

November 17, 2015

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, November 17, 2015 at 4:00PM.

Members present: Robert Cavanagh (President). Tizz Crowley (Mayor's Representative), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of October 20, 2015**

**FINANCIAL REPORT** –Cascades Auburn Fiber is down \$132,000. The District will end the year with a negative budget variance of \$100,000 and \$474,000 cash on hand.

#### **RATIFY PAYMENT OF BILLS**

On motion of Raymond Fortier, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$ 205,823.08 as shown on the printout dated October 15, 2015- November 13, 2015.**

**OPEN SESSION** – K.C. Geiger, Auburn Water District Trustee, was in attendance.

**ACTIVITY REPORT** – The October activity report was presented by Michael Broadbent. The District's construction projects have been completed. The crews will check and shovel around the hydrants during the winter months, perform a lot of preventative maintenance to lift stations and conduct compliance training.

#### **NEW BUSINESS**

##### **DRAFT 2016 BUDGET-**

On motion of Heidi McCarthy, seconded by Tizz Crowley, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss wages and benefits.**

On motion of Tizz Crowley, seconded by Heidi McCarthy, it was unanimously voted: **To come out of Executive Session.**

A motion by Tizz Crowley to raise the sewer rates by 11.3% effective January 1, 2016 was not seconded.

On motion of Charles Sheehan, seconded by Joseph DeFilipp it was voted: **To approve a rate increase of 15%.** The vote was 5-2.

On motion of Tizz Crowley, seconded by Charles Sheehan, it was unanimously voted: **To recommend the budget for health and benefits not exceed \$55,000.**

On motion of Tizz Crowley, seconded by Charles Sheehan, it was unanimously voted: **To schedule a Special Joint Workshop meeting to discuss health insurance.**

**EPA AUDIT** – The EPA conducted an audit on the maintenance of the District’s sanitary sewer collection facilities on October 28<sup>th</sup>. The District sent them a packet with supplemental information and expect to get a response sometime in 2016.

**LAWPCA APPORTIONMENT & FINANCIALS – FYI**

**OLD BUSINESS**

**POLICY WORKGROUPS** - It was agreed to discuss the “External Equity” Study conducted by Don Tyler at a future meeting. The Personnel Policy Manual is all set for Superintendent Hazelton’s approval and implementation. No vote was needed.

On motion of Raymond Fortier, seconded by Heidi McCarthy, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Approved: December 15, 2015

A true record:

Attest:

  
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Clerk