

October 20, 2015

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, October 20, 2015 at 4:00PM.

Members present: Robert Cavanagh (President). Tizz Crowley (Mayor's Representative), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Acting Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Stephen Ness, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of September 15, 2015**

FINANCIAL REPORT –Cascades Auburn Fiber is down \$114,000 from the prior year. It was suggested that the District have a plan in place should this loss in revenue continue. There have been two new sewer connections: CMTC and a storage facility at 878 Center St. There will be close to \$500,000 cash on hand at year end.

RATIFY PAYMENT OF BILLS

On motion of Raymond Fortier, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 1,203,587.83 as shown on the printout dated September 5, 2015- October 14, 2015.**

OPEN SESSION – K.C. Geiger, Auburn Water District Trustee, was in attendance.

ACTIVITY REPORT – The September activity report was presented by Michael Broadbent. Church St. is essentially a private sewer line with recurring issues. The District has been cleaning the line as a courtesy. Acting Superintendent Sid Hazelton is looking for legal options. He would like to upgrade the sewer line and give it back to the owners.

NEW BUSINESS

DRAFT 2016 BUDGET- The budget reflects a 5% rate increase effective January 1, 2016. Sewer does not have to be pro-rated and can become effective immediately. Greg Leighton will prepare different scenarios with and without issuing debt for the November meeting. The District could possibly wait until 2019 for the next rate increase.

It had been suggested to offer a second health plan. Can the District get a different provider of health insurance at a lower premium? Trustee Stephen Ness told the Board that this had been looked at before and that the District had the best plan with MMA. A survey pole of the employees indicated no interest in a second plan. A big item on the budget is a GIS Work Order System.

EPA AUDIT - The District recently received an e-mail from EPA that they wanted to perform an audit on October 28th. The District is preparing for the audit as best as it can. The only possible downfall from the audit is that the District may have to establish Procedures and Policies.

GREAT FALLS PLAZA TRANSPORTATION CENTER - The water main has been installed. A sewer force main would be half the cost of a gravity sewer main. The Trustees gave their approval for Acting Superintendent Sid Hazelton to do some projections and different scenarios for the extension of the sewer main.

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LAWPCA VIRTUAL TOUR – Postponed.

LAWPCA APPORTIONMENT & FINANCIALS - The District is still at 47% and will be close to 0 at year end.

SHAPE AWARD RE-CERTIFICATION - The inspection took place October 7th. The District has a few minor fixes to do before the inspection is wrapped up in mid-November. Mike Broadbent said that the District is in good shape and that its Shape Award should be renewed and good for another two years.

OLD BUSINESS

POLICY WORKGROUPS

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was unanimously voted:
To table the discussion.

EXECUTIVE SESSION PER 1 M.R.S.A § 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE-

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was unanimously voted:
To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss a personnel issue (Water & Sewer Superintendent).

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was unanimously voted:
To come out of Executive Session.


On motion of Stephen Ness, seconded, by Heidi McCarthy, it was unanimously voted:
To hire Sid Hazelton as the Sewer District Superintendent at the rate \$45.61/hr.

On motion of Heidi McCarthy, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Approved: November 17, 2015

A true record:

Attest:


Clerk