

October 18, 2022

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, October 18, 2022 at 4:00 PM.

Members present: Robert Cavanagh , Charles Sheehan (Treasurer), Stephen Ness (President), Raymond Fortier, Thomas Moulin and Stephen Milks, Mayor's Representative. Also present: Sid Hazelton, Superintendent, Michael Broadbent, Assistant Superintendent and Tanya Dunn, Finance Manager.

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of September 20, 2022.**

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Public Hearing of September 20, 2022.**

FINANCIAL REPORT – Revenues are favorable \$73,000 helping to offset the \$85,000 variance in expenses. The cash on hand is at \$1.1 million.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was unanimously voted: **To ratify the payment of bills in the amount of \$1,015,949.14 dated September 1, 2022-September 30, 2022.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To take the agenda out of order to address Item #6 Executive Session later in the meeting.**

ACTIVITY REPORT – The crews have been busy cleaning mains with a focus on areas where construction occurred over the summer months. There was a big push on manhole adjustments for paving.

The W-2 pumps have burned up. We have a back-up pump from another station. There appears to be plenty of flow in the station and no abnormalities. We do have surge protectors. It could be that they are just maxed out.

PROJECT UPDATES - We installed two manholes on Fairview Ave for access and cleaning after the backup that occurred this summer. Upon cleaning the main we found multiple areas of root intrusion. Lane-In-liner has provided a price of \$78,000 to clean, camera and re-line Fairview Ave.

On motion of Charles Sheehan, seconded by Stephen Milks, it was unanimously voted: **To approve the \$78,000 for the re-lining of 1800' of main on Fairview Ave. by Lane In-liner.**

A project to consider is the replacement of the Washington St. pump station which has come to the end of its life. We need to start planning as it is in failure mode and there is no back-up power. It needs to be sized bigger for future growth and we need to decide on a location for the new station. We are waiting for a proposal for a pre-liminary design

for the replacement of the Washington St. station. The depth of the sewer main will determine the depth of the station.

On motion of Charles Sheehan seconded by Stephen Milks, it was unanimously voted : **To approve up to \$40,000 from our 2022 Capital funds to have an engineering firm develop a preliminary design of a new station with cost estimates for replacement.**

MODELING OUTER SOUTH MAIN, BROAD, VICKERY STS. - The City is paying for the modeling at these locations to be completed by Wright-Pierce.

MODELING AROUND THE MALL - The Gracelawn Plan has been refined down to 900 units from the originally planned 1600 units. The infrastructure is undersized. The 8" pipe should be upsized to 10" to handle future growth. Other areas needing upsizing:

Mt. Auburn Ave. – 10"-12"

Auburn Mall Apts.- 10"-18"

Squire Hills – 10"-18"

Harvard St. – 10"-12"

We are looking at 1 mile of pipe.

The City is contracting with Gendron & Gendron to reconstruct the area.

Mike Broadbent will look into how much it would cost to do pipe bursting and who would pay for the work: the developer, the City or the District.

Gendron & Gendron will be extending the sewer at their expense.

LAWPCA APPORTIONMENT & FINANCIALS – The apportionment shifted in the District's favor for the month of September and we are on track to meet budget by year end.

EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.R.S.A. § 405(6) TO DISCUSS A PERSONNEL MATTER.

On motion of Stephen Ness , seconded by Robert Cavanagh it was unanimously voted: **To move into Executive Session in accordance with 1 M.R.S.A. § 405(6) to discuss a personnel matter.**

The meeting came out of Executive Session. No action was taken.

2023 BUDGET - PRESENTATION OF FIRST DRAFT - Most of the items in the budget are flat numbers. The price index is at 8.7%. The Salary Survey recommends a starting pay which represents a 9.5% budget increase in wages. The survey has established a new pay grid and every employee will now be in the pay grid where he/she belongs. Adopting the new pay plan incorporates the COLA raise. Many utilities are struggling with filling vacant positions.

This budget includes a \$2000 retention bonus to be paid out quarterly (\$500).

The Health Plan premium will remain the same (0% increase for the 2nd year).

The Treatment Plant budget should be approved next month. The District budget reflects a 1% increase for LAWPCA.

Most items in the budget are based on a three-year average. We will develop an equipment list for the November meeting.

The 2003 Bond will be dropping off next year.

Superintendent Hazelton told the Trustees to call with any questions they may have about the budget.

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STORM SURGE STORAGE TANK - Conventional vs Design -Build Construction.
Sebago Technics will be the owner rep who will administer the design-build construction. We will be applying for SRLF funds for the next five years.

OLD BUSINESS

INFRASTRUCTURE STUDY – No update at this time

On motion of Stephen Milks, seconded by Thomas Moulin, it was unanimously voted: **To adjourn the meeting**

Respectfully submitted,

Diane Drinkwater

Approved: November 15, 2022

A true record:

Attest: _____

Clerk