

September 21, 2021

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday September 21, 2021 at 4:00 PM.

Members present: Robert Cavanagh , Charles Sheehan, Stephen Ness (President), Andrew Titus and Raymond Fortier (Treasurer). Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Finance Manager.

Absent: Shawn MacDonald, Stephen Milks

On motion of Raymond Fortier, seconded by Charles Sheehan, it was unanimously voted: **To approve the minutes of the Regular Meeting of August 17, 2021.**

FINANCIAL REPORT – Gallons sold are up 3% year to date with revenues being favorable by \$34,850 Overall expenses are favorable by \$27,615. Cash on hand at the end of August was at \$2 million.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$325,133.83 dated August 1, 2021 -August 31 2021.**

OPEN SESSION - K.C.Geiger, Water District Trustee, was in attendance.

ACTIVITY REPORT – The Bradman St. pump station station is now up and running. The City is looking to re-construct the Festival Plaza and we need to be involved because of all the lines at the location. There were not a lot of manhole adjustments this construction season.

A sewer back-up call from 89 Valview Dr. required some investigation to determine the cause. The use of a camera revealed that the sewer service was completely collapsed.

PROJECT UPDATE –

MILLER STREET BYPASS – The Miller St. interceptor has been cleaned with the removal of about 30 yards of material.

BRADMAN ST PUMP STATION REPLACEMENT UPDATE - The crew was very busy with the Bradman St. pump station project. Mike Broadbent showed a video of the work that was completed on this project. There was a lot of in-house labor on the project with the electrical panel being built by our electrician, Rod Hill.

DISCUSSION OF REMAINING 2021 PROJECTS – The Pleasant St and Second St. re-lining projects are put on hold because the City is not reconstructing these streets this year.

The ductile force main on Merrow Road (approx. 700') is in poor shape. The District is looking at pipe bursting this construction season. There is also a smaller station on the west side of Taylor Pond (W-6) that could use a new pump and slide rails.

September 21, 2021

Page 2

There is enough capital money left to cover these projects.

On motion of Charles Sheehan, seconded by Andrew Titus, it was unanimously voted: **To proceed with the Merrow Rd. pipe bursting and W-6 upgrade.**

Trustee Robert Cavanagh asked if there was any Covid-19 funds for the water and sewer utilities. Superintendent Hazelton told the trustees that the funds will have to be appropriated by 2024. A committee will be created to determine how to appropriate the funds received by the City.

LAWPCA APPORTIONMENT & FINANCIALS – Flows for the month of August have normalized. The LAWPCA board voted to set the apportionment at 63% Lewiston and 37% Auburn in an attempt to get to zero by year end.

OPERATIONS AND MAINTENANCE MANUAL - This will be a document to help maintain the District's lines and assets through an established set of guidelines. The proposal from Wright-Pierce was selected at a cost of \$25,000 as budgeted.

On motion of Charles Sheehan, seconded by Andrew Titus, it was unanimously voted: **To approve Wright-Pierce as the consultant to develop an Operations and Maintenance Manual.**

The District can apply for funding in the Fall for any capital work that may need to be done as a result of the manual.

2022 BUDGET CONSIDERATIONS – The District's health plan is tracking very good and is currently in the black (\$20,000). If the year ends in a surplus, the Districts will receive half. We are looking at a tentative 5% increase in health premiums.

The treatment plant budget is the biggest driver of the District's budget.

In evaluating the District's fleet of trucks and equipment, we need to decide whether to purchase or lease trucks and equipment.

Trustee Andrew Titus questioned the possibility of hiring outside contractors to do some of our projects.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting**

Respectfully submitted,

Diane Drinkwater

Approved: October 19, 2021

A true record:

Attest: _____


Clerk