

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held at the Auburn Sewerage District, 268 Court Street, on **Tuesday, September 17, 2019 at 4:00 P.M.**

AGENDA

1. Presentation from Attorney Jim Pross:
Trustee Roles and Responsibilities
2. Approve Minutes of Regular Meeting of August 20, 2019.
3. Financial Report Update - Tanya Dunn
4. Ratify Payment of Bills
5. Open Session
6. Activity Report - *Mike Broadbent*
7. New Business
 - 2020 Budget - First Draft
 - Presentation of Updated Website
 - Project Update
Progress on Separation Projects
 - Clean Water Act Master Plan (CWAMP) Update
 - LAWPCA Apportionment & Financials
8. Old Business
 - PFAS/Compost Facility Update
9. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting, October 15, 2019 4:00PM

Memo

To: Water & Sewerage District Trustees

From: Sid Hazelton, P.E., Superintendent

CC: Files

Date: 9/13/2019

Re: Discussion of September Agenda Items

Water Trustees

Financial Report Highlights

Water sales continue unfavorable with YTD gallons sold now 3% below last year. On the expense side our labor and benefits are both favorable due to more being charged to the Poland Road project and continued favorable health insurance expenses. Offsetting these are some main break and vehicle maintenance costs incurred earlier this year. Capital spend is now at \$640k with \$422k spent on the Poland Road main. We closed and booked the \$400k bond and have received our first SRF payment of \$174k. Cash at month end was \$770k.

Water Quality Update

Turbidity numbers are very low compared to this time last year. Last year at this time we were undergoing our copper sulfate treatment. Around the state it has been a very good summer for water quality.

We continue to see the aluminum residuals in the lake decline, and we are considering starting up the Alum treatment again during the week of September 23. If

so, we will continue to closely monitor the project and suspend treatment of we again see aluminum levels approaching the secondary standards.

Project Updates

At this time, we believe we have approximately 2-1/2 weeks of work remaining to complete the Poland Road Water main Project..

Sewer Trustees

Financial Report Highlights

Overall revenue is slightly below budget with Industrial Surcharge down \$17k being offset by new service connections and main extensions. Expenses continue favorable and we now expect to make budget at year end. The I&I study and CSO Master Plan are the larger capital projects currently in progress. Cash continues to be around \$2 million.

We recently received an 2018 operational surplus check from LAWPCA for \$39,457..

Project Update

This month our crews separated the roof drains at AWSD from the sanitary system, as well as the elimination of basins in the University/Blackmer area. We continue to investigate and prioritize the repair of defects identified in the Weston & Sampson Investigation.

Cost Apportionment

Cost apportionment continues to track slightly in our favor. For the year, we are a little over \$18.5k in the black.

August 20, 2019

The regular monthly meeting of the Trustees of the Auburn Sewer District was held at the office of the Auburn Sewer District, 268 Court Street, on Tuesday, August 20, 2019 at 4:00pm.

Members present: Heidi McCarthy (President), Stephen Ness (Treasurer), Robert Cavanagh, Raymond Fortier, Charles Sheehan and Andrew Titus (Mayor's Representative). Also present: Sid Hazelton, Superintendent, Mike Broadbent, Assistant Superintendent and Tanya Dunn, Finance Manager.

APPROVE MINUTES OF REGULAR MEETING of July 16, 2019 –

On motion of Charles Sheehan, seconded by Raymond Fortier it was unanimously voted: **To accept the minutes of the Regular Meeting.**

FINANCIAL REPORT UPDATE –

Industrial surcharge revenues continue to fall, however, expenses are favorable. Cash on hand at the end of July was \$2,010,078.80.

RATIFY PAYMENT OF BILLS –

On motion of Bob Cavanagh, seconded by Charles Sheehan it was unanimously voted: **To ratify the payment of bills in the amount of \$210,284.16 as shown on the printout dated July 1, 2019 – July 31, 2019.**

OPEN SESSION –

ACTIVITY REPORT-

Smoke testing was conducted by our consultant, Weston & Sampson. The findings will be covered in project update. Our crews continue to clean mains and work on the PLC upgrades. There was one reportable overflow on Hutchins Street.

NEW BUSINESS

Project Update – Weston & Sampson I/I Study – The smoke testing was completed. The findings include 16 defects: roof drains, parking lot drains and catch basins. The District would like to re-allocate the capital relining project funding to eliminate the defects found in this study. The City of Auburn has agreed to help with some storm water separation work. The District would like to contract the work on Blackmer and University Streets, separating the catch basins from the sewer, to Longchamps & Sons and keep the remaining work in-house.

On motion of Charles Sheehan, seconded by Stephen Ness it was unanimously voted: **To allocate funding for the elimination of the defects found in the I/I Study.**

The E-1 Pump Station generator is up and running. Installation of the privacy fence will complete the project.

The E-2 generator project is under way.

Clean Water Act Master Plan (CWAMP) Update – The CWAMP was submitted to the Maine Department of Environmental Protection. There will be a meeting with the District to review the plan.

August 20, 2019

LAWPCA Apportionment & Financials – Year to date our LAWPCA apportionment is below budget.

OLD BUSINESS

The attorney can make it to next month's meeting.

Board vacancy applications will be reviewed at the next meeting of the City's nominating committee in October.

Recognize Joe Defillip's time on the Board at the Measuring of the Lake.

PFAS/Compost Facility Update- An Administrative Consent has been signed which allows the compost facility to re-open. The odor control system will not be operating.

President McCarthy requested a rough draft of the 2020 Budget for the September meeting as well as dates for joint budget workshops with AWD.

On motion of Charles Sheehan, seconded by Stephen Ness it was unanimously voted: **To adjourn.**

Respectfully submitted,

Tanya Dunn, Finance Manager

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
EIGHT MONTHS ENDED AUGUST 31, 2019**

	August	2019	Y-T-D THRU AUGUST 2019		
	YTD - 2018	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,446,609	\$3,641,882	\$2,446,787	\$2,447,523	(\$736)
Industrial Surcharge	36,595	49,882	19,515	36,329	(16,814)
Shared Debt with City	20,696	41,392	20,696	27,595	(6,899)
Jobbing & Mdse. - NET	386	950	14,868	633	14,235
Sewer Assessments	9,711	20,863	6,629	13,909	(7,280)
Finance Charges	6,968	10,235	5,993	6,823	(830)
Interest Income	5,007	4,156	7,242	2,771	4,472
Industrial Treatment Sampling	33,600	50,400	33,600	33,600	0
Capacity Fees (SDS)	15,750	13,750	21,050	9,167	11,883
TOTAL REVENUES	2,575,322	3,833,510	2,576,380	2,578,349	(1,969)
			67.21%	66.67%	< Standard
<u>EXPENSES:</u>					
Payroll	258,879	482,616	284,414	318,710	(34,296)
Employee Benefits	135,262	251,060	155,436	167,373	(11,937)
Maint. of Sewers	42,328	64,755	42,680	43,170	(490)
Lift Stations	51,139	75,704	44,777	50,469	(5,692)
Maint. of Buildings	21,828	31,695	25,957	21,130	4,827
Maint. of Trucks	17,473	18,855	14,912	12,570	2,342
Office Expense	16,814	27,209	19,621	18,139	1,481
Collection Expense	(164)	236	(208)	157	(365)
General Expense	4,920	5,211	3,043	3,474	(431)
Insurance	35,858	53,818	36,908	35,879	1,029
Legal & Accounting Fees	19,872	29,012	21,280	19,341	1,939
Billing Expense	49,635	74,317	52,306	49,545	2,761
L.A.W.P.C.A.	1,199,849	1,907,285	1,271,523	1,271,523	0
SUB-TOTAL	1,853,693	3,021,773	1,972,648	2,011,481	(38,833)
Interest	57,823	74,982	53,769	49,988	3,781
TOTAL EXPENSES	1,911,516	3,096,755	2,026,417	2,061,469	(35,052)
			65.44%	66.67%	< Standard
Bonds - Principal Payments	360,031	552,833	414,759	368,555	46,204
SURPLUS FROM OPERATIONS	303,775	183,922	135,204	148,325	(13,121)

Auburn Sewer District Accounts Payable Check Register August 1, 2019 thru August 31, 2019
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
5836	8/2/2019	7	Constellation NewEnergy, Inc.	7/18/2019	Washington St Accrued Power	222.96
						<u>222.96</u>
5837	8/2/2019	7	Gilman Electrical Supply	7/25/2019	Electrical Supply Expense - W4 - PS	6.81
						<u>6.81</u>
5838	8/2/2019	7	E.J. Prescott, Inc.	7/11/2019	PVC Pipe Expenses - Jobbing	804.31
5838	8/2/2019	7	E.J. Prescott, Inc.	7/11/2019	PVC Inventory	82.80
5838	8/2/2019	7	E.J. Prescott, Inc.	7/11/2019	Hydra cement Supplies - Mains - Mnt	340.32
						<u>1,227.43</u>
5839	8/9/2019	8	Danny Caron	8/5/2019	Refund Deposit A/R - Customer Accts Rec	36.28
						<u>36.28</u>
5840	8/9/2019	7	Constellation NewEnergy, Inc.	7/24/2019	Bradman St Accrued Power	103.89
						<u>103.89</u>
5841	8/9/2019	7	Fastenal Company	7/23/2019	Batteries Expense- W2 - PS	32.48
						<u>32.48</u>
5842	8/9/2019	7	Vantagepoint Transfer Agent-30	7/31/2019	304412 ICMA-457 Accrued Deferred Comp	1,699.48
						<u>1,699.48</u>
5843	8/9/2019	7	Vantagepoint Transfer Agent-10	7/31/2019	109636 ICMA-401 Employee Benefits	1,942.78
						<u>1,942.78</u>
5844	8/9/2019	7	Vantagepoint Transfer Agent-70	7/31/2019	705328 ICMA Roth Ira Accrued IRA/ICMA	502.74
						<u>502.74</u>
5845	8/9/2019	7	L.A.W.P.C.A.	7/23/2019	2018 LTD Accrued - LAWPCA	18,631.21
						<u>18,631.21</u>

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5846	8/9/2019	7	Rockingham Electrical Supply	7/29/2019	Nut Driver Truck #37 (2015 GMC Sierra)	16.30
						<u>16.30</u>
5847	8/9/2019	7	Ted Berry Co., Inc.	7/30/2019	Unplug Sewer Supplies - Mains - Mnt	2,207.50
						<u>2,207.50</u>
5848	8/16/2019	7	Auburn Aggregates	7/31/2019	Crushed Gravel ROYAL OAKS ACCESS RD-201	271.44
5848	8/16/2019	8	Auburn Aggregates	8/1/2019	Crushed Gravel ROYAL OAKS ACCESS RD-201	70.69
						<u>342.13</u>
5849	8/16/2019	8	Auburn Water District	8/13/2019	July Bills A/P - Due to AWD	74,537.51
						<u>74,537.51</u>
5850	8/16/2019	7	Gagne & Sons	7/31/2019	Grade Rings ROYAL OAKS ACCESS RD-201	103.00
						<u>103.00</u>
5851	8/16/2019	9	Group Dynamic, Inc.	8/14/2019	Sept Ins deduct Fee Employee Benefits	36.00
						<u>36.00</u>
5852	8/16/2019	7	Morrison & Sylvester Inc.	7/31/2019	Service State Insp Truck #35 (2013 Vacuum Truck)	1,434.99
						<u>1,434.99</u>
5853	8/23/2019	8	Jennifer Rivard	8/19/2019	Refund 46-2246-002 A/R - Customer Accts Rec	4.95
						<u>4.95</u>
5854	8/23/2019	8	Constellation NewEnergy, Inc.	8/9/2019	Lew Jct Rd Accrued Power	288.73
5854	8/23/2019	8	Constellation NewEnergy, Inc.	8/9/2019	Merrow Rd Accrued Power	21.23
5854	8/23/2019	8	Constellation NewEnergy, Inc.	8/9/2019	Hotel Rd Accrued Power	224.30
						<u>534.26</u>

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5855	8/23/2019	7	Gilman Electrical Supply	7/30/2019	Supplies E-2 Generator 2019	903.46
5855	8/23/2019	8	Gilman Electrical Supply	8/5/2019	Tape, Clamps E-1 PROJECT 2019	173.58
5855	8/23/2019	8	Gilman Electrical Supply	8/7/2019	Wire E-1 PROJECT 2019	1,323.97
5855	8/23/2019	8	Gilman Electrical Supply	8/9/2019	Supplies E-1 PROJECT 2019	57.00
						<u>2,458.01</u>
5856	8/23/2019	8	L.A.W.P.C.A.	8/1/2019	Aug Operational Accrued - LAWPCA	93,824.60
5856	8/23/2019	8	L.A.W.P.C.A.	8/2/2019	1 Vac Load Accrued - LAWPCA	185.00
						<u>94,009.60</u>
5857	8/23/2019	8	Omni Services, Inc.	8/6/2019	Dble Jacket Equipment Maintenance	103.26
						<u>103.26</u>
5858	8/23/2019	8	Petro's Ace Hardware	8/1/2019	Hay ROYAL OAKS ACCESS RD-201	27.96
5858	8/23/2019	8	Petro's Ace Hardware	8/5/2019	Mulch Straw E-1 PROJECT 2019	16.99
						<u>44.95</u>
5859	8/23/2019	8	E.J. Prescott, Inc.	7/31/2019	charge out Expenses - Jobbing	108.28
5859	8/23/2019	8	E.J. Prescott, Inc.	7/31/2019	PVC Pipe Inventory	319.02
5859	8/23/2019	8	E.J. Prescott, Inc.	7/31/2019	Flex PVC Inventory	459.30
						<u>886.60</u>
5860	8/23/2019	8	Weston & Sampson	8/13/2019	Services thru 072619 I&I Study 2019	41,137.80
						<u>41,137.80</u>

Auburn Sewer District Accounts Payable Check Register August 1, 2019 thru August 31, 2019
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5861	8/30/2019	8	Andros. Registry Of Deeds	8/30/2019	Deeds Lien Release Fees	22.00
						<u>22.00</u>
5862	8/30/2019	8	Constellation NewEnergy, Inc.	8/12/2019	Moose Brook Accrued Power	268.80
						<u>268.80</u>
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Policy 39021 Employee Benefits	30.00
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued Life Insurance	90.00
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued IPP Withheld	264.64
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued Dental	658.16
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Policy 39021 Employee Benefits	-30.00
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued Life Insurance	-90.00
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued IPP Withheld	-264.64
5863	8/30/2019	9	Maine Municipal Bond Bank	8/14/2019	Accrued Dental	-658.16
						<u>0.00</u>
5864	8/30/2019	9	Maine Municipal Emp.Hlth.	8/14/2019	Policy 39021 Employee Benefits	30.00
5864	8/30/2019	9	Maine Municipal Emp.Hlth.	8/14/2019	Accrued Life Insurance	90.00
5864	8/30/2019	9	Maine Municipal Emp.Hlth.	8/14/2019	Accrued IPP Withheld	264.64
5864	8/30/2019	9	Maine Municipal Emp.Hlth.	8/14/2019	Accrued Dental	658.16
						<u>1,042.80</u>

**Auburn Sewer District
Accounts Payable Check Register
August 1, 2019 thru August 31, 2019**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
<u>Grand Total</u>						<u>243,596.52</u>

8/31/2019

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Anthem	Aug health ins	1142-300	2604-000	\$ 11,660.67
Anthem	Aug health ins	1142-300	2241-070	\$ 2,057.77
Amazon.com	cover for ASD tablet	1142-300	2620-800	\$ 26.36
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	\$ 378.86
Auburn Water District	miles, stamps, supplies	1142-300	2675-800	\$ 143.14
Auburn Water District	shared employees benefit allocation -	1604-000	2604-000	\$ 875.02
Auburn Water District	shared employees wage allocation -	1685-000	2601-600	\$ 1,944.49
Beltone Answering Service	answering service -	1142-300	2675-800	\$ 50.00
Beltone Answering Service	answering service - panic buttons -	1142-300	2675-800	\$ 4.98
Budget Documanet Technology	Aug Copier Rent	1142-300	2675-800	\$ 102.87
CH Stevenson	Cold Patch	1142-300	2620-600	\$ 1,531.53
Central Maine Power	power @ 268 Court Street -	1142-300	2615-500	\$ 205.19
Central Maine Power	power @ 268 Court Street -	1142-300	2615-800	\$ 102.60
Coastal T-Shirts	Monogram - Norma Retirement	1142-300	2675-500	\$ 6.88
Constellation NewEnergy	energy charge @ 268 Court Street -	1142-300	2615-500	\$ 199.05
Constellation NewEnergy	energy charge @ 268 Court Street -	1142-300	2615-800	\$ 99.52
Dig Safe System, Inc.	monthly bill -	1142-300	2675-600	\$ 177.70
Dube Gravel	Screened Loam	1142-300	2105-927	\$ 135.00
FirstLight	telephone service	1142-300	2676-800	\$ 186.51
Gilman Electric	Office Network supply	1142-300	2620-800	\$ 78.42
Gilman Electric	batteries	1142-300	2620-500	\$ 5.29
Hannaford	supplies	1142-300	2620-800	\$ 18.88
Hazelton, Sid	August mileage	1142-300	2675-500	\$ 175.00
City of Lewiston	wages and benes - Dan Rodrigue -July	1142-300	2601-600	\$ 2,593.13
City of Lewiston	wages and benes - Dan Rodrigue -July	1142-300	2604-000	\$ 233.34
City of Lewiston	wages and benes - Dan Rodrigue -July	1142-300	2658-000	\$ 144.88
Fastenal	Marking Paint	1142-300	2620-500	\$ 6.42
Fastenal	Safety Glasses	1142-300	2620-550	\$ 2.64
Maine IT	July Services	1142-300	2675-800	\$ 400.00
Maine IT	Aug Services	1142-300	2675-800	\$ 420.00
Maine State Retirement System	retirement contribution - health	1142-300	2604-000	\$ 6.45
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	\$ 28.14
Maine Water Company	accounting services - Greg Leighton -	1142-300	2632-800	\$ 1,750.00
Maine Waster to energy	Clean Up	1142-300	2675-500	\$ 20.30
Ness Oil	gas and diesel - gas cans	1142-300	2620-500	\$ 14.71
Ness Oil	gas and diesel -Vac truck	1142-300	2650-123	\$ 777.23
Ness Oil	gas and diesel -#40	1142-300	2650-125	\$ 358.64
Northern Data Systems	customer billing - August	1142-300	2675-700	\$ 882.59
Northern Data Systems	Annual contract Fee	1142-300	2675-700	\$ 4,320.00
Petros	Wasp/hornet Spray	1142-300	2620-500	\$ 19.77
Pine Tree Waste	bulk waste - Aug	1142-300	2675-500	\$ 86.63
Pitney Bowes	Meter Rent Jun-Sept	1142-300	2675-800	\$ 222.18
Power Quality Products	PLC Upgrade Supplies	1142-300	2105-917	\$ 498.90
Selco	Drano - office Sinks	1142-300	2620-500	\$ 5.44
Shredding on site	Shred Bin Rental	1142-300	2675-800	\$ 5.00
Skelton, Taintor & Abbott	HR - services thru 8/20/19	1142-300	2633-800	\$ 92.25
Thayer Corp	Service Call A/C	1142-300	2675-500	\$ 92.00
U.S. Cellular	cell phones - August	1142-300	2676-500	\$ 376.61
U.S. Cellular	AP Ipad for sewer system maintenance	1142-300	2620-500	\$ 459.00
United Way	employee contributions	1142-300	2241-000	\$ 24.00
Unum	Aug life insurance	1142-300	2604-000	\$ 81.00
USA Blue Book	Adapters/Hex nipples	1142-300	2620-500	\$ 60.25
UPS	Shipping E-3	1142-300	2620-217	\$ 15.25
WB Mason	Cleaning supplies	1142-300	2620-500	\$ 40.94
WB Mason	Markers, Flash Drives	1142-300	2620-800	\$ 72.17
WB Mason	Envelopes	1142-300	2620-800	\$ 124.50
WB Mason	Sanitizer, mouse	1142-300	2620-800	\$ 27.89
WB Mason	Wireless mouse returned	1142-300	2620-800	\$ (16.55)
WB Mason	Wireless mouse keyboard combo	1142-300	2620-800	\$ 17.35
WB Mason	Index tabs	1142-300	2620-800	\$ 4.30

\$ 34,433.08

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

August 2019

MAINS

Location	Hrs.	Comments	OK	Plug	Main.	Misc.	New
Center Street	21	Repair manhole I&I			1		
University & Blackmer	15	Separate basins I & I			1		
Royal Oaks	24	Access Rd			1		
316 Center Street	32	Repair manhole I&I			1		
221 Gamage	28	Separate catch Basin			1		
110 Turner Street	20	Separate out catch basin			1		
30 Towle	10	Investigate sink hole				1	
Pettengill Park	4	Clean main			1		
Houston, Royal Oaks, Vivian, So.Ma	84	Cleaned mains			1		
CMCC	16	Cleaned cross country mains			1		
Cook, Kittyhawk, Olive, Hazlehurst	84	Cleaned Mains			1		
Rochelle, Stetson, Weatherly Place	48	Cleaned Mains			1		
Jordan, Lucille, Louise, Paul streets	68	Cleaned Mains			1		
Monthly Totals	13		0	0	12	1	0
2018 Monthly Totals	8		7	0	0	0	1
YTD Totals	81		7	3	60	6	5
2018 YTD Totals	23		16	0	32	2	7

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Court Street	1	Patch manhole			1		
Monthly Totals	1		0	0	1	0	0
2018 Monthly Totals	9		0	1	3	4	1
YTD Totals	20		1	6	7	6	0
2018 YTD Totals	12		3	1	9	29	8

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
268 Court Street	60	Separate roof drains from sewer, l & l				1
1023 Center Street	2	Inspect ne sewer connection				1
47 Allen Ave	2	Camera sewer service				1
158 Cook Street	8	Sewer service failure				1
344 Park Ave	4	Service back-up				1
Monthly Totals	76		0	0	0	5
2018 Monthly Totals	7		1	2	0	4
YTD Totals	26		2	3	0	21
2018 YTD Totals	2		1	11	1	17

LIFT STATIONS

Location	No.	Comments
W-4,W-5,W-6 & W-7	4	Plc Upgrades complete
Route 26	1	Plc Upgrades complete
Route 122	1	Plc Upgrades complete
West Crestwood	1	Replace Antenna
E-1	1	Install and Start-up Generator
Merrow Rd	1	Pump Station upgrade
Merrow Rd	1	Comm failure, ok
Moose Brook	1	Station inspection
Monthly Totals	11	
2018 Monthly Totals	8	
YTD Totals	174	
2018 YTD Totals	122	

OVERFLOWS

Item	Comments
Monthly Totals	1
YTD Totals	1

WEATHER*

Month	Precipitation					Temperature			
	Snowfall (in.)	Total (in)	Normal Precip	Days of Precip.	Max. (°F)	Min. (°F)	Avg. (°F)	Dep. from Norm	
January	18.4	4.81	3.16	9	29	10	20	2	
February	15.5	2.84	3.04	12	32	11	22	1	
March	13.0	1.41	4.14	7	39	17	28	-2	
April	5.7	3.64	4.1	15	52	34	43	0	
May	0.0	3.47	3.69	15	61	42	52	-3	
June	0.0	3.68	3.96	14	74	52	63	-1	
July	0.0	2.26	3.52	6	83	59	71	1	
August	0.0	3.88	3.01	9	85	49			
September									
October									
November									
December									
YTD Totals	52.6	16.17	18.13	58				-2	
2018 YTD Totals	74.5	13.3							

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	25	9	0	0	0	0	0	5	9	0	2	0
February	18	8	0	0	0	0	0	3	6	0	1	0
March	43	26	1	0	1	0	0	4	7	1	2	1
April	122	73	0	16	0	2	0	11	5	0	15	0
May	147	109	3	1	0	1	0	5	11	0	17	0
June	157	83	2	35	0	1	0	3	14	0	14	5
July	141	68	3	31	0	0	0	7	10	0	19	3
August	170	69	10	36	0	0	0	1	9	0	43	2
September												
October												
November												
December												
YTD Totals	823	445	19	119	1	4	0	39	71	1	113	11
2018 Totals	763	384	6	78	1	3	0	46	133	2	101	9

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Sewer Service	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	2	0	0	0	0	0	0
Water District	6	0	1	0			5	0	0	0	0
Monthly Totals	8	0	1	0	2	0	5	0	0	0	0
2018 Monthly Totals	5	0	0	2	0	1	2	0	0	0	0
YTD Totals	57	0	0	17	2	14	5	9	2	4	4
2018 YTD Totals	52	0	0	15	2	13	3	9	2	4	4

OTHER ACTIVITIES

1. Set up for measuring of lake event
2. Truck 35 Maintenance
3. Update safety data sheets
4. Prep for Shape renewal
- 5.
- 6.

Lewiston - Auburn Water Pollution Control Authority											
Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2019											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Auburn Sewerage District Op Data %	Op Data \$	Difference \$	
January	63.00%	\$159,755.46	61.68%	\$156,408.21	\$3,347.26	0.0	37.00%	38.32%	\$93,824.64	\$97,171.89	(\$3,347.26)
February	63.00%	\$159,755.46	64.24%	\$162,899.86	(\$3,144.39)	0.0	37.00%	35.76%	\$93,824.64	\$90,680.24	\$3,144.39
March	63.00%	\$159,755.46	64.84%	\$164,421.34	(\$4,665.87)	0.0	37.00%	35.16%	\$93,824.64	\$89,158.76	\$4,665.87
April	63.00%	\$159,755.46	63.48%	\$160,972.65	(\$1,217.18)	0.0	37.00%	36.52%	\$93,824.64	\$92,607.45	\$1,217.18
May	63.00%	\$159,755.46	62.82%	\$159,299.02	\$456.44	0.0	37.00%	37.18%	\$93,824.64	\$94,281.08	(\$456.44)
June	63.00%	\$159,755.46	65.38%	\$165,790.67	(\$6,035.21)	0.0	37.00%	34.62%	\$93,824.64	\$87,789.43	\$6,035.21
Six Month Adjustment			63.74%		(\$11,258.96)			36.26%			\$11,258.96
Cost Apportionment Summary - Second Half of 2019											
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Auburn Sewerage District Op Data %	Op Data \$	Difference \$	
July	63.00%	\$152,139.20	65.69%	\$158,635.30	(\$6,496.10)	0.0	37.00%	34.31%	\$89,351.59	\$82,855.49	\$6,496.10
August	63.00%	\$152,139.20	63.31%	\$152,887.82	(\$748.62)	0.0	37.00%	36.69%	\$89,351.59	\$88,602.97	\$748.62
September	63.00%	\$152,139.20	63.21%	\$152,646.33	(\$507.13)	0.0	37.00%	36.79%	\$89,351.59	\$88,844.46	\$507.13
October	62.00%	\$149,724.29	65.09%	\$157,186.36	(\$7,462.07)	0.0	38.00%	34.91%	\$91,766.50	\$84,304.43	\$7,462.07
November	62.00%	\$149,724.29	67.00%	\$161,798.83	(\$12,074.54)	0.0	38.00%	33.00%	\$91,766.50	\$79,691.96	\$12,074.54
December	62.00%	\$149,724.29	65.53%	\$158,248.91	(\$8,524.62)	0.0	38.00%	34.47%	\$91,766.50	\$83,241.88	\$8,524.62
Six Month Total Adj			64.97%		(\$35,813.08)			35.03%			\$35,813.08
Average to date			63.930%					36.070%			0.0
Adjustments to date					(\$18,503.68)						\$18,503.68
Average / Adjustments year end			64.36%		(\$47,072.04)			35.64%			\$47,072.04

Data shown in smaller italicized font are 2018 data used for illustration purposes. Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.