

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, April 18, 2023 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of March 21,2023.
2. Financial Report Update - Tanya Dunn.
3. Ratify Payment of Bills
4. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (A)to discuss a personnel matter.
5. Open Session
6. Activity Report/Project Update - *Mike Broadbent*
7. New Business
8. LAWPCA Apportionment & Financials
9. Old Business
 - Washington Street Pumping Station Design
 - Pump Station Policy
 - Mall Area Sewer Improvements
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting May 16, 2023

Memo

To: Water & Sewerage District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 4/14/2023
Re: Discussion of April Agenda Items

Water Trustees

Financial Report Highlights

Metered sales are down 3% leaving a \$20k variance in revenues. Overall, there's a \$21k variance in operating expenses. \$140k worth of materials have been received for capital projects. AWD ended the first quarter with \$3.5 million cash on hand.

Project Update

Hotel Road work has started on eliminating the old main from Rodman Road to the end of Merrow Rd. Residents have been notified and full construction will begin on April 17.

Second Street - The City has received bids for the reconstruction of Second and Dunn Streets. They're in the process of awarding the contract to the low bidder. The Contractor has indicated that they may not take action on this project this Spring. This means that this project will spill over into next year.

Old Business

Sustainable Water Supply Alternatives

The Sub-Committee has been meeting monthly and they're taking the following actions;

- Tracking all costs associated with finding an alternative source.
- Continuing to peruse the feasibility of extending the intake.
- The Committee would like the Superintendent to work with Weston and Sampson to better understand the costs associated with further investigation of the source identified during the 2015 investigation.
- The Committee would like to look at a proposal to further identify potential ground water sources within 1 mile of AWD infrastructure.

Lake Auburn Watershed Protection Commission Update.

I continue to work my way through the recommendations made by the Commission to the District and I plan to have a full report to the Trustees before the next meeting.

Sewer Trustees

Financial Report Highlights

Connection fees are favorable to budget helping to offset the slight decrease in metered sales. The shared debt with the City will be billed in April. The first quarter ended with \$1.6 million cash on hand.

Project Update

We executed an agreement with Green Mountain Pipe to reline over 9,000' of sewer mains in Auburn. The District's crews are busy working to set manholes at the dead-ends of these mains to accommodate the work.

Old Business

Washington Street Pumping Station Design

The geotechnical work for the new station has been completed, we have a meeting scheduled for April 27th.

Pump Station Policy

No new action on this policy

Mall Area Sewer Improvements, Funding

There has been no progress on discussions on who will pay for the necessary sewer upgrades to accommodate the proposed development on Gracelawn Road. I was

notified by the Contractor for the re-construction of Mt. Auburn Ave. that they will upgrade 1 section of the main that runs across Mt. Auburn Ave. I have a memo I've drafted that will be sent to all parties to request discussions on this matter.

March 21, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, March 21, 2023 at 4:00pm.

Members present: Robert Cavanagh , Stephen Ness (President), Raymond Fortier, Thomas Moulin and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent and Tanya Dunn, Finance Manager.

On motion of Stephen Milks, seconded by Thomas Moulin, it was voted: To approve the minutes of the Regular Meeting of February 21, 2023. (1 abstention)

FINANCIAL REPORT- Overall revenues are on budget. There is a \$13,000 variance in expenses. Cash on hand at the end of February is at \$1.6 million.

On-line credit card fees are increasing from \$5.95 to \$6.70. 43% of the payments made on line are with credit cards. There will be an insert in the water bills notifying all customers about this increase and stressing the fact that payments are free using checking accounts. Stephen Milks suggested shopping around for better credit card fees.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Milks, it was unanimously voted: **To ratify the payment of bills in the amount of \$236,116.65 dated February 1, 2023-February 28, 2023.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

REORT [PROJECT UPDATE - The crew continued to clear the cross-country sewer mains.

There will be a lot of paving projects this summer and manholes will need to be brought up to grade. Orders for replacement manhole frames and covers have been placed. We have just received a delivery of frames and covers that were ordered in July of 2022.

The bids to re-line 9158' of sewer mains was opened today. The bids were favorable.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To award the re-lining bid to Green Mountain Pipe Line Services in the amount of \$333,370.**

The Annual CSO Report has been completed and submitted. It was a very lengthy report. Dep will compile all reports Statewide and produce a report that will be sent to all Trustees.

MALL AREA SEWER IMPROVEMENTS/ FUNDING – Mike Gotto of Stoney Brook Consultants is working with City staff and a developer on a large project in Auburn sited off Gracelawn Rd and Mt. Auburn Ave. which will exceed the existing capacity of the sewer system. There were Grants available but there was a deadline of March 15 and the District would have to commit to funding at the time of the application. The Sewer District needs to determine what its responsibility is with regards to the upgrade of this system.

PUMP STATION POLICY- New future growth will require pump stations. The District needs to consider adopting a policy on Sewer Pump Stations to be added to the District’s Sewer Use Rules and Regulations. Superintendent Broadbent included a Draft Policy. He asked for approval to continue to develop the document to be reviewed by legal counsel. Stephen Milks said that we should make the City aware of this policy. Superintendent Broadbent is looking for feedback before the policy is officially approved.

LAWPCA APPORTIONMENT & FINANCIALS – The apportionment was changed to 66/34. There is a lot going on with biosolids. PFAS shut down land application. Sludge is being stored in compost bins.

WASHINGTON ST PUMP STATION DESIGN – Just an FYI. We are moving forward with the preliminary design. The field work is in progress.

ELECTION OF OFFICERS –

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To approve the following Slate of Officers:**

PRESIDENT:	Stephen Ness
TREASURER:	Robert Cavanagh
SUPERINTENDENT:	Michael Broadbent
CLERK:	Tanya Dunn
AUDITOR:	RHR Smith & Company

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To add an Executive Session to discuss a personnel matter.**

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To enter into Executive Session in accordance with 1 M.S.R.A §-- 405 (6) (A) to discuss a personnel matter.**

The meeting came out of Executive Session.

On motion of Stephen Milks, seconded by Moulin, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
THREE MONTHS ENDED MARCH 31, 2023**

	MARCH	2023	Y-T-D THRU MARCH 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$909,901	\$4,010,574	\$983,943	\$992,947	(\$9,004)
Industrial Surcharge	11,997	52,249	11,232	11,999	(766)
Shared Debt with City	0	41,392	0	10,348	(10,348)
Jobbing & Mdse. - NET	3,547	9,795	2,377	2,449	(72)
Sewer Assessments	1,592	19,030	3,832	4,758	(926)
Finance Charges	1,574	6,489	1,523	1,622	(100)
Interest Income	823	9,058	11,255	2,265	8,990
Industrial Treatment Sampling	12,600	42,500	10,625	10,625	0
Capacity Fees (SDS)	14,250	28,367	23,250	7,092	16,158
TOTAL REVENUES	956,283	4,219,454	1,048,037	1,044,104	3,933
			24.84%	25.00%	< Standard
<u>EXPENSES:</u>					
Payroll	118,625	526,202	154,874	147,312	7,562
Employee Benefits	59,833	272,677	52,651	68,169	(15,518)
Maint. of Sewers	19,522	68,520	27,848	17,130	10,718
Lift Stations	19,036	74,825	19,816	18,706	1,110
Maint. of Buildings	14,406	51,823	13,475	12,956	520
Maint. of Trucks	6,036	28,890	3,289	7,223	(3,934)
Office Expense	9,304	31,849	12,687	7,962	4,725
Collection Expense	212	(776)	229	(194)	423
General Expense	814	5,948	1,679	1,487	192
Insurance	15,281	59,459	16,462	14,865	1,598
Legal & Accounting Fees	3,806	6,841	4,833	1,710	3,123
Billing Expense	21,266	81,317	22,152	20,329	1,823
L.A.W.P.C.A.	477,751	1,930,830	482,708	482,708	0
SUB-TOTAL	765,893	3,138,405	812,703	800,363	12,341
Interest	15,411	183,598	62,080	45,900	16,181
TOTAL EXPENSES	781,304	3,322,003	874,784	846,262	28,522
			26.33%	25.00%	< Standard
Bonds - Principal Payments	30,711	558,962	31,022	139,741	(108,719)
SURPLUS FROM OPERATIONS	144,268	338,489	142,231	58,101	84,130

Sewer Metered Revenue - Versus Prior Year

Month	2023	2022	MTD Change	%	YTD Change	%
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89	12.50%
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77	8.20%
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.14	8.14%
April	\$0.00	\$315,754.25	(\$315,754.25)	-100.00%	(\$241,712.11)	-19.72%
May	\$0.00	\$298,264.88	(\$298,264.88)	-100.00%	(\$539,976.99)	-35.43%
June	\$0.00	\$297,064.21	(\$297,064.21)	-100.00%	(\$837,041.20)	-45.97%
July	\$0.00	\$320,877.00	(\$320,877.00)	-100.00%	(\$1,157,918.20)	-54.06%
August	\$0.00	\$302,573.53	(\$302,573.53)	-100.00%	(\$1,460,491.73)	-59.75%
September	\$0.00	\$304,111.13	(\$304,111.13)	-100.00%	(\$1,764,602.86)	-64.20%
October	\$0.00	\$319,983.35	(\$319,983.35)	-100.00%	(\$2,084,586.21)	-67.93%
November	\$0.00	\$292,754.01	(\$292,754.01)	-100.00%	(\$2,377,340.22)	-70.73%
December	\$0.00	\$313,861.74	(\$313,861.74)	-100.00%	(\$2,691,201.96)	-73.23%
Year-to-Date:	\$983,942.94	\$3,675,144.90				

Sewer Metered Gallons Sold

Month	2023	2022	MTD Change	%	YTD Change	%
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116	3.76%
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)	-3.10%
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)	-2.93%
April	0	40,926,094	(40,926,094)	-100.00%	(44,599,687)	-26.79%
May	0	41,412,840	(41,412,840)	-100.00%	(86,012,527)	-41.37%
June	0	42,317,778	(42,317,778)	-100.00%	(128,330,306)	-51.29%
July	0	41,978,643	(41,978,643)	-100.00%	(170,308,948)	-58.29%
August	0	41,815,384	(41,815,384)	-100.00%	(212,124,333)	-63.51%
September	0	43,766,901	(43,766,901)	-100.00%	(255,891,234)	-67.74%
October	0	50,570,470	(50,570,470)	-100.00%	(306,461,704)	-71.55%
November	0	39,556,424	(39,556,424)	-100.00%	(346,018,128)	-73.95%
December	0	40,069,014	(40,069,014)	-100.00%	(386,087,141)	-76.01%
Year-to-Date:	121,881,992	507,969,134				

Sewer Metered Revenue - Versus Budget

Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$350,998.58	\$340,471.42	\$10,527.16	3.09%	\$10,527.16	3.09%
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$5,660.54)	-0.85%
March	\$320,989.65	\$324,333.28	(\$3,343.63)	-1.03%	(\$9,004.17)	-0.91%
April	\$0.00	\$344,573.02	(\$344,573.02)	-100.00%	(\$353,577.19)	-26.44%
May	\$0.00	\$325,487.40	(\$325,487.40)	-100.00%	(\$679,064.59)	-40.83%
June	\$0.00	\$324,177.15	(\$324,177.15)	-100.00%	(\$1,003,241.74)	-50.49%
July	\$0.00	\$350,163.32	(\$350,163.32)	-100.00%	(\$1,353,405.06)	-57.90%
August	\$0.00	\$330,189.30	(\$330,189.30)	-100.00%	(\$1,683,594.37)	-63.11%
September	\$0.00	\$331,867.24	(\$331,867.24)	-100.00%	(\$2,015,461.61)	-67.20%
October	\$0.00	\$349,188.11	(\$349,188.11)	-100.00%	(\$2,364,649.72)	-70.62%
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$2,684,123.28)	-73.18%
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$3,026,631.06)	-75.47%
Year-to-Date:	\$983,942.94	\$4,010,574.00				

Sewer Gross Payroll

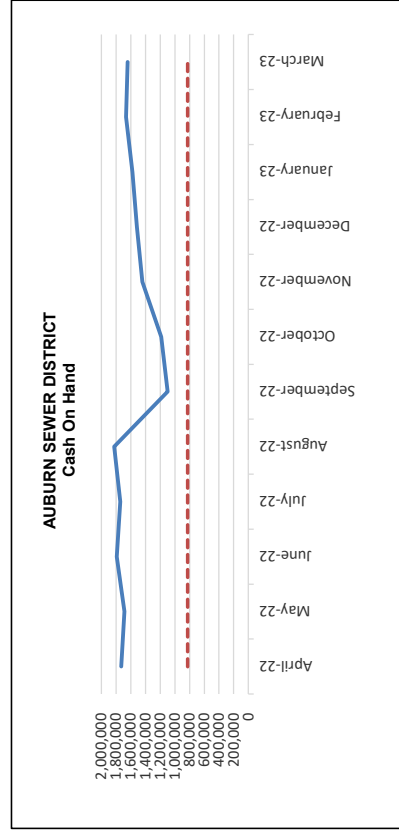
Month	2023	Budget	MTD Change	%	YTD Change	%
January	\$69,876.41	\$67,228.95	\$2,647.46	3.94%	\$2,647.46	3.94%
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15	10.31%
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55	4.17%
April	\$0.00	\$46,368.07	(\$46,368.07)	-100.00%	(\$40,223.53)	-20.77%
May*	\$0.00	\$44,103.36	(\$44,103.36)	-100.00%	(\$84,326.89)	-35.46%
June	\$0.00	\$35,320.90	(\$35,320.90)	-100.00%	(\$119,647.79)	-43.81%
July	\$0.00	\$47,318.99	(\$47,318.99)	-100.00%	(\$166,966.78)	-52.11%
August	\$0.00	\$43,542.40	(\$43,542.40)	-100.00%	(\$210,509.18)	-57.84%
September	\$0.00	\$36,792.56	(\$36,792.56)	-100.00%	(\$247,301.74)	-61.71%
October	\$0.00	\$46,140.28	(\$46,140.28)	-100.00%	(\$293,442.02)	-65.66%
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$338,776.96)	-68.82%
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$372,745.67)	-70.84%
Year-to-Date:	\$153,456.33	\$526,202.00				

SEWER Capital Spending Versus Budget

Capital Expenses - 2023	*Budget	*YTD Actual
Truck 31 - Large Dump	\$12,500	\$0
GPS Unit (Split AWD)	\$5,000	\$0
Locator (Split AWD)	\$2,000	\$1,055
Misc Shop Tools	\$3,570	\$527
Washington St Pump Station Design	\$40,000	\$1,896
PLC Upgrades (Split AWD)	\$1,500	\$0
4 Computers (Split AWD)	\$2,500	\$0
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0
Work Order System (Split AWD)	\$18,750	\$0
Equipment Garage Design (Split AWD)	\$6,000	\$4,296
Equipment	\$94,820	\$7,773
Davis Ave. - Lake to Dead End	\$51,975.00	\$0
Second St. - Roak - Brook	\$45,000.00	\$0
Hampton Ave. - Russell - Goodrich	\$25,650.00	\$0
High St. - Academy - Elm	\$10,800.00	\$0
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0
Marindale Rd - Eliminate Seg	\$13,000.00	\$0
Replace Generator Cables	\$25,000.00	\$0
TBD	\$135,000.00	\$0
Projects (total includes benefit costs on labor)	\$436,425	\$0
Total Capital	\$531,245	\$7,773

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
March	110,325.47	23,335.44	8,898.42	9,622.82	17,042.51	2,409.31	0.00	171,633.97
	64.3%	13.6%	5.2%	5.6%	9.9%	1.4%	0.0%	100.0%
February	111,645.32	48,321.36	10,269.46	9,648.48	17,522.54	2,408.18	0.00	199,815.34
January	134,585.75	30,199.64	7,574.92	10,157.54	18,468.74	2,363.19	0.00	203,349.78
December	107,216.36	27,544.06	9,818.10	10,111.23	18,993.23	2,435.56	0.00	176,118.54



**Auburn Sewer District
Accounts Payable Check Register
March 1, 2023 thru March 31, 2023**

3/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7300	3/3/2023	3	Constellation NewEnergy, Inc.	2/24/2023	Bradman Accrued Power	124.44
						<u>124.44</u>
7301	3/3/2023	2	Gilman Electrical Supply	2/7/2023	Hardware 2022 E-3 Generator	26.72
7301	3/3/2023	2	Gilman Electrical Supply	2/15/2023	Supplies 2022 E-3 Generator	242.70
						<u>269.42</u>
7302	3/3/2023	2	Granite Inliner LLC	2/20/2023	1150769 Contract billing 2022 Sewer Lining	6,772.05
						<u>6,772.05</u>
7303	3/3/2023	2	Treasurer, State of Maine	1/3/2023	Discharge Fee Misc Expense-A&G Office	1,393.52
						<u>1,393.52</u>
7304	3/3/2023	2	RHR Smith & Co	2/24/2023	Progress Billing Accounting & Audit	1,500.00
						<u>1,500.00</u>
7305	3/3/2023	3	Andros. Registry Of Deeds	3/3/2023	release liens Lien Release Fees	57.00
						<u>57.00</u>
7306	3/10/2023	2	Constellation NewEnergy, Inc.	3/2/2023	"F" St Accrued Power	3.59
7306	3/10/2023	2	Constellation NewEnergy, Inc.	3/3/2023	"H" St Accrued Power	4.99
7306	3/10/2023	2	Constellation NewEnergy, Inc.	3/2/2023	Garfield Rd Accrued Power	4.78
7306	3/10/2023	2	Constellation NewEnergy, Inc.	3/2/2023	"B" St Accrued Power	26.51
7306	3/10/2023	2	Constellation NewEnergy, Inc.	3/2/2023	"E" St Accrued Power	4.68
						<u>44.55</u>
7307	3/10/2023	2	MissionSquare	2/28/2023	304412 ICMA 457 Accrued Deferred Comp	2,715.82

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March 1, 2023 thru March 31, 2023**

3/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<u>2,715.82</u>
7308	3/10/2023	2	MissionSquare	2/28/2023	109636 ICMA 401 Employee Benefits	2,337.16
						<u>2,337.16</u>
7309	3/10/2023	2	MissionSquare	2/28/2023	705328 Roth IRA Accrued IRA/ICMA	857.68
						<u>857.68</u>
7310	3/10/2023	2	Petro's Ace Hardware	2/15/2023	Hay Supplies - Mains - Mnt	53.94
						<u>53.94</u>
7311	3/10/2023	3	E.J. Prescott, Inc.	1/26/2023	Ergo F & C Supplies - Mains - Mnt	10,468.20
						<u>10,468.20</u>
7312	3/17/2023	3	Auburn Water District	3/13/2023	Feb Expenses A/P - Due to AWD	34,966.85
						<u>34,966.85</u>
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/10/2023	Lew Jct Rd #1 Accrued Power	289.73
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/10/2023	Merrow Rd Accrued Power	24.38
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/6/2023	Worthley Accrued Power	285.47
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/6/2023	E. Shore Rd Accrued Power	15.42
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/2/2023	Riverside Accrued Power	1.24
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/2/2023	Stetson Accrued Power	0.20
7313	3/17/2023	3	Constellation NewEnergy, Inc.	3/2/2023	Evergreen Accrued Power	33.23
						<u>649.67</u>
7314	3/17/2023	3	Easy Rent All Corp	2/17/2023	Chipper Rental Misc Expense-Mains-Mnt	1,325.00

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Accounts Payable Check Register
March 1, 2023 thru March 31, 2023**

3/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7314	3/17/2023	2	Easy Rent All Corp	2/21/2023	Rental-Wood Chipper Misc Expense-Mains-Mnt	662.00
						<u>1,987.00</u>
7315	3/17/2023	3	Maine Municipal Bond Bank	2/21/2023	Bonds - 2009FS - Principal	31,022.00
7315	3/17/2023	3	Maine Municipal Bond Bank	2/21/2023	2004FS Accrued Interest	1,152.90
7315	3/17/2023	3	Maine Municipal Bond Bank	2/21/2023	2009FS Accrued Interest	2,738.03
						<u>34,912.93</u>
7316	3/17/2023	3	Stephen Ness	3/1/2023	Trustee Stipend-President Misc Expense-A&G Office	150.00
						<u>150.00</u>
7317	3/17/2023	3	Charles Sheehan	3/1/2023	Trustee Stipend - Treasurer Misc Expense-A&G Office	150.00
						<u>150.00</u>
7318	3/17/2023	3	US Bank Corporate Trust Bosto	2/28/2023	2003C Accrued Interest	495.75
						<u>495.75</u>
7319	3/24/2023	3	Constellation NewEnergy, Inc.	3/13/2023	Moose Brook Accrued Power	297.64
7319	3/24/2023	3	Constellation NewEnergy, Inc.	3/10/2023	River Station Accrued Power	230.83
7319	3/24/2023	3	Constellation NewEnergy, Inc.	3/17/2023	Washington Accrued Power	137.96
						<u>666.43</u>
7320	3/24/2023	4	Group Dynamic, Inc.	3/16/2023	HRA-April Employee Benefits	28.00
						<u>28.00</u>
7321	3/24/2023	3	L.A.W.P.C.A.	3/1/2023	Multiple LTD Accrued - LAWPCA	73,959.48
7321	3/24/2023	3	L.A.W.P.C.A.	3/1/2023	Mar Ops Accrued - LAWPCA	98,619.90

**Auburn Sewer District
Accounts Payable Check Register
March 1, 2023 thru March 31, 2023**

3/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<u>172,579.38</u>
7322	3/24/2023	3	Industrial Automation Supply	3/10/2023	Control Panel parts Expense - E3 - PS	223.76
7322	3/24/2023	3	Industrial Automation Supply	3/9/2023	Control Panel parts Expense - E3 - PS	22.12
7322	3/24/2023	3	Industrial Automation Supply	3/1/2023	Control Panel parts Expense - E3 - PS	149.91
						<u>395.79</u>
7323	3/24/2023	4	Maine Municipal Emp.Hlth.	3/4/2023	39021 April Life Employee Benefits	30.00
7323	3/24/2023	4	Maine Municipal Emp.Hlth.	3/4/2023	39021 April Life Accrued Dental	407.97
7323	3/24/2023	4	Maine Municipal Emp.Hlth.	3/4/2023	39021 April Life Accrued IPP Withheld	253.42
						<u>691.39</u>
7324	3/24/2023	3	Rent-It Of Maine, Inc.	3/10/2023	Excavator/Mulcher Misc Expense-Mains-Mnt	5,179.90
						<u>5,179.90</u>
7325	3/24/2023	3	Skelton, Taintor & Abbott	3/13/2023	Swr Easement Legal Expenses	59.00
						<u>59.00</u>
7326	3/24/2023	3	US Bank Corporate Trust Bosto	3/7/2023	2017B Accrued Interest	12,116.00
7326	3/24/2023	3	US Bank Corporate Trust Bosto	3/7/2023	2022A Accrued Interest	68,330.00
						<u>80,446.00</u>
7327	3/24/2023	2	Wright-Pierce	3/2/2023	SWR Model thru 022423 Sewer Capacity Study	2,767.11
7327	3/24/2023	2	Wright-Pierce	3/2/2023	Washington PS thru 022423 Washington St. PS Design	1,011.51
7327	3/24/2023	2	Wright-Pierce	3/2/2023	Sustainability thru 022423 2022-Capital Improvement Plan	2,072.26
						<u>5,850.88</u>

**Auburn Sewer District
Accounts Payable Check Register
March 1, 2023 thru March 31, 2023**

3/31/2023

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7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	"F" St Accrued Power	4.26
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	"E" St Accrued Power	6.58
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	Garfield Rd Accrued Power	6.59
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/24/2023	Evergreen Accrued Power	32.60
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/24/2023	Stetson Accrued Power	0.26
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	"H" St Accrued Power	6.02
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	"B" St Accrued Power	29.63
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	Simpsons Beach Accrued Power	20.34
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	Sandy Beach Accrued Power	74.58
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/23/2023	E. Shore Lane Accrued Power	15.70
7328	3/31/2023	4	Constellation NewEnergy, Inc.	3/24/2023	Bradman Accrued Power	114.70
						<u>311.26</u>
7329	3/31/2023	3	Grainger	3/8/2023	Pilot Lights Expense - E3 - PS	167.66
						<u>167.66</u>
7330	3/31/2023	3	Greeley's Garage	3/22/2023	Oil Change, Check Fault Codes Truck #40 (2016 Ford F350)	488.55
						<u>488.55</u>
7331	3/31/2023	4	Northern Data Systems Inc	3/27/2023	Swr Disconnect Notices Supplies - A&G - Office	392.13
						<u>392.13</u>

**Auburn Sewer District
Accounts Payable Check Register
March 1, 2023 thru March 31, 2023**

3/31/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
<u>Grand Total</u>						<u>367,162.35</u>

3/31/2023

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Amazon	Office Chair	1142-300	2675-800	123.30
Anthem	Health Insurance-Employer	1142-300	2604-000	9,139.58
Anthem	Health Insurance-Employee	1142-300	2241-070	1,886.82
Anthem	Health Insurance-Employee	1142-300	2241-071	17.44
Bisson Enterprises	Office Cleaning -March	1142-300	2675-500	350.00
Black Bear Ladder	Repairs to Hazmat Equip	1142-300	2620-550	100.00
Broadbent, Mike	Mar mileage	1142-300	2675-500	175.00
Budget Document Technology	March Copier Lease	1142-300	2675-800	102.87
Central Maine Power	Power - 268 Court Street	1142-300	2615-500	119.45
Central Maine Power	Power - 268 Court Street	1142-300	2615-800	59.73
Cintas	First Aid Supplies/Service	1142-300	2620-550	27.55
Computer Place	IT Support	1142-300	2675-800	337.13
Computer Place	IT Support	1142-300	2675-800	660.00
Computer Place	IT Support	1142-300	2675-800	411.25
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	67.50
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	33.75
Constellation NewEnergy	Power - 268 Court Street	1142-300	2615-500	140.43
Constellation NewEnergy	Power - 268 Court Street	1142-300	2615-800	70.21
Dig Safe System, Inc.	Monthly Dues - March	1142-300	2675-600	273.35
Fastenal	Gloves	1142-300	2620-550	254.83
Firesafe Equipment	Inspect & Service Fire Extinguishers	1142-300	2620-500	138.65
FirstLight	March phones/internet	1142-300	2676-800	218.81
Group Dynamics	Employee Benefits	1142-300	2604-000	2,446.51
Harbor Freight	Snatch Blocks	1142-300	2675-600	64.85
Home Depot	Shop Supplies	1142-300	2620-500	64.53
Intrado Interactive Services	Automated calls	1142-300	2675-850	50.03
Kennebec Equipment Rental	Marking Stick	1142-300	2620-500	18.00
Maine Oxy	5 yr - 2 Cylinder Lease	1142-300	2620-500	34.88
Maine State Retirement System	Retirement Contribution	1142-300	2241-030	234.59
Maine State Retirement System	Retirement Contribution	1142-300	2604-000	314.83
Maine State Retirement System	Retirement Contribution - Life	1142-300	2604-000	25.36
Maine Turnpike Authority	Trans Pass	1142-300	2675-800	20.00
McMaster Carr	Eye Wash Station	1142-300	2620-550	133.29
Napa	W-2 Pump Station	1142-300	2620-212	102.96
Napa	Trk 37 Materials - Rust Repair	1142-300	2650-124	620.50
Napa	Trk 37 Floor Mats	1142-300	2650-124	46.54
Napa	Shop Supplies	1142-300	2620-500	49.03
Ness Oil	Tk #40 Gas & Diesel	1142-300	2650-125	558.75
Ness Oil	Tk #37 Gas & Diesel	1142-300	2650-124	302.33
New England Truck Tire	Tire Repair	1142-300	2677-000	68.98
Northern Data	March bill - Cycle III invoices	1142-300	2675-700	919.93
Omni Services	Hose- Backhoe	1142-300	2677-000	62.77
Omni Services	Hose, Aerosol	1142-300	2677-000	101.35
Omni Services	Excavator Cleanup Bucket	1142-300	2677-000	222.12
Omni Services	Excavator Repair Part	1142-300	2677-000	45.92
Petro's	Rock Salt, Oil Dri	1142-300	2620-500	25.98
Pine Tree Waste	bulk waste	1142-300	2675-500	106.13
Pitney Bowes	Replenish Postage Meter	1142-300	2675-700	300.00
Pitney Bowes	Replenish Postage Meter	1142-300	2675-800	200.00
Selco	Materials needed - Eye Wash Station	1142-300	2620-550	10.44
Selco	Materials needed - Eye Wash Station	1142-300	2620-550	75.62
Spectrum-Charter Communications	Internet	1142-300	2676-800	67.49
Spillers	Marking Paint	1142-300	2620-500	29.64
Spillers	Marking Paint	1142-300	2620-500	88.92
Staples	Server UPS, Various Office Supplies	1142-300	2620-800	126.47
Super Shoes	Cloth Allowance	1142-300	2604-000	197.99
Traction	Grease, etc	1142-300	2620-500	45.64
Traction	Grease	1142-300	2620-500	39.70
Tractor Supply	Welding Supplies	1142-300	2677-000	31.64
Tractor Supply	Gas Can	1142-300	2677-000	17.93
Tsurumi	Sump Pump Parts	1142-300	2677-000	37.40
U.S. Cellular	cell phones - Mar	1142-300	2676-500	264.08
Unitil	268 Court St propane	1142-300	2620-500	1,802.05
Unum	March life insurance	1142-300	2604-000	136.47
USA Blue Book	Hard Hats	1142-300	2620-550	41.06
Voyager Networks of NE	answering service - Mar	1142-300	2675-800	39.00
Walmart	Office Supplies	1142-300	2675-800	21.99
WB Mason	Trash Bags	1142-300	2620-500	33.63
Wright Pierce	Garage - thru 033123	1142-300	2105-973	2,501.27

27,523.74

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
Mt Auburn Ave	2	New service inspection	1			
River Pump Station	8	Pump repair			1	
73 Broadview	4	Investigate back-up				1
Monthly Totals	3		1	0	1	1
2022 Monthly Totals	3		0	1	0	2
YTD Totals	1		0	0	0	1
2022 YTD Totals	13		1	1	4	7

LIFT STATIONS

Location	No.	Comments
W-6	1	411 Perkins Ridge Rd
E-3	1	Generator set up complete
Bradman Station	1	removed bellows and replaced level sensor
Lewiston Junction	6	VFD fault, cleared
Evergreen	4	Cleaned floats
All generators	2	checked coolant levels
Monthly Totals	5	
2022 Monthly Totals	4	
YTD Totals	5	
2022 YTD Totals	19	

OVERFLOWS

Item	Comments
Monthly Totals	
YTD Totals	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April								
May								
June								
July								
August								
September								
October								
November								
December								
YTD Totals	67.0	7.2	0.0	19.0				
2022 Totals	36.0	7	0	26				

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April												
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	349	268	0	0	0	0	0	14	51	1	13	2
2022 Totals	220	140	1	1	1	0	0	22	24	2	28	1

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	4			0	2	0	1	1	0	0	0
Water District	5	0	0	0	3	1	0	1	0	0	0
Monthly Totals	9	0	0	0	5	1	1	2	0	0	0
2022 Monthly Totals	7	0	0	0	4	0	2	1	0	0	0
YTD Totals	6	0	0	0	6	4	1	3	1	0	0
2022 YTD Totals	30	0	0	0	17	6	3	3	0	0	1

OTHER ACTIVITIES

- 1 Entry retrieval winch repair, Hazmat
- 2 Air pack testing, Hazmat
- 3 Medical clearances at Worked
- 4 Annual hearing exams
- 5 new employee orientation
- 6 Annual safety training
- 7 T-37 body repair
- 8 T-40 maintenance
- 9

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary

Cost Apportionment Summary - First Half of 2023

Month	Lewiston Sewer Division		Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$
	Initial %	Initial \$					Initial %	Initial \$			
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	####	\$98,619.90	34.05%	\$93,277.99	\$5,341.91	
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	####	\$98,619.90	33.20%	\$90,949.46	\$7,670.44	
March	64.00%	\$175,324.27	63.14%	\$172,968.35	\$2,355.92	####	\$98,619.90	36.86%	\$100,975.82	(\$2,355.92)	
April	66.00%	\$180,803.15	66.18%	\$181,296.25	(\$493.10)	####	\$93,141.02	33.82%	\$92,647.92	\$493.10	
May	66.00%	\$180,803.15	60.82%	\$166,612.84	\$14,190.31	####	\$93,141.02	39.18%	\$107,331.33	(\$14,190.31)	
June	66.00%	\$180,803.15	62.22%	\$170,448.06	\$10,355.09	####	\$93,141.02	37.78%	\$103,496.11	(\$10,355.09)	
Six Month Adjustment			65.30%		(\$10,656.43)			34.70%		\$10,656.43	

Cost Apportionment Summary - Second Half of 2023

Month	Lewiston Sewer Division		Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District		Op Data %	Op Data \$	Difference \$
	Initial %	Initial \$					Initial %	Initial \$			
July	64.00%	\$175,324.27	62.24%	\$170,502.85	\$4,821.42	####	\$98,619.90	37.76%	\$103,441.32	(\$4,821.42)	
August	62.00%	\$169,845.39	64.04%	\$175,433.85	(\$5,588.46)	####	\$104,098.78	35.96%	\$98,510.32	\$5,588.46	
September	62.00%	\$169,845.39	65.22%	\$178,666.39	(\$8,821.00)	####	\$104,098.78	34.78%	\$95,277.78	\$8,821.00	
October	63.00%	\$172,584.83	64.50%	\$176,693.99	(\$4,109.16)	####	\$101,359.34	35.50%	\$97,250.18	\$4,109.16	
November	63.00%	\$172,584.83	64.17%	\$175,789.97	(\$3,205.15)	####	\$101,359.34	35.83%	\$98,154.20	\$3,205.15	
December	65.00%	\$178,063.71	69.02%	\$189,076.27	(\$11,012.56)	####	\$95,880.46	30.98%	\$84,867.90	\$11,012.56	
Six Month Total Adj			64.87%		(\$27,914.91)			35.14%		\$27,914.91	
Average to date			65.30%					34.70%			
Adjustments to date					(\$10,656.43)					\$10,656.43	
Average / Adjustments year end			65.30%		(\$10,656.43)			34.70%		\$10,656.43	

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.