

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, June 20, 2023 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of May 16, 2023.
2. Financial Report Update - Katie Johnston.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report/Project Update - *Matt Waite*
6. New Business
 - 2022 Draft Audit
 - Lead Assistance Grant, AWD
7. LAWPCA Apportionment & Financials
8. Old Business
 - Washington Street Pumping Station Design
 - Fiscal Sustainability Plan
9. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting July 18, 2023

Memo

To: Water & Sewerage District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 6/15/2023
Re: Discussion of June Agenda Items

Water Trustees

Financial Report Highlights

Water sales are down 2.5% from this time last year leaving a \$28k variance in metered revenue. Overall, there's a \$75k variance in expenses. Capital work is in full swing, The District has spent \$448k through the end of May on projects. The month ended with \$3.26 million cash on hand.

- A. Capital expenditures have come in significantly higher than we projected this year. There are several factors that have increased costs; labor, paving, materials and the timing of the projects. At this point we have exceeded our anticipated budget for Hotel Road (double) and the material costs alone for Second Street exceeded 50% for that project's allowance. I anticipate we will exceed our anticipated capital budget by around \$500,000.

Project Update

The Hotel Road project is nearly complete. The remaining work includes tying Royal Avenue to the 20" main, some paving, loaming, and seeding. The project has exceeded its budgeted amount because of workforce shortages, multiple projects running in conjunction with one another, unforeseen work, increased cost of labor and increased cost of materials.

Vernon & Grove Area - 245 feet of 6" unlined cast iron main on Parker Street has been removed and new 8" Bionax main installed. 250 feet of 8" unlined cast iron main on Blake Street has been removed and 8" Bionax main installed. Currently, crews are preparing to remove 250 feet of 8" unlined cast iron main on Rowe Street. The water crews are approximately two weeks ahead of Gendron & Gendron who is the contractor for the Auburn Recondition Project.

Second Street - Water crews have started preliminary work on the Second Street Project to ensure the section is prepared for Gendron & Gendron. Gendron & Gendron has been contracted through the city to relay approximately 720ft of 8" unlined cast iron main and install 8" PVC main. Gendron & Gendron has an anticipated start of mid to late July. The Gas Company relocated their main that was directly on top of the water main.

Old Business

Sustainable Water Supply Alternatives

The Sub-Committee met on June 15th and reviewed a ground water investigation proposal to look for potential ground water sources throughout our distribution system.

Lake Auburn Watershed Protection Commission Update.

CDM Smith discussed the preliminary findings of the Gracelawn Watershed Boundary investigation with staff and members of the Drinking Water Program. CDM Smith converted all data and information into a 3D model which is used to compare data with the physical characteristics of the land. The DWP voiced their concern that the 2007 Summit Report was missing a stratigraphy summary. This leaves them with a question on the flow of ground water and why they requested further information.

Water Quality Update

Water quality is looking better. Turbidity is trending down and SECCHI has come up to an 8.5 in the lake from a low of 3.5 this Spring. We are seeing significant phosphorous numbers from tributaries especially in the Townsend Brook Watershed. The lake elevation graph tells the extreme weather event story. We commissioned the new turbidity analyzer last Friday. It is reading 0.1 NTU higher than the 1720E's and has some interference with the room lights so we will be putting those on a switch and not motion detect as it is now.

2022 Audit

The 2022 Audit is complete. I have paper copies available.

New Business

2023 Lead Assistance Grant

The Maine Drinking Water Program has available funds to assist water systems with projects associated with the Lead and Copper Rule Revision. The revision requires all systems to complete a Lead Service Line inventory by October of 2024 which includes portions of services that are on private property. This, in many cases, will require excavation and the most efficient way to conduct these excavations is hydro-excavation. I submitted an application on behalf of the District for a tractor truck to complete these excavations. At this time the State is offering 0% loans with 55% principal forgiveness. There have already been a number of Grants given to utilities around the State.

Sewer Trustees

Financial Report Highlights

Metered revenue is down a bit from this time last year, \$1,904. The variance in expenses is driven by inventory to lower, raise and repair manholes. May ended just below \$1.7 million cash on hand.

Project Update

The lining project contracted through Green Mountain began on May 22nd and is in full swing. Green Mountain has identified multiple locations requiring repairs and or manholes, with the bulk of the work on Washington Street & Second Street. Currently 4,000 feet of the planned 8,500 feet sewer main has been lined. Crews lowered manholes on Mill Street in preparation of milling. The valve pits on Taylor Pond have been pumped and a new telemetry radio has been installed at Washington Street Pump Station. Pump #2 at the River Pump Station has been pulled and sent to Champlin Associates for repairs after experiencing a failure. The spare pump was installed and will be used until repairs are completed on Pump #2. Pump #1 at Lewiston Junction was removed and sent to Stevens Electric & Pump Service for repairs as well.

New Business

Review Draft Audit and approve: The Audit management letter had two specific recommendations; develop a policy for routine accounting practices and reconcile all general ledger accounts in a timely manner. The policy on accounting practices is in

my opinion an easy fix. I feel that as the new Finance Director learns the roles here at the District, our practices can be outlined in an SOP format. This will help ensure nothing falls through the cracks in the future. Currently the District reconciles its ledger annually. Monthly reconciliations would be extremely difficult given our current structure. After discussing this with Tanya, we would like to recommend quarterly reconciliations. I support approval of the Draft Audit and implementing these recommendations.

Lead Assistance Grant

See above comment under AWD

Old Business

Washington Street Pumping Station Design

Wright-Pierce gave an overview of the geo-technical work and some of their preliminary thoughts on the Washington Street Pumping Station.

Fiscal Sustainability Plan

We met with Wright-Pierce and went over the progress on the Fiscal Sustainability Plan. They presented us with a collection system inventory and assessment and have asked that we review the rating criteria and make sure they appropriately prioritized projects. This will be an extremely useful tool for the District to plan and budget for projects. The report is expected to be completed by the end of this summer.

May 16, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, May 16, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Raymond Fortier, Thomas Moulin, Dan Bilodeau, Brad Kowalski and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent .

On motion of Stephen Milks, seconded by Raymond Fortier, it was voted: To approve the minutes of the Regular Meeting of April 18, 2023. 2 abstentions

FINANCIAL REPORT- Metered revenue is up 8.5% due to the November rate increase. The variance in expenses is due to the purchase of manholes for the construction season. Cash on hand at the end of the first quarter is just below \$1.7 million.

New members to the Board of Trustees were introduced: Dan Bilodeau and Brad Kowalski.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Milks, it was unanimously voted: **To ratify the payment of bills in the amount of \$256,975.95 dated April 1, 2023-April 30, 2023.**

OPEN SESSION – As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT /PROJECT UPDATES– There were no overflows during the heavy rain storm. We had high flows but did not peak to overflow. LAWPCA did have a lot of flows for days after the rain storm.

The re-lining project will begin May 22nd which will address 10,000' of sewer main. Green Mountain will send letters to the affected customers notifying them of the work to be done and precautionary measures they can take while the work is being done in their area.

The crew has been working on cleaning up the pump station wet wells. The spare pump for river station has been rebuilt and is ready for installation.

186 Main Street -We are looking for a permanent easement to the right-of-way on Miller Street so that we can maintain our two sewer mains in the area. Superintendent Broadbent is waiting on the necessary proper language and everyone is working towards that goal.

NEW BUSINESS -

2022 DRAFT AUDIT – Not yet received

May 18, 2023

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LAWPCA APPORTIONMENT -The apportionment remains in our favor. Fees are based on volume and concentration and we are in the positive at a 65-35 ratio.

OLD BUSINESS –

WASHINGTON ST PUMP STATION DESIGN -The station is on the edge of failure. There is a high water table in the area and poor soil conditions. The Wright-Pierce Design work will tell us what is needed to de-water and how to size the pumps for future development. A bigger wet well will be needed.

MALL AREA SEWER IMPROVEMENTS– Gendron quoted \$100,000 to upgrade a small section of sewer. Gendron is already planning to replace the existing sewer main where it crosses Mt. Auburn Ave. It was suggested to leave the sewer as is and install a new 12” stub across the street closer to BJ’s. If there is a need to upsize the sewer in the future the stub will be out of the street for access by the contractor.

EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.R.S.A. § 405 (6) (A) TO DISCUSS A PERSONNEL MATTER

On motion of Stephen Milks, seconded by Dan Bilodeau, it was unanimously voted: **To move into Executive Session to discuss a personnel matter.**

The meeting came out of Executive Session.

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWER DISTRICT
OPERATING STATEMENT- TRUSTEES' REPORT
FIVE MONTHS ENDED MAY 31, 2023**

	MAY	2023	Y-T-D THRU MAY 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$1,523,920	\$4,010,574	\$1,661,103	\$1,663,008	(\$1,904)
Industrial Surcharge	21,533	52,249	17,940	21,536	(3,596)
Shared Debt with City	20,696	41,392	20,696	17,247	3,449
Jobbing & Mdse. - NET	4,915	9,795	4,383	4,081	301
Sewer Assessments	6,182	19,030	7,661	7,929	(268)
Finance Charges	2,717	6,489	2,401	2,704	(302)
Interest Income	1,569	9,058	18,013	3,774	14,239
Industrial Treatment Sampling	21,000	42,500	14,167	17,708	(3,542)
Capacity Fees (SDS)	18,000	28,367	28,875	11,820	17,055
TOTAL REVENUES	1,620,532	4,219,454	1,775,240	1,749,807	25,433
			42.07%	33.33%	< Standard
<u>EXPENSES:</u>					
Payroll	202,469	526,202	231,997	237,783	(5,786)
Employee Benefits	83,855	272,677	60,221	113,615	(53,395)
Maint. of Sewers	60,432	68,520	74,212	28,550	45,662
Lift Stations	45,878	74,825	29,217	31,177	(1,960)
Maint. of Buildings	22,966	51,823	\$18,801	21,593	(4,541)
Maint. of Trucks	16,996	28,890	17,052	12,038	5,509
Office Expense	11,451	31,849	\$ 17,546	13,270	(12,888)
Collection Expense	509	(776)	383	(323)	2,003
General Expense	1,737	5,948	1,679	2,478	21,837
Insurance	29,029	59,459	24,315	24,775	(459)
Legal & Accounting Fees	3,806	6,841	8,636	2,850	5,785
Billing Expense	34,394	81,317	30,351	33,882	(3,531)
L.A.W.P.C.A.	796,252	1,930,830	643,610	804,513	(160,903)
SUB-TOTAL	1,309,774	3,138,405	1,158,021	1,326,201	(162,666)
Interest	34,853	183,598	77,316	76,499	817
TOTAL EXPENSES	1,344,627	3,322,003	1,235,337	1,402,700	(161,849)
			37.19%	33.33%	< Standard
Bonds - Principal Payments	147,032	558,962	31,022	232,901	(201,879)
SURPLUS FROM OPERATIONS	128,873	338,489	508,881	114,205	389,162

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - MAY 31, 2023**

	<u>5/31/2023</u>	<u>12/31/2022</u>	<u>5/31/2023</u>	<u>12/31/2022</u>
Property, Plant and Equipment:				
Plant in Service	38,013,633.74	37,343,996.92	20,746,520.47	19,584,339.88
Less: Accumulated Depreciation	<u>(17,546,757.38)</u>	<u>(17,375,104.84)</u>	5,391,687.63	5,664,099.15
	20,466,876.36	19,968,892.08		
Construction Work In Progress	213,891.12	66,564.23	61,942.00	61,942.00
Current Assets:				
Cash	1,688,989.12	1,517,992.53	558,961.83	435,105.99
Accounts Receivable	260,171.08	232,294.20	35,407.91	124,340.68
Construction Assessments	7,324.94	7,564.00	61,636.00	71,903.28
City of Auburn Debt	248,355.98	269,052.32	16,670.00	15,525.00
Inventory	48,325.50	48,325.50	63,217.32	38,692.00
PrePays	11,366.08	4,318.08	86,405.69	184,774.45
Total Current Assets	<u>2,264,532.70</u>	<u>2,079,506.63</u>	<u>822,298.75</u>	<u>870,341.40</u>
Investments:				
Money Market	502,402.21	501,076.08		
CD's	3,535,827.33	3,517,980.48		
Total Investments	<u>4,038,229.54</u>	<u>4,019,056.56</u>		
Deferred Charges	38,919.13	46,702.93		
Total Assets	<u>27,022,448.85</u>	<u>26,180,722.43</u>	<u>27,022,448.85</u>	<u>26,180,722.43</u>
			Total Equity & Liabilities	

Sewer Metered Revenue - Versus Prior Year

Month	2023	2022	MTD Change	%	YTD Change	%
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89	12.50%
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77	8.20%
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.14	8.14%
April	\$345,723.97	\$315,754.25	\$29,969.72	9.49%	\$104,011.86	8.49%
May	\$331,436.48	\$298,264.88	\$33,171.60	11.12%	\$137,183.46	9.00%
June	\$0.00	\$297,064.21	(\$297,064.21)	-100.00%	(\$159,880.75)	-8.78%
July	\$0.00	\$320,877.00	(\$320,877.00)	-100.00%	(\$480,757.75)	-22.45%
August	\$0.00	\$302,573.53	(\$302,573.53)	-100.00%	(\$783,331.28)	-32.05%
September	\$0.00	\$304,111.13	(\$304,111.13)	-100.00%	(\$1,087,442.41)	-39.56%
October	\$0.00	\$319,983.35	(\$319,983.35)	-100.00%	(\$1,407,425.76)	-45.87%
November	\$0.00	\$292,754.01	(\$292,754.01)	-100.00%	(\$1,700,179.77)	-50.58%
December	\$0.00	\$313,861.74	(\$313,861.74)	-100.00%	(\$2,014,041.51)	-54.80%
Year-to-Date:	\$1,661,103.39	\$3,675,144.90				

Sewer Metered Gallons Sold

Month	2023	2022	MTD Change	%	YTD Change	%
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116	3.76%
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)	-3.10%
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)	-2.93%
April	40,146,634	40,926,094	(779,461)	-1.90%	(4,453,053)	-2.67%
May	42,008,241	41,412,840	595,401	1.44%	(3,857,653)	-1.86%
June	0	42,317,778	(42,317,778)	-100.00%	(46,175,431)	-18.45%
July	0	41,978,643	(41,978,643)	-100.00%	(88,154,074)	-30.17%
August	0	41,815,384	(41,815,384)	-100.00%	(129,969,458)	-38.91%
September	0	43,766,901	(43,766,901)	-100.00%	(173,736,359)	-45.99%
October	0	50,570,470	(50,570,470)	-100.00%	(224,306,829)	-52.37%
November	0	39,556,424	(39,556,424)	-100.00%	(263,863,253)	-56.39%
December	0	40,069,014	(40,069,014)	-100.00%	(303,932,267)	-59.83%
Year-to-Date:	204,036,867	507,969,134				

Sewer Metered Revenue - Versus Budget

Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$350,998.58	\$340,471.42	\$10,527.16	3.09%	\$10,527.16	3.09%
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$5,660.54)	-0.85%
March	\$320,989.65	\$324,333.28	(\$3,343.63)	-1.03%	(\$9,004.17)	-0.91%
April	\$345,723.97	\$344,573.02	\$1,150.95	0.33%	(\$7,853.22)	-0.59%
May	\$331,436.48	\$325,487.40	\$5,949.08	1.83%	(\$1,904.14)	-0.11%
June	\$0.00	\$324,177.15	(\$324,177.15)	-100.00%	(\$326,081.29)	-16.41%
July	\$0.00	\$350,163.32	(\$350,163.32)	-100.00%	(\$676,244.61)	-28.93%
August	\$0.00	\$330,189.30	(\$330,189.30)	-100.00%	(\$1,006,433.92)	-37.73%
September	\$0.00	\$331,867.24	(\$331,867.24)	-100.00%	(\$1,338,301.16)	-44.62%
October	\$0.00	\$349,188.11	(\$349,188.11)	-100.00%	(\$1,687,489.27)	-50.39%
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$2,006,962.83)	-54.71%
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$2,349,470.61)	-58.58%
Year-to-Date:	\$1,661,103.39	\$4,010,574.00				

Sewer Gross Payroll

Month	2023	Budget	MTD Change	%	YTD Change	%
January	\$69,876.41	\$67,229.95	\$2,646.46	3.94%	\$2,647.46	3.94%
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15	10.31%
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55	4.17%
April	\$44,378.60	\$46,368.07	(\$1,989.47)	-4.29%	\$4,155.07	2.15%
May*	\$35,510.51	\$44,103.36	(\$8,592.85)	-19.48%	(\$4,437.78)	-1.87%
June	\$0.00	\$35,320.90	(\$35,320.90)	-100.00%	(\$39,758.88)	-14.56%
July	\$0.00	\$47,318.99	(\$47,318.99)	-100.00%	(\$87,077.67)	-27.18%
August	\$0.00	\$43,542.40	(\$43,542.40)	-100.00%	(\$130,620.07)	-35.89%
September	\$0.00	\$36,792.56	(\$36,792.56)	-100.00%	(\$167,412.63)	-41.77%
October	\$0.00	\$46,140.28	(\$46,140.28)	-100.00%	(\$213,552.91)	-47.79%
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$258,887.85)	-52.59%
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$292,856.56)	-55.65%
Year-to-Date:	\$233,345.44	\$526,202.00				

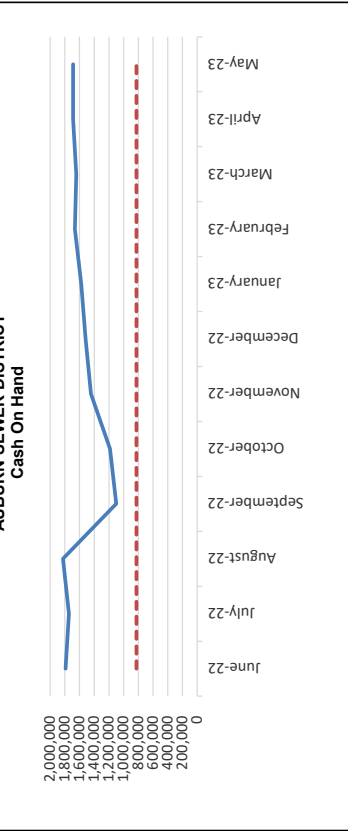
SEWER CAPITAL SPENDING VERSUS BUDGET

Capital Expenses - 2023	*Budget	*YTD Actual
Truck 31 - Large Dump	\$12,500	\$0
GPS Unit (Split AWD)	\$5,000	\$3,998
Locator (Split AWD)	\$2,000	\$1,055
Misc Shop Tools	\$3,570	\$2,000
Washington St Pump Station Design	\$40,000	\$9,337
PLC Upgrades (Split AWD)	\$1,500	\$0
4 Computers (Split AWD)	\$2,500	\$0
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0
Work Order System (Split AWD)	\$18,750	\$14,450
Equipment Garage Design (Split AWD)	\$6,000	\$4,296
Equipment	\$94,820	\$35,135
Davis Ave. - Lake to Dead End	\$51,975.00	\$3,484
Second St. - Roak - Brook	\$45,000.00	\$0
Hampton Ave. - Russell - Goodrich	\$25,650.00	\$0
High St. - Academy - Elm	\$10,800.00	\$0
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0
Marindale Rd - Eliminate Seg	\$13,000.00	\$0
Replace Generator Cables	\$25,000.00	\$0
TBD	\$135,000.00	\$0
Projects (total includes benefit costs on labor)	\$436,425	\$3,484
Total Capital	\$531,245	\$38,618

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
May	288,514.49	51,811.94	22,225.02	8,044.74	18,701.45	2,611.28	2,612.04	374,520.96
	71.7%	13.8%	5.9%	2.1%	5.0%	0.7%	0.7%	100.0%
April	148,690.91	37,675.30	7,439.39	7,678.90	16,261.23	2,305.20	0.00	220,050.93
March	110,325.47	23,335.44	8,898.42	17,042.51	17,042.51	2,409.31	0.00	171,633.97
February	111,645.32	48,321.36	10,269.46	9,648.48	17,322.54	2,408.18	0.00	199,815.34
January	134,585.75	30,199.64	7,574.92	10,157.54	18,468.74	2,363.19	0.00	203,349.78

AUBURN SEWER DISTRICT Cash On Hand



Auburn Sewer District
Accounts Payable Check Register
May 1, 2023 thru May 31, 2023

6/9/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7362	5/5/2023	5	Andros. Registry Of Deeds	5/5/2023	release lien Lien Release Fees	22.00
						<u>22.00</u>
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/2/2023	Sandy Beach Accrued Power	89.93
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/2/2023	E. Shore Lane Accrued Power	19.28
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/1/2023	Pond View Accrued Power	21.40
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/1/2023	Garfield Accrued Power	3.67
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/1/2023	"E" St Accrued Power	3.28
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/1/2023	"F" St Accrued Power	2.81
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/1/2023	"H" St Accrued Power	3.82
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/2/2023	Simpsons Accrued Power	24.59
7363	5/5/2023	5	Constellation NewEnergy, Inc.	4/26/2023	Bradman Accrued Power	117.33
7363	5/5/2023	5	Constellation NewEnergy, Inc.	4/26/2023	Stetson Accrued Power	0.06
7363	5/5/2023	4	Constellation NewEnergy, Inc.	5/2/2023	E. Shore Rd Accrued Power	20.00
						<u>306.17</u>
7364	5/5/2023	4	MissionSquare	4/30/2023	304412 ICMA 457 Accrued Deferred Comp	2,774.87
						<u>2,774.87</u>
7365	5/5/2023	4	MissionSquare	4/30/2023	109636 ICMA 401 Employee Benefits	2,479.30
						<u>2,479.30</u>

**Auburn Sewer District
Accounts Payable Check Register
May 1, 2023 thru May 31, 2023**

6/9/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7366	5/5/2023	4	MissionSquare	4/30/2023	705328 Roth IRA Accrued IRA/ICMA	785.55
						<u>785.55</u>
7367	5/5/2023	4	Petro's Ace Hardware	4/14/2023	Hay/Grass Seed 2023 Sewer Lining	127.88
7367	5/5/2023	4	Petro's Ace Hardware	4/14/2023	grass seed 2023 Sewer Lining	239.99
						<u>367.87</u>
7368	5/5/2023	4	Rent-It Of Maine, Inc.	4/14/2023	Skidsteer Supplies - Mains - Mnt	375.75
						<u>375.75</u>
7369	5/5/2023	4	Rexel USA, Inc dba	4/17/2023	Analog Plug-in 2022 E-3 Generator	218.86
						<u>218.86</u>
7370	5/5/2023	4	Superior Concrete	4/10/2023	Supplies Supplies - Mains - Mnt	522.89
						<u>522.89</u>
7371	5/12/2023	5	Atlantic Home Solutions	5/12/2023	Refund Final Overpd A/R - Customer Accts Rec	58.82
						<u>58.82</u>
7372	5/12/2023	5	Auburn Water District	4/30/2023	April Expenses A/P - Due to AWD	42,855.04
						<u>42,855.04</u>
7373	5/12/2023	5	Constellation NewEnergy, Inc.	5/1/2023	Riverside Accrued Power	0.95
7373	5/12/2023	5	Constellation NewEnergy, Inc.	5/1/2023	Evergreen Accrued Power	26.01
7373	5/12/2023	5	Constellation NewEnergy, Inc.	5/1/2023	Chicoine Accrued Power	102.53
7373	5/12/2023	5	Constellation NewEnergy, Inc.	5/4/2023	Worthley Accrued Power	233.83
						<u>363.32</u>

**Auburn Sewer District
Accounts Payable Check Register
May 1, 2023 thru May 31, 2023**

6/9/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7374	5/12/2023	4	Gagne & Sons	4/21/2023	Manhole Supplies - Mains - Mnt	57.14
						<u>57.14</u>
7375	5/12/2023	5	Greeley's Garage	5/1/2023	Insp & Brake Repairs Truck #40 (2016 Ford F350)	1,468.30
						<u>1,468.30</u>
7376	5/19/2023	5	Andros. Registry Of Deeds	5/19/2023	Placement Lien Lien Release Fees	24.00
						<u>24.00</u>
7377	5/19/2023	6	Constellation NewEnergy, Inc.	5/12/2023	Chicoine Accrued Power	96.85
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/10/2023	Merrow Rd Accrued Power	24.61
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/10/2023	River Statiion Accrued Power	300.38
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/10/2023	Lew Jct Rd #1 Accrued Power	323.69
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/12/2023	"B" St Accrued Power	33.15
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/12/2023	Garfield Accrued Power	3.41
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/12/2023	"E" St Accrued Power	2.92
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/12/2023	"H" St Accrued Power	3.91
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/11/2023	Moose Brook Accrued Power	294.56
7377	5/19/2023	5	Constellation NewEnergy, Inc.	5/12/2023	"F" St Accrued Power	2.71
						<u>1,086.19</u>
7378	5/19/2023	5	Gagne & Sons	4/11/2023	Manhole Supplies Supplies - Mains - Mnt	115.85

**Auburn Sewer District
Accounts Payable Check Register
May 1, 2023 thru May 31, 2023**

6/9/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7378	5/19/2023	5	Gagne & Sons	5/9/2023	Manhole Supplies Supplies - Mains - Mnt	225.00
						<u>340.85</u>
7379	5/19/2023	6	Group Dynamic, Inc.	5/15/2023	HRA - June Employee Benefits	24.00
						<u>24.00</u>
7380	5/19/2023	5	Kennebec Equip. Rental	5/5/2023	Blades - Trk 37 Supplies - T&D - Ops	299.90
						<u>299.90</u>
7381	5/19/2023	5	Maine Municipal Bond Bank	4/18/2023	2007FR Accrued Interest	7,151.59
7381	5/19/2023	5	Maine Municipal Bond Bank	4/18/2023	2009ARRA Accrued Interest	2,069.63
7381	5/19/2023	5	Maine Municipal Bond Bank	4/18/2023	Bonds - 2007FR - Principal	76,141.00
7381	5/19/2023	5	Maine Municipal Bond Bank	4/18/2023	Bonds - 2009ARRA - Principal	41,392.68
						<u>126,754.90</u>
7382	5/19/2023	6	Maine Municipal Emp.Hlth.	6/1/2023	39021- June Ins Accrued Dental	43.79
7382	5/19/2023	6	Maine Municipal Emp.Hlth.	6/1/2023	39021- June Ins Accrued IPP Withheld	133.50
						<u>177.29</u>
7383	5/19/2023	5	Norlab, Inc.	5/1/2023	Tracing Dye Supplies - Mains - Mnt	288.00
						<u>288.00</u>
7384	5/19/2023	5	Rent-It Of Maine, Inc.	5/11/2023	excavator rental Supplies - Mains - Mnt	943.50
						<u>943.50</u>
7385	5/19/2023	5	St Lawrence & Atlantic RR Co	5/1/2023	S12508A Swr Line Misc Expense-Mains-Mnt	50.00
						<u>50.00</u>

Auburn Sewer District Accounts Payable Check Register May 1, 2023 thru May 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7386	5/19/2023	5	Wright-Pierce	5/5/2023	Services thru 5/5/23 Washington St. PS Design	3,676.46
7386	5/19/2023	5	Wright-Pierce	5/5/2023	Sustainability thru 050523 2022-Capital Improvement Plan	4,778.42
7386	5/19/2023	5	Wright-Pierce	5/5/2023	New Auburn SWR thru 050523 Sewer Capacity Study	424.85
						<u>8,879.73</u>
7387	5/26/2023	5	Bonney Staffing Center LLC	5/14/2023	Temp Labor Misc Expense-Mains-Mnt	234.48
						<u>234.48</u>
7388	5/26/2023	5	Champlin Associates	5/19/2023	Factory Repair Rebuild 2023-River PS Rebuild	13,800.00
						<u>13,800.00</u>
7389	5/26/2023	5	Constellation NewEnergy, Inc.	5/17/2023	Washington Accrued Power	113.46
						<u>113.46</u>
7390	5/26/2023	5	Greeley's Garage	5/22/2023	Insp Sticker & Cooler/Exhaust Truck #35 (2013 Vacuum Truck)	10,739.80
						<u>10,739.80</u>
7391	5/26/2023	5	L.A.W.P.C.A.	4/30/2023	(2) Vactor Accrued - LAWPCA	370.00
7391	5/26/2023	5	L.A.W.P.C.A.	5/2/2023	May Ops Accrued - LAWPCA	93,141.01
7391	5/26/2023	5	L.A.W.P.C.A.	5/3/2023	CSO thru 041423 LAWPCA Storm Surg Tank	5,129.66
						<u>98,640.67</u>
7392	5/26/2023	5	RHR Smith & Co	5/19/2023	Progress Billing Accounting & Audit	700.00
						<u>700.00</u>
<u>Grand Total</u>						<u>315,752.65</u>

5/31/2023

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Amazon	Misc Tools	1142-300	2620-500	61.39
Anthem	May health ins	1142-300	2604-000	0.00
Anthem	May health ins	1142-300	2241-070	1,545.75
Anthem	May health ins	1142-300	2241-071	14.35
Batteries & Bulbs	UPS Batteries	1142-300	2620-500	205.75
Bisson Enterprises, Inc.	office cleaning - May	1142-300	2675-500	350.00
Broadbent, Mike	May Mileage	1142-300	2675-500	175.00
Budget Documents	Copier Lease -MAY	1142-300	2675-800	102.87
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	203.26
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	181.85
Cindy Cass	Mileage and Misc Supplies	1142-300	2675-500	86.64
City of Lewiston	SCADA Tech wages/benefits-Apr	1142-300	2601-600	1,572.50
City of Lewiston	SCADA Tech wages/benefits-Apr	1142-300	2604-000	336.82
City of Lewiston	SCADA Tech wages/benefits-Apr	1142-300	2658-000	92.22
City of Lewiston	SCADA Tech wages/benefits-May	1142-300	2601-600	2,007.46
City of Lewiston	SCADA Tech wages/benefits-May	1142-300	2604-000	311.73
City of Lewiston	SCADA Tech wages/benefits-May	1142-300	2658-000	117.32
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	50.63
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	688.49
Computer Place	IT Support	1142-300	2675-800	118.13
Computer Place	IT Support	1142-300	2675-800	16.88
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	Scada IT Support	1142-300	2675-800	109.84
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	0.00
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	0.00
Dig Safe System, Inc.	monthly bill - May	1142-300	2675-600	273.35
Dirigo Generator Service	PM Generator - Portable A	1142-300	2677-000	500.00
Dirigo Generator Service	PM Generator - Moose Brook	1142-300	2620-206	500.00
Dirigo Generator Service	PM Generator - Portable C	1142-300	2677-000	500.00
Dirigo Generator Service	PM Generator - Worthley Brook	1142-300	2620-201	500.00
Dirigo Generator Service	PM Generator - 268 Court St	1142-300	2677-000	105.00
Dirigo Generator Service	PM Generator - River Station	1142-300	2620-204	210.00
Dirigo Generator Service	PM Generator - Chicoinc	1142-300	2620-212	210.00
Dirigo Generator Service	PM Generator - Bradman	1142-300	2620-209	210.00
Dirigo Generator Service	PM Generator - Sandy Beach	1142-300	2620-213	210.00
Dirigo Generator Service	PM Generator - Lewiston Jct	1142-300	2620-203	210.00
Dirigo Generator Service	PM Generator - Terrace Rd	1142-300	2620-214	210.00
Dirigo Generator Service	PM Generator - Portable Kohler	1142-300	2677-000	105.00
Dirigo Generator Service	PM Generator - Ipswich	1142-300	2677-000	150.00
Dube	Screened Loam - Cross Country Main	1142-300	2620-600	576.00
Eaton Peabody	5/23/23 Services	1142-300	2633-800	159.75
Fastenal	Batteries	1142-300	2620-500	9.07
Fastenal	Safety Glasses, Gloves, Ear Plugs	1142-300	2620-550	161.84
Fastenal	Supplies	1142-300	2620-500	16.17
Fire Tech & Safety of New England	Hazmat Fit Test	1142-300	2675-500	248.50
FirstLight	telephone service - May	1142-300	2676-800	96.21
Gagne	Misc Tools	1142-300	2620-500	39.39
Gagne	Short Handle Shovels	1142-300	2620-500	30.94
GE Digital LLC	Scada Software	1142-300	2620-500	2,022.24
Gilman	Network Cable	1142-300	2675-500	361.13
Gilman	Battery - Ipswich Generator	1142-300	2677-000	61.78
Gilman	Recycle Battery - Ipswich Generator	1142-300	2677-000	8.40
Goodman Wiper & Paper	Shop Rags	1142-300	2620-500	47.25
Goodman Wiper & Paper	Shop Rags	1142-300	2620-500	94.50
Goodscape Lawn Care	May installment	1142-300	2675-100	1,123.00
Indeed	Employment Ads	1142-300	2675-800	185.00
Intrado Interactive Services	Auto Calls	1142-300	2675-850	50.07
Kennebec Equipment Rental	Saw Blades	1142-300	2620-500	119.50
K. L. Jack	Hard Hats	1142-300	2620-550	39.85
K. L. Jack	Hard Hats	1142-300	2620-550	34.82
Maine State Retirement System	Retirement contribution - ER	1142-300	2604-000	117.35
Maine State Retirement System	Retirement contribution - EE	1142-300	2241-030	0.00
Maine State Retirement System	retirement contribution - life	1142-300	2241-030	6.88
Minuteman Press	Business Cards	1142-300	2620-500	29.50
NAPA	Misc Shop Supplies	1142-300	2620-500	81.25
Ness Oil	May Fuel - Unit #35	1142-300	2650-123	256.80
Ness Oil	May Fuel - Unit #37	1142-300	2650-124	703.67
Northern Data Systems	AR Billing- May - Cycle II	1142-300	2675-700	883.59
Northern Data Systems	IC Fee Notice	1142-300	2675-700	226.67
Omni	Shop Hose	1142-300	2620-500	44.72
Petty Cash	Tolls, Postage Due, Etc	1142-300	2675-500	30.97
Pine Tree Waste	bulk waste	1142-300	2675-500	103.34
Pitney Bowes	Qtrly Meter Rental - Mar/Apr/May	1142-300	2642-000	229.95
Rent It Inc	Excavator - SWR Basin/2nd St	1142-300	2675-600	783.44
Rochester Midland Corp	Sanor Mark Service for the Yr	1142-300	2675-500	360.78
Skelton Taintor & Abbott	legal thru 041323	1142-300	2633-800	118.00
Spectrum-Charter Communications	Internet	1142-300	2676-800	67.49
Spencer Group Paving	Patching - Sewer	1142-300	2675-600	1,893.00
Spencer Group Paving	Patching - Sewer	1142-300	2675-600	240.00
Spiller's	Measuring Tape	1142-300	2620-500	32.06
Staples	Various Office Supplies	1142-300	2620-800	202.93
Traction	Def - Vehicle Maint	1142-300	2677-000	26.16
Traction	Mobile Tank Nozzle	1142-300	2677-000	73.64
Traction	Fuel Tank Nozzle	1142-300	2677-000	89.41
Traction	Ratchet Straps	1142-300	2620-500	65.66
U.S. Cellular	cell phones	1142-300	2676-500	278.35
Unitil	268 Court Street - MAY	1142-300	2620-500	680.36
Unum	May life insurance	1142-300	2604-000	118.99
Voyager Networks of NE	answering service -May	1142-300	2675-800	84.35
ZEP	Shop Supplies	1142-300	2620-500	51.00

25,709.20

OVERFLOWS

Item		Comments
Monthly Totals		
YTD Totals		

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(i n.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg. (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May	0.0	7.24		7	91	36	57	
June								
July								
August								
September								
October								
November								
December								
YTD Totals	67.0	16.5	0.0	37.0				
2022 Totals	36.0	13.4	0.0	47				

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewisston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June												
July												
August												
September												
October												
November												
December												
YTD Totals	785	543	2	48	0	0	3	28	123	2	32	4
2022 Totals	537	339	7	53	1	0	0	34	37	3	60	3

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Lo w	Pressure Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	2	0	0	0	0	0	0
Water District	21	0	2	0	4	2	5	5	1	0	2
Monthly Totals	23	0	2	0	6	2	5	5	1	0	2
2022 Monthly Totals	13	0	0	0	7	1	1	1	3	0	0
YTD Totals	53	0	0	0	25	9	13	10	2	0	3
2022 YTD Totals	43	0	0	0	24	7	4	4	3	0	6

OTHER ACTIVITIES

- 1 Perpare trailer jet for the season
- 2 Purchase new traffic cones
- 3 Repair honda Generator Truck 37
- 4 Check Miller St to make sure it did not spill over the river
- 5 Air Compressor Maintenance
- 6 Vehicle Maintenance
- 7 Repair Vactor (bad module)
- 8 Pipe Saw Repairs
- 9 Cleaned Ash Landfill Flowmeter

Lewiston - Auburn Water Pollution Control Authority											
Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2023											
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	36.00%	\$98,619.90	34.05%	\$93,277.99	\$5,341.91	0.0
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	36.00%	\$98,619.90	33.20%	\$90,949.46	\$7,670.44	0.0
March	64.00%	\$175,324.27	63.14%	\$172,968.35	\$2,355.92	36.00%	\$98,619.90	36.86%	\$100,975.82	(\$2,355.92)	0.0
April	66.00%	\$180,803.15	60.23%	\$164,996.57	\$15,806.58	34.00%	\$93,141.02	39.77%	\$108,947.60	(\$15,806.58)	0.0
May	66.00%	\$180,803.15	61.51%	\$168,503.06	\$12,300.09	34.00%	\$93,141.02	38.49%	\$105,441.11	(\$12,300.09)	0.0
June	66.00%	\$180,803.15	62.22%	\$170,448.06	\$10,355.09	34.00%	\$93,141.02	37.78%	\$103,496.11	(\$10,355.09)	0.0
Six Month Adjustment			63.53%		\$17,450.24			36.47%		(\$17,450.24)	0.0
Cost Apportionment Summary - Second Half of 2023											
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
July	64.00%	\$175,324.27	62.24%	\$170,502.85	\$4,821.42	36.00%	\$98,619.90	37.76%	\$103,441.32	(\$4,821.42)	0.0
August	62.00%	\$169,845.39	64.04%	\$175,433.85	(\$5,588.46)	38.00%	\$104,098.78	35.96%	\$98,510.32	\$5,588.46	0.0
September	62.00%	\$169,845.39	65.22%	\$178,666.39	(\$8,821.00)	38.00%	\$104,098.78	34.78%	\$95,277.78	\$8,821.00	0.0
October	63.00%	\$172,584.83	64.50%	\$176,693.99	(\$4,109.16)	37.00%	\$101,359.34	35.50%	\$97,250.18	\$4,109.16	0.0
November	63.00%	\$172,584.83	64.17%	\$175,789.97	(\$3,205.15)	37.00%	\$101,359.34	35.83%	\$98,154.20	\$3,205.15	0.0
December	65.00%	\$178,063.71	69.02%	\$189,076.27	(\$11,012.56)	35.00%	\$95,880.46	30.98%	\$84,867.90	\$11,012.56	0.0
Six Month Total Adj			64.87%		(\$27,914.91)			35.14%		\$27,914.91	0.0
Average to date			63.53%					36.47%			0.0
Adjustments to date					\$17,450.24					(\$17,450.24)	0.0
Average / Adjustments year end			63.53%		\$17,450.24			36.47%		(\$17,450.24)	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.