system. I have contacted City Engineer Tony Beaulieu to propose a plan for the District to install and own the station.

#### New Truck

The replacement for truck #27 – ¾ ton dump truck has arrived

## Both Boards

#### Lewiston/Auburn Consolidation - Update

I have agreed to participate in the consolidation study by serving on a 13 member workgroup that will be looking at Public Works/Utilities. The goal is to have a consolidation vote on the ballot in November to coincide with the Presidential Election.

#### Capital Improvements

The City of Auburn recently approved \$4.5 million for street improvements in 2017. The proposed projects, and the impact on our infrastructure will be discussed.

### Summer Employees

- We have hired an Intern for GIS Development. Tad Caldwell is a student at UM Farmington who started with us the week of May 23. He is being trained on the use of our GPS unit, and will be updating our GIS maps. Other projects will be planned as well.
- Field Peterson is a summer intern working on aquatic invasive plants. He is a student studying Conservation Biology at Colorado State University.
- Anthony Richardson was hired for the summer to help with the sewer and water crews. He has construction experience, and will help with a variety of tasks such as raising manholes, water service gates, and filling in as needed on construction crews.

### Pipe and Fittings Vendor - Update

An update will be given of the status of the transition from EJP Value Added Service to a traditional bid/purchase program.

### Health Insurance

During the budget approval process last year, a lot of attention was given to health insurance benefits. We are soliciting information on alternate health insurance programs now in order to give ourselves ample time to consider the alternatives for 2017.

### Executive Session

There will be an executive session to update the Trustees on a litigation issue.

May 17, 2016

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday May 17, 2016 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Raymond Fortier, Stephen Ness and Charles Sheehan (Treasurer). Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Joseph DeFilipp, seconded by Raymond Fortier, it was voted: **To approve the minutes of the Regular Meeting of April 19, 2016.**

**FINANCIAL REPORT** – Water consumption is up year to date. The Industrial Surcharge continues to be a timing item as well as a lot of the expenses.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 196,019.79 as shown on the printout dated April 9, 2016- May 6, 2016.**

**OPEN SESSION** – K.C. Geiger, Water District Trustee, was in attendance.

**ACTIVITY REPORT** – The April activity report was presented by Michael Broadbent. The leachate tank is now active. A back-up on Martindale Rd. is due to a settling issue. The main needs to be added to the priority list for repair (replacement of about 30 feet of pipe). The District will conduct routine maintenance with the vacator truck. There have been two more cave-ins on Academy St. The lower portion of the street has been re-lined.

#### **NEW BUSINESS**

**WASTE DISCHARGE LICENSE RENEWAL** – The District recently renewed its waste discharge license with the DEP. Riverside Dr. remains as a licensed CSO probably never to be abandoned. It is the last discharge point and serves as a safeguard before the treatment plant.

**TOUCH A TRUCK** – FYI The event was held at CMTC and was well attended.

**LAWPCA APPORTIONMENT & FINANCIALS** – The District is tracking well at slightly below the budgeted 46% apportionment. One of the two co-gen engines failed last year. It was replaced, but the second one recently failed due to head gasket failure. The units are only three years old. LAWPCA's attorney has sent a letter to the company.

**WEBSITE UPDATE** – The District is posting the Agenda packets and budgets.

## **OLD BUSINESS**

**PROJECT UPDATE** – South Main Street is complete. Gendron & Gendron is ready to replace the water line. Highland Avenue has collapsed and settled and not a candidate for re-lining. The District could do what is called a “pipe burst” which consists of dragging a smaller size HDPE pipe through the existing pipe and using inserta tees to connect the services. A 2 foot piece of pipe on Academy collapsed. It was fished out with the vactor truck. It was cleaned and re-lined from High St. to the manhole in front of the Performing Arts Center.

**ODOR COMPLAINTS** – The availability of LAWPCA leachate may end. It has been proven that nitrates in the leachate is effective at controlling odors. The District will work with Cascades to stop the peroxide and add the nitrates. The cost is about the same.

**GREAT FALLS BUS STATION** – Longchamps & Sons will install a gravity line which will hook up in front of the Hilton Garden Inn. Superintendent Hazelton and Trustees KC Geiger met with Howard Kroll and Dennis D’Auteuil of the City in an attempt to diffuse bad words spoken against the District. They agreed to work with the District to restore a good working relationship. Howard agreed to address this at the next Council meeting.

## **CONSOLIDATION REPORT – FYI**

**COLLECTION OF PAST DUE BILLS** – Past due bills continue to trend downward. Cascades bills go to Canada and their payments are late. A Trustee asked about the possibility of billing them weekly. It will be discussed at next week’s meeting with Cascades.

**MMEHT BOARD OF TRUSTEES** – There were five applicants including Superintendent Hazelton. The candidate that was chosen represented a large non-profit employer from Northern Maine.

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted : **To move into Executive Session to discuss the inventory.**

On motion of Joseph DeFilipp, seconded by Raymond Fortier, it was unanimously voted: **To come out of Executive Session.**

## **EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (D) TO DISCUSS PERSONNEL ISSUE –**

On motion of Joseph DeFilipp, seconded by Stephen Ness, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss a personnel issue.**

May 17, 2016

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On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To come out of Executive Session.**

On motion of Joseph DeFilipp, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
FIVE MONTHS ENDED MAY 31, 2016**

	May	2016	Y-T-D THRU MAY 2016		
	YTD - 2015	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$1,441,424	\$3,924,641	\$1,638,255	\$1,635,267	\$2,988
Industrial Surcharge	166,854	421,487	152,989	175,620	(22,631)
Public Basins	20,696	53,892	20,696	22,455	(1,759)
Jobbing & Mdse.	4,536	8,189	6,784	3,412	3,372
Sewer Assessments	4,961	27,235	2,634	11,348	(8,714)
Finance Charges	6,453	15,300	5,494	6,375	(881)
Interest Income	577	1,250	426	521	(95)
Industrial Treatment Sampling	19,250	46,200	20,350	19,250	1,100
Capacity Fees (SDS)	13,270	23,750	3,000	9,896	(6,896)
<b>TOTAL REVENUES</b>	<b>1,678,021</b>	<b>4,521,944</b>	<b>1,850,629</b>	<b>1,884,143</b>	<b>(33,515)</b>
			<b>40.93%</b>	<b>41.67%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	139,119	399,609	161,932	166,504	(4,572)
Employee Benefits	71,343	198,957	80,757	82,899	(2,142)
Maint. of Sewers	6,973	60,188	13,653	25,078	(11,426)
Lift Stations	37,063	93,949	46,870	39,145	7,725
Maint. of Buildings	16,938	34,001	16,692	14,167	2,525
Maint. of Trucks	(2,366)	18,700	5,754	7,792	(2,037)
Office Expense	13,989	32,039	10,451	13,350	(2,898)
Collection Expense	(718)	(824)	625	(343)	968
General Expense	1,735	9,697	6,184	4,040	2,144
Insurance	28,625	57,886	27,405	24,119	3,286
Legal & Accounting Fees	11,665	32,025	10,728	13,344	(2,616)
Billing Expense	30,106	66,542	8,656	27,726	(19,070)
L.A.W.P.C.A.	633,933	2,268,241	691,842	945,100	(253,258)
<b>SUB-TOTAL</b>	<b>988,405</b>	<b>3,271,010</b>	<b>1,081,549</b>	<b>1,362,921</b>	<b>(281,372)</b>
Interest	42,024	77,094	32,804	32,123	682
<b>TOTAL EXPENSES</b>	<b>1,030,429</b>	<b>3,348,104</b>	<b>1,114,353</b>	<b>1,395,043</b>	<b>(280,691)</b>
			<b>33.28%</b>	<b>41.67%</b>	< Standard
Bonds - Principal Payments	196,973	487,870	208,349	203,279	5,070
<b>SURPLUS FROM OPERATIONS</b>	<b>450,619</b>	<b>685,970</b>	<b>527,927</b>	<b>285,821</b>	<b>242,106</b>





<b>Auburn Sewer District</b> <b>Accounts Payable Check Register</b> <b>May 7, 2016 thru June 14, 2016</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4422	5/13/2016	5	Andros. Registry Of Deeds	5/12/2016	release lien Lien Release Fees	22.00
						<b><u>22.00</u></b>
4423	5/13/2016	4	Constellation NewEnergy, Inc.	4/27/2016	Bradman St power ACCRUED POWER	127.23
						<b><u>127.23</u></b>
4424	5/13/2016	4	Vantagepoint Transfer Agent-30	4/30/2016	ICMA-457-April ACCRUED DEFERRED COMP	1,169.64
						<b><u>1,169.64</u></b>
4425	5/13/2016	4	Vantagepoint Transfer Agent-10	4/30/2016	ICMA-401-April EMPLOYEE BENEFITS	1,616.45
						<b><u>1,616.45</u></b>
4426	5/13/2016	4	Vantagepoint Transfer Agent-70	4/30/2016	ICMA Roth IRA-April IRA/ICMA	173.96
						<b><u>173.96</u></b>
4427	5/13/2016	5	Labonville, Inc.	4/27/2016	Millett clothing allowance EMPLOYEE BENEFITS	129.95
						<b><u>129.95</u></b>
4428	5/13/2016	5	Treasurer, State of Maine	5/11/2016	Desjardins w/e 5/8 ACCRUED OTHER DEDUCTIONS	82.00
						<b><u>82.00</u></b>
4429	5/13/2016	4	Power Products, Inc.	4/28/2016	generator maint WASHINGTON ST	941.65
4429	5/13/2016	4	Power Products, Inc.	4/28/2016	generator maint WASHINGTON ST	405.00
4429	5/13/2016	4	Power Products, Inc.	4/28/2016	generator maint LEW. JCT RD	375.00
4429	5/13/2016	4	Power Products, Inc.	4/28/2016	generator maint RIVER STATION	165.00
						<b><u>1,886.65</u></b>
4430	5/13/2016	4	Rent-It Of Maine, Inc.	4/29/2016	bucket-antennae repair MOOSEBROOK	199.92
						<b><u>199.92</u></b>
4431	5/13/2016	4	UNITIL ME	5/2/2016	Green Turtle gas-April GREEN TURTLE	60.08
						<b><u>60.08</u></b>
4432	5/13/2016	5	USA Bluebook	4/29/2016	manhole magnets Truck #35 (2013 Vacuum Truck)	812.01
						<b><u>812.01</u></b>
4433	5/20/2016	5	Robert Young	5/18/2016	customer refund A/R SEWER CUSTOMERS	17.24
						<b><u>17.24</u></b>

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4434	5/20/2016	5	The Bank of New York Mellon	4/5/2016	1999 -A bond princ & int BONDS-6/1/99 NEW ISSUE	70,000.00
4434	5/20/2016	5	The Bank of New York Mellon	4/5/2016	1999 -A bond princ & int ACCRUED INTEREST	7,927.50
						<b><u>77,927.50</u></b>
4435	5/20/2016	5	Andros. Registry Of Deeds	5/18/2016	release liens Lien Release Fees	66.00
						<b><u>66.00</u></b>
4436	5/20/2016	5	City of Auburn	4/30/2016	traffic detail 4/19 RELINING ACADEMY ST/2016	195.00
						<b><u>195.00</u></b>
4437	5/20/2016	5	Howard P. Fairfield	5/5/2016	sewer flusher water strainer EQUIPMENT MAINTENANCE	187.49
						<b><u>187.49</u></b>
4438	5/20/2016	5	Horizon Solutions, LLc	5/2/2016	potentiometer unit Truck #35 (2013 Vacuum Truck)	242.60
						<b><u>242.60</u></b>
4439	5/20/2016	5	L.A.W.P.C.A.	5/2/2016	May bill LAWPCA	113,909.80
						<b><u>113,909.80</u></b>
4440	5/20/2016	5	Treasurer, State of Maine	5/17/2016	Desjardins w/e 5/15 ACCRUED OTHER DEDUCTIONS	82.00
						<b><u>82.00</u></b>
4441	5/20/2016	5	Maine Municipal Bond Bank	4/25/2016	2009 ARRA bond & int BONDS 2009 ARRA	41,392.68
4441	5/20/2016	5	Maine Municipal Bond Bank	4/25/2016	2009 ARRA bond & int ACCRUED INTEREST	2,069.63
4441	5/20/2016	5	Maine Municipal Bond Bank	4/25/2016	2007 FR bond & int BOND 2007 FR	68,041.00
4441	5/20/2016	5	Maine Municipal Bond Bank	4/25/2016	2007 FR bond & int ACCRUED INTEREST	10,999.65
						<b><u>122,502.96</u></b>
4442	5/20/2016	5	Redlon & Johnson	5/6/2016	Bradman-sump pump parts BRADMAN ST	43.82
4442	5/20/2016	5	Redlon & Johnson	5/6/2016	Bradman-sump pump BRADMAN ST	140.86
						<b><u>184.68</u></b>
4443	5/20/2016	5	St Lawrence & Atlantic RR Co	5/4/2016	S12508-A pipeline MISC EXP-MAINT OF MAINS	50.00
						<b><u>50.00</u></b>

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4444	5/20/2016	5	CH Stevenson, Inc	5/10/2016	cold patch-sewer maint MAT/SUP-MAINT/MAINS	2,151.80
						<b><u>2,151.80</u></b>
4445	5/20/2016	5	Ted Berry Co., Inc.	5/3/2016	Reline- prof srvc RELINING ACADEMY ST/2016	60,828.94
						<b><u>60,828.94</u></b>
4446	5/20/2016	5	Utilitronics	4/29/2016	push camera battery EQUIPMENT MAINTENANCE	249.26
						<b><u>249.26</u></b>
4447	5/27/2016	5	Margaret Hoffman	5/25/2016	customer refund A/R SEWER CUSTOMERS	44.66
						<b><u>44.66</u></b>
4448	5/27/2016	5	Andros. Registry Of Deeds	5/25/2016	release liens Lien Release Fees	66.00
						<b><u>66.00</u></b>
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills GIS Work Order System	150.00
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills Truck #40	20.26
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills ACCRUED PENSION W/H	32.47
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills ACCRUED DENTAL	62.16
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills ACCRUED HEALTH INS W/H	88.64
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills WAGES-MAINT OF MAINS	5,872.18
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills EMPLOYEE BENEFITS	3,560.40
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills PUR POWER-BUILDING	363.61
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills PUR POWER-OFFICE	181.77
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills LEW. JCT RD	20.86
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MAT/SUP-MAINT/BLDG	742.54
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MAT/SUP-MAINT/MAINS	534.58

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4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills OFFICE SUPPLIES	236.40
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills ACCOUNTING SERVICES	2,145.00
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills Truck #27 (2006 Chevy)	88.84
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills Truck #35 (2013 Vacuum Truck)	283.55
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills Truck #37 (2015 GMC Sierra)	96.97
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills W/C INSURANCE	216.84
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MISC BUILDING EXPENSE	969.65
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MISC EXP-MAINT OF MAINS	325.56
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MISC BILLING & ACCTG	1,398.73
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills MISC OFFICE EXPENSE	1,813.52
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills TEL-BUILDING	258.47
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills TEL-OFFICE	121.52
4449	5/27/2016	4	Auburn Water District	5/11/2016	April bills EQUIPMENT MAINTENANCE	82.50
						<b><u>19,667.02</u></b>
4452	5/27/2016	5	Constellation NewEnergy, Inc.	5/6/2016	Worthley Brook power ACCRUED POWER	383.99
4452	5/27/2016	5	Constellation NewEnergy, Inc.	5/11/2016	Lewiston Jct power ACCRUED POWER	254.57
4452	5/27/2016	5	Constellation NewEnergy, Inc.	5/11/2016	Merrow Rd power ACCRUED POWER	20.90
4452	5/27/2016	5	Constellation NewEnergy, Inc.	5/11/2016	River Station power ACCRUED POWER	408.46
4452	5/27/2016	5	Constellation NewEnergy, Inc.	5/12/2016	Moose Brook power ACCRUED POWER	333.31
						<b><u>1,401.23</u></b>

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4453	5/27/2016	5	Gilman Electrical Supply	5/20/2016	clpg, clamp, bar kit MERROW RD	75.63
						<b><u>75.63</u></b>
4454	5/27/2016	6	Group Dynamic, Inc.	5/12/2016	June-ins deductible fee EMPLOYEE BENEFITS	24.00
						<b><u>24.00</u></b>
4455	5/27/2016	5	Treasurer, State of Maine	5/24/2016	Desjardins w/e 5/22 ACCRUED OTHER DEDUCTIONS	82.00
						<b><u>82.00</u></b>
4456	5/27/2016	6	Maine Municipal Emp.Hlth.	5/10/2016	June health ins EMPLOYEE BENEFITS	7,739.57
4456	5/27/2016	6	Maine Municipal Emp.Hlth.	5/10/2016	June health ins ACCRUED LIFE INSURANCE	126.90
4456	5/27/2016	6	Maine Municipal Emp.Hlth.	5/10/2016	June health ins ACCRUED IPP W/H	274.70
4456	5/27/2016	6	Maine Municipal Emp.Hlth.	5/10/2016	June health ins ACCRUED DENTAL	579.51
4456	5/27/2016	6	Maine Municipal Emp.Hlth.	5/10/2016	June health ins ACCRUED HEALTH INS W/H	1,365.79
						<b><u>10,086.47</u></b>
4457	5/27/2016	5	Mid-Maine Waste Action Corp.	5/23/2016	bulky waste RELINING ACADEMY ST/2016	16.37
						<b><u>16.37</u></b>
4458	5/27/2016	5	Paris Farmers Union	5/20/2016	Hydrated lime MAT/SUP-MAINT/MAINS	13.99
						<b><u>13.99</u></b>
4459	5/27/2016	5	Power Products, Inc.	5/12/2016	Portable A generator maint EQUIPMENT MAINTENANCE	375.00
4459	5/27/2016	5	Power Products, Inc.	5/12/2016	Green Turtle generator maint GREEN TURTLE	375.00
4459	5/27/2016	5	Power Products, Inc.	5/12/2016	Moose Brook generator maint MOOSEBROOK	375.00
4459	5/27/2016	5	Power Products, Inc.	5/12/2016	Portable C generator maint EQUIPMENT MAINTENANCE	375.00
4459	5/27/2016	5	Power Products, Inc.	5/12/2016	Worthley brook generator maint WORTHLEY BROOK	375.00
						<b><u>1,875.00</u></b>
4460	5/27/2016	5	E.J. Prescott, Inc.	5/3/2016	sewer frame & cover MAT/SUP-MAINT/MAINS	704.54

<b>Auburn Sewer District</b> <b>Accounts Payable Check Register</b> <b>May 7, 2016 thru June 14, 2016</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4460	5/27/2016	5	E.J. Prescott, Inc.	5/2/2016	vas usage MAT/SUP-MAINT/MAINS	37.74
						<b><u>742.28</u></b>
4461	5/27/2016	5	Skelton, Taintor & Abbott	5/18/2016	April professional services LEGAL SERVICES	962.00
						<b><u>962.00</u></b>
4462	5/27/2016	5	Spencer Group	5/25/2016	Academy St patch and fill RELINING ACADEMY ST/2016	9,681.90
						<b><u>9,681.90</u></b>
4463	5/27/2016	5	Ted Berry Co., Inc.	5/11/2016	Martindale& Country Cb video MAT/SUP-MAINT/MAINS	1,800.00
						<b><u>1,800.00</u></b>
4464	6/1/2016	5	Auburn Motor Sales	5/31/2016	Ford F-350 One ton truck Truck #40	22,238.50
						<b><u>22,238.50</u></b>
4465	6/3/2016	6	Andros. Registry Of Deeds	6/2/2016	release lien Lien Release Fees	22.00
						<b><u>22.00</u></b>
4466	6/3/2016	5	Constellation NewEnergy, Inc.	5/19/2016	Washington St power ACCRUED POWER	195.61
						<b><u>195.61</u></b>
4467	6/3/2016	5	Dead River Company	5/25/2016	Lew Jet tank #1 propane LEW. JCT RD	658.14
						<b><u>658.14</u></b>
4468	6/3/2016	5	Gagne & Sons	5/23/2016	calcium flake RELINING ACADEMY ST/2016	119.44
						<b><u>119.44</u></b>
4469	6/3/2016	5	Treasurer, State of Maine	6/1/2016	Desjardins w/e 5/29 ACCRUED OTHER DEDUCTIONS	82.00
						<b><u>82.00</u></b>
4470	6/3/2016	5	Maine Municipal Assoc.	5/15/2016	May unemploy EMPLOYEE BENEFITS	220.47
						<b><u>220.47</u></b>
4471	6/3/2016	5	Paris Farmers Union	5/20/2016	lime-sewer maint. MAT/SUP-MAINT/MAINS	12.59
						<b><u>12.59</u></b>
4472	6/3/2016	6	United States Treasury	5/17/2016	insurance plan fee -720-V EMPLOYEE BENEFITS	13.02
						<b><u>13.02</u></b>
4473	6/3/2016	5	C.N. Wood North, INC.	5/12/2016	debris hose Truck #35 (2013 Vacuum Truck)	573.18
						<b><u>573.18</u></b>

<b>Auburn Sewer District</b> <b>Accounts Payable Check Register</b> <b>May 7, 2016 thru June 14, 2016</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
4474	6/10/2016	5	Gagne & Sons	5/23/2016	conseal, rings RELINING ACADEMY ST/2016	64.38
						<b><u>64.38</u></b>
4475	6/10/2016	5	Vantagepoint Transfer Agent-30	5/31/2016	ICMA 457 ACCRUED DEFERRED COMP	1,491.55
						<b><u>1,491.55</u></b>
4476	6/10/2016	5	Vantagepoint Transfer Agent-10	5/31/2016	ICMA 401 EMPLOYEE BENEFITS	2,053.56
						<b><u>2,053.56</u></b>
4477	6/10/2016	5	Vantagepoint Transfer Agent-70	5/31/2016	ICMA-Roth IRA IRA/ICMA	217.45
						<b><u>217.45</u></b>
4478	6/10/2016	6	Treasurer, State of Maine	6/7/2016	Desjardins w/e 6/5 ACCRUED OTHER DEDUCTIONS	82.00
						<b><u>82.00</u></b>
4479	6/10/2016	5	Pollard Water	5/24/2016	bio blocks PS Upgrades-Evergreen	173.72
						<b><u>173.72</u></b>
4480	6/10/2016	5	E.J. Prescott, Inc.	5/16/2016	vas usage MAT/SUP-MAINT/MAINS	491.85
						<b><u>491.85</u></b>
4481	6/10/2016	5	Rent-It Of Maine, Inc.	5/19/2016	deliver from Cook to Academy RELINING ACADEMY ST/2016	85.00
						<b><u>85.00</u></b>
4482	6/10/2016	6	Spencer Group	6/6/2016	sewer overflow Gritty's MAT/SUP-MAINT/MAINS	257.55
						<b><u>257.55</u></b>
4483	6/10/2016	5	Sun Journal	5/31/2016	Intent to file ad MAT/SUP-MAINT/MAINS	143.21
						<b><u>143.21</u></b>
4484	6/10/2016	6	Ted Berry Co., Inc.	6/1/2016	Highland Ave service RELINING HIGHLAND AVE/2016	260.00
						<b><u>260.00</u></b>
4485	6/10/2016	5	St Mary's Health System	6/1/2016	Employee exam MISC EXP-MAINT OF MAINS	300.00
						<b><u>300.00</u></b>
<b><u>Grand Total</u></b>						<b><u>461,168.93</u></b>



VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 1,455.98
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 3,235.51
Beltone Answering Service	answering service	1142-300	2675-800	\$ 36.25
Beltone Answering Service	answering service - panic buttons	1142-300	2675-800	\$ 4.98
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 130.63
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 65.32
CertiCable	Network cable to barn	1142-300	2620-800	\$ 114.50
Coastal T Shirts	logos on t-shirts	1142-300	2604-000	\$ 60.00
Coastal T Shirts	hats	1142-300	2604-000	\$ 226.88
Computer Place	usb cables office	1142-300	2620-800	\$ 25.49
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 220.15
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 110.07
Critical Alert	2 pager cases	1142-300	2675-600	\$ 6.00
Dig Safe System, Inc.	monthly bill	1142-300	2675-600	\$ 325.56
DirigoNet	domain fee - email spam	1142-300	2675-800	\$ 25.00
Dube Gravel	stock -gravel and haul gravel	1142-300	2620-600	\$ 428.00
Dube Gravel	Academy-gravel, rock, sand,truck	1142-300	2105-890	\$ 4,868.50
Easy Rent-All	cut off saw blades	1142-300	2677-000	\$ 115.80
Environmental Products	600' Piranha Sewer Hose 2500 psi	1142-300	2620-500	\$ 1,682.91
Fastenal	safety glasses, lens, gloves	1142-300	2604-000	\$ 12.05
ferguson	May stock parts	1142-300	2151-000	\$ 232.09
G & G Landscaping	May lawn maintenance (1 of5 pmts)	1142-300	2675-100	\$ 1,236.50
Gilman Electric	barn clpg & covers	1142-300	2620-500	\$ 40.69
Gilman Electric	wire-barn	1142-300	2620-500	\$ 64.36
Gilman Electric	syls for shop	1142-300	2620-500	\$ 13.92
Gilman Electric	barn-tape, plug, sillplate	1142-300	2620-500	\$ 42.80
Great American Financial	Konica Digital Copier - lease	1142-300	2675-800	\$ 107.61
Hazelton, Sid	May mileage	1142-300	2675-500	\$ 175.00
Home Depot	braided vinyl	1142-300	2620-203	\$ 50.20
Home Depot	safety glasses	1142-300	2604-000	\$ 36.94
Home Depot	batteries, nozzels	1142-300	2620-500	\$ 43.94
Home Depot	shims	1142-300	2620-500	\$ 6.31
Kennebec Equipment	blade for asphalt saw	1142-300	2677-000	\$ 462.50
KL Jack	drill bit	1142-300	2620-500	\$ 66.30
City of Lewiston	wages and benes - Dan Rodrigue - April	1142-300	2601-600	\$ 1,488.15
City of Lewiston	wages and benes - Dan Rodrigue - April	1142-300	2604-000	\$ 306.25
City of Lewiston	wages and benes - Dan Rodrigue - April	1142-300	2658-000	\$ 94.18
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2601-600	\$ 1,850.00
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2604-000	\$ 245.00
City of Lewiston	wages and benes - Dan Rodrigue - May	1142-300	2658-000	\$ 120.00
Maine Oxy	2 cylinder lease (Ammonia)	1142-300	2620-500	\$ 35.00
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 1,462.24
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 31.03
Maine State Retirement System	retirement contribution - health D Hamann	1241-070	2241-070	\$ 44.32
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 1,760.00
WB Mason	trash bags & multifold towels	1142-300	2620-500	\$ 66.99
WB Mason	paper towels	1142-300	2620-500	\$ 12.00
WB Mason	wite out	1142-300	2620-800	\$ 6.99
WB Mason	binder, stapler, staples, pens, clipboards for guys	1142-300	2620-500	\$ 29.53
WB Mason	small trash bags	1142-300	2620-500	\$ 19.99
WB Mason	small paper and binder clips	1142-300	2620-800	\$ 4.77
My Motif	update website	1142-300	2675-800	\$ 65.00
Napa	brush, handle, air filter, wipes, ratchet	1142-300	2620-500	\$ 40.04
Napa	car wash soap & brush	1142-300	2650-123	\$ 51.31
Napa	duct tape	1142-300	2620-500	\$ 9.83
Napa	Green Turtle-cap, rotor, wire set	1142-300	2620-205	\$ 69.35
Ness Oil	diesel for month of - May Academy St	1142-300	2105-890	\$ 63.26
Ness Oil	gas for month of - May tk #37	1142-300	2650-124	\$ 238.64
Ness Oil	gas for month of - May misc cans	1142-300	2620-500	\$ 73.13
Ness Oil	diesel for month of - May Vac tk	1142-300	2650-123	\$ 558.18
Northern Data Systems	customer billing -	1142-300	2675-700	\$ 881.43
Oxford Networks	telephone service -	1142-300	2676-800	\$ 120.45
Petty Cash	Office supplies, tolls	1142-300	2675-500	\$ 54.23
Pine Tree Waste	bulk waste -	1142-300	2675-500	\$ 65.55
Pollardwater	hydrant wrench -truck #37	1142-300	2650-124	\$ 32.20
Reggie's	6 pack oil	1142-300	2620-500	\$ 5.13
Sign Store	no parking signs	1142-300	2675-500	\$ 48.00
Spiller's	safety vests, marking paint	1142-300	2620-500	\$ 189.25
Staples	APC backup-Norma, Mike, barn	1142-300	2620-800	\$ 114.99
Super Shoes	Desjardins clothing allow	1142-300	2604-000	\$ 135.99
Thayer Corp	quarterly bill -building maint	1142-300	2675-500	\$ 396.53
Thayer Corp	maintenance Court St	1142-300	2675-500	\$ 154.12
U.S. Cellular	cell phones -	1142-300	2676-500	\$ 261.94
Unitil	268 Court Street - May gas	1142-300	2620-500	\$ 215.01
US Plastic Corp	plastic cans	1142-300	2620-500	\$ 35.12

\$27,466.36

**AUBURN SEWERAGE DISTRICT**  
**MONTHLY ACTIVITY REPORT**  
**April 2016**

**MAINS**

Location	Ck'd	Comments	OK	Plug	Maint.	Misc.	New	on owner
East Bates, Braman, Coolidge	3	Clean main			1			
Newbury	1	Cleaned Main, heavy debris			1			
Martindale rd, club House Ln	1	CCTV inspection			1			
Turner Street, AUB Mall apt, Manley	1	routine inspections			1			
Bradman Street	1	Clean Mains			1			
Valview	1	Clean Mains			1			
Highland Ave	1	Prep to pipe burst sewer main					1	
Prospect & Court	1	Plugged main		1				
Academy Street	1	Replaced Main from High St to dow					1	
Nerrow Rd	1	Cleaned Mains			1			
Enfield & Fulton	1	Odor Complaint	1					
Bowdoin	1	Clean Mains			1			
Bi-weekly system inspections	2		1					
<b>Monthly Totals</b>	13		2	1	8	0	2	0
<b>2015 Monthly Totals</b>	12		0	0	12	0	0	n/a
<b>YTD Totals</b>	56		12	3	33	2	5	1
<b>2015 YTD Totals</b>	29		0	3	26	0	0	n/a

**MANHOLES**

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Charter Way	1	inspected manhole and cleared inve	1				
Coachman	1	removed tree branches	1				
Heritage	1	installed gravel pad to access manh			1		
Academy	1	raised sewer Manhole				1	
Bradman	1	Clear debris from manhole			1		
Aviation	1	Replace sewer manhole	1				
<b>Monthly Totals</b>	6		3	0	2	1	0
<b>2015 Monthly Totals</b>	6		0	1	2	3	0
<b>YTD Totals</b>	25		6	0	15	3	1
<b>2015 YTD Totals</b>	12		0	2	6	3	1

## SERVICES

Location	Ck'd	Comments	New	OK	Misc.	Cut	on owner
5 Broad St	1	Investigated sink hole over service		1			
35 Academy	1	Locate Sewer Service		1			
Highland Ave	1	Service cave-inn					1
Valview Drive	1	took elevations for sewer service		1			
50 So. Main	1	service back-up					1
<b>Monthly Totals</b>	5		0	3	0	0	2
<b>2015 Monthly Totals</b>	6		2	0	4	0	n/a
<b>YTD Totals</b>	22		0	15	1	0	6
<b>2015 YTD Totals</b>	25		3	8	14	0	n/a

## LIFT STATIONS

Location	No.	Comments
Bradman	1	Replace electrical outlet and sump pump
Station checks	2	Routine maintenance
Lewiston Junction	1	Leachate adjustment
Lewiston Junction	1	Transfer switch failure
Lewiston Junction	1	Leachate adjustment
Merrow Rd	1	Update electrical service entrance
Merrow Rd	1	Repaired ground issue with pump 2
Merrow Rd	1	Trouble shoot radio issue
Lewiston Junction	1	Leachate adjustment
River Station	1	Pump 1 tripped
Evergreen ps	1	meet with cmp, electrical upgrade
<b>Monthly Totals</b>	12	
<b>2015 Monthly Totals</b>	5	
<b>YTD Totals</b>	70	
<b>2015 YTD Totals</b>	36	

## OVERFLOWS

Item	Count	Comments
Court Street	1	Plugged Main
<b>Monthly Totals</b>	1	
<b>YTD Totals</b>	6	

## WEATHER\*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Heating Degree Days	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	47.6	3.62	1504	3.26	11	46	-13	17	2.5
February	20.0	5.00		3.17	8	37	16	26	5
March	8.0	3.89		4.14	11	45	27	36	6
April	2.9	2.64		4.19	8	53	29	41	-2
May	0.0	1.75		3.69	11	66	44	55	0
June									
July									
August									
September									
October									
November									
December									
<b>YTD Totals</b>	78.50	16.90							
<b>2015 YTD Totals</b>	89.10	10.25							

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Fairpoint	AWD	CMP	ASD	GAS	MTA
January	36	20	0	0	0	0	0	4	12	0	0	0
February	66	11	0	1	0	0	1	7	46	0	0	0
March	95	35	3	20	0	0	1	5	28	1	2	0
April	134	78	0	13	0	0	0	5	27	0	3	0
May	105	64	1	16	0	0	0	7	11	0	4	2
June												
July												
August												
September												
October												
November												
December												
<b>YTD Totals</b>	436	208	4	50	0	0	2	28	124	1	9	2
<b>2015 Totals</b>	383	190	22	44	1	1	4	41	47	6	26	1

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			2	0	0	0	0	0	0	0
Water District	7	2	1	1		1	1	1	0	0	0
<b>Monthly Totals</b>	9	2	1	3	0	1	1	1	0	0	0
<b>2015 Monthly Totals</b>	10	0	1	2	0	2	5	0	0	0	0
<b>YTD Totals</b>	44	2	2	5	2	8	14	8	1	0	2
<b>2015 YTD Totals</b>	61	1	2	14	4	11	25	3	0	0	1

## OTHER ACTIVITIES

1. Vactor Truck, replace suction hose
2. Vactor reel issues, electrical

Lewiston - Auburn Water Pollution Control Authority

Cost Apportionment Summary - First Half of 2016

Month	Lewiston Sewer Division		Op Data	Op Data %	Difference \$	Auburn Sewerage District		Op Data	Op Data %	Op Data \$	Difference \$	CMR 6/9/2016
	Initial %	Initial \$				Initial %	Initial \$					
January	54.00%	\$133,720.22	54.28%	\$134,413.58	(\$693.36)	0.0	\$113,909.81	45.72%	\$113,216.45	\$693.36	0	
February	54.00%	\$133,720.22	55.90%	\$138,425.19	(\$4,704.97)	0.0	\$113,909.81	44.10%	\$109,204.84	\$4,704.97	0	
March	54.00%	\$133,720.22	55.38%	\$137,137.51	(\$3,417.29)	0.0	\$113,909.81	44.62%	\$110,492.52	\$3,417.29	0	
April	54.00%	\$133,720.22	55.32%	\$136,988.93	(\$3,268.72)	0.0	\$113,909.81	44.68%	\$110,641.10	\$3,268.72	0	
May	54.00%	\$133,720.22	53.49%	\$132,457.30	\$1,262.91	0.0	\$113,909.81	46.51%	\$115,172.73	(\$1,262.91)	0	
June	54.00%	\$133,720.22	51.03%	\$126,365.60	\$7,354.61	0.0	\$113,909.81	48.97%	\$121,264.43	(\$7,354.61)	0	
Six Month Adjustment			54.23%		(\$3,466.82)			45.77%		\$3,466.82	0	

Cost Apportionment Summary - Second Half of 2015

Month	Lewiston Sewer Division		Op Data	Op Data %	Difference \$	Auburn Sewerage District		Op Data	Op Data %	Op Data \$	Difference \$
	Initial %	Initial \$				Initial %	Initial \$				
July	53.00%	\$131,243.92	53.20%	\$131,739.18	(\$495.26)	0.0	\$116,386.11	46.80%	\$115,890.85	\$495.26	0
August	53.00%	\$131,243.92	55.46%	\$137,335.61	(\$6,091.70)	0.0	\$116,386.11	44.54%	\$110,294.42	\$6,091.70	0
September	53.00%	\$131,243.92	51.97%	\$128,693.33	\$2,550.59	0.0	\$116,386.11	48.03%	\$118,936.70	(\$2,550.59)	0
October	57.00%	\$141,749.12	58.18%	\$144,071.15	(\$2,922.03)	0.0	\$106,480.91	41.82%	\$103,558.88	\$2,922.03	0
November	57.00%	\$141,749.12	55.29%	\$136,914.64	\$4,234.47	0.0	\$106,480.91	44.71%	\$110,715.39	(\$4,234.47)	0
December	57.00%	\$141,749.12	56.30%	\$139,415.71	\$1,733.41	0.0	\$106,480.91	43.70%	\$108,214.32	(\$1,733.41)	0
Six Month Total Adj			55.07%		(\$990.52)			44.93%		\$990.52	0
Average to date			54.87%					45.13%			0
Adjustments to date					(\$10,821.43)					\$10,821.43	0
Average / Adjustments year end			54.65%		(\$4,457.34)			45.35%		\$4,457.34	0

All data in large font are 2016 data, Data shown in smaller, italicized font are 2015 data used for estimation/illustration purposes only.