The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, January 17, 2023 at 4:00pm.

Members present: Robert Cavanagh , Charles Sheehan (Treasurer), Stephen Ness (President), Raymond Fortier, Thomas Moulin and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent and Tanya Dunn, Finance Manager.

On motion of Charles Sheehan, seconded by Raymond Fortier, it was unanimously voted: **To approve the minutes of the Regular Meeting of December 13, 2022.**

On motion of Charles Sheehan, seconded by Stephen Milks, it was unanimously voted: **To approve the minutes of the Special Joint Meeting of December 14, 2022.**

On motion of Charles Sheehan, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Public Hearing of December 14, 2022.**

FINANCIAL REPORT – Revenues are favorable $150,000. Water gallons sold increased by 2 ½%. The District ended the year with a surplus of $30,000 and $1.5 million cash on hand. The office is getting ready for the audit scheduled for the week of February 6.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Charles Sheehan, it was unanimously voted: **To ratify the payment of bills in the amount of $254,908.25 dated December 1, 2022-December 31, 2022.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT /PROJECT UPDATE – The crew continues to clean and inspect the sewer lines as the weather permits. The sewer lining work has been completed. The winter months are a good time to clear the x-country sewer lines.

The E-3 generator is on its way. The generator pad, control panel and conduit have been installed.

Everything is in order for the Sewer District to take possession of the sewer mains at the Stable Ridge Apartments project at 555 Court Street. There are plans being reviewed for Phase II.

An illicit sewer connection has been discovered at 43 Second St. during pre-construction video inspections. After some investigation it was found that the sewer service is connected to the storm water system and the building has roof drains that are connected to the sewer system. It appears that the contractor mixed up the two lines back in 2000. The sewer service will be separated this month and the roof drains will be addressed during the construction project.

There is a long history of sewer backups at 28 Gillander Avenue. A claim was filed with Maine Municipal Association. A second backup was attributed to roots in the service line. We will check this main on regular basis.

NEW BUSINESS –

WASHINGTON STREET PUMPING STATION DESIGN – An agreement with Wright-Pierce never took place. MDOT will give us the utility permit allowing us to put the station on the property. The 2023 budget allows for the District to go ahead with the design of the station.

STORAGE GARAGE CONCEPTUAL DESIGN – "Needs Study" We will solicit a proposal from Wright- Pierce for a small scale conceptual design. Both Districts will share in the cost. We are looking at taking down the existing barn.

MOUNT AUBURN AVE. APARTMENTS - The current development by AR Development Corp. will not require the need to upsize the sewer main.

LAWPCA APPORTIONMENT & FINANCIALS - Mike Broadbent is now on the LAWPCA board. Flows for the month of December again favored the District. We ended the year $15,773.48 in the black. We will start the new year with the apportionment at 64/36 and monitor it month to month.

INFRASTRUCTURE STUDY –WRIGHT- PIERCE – We should be getting a draft copy of the "Fiscal Sustainable Study" in a couple of weeks. It will be a good tool to plan pump station replacements. Price tags keep going up.

REVISED MEETING SCHEDULE – A new schedule was included in the packets.

MALL AREA MODELING – We must decide how to address the deficiencies with the sewer lines, what lines need to be upsized and who will fund the changes.

On motion of Robert Cavanagh, seconded by Thomas Moulin, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Approved: February 21, 2023

A true record:

Attest: _____
Clerk