

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, December 17, 2019 at 4:00 P.M.**

**AGENDA**

1. Approve Minutes of Regular Meeting of November 19, 2019.
2. Financial Report Update - Tanya Dunn
3. Ratify Payment of Bills
4. Open Session
5. Activity Report - *Mike Broadbent*
6. New Business
  - 2020 Budget - Update
  - FY 2020 Meeting Schedule
  - Project Update - Poland Sewer Extension
  - LAWPCA Apportionment & Financials
7. Old Business
8. Adjourn Regular Meeting.

Upcoming:

December 18, 5:15PM Special Joint AWD/ASD Trustee Meeting to review FY 2020 Budgets

December 18, 5:30PM Public Hearing on FY 2020 AWD/ASD budgets followed by adoption

Sewer Trustee Meeting, January 21, 2020 4:00PM

November 19, 2019

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, November 19, 2019 at 4:00pm.

Members present: Heidi McCarthy, Robert Cavanagh, Stephen Ness, Charles Sheehan and Raymond Fortier. Also present: Andrew Titus, Mayor's Representative, Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Office Manager/Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was voted: **To approve the minutes of the Regular Meeting of October 15, 2019.** Andrew Titus abstained from the vote.

**FINANCIAL REPORT** – Revenues are slightly down and capacity fees are up. The cash on hand is \$1.3 million. The past due amounts appear to remain the same. There are a lot of payment plans. Mr. Titus would like for us to find a way to break the cycle of delinquent bill payers. Increasing the turn on fees may help with lowering the number of delinquents.

#### **RATIFY PAYMENT OF BILLS**

On motion of Charles Sheehan, seconded by Stephen Ness, it was unanimously voted: **To ratify the payment of bills in the amount of \$253,369.62 as shown on the printout dated October 1, 2019- October 31, 2019.**

**OPEN SESSION** – K C Geiger and Mary Sylvester, Auburn Water District Trustees were in attendance. Trustee President Mary Sylvester had some handouts for the sewer Trustees pertaining to the evaluation process, evaluation form and job description. The evaluation is to be based on the job description. She recommended that the sewer Trustees vote on these items in old business and designate a Trustee to sit with the President to review the completed evaluation forms.

**ACTIVITY REPORT** - It has been a very productive year. The crew has been busy with winterizing the lift stations. Mike said that we were in good shape for the renewal of the Maine Bureau of Labor Shape Award.

#### **NEW BUSINESS**

##### **PROJECT UPDATE –**

**MERROW ROAD PUMP STATION** - Mike showed pictures of the Merrow Rd. Project. This became an in-house project because of the high cost of hiring an outside contractor to dig 25' deep. Because of the ground water and rain we had to run two pumps. We had an alarm over the weekend where the existing station filled with sewerage. We were able to save only one of the pumps. We are just about ready to activate the new station and terminate the existing one.

An I/I update will be on December's agenda.

**TOWN OF POLAND** – They are looking to extend the sewer line all the way to Cyndi’s Dockside. They would need a pump station, force main and gravity main. There will be a town vote in April on whether or not to proceed. We have pump stations there that are not being fully utilized. The “Devil is in the Details”. It all hinges on whether or not Cyndi’s Dockside wants to be a sewer customer. President Heidi McCarthy suggested that Superintendent Hazelton write up a few scenarios to see if this extension would be feasible for the District. We hope to have more information in order to vote on this project at the December meeting.

**LAWPCA APPORTIONMENT & FINANCIALS** - The cost apportionment continues to track in the District’s favor with a \$4400 surplus for the month of October with the apportionment at 65% Lewiston and 35% Auburn.

**2020 BUDGET UPDATE** – The LAWPCA budget reflects a contingency should they have to landfill after February. Based on the District’s activity, Anthem will look at us independently and we could be looking at a 4% decrease in our health premiums.

**OLD BUSINESS-** Several votes were taken pertaining to the Superintendent’s evaluation as was suggested by President Mary Sylvester .

On motion of Charles Sheehan, seconded by Andrew Titus, it was unanimously voted: **To approve the job description, evaluation form and evaluation process.**

Charles Sheehan volunteered as the Trustee to join Heidi McCarthy to review the evaluations.

On motion of Charles Sheehan, seconded by Andrew Titus, it was unanimously voted: **To set the deadline of November 26 for the evaluations to be completed.**

**DECEMBER MEETINGS –**

If it snows on Tuesday, the 17<sup>th</sup>, the sewer meeting will be on Wednesday, the 18<sup>th</sup> at 3:00pm preceding the joint workshop and public hearing.

If it snows on Wednesday, the 18<sup>th</sup>, the meetings will move to Thursday, the 19<sup>th</sup>.

On motion of Charles Sheehan seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
ELEVEN MONTHS ENDED NOVEMBER 30, 2019**

	November	2019	Y-T-D THRU NOVEMBER 2019		
	YTD - 2018	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$3,363,831	\$3,641,882	\$3,352,118	\$3,354,931	(\$2,813)
Industrial Surcharge	47,472	49,882	28,139	47,125	(18,986)
Shared Debt with City	41,392	41,392	41,392	37,943	3,449
Jobbing & Mdse. - NET	1,315	950	12,391	871	11,520
Sewer Assessments	17,461	20,863	15,793	19,124	(3,332)
Finance Charges	9,346	10,235	8,179	9,382	(1,203)
Interest Income	6,637	4,156	9,558	3,810	5,748
Industrial Treatment Sampling	46,200	50,400	46,200	46,200	0
Capacity Fees (SDS)	27,000	13,750	36,425	12,604	23,821
<b>TOTAL REVENUES</b>	<b>3,560,654</b>	<b>3,833,510</b>	<b>3,550,195</b>	<b>3,531,990</b>	<b>18,205</b>
			<b>92.61%</b>	<b>91.67%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	363,133	482,616	388,476	437,086	(48,610)
Employee Benefits	195,289	251,060	213,828	230,138	(16,311)
Maint. of Sewers	80,667	64,755	53,300	59,359	(6,059)
Lift Stations	81,808	75,704	61,617	69,395	(7,779)
Maint. of Buildings	28,510	31,695	34,172	29,054	5,118
Maint. of Trucks	21,418	18,855	20,971	17,284	3,687
Office Expense	24,488	27,209	26,258	24,942	1,316
Collection Expense	(190)	236	(275)	216	(491)
General Expense	5,977	5,211	3,733	4,777	(1,044)
Insurance	48,273	53,818	49,190	49,333	(144)
Legal & Accounting Fees	25,348	29,012	26,709	26,594	114
Billing Expense	64,939	74,317	67,418	68,124	(706)
L.A.W.P.C.A.	1,662,584	1,907,285	1,708,888	1,748,345	(39,457)
<b>SUB-TOTAL</b>	<b>2,602,244</b>	<b>3,021,773</b>	<b>2,654,284</b>	<b>2,764,647</b>	<b>(110,363)</b>
Interest	75,853	74,982	69,278	68,734	544
<b>TOTAL EXPENSES</b>	<b>2,678,096</b>	<b>3,096,755</b>	<b>2,723,561</b>	<b>2,833,380</b>	<b>(109,819)</b>
			<b>87.95%</b>	<b>91.67%</b>	< Standard
Bonds - Principal Payments	548,438	552,833	552,833	506,764	46,069
<b>SURPLUS FROM OPERATIONS</b>	<b>334,120</b>	<b>183,922</b>	<b>273,801</b>	<b>191,846</b>	<b>81,954</b>





<b>Auburn Sewer District</b> <b>Accounts Payable Check Register</b> <b>November 1, 2019 thru November 30, 2019</b>
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5941	11/1/2019	10	Auburn Aggregates	10/7/2019	Rip-Rap Merrow Road PS Upgrades	372.10
5941	11/1/2019	10	Auburn Aggregates	10/7/2019	Crushed Stone Airport Sewer Line Project	182.49
5941	11/1/2019	10	Auburn Aggregates	10/8/2019	Concrete, Crushed Stone Merrow Road PS Upgrades	1,936.11
						<b><u>2,490.70</u></b>
5942	11/1/2019	10	Central Maine Power Co.	10/8/2019	Services Merrow Road PS Upgrades	183.00
						<b><u>183.00</u></b>
5943	11/1/2019	10	Chadwick-BaRoss	10/11/2019	Excavator Merrow Road PS Upgrades	10,760.00
						<b><u>10,760.00</u></b>
5944	11/1/2019	10	Constellation NewEnergy, Inc.	10/9/2019	Merrow Rd Accrued Power	20.39
5944	11/1/2019	10	Constellation NewEnergy, Inc.	10/9/2019	River Station Accrued Power	202.23
5944	11/1/2019	10	Constellation NewEnergy, Inc.	10/9/2019	Lew Jct Rd Accrued Power	227.27
5944	11/1/2019	10	Constellation NewEnergy, Inc.	10/10/2019	Moose Brook Accrued Power	229.20
						<b><u>679.09</u></b>
5945	11/1/2019	10	Gagne & Sons	10/10/2019	Drain Fabric Merrow Road PS Upgrades	135.00
						<b><u>135.00</u></b>
5946	11/1/2019	10	Gilman Electrical Supply	10/25/2019	Welder Repair Supplies - T&D - Ops	160.99
5946	11/1/2019	10	Gilman Electrical Supply	10/30/2019	Supplies Expense-Washington St PS	58.04
						<b><u>219.03</u></b>
5947	11/1/2019	10	Keely Crane Service	10/10/2019	115 Ton Crane Merrow Road PS Upgrades	3,960.00
						<b><u>3,960.00</u></b>

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5948	11/1/2019	10	Kennebec Equip. Rental	10/10/2019	Discharge hose Merrow Road PS Upgrades	209.00
						<b><u>209.00</u></b>
5949	11/1/2019	10	Maine Oxy-Acetylene Co.	10/9/2019	Cables Merrow Road PS Upgrades	183.42
						<b><u>183.42</u></b>
5950	11/1/2019	10	Superior Concrete	10/10/2019	Manhole Sealant Merrow Road PS Upgrades	82.40
						<b><u>82.40</u></b>
5951	11/1/2019	10	Ted Berry Co., Inc.	10/11/2019	Hutchins St Misc Expense-Mains-Mnt	860.00
						<b><u>860.00</u></b>
5952	11/8/2019	11	Wendy Neptune	11/7/2019	Refund Deposit A/R - Customer Accts Rec	49.60
						<b><u>49.60</u></b>
5953	11/8/2019	10	Ace Detective& Security	10/14/2019	Traffic control Merrow Road PS Upgrades	1,690.00
						<b><u>1,690.00</u></b>
5954	11/8/2019	10	Constellation NewEnergy, Inc.	10/17/2019	Washington St Accrued Power	186.82
						<b><u>186.82</u></b>
5955	11/8/2019	10	Fastenal Company	10/16/2019	Gloves, Pry Bar Truck #35 (2013 Vacuum Truck)	86.32
						<b><u>86.32</u></b>
5956	11/8/2019	10	Gilman Electrical Supply	9/17/2019	Supplies Merrow Road PS Upgrades	523.59
5956	11/8/2019	10	Gilman Electrical Supply	9/18/2019	Supplies Merrow Road PS Upgrades	304.02
						<b><u>827.61</u></b>
5957	11/8/2019	10	Vantagepoint Transfer Agent-30	10/31/2019	304412 ICMA 457 Accrued Deferred Comp	1,965.50
						<b><u>1,965.50</u></b>
5958	11/8/2019	10	Vantagepoint Transfer Agent-10	10/31/2019	109636 ICMA 401 Employee Benefits	2,620.85
						<b><u>2,620.85</u></b>



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5959	11/8/2019	10	Vantagepoint Transfer Agent-70	10/31/2019	705328 Roth IRA Accrued IRA/ICMA	656.68
						<b><u>656.68</u></b>
5960	11/8/2019	10	Kennebec Equip. Rental	10/16/2019	Pump, hoses Merrow Road PS Upgrades	709.25
						<b><u>709.25</u></b>
5961	11/8/2019	10	Skelton, Taintor & Abbott	10/17/2019	Thru 101519 Legal Expenses	1,004.50
						<b><u>1,004.50</u></b>
5962	11/8/2019	10	T Buck Construction Inc	10/15/2019	Furnish/Drive Temp sheets Merrow Road PS Upgrades	42,000.00
						<b><u>42,000.00</u></b>
5963	11/15/2019	11	Auburn Water District	10/31/2019	October A/P - Due to AWD	26,907.34
						<b><u>26,907.34</u></b>
5964	11/15/2019	10	Constellation NewEnergy, Inc.	10/24/2019	Bradman Accrued Power	112.63
						<b><u>112.63</u></b>
5965	11/15/2019	10	Gagne & Sons	10/22/2019	Charge out Expenses - Jobbing	71.46
						<b><u>71.46</u></b>
5966	11/15/2019	10	Kennebec Equip. Rental	10/22/2019	Drill, Bit Expenses - Jobbing	548.96
						<b><u>548.96</u></b>
5967	11/15/2019	11	Maine Municipal Bond Bank	10/11/2019	2009 ARRA Accrued Interest	2,069.63
5967	11/15/2019	11	Maine Municipal Bond Bank	10/11/2019	Bonds - 2009ARRA - Principal	41,392.68
5967	11/15/2019	11	Maine Municipal Bond Bank	10/11/2019	2007FR Accrued Interest	5,226.01
						<b><u>48,688.32</u></b>
5968	11/15/2019	10	Omni Services, Inc.	10/21/2019	Hose repair Truck #35 (2013 Vacuum Truck)	191.74
						<b><u>191.74</u></b>

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5969	11/15/2019	11	Rent-It Of Maine, Inc.	10/22/2019	Roller Merrow Road PS Upgrades	1,683.00
5969	11/15/2019	11	Rent-It Of Maine, Inc.	10/23/2019	Dozer Merrow Road PS Upgrades	2,567.00
						<b><u>4,250.00</u></b>
5970	11/15/2019	10	Superior Concrete	10/22/2019	Charge out Expenses - Jobbing	922.20
						<b><u>922.20</u></b>
5971	11/15/2019	10	Traction	10/8/2019	Supplies Merrow Road PS Upgrades	32.80
						<b><u>32.80</u></b>
5972	11/22/2019	10	Ace Detective& Security	10/28/2019	Traffic Control Merrow Road PS Upgrades	416.00
5972	11/22/2019	10	Ace Detective& Security	10/28/2019	Traffic Control Expenses - Jobbing	468.00
5972	11/22/2019	11	Ace Detective& Security	10/28/2019	Traffic Control Merrow Road PS Upgrades	832.00
						<b><u>1,716.00</u></b>
5973	11/22/2019	11	Andros. Registry Of Deeds	11/22/2019	Sewer Liens (3) Lien Release Fees	66.00
						<b><u>66.00</u></b>
5974	11/22/2019	11	Chadwick-BaRoss	10/28/2019	Loader Merrow Road PS Upgrades	5,200.00
						<b><u>5,200.00</u></b>
5975	11/22/2019	11	Constellation NewEnergy, Inc.	11/1/2019	Worthley Brook Accrued Power	237.33
						<b><u>237.33</u></b>
5976	11/22/2019	12	Group Dynamic, Inc.	11/18/2019	HRA Dec Fees Employee Benefits	32.00
						<b><u>32.00</u></b>
5977	11/22/2019	10	K. L. Jack & Co., Inc.	10/30/2019	Expansion Anchors Merrow Road PS Upgrades	18.96
5977	11/22/2019	10	K. L. Jack & Co., Inc.	10/31/2019	Shackles,Anchors Merrow Road PS Upgrades	78.40

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						<b><u>97.36</u></b>
5978	11/22/2019	11	L.A.W.P.C.A.	11/1/2019	Nov Operations Accrued - LAWPCA	88,753.00
						<b><u>88,753.00</u></b>
5979	11/22/2019	12	Maine Municipal Emp.Hlth.	11/8/2019	39021 - Dec Employee Benefits	30.00
5979	11/22/2019	12	Maine Municipal Emp.Hlth.	11/8/2019	Accrued Life Insurance	90.00
5979	11/22/2019	12	Maine Municipal Emp.Hlth.	11/8/2019	Accrued IPP Withheld	266.73
5979	11/22/2019	12	Maine Municipal Emp.Hlth.	11/8/2019	Accrued Dental	658.16
						<b><u>1,044.89</u></b>
5980	11/22/2019	11	New England Truck Tire	11/1/2019	Flat repair Truck #37 (2015 GMC Sierra)	225.07
						<b><u>225.07</u></b>
5981	11/22/2019	11	Petro's Ace Hardware	10/25/2019	Materials Merrow Road PS Upgrades	203.99
						<b><u>203.99</u></b>
5982	11/22/2019	11	Power Products, Inc.	10/25/2019	Generator PM Expense-Worthley Brook PS	170.00
5982	11/22/2019	11	Power Products, Inc.	10/25/2019	Generator PM Expense-River Station PS	420.00
5982	11/22/2019	11	Power Products, Inc.	10/28/2019	Lew Jct PM Expense-Lew Jct Rd PS	170.00
5982	11/22/2019	11	Power Products, Inc.	10/28/2019	Generator PM Expense-Moosebrook PS	170.00
5982	11/22/2019	11	Power Products, Inc.	10/28/2019	Portable (C) Generator PM Equipment Maintenance	170.00
						<b><u>1,100.00</u></b>
5983	11/22/2019	10	Superior Concrete	10/28/2019	Pipe boot Merrow Road PS Upgrades	78.72
						<b><u>78.72</u></b>

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5984	11/29/2019	11	Aroostook Fence Co.	11/8/2019	Install Fence Expense-Washington St PS	1,250.00
						<b><u>1,250.00</u></b>
5985	11/29/2019	11	Constellation NewEnergy, Inc.	11/8/2019	Moose Brook Accrued Power	263.97
5985	11/29/2019	11	Constellation NewEnergy, Inc.	11/7/2019	Lew Jct Rd Accrued Power	267.19
5985	11/29/2019	11	Constellation NewEnergy, Inc.	11/7/2019	Merrow Rd Accrued Power	42.26
5985	11/29/2019	11	Constellation NewEnergy, Inc.	11/7/2019	River Station Accrued Power	234.34
						<b><u>807.76</u></b>
5986	11/29/2019	11	Gilman Electrical Supply	11/19/2019	Supplies Merrow Road PS Upgrades	1,018.69
5986	11/29/2019	11	Gilman Electrical Supply	11/21/2019	Supplies Merrow Road PS Upgrades	63.06
5986	11/29/2019	11	Gilman Electrical Supply	11/21/2019	Supplies Merrow Road PS Upgrades	688.64
5986	11/29/2019	11	Gilman Electrical Supply	11/21/2019	Supplies Merrow Road PS Upgrades	123.95
						<b><u>1,894.34</u></b>
5987	11/29/2019	11	Kennebec Equip. Rental	11/5/2019	Drill, Core Bit Merrow Road PS Upgrades	896.20
5987	11/29/2019	11	Kennebec Equip. Rental	11/7/2019	Pump Merrow Road PS Upgrades	156.00
						<b><u>1,052.20</u></b>
5988	11/29/2019	11	Maine Water Environment	11/18/2019	2020 Member renewal Misc Expense-A&G Office	180.00
						<b><u>180.00</u></b>
5989	11/29/2019	11	Rent-It Of Maine, Inc.	11/7/2019	Excavator Merrow Road PS Upgrades	619.50
						<b><u>619.50</u></b>

<p style="text-align: center;"><b>Auburn Sewer District</b> <b>Accounts Payable Check Register</b> <b>November 1, 2019 thru November 30, 2019</b></p>
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5990	11/29/2019	11	Weston & Sampson	11/6/2019	Thru 102519 I&I Study 2019	13,282.61
						<u>13,282.61</u>
<u>Grand Total</u>						<u>271,124.99</u>

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Ace Detective & Security Agency	Traffic control Services - Merrow Rd	1142-300	2105-922	\$ 416.00
Answering Services Unlimited	answering service - Oct services	1142-300	2675-800	\$ 63.91
Amazon	Portable Generator	1142-300	2347-500	\$ 115.23
Amazon	2 TB Drive	1142-300	2620-500	\$ 161.77
Anthem	Nov health ins	1142-300	2604-000	\$ 11,660.67
Anthem	Nov health ins	1142-300	2241-070	\$ 2,057.77
Auburn Water District	shared employees benefit allocation	1604-000	2604-000	\$ 888.65
Auburn Water District	shared employees wage allocation	1685-000	2601-600	\$ 1,974.79
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 1,833.32
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	\$ 282.50
Budget Documanet Technology	Nov Copier Rent	1142-300	2675-800	\$ 102.87
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	\$ 227.43
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	\$ 113.72
Central Maine Power	Glove Testing	1142-300	2675-800	\$ 10.20
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	\$ 148.98
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	\$ 74.49
Corson GIS Solutions	Sept/Oct Hosting fee	1142-300	2675-800	\$ 200.00
Corson GIS Solutions	GIS auto Update	1142-300	2675-800	\$ 420.00
Dig Safe System, Inc.	monthly bill - Sept/Oct not prev paid	1142-300	2675-600	\$ 355.40
Dube Gravel	Rock & stone for Merrow Rd	1142-300	2105-922	\$ 1,344.00
Dube Gravel	Charge out Poland sewer	1142-300	2416-000	\$ 612.00
Fastenal	Safety - Waterproof jackets	1142-300	2620-550	\$ 230.47
Fastenal	Safety - Waterproof jackets	1142-300	2620-550	\$ 79.99
Fastenal	Safety - Waterproof jackets	1142-300	2620-550	\$ 277.75
Firesafe Equipment	Supplies	1142-300	2675-500	\$ 86.83
FirstLight	telephone service	1142-300	2676-800	\$ 186.53
Goodman Wiper & Paper	Shop rags	1142-300	2620-500	\$ 81.00
Hazelton, Sid	mileage - Nov	1142-300	2675-500	\$ 175.00
Home Depot	Reflective marker Orange	1142-300	2620-202	\$ 11.92
City of Lewiston	wages and benes - Dan Rodrigue - Oct	1142-300	2601-600	\$ 2,113.74
City of Lewiston	wages and benes - Dan Rodrigue - Oct	1142-300	2604-000	\$ 193.35
City of Lewiston	wages and benes - Dan Rodrigue - Oct	1142-300	2658-000	\$ 132.45
Life Safety Specialists	Confined Space Course	1142-300	2675-500	\$ 225.00
Maine I.T.	Oct Services	1142-300	2675-800	\$ 260.00
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 558.12
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 28.14
Maine Water Company	accounting services - Greg Leighton	1142-300	2632-800	\$ 1,375.00
MWUA	Trustee Training	1142-300	2675-800	\$ 70.00
NAPA	Jetter Maint	1142-300	2677-000	\$ 105.55
Ness Oil	gas and diesel-tk#37	1142-300	2650-124	\$ 387.59
Ness Oil	gas and diesel -tk#40	1142-300	2650-125	\$ 262.81
Ness Oil	gas and diesel-vac truck	1142-300	2650-123	\$ 442.95
Ness Oil	Correct Oct Stmt Truck #35- Not prev chgd	1142-300	2650-123	\$ 762.35
Northern Data Systems	customer billing - Sept Courtesty Stmt	1142-300	2675-700	\$ 4.04
Northern Data Systems	customer billing - Cycle 1	1142-300	2675-700	\$ 807.03
Northern Data Systems	customer billing - Sept Mthly	1142-300	2675-700	\$ 321.55
Northern Data Systems	customer billing - Cycle II (thru Oct)	1142-300	2675-700	\$ 878.80
Petro's	Rock Salt	1142-300	2620-500	\$ 8.99
Pine Tree Waste	bulk waste	1142-300	2675-500	\$ 93.03
pitney Bowes	Qtrly Meter Rent	1142-300	2642-800	\$ 222.18
Pitney Bowes-Reserve Acct	replenish Postage	1142-300	2675-700	\$ 600.00
Pitney Bowes-Reserve Acct	replenish Postage	1142-300	2675-800	\$ 400.00
Power Products	Planned PM Service - Court Street	1142-300	2677-000	\$ 210.00
EJ Prescott	Credit for Returned item- Airport Project	1142-300	2105-915	\$ (692.88)
Shredding On Site	Oct Shred Bin	1142-300	2675-800	\$ 5.00
Shredding On Site	Nov Final Pick up and stop charge	1142-300	2675-800	\$ 37.50
Skelton, Taintor & Abbott	Legal Services (Superintendent Eval)	1142-300	2633-800	\$ 49.00
Spencer Group Paving LLC	Patching - Sewer system maintenance	1142-300	2675-600	\$ 122.00
Staples	Paper, tissues	1142-300	2620-800	\$ 26.24
Super Shoes	Clothing Allowance-Cole Hayford	1142-300	2604-000	\$ 119.96
Super Shoes	Clothing Allowance-Craig Millette	1142-300	2604-000	\$ 67.48
Traction Heavy Duty	Def	1142-300	2677-000	\$ 16.08
Treasurer, State of Maine	Boiler Fees	1142-300	2675-500	\$ 40.00
U.S. Cellular	cell phones	1142-300	2676-500	\$ 347.61
United Way	employee contributions -Nov	1142-300	2241-000	\$ 24.00
Unitil	268 Court Street	1142-300	2620-500	\$ 678.61
Unum	Nov life insurance	1142-300	2604-000	\$ 80.48
WB Mason	Trash Bags	1142-300	2620-500	\$ 11.50
WB Mason	Office supplies	1142-300	2620-800	\$ 25.29
WB Mason	Returned Supplies	1142-300	2620-800	\$ (9.55)
WB Mason	Supplies	1142-300	2620-800	\$ 35.10
WB Mason	Supplies	1142-300	2620-800	\$ 17.54
WB Mason	Supplies	1142-300	2620-500	\$ 19.19
Zep Sales & service	Restroom Hand Soap	1142-300	2620-500	\$ 54.20

\$ 35,730.21

# AUBURN SEWERAGE DISTRICT

## MONTHLY ACTIVITY REPORT

### November 2019

### MAINS

Location	Hrs.	Comments	OK	Plug	Main.	Misc.	New
Merrow Rd Pump Station upgrade	555	Replace Station					1
Completed bi-monthly system check	10		1				
Lindon Street	6	Cleaned main	1				
<b>Monthly Totals</b>	3		2	0	0	0	1
<b>2018 Monthly Totals</b>	5		1	0	1	1	2
<b>YTD Totals</b>	103		11	3	73	6	10
<b>2018 YTD Totals</b>	23		21	0	10	7	13

### MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
112 Paul Street	1	repaired manhole cover	1				
Empire Rd	1	Manhole inspection, future growth	1				
<b>Monthly Totals</b>	2		2	0	0	0	0
<b>2018 Monthly Totals</b>	0		0	0	0	0	0
<b>YTD Totals</b>	25		3	6	7	9	0
<b>2018 YTD Totals</b>	12		5	1	9	69	8

## SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
10 Barkley	1	created service record			1	
2 Lyndon Street	1	Service back up				1
10 Lindon	1	Service back up				1
<b>Monthly Totals</b>	3		0	0	1	4
<b>2018 Monthly Totals</b>	6		0	1	1	4
<b>YTD Totals</b>	36		2	4	1	29
<b>2018 YTD Totals</b>	2		2	14	2	31

## LIFT STATIONS

Location	No.	Comments
W-6	1	Station became plugged, problems removing pump
Washington St PS	1	Removed generator and set up temporary
W7 & E6	1	Stations lost power for 5 days
W-6	1	replaced level sensor
Station inspections	1	checked all stations
<b>Monthly Totals</b>	5	
<b>2018 Monthly Totals</b>	66	
<b>YTD Totals</b>	237	
<b>2018 YTD Totals</b>	254	



## OVERFLOWS

Item	Comments
<b>Monthly Totals</b>	1
<b>YTD Totals</b>	1

## WEATHER\*

Month	Precipitation				Temperature				
	Snowfall (in.)	Total (in)		Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm
January	18.4	4.81		3.16	9	29	10	20	2
February	15.5	2.84		3.04	12	32	11	22	1
March	13.0	1.41		4.14	7	39	17	28	-2
April	5.7	3.64		4.10	15	52	34	43	0
May	0.0	3.47		3.69	15	61	42	52	-3
June	0.0	3.68		3.96	14	74	52	63	-1
July	0.0	2.26		3.52	6	83	59	71	1
August	0.0	3.88		3.01	9	85	49		
September	0.0	0.88		3.71	9	84	29		
October	0.0	6.72		4.38	16	70	27		
November	2.0	2.28		4.52	11				
December				3.48					
<b>YTD Totals</b>	54.6	35.9		44.7	123				-2
<b>2018 YTD Totals</b>	93.6	36.53							

## DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	25	9	0	0	0	0	0	5	9	0	2	0
February	18	8	0	0	0	0	0	3	6	0	1	0
March	43	26	1	0	1	0	0	4	7	1	2	1
April	122	73	0	16	0	2	0	11	5	0	15	0
May	147	109	3	1	0	1	0	5	11	0	17	0
June	157	83	2	35	0	1	0	3	14	0	14	5
July	141	68	3	31	0	0	0	7	10	0	19	3
August	170	69	10	36	0	0	0	1	9	0	43	2
September	124	70	2	23	0	0	0	2	13	0	13	1
October	136	82	1	30	0	0	0	1	9	0	12	1
November	69	28	1	17	0	0	0	2	10	0	10	1
December												
<b>YTD Totals</b>	1152	625	23	189	1	4	0	44	103	1	148	14
<b>2018 Totals</b>	1214	596	42	167	1	3	0	71	158	3	154	19

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	1	0	0	0	0	0	0
Water District	2		0	0			2	0	0	0	0
<b>Monthly Totals</b>	3	0	0	0	1	0	2	0	0	0	0
<b>2018 Monthly Totals</b>	9	0	0	1	0	5	2	1	0	0	0
<b>YTD Totals</b>	57	0	0	17	2	14	5	9	2	4	4
<b>2018 YTD Totals</b>	57	0	0	25	2	22	9	10	2	4	4

## OTHER ACTIVITIES

1. Repaired men's room toilet, Court Street
2. Met with Sharon Holmes from safety works, silica testing
3. Ordered winter gloves
4. HAZCOM and VDT training
5. Portable generator repairs
6. Winterize tow-behind jetter

# AUBURN SEWERAGE DISTRICT 2020 BUDGET

FINAL - December 18, 2019

**Trustees:**

Heidi McCarthy, President  
Stephen Ness, Treasurer  
Andrew Titus, Mayor's Rep  
Charles Sheehan  
Joseph DeFilipp  
Raymond Fortier  
Robert Cavanagh  
Stephen Ness

**Officers:**

Sid Hazelton, Superintendent  
Mike Broadbent, Asst Superintendent  
Tanya Dunn, Financial Manager

# AUBURN SEWERAGE DISTRICT

## 2020 Budget

	Actual 2017	Actual 2018	Budget 2019	PROJECTED 2019	BUDGET 2020	Notes
Metered Sales - Residential	\$2,240,083	\$2,189,373	\$2,210,793	\$2,198,794	\$2,198,794	Assumes 0% increase from Growth/Usage
Metered Sales - Commercial	774,006	798,086	788,099	788,032	\$788,032	Assumes 0% increase from Growth/Usage
Metered Sales - Industrial	539,840	492,858	484,117	467,236	\$467,236	Assumes 0% increase from Growth/Usage
Metered Sales - Public Authorities	151,082	162,989	158,873	174,933	\$174,933	Assumes 0% increase from Growth/Usage
<b>Total Metered Sales</b>	<b>\$3,705,011</b>	<b>\$3,643,306</b>	<b>\$3,641,882</b>	<b>\$3,628,995</b>	<b>\$3,628,995</b>	<b>0.0%</b>
Industrial Surcharges	45,602	50,250	49,882	29,325	29,325	Assumes 0% increase from Growth/Usage
Public Catch Basins	12,500	0	0	0	0	All Catch Basins now separate
City of Auburn - Shared Debt	41,392	41,392	41,392	41,392	41,392	From Debt Schedule
Jobbing & Miscellaneous	6,111	12,425	950	15,770	11,435	Jobbing (shown net 2017 forward) - 3yr avg
Assessments	13,615	18,269	20,863	12,350	14,745	3 Year Avg
Finance Charges	12,026	10,123	10,235	9,300	9,300	Assume No Change
Interest Income	4,786	7,404	4,156	9,220	7,137	3 Year Avg
Industrial Pre-Treatment Fees	50,400	50,400	50,400	50,400	50,400	Per LAWPCA
Sewer Capacity Fees	7,125	27,750	13,750	24,070	19,648	3 Year Avg
<b>Total Revenues</b>	<b>\$3,898,568</b>	<b>\$3,861,319</b>	<b>\$3,833,510</b>	<b>\$3,820,822</b>	<b>\$3,812,377</b>	<b>-0.2%</b>
Payroll	392,382	395,618	482,616	430,688	404,147	Fully staffed, 1.6% COLA
Employee Benefits	189,941	209,860	251,060	231,205	240,132	See Schedule - Includes 3.8% decrease in health
Maintenance of Sewers	49,656	83,372	64,755	65,000	66,009	See Backup Schedule
Maintenance of Lift Stations	99,399	91,402	75,704	66,000	68,728	See Backup Schedule
Maintenance of Buildings	31,430	30,111	31,695	36,500	33,395	See Backup Schedule
Maintenance of Vehicles	12,438	22,682	18,855	23,500	19,540	See Backup Schedule
Office Expense	20,515	26,374	27,209	29,050	30,060	See Backup Schedule
Collection Expense	269	(151)	235	200	25	Cost of Items - Net
General Expense	2,475	6,297	5,211	4,500	4,424	See Backup Schedule
Insurances	49,621	51,961	53,818	54,050	55,672	See Backup Schedule
Legal & Accounting	32,176	27,348	29,012	27,775	19,902	See Schedule
Billing Expense	73,025	69,934	74,317	75,050	75,633	See Backup Schedule
LAWPCA - Treatment	1,895,875	1,802,118	1,907,285	1,801,563	1,982,118	See Schedule - Per LAWPCA (Includes Pre-Treatment)
<b>Sub - Total</b>	<b>\$2,849,202</b>	<b>\$2,816,926</b>	<b>\$3,021,772</b>	<b>\$2,845,081</b>	<b>\$2,999,785</b>	<b>5.4%</b>
<b>Interest (bonds)</b>	<b>80,780</b>	<b>82,526</b>	<b>74,982</b>	<b>75,092</b>	<b>65,429</b>	See Backup Schedule
<b>Total Expenses</b>	<b>\$2,929,982</b>	<b>\$2,899,452</b>	<b>\$3,096,754</b>	<b>\$2,920,173</b>	<b>\$3,065,214</b>	<b>5.0%</b>
<b>Net from Operations</b>	<b>\$968,586</b>	<b>\$961,867</b>	<b>\$736,756</b>	<b>\$900,649</b>	<b>\$747,163</b>	
<b>Debt Reduction (bonds)</b>	<b>493,110</b>	<b>548,438</b>	<b>552,833</b>	<b>552,833</b>	<b>435,107</b>	See Backup Schedule
<b>Surplus from Operations</b>	<b>\$475,476</b>	<b>\$413,429</b>	<b>\$183,923</b>	<b>\$347,816</b>	<b>\$312,056</b>	
<b>General Equipment</b>	<b>116,990</b>	<b>44,944</b>	<b>123,680</b>	<b>132,000</b>	<b>150,200</b>	See Backup Schedule
<b>Capital Projects</b>	<b>921,373</b>	<b>329,824</b>	<b>570,000</b>	<b>375,000</b>	<b>796,200</b>	See Backup Schedule
<b>Change in Cash after Capital</b>	<b>(\$562,887)</b>	<b>\$38,661</b>	<b>(\$509,757)</b>	<b>(\$159,184)</b>	<b>(\$634,344)</b>	
<b>Total Expenses</b>	<b>3,540,082</b>	<b>3,492,834</b>	<b>3,773,267</b>	<b>3,605,006</b>	<b>3,650,521</b>	Total Expenses, Bond Payments, General Equipment

12/9/2019

**AUBURN SEWERAGE DISTRICT  
2020 Budget**

	Actual 2017	Actual 2018	Budget 2019	PROJECTED 2019	BUDGET 2020	Notes
<b>EMPLOYEE BENEFITS</b>						
Health Insurance	126,738	146,632	183,235	165,305	173,586	See Health Schedule, includes allocation from AWD
FICA	30,367	30,767	34,996	31,300	30,191	FICA = wages X 7.65%
ICMA 401 Plan	22,759	20,685	22,644	26,200	26,724	6% rate for participants
Unemployment Insurance	604	291	618	600	600	Maine Municipal
Clothing, Misc	3,734	5,526	4,832	3,000	4,087	Clothing, Other Misc, Training - 3yr avg
MSRS Retirement Plan	2,416	2,615	1,212	1,200	1,236	ME-PERS (Billed Monthly from AWD)
Shared Employees w/ Lewiston	3,323	3,344	3,523	3,600	3,708	Dan Rodrigue (Billed Monthly from AWD)
<b>TOTAL:</b>	<b>\$189,941</b>	<b>\$209,860</b>	<b>\$251,060</b>	<b>\$231,205</b>	<b>\$240,132</b>	

12/9/2019

## AUBURN SEWERAGE DISTRICT 2020 Budget

	Actual 2017	Actual 2018	Budget 2019	PROJECTED 2019	BUDGET 2020	Notes
<b><u>MAINTENANCE OF SEWERS</u></b>						
Contracted Work, Materials	38,018	77,514	56,228	60,000	58,511	T Berry, Road Openings, Paving, Manholes, Maint - (3yr Avg)
Other	11,638	5,858	8,527	5,000	7,499	Dig Safe, Drug Tests, RR Crossings - (3yr Avg)
<b>TOTAL:</b>	<b>\$49,656</b>	<b>\$83,372</b>	<b>\$64,755</b>	<b>\$65,000</b>	<b>\$66,009</b>	
<b><u>MAINTENANCE OF LIFT STATIONS</u></b>						
Electricity	58,184	58,877	54,000	55,500	52,000	Power @ Lift Stations
Repairs	10,219	26,330	11,404	9,000	15,183	Power Products, Stultz, Supplies, - (3yr Avg)
In-House Labor	6,480	0	0	0	0	In-House Payroll
All Other	24,516	6,195	10,300	1,500	1,545	Landscaping, Lawn Mowing
<b>TOTAL:</b>	<b>\$99,399</b>	<b>\$91,402</b>	<b>\$75,704</b>	<b>\$66,000</b>	<b>\$68,728</b>	
<b><u>MAINTENANCE OF BUILDINGS</u></b>						
Miscellaneous	2,708	3,050	3,535	3,900	3,939	Cell Phones, Misc
Electricity	4,445	4,909	3,535	4,600	4,646	Power for garage + barn
Heat	5,277	6,014	5,172	8,000	6,430	Natural Gas for Building (Unitil)
Supplies	7,427	6,678	8,526	8,000	7,368	Towels, Rags, Janitorial Supplies, Security, Fire Extinguishers
Repairs, Maintenance	11,573	9,460	10,927	12,000	11,011	Office Cleaning, Maintenance, Trash Removal, Thayer
<b>TOTAL:</b>	<b>\$31,430</b>	<b>\$30,111</b>	<b>\$31,695</b>	<b>\$36,500</b>	<b>\$33,395</b>	
<b><u>OFFICE EXPENSE:</u></b>						
Computer Support	5,530	6,440	9,785	9,750	10,043	NDS, DirigoNet, SCADA, Website, Maine IT
Mailing Costs	1,006	1,206	3,434	3,500	3,535	Postage, postage meter rental, Pitney Bowes
Electricity	2,222	2,454	2,424	2,500	2,525	Power bill for 268 Court Street
Supplies	3,747	6,675	3,814	3,800	4,741	Copy paper, computer paper, toner, forms, etc.
Telephone	1,557	2,061	1,684	2,200	1,939	Office Phone Lines (Oxford Networks)
Membership/Service Fees	1,728	1,741	1,771	2,100	1,856	Maine Municipal Assoc., Andros. Chamber, Trustee Fees
Miscellaneous	2,698	3,246	2,006	2,750	2,898	Bank fees, Ads, Newsletters, Training
Machine Maint. Contract	1,540	1,931	1,854	1,900	1,957	Copier - Budget Doc Tech & Great American
Answering Service	487	620	438	550	567	Answering service off hours - Beltone
<b>TOTAL:</b>	<b>\$20,515</b>	<b>\$26,374</b>	<b>\$27,210</b>	<b>\$29,050</b>	<b>\$30,060</b>	

## AUBURN SEWERAGE DISTRICT 2020 Budget

	Actual 2017	Actual 2018	Budget 2019	PROJECTED 2019	BUDGET 2020	Notes
<b>GENERAL EXPENSE:</b>						
<i>Equipment Maintenance</i>	2,475	6,268	5,211	4,500	4,414	Power Products, Other
<i>Other Misc</i>	0	29	0	0	10	Misc, Measuring of Lake
<b>TOTAL:</b>	<b>\$2,475</b>	<b>\$6,297</b>	<b>\$5,211</b>	<b>\$4,500</b>	<b>\$4,424</b>	
<b>INSURANCE EXPENSE</b>						
<i>Workman's Compensation</i>	9,768	10,575	11,186	12,465	12,839	Includes Dan Rodrigue Alloc.
<i>Commercial Package</i>	31,724	33,567	34,572	33,615	34,623	Assumes 3% Increase
<i>Auto</i>	4,745	4,667	4,815	4,800	4,944	Assumes 3% Increase
<i>Umbrella</i>	3,384	3,152	3,245	3,170	3,265	Assumes 3% Increase
<b>TOTAL:</b>	<b>\$49,621</b>	<b>\$51,961</b>	<b>\$53,818</b>	<b>\$54,050</b>	<b>\$55,672</b>	
<b>LEGAL &amp; ACCOUNTING:</b>						
<i>Accounting</i>	20,450	21,333	20,000	20,425	12,000	The Maine Water Co
<i>Audit</i>	6,485	4,950	5,000	4,950	5,000	New Auditor 2018 (RHR Smith)
<i>Legal</i>	5,241	1,065	4,012	2,400	2,902	Skelton, Taintor & Abbott (3 yr Avg)
<b>TOTAL:</b>	<b>\$32,176</b>	<b>\$27,348</b>	<b>\$29,012</b>	<b>\$27,775</b>	<b>\$19,902</b>	
<b>BILLING EXPENSE</b>						
<i>Other</i>	50,000	50,000	50,000	50,000	50,000	Meter Reads Paid to AWD
<i>Billing Items</i>	21,443	19,827	23,655	24,000	24,720	NDS Billing, Customer Notices
<i>Bad Debts</i>	1,582	107	662	1,050	913	Write-Off Bad Debts (3 year avg)
<b>TOTAL:</b>	<b>\$73,025</b>	<b>\$69,934</b>	<b>\$74,317</b>	<b>\$75,050</b>	<b>\$75,633</b>	

**LEWISTON AUBURN WATER POLLUTION CONTROL AUTHORITY Page 5**

**12/9/2019**

	<b>Actual 2017</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>PROJECTED 2019</b>	<b>BUDGET 2020</b>
<u>Operating Expenses</u>					
Chemicals & Amendment	\$317,140	\$296,144	\$185,000	\$296,144	\$284,750
Equipment Repair & Maint.	\$277,254	\$189,110	\$165,000	\$189,110	\$265,000
Building & Grounds	\$175,246	\$105,203	\$98,750	\$105,203	\$150,000
Vehicle Expenses	\$75,879	\$76,998	\$43,400	\$76,998	\$55,500
Residuals Disposals	\$308,768	\$201,467	\$220,000	\$201,467	\$150,000
Lab & Analytical	\$54,969	\$59,097	\$66,000	\$59,097	\$65,000
Pretreatment	\$10,615	\$8,732	\$10,500	\$8,732	\$11,000
Safety	\$19,680	\$17,380	\$27,500	\$17,380	\$26,000
Electrical	\$205,522	\$249,504	\$195,000	\$249,504	\$230,000
Fuels	\$87,404	\$123,726	\$55,000	\$123,726	\$59,000
Water	\$33,773	\$39,208	\$24,000	\$39,208	\$12,200
Landfill Monitoring	\$27,404	\$20,000	\$20,500	\$20,000	\$25,000
PFAS Contingency	\$0	\$0	\$0	\$0	\$140,660
Other Miscellaneous Expense	\$0	\$0	\$0	\$0	\$0
<b>TOTAL Operating:</b>	<b>\$1,593,654</b>	<b>\$1,386,569</b>	<b>\$1,110,650</b>	<b>\$1,386,569</b>	<b>\$1,474,110</b>
<u>Administrative Expenses</u>					
Office Expense	\$10,603	\$14,897	\$10,500	\$14,897	\$11,000
Telephone & Communications	\$9,081	\$8,745	\$9,325	\$8,745	\$9,800
Insurance	\$122,843	\$138,909	\$125,000	\$138,909	\$125,000
Legal & Audit	\$12,657	\$14,776	\$16,000	\$14,776	\$16,000
Advertising	\$1,346	\$1,607	\$1,450	\$1,607	\$1,750
Salaries & Wages	\$1,132,873	\$1,153,478	\$1,210,000	\$1,153,478	\$1,150,000
Employee Benefits	\$407,881	\$429,314	\$440,000	\$429,314	\$440,000
Professional Development	\$19,024	\$25,602	\$23,500	\$25,602	\$23,500
Licensing Fees	\$25,780	\$19,645	\$20,000	\$19,645	\$20,000
<b>TOTAL Administrative</b>	<b>\$1,742,088</b>	<b>\$1,806,973</b>	<b>\$1,855,775</b>	<b>\$1,806,973</b>	<b>\$1,797,050</b>
<b>Sub-Total O&amp;M Expenses</b>	<b>\$3,335,742</b>	<b>\$3,193,542</b>	<b>\$2,966,425</b>	<b>\$3,193,542</b>	<b>\$3,271,160</b>
<u>Capital Expenses</u>					
CF Plant & Equipment	\$25,000	\$26,000	\$0	\$26,000	\$21,000
Replacement Reserve	\$145,000	\$135,000	\$203,665	\$135,000	\$161,850
Plant & Equipment	\$129,782	\$206,000	\$220,570	\$206,000	\$233,300
<b>TOTAL Capital Expenses</b>	<b>\$299,782</b>	<b>\$367,000</b>	<b>\$424,235</b>	<b>\$367,000</b>	<b>\$416,150</b>
<b>TOTAL OPERATING EXPENSES:</b>	<b>\$3,635,524</b>	<b>\$3,560,542</b>	<b>\$3,390,660</b>	<b>\$3,560,542</b>	<b>\$3,687,310</b>
<u>Debt Service Expenses</u>					
Bad Debt Expense	\$0	\$0	\$0	\$0	\$0
Interest	\$191,995	\$165,747	\$155,211	\$165,747	\$139,136
Fees	\$72,878	\$71,373	\$71,674	\$71,373	\$71,293
Bond Principal	\$1,492,492	\$1,507,203	\$1,372,368	\$1,507,203	\$1,381,176
<b>TOTAL DEBT SERVICE EXPENSES</b>	<b>\$1,757,365</b>	<b>\$1,744,323</b>	<b>\$1,599,253</b>	<b>\$1,744,323</b>	<b>\$1,591,605</b>
<b>TOTAL EXPENSES:</b>	<b>\$5,392,889</b>	<b>\$5,304,865</b>	<b>\$4,989,913</b>	<b>\$5,304,865</b>	<b>\$5,278,915</b>
<u>Revenues:</u>					
Septic Revenue	\$183,153	\$210,243	\$184,000	\$210,243	\$241,500
Industrial Revenue	\$76,660	\$82,000	\$85,000	\$82,000	\$87,000
Septic Licenses	\$36,466	\$34,038	\$36,300	\$34,038	\$31,400
Interest Revenue	\$589	\$498	\$500	\$498	\$3,000
Compost Revenue	\$70,126	\$80,059	\$0	\$80,059	\$46,420
Miscellaneous Revenue	\$418,172	\$374,245	\$41,900	\$374,245	\$40,300
<b>TOTAL REVENUE</b>	<b>\$785,166</b>	<b>\$781,083</b>	<b>\$347,700</b>	<b>\$781,083</b>	<b>\$449,620</b>
<b>NET BUDGET COST:</b>	<b>\$4,607,723</b>	<b>\$4,523,782</b>	<b>\$4,642,213</b>	<b>\$4,523,782</b>	<b>\$4,829,295</b>
ASD @ (Budget 40%)	<b>\$1,845,738</b>	<b>\$1,752,166</b>	<b>\$1,856,885</b>	<b>\$1,751,611</b>	<b>\$1,931,718</b>
ASD Pre-Treatment Fee	<b>\$50,400</b>	<b>\$50,400</b>	<b>\$50,400</b>	<b>\$50,400</b>	<b>\$50,400</b>
<b>Total to O&amp;M</b>	<b>\$1,896,138</b>	<b>\$1,802,118</b>	<b>\$1,907,285</b>	<b>\$1,801,563</b>	<b>\$1,982,118</b>



# AUBURN SEWERAGE DISTRICT

## 2020 Budget

	Actual 2017	Actual 2018	BUDGET 2019	Projected 2019	BUDGET 2020	Projected 2021	Projected 2022	Projected 2023
<b>BONDS &amp; NOTES</b>								
Principal	\$493,110	\$548,438	\$552,833	\$552,833	\$435,107	\$440,863	\$446,756	\$360,230
Interest	\$80,780	\$82,526	\$74,982	\$75,092	\$65,429	\$61,887	\$56,238	\$49,008
<b>TOTAL:</b>	<b>\$573,890</b>	<b>\$630,964</b>	<b>\$627,815</b>	<b>\$627,925</b>	<b>\$500,536</b>	<b>\$502,751</b>	<b>\$502,994</b>	<b>\$409,238</b>

### CURRENT BONDED INDEBTEDNESS:

<u>Issue Date</u>	<u>Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Term</u>	<u>Interest</u>	<u>Notes</u>
2001	\$264,993	\$86,265	\$6,674	20 years	2.00%	Capital Improvements
2003	\$179,507	\$44,133	\$3,621	20 years	2.25%	Capital Improvements
2004	\$360,519	\$69,266	\$8,022	20 years	1.50%	Capital Improvements
2007	\$614,461	\$72,557	\$13,463	20 years	1.62%	CSO Work per 06 & 07 Master Plans
2009	\$315,061	\$30,100	\$4,687	20 years	1.01%	CSO & Main Lining - Various Streets
2009	\$786,461	\$82,786	\$4,140	20 years	0.00%	Perryville CSO Work (City 50%)
2017	\$900,000	\$50,000	\$26,892	20 years	3.54%	Main Replacements, CSO, Various Other
<b>TOTAL CURRENT BONDS:</b>	<b>\$3,421,002</b>	<b>\$435,107</b>	<b>\$67,499</b>			

(\$2,070) < Less: City of Auburn Reimbursement

\$1,958 < Add: Interest on Excavator Capital purchase

**\$65,429 < Net Interest Expense**

AUBURN SEWERAGE DISTRICT - LONG TERM DEBT PAYMENT SCHEDULE																				
Year	1999	2001	2003 (a)	2003 (c)	2004	2007	2009	2009-ARRA	2017-B	TOTAL	Yearly Totals									
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest								
1999	0.00									0.00	29,772.50									
2000	30,000.00									30,000.00	58,720.00									
2001	30,000.00									30,000.00	87,070.00									
2002	40,000.00									40,000.00	95,145.00									
2003	40,000.00	52,945.00	57,871.72	27,652.11	54,482.18	8,226.34				188,575.46	88,823.45	241,177.35								
2004	40,000.00	50,745.00	59,246.75	31,097.68	54,482.07	12,102.99				251,791.81	297,326.53	371,133.48								
2005	50,000.00	48,270.00	60,654.45	28,170.31	54,482.07	9,566.43				254,687.67	119,341.67	370,892.11								
2006	50,000.00	45,520.00	62,095.60	26,960.64	54,482.07	7,066.66				257,656.17	110,371.68	368,029.85								
2007	50,000.00	42,770.00	63,571.00	25,722.23	54,482.07	5,482.07				320,537.42	138,964.89	459,502.31								
2008	50,000.00	40,020.00	65,081.44	24,454.39	54,482.07	4,316.53				368,025.36	142,585.65	508,611.01								
2009	50,000.00	37,270.00	66,627.78	23,156.45	54,482.07	3,191.60				443,863.56	165,381.46	614,215.02								
2010	60,000.00	34,245.00	68,210.85	21,827.64	54,482.07	2,066.66				453,999.58	139,349.00	592,748.98								
2011	60,000.00	30,945.00	69,831.94	20,467.26	54,482.07	1,441.71				458,074.09	111,220.76	569,294.85								
2012	60,000.00	27,615.00	71,490.74	19,074.96	54,482.07	826.33				462,851.81	102,392.31	565,244.12								
2013	60,000.00	24,285.00	73,189.36	17,648.77	54,482.07	4,611.33				467,743.86	93,854.77	561,598.63								
2014	60,000.00	20,895.00	74,928.34	16,189.13	54,482.07	3,998.99				472,746.82	85,420.04	558,168.86								
2015	60,000.00	17,535.00	76,708.64	14,694.78	54,482.07	3,328.75				487,870.47	76,630.35	564,500.82								
2016	70,000.00	13,895.00	78,531.24	13,164.94	54,482.07	2,707.75				493,109.69	79,706.23	572,815.92								
2017	70,000.00	9,957.50	80,397.14	11,598.75	54,482.07	2,104.64				548,476.45	86,224.39	634,700.84								
2018	70,000.00	5,985.00	82,307.37	9,995.35	54,482.07	1,451.41				553,967.85	76,421.87	630,389.72								
2019	70,000.00	1,995.00	84,263.00	8,363.84	54,482.07	1,134.31				435,105.99	67,495.61	502,601.60								
2020			86,265.99	6,873.33						26,088.00	440,863.28	61,887.34	502,750.62							
2021			88,314.74	4,952.90						25,208.00	446,756.22	56,238.00	502,994.22							
2022			90,413.21	3,191.58						24,232.00	360,229.67	49,008.44	409,238.11							
2023										23,178.00	316,494.25	43,156.65	359,650.90							
2024										22,038.00	243,665.36	36,645.04	279,710.40							
2025										20,808.00	244,656.36	33,809.03	278,467.39							
2026										19,522.00	246,277.36	30,893.06	277,170.42							
2027										18,168.00	165,405.36	24,480.67	189,866.03							
2028										16,674.00	124,342.48	22,635.48	146,977.96							
2029										15,066.00	50,000.00	15,066.00	65,066.00							
2030										13,288.00	50,000.00	13,288.00	63,288.00							
2031										11,466.00	50,000.00	11,466.00	61,466.00							
2032										9,600.00	50,000.00	9,600.00	59,600.00							
2033										7,740.00	50,000.00	7,740.00	57,740.00							
2034										5,850.00	50,000.00	5,850.00	55,850.00							
2035										3,890.00	50,000.00	3,890.00	53,890.00							
2036										1,956.00	50,000.00	1,956.00	51,956.00							
2037										359,741.00	1,016,902.30	2,537,436.85	12,689,339.15							
TOTAL	1,070,000.00	705,570.00	1,460,000.00	355,046.64	926,195.30	103,334.39	800,000.00	173,539.31	1,250,000.00	257,678.34	1,400,000.00	328,140.02	600,000.00	99,182.32	1,655,707.00	155,204.83	1,000,000.00	10,161,902.30	2,537,436.85	12,689,339.15

# Payroll Summary

AUBURN WATER DISTRICT	2019	2019	2020
	<i>Budget</i>	<i>Projected</i>	<b>PROPOSED</b>
Base Salaries & Wages	899,744	941,099	965,568
Overtime (based on historical)	70,199	48,965	58,855
Stand-By Duty Pay	33,155	34,068	26,990
Temporary/Summer Help	1,992	7,993	7,993
Potential Discretionary Step Increases in Pay Plan	35,400	0	7,900
Reimbursement from ASD for Shared Employees	(29,733)	(26,050)	(26,571)
Reimbursement from LWD for Water Quality Manager	(32,641)	(33,000)	(34,221)
Reimbursement from LWD for Master Electrician	(22,353)	(15,000)	(23,670)
Reimbursement from LWD for UV Plant Mgr	(38,252)	(38,550)	(41,286)
Payment to LWD for Instrumentation Technician (Dan)	21,420	21,000	21,420
COLA and Wage Adj's	25,193	0	15,449
<b>TOTAL:</b>	<b>\$964,124</b>	<b>\$940,525</b>	<b>\$978,426</b>

AUBURN SEWERAGE DISTRICT	2019	2019	2020
	<i>Budget</i>	<i>Projected</i>	<b>PROPOSED</b>
Base Salaries & Wages	394,838	366,847	361,701
Overtime (based on historical)	17,676	10,025	13,921
Stand-By Duty Pay	10,494	11,096	9,346
Temporary/Summer Help	0	941	941
Potential Discretionary Step Increases in Pay Plan	23,400	0	2,960
Payment to AWD for Shared Employees	29,733	26,050	26,571
Payment to LWD for Instrumentation Technician (Dan)	21,420	21,000	21,420
COLA and Wage Adj's	11,055	0	5,787
<b>TOTAL:</b>	<b>\$508,616</b>	<b>\$435,959</b>	<b>\$442,647</b>
<b>Combined Water &amp; Sewer =</b>	<b>\$1,472,740</b>	<b>\$1,376,484</b>	<b>\$1,421,073</b>

Allocation of Gross Labor:	
Water	\$978,426
To Projects	(90,000)
To Jobbing	(25,000)
To Vehicles	(20,000)
To Watershed	(10,000)
<b>Net to Payroll</b>	<b>\$833,426</b>

Allocation of Gross Labor:	
Sewer	\$442,647
To Projects	(37,500)
To Jobbing	(1,000)
To Lift Stations	0
<b>Net to Payroll</b>	<b>\$404,147</b>

31.15%

Health Insurance Summary

**CURRENT (2019) Health Insurance Cost**

PLAN = PPO-2000

**PROJECTED (2020) Cost with Cross/Anthem PPO 2000**

PLAN = PPO-2000

0.000%

Employee	District	Plan	Monthly Total Premium	Monthly Employee Cost	Monthly District Cost	Monthly Total Premium	Monthly Employee Cost	Monthly District Cost
1 AWD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
2 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
3 AWD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
4 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
5 AWD	Emp & Sp.	Emp & Sp.	\$1,407.02	\$211.05	\$1,195.97	\$1,357.13	\$203.57	\$1,153.56
6 AWD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
7 AWD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
8 AWD	Emp & Child	Emp & Child	\$1,301.49	\$195.22	\$1,106.27	\$1,255.85	\$188.38	\$1,067.47
9 AWD	Emp & Sp.	Emp & Sp.	\$1,407.02	\$211.05	\$1,195.97	\$1,357.13	\$203.57	\$1,153.56
10 AWD	Emp & Child	Emp & Child	\$1,301.49	\$195.22	\$1,106.27	\$1,255.85	\$188.38	\$1,067.47
11 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
12 AWD	Emp & Child	Emp & Child	\$1,301.49	\$195.22	\$1,106.27	\$1,255.85	\$188.38	\$1,067.47
13 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
14 AWD	Emp & Child	Emp & Child	\$1,301.49	\$195.22	\$1,106.27	\$1,255.85	\$188.38	\$1,067.47
15 AWD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
16 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
17 AWD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
1 ASD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$704.68
2 ASD	Emp & Sp.	Emp & Sp.	\$1,407.02	\$211.05	\$1,195.97	\$1,357.13	\$203.57	\$1,153.56
3 ASD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
4 ASD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
5 ASD	EE	EE	\$703.51	\$105.53	\$597.98	\$681.98	\$102.30	\$579.68
6 ASD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
7 ASD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
8 ASD	Family	Family	\$2,180.88	\$327.13	\$1,853.75	\$2,099.77	\$314.97	\$1,784.80
25			MONTHLY EXPENSE: \$36,863.90	\$5,529.59	\$31,334.32	\$35,548.33	\$5,332.25	\$30,591.08
			ANNUAL EXPENSE: \$442,366.80	\$66,355.02	\$376,011.78	\$426,579.96	\$63,986.99	\$367,092.97
			ASD Annual share: 37.2%	\$139,928.09	\$136,343.39	ASD share: 37.1%	\$136,343.39	\$136,343.39
			AWD Annual Share: 62.8%	\$236,083.69	\$230,749.58	AWD Share: 62.9%	\$230,749.58	\$230,749.58
			TOTAL:	\$376,011.78	\$367,092.97	TOTAL:	\$367,092.97	\$367,092.97

Set Up HRA Account	
8 Single (EE)	\$40,000.00
7 Emp/Sp/Child	\$70,000.00
10 Family	\$100,000.00
HRA Fees - AWD	\$1,316.00
HRA Fees - ASD	\$884.00
	\$212,200.00
Total =	
	\$212,200.00
	\$367,092.97
	\$579,292.97
Worst Case - 100% Utilization	
	\$212,200.00
	\$367,092.97
	\$579,292.97
ASD Cost:	37.1%
AWD Cost:	62.9%
TOTAL PLAN COST:	
	\$215,157.39
	\$364,135.57
	\$579,292.97

2017 PPO 500 Plan - Actual	
ASD Annual share:	\$138,724.00
AWD Annual Share:	\$357,712.00
TOTAL:	\$496,436.00
	\$415,065.00
2018 PPO 2000 Plan - Actual	
ASD Annual share:	\$165,975.00
AWD Annual Share:	\$400,935.00
TOTAL:	\$566,910.00
	\$479,414.00
2019 PPO 2000 Plan - Forecast	
ASD Annual share:	\$165,975.00
AWD Annual Share:	\$400,935.00
TOTAL:	\$566,910.00
	\$479,414.00

2020 PPO 2000 Plan - Budget	
ASD Annual share:	\$196,882.13
AWD Annual Share:	\$329,597.83
TOTAL:	\$526,479.96
	\$446,992.97

Estimates based on 37% HRA Utilization	
ASD Share:	\$28,858.85
AWD Share:	\$48,841.15
	\$77,700.00
Estimates based on 37% HRA Utilization	
ASD Cost:	37.1%
AWD Cost:	62.9%
TOTAL PLAN COST - 2019:	
	\$166,086.24
	\$280,906.73
	\$446,992.97



Vehicle  
Summary

12/9/2019

AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT  
2020 Budget

	Actual 2017	Actual 2018	BUDGET 2019	Projected 2019	BUDGET 2020	Notes
<b>VEHICLES: WATER</b>						
Unit # 23, 2004 GMC 8 cy Dump Truck	4,933	3,147	3,463	3,600	3,893	Gas & Maintenance
Unit # 25, 2005 Chevy Silverado	1,583	1,456	2,337	100	0	Gas & Maintenance
Unit # 26, 2006 Chevy 1 Ton 2 WD	2,920	4,140	3,291	1,700	0	Gas & Maintenance
Unit # 29, 2008 Chevy Colorado	2,507	3,900	3,505	1,000	0	Gas & Maintenance
Unit # 30, 2008 JD Backhoe-Loader	11,539	5,645	7,063	7,650	8,278	Gas & Maintenance
Unit # 31, 2010 Ford Transit Van	3,649	2,794	4,128	4,100	3,514	Gas & Maintenance
Unit # 32, 2011 Ford F-350 P/U	3,976	12,366	7,047	15,625	10,656	Gas & Maintenance
Unit # 33, 2012 Ford Service Truck	747	1,416	2,000	2,300	1,488	Gas & Maintenance
Unit # 34, 2004 Dump Truck	23,039	8,884	14,758	11,650	14,524	Gas & Maintenance
Unit # 36, 2013 Ford 150 P/U	1,032	1,930	1,393	1,000	1,321	Gas & Maintenance
Unit # 38, 2015 Ford 250 P/U	3,875	8,513	5,269	5,200	5,863	Gas & Maintenance
Unit # 39, 2015 Ford 250 P/U	2,706	3,578	3,097	6,400	4,228	Gas & Maintenance
2013 JCB 409B Mini-Loader	5,241	4,508	5,044	5,400	5,050	Gas & Maintenance
Unit # 41, 2016 Chevy Silverado Service	5,667	7,570	6,566	8,000	7,079	Gas & Maintenance
Unit # 42, 2006 Volvo Dump Truck	13,620	7,719	11,010	18,100	12,910	Gas & Maintenance
Unit # 43, 2017 Volvo Excavator	0	2,844	3,300	0	3,300	Gas & Maintenance
Unit # 44, Volvo EC160 Loader	0	4,530	3,800	1,615	3,800	Gas & Maintenance
Unit # 45, 2019 Chevy Silverado	0	0	0	1,600	3,800	Gas & Maintenance
Unit # 46, 2019 Ford F150	0	0	0	500	3,800	Gas & Maintenance
Unit # 47, 2019 Ford F250	0	0	0	1,700	3,800	Gas & Maintenance
All Other Miscellaneous Transportation	6,999	-4,093	4,848	500	515	Trailers, Tools, Tax Refunds
Labor on Vehicles & Equipment	14,330	32,339	15,000	30,000	20,000	In-House Work on Equip
<b>TOTAL:</b>	<b>\$108,363</b>	<b>\$113,186</b>	<b>\$106,919</b>	<b>\$127,740</b>	<b>\$117,818</b>	
<b>VEHICLES: SEWER</b>						
Unit #35, 2013 Leased Vacuum Truck	7,809	10,348	10,911	14,500	10,886	Gas & Maintenance
Unit #37, 2015 GMC Sierra	2,351	6,534	4,042	3,000	3,962	Gas & Maintenance
Unit #40, Ford F350 P/U	2,278	3,915	2,978	5,500	3,898	Gas & Maintenance
All Other Vehicle Related	0	1,885	924	500	795	Durand Flusher/Other
<b>TOTAL:</b>	<b>\$12,438</b>	<b>\$22,682</b>	<b>\$18,855</b>	<b>\$23,500</b>	<b>\$19,540</b>	

Equipment Summary

**AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT  
2020 Equipment Budget**

<u>Equipment Budget</u>	<u>BUDGET COST</u>	<u>AWD SHARE</u>	<u>ASD SHARE</u>	<u>Notes</u>
<b><u>Vehicles, Equipment</u></b>				
Backhoe Replacement	\$150,000	\$75,000	\$75,000	Unit #30 2008 JD Backhoe-Loader
Lewiston Junction Generator Replacement	\$40,000	\$0	\$40,000	1993 unit, change from Propane to Diesel
Meter Van Replacement	\$35,000	\$35,000	\$0	Unit #31, Ford Transit Van
Purchase 2017 Volvo Excavator - \$145k	\$32,000	\$16,000	\$16,000	5 Annual Payments of \$31,960 - 2020 Year 2
Shop Work Station	\$6,500	\$3,250	\$3,250	Shared space for shop projects
GPS Unit	\$6,000	\$3,000	\$3,000	Second unit to share with AWD/ASD
Pressure Washer	\$5,000	\$2,500	\$2,500	Replace existing
Trench Pump	\$2,700	\$0	\$2,700	Replace existing
Confined Space Tripod & Winch	\$2,500	\$1,250	\$1,250	Replace existing
	<b>\$279,700</b>	<b>\$136,000</b>	<b>\$143,700</b>	
<b><u>Office &amp; Administrative</u></b>				
Plotter/Copier/Scanner	\$9,000	\$4,500	\$4,500	Replace existing
Office Rehab	\$4,000	\$2,000	\$2,000	Rehab office walls
	<b>\$13,000</b>	<b>\$6,500</b>	<b>\$6,500</b>	
	<b>\$292,700</b>	<b>\$142,500</b>	<b>\$150,200</b>	

AUBURN SEWERAGE DISTRICT

2020 Project Capital Improvement Projects (not budgeted in regular O&M)

<u>Water District Projects</u>		<u>BUDGET</u>	<u>Notes</u>
		<u>COST</u>	
Main - Replace 770' - Mill St. (S. Main - Second)		\$77,000	Upsize from 8" to 12" main
Main - Replace 430' - Broad St. (Second - Lown Bridge)		\$43,000	Main replacement
Main - Replace 750' - Second St. (Mill - Broad)		\$75,000	Downsize from 12" to 8" main
Main - Replace 503' - S. Main (Mill - Broad)		\$50,300	Upsize from 8" to 12" main
Main - Replace 225' - Third St. (Mill - Broad)		\$22,500	Main replacement
Main - Replace 490' - Spring St. (Court - Hampshire)		\$49,000	Upsize from 6" to 8" main
Main - Replace 200' - Library Ave. (Spring - Dead-end)		\$20,000	Main replacement
Main - Replace 830' - Pleasant St. (Turner - Court)		\$83,000	Downsize from 10" to 8" main
Main - Replace 630' - Troy St. (Turner - Union)		\$63,000	Main replacement
Main - Replace 840' - Holly St. (Haskell - Fern)		\$84,000	Main replacement
Main - Replace 700' - Fern St. (Lake - Granite)		\$70,000	Upsize from 6" to 8" main
Main - Replace 124' - Granite St. (Fern - 23 Granite)		\$12,400	Upsize from 6" to 8" main
Main - Replace 230' - Whitney St. (Frenchs Ln. - Dead en		\$20,000	Downsize from 2" glv to 1.5" plastic main
Main - Removal 1500' - Winter St. (Dennison - Vining)		\$30,000	Eliminate main
<b>WATER TOTALS:</b>		<b>\$699,200</b>	

<u>Sewer District Projects</u>		<u>BUDGET</u>	<u>Notes</u>
		<u>COST</u>	
Main - Replace 1600' - Fern St. (Lake - Dexter)		\$160,000	Replacing pipe project
Main - Re-lining 780' - Holly St. (Court - Fern)		\$78,000	Relining pipe project
Main - Removal 682' - Dexter St. (Court - Fern)		\$68,200	Eliminate redundant main
I & I - Court St. (Spring - Main)		\$200,000	
Bradman Station - Replacement		\$250,000	Pump station elimination
Clean Interceptor - Miller St. - Newbury St.		\$40,000	
<b>SEWER TOTALS:</b>		<b>\$796,200</b>	

**To:** Auburn Sewer District Trustees

**From:** Sid Hazelton - Superintendent

**Subject:** 2020 - Meeting Dates

**January 21**

**February 18**

**March 17 (Annual Meeting)**

**April 21**

**May 19**

**June 16**

**July 21**

**August 18**

**September 15**

**October 20**

**November 17**

**December 15 (Subject to Budget Meetings)**

**December 16 (Joint Meeting, starting time will be set at a later date)**

**Notes**

- 1. Meetings are scheduled to start at 4:00 P.M.*
- 2. Notifications will be sent out for special meetings*



Office of

**AUBURN WATER DISTRICT**

**AUBURN SEWERAGE DISTRICT**

A **SPECIAL JOINT MEETING** of the Trustees of the Auburn Water District and Auburn Sewerage District for the purpose of reviewing the **FY 2019 Budgets** will be held at the office of the **Auburn Water & Sewerage Districts, 268 Court Street,** on **Wednesday, DECEMBER 18, 2019** at **5:15 p.m.**

**AGENDA**

1. Review AWD proposed budget changes
  2. Review ASD proposed budget changes
  3. Review of shared Budget Capital Items
  4. Executive session (if necessary) to discuss personnel issues
  5. Adjourn Meeting
- 

A **PUBLIC HEARING** on the FY 2020 Water District Budget and FY 2020 Sewerage District Budget will be held by Trustees of the Auburn Water District and Auburn Sewerage District at the office of the **Auburn Water & Sewerage Districts, 268 Court Street,** on **Wednesday, DECEMBER 18, 2019 at 5:30 p.m.**

**AGENDA**

1. Discussion of proposed Water and Sewerage District Budgets
2. Adoption of FY 2020 Water District Budget
3. Adoption of FY 2020 Sewerage District Budget
4. Adjourn Meeting