

April 20, 2022

The regular monthly meeting of the Trustees of the Auburn Water District was held at AVCOG, 125 Manley Road, Auburn, Maine on Wednesday, April 20, 2022 at 4:00pm.

Members present: Kevin Arel, Dan Bilodeau, Robert Cavanagh, Eric Gould, Stephen Milks, President and Mayor's Representative, Jason Pawlina and Andrew Titus, Treasurer. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Finance Manager.

#### **APPROVE MINUTES OF REGULAR MEETING of March 16, 2022**

On a motion of Kevin Arel, seconded by Eric Gould, it was voted 6 in favor with 1 abstention: **To accept the minutes of the Regular Meeting.**

#### **FINANCIAL REPORT UPDATE**

Revenues are slightly favorable to budget. There's an \$83,000 variance in expenses driven by payroll due to the overtime on main breaks and the lack of capital work. Cash on hand ended the first quarter at \$1.9 million.

The health care refund was received for 2021 in the amount of \$25,000.

#### **RATIFY PAYMENT OF BILLS**

On a motion of Dan Bilodeau, seconded by Robert Cavanagh, it was unanimously voted: **To ratify payment of bills in the amount of \$345,378.75 as shown on the printout dated March 1, 2022 – March 31, 2022.**

On motion of Andrew Titus, seconded by Kevin Arel, it was unanimously voted: **To move into executive session in accordance with M. R. S. A. § 405 (6) (E) to discuss a legal matter.**

Meeting was called to order at 5:04.

On motion of Dan Bilodeau, seconded by Jason Pawlina, it was unanimously voted: **To send a notice to Drummond Woodsum that legal services are no longer needed and to obtain future services from Eaton and Peabody.**

On motion of Jason Pawlina, seconded by Dan Bilodeau, it was unanimously voted: **To suspend the rules to eliminate agenda item 5 and move the first item under section 9 to item 5.**

On motion of Dan Bilodeau, seconded by Kevin Arel, it was unanimously voted: **To move into executive session in accordance with M. R. S. A. § 405 (6) (E) to discuss a legal matter.**

Meeting was called to order at 5:23.

#### **OPEN SESSION**

Roland Rancourt of 23 Fairview Ave. does not agree with the Board endorsing the septic changes proposed by the City of Auburn in the Lake Auburn Watershed.

Mr. Rancourt asked the Board to consider the requested moratorium presented by the Mayor of Lewiston.

#### **ACTIVITY REPORT / PROJECT UPDATE**

With no questions on the activity report, discussion went directly into project update. At the Maine Water Utilities Association meeting an agenda item was supply and demand. The industry supply lead time is

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approximately 25-30 weeks. Robert Cavanagh said, ‘thank you’ to Mike for the foresight in ordering capital project materials in December and January for this construction season.

The lowest price for a cleanup bucket, a capital equipment item, came in at \$1,500 over the \$10,000 budgeted amount. Most of the other equipment has come in under budget and the overall capital equipment purchases will not exceed budget.

One price for paving services was received on the joint bid with the City of Auburn, Spencer Paving Group. The price doubled from last year.

On motion of Andrew Titus, seconded by Dan Bilodeau, it was unanimously voted: **To authorize the main replacement project on Vernon and Grove Streets.**

On motion of Andrew Titus, seconded by Kevin Arel, it was unanimously voted: **To authorize the main replacement project on Third Street.**

## **OLD BUSINESS**

### **Election of Officers**

Current Slate:

President	Stephen Milks, Mayor’s Representative
Treasurer	Andrew Titus
Superintendent	Sid Hazelton
Clerk	Tanya Dunn
Auditors	H.R.H. Smith

On motion of Kevin Arel, seconded by Andrew Titus, it was unanimously voted: **To accept the current slate of officers for the upcoming year.**

### **Review of the By-Laws for the Protection of Lake Auburn**

Dan Bilodeau, Chair of the committee to review the by-laws for the protection of Lake Auburn, made a condensed list of proposed edits, attached.

The next step is to hold a public hearing with stakeholders which are: rate payers, including municipal governments where Lake Auburn is the public drinking water supply, commercial customers and staff. Stakeholders will be notified of the public hearing by mail. The mailing will include a draft copy of the changes and request feedback. After the proposed changes are fully vetted with stakeholders, the Auburn Water District Board of Trustees will hold a workshop to review the changes. Lastly, the changes will go to vote before the Auburn Water District Board of Trustees.

On motion of Andrew Titus, seconded by Kevin Arel it was unanimously voted: **To approve the changes to the watershed boundaries as approved by the Auburn City Council and as shown on the GIS map via link: [www.auburnme.maps.arcgis.com](http://www.auburnme.maps.arcgis.com), named Lake Auburn Watershed Overlay District.**

Robert Cavanagh recommended changes to the by-laws, page 5 section 2 a. There are redundancies regarding restricted activities that are not allowed in any protection level of the Lake. Must they be listed in each protection level?

### **Status of \$2M General Resolution Fond for Infrastructure Replacement**

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Closing is scheduled for May 19, 2022. The closing documents will be available for signatures from the President and Treasurer the first week of May.

### **21 South Goff Street Property Update**

The closing on the property took place and the tenants have been delivered a letter to vacate the property by May 31, 2022. As recommended by counsel, rent has been waived to assist the tenants in finding a new location.

### **NEW BUSINESS**

#### **Water Quality Update**

Water quality is good. All parameters are well within specs. Ice was out on April 8<sup>th</sup>, 2022. Docks were installed the same day. The East Auburn dam is open to release water and reduce flood potential. Spring flushing has begun.

#### **Bonding for Filter Plant Design - Status**

On motion of Andrew Titus, seconded by Kevin Arel, it was voted 6 in favor, 1 opposed: **To decline the offer from the Maine State Revolving Loan Fund for a \$2.5 million bond with 20% principal forgiveness for the design of a filtration plant.**

#### **2021 Gull Management Report**

Dan Bilodeau would like a future agenda item to compile an RFP for similar services.

#### **Salary Survey**

On motion of Dan Bilodeau, seconded by Jason Pawlina, it was voted 5 in favor, 2 against: **To accept the proposal from HR Maine Consulting for a salary survey with an estimated cost of \$5,000 to be split with the Auburn Sewerage District.**

#### **LAWPC Application and Appointment Nomination Committee for July 2022**

There was Board consensus for Dan Bilodeau to spearhead a committee to nominate Lake Auburn Watershed Protection Commissioners. Andrew Titus and Sid Hazelton will also serve on the committee.

#### **TRUSTEE OPEN SESSION**

Dan Bilodeau asked when seasonal water would be turned on, which are the mains around Taylor Pond. By Maine Public Utilities Commission rules, seasonal water must be turned on by May 1 each year to October 15.

Jason Pawlina mentioned the website was missing the District Charter and by-laws. The documents will be added to the site.

On a motion of Robert Cavanagh, seconded by Dan Bilodeau, it was unanimously voted: **To adjourn.**

Meeting adjourned on Wednesday, April 20, 2022 at 6:26 pm.

Respectfully submitted,

Tanya Dunn