

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, September 19, 2023 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of August 15, 2023.
2. Executive Session in Accordance with 1 M.S.R.A. § 405 (6) (C) to discuss a personnel matter.
3. Financial Report Update.
4. Ratify Payment of Bills
5. Open Session
6. Activity Report/Project Update - *Matt Waite*
7. New Business
 - Miller Street SSO
 - Vacuum Truck repairs
 - Vickery Water and Sewer extensions (*Both Boards*)
 - Workers Compensation Dividend (*Both Boards*)
8. LAWPCA Apportionment & Financials
 - CSO Tank Bid Process
 - Re-Branding Considerations
9. Old Business
 - Washington Street Pumping Station Design
 - Sewer Use Rules and Regulations Update
 - Fiscal Sustainability Plan
 - Lead Assistance Grant, AWD
 - Measuring of the Lake. (*Both Boards*)
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting October 17, 2023

Memo

To: Water & Sewerage District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 9/15/2023
Re: Discussion of September Agenda Items

Water Trustees

Financial Report Highlights

Billed metered revenue was up \$77,318.76 in relation to budget. This puts the budget to revenue at a positive \$23,283.64. The month ended at cash on hand at \$3,478,705.80 which is slightly higher than the month prior. September accounts payable will be high as many bond payments are due.

Project Update

Hotel Road, complete

Blake Street/Rowe Streets, only thing left to do is raise valve boxes and Gendron will be surface paving 10/2/23.

Second Street, Gendron & Gendron has installed approximately 540ft of 8" PVC water main & 1 new hydrant on Second Street at Cook Street improving firefighting response and capabilities for the area. The water main is going through acceptance testing. Once main has passed acceptance testing Gendron will connect new services.

Eastside Taylor Pond, AWD has begun planning the replacement of 2,500ft of seasonal main. The project is expected to start October 16th after the customers have been notified and the seasonal main shutoff for the season.

Old Business

Water Quality Update

Turbidity has trended slightly below average for this time of year. We are approaching the critical time of year when the lake requires close monitoring. The water level in the lake is above average due to all of the precipitation over the last month.

Watershed Boundary Discussion, DWP Letter

The District along with the City of Lewiston requested that the Maine Drinking Water Program accept a re-delineation of the watershed boundary within the Gracelawn Rd pit. This request was made based on the recent findings of CDM Smith that prove conclusively that the re-delineated area does not belong in the watershed. The District is in the process of adding this re-delineated area to an official watershed map. We are also reviewing the language within the By-Laws for the Protection of Lake Auburn regarding the Zone 1 protection area. This language needs to be updated to reflect the re-delineation.

2023 Lead Assistance Grant

In accordance with our SRF Loan, the District conducted an open bid process for the procurement of a new Vacuum Truck. The Bid Tab is attached. After review of the specs I am recommending that we award the bid to Sanitary Equipment Company, Inc for the amount of \$626,939.00

Measuring of the Lake

The event and all details are set for the 28th of September. RSVPs are coming in and the final food order will be placed on the 21st.

New Business

UV Plant HVAC Controllers and Entrance Gate

The HVAC system at the UV facility is showing its age. The controllers that are used for each HVAC unit are no longer manufactured and available "new". Over the last several years we have replaced several of these with used controllers. This has been a poor practice that has caused more issues. When a controller dies it stops communicating with the system and it basically goes into a manual state at the last known condition. Because the certified lab and electrical room are climate controlled this is extremely risky. To properly address the issue all of the controllers are being replaced with a newer version that is still supported and compatible with the system. Treatment Manager Chris Curtis has worked with vendors and selected Basix

Automation Integrators to complete this work. The total cost is \$47,000 and will be split with Lewiston.

The automated entrance gate at the UV facility suffered rodent damage that has left it unusable. Mr. Curtis has secured pricing to replace the gate and he was able to secure a safety and security Grant to pay for 100% of the replacement costs.

Watershed Protection Commission Meeting Rules adopted

The Watershed Protection Commission has adopted meeting rules which include position descriptions for Co-Clerks of the Commission. The Commissioners were sensitive to potential conflicts with the Clerks position. Land Negotiations are the responsibility of Commissioners. The Environmental Manager is assigned the responsibility of presenting discussions and negotiations as approved by the Commissioners.

Earlier this year the AWD Board tabled this discussion because the Commission had not yet adopted these rules.

Sewer Trustees

Financial Report Highlights

Billed metered revenue was up \$56,990.58 in relation to budget. This puts the budget to revenue at a positive \$23,884.56. The month ended at cash on hand at \$1,825,280. This is a decrease from the month prior. September accounts payable will be high as many bond payments are due.

Project Update

Lining Project: The lining project is complete, and the final payment installment made to GM. ASD has received digital copies of the CCTV footage and Sewer inspection reports.

W-6: ASD has held several pre-construction meetings developing project plan document, jobsite plan, site walkthrough document. The project is expected to start September 25th, weather permitting.

Fleet

2024 Lining: ASD contracted with Vortex to CCTV inspect segments of sewer main for 2024 CIP projects. Vortex will provide 5 days of inspection and the work is scheduled for September 12th through September 18th.

New Business

2023 Miller Street SSO Events

The above average rainfall that we have received this summer has caused repeated sanitary sewer overflows on Miller Street. All signs indicate that this issue is an insurgence of storm water into the sewer system and that the proximity of the inflow is within 1000'-2000' of Miller Street. We hosted a meeting with City staff to discuss the problem and to pool our resources on this issue. We have started conducting inspections of all catch basins and sewer manholes in this area. The City will do the same until we can identify what is going on.

Vacuum Truck repairs

The District's vacuum truck has been plagued with mechanical issues for the last three weeks. This problem started with a plugged injector and has led to some very costly repairs. These repairs could exceed \$25,000 before we have the truck back in operation. The crews have been utilizing our trailer jetter in the absence of the truck. This equipment has limitations and it has slowed our progress.

LAWPCA Apportionment & Financials

The apportionment for September was held at 60/40. Sampling anomalies continue to plague this process with no apparent solution. The only notable finding of LAWPCA staff is that the Lewiston influent line has a significant deposit of debris in the line. The full extent of the debris is unknown. LAWPCA is working to clean their portion of the line. Another unknown variable is whether or not there is an issue with Auburn's siphon crossing of the Androscoggin River. I would like to clean and evaluate the siphon in 2024 which has never been attempted before.

The CSO tank RFP was put out on August 14th as a design build project. LAWPCA hosted a mandatory pre-bid meeting that was well attended. LAWPCA anticipates receiving concept presentations by October 12.

LAWPCA has been working with Black Fly Media on re-branding. The LAWPCA Board has asked for input on the proposed name and the process. See the attached work sheet. LA Clean Water is being proposed as the new name.

Old Business

Washington Street Pumping Station Design

Wright-Pierce has submitted for our review a final layout of the new station. They have begun design based on this layout

Sewer Use Rules and Regulations

This has been more of a process than I originally planned. We have combined our rules and regulations with the various other policies we have. Specifications will most likely be in the form of a supplemental attachment. I hope to have a draft version of this available to all Trustees by mid-October.

Fiscal Sustainability Plan

We applied for an extension with the Clean Water SRF program. We are currently in the review phase of the criticality rating system Wright-Pierce developed to rate the condition of our system.

Both Boards

Measuring of the Lake

The event and all details are set for the 28th of September. RSVPs are coming in and the final food order will be placed on the 21st.

2024 Budget considerations.

Software Integration

Operations strategies

Capital Projects

Employee Incentive Program

Vickery Water and Sewer Extensions

Over the winter Wright-Pierce Engineers completed feasibility studies to extend water and sewer in the areas on Vickery, South Main Street, Washington and Broad Street. This was a collaborative effort with the City of Auburn. There is interest to move the first phase of the study forward extending water and sewer up Vickery and loop back to South Main Street. The City recently presented to the Planning Board the highlights of the study and staff reported that they are applying for funding that could pay for the extension. Wright-Pierce has prepared a design estimate and scope to move the project forward.

August 15, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, August 15, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Thomas Moulin and Dan Bilodeau . Also present: Michael Broadbent, Superintendent, Katharine Johnston, Finance Manager and Stephen Milks, Mayor's Representative.

Absent: Brad Kowalski, Matthew Waite

On motion of Stephen Milks, seconded by Daniel Bilodeau, it was unanimously voted: **To approve the minutes of the Regular Meeting of July 18, 2023.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

FINANCIAL REPORT- Revenues are currently down from budget projections. The month of July ended with \$2,178,007 cash on hand.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Thomas Moulin, it was unanimously voted: **To ratify the payment of bills in the amount of \$297,105.78 dated July 1, 2023-July 31, 2023.**

ACTIVITY REPORT /PROJECT UPDATE -The sewer lining project contracted through Green Mountain is complete. Approximately 7400' of the 9000' of sewer has been lined. Portions of the project were not completed due to the scope of repairs needed to facilitate the completion. The crew is now back to cleaning and maintenance of the sewer mains.

We have had three storms with over 5 inches of rain. We are hoping for FEMA reimbursement to recover some of the cost incurred as a result of the storms.

We have been taking in a lot more water than we have ever taken. A couple of houses on Dana Avenue were flooded with crystal clear water. The new Edward Little High School may have a cross pipe. Superintendent Broadbent will be meeting with the City to look at the as-builts. They could camera the line and conduct a smoke test in an effort to resolve the issue.

The parts for W-6 are in. We are waiting for a couple dry weeks so we can dig.

NEW BUSINESS –

2024 SEWER RE-LINING PROJECT – We are working with Vortex to schedule a camera truck to inspect mains to determine areas suitable for lining and what areas need replacement. We expect the cost to be about \$15,000 to come out of the maintenance budget.

OCTOBER MEETING-ALTERNATE DATE- Superintendent Broadbent will not be at the October meeting but everyone agreed to keep the meeting as scheduled and that Assistant Superintendent Waite could conduct the meeting.

MEASURING OF THE LAKE - This appreciation dinner has not been hosted for a few years due to the pandemic. In the past other officials had been invited: City Councilors, Watershed Commissioners, Lewiston City Officials and LAWPCA officials. A tentative date of September 28th was set. It is very hard to find a caterer. Stephen Milks suggested that the Districts split the cost and pay for the entire event.

PFAS LITIGATION – There is a Class Action Lawsuit against the manufacturers of PFAS which has had a substantial impact on the sewer industry related to the cost of sludge disposal. There is a settlement pending that could direct funds to the District for the impact. There would be a contingent fee that would apply if we agree to be listed in the lawsuit. There would be no upfront cost to the District and the lawyers would get a percentage of the settlement.

SKELTON TAINTOR & ABBOTT LETTER - -Jim Pross is leaving the firm and transferring our files to Grady Burns. Superintendent Broadbent thought we could invite him to a District meeting. Trustee Thomas Moulin did not see a need to do that and suggested that Superintendent Broadbent meet with him to see how knowledgeable he is about water and sewer.

LAWPCA FINANCIALS – The ratio will remain at 60/40.

OLD BUSINESS –

WASHINGTON ST. PUMP STATION DESIGN – We are still waiting on the final design from Wright-Pierce.

SEWER USE RULES AND REGULATIONS UPDATE – These were last updated in 2010. Superintendent Broadbent has found several other areas that need to be updated. He would like to consult with legal counsel on the proper process to update the document and will bring the final draft to the Board for consideration.

FISCAL SUSTAINABILITY PLAN – Wright-Pierce will have a crew to inspect manholes in the areas of the City that have not previously been inspected which will be incorporated into the Fiscal Plan.

LEAD ASSISTANCE GRANT/AWD - The Water District has gone out to bid for a vector truck.

EXECUTIVE SESSION –

On motion of Daniel Bilodeau, seconded by Stephen Milks, it was unanimously voted: **To move into Executive Session in accordance with 1 M.S.R.A § 405 (6) (E) to discuss a legal matter.**

The meeting came out of Executive Session.

August 15, 2023

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On motion of Stephen Milks, seconded by Dan Bilodeau, it was unanimously voted:
To adjourn the meeting.

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
EIGHT MONTHS ENDED AUGUST 31, 2023**

	AUGUST	2023	Y-T-D THRU AUGUST 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,444,435	\$4,010,574	\$2,633,961	\$2,667,537	(\$33,576)
Industrial Surcharge	34,485	52,249	27,215	34,491	(7,275)
Shared Debt with City	20,696	41,392	27,595	27,595	0
Jobbing & Mdse. - NET	6,545	9,795	(2,581)	6,530	(9,111)
Sewer Assessments	9,763	19,030	10,988	12,687	(1,699)
Finance Charges	4,298	6,489	3,935	4,326	(391)
Interest Income	10,943	9,058	30,466	6,039	24,427
Industrial Treatment Sampling	33,600	42,500	24,792	28,333	(3,542)
Capacity Fees (SDS)	28,875	28,367	32,625	18,911	13,714
TOTAL REVENUES	2,593,640	4,219,454	2,788,996	2,806,449	(17,453)
			66.10%	58.33%	< Standard
<u>EXPENSES:</u>					
Payroll	323,240	526,202	354,198	363,966	(9,768)
Employee Benefits	128,260	272,677	104,583	181,785	(77,202)
Maint. of Sewers	103,981	68,520	87,012	45,680	41,332
Lift Stations	64,642	74,825	59,745	49,883	9,862
Maint. of Buildings	35,293	51,823	\$33,102	34,549	(1,447)
Maint. of Trucks	21,200	28,890	31,287	19,260	12,027
Office Expense	15,678	31,849	\$ 20,993	21,233	(240)
Collection Expense	496	(776)	370	(517)	887
General Expense	2,983	5,948	7,789	3,965	3,824
Insurance	39,508	59,459	34,276	39,639	(5,363)
Legal & Accounting Fees	9,594	6,841	11,779	4,561	7,219
Billing Expense	50,265	81,317	46,217	54,211	(7,994)
L.A.W.P.C.A.	1,274,002	1,930,830	1,126,318	1,287,220	(160,903)
SUB-TOTAL	2,069,142	3,138,405	1,917,670	2,105,434	(187,764)
Interest	79,019	183,598	123,005	122,399	606
TOTAL EXPENSES	2,148,161	3,322,003	2,040,675	2,227,833	(187,158)
			61.43%	58.33%	< Standard
Bonds - Principal Payments	147,032	558,962	0	372,641	(372,641)
SURPLUS FROM OPERATIONS	298,447	338,489	748,321	205,975	542,346

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - AUGUST 31, 2023**

	8/31/2023	12/31/2022	8/31/2023	12/31/2022
Property, Plant and Equipment:				
Plant in Service	38,013,633.74	37,343,996.92	20,820,420.41	19,584,339.88
Less: Accumulated Depreciation	(17,670,357.38)	(17,375,104.84)		
	20,343,276.36	19,968,892.08	5,391,687.63	5,664,099.15
Construction Work In Progress	713,475.72	66,564.23	61,942.00	61,942.00
Current Assets:				
Cash	1,875,472.10	1,517,992.53	558,961.83	435,105.99
Accounts Receivable	177,018.06	232,254.20	537,013.03	124,340.68
Construction Assessments	7,324.94	7,564.00	107,780.82	71,903.28
City of Auburn Debt	248,355.98	269,052.32	16,470.00	15,525.00
Inventory	48,550.25	48,325.50	52,592.31	38,692.00
PrePays	794.08	4,318.08	(53,110.78)	184,774.45
Total Current Assets	2,357,515.41	2,079,506.63	1,219,707.21	870,341.40
Investments:				
Money Market	502,402.21	501,076.08		
CD's	3,544,006.27	3,517,980.48		
Total Investments	4,046,408.48	4,019,056.56		
Deferred Charges	33,081.28	46,702.93		
Total Assets	27,493,757.25	26,180,722.43	27,493,757.25	26,180,722.43
			Total Equity & Liabilities	

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year

Month	2023	2022	MTD Change	%	YTD Change	%
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89	12.50%
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77	8.20%
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.14	8.14%
April	\$345,723.97	\$315,754.25	\$29,969.72	9.49%	\$104,011.86	8.49%
May	\$335,698.56	\$298,264.88	\$37,433.68	12.55%	\$141,445.54	9.28%
June	\$318,014.17	\$297,064.21	\$20,949.96	7.05%	\$162,395.50	8.92%
July	\$320,862.35	\$320,877.00	(\$14.65)	0.00%	\$162,380.85	7.56%
August	\$387,179.88	\$302,573.53	\$84,606.35	27.96%	\$246,987.20	10.10%
September	\$0.00	\$304,111.43	(\$304,111.43)	-100.00%	(\$57,123.93)	-2.08%
October	\$0.00	\$319,983.35	(\$319,983.35)	-100.00%	(\$377,107.28)	-12.29%
November	\$0.00	\$292,754.01	\$292,754.01	-100.00%	(\$68,861.28)	-19.93%
December	\$0.00	\$313,861.74	\$313,861.74	-100.00%	(\$983,723.03)	-26.77%
Year-to-Date:	\$2,691,421.87	\$3,675,144.90				

Sewer Metered Revenue - Versus Budget

Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$50,998.58	\$30,471.42	\$10,527.16	3.09%	\$10,527.16	3.09%
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$6,660.54)	-0.85%
March	\$320,989.65	\$324,333.28	(\$3,343.63)	-1.03%	(\$9,004.17)	-0.91%
April	\$345,723.97	\$344,573.02	\$1,150.95	0.33%	(\$7,853.22)	-0.59%
May	\$335,698.56	\$325,487.40	\$10,211.16	3.14%	\$2,357.94	0.14%
June	\$318,014.17	\$324,177.15	(\$6,162.98)	-1.90%	(\$3,805.04)	-0.19%
July	\$320,862.35	\$320,163.32	\$693.03	0.22%	(\$33,106.01)	-1.42%
August	\$387,179.88	\$330,189.30	\$56,990.58	17.26%	\$23,884.56	0.90%
September	\$0.00	\$331,867.24	(\$331,867.24)	-100.00%	(\$307,982.68)	-10.27%
October	\$0.00	\$349,188.11	(\$349,188.11)	-100.00%	(\$657,170.79)	-19.63%
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$976,644.35)	-26.63%
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$1,319,152.13)	-32.89%
Year-to-Date:	\$2,691,421.87	\$4,010,574.00				

Sewer Metered Gallons Sold

Month	2023	2022	MTD Change	%	YTD Change	%
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116	3.76%
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)	-3.10%
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)	-2.93%
April	40,146,634	40,926,084	(779,461)	-1.90%	(4,453,053)	-2.87%
May	42,008,241	41,412,840	595,401	1.44%	(3,857,653)	-1.86%
June	38,793,846	42,317,778	(29,295,188)	-69.23%	25,437,535	10.17%
July	55,937,886	41,978,643	(3,184,797)	-7.59%	22,262,738	7.62%
August	0	41,815,384	14,122,502	33.77%	36,375,240	10.89%
September	0	43,766,901	(43,766,901)	-100.00%	(7,391,661)	-1.96%
October	0	50,570,470	(50,570,470)	-100.00%	(57,962,131)	-13.53%
November	0	39,556,424	(39,556,424)	-100.00%	(97,518,565)	-20.84%
December	0	40,068,014	(40,068,014)	-100.00%	(137,587,569)	-27.09%
Year-to-Date:	370,381,565	507,969,134				

Sewer Gross Payroll

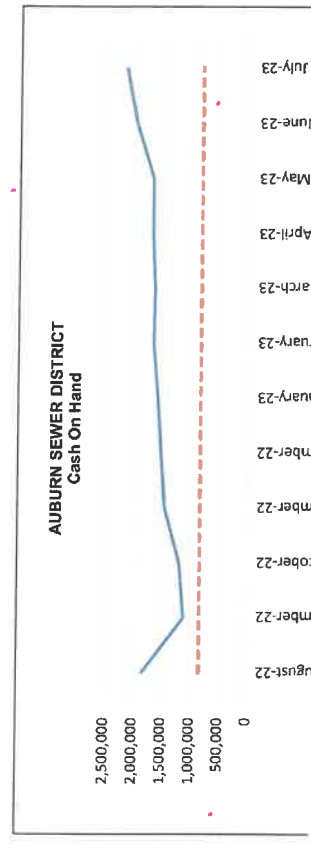
Month	2023	Budget	MTD Change	%	YTD Change	%
January*	\$69,876.41	\$67,228.95	\$2,647.46	3.94%	\$2,647.46	3.94%
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15	10.31%
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55	4.17%
April	\$44,378.60	\$46,368.07	(\$1,989.47)	-4.29%	\$4,155.07	2.15%
May*	\$35,510.51	\$44,103.36	(\$8,592.85)	-19.48%	(\$4,437.78)	-1.87%
June	\$43,210.32	\$35,320.90	\$7,889.42	22.34%	\$3,451.64	1.26%
July	\$45,612.11	\$47,318.99	(\$1,706.88)	-3.61%	\$1,744.76	0.54%
August	\$56,784.54	\$43,542.40	\$13,242.14	30.41%	\$14,986.90	4.12%
September	\$0.00	\$36,792.56	(\$36,792.56)	-100.00%	(\$21,805.66)	-5.44%
October	\$0.00	\$46,140.28	(\$46,140.28)	-100.00%	(\$67,945.94)	-15.20%
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$113,280.88)	-23.01%
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$147,249.59)	-27.98%
Year-to-Date:	\$378,952.41	\$526,202.00				

SEWER Capital Spending Versus Budget

Capital Expenses - 2023	*Budget	*YTD Actual
Truck 31 - Large Dump	\$12,500	\$0
GPS Unit (Split AWD)	\$3,998	\$3,998
Locator (Split AWD)	\$2,000	\$1,055
Misc Shop Tools	\$3,570	\$2,000
Washington St Pump Station Design	\$40,000	\$29,324
PLC Upgrades (Split AWD)	\$1,500	\$0
4 Computers (Split AWD)	\$2,500	\$0
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0
Work Order System (Split AWD)	\$18,750	\$14,450
Equipment Garage Design (Split AWD)	\$6,000	\$4,296
Equipment	\$94,820	\$55,122
Davis Ave. - Lake to Dead End	\$51,975.00	\$421,194.5
Second St. - Roak - Brook	\$45,000.00	\$0
Hampton Ave. - Russell - Goodrich	\$25,650.00	\$0
High St. - Academy - Elm	\$10,800.00	\$0
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0
Marfindale Rd - Eliminate Sag	\$13,000.00	\$0
Replace Generator Cables	\$25,000.00	\$0
TBD	\$135,000.00	\$0
Projects (total includes benefit costs on labor)	\$436,425	\$421,945
Total Capital	\$531,245	\$477,068

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
August	297,315.86	44,219.03	21,829.58	9,622.32	20,785.33	2,634.92	-	396,407.04
July	124,943.03	39,935.38	10,502.09	8,076.17	15,505.19	5,039.03	0.00	204,000.89
June	312,404.28	59,944.54	22,539.13	10,096.71	18,105.58	2,615.74	0.00	424,705.98
May	268,514.49	51,811.94	22,225.02	8,044.74	18,701.45	2,611.28	2,612.04	374,520.96
April	148,690.91	37,675.30	7,439.39	7,678.90	16,261.23	2,305.20	0.00	220,050.93
March	110,325.47	23,335.44	8,898.42	9,622.82	17,042.51	2,409.31	0.00	171,633.97
February	111,645.32	48,321.36	10,269.46	9,648.48	17,522.54	2,408.18	0.00	199,815.34
January	134,565.75	30,199.64	7,574.92	10,157.54	18,486.74	2,363.19	0.00	203,349.78



**Auburn Sewer District
Accounts Payable Check Register
August 1, 2023 thru August 31, 2023**

8/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7468	8/4/2023	7		7/26/2023		
			City of Auburn		Traffic Detail 2023 Sewer Lining	3,528.00
						<u>3,528.00</u>
7469	8/4/2023	8		7/26/2023		
			Constellation NewEnergy, Inc.		Bradman Accrued Power	87.46
7469	8/4/2023	8		7/26/2023		
			Constellation NewEnergy, Inc.		Stetson Rd Accrued Power	0.07
7469	8/4/2023	7		7/21/2023		
			Constellation NewEnergy, Inc.		Riverside Accrued Power	0.92
						<u>88.45</u>
7470	8/4/2023	7		7/27/2023		
			Greeley's Garage		Brakes Truck #37 (2015 GMC Sierra)	2,688.54
						<u>2,688.54</u>
7471	8/4/2023	7		6/30/2023		
			Green Mountain Pipeline Serv		Contracted Services 2023 Sewer Lining	219,115.60
						<u>219,115.60</u>
7472	8/4/2023	7		7/31/2023		
			MissionSquare		304412 ICMA 457 Accrued Deferred Comp	1,150.89
						<u>1,150.89</u>
7473	8/4/2023	7		7/31/2023		
			MissionSquare		109636 ICMA 401 Employee Benefits	2,460.68
						<u>2,460.68</u>
7474	8/4/2023	7		7/31/2023		
			MissionSquare		705328 Roth IRA Accrued IRA/ICMA	444.69
						<u>444.69</u>
7475	8/4/2023	7		7/13/2023		
			Superior Concrete		Manhole Supplies 2023 Sewer Lining	168.89
7475	8/4/2023	7		7/12/2023		
			Superior Concrete		Manhole Supplies 2023 Sewer Lining	554.67
						<u>723.56</u>
7476	8/11/2023	7		7/24/2023		
			Ace Detective& Security		Traffic control 2023 Sewer Lining	1,423.50
						<u>1,423.50</u>

**Auburn Sewer District
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August 1, 2023 thru August 31, 2023**

8/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7477	8/11/2023	8		5/22/2023		
			AT Southern Maine LLC		Battery Truck #35 (2013 Vacuum Truck)	379.54
						<u>379.54</u>
7478	8/11/2023	8		8/2/2023		
			Auburn Concrete		chgout Expenses - Jobbing	90.00
						<u>90.00</u>
7479	8/11/2023	8		8/10/2023		
			Auburn Water District		July Expenses A/P - Due to AWD	70,704.20
						<u>70,704.20</u>
7480	8/11/2023	8		8/4/2023		
			Constellation NewEnergy, Inc.		Worthley Accrued Power	214.56
7480	8/11/2023	8		8/4/2023		
			Constellation NewEnergy, Inc.		Garfield Accrued Power	3.53
7480	8/11/2023	8		8/4/2023		
			Constellation NewEnergy, Inc.		"H" St Accrued Power	4.62
7480	8/11/2023	8		8/4/2023		
			Constellation NewEnergy, Inc.		"F" St Accrued Power	3.87
7480	8/11/2023	8		8/1/2023		
			Constellation NewEnergy, Inc.		E. Shore Rd Accrued Power	8.29
7480	8/11/2023	8		8/1/2023		
			Constellation NewEnergy, Inc.		E. Shore Lane Accrued Power	11.83
7480	8/11/2023	8		8/1/2023		
			Constellation NewEnergy, Inc.		Evergreen Accrued Power	37.96
7480	8/11/2023	8		8/1/2023		
			Constellation NewEnergy, Inc.		Simpsons Beach Accrued Power	16.15
7480	8/11/2023	8		8/1/2023		
			Constellation NewEnergy, Inc.		Sandy Beach Accrued Power	52.49
7480	8/11/2023	8		8/4/2023		
			Constellation NewEnergy, Inc.		"E" St Accrued Power	3.09
						<u>356.39</u>
7481	8/11/2023	7		7/20/2023		
			Gagne & Sons		Mortar 2023 Sewer Lining	47.06

**Auburn Sewer District
Accounts Payable Check Register
August 1, 2023 thru August 31, 2023**

8/31/2023

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7481	8/11/2023	7		7/25/2023		
			Gagne & Sons		Gloves - Swr Supplies - Safety Items	55.10
						<u>102.16</u>
7482	8/11/2023	8		7/26/2023		
			Greeley's Garage		Tow Truck #40 (2016 Ford F350)	300.00
						<u>300.00</u>
7483	8/11/2023	7		7/21/2023		
			Kennebec Equip. Rental		Supplies 2023 Sewer Lining	40.00
						<u>40.00</u>
7484	8/11/2023	8		8/1/2023		
			L.A.W.P.C.A.		Aug Ops Accrued - LAWPCA	101,359.34
						<u>101,359.34</u>
7485	8/11/2023	7		7/31/2023		
			Industrial Automation Supply		Power Supply-Riverside CSO Misc Expense-Mains-Mnt	385.28
						<u>385.28</u>
7486	8/11/2023	8		6/5/2023		
			Maine Commercial Tire		4 Tires Truck #35 (2013 Vacuum Truck)	2,566.08
						<u>2,566.08</u>
7487	8/11/2023	7		7/27/2023		
			Omni Services, Inc.		Vactor Hose Truck #35 (2013 Vacuum Truck)	766.43
						<u>766.43</u>
7488	8/11/2023	7		7/31/2023		
			Petro's Ace Hardware		Chg out Expenses - Jobbing	19.18
						<u>19.18</u>
7489	8/11/2023	7		7/17/2023		
			E.J. Prescott, Inc.		Supplies 2023 Sewer Lining	646.51
						<u>646.51</u>
7490	8/11/2023	7		7/24/2023		
			Rent-It Of Maine, Inc.		Excavtor Rental 2023 Sewer Lining	2,645.62
7490	8/11/2023	7		7/31/2023		
			Rent-It Of Maine, Inc.		roller rental Expenses - Jobbing	561.70
7490	8/11/2023	8		8/8/2023		
			Rent-It Of Maine, Inc.		Chgout Expenses - Jobbing	2,682.60

**Auburn Sewer District
Accounts Payable Check Register
August 1, 2023 thru August 31, 2023**

8/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7490	8/11/2023	7		7/24/2023		
			Rent-It Of Maine, Inc.		Excavtor Rental Misc Expense-Mains-Mnt	2,645.63
						<u>8,535.55</u>
7491	8/11/2023	7		7/28/2023		
			Rexel USA, Inc dba		Supplies 2023 Generator Cables	1,808.56
7491	8/11/2023	7		7/28/2023		
			Rexel USA, Inc dba		Supplies 2023 Generator Cables	2,712.84
						<u>4,521.40</u>
7492	8/11/2023	8		8/8/2023		
			Ricky L. Kangas dba		Replace Windshield Truck #40 (2016 Ford F350)	317.63
						<u>317.63</u>
7493	8/11/2023	8		8/1/2023		
			St Mary's Health System		PreEmploy Exam Misc Expense-Mains-Mnt	199.00
						<u>199.00</u>
7494	8/25/2023	8		9/1/2023		
			Ace Detective& Security		Traffic control 2022-Capital Improvement Plan	1,092.00
						<u>1,092.00</u>
7495	8/25/2023	8		8/3/2023		
			Auburn Aggregates		Rip Rap Expenses - Jobbing	267.02
						<u>267.02</u>
7496	8/25/2023	8		8/9/2023		
			City of Auburn		Traffic Detail 2023 Sewer Lining	2,040.00
						<u>2,040.00</u>
7497	8/25/2023	8		8/8/2023		
			Constellation NewEnergy, Inc.		Chicoine Accrued Power	72.14
7497	8/25/2023	8		8/10/2023		
			Constellation NewEnergy, Inc.		Low Jct Rd #1 Accrued Power	256.43
7497	8/25/2023	8		8/10/2023		
			Constellation NewEnergy, Inc.		Morrow Rd Accrued Power	19.87
7497	8/25/2023	8		8/10/2023		
			Constellation NewEnergy, Inc.		River Station Accrued Power	218.88
7497	8/25/2023	8		8/11/2023		
			Constellation NewEnergy, Inc.		Pond View Accrued Power	28.13

**Auburn Sewer District
Accounts Payable Check Register
August 1, 2023 thru August 31, 2023**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7497	8/25/2023	8		8/17/2023		
			Constellation NewEnergy, Inc.		Washington Accrued Power	104.66
7497	8/25/2023	8		8/11/2023		
			Constellation NewEnergy, Inc.		Moose Brook Accrued Power	234.18
						<u>934.29</u>
7498	8/25/2023	8		8/2/2023		
			Easy Rent All Corp		chgout Expenses - Jobbing	350.00
						<u>350.00</u>
7499	8/25/2023	8		8/3/2023		
			Gagne & Sons		Grade Rings 2023 Sewer Lining	81.42
7499	8/25/2023	8		8/3/2023		
			Gagne & Sons		mortar mix, rings 2023 Sewer Lining	133.92
						<u>215.34</u>
7500	8/25/2023	9		8/16/2023		
			Group Dynamic, Inc.		HRA-Sept Employee Benefits	24.00
						<u>24.00</u>
7501	8/25/2023	8		8/2/2023		
			L.A.W.P.C.A.		218F Accrued - LAWPCA	18,367.03
7501	8/25/2023	8		8/1/2023		
			L.A.W.P.C.A.		Aug Ops-additional Accrued - LAWPCA	8,218.32
						<u>26,585.35</u>
7502	8/25/2023	9		8/5/2023		
			Maine Municipal Emp.Hlth.		39021-Sept Ins Accrued IPP Withheld	395.58
7502	8/25/2023	9		8/5/2023		
			Maine Municipal Emp.Hlth.		39021-Sept Ins Accrued Dental	275.66
						<u>671.24</u>
7503	8/25/2023	8		8/4/2023		
			Omni Services, Inc.		Vac Hose Truck #35 (2013 Vacuum Truck)	761.30
						<u>761.30</u>
7504	8/25/2023	8		8/3/2023		
			E.J. Prescott, Inc.		flex cplgs Inventory	323.84
						<u>323.84</u>

**Auburn Sewer District
Accounts Payable Check Register
August 1, 2023 thru August 31, 2023**

8/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7505	8/25/2023	8		8/12/2023		
			UPS		Shipping Misc Expense-Mains-Mnt	17.10
						<u>17.10</u>
7506	8/25/2023	8		8/4/2023		
			Wright-Pierce		Washington PS thru 072823 Washington St. PS Design	10,088.54
7506	8/25/2023	8		8/4/2023		
			Wright-Pierce		Sustainability thru 072823 2022-Capital Improvement Plan	1,034.04
7506	8/25/2023	8		8/14/2023		
			Wright-Pierce		Traffic Control 2022-Capital Improvement Plan	1,092.00
7506	8/25/2023	8		8/14/2023		
			Wright-Pierce		Wrong Vendor 2022-Capital Improvement Plan	-1,092.00
						<u>11,122.58</u>
Grand Total						<u><u>467,316.66</u></u>

AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
August 2023

MAINS

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
Main Lining Project	30	Cleaning, Inspecting & Installation				1	
Gallander Ave	9	Jet Vac & Clean			1		
Valview Drive	9	Jet Vac & Clean			1		
Fairview & Marston	2	Sewer Repair from heavy rain				1	
Auburn Heights, Dana Ave, Western Ave	42	Jet Vac & Clean			1		
Miller Street	211	Jet Vac & Clean / Trench repair			1		
Oak Hill & Andrew Drive	34	Check Main & Clean main			1		
225 Riverside	3	Locate Sewer Main				1	
Western Prom & Laurel Ave	18	Jet Vac & Clean			1		
Loring Street	11	Jet Vac & Clean			1		
Park Way & Park Ave	8	Jet Vac & Clean			1		
Hillsdale	42	Sewer Leak Dye Test / Hydro Excavated		1			
Coburn Street	1	Check Sinkhole				1	
Martindale	8	Clean main/Grease in the main			1		
2 Week checks	24	Verified segments are clean & flowing			1		
Monthly Total Hrs.	451						
Monthly Totals	13		0	1	8	4	0
2022 Monthly Totals	11		0	0	8	2	1
YTD Totals	51		2	1	34	13	1
2022 YTD Totals	49		3	2	31	8	5

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Riverside	1	MH Loose				1	
Washington Street	1	Raised MH		1			
ELHS	3	Checked MH for inflow			3		
Urgent Care	1	MH Cover		1			
Cook St	1	MH Cover	1				
Mill Street & Second Street	5	Raise MH			5		
Cross Street	1	Fixed MH			1		
Monthly Totals	13		1	2	9	1	0
2022 Monthly Totals	4		1	0	3	0	0
YTD Totals	49		1	8	31	3	6
2022 YTD Totals	54		3	0	46	4	1

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
118 Western Ave	1	SSO from heavy rain and I&I from ELHS			1	
67 Webster		Water & Sewer backing up into apartment				1
220 South Main		Sewer Backing up				1
15 Lafayette		Sewer Backing up				1
36 Elmwood		Sewer Backing up				1
23 High Street		Sewer Backing up				1
Monthly Totals	6		0	0	1	5
2022 Monthly Totals	4		1	0	0	3
YTD Totals	23		4	0	4	15
2022 YTD Totals	27		2	2	5	18

LIFT STATIONS

Location	No.	Comments
Merrow	2	Station Check
River	4	Station Check, Painted Door, Cleaned Level Controls
Lewiston Junction	3	Station Check
Worthley	2	Station Check
Washington St	4	Station Check, Cleaned Wet Well, Cleaned Level Controls
Moose Brook	4	Station Check, Generator Repair, Paint
Ash Landfill	4	Station Check
Crestwood	3	Station Check
Rte 122	2	Station Check
Rte 26	3	Station Check
Dockside	3	Station Check
E1	2	Station Check
E2	2	Station Check
E3	3	Station Check
E5	3	Station Check, Secure Easement for Generator
E6	2	Station Check
W2	2	Station Check
W3	4	Station Check, Powerfail
W4	2	Station Check
W5	3	Station Check
W6	3	Station Check
W7	3	Station Check
Stetson	1	Station Check
Bradman	2	Station Check, Checked VFDs & Level Control
Evergreen	2	Station Check
Monthly Totals	68	
2022 Monthly Totals	7	
YTD Totals	97	
2022 YTD Totals	50	

OVERFLOWS

Item		Comments
Miller Street Interceptor	1	August 8th Storm Event
Rt 26	1	August 8th Storm Event
118 Western Ave	1	August 8th Storm Event
Aurn Heights & Dana Ave	1	August 8th Storm Event
Granite Street	1	Main Leak caused by roots
Miller Street Interceptor	1	August 13th Storm Event
Monthly Totals	6	
YTD Totals	11	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall (in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg. (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May	0.0	7.24		7	91	36	57	
June	0.0	5.47		21	92	43	62	
July	0.0	5.09		15	91	57	72	
August	0.0	6.80		17	83	66	68	
September								
October								
November								
December								
YTD Totals	67.0	33.9	0.0	90.0				
2022 Totals	36.0	16.6	0.0	57				

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89		0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August	146	92	1	24	0	3	0	13	4	0	5	4
September												
October												
November												
December												
YTD Totals	1230	760	92	72	0	3	3	48	170	12	59	11
2022 Totals	917	556	9	143	3	1	0	44	59	7	86	9

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	0	1	1	0	0	0	0
Water District	12	3	0	0	4	3	1	0	1	0	0
Monthly Totals	14	3	0	0	4	4	2	0	1	0	0
2022 Monthly Totals	7	0	0	0	3	0	1	3	0	0	0
YTD Totals	100	0	3	0	29	13	22	24	6	0	3
2022 YTD Totals	72	0	0	0	31	7	9	13	9	0	3

OTHER ACTIVITIES

- 1 Secure Easement for Generator
- 2 Cleaned Level Controls at River PS
- 3 Cleaned Miller Street Interceptor
- 4 Vehicle Maintenance
- 5 Moose Brook Generator Repair
- 6
- 7
- 8
- 9

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary

Cost Apportionment Summary - First Half of 2023

Month	Lewiston Sewer Division		Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$
	Initial %	Initial \$					Initial %	Initial \$			
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	###	\$98,619.90	36.00%	\$93,277.99	\$5,341.91	0.0
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	###	\$98,619.90	36.00%	\$90,949.46	\$7,670.44	0.0
March	64.00%	\$175,324.27	63.14%	\$172,968.35	\$2,355.92	###	\$98,619.90	36.00%	\$100,975.82	(\$2,355.92)	0.0
April	66.00%	\$180,803.15	60.23%	\$164,996.57	\$15,806.58	###	\$93,141.02	39.77%	\$108,947.60	(\$15,806.58)	0.0
May	66.00%	\$180,803.15	61.51%	\$168,503.06	\$12,300.09	###	\$93,141.02	38.49%	\$105,441.11	(\$12,300.09)	0.0
June	60.00%	\$164,366.50	59.52%	\$163,051.57	\$1,314.93	###	\$109,577.67	40.48%	\$110,892.60	(\$1,314.93)	0.0
Six Month Adjustment			62.86%		\$18,765.18					(\$18,765.18)	0.0

Cost Apportionment Summary - Second Half of 2023

Month	Lewiston Sewer Division		Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$
	Initial %	Initial \$					Initial %	Initial \$			
July	63.00%	\$172,584.83	60.32%	\$165,243.12	\$7,341.70	###	\$101,359.34	37.00%	\$108,701.05	(\$7,341.70)	0.0
August	60.00%	\$164,366.50	60.47%	\$165,654.04	(\$1,287.54)	###	\$109,577.67	40.00%	\$108,290.13	\$1,287.54	0.0
September	60.00%	\$164,366.50	65.22%	\$178,666.39	(\$14,299.89)	###	\$109,577.67	40.00%	\$95,277.78	\$14,299.89	0.0
October	63.00%	\$172,584.83	64.50%	\$176,693.99	(\$4,109.16)	###	\$101,359.34	37.00%	\$97,250.18	\$4,109.16	0.0
November	63.00%	\$172,584.83	64.17%	\$175,789.97	(\$3,205.15)	###	\$101,359.34	37.00%	\$98,154.20	\$3,205.15	0.0
December	65.00%	\$178,063.71	69.02%	\$189,076.27	(\$11,012.56)	###	\$95,880.46	35.00%	\$84,867.90	\$11,012.56	0.0
Six Month Total Adj			60.40%		\$6,054.17					(\$6,054.17)	0.0
Adjustments to date					\$24,819.34					(\$24,819.34)	0.0
Average / Adjustments year end			62.24%		\$24,819.34				37.76%	(\$24,819.34)	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.

PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that Auburn Sewerage District has received a \$3,082 dividend check from the Maine Municipal Association because of its good performance and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: The Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. At its May meeting, the board approved another dividend distribution. Actual allocation and eligibility are based on the individual member's own loss experience. Michelle Pelletier, Director of Risk Management Services for MMA, said more than 82% of program participants received a dividend this year for their good risk management practices and favorable loss experience.

This year the Workers Compensation Fund has distributed almost **\$725,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$600,000**, for total payments of just over \$1.3 million returned directly to MMA members.

Maine Municipal Association has been paying dividends since 1997, the two programs have returned over **\$27 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at www.memun.org and click on the Risk Management Services link, or call 1-800-590-5583.

PRESS RELEASE
For Immediate Release

Municipal officials are pleased to announce that Auburn Water District has received a \$2,545 dividend check from the Maine Municipal Association because of its good performance and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: The Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

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