

June 5, 2019

The special meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday, June 5, 2019 at 4:00pm.

Members present: Dan Bilodeau (Treasurer), Robert Cavanagh, K. C. Geiger, Jason Pawlina, Mary Sylvester (President) and Andy Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent and Mike Broadbent, Assistant Superintendent. Excused absence: Tizz Crowley.

LAKE AUBURN WATERSHED PROTECTION COMMISSION (LAWPC) APPOINTMENT PROCESS – Andrew Titus would like the process to appoint LAWPC Commissioners to mimic how the City Council appoints volunteers. This process gives the selection committee much flexibility to ensure the most qualified candidate is selected.

On motion of Andrew Titus, seconded by Dan Bilodeau it was unanimously voted: **To approve the LAWPC Appointment process as amended.**

On motion of Jason Pawlina, seconded by Andrew Titus it was unanimously voted: **To amend the motion on the floor to change the word 'recommendation' to 'nomination' and change the word 'interview' to 'application' in the LAWPC Appointment Process.**

On motion of Jason Pawlina, seconded by Andrew Titus it was unanimously voted: **To adjourn the special meeting.**

Respectfully submitted,

Tanya Dunn

**REVISED DRAFT 6-6-19
(including revisions approved at 6-5-19 Special Meeting)**

Proposed LAWPC application and appointment process

Step One:

Actively invite applications.

Step Two

Create a Nominations Committee to review applications and make a nomination to the AWD Trustees for consideration and approval.

Step Three

Accept applications until the deadline.

Nominations Committee meets to review and discuss applicants.

Identifies the most qualified candidate and makes a formal nomination to the AWD Trustees.

Prepares a compilation of information about each applicant.

Step Four

AWD Trustees consider the nomination and approve/disapprove the nomination.

Composition of Nominations Committee

Voting members

- The current AWD-elected LAWPC Commissioner
- Another AWD trustee as elected by the Trustees
- The AWD Superintendent

Convener/Non-Voting Member except if needed to ensure 2 trustees are available: AWD President

PROPOSED DATES and DEADLINES FOR 2019

Wednesday June 19 th	AWD elect 2019 Nominations Committee
Friday June 28 st at 5 PM	Deadline for Applications
Monday July 1 st – July 12 th	Committee reviews and determines candidate to recommend
July 17 th	AWD Trustees consider recommendation and vote