

March 21, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, March 21, 2023 at 4:00pm.

Members present: Robert Cavanagh , Stephen Ness (President), Raymond Fortier, Thomas Moulin and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent and Tanya Dunn, Finance Manager.

On motion of Stephen Milks, seconded by Thomas Moulin, it was voted: To approve the minutes of the Regular Meeting of February 21, 2023. (1 abstention)

FINANCIAL REPORT- Overall revenues are on budget. There is a \$13,000 variance in expenses. Cash on hand at the end of February is at \$1.6 million.

On-line credit card fees are increasing from \$5.95 to \$6.70. 43% of the payments made on line are with credit cards. There will be an insert in the water bills notifying all customers about this increase and stressing the fact that payments are free using checking accounts. Stephen Milks suggested shopping around for better credit card fees.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Stephen Milks, it was unanimously voted: **To ratify the payment of bills in the amount of \$236,116.65 dated February 1, 2023-February 28, 2023.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

REORT [PROJECT UPDATE - The crew continued to clear the cross-country sewer mains.

There will be a lot of paving projects this summer and manholes will need to be brought up to grade. Orders for replacement manhole frames and covers have been placed. We have just received a delivery of frames and covers that were ordered in July of 2022.

The bids to re-line 9158' of sewer mains was opened today. The bids were favorable.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To award the re-lining bid to Green Mountain Pipe Line Services in the amount of \$333,370.**

The Annual CSO Report has been completed and submitted. It was a very lengthy report. Dep will compile all reports Statewide and produce a report that will be sent to all Trustees.

MALL AREA SEWER IMPROVEMENTS/ FUNDING – Mike Gotto of Stoney Brook Consultants is working with City staff and a developer on a large project in Auburn sited off Gracelawn Rd and Mt. Auburn Ave. which will exceed the existing capacity of the sewer system. There were Grants available but there was a deadline of March 15 and the District would have to commit to funding at the time of the application. The Sewer District needs to determine what its responsibility is with regards to the upgrade of this system.

PUMP STATION POLICY- New future growth will require pump stations. The District needs to consider adopting a policy on Sewer Pump Stations to be added to the District's Sewer Use Rules and Regulations. Superintendent Broadbent included a Draft Policy. He asked for approval to continue to develop the document to be reviewed by legal counsel. Stephen Milks said that we should make the City aware of this policy. Superintendent Broadbent is looking for feedback before the policy is officially approved.

LAWPCA APPORTIONMENT & FINANCIALS – The apportionment was changed to 66/34. There is a lot going on with biosolids. PFAS shut down land application. Sludge is being stored in compost bins.

WASHINGTON ST PUMP STATION DESIGN – Just an FYI. We are moving forward with the preliminary design. The field work is in progress.

ELECTION OF OFFICERS –

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To approve the following Slate of Officers:**

PRESIDENT:	Stephen Ness
TREASURER:	Robert Cavanagh
SUPERINTENDENT:	Michael Broadbent
CLERK:	Tanya Dunn
AUDITOR:	RHR Smith & Company

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To add an Executive Session to discuss a personnel matter.**

On motion of Stephen Milks, seconded by Raymond Fortier, it was unanimously voted: **To enter into Executive Session in accordance with 1 M.S.R.A §-- 405 (6) (A) to discuss a personnel matter.**

The meeting came out of Executive Session.

On motion of Stephen Milks, seconded by Moulin, it was unanimously voted: **To adjourn the meeting.**

Approved: April 18, 2023

A true record:

Attest: _____

Clerk