

October 19, 2021

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday October 19, 2021 at 4:00 PM.

Members present: Robert Cavanagh, Charles Sheehan, Stephen Ness (President), Andrew Titus and Raymond Fortier (Treasurer). Also present: Stephen Milks, Mayor's Representative, Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Finance Manager.

Absent: Shawn MacDonald

On motion of Charles Sheehan,, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of September 21, 2021.**

**FINANCIAL REPORT** – Gallons sold are very strong. Revenues are favorable \$60,000 and expenses are favorable \$46,000. Cash on hand is at \$1.3 million.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of \$964,677.68 dated September 1, 2021 -September 30, 2021.**

**OPEN SESSION** - K.C.Geiger, Water District Trustee, was in attendance.

**ACTIVITY REPORT** –The crew has been getting manholes ready for the winter. There was a sewer backup at 61 Roy Street. When the re-lining of the main was done 15 years ago, the service at this location was missed.

We worked with the City in cleaning up the Ash Landfill force main.

We have been re-certified into the SHAPE Program and are therefore not subject to random reviews.

#### **NEW BUSINESS**

##### **PROJECT UPDATE –**

**HOTEL RD.-** We will be replacing 700' of the old force main on Hotel Road which will require a 16'x6' trench at the corner of Merrow Rd and Hotel Road.

**W-6 PUMP STATION** -The station is just limping along. The new pump will be installed the first week of November and the upgrade will be completed by year end.

**SECURITY CAMERAS** – The District has obtained a Risk Reduction Grant which will cover 2/3 of the cost of the camera work.

**LAWPCA APPORTIONMENT & FINANCIALS**– The fourth quarter apportionment is set at 63/37 in an effort to reduce our deficit by year end.

**POLAND ROAD SEWER EXTENSION-** The project went out to re-bid and got a great price. It was awarded to Pratt & Sons. The pump station will be installed this Fall and the sewer line will be installed in the Spring. We are building the control panel to be paid for by Poland. There will be a generator at the site should it ever be needed.

**2022 DRAFT BUDGET-** We are waiting on the final numbers for the health premiums and the LAWPCA budget.

**Payroll** – We typically look at the Social Security Index and incorporate that increase into our budget which is 5.9%. Superintendent Hazelton is hoping for Trustee support. Everything is going up and we need to recognize our employees for all the good work that they do for the District.

**Health Premiums** - Of the 30 self-insured organizations administered by Cross Insurance we are 1 of 2 that will not see an increase in health premiums for 2022. We are currently \$83,000 in the black. We will get back half of any surplus at year end. The Maine Municipal Association is projecting a 7-9% increase.

**LAWPCA** -We are assuming a 2% increase in the LAWPCA budget and hoping for less.

**General Equipment** – We will have a more solid list next month.

We will have a new draft budget with updates for the November meeting.

**Capital Improvement Projects** – The capital projects are not part of the budget totals. Some of the projects could benefit from re-lining. We will need to camera the lines and conduct an assessment.

Trustee Andrew Titus is hoping to see the updated draft budget before the November meeting.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting**

Respectfully submitted,

Diane Drinkwater

Approved: November 16, 2021

A true record:

Attest: \_\_\_\_\_

Clerk