

February 22, 2023

The regular monthly meeting of the Trustees of the Auburn Water District was held at 268 Court Street, Auburn, Maine on Wednesday, February 22, 2023 at 4:00 p.m.

Members present: Kevin Arel, Dan Bilodeau, Robert Cavanagh, Eric Gould, Stephen Milks, President and Mayor's Representative and Andrew Titus, Treasurer. Also present: Michael Broadbent, Superintendent and Tanya Dunn, Finance Manager.

Members absent: Jason Pawlina

APPROVE MINUTES OF REGULAR MEETING of January 18, 2023

On a motion of Andrew Titus, seconded by Kevin Arel, it was unanimously voted: To accept the minutes of the Regular Meeting.

EXECUTIVE SESSION IN ACCORDANCE with 1 M.S.R.A. § 405 (6) (E) to DISCUSS A LEGAL MATTER

On a motion of Andrew Titus, seconded by Kevin Arel, it was unanimously voted: To move into executive session.

The meeting came out of executive session and called to order at 4:32 p.m.

FINANCIAL REPORT UPDATE

Water sales are on budget for January. The \$40,000 variance in expenses is due to timing of a chemical delivery and health care bills. The audit is complete and now starting on annual PUC reports. January ended with \$3.6 million cash on hand.

RATIFY PAYMENT OF BILLS

On a motion of Robert Cavanagh, seconded by Eric Gould, it was unanimously voted: To ratify payment of bills in the amount of \$300,696.07 as shown on the printout dated January 1, 2023 – January 31, 2023.

PUBLIC COMMENT

As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT / PROJECT UPDATE

There were a number of main breaks in January. All breaks were on cast iron pipe, one being lined with cement.

On motion of Dan Bilodeau, seconded by Andrew Titus, it was unanimously voted: To approve the amount of \$45,000 for main replacement on Dunn Street.

On motion of Dan Bilodeau, seconded by Andrew Titus, it was unanimously voted: To approve the capital budgeted amount of \$15,000 to install a chlorine analyzer at Hardscrabble Reservoir.

OLD BUSINESS

District Engineer Search

The search for a District Engineer is ongoing. The search parameters have been changed for the online posting, hoping to increase the number of hits.

Sustainable Water Supply Alternative

Weston and Sampson is scheduled to present the findings of the study conducted in 2015 on viable ground water sources. The next meeting is scheduled for February 28, 2023 at 3:00 p.m..

February 22, 2023

Stable Ridge Development

The agreement to take over the pump station included a list of items that must be addressed by the Developer. Some items were to be fixed within 7 days and the remaining items within 30 days. Some items have not been fixed as stated in the memo to the Developer. District staff will complete the unfinished items and bill the Developer.

The District will research the ability to implement alternative rates for pump stations serving new development.

Superintendent Broadbent sent a memo to City Manager Crowell regarding the breakdown in flow of information in the permitting process of the Stable Ridge Development and how to improve the process for future developments. A meeting has been scheduled to discuss the issue.

NEW BUSINESS

Water Quality Update

Water quality is low for this time of year. The lack of ice, high rain fall and snow melt have all been contributors. Dr. Ken Wagner, the water quality expert, has recommended an alum dosing station on Townsend Brook to help reduce the incoming phosphorus.

Superintendent Eligibility to Serve as Clerk of LAWPC

There was Board consensus to review the job description of the Clerk at the next meeting.

Phosphorus Overview

Superintendent Broadbent gave a phosphorus presentation of data collected by Tighe and Bond on Blanchard Pond. The presentation is available to share.

New Auburn Infrastructure Expansion Studies

The City of Auburn is funding a study to extend water service in the New Auburn area. The District does require all new expansions to be looped to the current system for water quality. The final report will be sent out when it is complete.

833 Summer Street, Farm Proposal

A farm proposal was submitted to the Auburn Planning Board for 833 Summer Street which is in the Lake Auburn Watershed, abutting the closed portion of the Lake. The proposal was denied. The property owners have been researching alternatives to the original plan.

TRUSTEE OPEN SESSION

Andrew Titus mentioned that the Auburn City Council passed an ordinance requiring all building permits submitted by governmental tax-exempt entities to conduct a needs analysis study and must pass by majority vote of the City Council. Superintendent Broadbent was asked to review the ordinance to understand how it will impact the District.

EXECUTIVE SESSION IN ACCORDANCE with 1 M.S.R.A. § 405 (6) (C) to DISCUSS A PROPERTY MATTER

On a motion of Andrew Titus, seconded by Eric Gould, it was unanimously voted: To move into executive session. The meeting came out of executive session and called to order at 5:49 p.m.

On a motion of Kevin Arel, seconded by Andrew Titus, it was unanimously voted: To adjourn. Meeting adjourned at 5:49 p.m.

Respectfully submitted, Tanya Dunn

Approved: March 22, 2023

A true record:

Attest: _____

Clerk