

February 21, 2018

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday February 21, 2018 at 4:00pm.

Members present: Robert Cavanagh, Preston Chapman, Tizz Crowley (Treasurer) and K. C. Geiger (President), Mary Sylvester and Andrew Titus, Mayor's Representative. Also present : Michael Broadbent, Assistant Superintendent and Greg Leighton of Maine Water Company (Finance Manager).

Absent: Dan Bilodeau

On motion of Preston Chapman, seconded by Tizz Crowley, it was unanimously voted: **To accept the minutes of the Regular Meeting of January 24, 2018.**

FINANCIAL REPORT UPDATE – Revenues are \$6200 over budget and expenses are \$29,000 over budget. The Bond variance is timing. Mr. Titus requested a month to month comparison report. It will be discussed further in the Fall. The District has \$982,000 cash on hand.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Tizz Crowley, it was unanimously voted: **To ratify the payment of bills in the amount of \$261,981.67 as shown on the printout dated January 1, 2018– January 31, 2018.**

Tizz Crowley would like to see the subject related to the legal expenses. She also asked if we could pay Dirigo Net for the year with one check rather than issue monthly checks.

OPEN SESSION - Joan Macri of 42 Waterview was in attendance as was Tanya Johnson, Office Manager.

TAYLOR POND ENGINEERING STUDY

Joan Macri was present to ask the board to consider allocating \$3000 towards the Engineering Study regarding year round water in the Waterview Dr. section of Taylor Pond. Peter Crichton, City Manager, agreed to invest in the Study. Mary Sylvester was supportive of the idea. Tizz Crowley felt that we could be going down a dangerous path. Mr. Titus looked for reassurance that the Study is being done only to determine the cost of this project and does not commit us to do the work.

On motion of Mary Sylvester, seconded by Charles Sheehan it was voted: **To fund the Study at 1/3 the cost not to exceed \$3000.**

ACTIVITY REPORT- The cold weather at the end of December resulted in some water main breaks. A leak at Maple Point took 20 hours to repair. Mutual Aid came into play when we helped Lisbon thaw out a frozen line. Cleaning around the hydrants after a snow storm is a priority. A plow is used to make the hydrant accessible and a second person will shovel around the hydrant.

NEW BUSINESS

WATER QUALITY UPDATE – We are entering Phase II of the Townsend Brook Phosphorous Study Project. A \$10,000 Source Water Protection Grant from the Drinking Water Program will enable us to analyze sediment samples and schedule another drone fly-over of the watershed.

AG ZONE STUDY – Trustee Mary Sylvester will send out a copy of the documents showing the results of the Study. The process recognizes that the Watershed requires continued protection.

MOWING BID – We received 4 proposals with Goodscapes Lawn Care and Landscaping being the low bidder. The Sewer Trustees voted to award the bid to Goodscapes after checking with Parks & Rec to see if they would be interested in doing the mowing for us. Mike Broadbent called them. They actually sub out a lot of their mowing. It was suggested that we go out to bid with them in the future to possibly get a better price.

On motion of Preston Chapman, seconded by Tizz Crowley, it was voted: **To award the mowing bid to Goodscapes Lawn Care and Landscaping.** Mr. Titus opposed.

PURCHASE OF IMPACT HAMMER – Travis Leavitt recommended the first hammer option, Allied Rammer BR1655 at a cost of \$29,900. The District is currently renting the hammer and the rental cost would be credited against the purchase price. Mr. Titus was curious as to the payback if we purchase the hammer.

On motion of Preston Chapman, seconded by Robert Cavanagh, it was unanimously voted: **To purchase the 2017 Allied Rammer BR 1655 from Chadwick-Baross.**

PROJECT UPDATE - We are in the planning phase in looking to upsize 4400' of 8" pipe to 12" pipe on Minot Avenue from Fairview Ave. to Court St. This is part of an MDOT mill and fill project. We are looking at hiring Longchamps & Sons to do some of the work to keep the project flowing to meet the July 30th deadline.

We will be upgrading the Fluoride Room as a result of the Grant received from NACCHO, National Association of County and City Health Officials.

TRUSTEE APPOINTMENT – Dan Bilodeau and K C Geiger have been recommended to the Council for re-appointment as Trustees for the Water District.

OLD BUSINESS

EMPLOYEE BENEFITS COMMITTEE – The first meeting was held February 12th. The Trustees will be updated every month on the committee's progress.

PESTICIDE DISCHARGE MANAGEMENT PERMIT RENEWAL – The 5-year Permit is up for renewal. Letters were sent to the abutters and an article was published in the newspaper.

EXECUTIVE SESSION PER 1 M.R.S.A § 405 (6) (D) TO DISCUSS A PERSONNEL ISSUE.

On motion of Robert Cavanagh, seconded by Preston Chapman, it was unanimously voted: **To move into Executive Session to discuss a personnel issue.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To come out of Executive Session.**

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (E) TO DISCUSS LITIGATION ISSUES.

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To move into Executive Session per 1 M.R.S.A. 405 (6) E to discuss Litigation Issues.**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To come out of Executive Session**

On motion of Tizz Crowley, seconded by Preston Chapman, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Approved: March 21, 2018

A true record:

Attest: _____



Clerk