

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, March 19, 2019 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of February 19, 2019.
2. Financial Report Update - *Greg Leighton*.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
 - Election of Officers
 - LAWPCA Apportionment & Financials
 - Communications
 - Project Update
7. Old Business
 - CSO #005 I/I Study
8. Executive Session per 1 M.R.S.A. § 405 (6) (C) to discuss an update to litigation
9. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting, April 16, 2019 4:00PM

Memo

To: Water & Sewerage District Trustees
From: Sid Hazelton, P.E., Superintendent
CC: Files
Date: 3/15/2019
Re: Discussion of March Agenda Items

Water Trustees

Financial Report Highlights

Overall revenues are down \$26k through February due to lower consumption than expected, timing of jobbing costs to be billed to Gendron and 1st quarter UV billing to Lewiston. Expenses are favorable \$12k thanks to lower health costs and timing of workers comp payments. Lewiston share of UV expense will be billed in early April. Construction season has not begun and cash on hand is at \$971k. The audit is going well and we have made all necessary filings for the bond issue if approved.

Water Quality Update

Water quality remains excellent. In-lake sampling took place on February 22. Ice thickness was 22' at the intake, 32" near Townsend Brook, and 17" near Tabors. Samples for phosphorus were frozen for later analysis. Dissolved oxygen readings were above 10mg/l at all sample locations.

Project Updates

A meeting with our Management Team and DEP/Drinking Water Program Officials to discuss the logistics of applying Alum to the Lake during the Summer of 2019

occurred on March 11 at the DEP office in Augusta. They concurred that our plan makes sense for the long- term health of the Lake, and gave support for our efforts.

We continue to assemble the information needed to submit the application to the DEP. We expect to have the permit in hand well in advance of the need to apply Alum to the Lake this summer.

In order to secure a bond to fund the project, we need formal Trustee Approval of the project. I will request a vote at the meeting. **A Trustee Bond Resolution is included in the packet. Please take the time to read it in advance of the meeting.**

Sewer Trustees

Financial Report Highlights

Metered income is flat with consumption down just (0.28%) from prior year. Industrial surcharges are down and shared debt costs with the City will not be billed until April. Expenses are favorable as we get through the slow winter season. Spring bond payments are underway. Construction season has not kicked into high gear with only small amounts spent on PLC and PS upgrades. Cash is at \$1.6 million. Audit went well and we are waiting on RH Smith to finalize the reports.

Project Update

A kickoff meeting with Weston & Sampson Engineers occurred on March 7. They will be reviewing our data and studying our sewer maps to develop a strategy for identifying stormwater inputs into CSO 005.

The annual CSO progress report is due to the DEP by the end of the month.

Cost Apportionment

The cost apportionment turned in our favor for the month of February. Through the first two months we are spot on the budget apportionment of 63/37.

Both Boards

Communications

Moving forward there will be a concerted effort between the AWSD and the City of Auburn to improve communications in order to ensure safe drinking water and efficient sewer operations. A few of the efforts will include:

- Monthly AWSD contribution to the monthly Auburn Connections Newsletter

- Scheduled monthly meeting with AWSD/City Staff – fourth Thursday of every month 8:30AM to 9:30AM
- Bullet points provided for Auburn City Council to hear during committee reports

Election of Officers

March is the month for election of officers for both Boards. The assignment of President, Treasurer, Auditor, Clerk, and Superintendent will occur at this meeting.

February 19, 2019

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, February 19, 2019 at 4:00pm.

Members present: Robert Cavanagh, Joseph DeFilipp, Heidi McCarthy (President), Raymond Fortier, Stephen Ness (Treasurer), Charles Sheehan and Andrew Titus, Mayor's Representative. Also present: Sid Hazelton, Superintendent and Michael Broadbent, Assistant Superintendent.

Absent : Greg Leighton, Finance Manager

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of January 15, 2019.**

FINANCIAL REPORT –Office Manager, Tanya Johnson, presented the Finance Report. The District is financially on track and has \$1.5 million cash on hand. Mr. Titus would like to see comparisons by month actual to actual to prior year.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$364,127.42 as shown on the printout dated January 1, 2019- January 31, 2019.**

OPEN SESSION – Tanya Johnson , Office Manager and K C Geiger, Auburn Water District Trustee, were in attendance.

ACTIVITY REPORT – The crew has been busy clearing cross-country lines by Pioneer Plastics and the right-of-way on Rodman Rd. The sewer service repair at 120 Center St. has been completed. The owner will assume responsibility for this line moving forward.

NEW BUSINESS

W-2 GENERATOR – The generator is ready to go once we receive a replacement part.

E-2 GENERATOR – We are working with the homeowner for the placement of the generator.

MERROW ROAD PUMP STATION –FutureGuard Properties and Pepsi-Cola will grant the District easements (35square feet) as the station would be situated down the middle of both properties. We have a lot of projects lined up this year and will most likely go out to bid for the installation of the pump station.

LAWPCA APPORTIONMENT AND FINANCIALS –The first quarter apportionment was set at 63/37. The flow apportionment for January was 61.38% Lewiston/38.32% Auburn resulting in a deficit for the month of \$3,347.26.

February 19, 2019

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PFAS/PFOA OVERVIEW – Superintendent Hazelton spoke about the toxic man-made chemicals that are resistant to water and sun and are inflammable and non-corrosive. They can be found in carpets, non-stick products, cosmetics food packaging, etc. Anything that is made to resist water has this product. There are currently no federal regulation limits. The Maine Drinking Water Program will be doing some testing in 2019, mostly wells but may include some surface waters.

PURCHASE OF FLEET VEHICLES / PUSH CAMERA – These purchases are part of the approved budget. The District will be purchasing a ½ ton extended/double cab from Emerson Chevrolet , ½ ton crew cab and ¾ ton w/service body from Quirk Ford.

The push camera will be purchased from Utilitronics, Corp.

CSO #005 I/I/STUDY – The CSO #005 must be eliminated by December, 2022. The District has been chasing sources of inflow assembling valuable data but unable to locate a “smoking gun”. Weston & Sampson who has performed an I/I Study several years ago has submitted a proposal to investigate the stormwater inputs into CSO #005.

The budget has allocated \$150,000 for CSO remediation projects. This effort should find the sources enabling us to meet the 2022 deadline. We need to show more progress towards this effort by year end, as we make a serious commitment to resolve this issue. It is important that we start now so we can collect data as the snow melts.

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To approve the Weston and Sampson Proposal in the amount of \$117,850.**

EMPLOYEE BENEFITS COMMITTEE – Charles Sheehan and Raymond Fortier are members of the committee which meets the 3rd Thursday of every month. The main focus of the committee is to discuss health insurance options and the opt out clause.

OLD BUSINESS – The District’s current cell phone bill runs from \$900-\$1000/month. Verizon offers a Government Plan with no contract to be signed. Mike Broadbent is looking at different options to lower the cell phone cost.

EXECUTIVE SESSION PER 1 M.R.S.A. § 405 (6) (C) TO DISCUSS AN UPDATE TO A PROPERTY NEGOTIATION.

The meeting came out of Executive Session.

The meeting was adjourned.

Respectfully submitted,
Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWO MONTHS ENDED FEBRUARY 28, 2019**

	February	2019	Y-T-D THRU FEBRUARY 2019		
	YTD - 2018	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$620,377	\$3,641,882	\$615,371	\$616,494	(\$1,123)
Industrial Surcharge	7,018	49,882	4,182	6,968	(2,786)
Shared Debt with City	0	41,392	0	6,899	(6,899)
Jobbing & Mdse. - NET	72	950	2,447	158	2,289
Sewer Assessments	946	20,863	3,938	3,477	461
Finance Charges	1,746	10,235	1,519	1,706	(187)
Interest Income	1,061	4,156	1,551	693	858
Industrial Treatment Sampling	8,400	50,400	8,400	8,400	0
Capacity Fees (SDS)	0	13,750	4,500	2,292	2,208
TOTAL REVENUES	639,620	3,833,510	641,908	647,086	(5,178)
			16.74%	16.67%	< Standard
<u>EXPENSES:</u>					
Payroll	62,468	482,616	76,358	81,954	(5,596)
Employee Benefits	32,800	251,060	41,841	41,843	(2)
Maint. of Sewers	10,871	64,755	5,719	10,793	(5,074)
Lift Stations	11,495	75,704	12,950	12,617	333
Maint. of Buildings	6,491	31,695	10,111	5,283	4,829
Maint. of Trucks	5,297	18,855	2,260	3,143	(883)
Office Expense	4,546	27,209	4,148	4,535	(386)
Collection Expense	(172)	236	53	39	13
General Expense	1,377	5,211	1,184	869	316
Insurance	11,286	53,818	6,857	8,970	(2,113)
Legal & Accounting Fees	5,993	29,012	8,371	4,835	3,535
Billing Expense	13,985	74,317	14,198	12,386	1,812
L.A.W.P.C.A.	274,327	1,907,285	317,881	317,881	0
SUB-TOTAL	440,764	3,021,773	501,931	505,147	(3,216)
Interest	15,030	74,982	14,757	12,497	2,260
TOTAL EXPENSES	455,794	3,096,755	516,687	517,644	(956)
			16.68%	16.67%	< Standard
Bonds - Principal Payments	0	552,833	29,800	92,139	(62,339)
SURPLUS FROM OPERATIONS	183,826	183,922	95,421	37,304	58,117

Sewer Metered Revenue - Versus Prior Year

Month	2019	2018	MTD Change	%	YTD Change	%
January	\$310,324.78	\$317,258.85	(\$6,934.07)	-2.19%	(\$6,934.07)	-2.19%
February	\$305,046.24	\$303,118.36	\$1,927.88	0.64%	(\$5,006.19)	-0.81%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
May	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
August	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$5,006.19)	-0.81%
Year-to-Date:	\$615,371.02	\$620,377.21				

Sewer Metered Gallons Sold

Month	2019	2018	MTD Change	%	YTD Change	%
January	40,242,116	41,204,941	(962,826)	-2.34%	(962,826)	-2.34%
February	43,527,100	42,801,233	725,867	1.70%	(236,959)	-0.28%
March	0	0	0	#DIV/0!	(236,959)	-0.28%
April	0	0	0	#DIV/0!	(236,959)	-0.28%
May	0	0	0	#DIV/0!	(236,959)	-0.28%
June	0	0	0	#DIV/0!	(236,959)	-0.28%
July	0	0	0	#DIV/0!	(236,959)	-0.28%
August	0	0	0	#DIV/0!	(236,959)	-0.28%
September	0	0	0	#DIV/0!	(236,959)	-0.28%
October	0	0	0	#DIV/0!	(236,959)	-0.28%
November	0	0	0	#DIV/0!	(236,959)	-0.28%
December	0	0	0	#DIV/0!	(236,959)	-0.28%
Year-to-Date:	83,769,216	84,006,175				

Sewer Metered Revenue - Versus Budget

Month	2019	BUDGET	MTD Change	%	YTD Change	%
January	\$310,324.78	\$312,066.58	(\$1,741.80)	-0.56%	(\$1,741.80)	-0.56%
February	\$305,046.24	\$312,066.58	(\$7,020.34)	-2.25%	(\$8,762.14)	-1.40%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
May	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
August	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
October	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$8,762.14)	-1.40%
Year-to-Date:	\$615,371.02	\$624,133.16				

Sewer Gross Payroll

Month	2019	Budget	MTD Change	%	YTD Change	%
January *	\$44,489.60	\$40,218.00	\$4,271.60	10.62%	\$4,271.60	10.62%
February	\$33,541.20	\$40,218.00	(\$6,676.80)	-16.60%	(\$2,405.20)	-2.99%
March	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
April	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
May*	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
June	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
July	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
August*	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
September	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
October*	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
November	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
December	\$0.00	\$0.00	\$0.00	#DIV/0!	(\$2,405.20)	-2.99%
Year-to-Date:	\$78,030.80	\$80,436.00				

AUBURN SEWER DISTRICT
CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
February	210,230.67	40,854.78	13,624.09	8,251.55	25,382.78	3,500.92	(45.00)	301,799.79
	69.7%	13.5%	4.5%	2.7%	8.4%	1.2%	0.0%	100.0%
January	197,362.44	39,231.62	13,888.77	7,008.30	29,758.96	3,358.45	0.00	290,608.54
December	170,360.25	44,163.69	11,938.07	6,280.16	30,176.36	3,230.99	0.00	266,149.52
November	208,486.44	42,573.21	12,255.01	5,208.57	34,815.63	3,213.79	0.00	306,552.65

SEWER Capital Spending Versus Budget

Capital Projects - 2018	Budget	YTD Actual	Variance
Valve Operator & Vacuum Unit	\$33,000	\$0	(\$33,000)
Purchase 2017 Volvo Excavator - \$145k	\$15,980	\$13,276	(\$2,704)
PLC Upgrades - Sewer Stations	\$25,850	\$6,182	(\$19,668)
SCADA PC Replacement	\$850	\$0	(\$850)
Generator - E2 Pump Station	\$32,000	\$122	(\$31,878)
Replace Push Camera	\$9,000	\$0	(\$9,000)
Front Office PC's	\$2,000	\$0	(\$2,000)
Server replacement	\$5,000	\$0	(\$5,000)
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Equipment	\$123,680	\$19,581	(\$104,099)
Main - Replace 700' - Fern (Lake to Granite)	\$70,000	\$5,485	(\$64,516)
Main - Replace 700' - Shepley (Lake to Highland)	\$70,000	\$0	(\$70,000)
Main - Replace 650' - Fifth (Cooke to Broad)	\$65,000	\$0	(\$65,000)
Main - Replace 650' - Third (Roak to Gill)	\$65,000	\$0	(\$65,000)
Morrow Road Pump Station	\$150,000	\$31,844	(\$118,156)
CSO Remediation Projects	\$150,000	\$0	(\$150,000)
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
	\$0	\$0	\$0
Projects	\$570,000	\$37,328	(\$532,672)
	\$693,680	\$56,909	(\$636,771)

Auburn Sewer District Accounts Payable Check Register February 1, 2019 thru February 28, 2019
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5647	2/1/2019	1	Andros. Registry Of Deeds	1/30/2019	release liens Lien Release Fees	57.00
						57.00
5648	2/1/2019	1	Auburn Aggregates	1/15/2019	crushed gravel 120 Center St Service Line	68.00
						68.00
5649	2/1/2019	1	Constellation NewEnergy, Inc.	1/16/2019	Washington St Accrued Power	236.12
						236.12
5650	2/1/2019	1	Fastenal Company	1/14/2019	wedge anchors 120 Center St Service Line	114.06
5650	2/1/2019	1	Fastenal Company	1/17/2019	nipples, plate Truck #35 (2013 Vacuum Truck)	36.80
						150.86
5651	2/1/2019	1	Gilman Electrical Supply	1/24/2019	electrical supplies Standby Generator-W2 PS	76.18
						76.18
5652	2/1/2019	1	Omni Services, Inc.	1/17/2019	hose reel Truck #35 (2013 Vacuum Truck)	432.00
5652	2/1/2019	1	Omni Services, Inc.	1/17/2019	hydraulic assembl Truck #35 (2013 Vacuum Truck)	68.21
5652	2/1/2019	1	Omni Services, Inc.	1/18/2019	shut off sockets, plugs Truck #35 (2013 Vacuum Truck)	149.29
						649.50
5653	2/1/2019	1	Petro's Ace Hardware	1/25/2019	electric supplies Standby Generator-W2 PS	27.99
						27.99
5654	2/8/2019	1	Constellation NewEnergy, Inc.	1/24/2019	Bradman St Accrued Power	158.18
						158.18
5655	2/8/2019	1	Rent-It Of Maine, Inc.	1/16/2019	excavator rental 120 Center St Service Line	582.63
						582.63

Auburn Sewer District Accounts Payable Check Register February 1, 2019 thru February 28, 2019
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5656	2/15/2019	2	Andros. Registry Of Deeds	2/12/2019	release lien Lien Release Fees	22.00
						<u>22.00</u>
5657	2/15/2019	3	Group Dynamic, Inc.	2/15/2019	March ins deduct Employee Benefits	32.00
						<u>32.00</u>
5658	2/15/2019	2	Vantagepoint Transfer Agent-30	1/31/2019	Policy#304412 Accrued Deferred Comp	3,187.93
						<u>3,187.93</u>
5659	2/15/2019	2	Vantagepoint Transfer Agent-10	1/31/2019	Policy#109636 Employee Benefits	2,385.97
						<u>2,385.97</u>
5660	2/15/2019	2	Vantagepoint Transfer Agent-70	1/31/2019	Policy#705328 Accrued IRA/ICMA	433.44
						<u>433.44</u>
5661	2/15/2019	1	L.A.W.P.C.A.	1/23/2019	LTD 2018 bond Accrued - LAWPCA	1,327.52
						<u>1,327.52</u>
5662	2/15/2019	2	Industrial Automation Supply	1/22/2019	power supply PLC Upgrades 2018 - Sewer	1,263.66
						<u>1,263.66</u>
5663	2/15/2019	2	Treasurer, State of Maine	1/24/2019	waste water discharge fee Misc Expense-A&G Office	867.62
5663	2/25/2019	2	Treasurer, State of Maine	1/24/2019	VOID CK#5663 Misc Expense-A&G Office	-867.62
						<u>0.00</u>
5664	2/15/2019	2	Power Quality Products	2/6/2019	surge protectors PLC Upgrades 2018 - Sewer	997.80
						<u>997.80</u>
5665	2/22/2019	2	Auburn Water District	2/11/2019	Jan bill A/P - Due to AWD	36,928.67
						<u>36,928.67</u>
5666	2/22/2019	2	Constellation NewEnergy, Inc.	2/4/2019	Worthley Brook Accrued Power	480.16

Auburn Sewer District Accounts Payable Check Register February 1, 2019 thru February 28, 2019
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5666	2/22/2019	2	Constellation NewEnergy, Inc.	2/8/2019	Lewiston Jct Accrued Power	328.41
5666	2/22/2019	2	Constellation NewEnergy, Inc.	2/8/2019	Merrow Rd Accrued Power	30.00
5666	2/22/2019	2	Constellation NewEnergy, Inc.	2/8/2019	River Jct Accrued Power	480.10
5666	2/22/2019	2	Constellation NewEnergy, Inc.	2/11/2019	Moose Brook Accrued Power	407.00
						<u>1,725.67</u>
5667	2/22/2019	2	L.A.W.P.C.A.	2/5/2019	Feb bill Accrued - LAWPCA	93,824.60
						<u>93,824.60</u>
5668	2/22/2019	3	Maine Municipal Emp.Hlth.	2/12/2019	Policy#39021 Employee Benefits	30.00
5668	2/22/2019	3	Maine Municipal Emp.Hlth.	2/12/2019	Accrued Life Insurance	90.00
5668	2/22/2019	3	Maine Municipal Emp.Hlth.	2/12/2019	Accrued IPP Withheld	312.46
5668	2/22/2019	3	Maine Municipal Emp.Hlth.	2/12/2019	Accrued Dental	658.16
						<u>1,090.62</u>
5669	2/22/2019	2	Skelton, Taintor & Abbott	2/13/2019	Jan legal svc Legal Expenses	52.00
						<u>52.00</u>
5670	2/22/2019	2	RHR Smith & Co	2/15/2019	Audit work Accounting & Audit	2,900.00
						<u>2,900.00</u>
<u>Grand Total</u>						<u>148,178.34</u>

2/28/2019

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Anthem	Feb health ins - district	1142-300	2604-000	\$ 11,660.67
Anthem	Feb health ins - employees	1142-300	2241-070	\$ 2,057.77
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 934.99
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 2,077.75
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 758.34
Amazon.com	hard drive for SCADA PC	1142-300	2620-800	\$ 156.13
Beltone Answering Service	answering service - Feb	1142-300	2675-800	\$ 4.98
Beltone Answering Service	answering service - panic buttons - Feb	1142-300	2675-800	\$ 47.00
Bisson Enterprises, Inc.	office cleaning - Feb	1142-300	2675-500	\$ 282.50
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 128.33
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 64.16
Coastal Auto (Napa)	deicer	1142-300	2620-500	\$ 13.41
Coastal Auto (Napa)	truck #40 wiper blades	1142-300	2650-125	\$ 38.20
Coastal Auto (Napa)	generator battery & cables	1142-300	2620-500	\$ 112.69
Coastal Auto (Napa)	rock salt Hazmat	1142-300	2620-550	\$ 6.45
Coastal Auto (Napa)	paints	1142-300	2620-500	\$ 15.22
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 281.49
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 140.74
Corson GIS	monthly host fee	1142-300	2677-840	\$ 360.00
Curry Printing	inventory cards	1142-300	2620-800	\$ 19.26
Dig Safe System, Inc.	adjustment monthly fee	1142-300	2675-600	\$ 79.48
Dube Gravel	gravel -stock	1142-300	2620-600	\$ 594.00
Fastenal	anchor pins, welding glasses, grinding disc	1142-300	2620-500	\$ 52.59
Fastenal	saw blade & disc	1142-300	2620-500	\$ 13.73
Firesafe Equipment	extinguisher refill	1142-300	2675-500	\$ 14.10
FirstLight	Feb phones	1142-300	2676-800	\$ 173.71
Goodman Wiping	rags	1142-300	2620-500	\$ 99.13
Great American Financial	Konica Digital Copier - lease	1142-300	2675-800	\$ 107.61
Hazelton, Sid	Feb mileage	1142-300	2675-500	\$ 175.00
Home Depot	paint, brushes, rollers	1142-300	2620-500	\$ 28.34
Maine IT	IT computer work	1142-300	2675-800	\$ 390.00
Maine Oxy	acetelyne	1142-300	2620-500	\$ 13.26
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 173.67
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 28.14
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 1,875.00
Maple Systems	cable assembly - plc upgrades	1142-300	2105-917	\$ 3,179.65
WB Mason	index sheets, erasers, returns	1142-300	2620-800	\$ 1.94
WB Mason	trash bags	1142-300	2620-500	\$ 73.98
WB Mason	manilla envelopes	1142-300	2620-800	\$ 8.25
Ness Oil	gas and diesel -truck #40	1142-300	2650-125	\$ 448.08
Ness Oil	gas and diesel truck shop	1142-300	2620-500	\$ 95.33
New England Crane	annual inspect hoists & slings	1142-300	2677-000	\$ 310.00
Northern Data Systems	customer billing	1142-300	2675-700	\$ 868.39
Northern Data Systems	annual software	1142-300	2675-700	\$ 3,663.50
Northern Data Systems	past due notices	1142-300	2675-700	\$ 241.49
Petro's	yard of salted sand	1142-300	2620-500	\$ 19.50
Petro's	ice melt	1142-300	2620-500	\$ 32.99
Pine Tree Waste	bulk waste	1142-300	2675-500	\$ 85.61
Pitney Bowes	Dec to March meter rental	1142-300	2675-800	\$ 222.18
Rochester Midland Corp	bathroom sanitizer-yearly fee	1142-300	2675-500	\$ 311.64
Selco	nipples, caps	1142-300	2620-500	\$ 4.81
Super Shoes	Farris, Hadley clothing allowance	1142-300	2604-000	\$ 203.34
Thayer Corp	replace heating valve-Court St	1142-300	2675-500	\$ 165.02
Traction	starter fluid	1142-300	2620-500	\$ 2.24
Tractor Supply	welding gloves	1142-300	2620-500	\$ 9.47
U.S. Cellular	cell phones - Feb	1142-300	2676-500	\$ 253.70
United Way	Feb employee contributions	1142-300	2241-000	\$ 24.00
Unitil	268 Court Street propane	1142-300	2620-500	\$ 798.81
Unum	Feb life insurance	1142-300	2604-000	\$ 86.15
FW Webb	pump for boiler	1142-300	2620-500	\$ 550.83
Win-911	scada software	1675-500	2675-500	\$ 247.50

\$ 34,886.24

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
Hillside ave	4	Investigate back-up				1
Brann Ave	4	Investigate back-up				1
Summer Street	6	Investigate back-up				1
Monthly Totals	14		0	0	0	3
2018 Monthly Totals	7		0	1	0	6
YTD Totals	5		0	2	0	3
2018 YTD Totals	2		0	2	0	4

LIFT STATIONS

Location	No.	Comments
Poland Bottling Plant	4	Plc Upgrades
W-2 Generator	4	Generator waiting for factory repairs
Merrow Rd	2	Prepped bid package for distribution
Worthily Brook	4	Communication issues
All Stations	4	Station checks
River Station	4	p-2 issues
W-7	4	Communication issues
Lake Auburn	4	repaired station pump rails
W. Crestwood	6	Pump 1 tripped, trouble shoot vfd
Washington St	2	Replaced battery, trouble shoot generator
E-1	2	Tree Removal for ne generator
Court Street Generator	2	replaced battery and positive cable
Monthly Totals	42	
2018 Monthly Totals	8	
YTD Totals	50	
2018 YTD Totals	16	

OVERFLOWS

Item	Comments
Monthly Totals	
YTD Totals	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall (in.)	Total (in)	Normal Precip	Days of precip.	Max (F)	Min. (F)	Avg. (F)	Dep. From Norm
January	18.4	4.81	3.16	9	29	10	20	2
February	15.5	2.84	3.04	12	32	11	22	1
March								
April								
May								
June								
July								
August								
September								
October								
November								
December								
	33.9	7.65	6.2	21	5.083	1.75	3.5	3
YTD Totals	33.9	7.65	0	0	0	0	0	0
2018 YTD Totals	43.1	6.19	0	0	0	0	0	0

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	25	9	0	0	0	0	0	5	9	0	2	0
February	18	8	0	0	0	0	0	3	6	0	1	0
March												
April												
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	43	17	0	0	0	0	0	8	15	0	3	0
2018 Totals	93	36	1	1	0	0	0	12	36	0	5	2

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1				1	0	0	0	0	0	0
Water District	8	0	0	0		4	2	1	0	1	0
Monthly Totals	9	0	0	0	1	4	2	1	0	1	0
2018 Monthly Totals	7	0	0	2	0	3	0	2	0	0	0
YTD Totals	15	0	1	0	2	3	4	1	0	3	1
2018 YTD Totals	28	0	0	6	2	8	0	8	0	4	0

OTHER ACTIVITIES

1. Replaced Gas meter for confined space
2. In-house safety training, Operations, Safety
3. Repaired fender on vector truck
- 4.
- 5.

Lewiston - Auburn Water Pollution Control Authority											
Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2019											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
January	63.00%	\$159,755.46	61.68%	\$156,408.21	\$3,347.26	0.0	\$93,824.64	38.32%	\$97,171.89	(\$3,347.26)	0.0
February	63.00%	\$159,755.46	64.24%	\$162,899.86	(\$3,144.39)	0.0	\$93,824.64	35.76%	\$90,680.24	\$3,144.39	0.0
March	63.00%	\$159,755.46	63.20%	\$160,262.62	(\$507.16)	0.0	\$93,824.64	36.80%	\$93,317.48	\$507.16	0.0
April	62.00%	\$157,219.66	63.07%	\$159,932.97	(\$2,713.31)	0.0	\$96,360.44	36.93%	\$93,647.13	\$2,713.31	0.0
May	62.00%	\$157,219.66	59.61%	\$151,159.10	\$6,060.56	0.0	\$96,360.44	40.39%	\$102,421.00	(\$6,060.56)	0.0
June	62.00%	\$157,219.66	60.67%	\$153,847.05	\$3,372.62	0.0	\$96,360.44	39.33%	\$99,733.05	(\$3,372.62)	0.0
Six Month Adjustment			62.08%		\$6,415.58			37.92%		(\$6,415.58)	0.0
Cost Apportionment Summary - Second Half of 2018											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
July	62.00%	\$149,724.29	62.91%	\$151,921.86	(\$2,197.57)	0.0	\$91,766.50	37.09%	\$89,568.93	\$2,197.57	0.0
August	62.00%	\$149,724.29	61.51%	\$148,540.98	\$1,183.30	0.0	\$91,766.50	38.49%	\$92,949.81	(\$1,183.30)	0.0
September	62.00%	\$149,724.29	63.21%	\$152,646.33	(\$2,922.04)	0.0	\$91,766.50	36.79%	\$88,844.46	\$2,922.04	0.0
October	62.00%	\$149,724.29	65.09%	\$157,186.36	(\$7,462.07)	0.0	\$91,766.50	34.91%	\$84,304.43	\$7,462.07	0.0
November	62.00%	\$149,724.29	67.00%	\$161,798.83	(\$12,074.54)	0.0	\$91,766.50	33.00%	\$79,691.96	\$12,074.54	0.0
December	62.00%	\$149,724.29	65.53%	\$156,248.91	(\$6,524.62)	0.0	\$91,766.50	34.47%	\$83,241.88	\$8,524.62	0.0
Six Month Total Adj			64.21%		(\$31,997.53)			35.79%		\$31,997.53	0.0
Average to date			62.960%					37.040%			0.0
Adjustments to date					\$202.86					(\$202.86)	0.0
Average / Adjustments year end			63.14%		(\$25,581.95)			36.86%		\$25,581.95	0.0

Data shown in smaller italicized font are 2018 data used for illustration purposes. Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.