

September 15, 2015

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the Office of the Auburn Sewerage District, 268 Court St. on Tuesday, September 15, 2015 at 4:00PM.

Members present: Robert Cavanagh (President). Tizz Crowley (Mayor's Representative), Joseph DeFilipp, Raymond Fortier, Heidi McCarthy (Treasurer), Stephen Ness and Charles Sheehan. Also present: Sid Hazelton, Acting Superintendent, Michael Broadbent, Assistant Sewer Superintendent and Greg Leighton of Maine Water Company.

On motion of Tizz Crowley, seconded by Charles Sheehan, it was unanimously voted: **To approve the minutes of the Regular Meeting of August 18, 2015 as amended.**

**FINANCIAL REPORT** –Cascades' orders are down as well as their production. The District will not meet budget at year end. The District will be looking at a 10% rate increase in mid 2016.

#### **RATIFY PAYMENT OF BILLS**

On motion of Charles Sheehan, seconded by Raymond Fortier, it was voted: **To ratify the payment of bills in the amount of \$ 190,818.36 as shown on the printout dated August 15, 2015- September 4, 2015.**

**OPEN SESSION** – K.C. Geiger, Auburn Water District Trustee, was in attendance.

**ACTIVITY REPORT** – The August activity report was presented by Michael Broadbent. The District has to raise twelve manholes on Valview Dr. to accommodate the paving of the road. The District will be investigating an apartment on the corner of Willow and Hampshire streets which appears to have its sewer service attached to the storm sewer.

Conant Avenue is just about complete. The District is waiting on the contractor to finish up the project.

#### **NEW BUSINESS**

**TENTATIVE 2016 PROJECTS** - South Main Street (Bolster to Cook) – Rehab the sewer main. Bids for re-lining : Highland Avenue (Court to Western Prom) Lake Street (Court to Davis) and Park Avenue( Gamage to Summer).

**LAWPCA APPORTIONMENT AND FINANCIALS** - The apportionment is in the District's favor at 45.5%. LAWPCA had a major generator failure four months after the warranty ran out. It will hopefully be up and running sometime this fall. The rain storm of September 13 caused Lewiston's flow to skyrocket. Auburn's flow was low and gradual which indicates the District's CSO separation projects have been effective. The District's last increase was in December, 2014. Tizz Crowley recommended more increases at lower % rates.

**OLD BUSINESS**

**UPDATE ON EFFORTS TO COLLECT PAST DUE BILLS- COLLECTION OF PAST DUE BILLS** – The District’s Terms and Conditions have been approved and are more in line with PUC Regulations. The courtesy tag practice will come to an end with a note typed on the notice to inform the customer of pending shut-offs. Trustee Charles Sheehan suggested public notification through Twin City Times which is a local free paper.

**QUICKBOOKS UPDATE** – The software has been installed on the server and is to be installed on all the District’s PCs for use in billing non-metered customers. This will allow the District to track accounts electronically and improve query capability.

**CONANT AVE SEWER SEPARATION PROJECT** – This project is near completion. The majority of the work was separation work. The final cost of the project will be available at the next meeting.

**CASCADES – ODOR CONTROL STRATEGY UPDATE** – Odors have decreased with the use of leachate. In addition, Cascades doubled the dose of hydrogen peroxide in July and August. Leachate is not always available. The leachate can be supplemented with bioxide which does not freeze and may be a better solution to address the issue on a long term basis. The District will continue to work with Cascades to come up with a plan.

**POLICY WORKGROUPS** - The recommended changes to compensation were made and given to Acting Superintendent Sid Hazelton for review. Trustees Robert Cavanagh and Charles Sheehan will meet with Sid to discuss the recommended revisions. They will meet Friday, September 18<sup>th</sup> at 11:00A.M. Tizz Crowley emphasized the need to make a decision regarding Health Insurance at the October meeting. Open Enrollment is November 15 to December 15. The District will not know the health premium increase until late October.

**EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (D) TO DISCUSS PERSONNEL ISSUES.**

On motion of Heidi McCarthy, seconded by Tizz Crowley, it was unanimously voted: **To go into Executive Session per 1 M.R.S.A. § 405 (6) (D) to discuss personnel issues.**

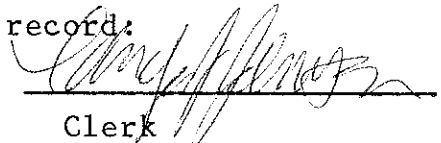
The meeting came out of Executive Session.

The meeting was adjourned.

Approved: October 20, 2015

A true record:

Attest:

  
Clerk