

January 24, 2018

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday January 24, 2018 at 4:00pm.

Members present: Dan Bilodeau, Robert Cavanagh, Preston Chapman, Tizz Crowley (Treasurer) and K. C. Geiger (President). Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Greg Leighton of Maine Water Company (Finance Manager).

Absent: Andrew Titus, Mayor's Representative  
Mary Sylvester

On motion of Robert Cavanagh, seconded by Preston Chapman, it was voted: **To accept the minutes of the Regular Meeting of December 20, 2017.** Trustee Tizz Crowley abstained from the vote.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was voted: **To accept the minutes of the Special Joint Meeting of December, 20, 2017.** Trustee Tizz Crowley abstained from the vote.

On motion of Preston Chapman, seconded by Dan Bilodeau, it was voted: **To accept the minutes of the Public Hearing of December 20, 2017.** Trustee Tizz Crowley abstained from the vote.

Trustee Tizz Crowley asked that we video record the District meetings. Mike Broadbent said he will look into the possibility of video recording the meetings.

**FINANCIAL REPORT UPDATE** –The District will be close to meeting budget with a projected negative variance of \$5626 and a little over \$900,000 cash on hand. These are preliminary numbers which may change with the audit scheduled at the end of February.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Preston Chapman, it was unanimously voted: **To ratify the payment of bills in the amount of \$283,248.29 as shown on the printout dated December 1, 2017 – December 31, 2017.**

**OPEN SESSION** - Raymond Fortier, Sewer Trustee, attended the meeting.

**ACTIVITY REPORT-** We have had a few leaks in the month of December. The Group I bleeders were turned on. They are services that have a history of freezing. The Group II bleeders did not get turned on this year as we did not reach the continuous cold temperature days required.

We had an issue with kids sliding on the hardscrabble reservoir cover. Footsteps in the snow led us to where they live. They were spoken to and told not to do that again.

The Department of Labor is scheduled for a follow-up this week for the renewal of the Shape Award.

#### **NEW BUSINESS**

**WATER QUALITY UPDATE** –. The security camera is up and running. There are four cameras on one pole that shoot in different directions. Superintendent Hazelton showed a video of the cameras at work. The ice depth had gone up to 18" inches. The Lake Auburn Watershed Protection Commission meeting of February 7<sup>th</sup> will have a presentation by Holly Ewing and Steve Norton.

**EMPLOYEE COMPENSATION COMMITTEE** – We have two volunteers from the sewer board: Heidi McCarthy and Charles Sheehan. Christopher Curtis has expressed an interest in employee participation. Trustee Tizz Crowley said that it should be for discussion of compensation as well as benefits. Trustees Tizz Crowley and Mary Sylvester have agreed to serve on the committee and meet to outline the topics for discussion. The Trustees agreed to add Chris Curtis to the committee.

**SALARY SURVEY PROPOSAL** – K.C. Geiger suggested that we do not spend hours and hours on this. Superintendent Hazelton told the Trustees that the Steps/Pay Ranges have not been changed in a long time. We need to match with what is being done by the industry. Trustee Tizz Crowley recommended that we do not move forward with the Salary Survey until the committee has had a meeting. Don Tyler could meet with the committee and the committee could then recommend the proposal.

**PROJECT UPDATE** - We are looking to upsize 4400' of 8" pipe to 12" pipe on Minot Avenue from Fairview Ave. to Court St. This is part of an MDOT mill and fill project and we have until July 30<sup>th</sup> to complete the work.

There are two other projects: 1700' on Seventh St. (City Reconstruction) and 1600' on Lake Auburn Ave. (repaving project). We may sub-contract some of the work.

**PESTICIDE DISCHARGE MANAGEMENT PERMIT RENEWAL** – The 5-Year Permit is up for renewal.

**TAYLOR POND ENGINEERING STUDY** – There would be no return to the District from this project. Superintendent Hazelton recommended that the District not invest in the study. Trustee Tizz Crowley recommended that a vote be put off until the February meeting. Superintendent Hazelton will contact Peter Crichton with no dollar commitment from the District.

### OLD BUSINESS

**17 SO GOFF ST UPDATE** - The Broken Gavel auction brought in about \$1250.00. There is another auction scheduled this week. The District salvaged the copper from the building. An architectural company salvaged some trim, doors and tin ceiling.

**FINANCIAL AUDIT** –The audit is scheduled for the end of February.

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A § 405 (6) (D) to discuss a personnel issue.**

The meeting came out of Executive Session.

The meeting adjourned

Respectfully submitted,

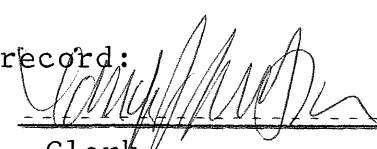


Diane Drinkwater

Approved: February 21, 2018

A true record:

Attest: \_\_\_\_\_

  
Clerk