

July 17, 2019

The regular monthly meeting of the Trustees of the Auburn Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday, July 17, 2019 at 4:00pm.

Members present: Dan Bilodeau (Treasurer), Robert Cavanagh, Tizz Crowley, K. C. Geiger, Jason Pawlina, Mary Sylvester (President) and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent, Tanya Dunn, Finance Manager and guest speaker Jim Pross, Legal Counsel.

PRESENTATION AND Q&A WITH LEGAL COUNSEL – Roles and responsibilities of Trustees.

APPROVE MINUTES OF REGULAR MEETING of June 19, 2019 –

On motion of Tizz Crowley, seconded by Jason Pawlina it was unanimously voted: **To accept the minutes of the Regular Meeting as amended.**

FINANCIAL REPORT UPDATE –

For the second month in a row, water sales are back on budget. Cash on hand is currently at \$638,207.05. We are currently in the early stages of considering a rate increase in 2020.

RATIFY PAYMENT OF BILLS –

On motion of Tizz Crowley, seconded by Robert Cavanagh it was voted 6 in favor and 1 opposed (Dan Bilodeau): **To ratify the payment of bills in the amount of \$563,984.28 as shown on the printout dated June 1, 2019 – June 30, 2019.**

A request was made to include the annual cost sharing with Lewiston on the financial report.

SUPERINTENDENT'S UPDATE

ACTIVITY REPORT – Approximately 7,000 feet of main has been replaced on Poland Road, being of 1940s and 1950s vintage. The main replaced on Fifth Street earlier this year was from the late 1800s to the early 1900s.

Recent Water Leaks – The Poland Road main replacement project had valves closed causing a diversion of the regular water flow.

6/5/19 main break on Marion Drive.

7/12/19 main break on Center Street.

7/12/19 main break on Spring Street.

7/13/19 main break on Turner Street.

There had been high pressure during each main break. We are analyzing the system to find the cause of the high pressure.

Thank you to the staff for their hard work. We are proud and grateful for the long, hard hours.

WATER QUALITY UPDATE – The alum treatment is underway and going well. The Lake has been broken into 70 acre quadrants. The application is taking a 'hopscotch' pattern, not applying to side by side quadrants. There is a buffer around the intake.

The lead testing passed, which means we are back to the regular testing schedule.

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The presence of Gloetrichia has been found in normal levels for current weather conditions.

NEW BUSINESS

SUPERINTENDENT'S EVALUATION PROCESS-1st READING – The review can be done either on paper or electronically and the process must be amended to reflect this. Sid will send his current job description to all Trustees; he will also send a revised copy to reflect what he does.

On motion of Tizz Crowley, seconded by Andrew Titus it was unanimously voted: **To accept the Superintendent's review process as amended.**

LAWPC SELECTION – NOMINATING COMMITTEE ELECTION OF TRUSTEE – The nominating committee is to recommend an applicant for LAWPC to the Trustee Board for a vote. K.C. Geiger and Jason Pawlina both wanted to be on the committee. Written ballot results: 5 in favor of Jason Pawlina, 2 in favor of K.C. Geiger.

The committee is made up of Tizz Crowley, LAWPC Commissioners, Jason Pawlina and Sid Hazelton, AWD Superintendent. There will be a public meeting which will go into Executive Session to discuss candidates.

WORKGROUP TO REVIEW INTERLOCAL AGREEMENT #2 FOR STUDY – K.C. Geiger, Dan Bilodeau and Jason Pawlina volunteered for the workgroup which is open to all. This workgroup is to review the topic of 'cost sharing' and the interlocal agreements related to cost sharing arrangements.

On motion of Jason Pawlina,: To approve a subcommittee of three to engage in fact finding, announced as a public meeting, to present facts to the Board. The motion was not seconded.

On motion of Tizz Crowley, seconded by Dan Bilodeau it was voted 6 in favor 1 opposed: **To table this topic until the regular August Meeting.**

Mary Sylvester requested she be sent the language for the 'charge' to the Cost Sharing Committee, which will be included in the August agenda.

Robert Cavanagh and Dan Bilodeau both left at 6:00 p.m..

OLD BUSINESS

None

TRUSTEE OPEN SESSION

The session was closed with no discussion.

On motion of Andrew Titus, seconded by Jason Pawlina it was unanimously voted: **To adjourn.**

Respectfully submitted,

Tanya Dunn, Finance Manager

Approved: August 21, 2019

A true record:

Attest: _____


Clerk