

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, May 16, 2023 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of March 21,2023.
2. Financial Report Update - Tanya Dunn.
3. Ratify Payment of Bills
4. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (A) to discuss a personnel matter.
5. Open Session
6. Activity Report/Project Update - *Mike Broadbent*
7. New Business
 - 2022 Draft Audit
8. LAWPCA Apportionment & Financials
9. Old Business
 - Washington Street Pumping Station Design
 - Mall Area Sewer Improvements
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting June 20, 2023

Memo

To: Water & Sewerage District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 5/11/2023

Re: Discussion of May Agenda Items

Water Trustees

Financial Report Highlights

Water sales are down 3.5% from this time last year leaving a \$25k variance in metered revenue. Overall, there's a \$14k variance in expenses. Capital work is in full swing, the District has spent \$180k through the end of April on projects. The month ended with \$3.3 million cash on hand.

Project Update

The Hotel Road main elimination project has gone well. All of the services have been swapped over to the new main. The only remaining work is a couple of side streets and then clean-up. This project will eliminate over a mile of cast iron pipe that we had two breaks on last winter.

Second Street – We met with the City and a representative of the contractor. Work will start between Mill and Dunn Streets at the end of June. The Gas Company is set to re-locate their main as it is directly on top of the existing water main.

Maple Point Rd - There is a section of Maple Point, between Poland and Manley Roads that I would like for us to replace this summer. This project was not planned or budgeted for but if we have the funds and can fit it into our schedule, I would like to

do this later in the summer. I will have a full project estimate at the June Trustee Meeting.

Old Business

Sustainable Water Supply Alternatives

The Sub-Committee has not met in the last month. I am waiting on proposals from Weston and Sampson.

Lake Auburn Watershed Protection Commission Update.

The Commission is in the process of updating its watershed management plan, I've forwarded all trustees a draft plan. The Commission is meeting in June. If any trustees have comments, please get those to me before the end of May.

The Commission has hired CDM Smith to investigate directional ground water flow in the area of the Gracelawn Pit. We expect to have the first report back on the study at the end of May.

Lake Auburn Watershed Protection Commission Recommendation Letter

On March 3, 2023 the District received a letter of recommendation from the Lake Auburn Watershed Protection Commission. As requested, I've reviewed the recommendations and compiled my comments in a memo to the AWD Board.

Water Quality Update

After Ice-out, water quality this year looked typical. However, a rather large rain event occurred which resulted in severe flooding of the lake and several of the major tributaries into the lake swelled beyond their banks. As a result, Lakeshore Drive overtopped for the second time in 5 months and the road was closed for several days until the waters receded. Significant amounts of nutrients washed into the lake. Lake clarity has decreased since the storm and it is not yet clear what other impacts this storm has had on the Lake.

Our Watershed Manager is working with DOT and DEP to develop a project to replace the failing culvert on Lakeshore Drive. There is the potential to partially fund this work with a mixture of Grants and State match.

Sewer Trustees

Financial Report Highlights

Metered revenue is up 8.5% from this time last year, due to the November rate increase. The variance in expenses is driven by inventory to lower, raise and repair manholes. April ended just below \$1.7 million cash on hand.

Project Update

Green Mountain is scheduled to start work in Auburn on May 22. We raised all of the manholes on Vernon and Grove streets for finished paving. Our crew has been working to clean pumping station wet wells, River Station, E-3 and Moose Brook have been cleaned so far. The spare pump for river station has been rebuilt and is ready for install.

New Business

Review Draft Audit if it arrives in-time for Trustee meeting

Old Business

Washington Street Pumping Station Design

Wright-Pierce gave an overview of the geo-technical work and some of their preliminary thoughts on the Washington Street Pumping Station.

Mall Area Sewer Improvements/ Funding

I received the attached quote from Gendron of \$100,000 to upgrade a small section of sewer. I was in a meeting with Dan Goyette and he had an excellent suggestion that will eliminate the need to upgrade this sewer now or in the future if the Gracelawn development occurs. Gendron is already planning to replace the existing sewer main where it crosses Mt Auburn Ave. Rather than replace this section it is suggested to leave the sewer as is and install a new 12" stub across the street closer to BJs. If there is a need in the future to up-size the sewer the stub will be out of the street for access by the contractor.

April 18, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, April 18, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Raymond Fortier, Thomas Moulin and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent and Tanya Dunn, Finance Manager.

On motion of Stephen Milks, seconded by Thomas Moulin, it was voted: To approve the minutes of the Regular Meeting of March 21, 2023.

On motion of Stephen Milks, seconded by Thomas Moulin, it was unanimously voted: **To suspend the rules and move the Open Session to the top of the Agenda.**

OPEN SESSION - Gary Tetreault of 16 Hazel Street was in attendance to discuss the issue of the private sewer on Hazel Street and who should be responsible for the maintenance of that private sewer line. He told the Trustees about some of the information he found through his research efforts. Charlie and Walter Keen were developers and that there is a buried spring at 9 Hazel St. 11 Hazel Street has deeded rights to that spring. Superintendent Broadbent mentioned that the State requires mandatory testing of springs. If they were not being tested the State would require the spring to be closed. There is an easement dated 6/1/1883 from Mr. Keen. The District is not mentioned in any easement or deed. The City of Auburn accepted the street 10/31/1889. Mr. Tetreault stated that he would take the matter to court if the situation does not get resolved. Superintendent Broadbent told Mr. Tetreault that the District would get back to him.

FINANCIAL REPORT- Meter sales are down 3% . Sewer connection fees are favorable helping to offset the slight decrease in metered sales. Cash on hand at the end of the first quarter is at \$1.6 million.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Milks, it was unanimously voted: **To ratify the payment of bills in the amount of \$400,509.41 dated March 1, 2023-March 31, 2023.**

EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.S.R.A. § 405 (6) (A) TO DISCUSS A PERSONNEL MATTER

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To move into executive session to discuss a personnel matter.**

The meeting came out of executive session.

ACTIVITY REPORT – March was fairly quiet. The crew has been busy in April setting manholes at the dead-ends of the mains scheduled to be re-lined. The E-3 Generator Project is complete. The required yearly safety training has been completed. Superintendent Broadbent told the Trustees that we are waiting for the pavement plants to open so that we can repair our main break patches.

NEW BUSINESS - None

LAWPCA APPORTIONMENT -The apportionment has shifted in the Sewer District's favor.

PFAS – PFAS limits are unknown.

OLD BUSINESS –

WASHINGTON ST PUMP STATION DESIGN -The City planners will be attending the next meeting with Wright-Pierce on the station design.

PUMP STATION POLICY - The Policy will be brought forward for approval when ready for review.

MALL AREA SEWER IMPROVEMENTS/ FUNDING – There has been no progress on discussions on who will pay for the necessary sewer upgrades to accommodate the proposed development on Gracelawn Rd. The contractor notified Superintendent Broadbent that they will upgrade one (1) section of the main that runs across Mt. Auburn Ave. Superintendent Broadbent has drafted a memo that will be sent to all parties to request discussions on this matter.

AR DEVELOPMENT / BETWEEN BJ'S AND GEE & BEE SPORTS - They will not be upsizing the sewer mains under the driveway prior to paving.

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
FOUR MONTHS ENDED APRIL 30, 2023**

	APRIL	2023	Y-T-D THRU APRIL 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$1,225,655	\$4,010,574	\$1,329,667	\$1,337,520	(\$7,853)
Industrial Surcharge	16,660	52,249	14,447	16,662	(2,215)
Shared Debt with City	20,696	41,392	20,696	13,797	6,899
Jobbing & Mdse. - NET	4,643	9,795	4,283	3,265	1,018
Sewer Assessments	6,182	19,030	5,411	6,343	(932)
Finance Charges	2,048	6,489	1,917	2,163	(246)
Interest Income	1,107	9,058	16,699	3,019	13,679
Industrial Treatment Sampling	16,800	42,500	14,167	14,167	0
Capacity Fees (SDS)	18,000	28,367	28,500	9,456	19,044
TOTAL REVENUES	1,311,790	4,219,454	1,435,786	1,406,393	29,393
			34.03%	33.33%	< Standard
<u>EXPENSES:</u>					
Payroll	159,706	526,202	196,659	193,680	2,979
Employee Benefits	66,265	272,677	60,003	90,892	(30,890)
Maint. of Sewers	43,374	68,520	68,579	22,840	45,739
Lift Stations	27,523	74,825	24,670	24,942	(271)
Maint. of Buildings	18,048	51,823	18,501	17,274	1,227
Maint. of Trucks	8,737	28,890	4,844	9,630	(4,786)
Office Expense	9,755	31,849	17,546	10,616	6,930
Collection Expense	324	(776)	337	(259)	595
General Expense	1,298	5,948	1,679	1,983	(303)
Insurance	22,350	59,459	24,315	19,820	4,496
Legal & Accounting Fees	3,806	6,841	7,936	2,280	5,655
Billing Expense	29,284	81,317	30,351	27,106	3,246
L.A.W.P.C.A.	637,001	1,930,830	643,610	643,610	0
SUB-TOTAL	1,027,473	3,138,405	1,099,031	1,064,414	34,617
Interest	19,714	183,598	77,316	61,199	16,116
TOTAL EXPENSES	1,047,187	3,322,003	1,176,347	1,125,614	50,733
			35.41%	33.33%	< Standard
Bonds - Principal Payments	30,711	558,962	31,022	186,321	(155,299)
SURPLUS FROM OPERATIONS	233,892	338,489	228,417	94,459	133,958

Sewer Metered Revenue - Versus Prior Year						
Month	2023	2022	MTD Change	%	YTD Change	%
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89	12.50%
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77	8.20%
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.14	8.14%
April	\$345,723.97	\$315,754.25	\$29,969.72	9.49%	\$104,011.86	8.49%
May	\$0.00	\$298,264.88	(\$298,264.88)	-100.00%	(\$194,253.02)	-12.75%
June	\$0.00	\$297,064.21	(\$297,064.21)	-100.00%	(\$491,317.23)	-26.98%
July	\$0.00	\$320,877.00	(\$320,877.00)	-100.00%	(\$812,194.23)	-37.92%
August	\$0.00	\$302,573.53	(\$302,573.53)	-100.00%	(\$1,114,767.76)	-45.60%
September	\$0.00	\$304,111.13	(\$304,111.13)	-100.00%	(\$1,418,878.89)	-51.62%
October	\$0.00	\$319,983.35	(\$319,983.35)	-100.00%	(\$1,738,862.24)	-56.67%
November	\$0.00	\$292,754.01	(\$292,754.01)	-100.00%	(\$2,031,616.25)	-60.44%
December	\$0.00	\$313,861.74	(\$313,861.74)	-100.00%	(\$2,345,477.99)	-63.82%
Year-to-Date:	\$1,329,666.91	\$3,675,144.90				

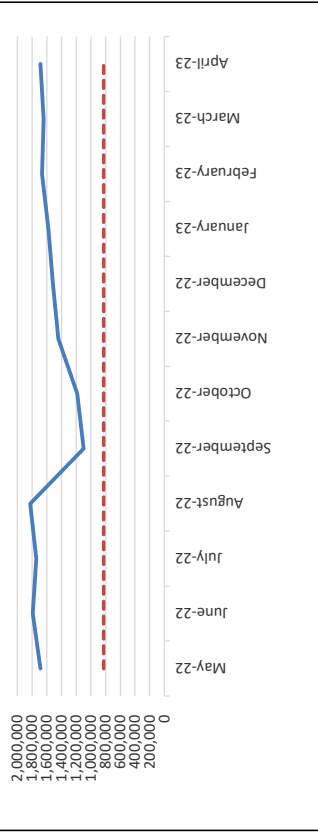
Sewer Metered Gallons Sold						
Month	2023	2022	MTD Change	%	YTD Change	%
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116	3.76%
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)	-3.10%
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)	-2.93%
April	40,146,634	40,926,094	(779,461)	-1.90%	(4,453,053)	-2.67%
May	0	41,412,840	(41,412,840)	-100.00%	(45,865,894)	-22.06%
June	0	42,317,778	(42,317,778)	-100.00%	(88,183,672)	-35.24%
July	0	41,978,643	(41,978,643)	-100.00%	(130,162,315)	-44.55%
August	0	41,815,384	(41,815,384)	-100.00%	(171,977,689)	-51.49%
September	0	43,766,901	(43,766,901)	-100.00%	(215,744,600)	-57.11%
October	0	50,570,470	(50,570,470)	-100.00%	(266,315,070)	-62.17%
November	0	39,556,424	(39,556,424)	-100.00%	(305,871,494)	-65.37%
December	0	40,069,014	(40,069,014)	-100.00%	(345,940,508)	-68.10%
Year-to-Date:	162,028,626	507,969,134				

Sewer Metered Revenue - Versus Budget						
Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$350,998.58	\$340,471.42	\$10,527.16	3.09%	\$10,527.16	3.09%
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$5,660.54)	-0.85%
March	\$320,989.65	\$324,333.28	(\$3,343.63)	-1.03%	(\$9,004.17)	-0.91%
April	\$345,723.97	\$344,573.02	\$1,150.95	0.33%	(\$7,853.22)	-0.59%
May	\$0.00	\$325,487.40	(\$325,487.40)	-100.00%	(\$333,340.62)	-20.04%
June	\$0.00	\$324,177.15	(\$324,177.15)	-100.00%	(\$657,517.77)	-33.09%
July	\$0.00	\$350,163.32	(\$350,163.32)	-100.00%	(\$1,007,681.09)	-43.11%
August	\$0.00	\$330,189.30	(\$330,189.30)	-100.00%	(\$1,337,870.40)	-50.15%
September	\$0.00	\$331,867.24	(\$331,867.24)	-100.00%	(\$1,669,737.64)	-55.67%
October	\$0.00	\$349,188.11	(\$349,188.11)	-100.00%	(\$2,018,925.75)	-60.29%
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$2,338,399.31)	-63.75%
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$2,680,907.09)	-66.85%
Year-to-Date:	\$1,329,666.91	\$4,010,574.00				

Sewer Gross Payroll						
Month	2023	Budget	MTD Change	%	YTD Change	%
January	\$69,876.41	\$67,228.95	\$2,647.46	3.94%	\$2,647.46	3.94%
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15	10.31%
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55	4.17%
April	\$44,378.60	\$46,368.07	(\$1,989.47)	-4.29%	\$4,155.07	2.15%
May*	\$0.00	\$44,103.36	(\$44,103.36)	-100.00%	(\$39,948.29)	-16.80%
June	\$0.00	\$35,320.90	(\$35,320.90)	-100.00%	(\$75,269.19)	-27.56%
July	\$0.00	\$47,318.99	(\$47,318.99)	-100.00%	(\$122,588.18)	-38.26%
August	\$0.00	\$43,542.40	(\$43,542.40)	-100.00%	(\$166,130.58)	-45.64%
September	\$0.00	\$36,792.56	(\$36,792.56)	-100.00%	(\$202,923.14)	-50.63%
October	\$0.00	\$46,140.28	(\$46,140.28)	-100.00%	(\$249,063.42)	-55.73%
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$294,398.36)	-59.81%
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$328,367.07)	-62.40%
Year-to-Date:	\$197,834.93	\$526,202.00				

SEWER Capital Spending Versus Budget			
Capital Expenses - 2023	*Budget	*YTD Actual	
Truck 31 - Large Dump	\$12,500	\$0	
GPS Unit (Split AWD)	\$3,998	\$3,998	
Locator (Split AWD)	\$2,000	\$1,055	
Misc Shop Tools	\$3,570	\$2,000	
Washington St Pump Station Design	\$40,000	\$4,097	
PLC Upgrades (Split AWD)	\$1,500	\$0	
4 Computers (Split AWD)	\$2,500	\$0	
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0	
Work Order System (Split AWD)	\$18,750	\$14,450	
Equipment Garage Design (Split AWD)	\$6,000	\$4,296	
Equipment	\$94,820	\$29,895	
Davis Ave. - Lake to Dead End	\$51,975.00	\$3,484	
Second St. - Roak - Brook	\$45,000.00	\$0	
Hampton Ave. - Russell - Goodrich	\$25,650.00	\$0	
High St. - Academy - Elm	\$10,800.00	\$0	
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0	
Marindale Rd - Eliminate Seg	\$13,000.00	\$0	
Replace Generator Cables	\$25,000.00	\$0	
TBD	\$135,000.00	\$0	
Projects (total includes benefit costs on labor)	\$436,425	\$3,484	
Total Capital	\$531,245	\$33,379	

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE									
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals	
April	148,690.91	37,675.30	7,439.39	7,678.90	16,261.23	2,305.20	0.00	220,050.93	
	67.6%	17.1%	3.4%	3.5%	7.4%	1.0%	0.0%	100.0%	
March	110,325.47	23,335.44	8,898.42	9,622.82	17,042.51	2,409.31	0.00	171,633.97	
February	111,645.32	48,321.36	10,269.46	9,648.48	17,522.54	2,408.18	0.00	199,815.34	
January	134,585.75	30,199.64	7,574.92	10,157.54	18,468.74	2,363.19	0.00	203,349.78	



**Auburn Sewer District
Accounts Payable Check Register
April 1, 2023 thru April 30, 2023**

5/11/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7332	4/7/2023	4	Andros. Registry Of Deeds	4/6/2023	release liens Lien Release Fees	35.00
						<u>35.00</u>
7333	4/7/2023	3	Harrison Shrader Enterprises	3/16/2023	Headset Repair Equipment Maintenance	213.63
						<u>213.63</u>
7334	4/7/2023	3	MissionSquare	3/31/2023	304412 ICMA 457 Accrued Deferred Comp	2,728.90
						<u>2,728.90</u>
7335	4/7/2023	3	MissionSquare	3/31/2023	10636 ICMA 401 Employee Benefits	2,119.96
						<u>2,119.96</u>
7336	4/7/2023	3	MissionSquare	3/31/2023	705328 Roth IRA Accrued IRA/ICMA	748.82
						<u>748.82</u>
7337	4/7/2023	3	Morin Brick Company	3/30/2023	Manhole Supplies Supplies - Mains - Mnt	1,709.53
						<u>1,709.53</u>
7338	4/7/2023	3	Petro's Ace Hardware	3/15/2023	Hardware Expense - E3 - PS	8.90
7338	4/7/2023	3	Petro's Ace Hardware	3/15/2023	Hardware Expense - E3 - PS	8.88
						<u>17.78</u>
7339	4/14/2023	4	Auburn Water District	4/12/2023	March Expenses A/P - Due to AWD	27,523.74
						<u>27,523.74</u>
7340	4/14/2023	4	Constellation NewEnergy, Inc.	4/5/2023	Worthley Accrued Power	310.19
7340	4/14/2023	4	Constellation NewEnergy, Inc.	4/6/2023	Riverside Dr Accrued Power	1.06
						<u>311.25</u>
7341	4/14/2023	3	Gagne & Sons	3/20/2023	mortar mix Supplies - Mains - Mnt	350.84

Auburn Sewer District Accounts Payable Check Register April 1, 2023 thru April 30, 2023
--

5/11/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7341	4/14/2023	4	Gagne & Sons	4/5/2023	Safety Gloves Supplies - Safety Items	72.50
						<u>423.34</u>
7342	4/14/2023	4	Omni Services, Inc.	3/23/2023	Shut off plug Truck #35 (2013 Vacuum Truck)	7.55
						<u>7.55</u>
7343	4/14/2023	4	C.N. Wood North, INC.	3/23/2023	Spray Handle Truck #35 (2013 Vacuum Truck)	336.80
						<u>336.80</u>
7344	4/21/2023	4	Constellation NewEnergy, Inc.	4/21/2023	Chicoine Accrued Power	161.03
7344	4/21/2023	4	Constellation NewEnergy, Inc.	4/11/2023	River Station Accrued Power	286.88
7344	4/21/2023	4	Constellation NewEnergy, Inc.	4/11/2023	Merrow Rd Accrued Power	28.47
7344	4/21/2023	4	Constellation NewEnergy, Inc.	4/11/2023	Lew Jct #1 Accrued Power	343.59
7344	4/21/2023	4	Constellation NewEnergy, Inc.	4/12/2023	Moose Brook Accrued Power	339.58
						<u>1,159.55</u>
7345	4/21/2023	4	Kennebec Equip. Rental	4/12/2023	Concrete Hammer Rental Misc Expense-Mains-Mnt	50.00
						<u>50.00</u>
7346	4/21/2023	4	L.A.W.P.C.A.	4/4/2023	Services thru 032422 LAWPCA Storm Surg Tank	11,477.95
7346	4/21/2023	4	L.A.W.P.C.A.	4/3/2023	April Ops Accrued - LAWPCA	93,141.01
						<u>104,618.96</u>
7347	4/21/2023	4	Maine Municipal Assoc.	4/1/2023	Workers Comp Insurance - Workers Comp	4,206.60
						<u>4,206.60</u>
7348	4/21/2023	5	Maine Municipal Emp.Hlth.	5/1/2023	Accrued Dental	256.77

**Auburn Sewer District
Accounts Payable Check Register
April 1, 2023 thru April 30, 2023**

5/11/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7348	4/21/2023	5	Maine Municipal Emp.Hlth.	5/1/2023		253.42
					Accrued IPP Withheld	
7348	4/21/2023	5	Maine Municipal Emp.Hlth.	5/1/2023		-30.00
					39021 April Life Employee Benefits	
						<u>480.19</u>
7349	4/21/2023	4	Maine Water Environment	12/25/2022		225.00
					2023 membership Misc Expense-A&G Office	
						<u>225.00</u>
7350	4/21/2023	3	E.J. Prescott, Inc.	3/23/2023		2,364.09
					Supplies W-6 PS 2021	
7350	4/21/2023	3	E.J. Prescott, Inc.	3/30/2023		66.24
					Supplies W-6 PS 2021	
						<u>2,430.33</u>
7351	4/21/2023	4	St Lawrence & Atlantic RR Co	4/3/2023		100.00
					S4038A Pipeline Misc Expense-Mains-Mnt	
7351	4/21/2023	4	St Lawrence & Atlantic RR Co	4/3/2023		110.00
					S8030A Pipeline Misc Expense-Mains-Mnt	
7351	4/21/2023	4	St Lawrence & Atlantic RR Co	4/3/2023		50.00
					S7801A Pipeline Misc Expense-Mains-Mnt	
						<u>260.00</u>
7352	4/21/2023	4	Wright-Pierce	4/5/2023		2,851.56
					Services thru 033123 Sewer Capacity Study	
7352	4/21/2023	4	Wright-Pierce	4/5/2023		4,000.00
					Services thru 033123 Sewer Capacity Study	
7352	4/21/2023	4	Wright-Pierce	4/5/2023		4,016.05
					Services thru 033123 2022-Capital Improvement Plan	
7352	4/21/2023	4	Wright-Pierce	4/5/2023		2,201.35
					Services thru 033123 Washington St. PS Design	
						<u>13,068.96</u>
7354	4/28/2023	4	Ace Detective& Security	4/17/2023		819.00
					Traffic control 2023 Sewer Lining	
						<u>819.00</u>

Auburn Sewer District Accounts Payable Check Register April 1, 2023 thru April 30, 2023
--

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7355	4/28/2023	4	Andros. Registry Of Deeds	4/27/2023	release lien Lien Release Fees	22.00
						<u>22.00</u>
7356	4/28/2023	4	Constellation NewEnergy, Inc.	4/19/2023	Washington Accrued Power	111.24
						<u>111.24</u>
7357	4/28/2023	4	Gilman Electrical Supply	4/12/2023	Supplies 2022 E-3 Generator	317.18
7357	4/28/2023	4	Gilman Electrical Supply	4/12/2023	Supplies 2022 E-3 Generator	87.14
						<u>404.32</u>
7358	4/28/2023	4	New England Crane	4/5/2023	Manhole Lift 2023-Shop Tools	1,473.00
						<u>1,473.00</u>
7359	4/28/2023	4	E.J. Prescott, Inc.	4/3/2023	Ergo Frame/Sewer CVR Supplies - Mains - Mnt	34,925.00
						<u>34,925.00</u>
7360	4/28/2023	4	Skelton, Taintor & Abbott	4/19/2023	Services thru 033123 Legal Expenses	2,690.00
						<u>2,690.00</u>
7361	4/28/2023	4	Superior Concrete	3/15/2023	Valve Vault W-6 PS 2021	15,360.00
						<u>15,360.00</u>
Grand Total						<u>218,480.45</u>

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

April 2023

MAINS

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
Second Street	16	Cleaned mains, locate dead-end			1		
Windemere, Turner, Stetson Rd	16	Cleaned and inspected mains			1		
Wedgewood	8	Cleaned main			1		
Undercliff	32	Clean main, install Manhole					1
Washington Street	8	Cleaned mains, locate dead ends			1		
Harvard Cross Country	16	Cleaned Main			1		
Miller Street	6	Investigate sink hole			1		
Stetson Road	24	Cleaned Mains			1		
Monthly Totals	8		0	0	7	0	1
2022 Monthly Totals	9		1	0	7	1	0
YTD Totals	14		1	0	10	2	1
2022 YTD Totals	25		2	0	17	4	2

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Center Street	8	Repair manhole hit by plow				1	
Turner @ Goodwill	8	remove excess concrete invert			1		
Monthly Totals	2		0	0	1	1	0
2022 Monthly Totals	2		1	0	1	0	0
YTD Totals	3		0	0	1	2	0
2022 YTD Totals	9		2	0	4	3	0

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
230 Lake Street	1	Inspect new service connection	1			
539 Lewiston Jct Rd	1	Inspect new service connection	1			
Hillside	1	Meet with contractor and locate main			1	
12 Webster	1	Investigate Back-up				1
871 Court Street	1	Investigate back-up				1
30 Meadow Lane	1	Investigate Back-up				1
Monthly Totals	6		2	0	1	3
2022 Monthly Totals	5		0	1	0	4
YTD Totals	7		2	0	1	4
2022 YTD Totals	18		1	2	4	11

LIFT STATIONS

Location	No.	Comments
River Pump Station	1	Clean Wet Well
Rt 26	1	False alarms, soap suds
Ash Landfill	1	Cleaned flow meter
E-3	1	Set control panel
Poland Lift Stations	3	Checked all stations, shut off panel heaters
E-3	6	Cleaned station wet well
Taylor Pond	4	removed excessive run time alarms
Worthley Brook	8	Trouble shoot communication alarms
Monthly Totals	8	
2022 Monthly Totals	7	
YTD Totals	13	
2022 YTD Totals	26	

OVERFLOWS

Item	Comments
Monthly Totals	
YTD Totals	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May								
June								
July								
August								
September								
October								
November								
December								
YTD Totals	67.0	9.3	0.0	30.0				
2022 Totals	36.0	11.8	0	41				

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	585	431	2	31	0	0	0	23	75	1	19	3
2022 Totals	382	245	6	19	1	0	0	31	31	2	45	2

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	3			0	2	0	0	1	0	0	0
Water District	8	0	0	0	0	1	5	1	1	0	0
Monthly Totals	11	0	0	0	2	1	5	2	1	0	0
2022 Monthly Totals	9	0	0	0	1	1	3	2	1	0	1
YTD Totals	30	0	0	0	19	7	8	5	1	0	1
2022 YTD Totals	30	0	0	0	17	6	3	3	0	0	1

OTHER ACTIVITIES

- 1 SCBA Fit Testing
- 2 Test new work order system
- 3
- 4
- 5
- 6
- 7
- 8
- 9

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary										
Cost Apportionment Summary - First Half of 2023										
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	####	\$98,619.90	34.05%	\$93,277.99	\$5,341.91
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	####	\$98,619.90	33.20%	\$90,949.46	\$7,670.44
March	64.00%	\$175,324.27	63.14%	\$172,968.35	\$2,355.92	####	\$98,619.90	36.86%	\$100,975.82	(\$2,355.92)
April	66.00%	\$180,803.15	60.23%	\$164,996.57	\$15,806.58	####	\$93,141.02	39.77%	\$108,947.60	(\$15,806.58)
May	66.00%	\$180,803.15	60.82%	\$166,612.84	\$14,190.31	####	\$93,141.02	39.18%	\$107,331.33	(\$14,190.31)
June	66.00%	\$180,803.15	62.22%	\$170,448.06	\$10,355.09	####	\$93,141.02	37.78%	\$103,496.11	(\$10,355.09)
Six Month Adjustment			64.03%		\$5,150.15			35.97%		(\$5,150.15)

Monthly Cost Apportionment Summary										
Cost Apportionment Summary - Second Half of 2023										
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
July	64.00%	\$175,324.27	62.24%	\$170,502.85	\$4,821.42	####	\$98,619.90	37.76%	\$103,441.32	(\$4,821.42)
August	62.00%	\$169,845.39	64.04%	\$175,433.85	(\$5,588.46)	####	\$104,098.78	35.96%	\$98,510.32	\$5,588.46
September	62.00%	\$169,845.39	65.22%	\$178,666.39	(\$8,821.00)	####	\$104,098.78	34.78%	\$95,277.78	\$8,821.00
October	63.00%	\$172,584.83	64.50%	\$176,693.99	(\$4,109.16)	####	\$101,359.34	35.50%	\$97,250.18	\$4,109.16
November	63.00%	\$172,584.83	64.17%	\$175,789.97	(\$3,205.15)	####	\$101,359.34	35.83%	\$98,154.20	\$3,205.15
December	65.00%	\$178,063.71	69.02%	\$189,076.27	(\$11,012.56)	####	\$95,880.46	30.98%	\$84,867.90	\$11,012.56
Six Month Total Adj			64.87%		(\$27,914.91)			35.14%		\$27,914.91
Average to date			64.03%					35.97%		
Adjustments to date					\$5,150.15					(\$5,150.15)
Average / Adjustments year end			64.03%		\$5,150.15			35.97%		(\$5,150.15)

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.