

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, November 14, 2023 at 4:00 P.M.**

**AGENDA**

1. Approve Minutes of Regular Meeting of October 24, 2023.
2. Financial Report Update.
3. Ratify Payment of Bills
4. Open Session
5. Activity Report/Project Update - *Matt Waite*
6. New Business
  - Health Insurance Options
  - Employee Incentive Plan
  - Personnel Policies and Procedures Handbook
7. LAWPCA Apportionment & Financials
  - TSS Discussion
8. Old Business
  - Washington Street Pumping Station Design
  - Draft Budget
  - 2024 Project Planning
  - Contracted Financial Services
9. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting December 19, 2023

# Memo

**To:** Water & Sewerage District Trustees

**From:** Michael Broadbent, Superintendent

**CC:** Files

**Date:** 11/9/2023

**Re:** Discussion of October Agenda Items

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## Water Trustees

### Financial Report Highlights

Tanya has continued to assist the District with our financial obligations during our transition of oversight. She has prepared the reports for this month's meeting. Unfortunately, we have a backlog of financial work that has hindered our progress on our annual budget. Tanya has found that many of our GL accounts have not been reconciled since July. This makes generating the budget and monthly financials very difficult and with un-known accuracy.

### Project Update

#### Second Street

G&G base paved the week of 10/09 and will raise AWD gate valves & service taps. In the Spring of 2024 AWD will be responsible for raising gates & service boxes.

#### Dunn Street

AWD in the Spring of 2024 must complete the connection of the newly installed 1 ½" HDPE water main.

### Eastside Taylor Pond

AWD has decided to hold on this project for 2023. The project will be re-evaluated, and the project schedule will be determined based off staffing, budget and criticality.

### Fall Flushing

Fall Flushing started the week of 10/30. AWD has completed the hydrants requiring night flushing and are approximately 60% completed.

## **Old Business**

### Water Quality Update

Turbidity has continued to stay below average for this time of year. Dissolved oxygen levels in the lake are low particularly in the deeper sections. This is concerning because it could lead to a nutrient release. Turnover of the Lake is expected any day now, turnover would help mix the water column and restore oxygen levels throughout the water column.

### 2024 Projects **BOTH BOARDS**

As the District plans for construction work in 2024 it has become apparent that our traditional goal of replacing 2 miles of pipe a year is going to hit our budgets much harder than in the past. Staff has a presentation to share with the Board on what projects have historically cost the District and what we can expect to see moving forward.

### 2024 Draft Budget

Review and comment on the Draft Budget.

### Contracted Financial Services **BOTH BOARDS**

Matt, Tanya and I met with Maine Rural Water Association for a kick-off meeting. We gave them access to our financial information and provided them with a break down on our reports, financial responsibilities and budgets. MRWA will be involved with our December Trustee Meetings and reports

## **New Business**

### **Health Insurance Options BOTH BOARDS**

Over the last month I've worked with Cross Insurance to understand our healthcare options for 2024. They have provided a proposal that will increase our premiums by 5%. I did receive an announcement from Maine Municipal Association on their 2024 Rates. They're also increasing between 5.5-7.5% depending on comparative plans. I'm recommending that we stay with Cross Insurance and that we agree with the proposal for 2024.

### **Employee Incentive Plan BOTH BOARDS**

Over the last two years the District has offered employees retention bonuses for staying with the District. This effort has proven very effective given our retention during a very difficult period. I would like to shift this program to an incentive-based system. We need skilled and licensed professionals working here at the District. I've drafted a program that I feel will increase the overall performance of our organizations. Increase the capabilities of our work force and provide incentives for employees to obtain and retain valuable skills.

### **Personnel Policies and Procedures Handbook update BOTH BOARDS**

We've worked with HR Maine Consulting to update our Personnel Policies and Procedures Handbook. I've provided a break down of the proposed changes. We will review a summary of the changes at the meeting.

## **Sewer Trustees**

### **Financial Report Highlights**

Tanya has continued to assist the District with our financial obligations during our transition of oversight. She has prepared the reports for this month's meeting. Unfortunately, we have a backlog of financial work that has hindered our progress on our annual budget. Tanya has found that many of our GL accounts have not been reconciled since July. This makes generating the budget and monthly financials very difficult and with un-known accuracy. I had hoped to have options for increasing cash on hand for this meeting but unfortunately, I do not have options at this time.

### **Project Update**

#### **W-6 Pump Station**

ASD staff worked hard to deliver and complete the W6 pump station upgrade. Much of the project is completed. Finishing work is all that remains of the project, such as landscaping and driveway repairs which will be completed in the spring of 2024. The property owner that abuts ASD easement is pleased with the work and requests ASD complete the landscaping and driveway repairs in the spring of 2024.

### **W-5 Pump Station**

Both pumps at W5 Pump Station failed. The pumps failed because of bad bearings. A pump from W4 was taken out of service and installed at W5. New pumps were ordered to replace the failed pumps.

### **Winterizing**

ASD Staff are working diligently to complete as much main cleaning as possible before storing the Vactor truck. Also, preparing for winter has started in the form of cleaning the shop, yard, winterizing equipment and preparing snow removal equipment.

### **New Business**

**SEE ABOVE COMMENTS MARKED BOTH BOARDS**

### **LAWPCA Apportionment & Financials**

The apportionment for November was held at 60/40.

Matt and I met With Travis Peaslee to try and understand the disparity in TSS sampling that is occurring. I'll be presenting information to the Board for review and discussion.

### **Old Business**

#### **Washington Street Pumping Station Design**

Review draft Wright-Pierce proposal for Washington Street Pumping Station

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, October 24, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Thomas Moulin, Brad Kowalski, Dan Bilodeau and Stephen Milks, Mayor's Representative. Also present: Michael Broadbent, Superintendent and Matthew Waite, Assistant Superintendent.

On motion of Thomas Moulin, seconded by Stephen Milks, it was unanimously voted: **To approve the minutes of the Regular Meeting of September 19, 2023.**

**EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.S.R.A. § 405 (6) (C) TO DISCUSS A PERSONNEL MATTER –**

On motion of Stephen Milks, seconded Robert Cavanagh, it was unanimously voted: **To move into executive session to discuss a personnel matter.**

The meeting came out of executive session.

**FINANCIAL REPORT-** Revenues are up \$2200.00. The cash on hand is at \$1.1million. The decrease is due to bond payments that became due and some unexpected expenses. Concerns about the cash on hand were expressed. Stephen Milks suggested that Superintendent Broadbent put together some options to increase the cash on hand.

**RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Stephen Milks, it was unanimously voted: **To ratify the payment of bills in the amount of \$1,175,833.91 dated September 1, 2023-September 30, 2023.**

**OPEN SESSION** -As no one from the public was in attendance the open session was closed.

**ACTIVITY REPORT /PROJECT UPDATE -**

**W-6** –The upgrade is complete. All that remains is the finish work. The property owner that abuts the ASD easement was pleased with the work and requested that we complete the landscaping and driveway repairs in the Spring of 2024. The crew has been proactive with station checks.

**2024 LINING** - The District contracted with Vortex to inspect segments of sewer main for 2024 CIP projects. They were able to provide 5 days of inspection . The crew were able to use the trailer jetter to prepare and clean sewer main segments. Vortex was able to inspect 7,000 of sewer main.

**NEW BUSINESS –**

**E-5 – BACK UP DAMAGE CLAIM** – The station overflowed in July during a severe thunderstorm due to a loss of power. A nearby residence had a sewer release in their basement before we could get the generator started. We contacted Service Master to clean up the mess. We received a claim from the owner for personal property loss in the amount of \$855.28.

Maine Municipal Association ruled that we were not at fault because of the power outage. We did pay the bill to Service Master in the amount of \$3,479.00. Trustee Dan Bilodeau suggested that we pay the bill for personal property damage and Stephen Milks agreed. It was recommended that employees do not own up to any responsibility for damage, and that they tell the customer that a claim would be submitted to our insurance for review and determination.

**PROPOSALS FOR FINANCIAL SERVICES** – We have had success in the past with contracting out our financial services. Superintendent Broadbent met with three entities. The Maine Rural Water Association presented a proposal that he feels would be a perfect fit for our organization. There is no commitment and they could bring lots of improvements.

On motion of Dan Bilodeau, seconded by Stephen Milks, it was unanimously voted: **To accept the Proposal from Maine Rural Water Association for financial services as presented.**

**LAWPCA APPORTIONMENT & FINANCIALS** - The apportionment for October was held at 60/40. TSS numbers continue to run high. Our concentrations have increased tremendously. We need to find the source of the increased concentrations.

**CSO TANK BID PROCESS** - Two contractor/engineer teams have presented their concepts for the design build. Every 2' of raised elevation could save around \$1 million in cost. Proposals are due November 9<sup>th</sup> and to be evaluated by the Board.

**RE-BRANDING** -They are moving forward with LA Clean Water Authority.

**OLD BUSINESS** –

**WASHINGTON ST. PUMP STATION DESIGN** – The field work is completed. We are waiting on the final design from Wright-Pierce.

**SEWER USE RULES AND REGULATIONS UPDATE** – A review of the changes has not been completed.

**FISCAL SUSTAINABILITY PLAN** – We have finalized our comments on the infrastructure rating and awaiting the final report.

**DRAFT BUDGET/2024** - Tanya is helping with the preparation of the budget. LAWPCA is looking at a 3% increase. The budget includes a COLA of 3.2% . We are also looking to increase the clothing allowance to \$750.00. Superintendent Broadbent is looking to shift the retention bonus to an incentive bonus. We are light are licenses. This would provide employees with opportunities to better themselves. Trustee Moulin suggested we check with the fire department on their requirements.

October 24, 2023

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The budget has place holders for capital work to be refined at a later date.

On motion of Thomas Moulin, seconded by Stephen Milks, it was unanimously voted:  
**To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
TEN MONTHS ENDED OCTOBER 31, 2023**

	OCTOBER	2023	Y-T-D THRU OCTOBER 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$3,068,797	\$4,010,574	\$3,308,605	\$3,348,593	(\$39,987)
Industrial Surcharge	43,812	52,249	34,908	43,819	(8,911)
Shared Debt with City	41,392	41,392	20,696	34,493	(13,797)
Jobbing & Mdse. - NET	8,409	9,795	(380)	8,163	(8,543)
Sewer Assessments	10,597	19,030	18,488	15,858	2,630
Finance Charges	5,251	6,489	4,901	5,408	(507)
Interest Income	15,361	9,058	40,807	7,548	33,259
Industrial Treatment Sampling	42,000	42,500	35,417	35,417	0
Capacity Fees (SDS)	38,250	28,367	42,750	23,639	19,111
<b>TOTAL REVENUES</b>	<b>3,273,869</b>	<b>4,219,454</b>	<b>3,506,192</b>	<b>3,522,937</b>	<b>(16,745)</b>
			<b>83.10%</b>	<b>83.33%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	401,332	526,202	440,487	446,898	(6,411)
Employee Benefits	158,063	272,677	145,398	227,231	(81,833)
Maint. of Sewers	133,918	68,520	116,411	57,100	59,311
Lift Stations	84,238	74,825	85,012	62,354	22,658
Maint. of Buildings	40,806	51,823	38,826	43,186	(4,360)
Maint. of Trucks	24,702	28,890	57,286	24,075	33,211
Office Expense	19,623	31,849	27,702	26,541	1,162
Collection Expense	531	(776)	618	(647)	1,264
General Expense	3,079	5,948	10,027	4,957	5,070
Insurance	48,590	59,459	48,346	49,549	(1,203)
Legal & Accounting Fees	9,863	6,841	13,391	5,701	7,690
Billing Expense	63,698	81,317	61,914	67,764	(5,850)
L.A.W.P.C.A.	1,592,503	1,930,830	1,607,206	1,609,025	(1,819)
<b>SUB-TOTAL</b>	<b>2,580,947</b>	<b>3,138,405</b>	<b>2,652,625</b>	<b>2,623,734</b>	<b>28,891</b>
Interest	105,693	183,598	234,565	152,998	81,567
<b>TOTAL EXPENSES</b>	<b>2,686,640</b>	<b>3,322,003</b>	<b>2,887,190</b>	<b>2,776,733</b>	<b>110,457</b>
			<b>86.91%</b>	<b>83.33%</b>	< Standard
Bonds - Principal Payments	404,655	558,962	472,078	465,802	6,277
<b>SURPLUS FROM OPERATIONS</b>	<b>182,574</b>	<b>338,489</b>	<b>146,924</b>	<b>280,403</b>	<b>(133,479)</b>



Sewer Metered Revenue - Versus Prior Year

Month	2023	2022	MTD Change	%	YTD Change	%
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89	12.50%
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77	8.20%
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.14	8.14%
April	\$345,723.97	\$315,754.25	\$29,969.72	9.49%	\$104,011.86	8.49%
May	\$335,698.56	\$298,264.88	\$37,433.68	12.55%	\$141,445.54	9.28%
June	\$318,014.17	\$20,949.96	\$20,949.96	7.05%	\$162,395.50	8.92%
July	\$320,862.35	\$320,877.00	(\$14.65)	0.00%	\$162,380.85	7.58%
August	\$318,186.75	\$302,573.53	\$15,613.22	5.16%	\$177,994.07	7.28%
September	\$350,382.38	\$304,111.13	\$46,271.25	15.22%	\$224,265.32	8.16%
October	\$324,261.84	\$319,983.35	\$4,278.49	1.34%	\$228,543.81	7.45%
November	\$0.00	\$292,754.01	(\$292,754.01)	-100.00%	(\$64,210.20)	-1.91%
December	\$0.00	\$313,861.74	(\$313,861.74)	-100.00%	(\$378,071.94)	-10.29%
Year-to-Date:	\$3,297,072.96	\$3,675,144.90				

Sewer Metered Gallons Sold

Month	2023	2022	MTD Change	%	YTD Change	%
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116	3.76%
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)	-3.10%
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)	-2.93%
April	40,666,494	40,926,094	(259,601)	-0.63%	(3,933,193)	-2.36%
May	42,607,150	41,412,840	1,194,309	2.88%	(2,738,884)	-1.32%
June	40,323,775	42,317,778	(1,994,003)	-4.71%	(4,732,888)	-1.89%
July	43,150,542	41,978,643	1,171,899	2.79%	(3,560,989)	-1.22%
August	38,923,998	41,815,384	(2,891,387)	-6.91%	(6,452,375)	-1.93%
September	56,288,698	43,766,901	12,521,797	28.61%	6,069,422	1.61%
October	35,589,541	50,570,470	(14,980,929)	-29.62%	(8,911,507)	-2.08%
November	0	39,556,424	(39,556,424)	-100.00%	(48,467,932)	-10.36%
December	0	40,069,014	(40,069,014)	-100.00%	(88,536,945)	-17.43%
Year-to-Date:	419,432,189	507,969,134				

Sewer Metered Revenue - Versus Budget

Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$350,998.58	\$340,471.42	\$10,527.16	3.09%	\$10,527.16	3.09%
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$5,660.54)	-0.85%
March	\$320,989.65	\$324,343.28	(\$3,343.63)	-1.03%	(\$9,004.17)	-0.91%
April	\$345,723.97	\$344,573.02	\$1,150.95	0.33%	(\$7,853.22)	-0.59%
May	\$335,698.56	\$325,487.40	\$10,211.16	3.14%	\$2,357.94	0.14%
June	\$318,014.17	\$324,177.15	(\$6,162.98)	-1.90%	(\$3,805.04)	-0.19%
July	\$320,862.35	\$350,163.32	(\$29,300.97)	-8.37%	(\$33,106.01)	-1.42%
August	\$318,186.75	\$330,189.30	(\$12,002.55)	-3.64%	(\$45,108.57)	-1.69%
September	\$350,382.38	\$331,867.24	\$18,515.14	5.58%	(\$26,593.43)	-0.89%
October	\$324,261.84	\$349,188.11	(\$24,926.27)	-7.14%	(\$51,519.70)	-1.54%
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$370,993.26)	-10.11%
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$713,501.04)	-17.79%
Year-to-Date:	\$3,297,072.96	\$4,010,574.00				

Sewer Gross Payroll

Month	2023	Budget	MTD Change	%	YTD Change	%
January*	\$69,876.41	\$67,228.95	\$2,647.46	3.94%	\$2,647.46	3.94%
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15	10.31%
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55	4.17%
April	\$44,378.60	\$46,368.07	(\$1,989.47)	-4.29%	\$4,155.07	2.15%
May*	\$35,510.51	\$44,163.36	(\$8,592.85)	-19.48%	(\$4,437.78)	-1.87%
June	\$43,210.32	\$35,320.90	\$7,889.42	22.34%	\$3,451.64	1.26%
July	\$45,612.11	\$47,318.99	(\$1,706.88)	-3.61%	\$1,744.76	0.54%
August	\$56,784.54	\$36,792.56	\$19,991.98	30.41%	\$14,986.90	4.12%
September	\$45,154.43	\$36,792.56	\$8,361.87	22.73%	\$23,348.77	5.83%
October	\$61,716.32	\$46,140.28	\$15,576.04	33.76%	\$38,924.81	8.71%
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$6,410.13)	-1.30%
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$40,378.84)	-7.67%
Year-to-Date:	\$485,823.16	\$528,202.00				

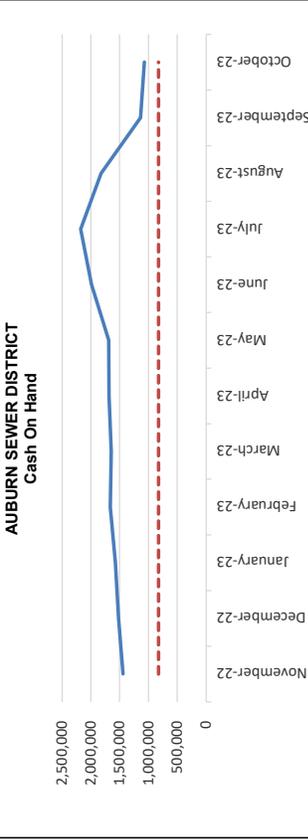
SEWER Capital Spending Versus Budget

Capital Expenses - 2023	*Budget	*YTD Actual
Truck 31 - Large Dump	\$12,500	\$0
GPS Unit (Split AWD)	\$5,000	\$3,998
Locator (Split AWD)	\$2,000	\$1,055
Misc Shop Tools	\$3,570	\$2,000
Washington St Pump Station Design	\$40,000	\$30,124
PLC Upgrades (Split AWD)	\$1,500	\$0
4 Computers (Split AWD)	\$2,500	\$0
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0
Work Order System (Split AWD)	\$18,750	\$14,450
Equipment Garage Design (Split AWD)	\$6,000	\$4,296
<b>Equipment</b>	<b>\$94,820</b>	<b>\$55,922</b>
2023 Sewer Lining	\$268,425.00	\$428,339
High St. - Academy - Elm	\$10,800.00	\$0
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0
Martindale Rd - Eliminate Sag	\$13,000.00	\$0
Replace Generator Cables	\$25,000.00	\$14,001
W-6 Pump Station	\$0.00	\$99,802
<b>Projects (total includes benefit costs on labor)</b>	<b>\$447,225</b>	<b>\$642,142</b>
<b>Total Capital</b>	<b>\$542,045</b>	<b>\$698,064</b>

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
October	113,499.59	34,965.16	8,615.85	8,080.72	16,240.61	2,416.33	-	183,818.22
September	61.7%	19.0%	4.7%	4.4%	8.8%	1.3%	0.0%	100.0%
August	\$280,073.50	\$46,949.28	\$21,211.38	\$8,187.17	\$20,318.84	\$2,703.72	\$-	\$379,443.89
July	\$297,315.86	\$44,219.03	\$21,829.58	\$9,622.32	\$20,785.33	\$2,634.92	\$-	\$396,407.04
June	\$124,943.03	\$39,935.38	\$10,502.09	\$8,076.17	\$15,505.19	\$5,039.03	\$-	\$204,000.89

AUBURN SEWER DISTRICT Cash On Hand



**Auburn Sewer District  
Accounts Payable Check Register  
October 1, 2023 thru October 31, 2023**

11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7553	10/6/2023	9	Auburn Water District	9/29/2023	Aug Expenses A/P - Due to AWD	27,866.39
						<b><u>27,866.39</u></b>
7554	10/6/2023	9	Constellation NewEnergy, Inc.	9/25/2023	Riverside Accrued Power	0.72
7554	10/6/2023	10	Constellation NewEnergy, Inc.	9/27/2023	Bradman Accrued Power	89.71
7554	10/6/2023	10	Constellation NewEnergy, Inc.	9/27/2023	Evergreen Accrued Power	23.76
7554	10/6/2023	10	Constellation NewEnergy, Inc.	9/26/2023	Stetson Accrued Power	0.06
7554	10/6/2023	9	Constellation NewEnergy, Inc.	9/27/2023	"B" Pond View Accrued Power	46.83
						<b><u>161.08</u></b>
7555	10/6/2023	9	Gilman Electrical Supply	9/25/2023	Supplies Expense - W3 - PS	375.23
						<b><u>375.23</u></b>
7556	10/6/2023	9	Greeley's Garage	9/25/2023	Injector Repair Truck #35 (2013 Vacuum Truck)	21,602.52
						<b><u>21,602.52</u></b>
7557	10/6/2023	9	MissionSquare	9/30/2023	304412 ICMA 457 Accrued Deferred Comp	1,248.38
						<b><u>1,248.38</u></b>
7558	10/6/2023	9	MissionSquare	9/30/2023	109636 ICMA 401 Employee Benefits	2,224.90
						<b><u>2,224.90</u></b>
7559	10/6/2023	9	MissionSquare	9/30/2023	705328 Roth IRA Accrued IRA/ICMA	409.41
						<b><u>409.41</u></b>
7560	10/6/2023	9	Tessco Technologies	9/18/2023	antenna W-6 PS 2021	1,048.30
						<b><u>1,048.30</u></b>

**Auburn Sewer District  
Accounts Payable Check Register  
October 1, 2023 thru October 31, 2023**

11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7561	10/13/2023	10	Auburn Water District	10/6/2023	Sept Expenses A/P - Due to AWD	24,270.72
						<b><u>24,270.72</u></b>
7562	10/13/2023	10	Constellation NewEnergy, Inc.	10/5/2023	Worthley Accrued - LAWPCA	185.29
						<b><u>185.29</u></b>
7563	10/13/2023	11	Group Dynamic, Inc.	10/16/2023	HRA - Nov Employee Benefits	24.00
						<b><u>24.00</u></b>
7564	10/13/2023	9	Keller America Inc.	9/26/2023	Level Transducer W-6 PS 2021	735.63
						<b><u>735.63</u></b>
7565	10/13/2023	9	Kennebec Equip. Rental	9/29/2023	Drill Rental W-6 PS 2021	194.50
						<b><u>194.50</u></b>
7566	10/13/2023	9	L.A.W.P.C.A.	9/21/2023	2021FR LTD Accrued - LAWPCA	14,387.94
7566	10/13/2023	9	L.A.W.P.C.A.	9/22/2023	CSO thru 090123 LAWPCA Storm Surg Tank	4,842.65
						<b><u>19,230.59</u></b>
7567	10/13/2023	10	Maine Municipal Assoc.	10/1/2023	Workers Comp Insurance - Workers Comp	2,103.30
						<b><u>2,103.30</u></b>
7568	10/13/2023	9	Omni Services, Inc.	9/21/2023	Supplies W-6 PS 2021	117.30
7568	10/13/2023	9	Omni Services, Inc.	9/22/2023	Supplies W-6 PS 2021	708.84
7568	10/13/2023	9	Omni Services, Inc.	9/28/2023	Supplies W-6 PS 2021	98.01
7568	10/13/2023	9	Omni Services, Inc.	9/28/2023	Supplies W-6 PS 2021	58.18
						<b><u>982.33</u></b>

**Auburn Sewer District  
Accounts Payable Check Register  
October 1, 2023 thru October 31, 2023**

11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7569	10/13/2023	9	Petro's Ace Hardware	9/27/2023	Hardware W-6 PS 2021	2.78
7569	10/13/2023	10	Petro's Ace Hardware	10/2/2023	Duct Tape W-6 PS 2021	56.95
7569	10/13/2023	10	Petro's Ace Hardware	10/11/2023	Supplies W-6 PS 2021	62.32
7569	10/13/2023	9	Petro's Ace Hardware	9/20/2023	Supplies W-6 PS 2021	46.56
7569	10/13/2023	9	Petro's Ace Hardware	9/27/2023	Silt Fence W-6 PS 2021	59.99
7569	10/13/2023	9	Petro's Ace Hardware	9/19/2023	Screws, Etc W-6 PS 2021	25.97
7569	10/13/2023	9	Petro's Ace Hardware	9/25/2023	Mailbox W-6 PS 2021	21.99
7569	10/13/2023	9	Petro's Ace Hardware	9/28/2023	Air Plug W-6 PS 2021	3.39
7569	10/13/2023	10	Petro's Ace Hardware	10/4/2023	Hardware W-6 PS 2021	11.49
						<b><u>291.44</u></b>
7570	10/13/2023	10	E.J. Prescott, Inc.	10/4/2023	Supplies W-6 PS 2021	1,757.47
7570	10/13/2023	9	E.J. Prescott, Inc.	9/21/2023	D-Frame w/cover Supplies - Mains - Mnt	565.00
7570	10/13/2023	9	E.J. Prescott, Inc.	9/21/2023	couplings W-6 PS 2021	156.22
7570	10/13/2023	9	E.J. Prescott, Inc.	9/27/2023	Poly Grout W-6 PS 2021	537.00
7570	10/13/2023	9	E.J. Prescott, Inc.	9/28/2023	Supplies W-6 PS 2021	193.80
						<b><u>3,209.49</u></b>

**Auburn Sewer District  
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11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7571	10/13/2023	9	Superior Concrete	9/29/2023	Supplies W-6 PS 2021	178.32
7571	10/13/2023	9	Superior Concrete	9/21/2023	Supplies Supplies - Mains - Mnt	181.78
						<b><u>360.10</u></b>
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Chicoine Ave Accrued Power	42.58
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Garfield Accrued Power	2.33
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/12/2023	Moose Brook Accrued Power	227.38
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Merrow Rd Accrued Power	16.22
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Lew Jct #1 Accrued Power	251.45
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	River Station Accrued Power	235.01
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	"H" St Accrued Power	3.22
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	E. Shore Rd Accrued Power	5.74
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Simpsons Beach Accrued Power	11.86
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	E Shore Lane Accrued Power	8.34
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	"B" St Pond View Accrued Power	16.22
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	Sandy Beach Rd Accrued Power	29.54
7572	10/20/2023	10	Constellation NewEnergy, Inc.	10/11/2023	"E" St Accrued Power	2.14

**Auburn Sewer District  
Accounts Payable Check Register  
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
						<b><u>852.03</u></b>
7574	10/20/2023	10K. L. Jack & Co., Inc.		10/3/2023	Anchor Bolts W-6 PS 2021	152.30
7574	10/20/2023	9K. L. Jack & Co., Inc.		9/29/2023	Supplies W-6 PS 2021	94.78
7574	10/20/2023	10K. L. Jack & Co., Inc.		10/3/2023	Supplies W-6 PS 2021	71.76
						<b><u>318.84</u></b>
7575	10/20/2023	11Maine Municipal Emp.Hlth.		10/4/2023	39021-Nov Ins Accrued IPP Withheld	343.03
7575	10/20/2023	11Maine Municipal Emp.Hlth.		10/4/2023	39021-Nov Ins Accrued Dental	231.87
						<b><u>574.90</u></b>
7576	10/20/2023	10New England Truck Tire		8/28/2023	Replace Tire - Jetter Equipment Maintenance	202.78
						<b><u>202.78</u></b>
7577	10/20/2023	10Superior Concrete		10/2/2023	Supplies W-6 PS 2021	466.00
7577	10/20/2023	10Superior Concrete		9/20/2023	Supplies W-6 PS 2021	2,395.00
						<b><u>2,861.00</u></b>
7578	10/20/2023	10USA Bluebook		9/25/2023	Wire W-6 PS 2021	263.60
						<b><u>263.60</u></b>
7579	10/20/2023	10Vortex Services LLC		9/21/2023	Camera Work Misc Expense-Mains-Mnt	9,900.00
						<b><u>9,900.00</u></b>
7580	10/27/2023	10David & Anne Allen		9/15/2023	Sewer Claim Misc Expense-Mains-Mnt	855.28
						<b><u>855.28</u></b>
7581	10/27/2023	10Clark & Hall Properties		10/27/2023	Refund Overbilled A/R - Customer Accts Rec	503.04
						<b><u>503.04</u></b>

**Auburn Sewer District  
Accounts Payable Check Register  
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11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7582	10/27/2023	10	Andros. Registry Of Deeds	10/27/2023	Sewer Liens Lien Release Fees	96.00
						<b><u>96.00</u></b>
7583	10/27/2023	10	Constellation NewEnergy, Inc.	10/18/2023	Washington Accrued Power	110.05
						<b><u>110.05</u></b>
7584	10/27/2023	10	David M. Dyer d/b/a	9/7/2023	Radiator Repair Expense-Moosebrook PS	3,270.83
						<b><u>3,270.83</u></b>
7585	10/27/2023	10	Gagne & Sons	10/25/2023	Coated gloves Supplies - Safety Items	40.60
7585	10/27/2023	10	Gagne & Sons	10/11/2023	mortar mix Supplies - Mains - Mnt	52.50
						<b><u>93.10</u></b>
7586	10/27/2023	10	Kennebec Equip. Rental	10/16/2023	Air Compressor, etc W-6 PS 2021	277.00
						<b><u>277.00</u></b>
7587	10/27/2023	10	L.A.W.P.C.A.	10/2/2023	Oct Ops Accrued - LAWPCA	109,577.66
						<b><u>109,577.66</u></b>
7588	10/27/2023	10	Rent-It Of Maine, Inc.	9/29/2023	Wheeler Rental W-6 PS 2021	985.11
7588	10/27/2023	10	Rent-It Of Maine, Inc.	10/5/2023	excavator rental Misc Expense-Mains-Mnt	3,527.50
						<b><u>4,512.61</u></b>
7589	10/27/2023	10	Rockingham Electrical	10/4/2023	Duct Seal W-6 PS 2021	9.74
7589	10/27/2023	10	Rockingham Electrical	10/2/2023	Supplies W-6 PS 2021	497.85
						<b><u>507.59</u></b>
7590	10/27/2023	10	Tri-State Steel Inc.	10/6/2023	Rail Mounts W-6 PS 2021	85.50
						<b><u>85.50</u></b>

**Auburn Sewer District  
Accounts Payable Check Register  
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11/8/2023

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7591	10/27/2023	10	USA Bluebook	10/3/2023	Manhole Lifter Supplies - T&D - Ops	958.84
						<b><u>958.84</u></b>
7592	10/27/2023	10	Wright-Pierce	10/4/2023	Services thru 092923 Washington St. PS Design	799.32
7592	10/27/2023	10	Wright-Pierce	10/4/2023	Services thru 092923 Sewer Capacity Study	2,319.20
7592	10/27/2023	10	Wright-Pierce	10/4/2023	Services thru 092923 2022-Capital Improvement Plan	1,681.62
						<b><u>4,800.14</u></b>
<b><u>Grand Total</u></b>						<b><u>247,144.39</u></b>

10/31/2023

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Anthem	Health Ins	1142-300	2604-000	9,164.72
Anthem	Health Ins	1142-300	2241-070	1,779.50
Anthem	Health Ins	1142-300	2241-071	16.41
AWD	Aggregates	1142-300	2105-956	738.00
AWD	Aggregates	1142-300	2620-600	672.00
Bisson Enterprises, Inc.	office cleaning	1142-300	2675-500	350.00
Broadbent, Mike	Oct mileage	1142-300	2675-500	175.00
Budget Document Techonology	copier	1142-300	2675-800	102.87
Budget Document Techonology	Qtrly Copier Maint Contract	1142-300	2675-800	122.52
Central Maine Power	Rubber Glove Testing	1142-300	2620-500	11.87
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	250.07
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	125.04
Cintas	1st Aid Supplies	1142-300	2620-550	20.41
City of Lewiston	SCADA Tech wages/benefits-Sept 2022	1142-300	2601-600	1,861.57
City of Lewiston	SCADA Tech wages/benefits-Sept 2022	1142-300	2604-000	321.22
City of Lewiston	SCADA Tech wages/benefits-Sept 2022	1142-300	2658-000	107.83
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	50.63
Computer Place	IT Support	1142-300	2675-800	386.38
Computer Place	IT Support	1142-300	2675-800	50.63
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	202.50
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	33.75
Computer Place	IT Support	1142-300	2675-800	67.50
Computer Place	IT Support	1142-300	2675-800	50.63
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	100.51
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	50.26
Dig Safe	Oct Ops	1142-300	2675-600	273.35
Dube Gravel	Gravel - Court St	1142-300	2620-500	104.00
Elan Financial	Supplies - Measuring of the Lake	1142-300	2685-000	35.35
Elan Financial	Office Supplies	1142-300	1620-800	189.99
Elan Financial	Misc Supplies	1142-300	2675-500	415.69
Elan Financial	Safety Luncheon	1142-300	2658-000	1,053.62
Elan Financial	Battery Backups	1142-300	2620-500	167.50
Fastenal	Batteries	1142-300	2620-500	15.12
Fastenal	Safety Eyewear/ Gloves	1142-300	2620-550	179.83
FirstLight	telephone service	1142-300	2676-800	98.14
Home Depot	Supplies for W-6	1142-300	2105-956	161.40
HR Maine Consulting	Consulting - Finalize Edits	1142-300	2675-800	187.50
HR Maine Consulting	Consulting - Update Handbook	1142-300	2675-800	375.00
Intrado	Auto Calls	1142-300	2675-850	50.55
Kennebec Equipment Rental	Drill Core	1142-300	2677-000	25.00
Lewiston-Auburn Tent & Awning	Tent Rental - Measuring of the Lake	1142-300	2685-000	275.00
Maine State Retirement System	Retirement Contribution	1142-300	2604-000	272.21
Maine State Retirement System	Retirement Contribution - Life Ins	1142-300	2604-000	26.41
Maine State Retirement System	Retirement Contribution	1142-300	2241-030	205.49
Maine Waste to Energy	bulk waste	1142-300	2675-500	25.65
NAPA	W-6 Electrical	1142-300	2105-956	12.43
Ness Oil	Oct Fuel Trk 40	1142-300	2650-125	273.10
Ness Oil	Oct Fuel Trk 35	1142-300	2650-123	1,136.63
Ness Oil	Oct Fuel - Misc offset with Discount	1142-300	2620-500	(1.86)
Northern Data Systems	Oct billing	1142-300	2675-700	1,163.86
Petty Cash	Hay Bales - W6	1142-300	2105-956	108.50
Petty Cash	Electrical Permit - W6	1142-300	2105-956	42.00
Petty Cash	Misc Shop Supplies	1142-300	2620-500	24.35
Pine Tree Waste	bulk waste	1142-300	2675-500	102.98
Pitney Bowes-Reserve Account	Replenish Postage Meter	1142-300	2675-700	300.00
Pitney Bowes-Reserve Account	Replenish Postage Meter	1142-300	2675-800	200.00
Rent-it	Excavator - W-6 - one week	1142-300	2105-956	977.55
Rent-it	Excavator	1142-300	2675-600	1,466.23
Skelton Taintor & Abbott	Thru 092823	1142-300	2633-800	45.00
Spectrum-Charter Communications	Internet	1142-300	2676-800	67.49
Thayer	Qtrly contract	1142-300	2675-500	408.38
Thayer	Replace Burner Motor	1142-300	2675-500	616.75
Unitil	268 Court Street Nat'l Gas	1142-300	2620-500	111.33
Unum	September & October life insurance	1142-300	2604-000	319.30
UPS	Shipping - Electrical Gloves	1142-300	2620-650	7.44
US Cellular	Oct cell phones	1142-300	2676-500	295.96
Voyager	Oct Answering Service	1142-300	2675-800	65.10
Warren's Office Supply	Trash Bags, Towels	1142-300	2620-500	40.24
Warren's Office Supply	Misc Office Supplies	1142-300	2620-800	16.58
Warren's Office Supply	Phone Charger	1142-300	2620-500	11.60
Warren's Office Supply	Toner, Towels	1142-300	2620-500	79.37
Warren's Office Supply	Liners, Towels, etc	1142-300	2620-500	48.50
Zeo Sales & Service	Spirit II Cleaner	1142-300	2620-500	51.00

29,107.18





## DIG SAFE

Month	Total	Contractors	MDOT	APW	School Pupl.	Lewislon Water	Consolidated Comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89	0	0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August	146	92	1	24	0	3	0	13	4	0	5	4
September	123	68	1	33	0	0	2	3	10	0	4	2
October	133	79		22	0	0	0	8	16	1	7	0
November												
December												
<b>YTD Totals</b>	<b>1486</b>	<b>907</b>	<b>93</b>	<b>127</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>59</b>	<b>196</b>	<b>13</b>	<b>70</b>	<b>13</b>
<b>2022 Totals</b>	<b>1104</b>	<b>664</b>	<b>13</b>	<b>169</b>	<b>3</b>	<b>4</b>	<b>0</b>	<b>54</b>	<b>67</b>	<b>8</b>	<b>107</b>	<b>15</b>

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	1	1	0	0	0	0	0
Water District	12	1	0	0	5	4	1	0	1	0	0
<b>Monthly Totals</b>	<b>14</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>5</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>2022 Monthly Totals</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>YTD Totals</b>	<b>119</b>	<b>1</b>	<b>3</b>	<b>0</b>	<b>38</b>	<b>18</b>	<b>24</b>	<b>24</b>	<b>8</b>	<b>0</b>	<b>3</b>
<b>2022 YTD Totals</b>	<b>72</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>31</b>	<b>7</b>	<b>9</b>	<b>13</b>	<b>9</b>	<b>0</b>	<b>3</b>

## OTHER ACTIVITIES

1. W5 PS Pump #1 & Pump #2 Fail
2. Winterization of Sewer Equipment
3. Organizing and cleaning the Shop Yard & Goff Hill Stock yard
4. Hydroexcavated Hydrant for LAWPCA
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2023						Cost Apportionment Summary - Second Half of 2023					
Month	Lewiston Sewer Division	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District	Op Data %	Op Data \$	Difference \$	TBP 11/8/23	
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	36.00%	\$98,619.90	34.05%	\$93,277.99	\$5,341.91	0.0
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	36.00%	\$98,619.90	33.20%	\$90,949.46	\$7,670.44	0.0
March	64.00%	\$175,324.27	63.14%	\$172,968.35	\$2,355.92	36.00%	\$98,619.90	36.86%	\$100,975.82	(\$2,355.92)	0.0
April	66.00%	\$180,803.15	60.23%	\$164,996.57	\$15,806.58	34.00%	\$93,141.02	39.77%	\$108,947.60	(\$15,806.58)	0.0
May	66.00%	\$180,803.15	61.51%	\$168,503.06	\$12,300.09	34.00%	\$93,141.02	38.49%	\$105,441.11	(\$12,300.09)	0.0
June	60.00%	\$164,366.50	59.52%	\$163,051.57	\$1,314.93	40.00%	\$109,577.67	40.48%	\$110,892.60	(\$1,314.93)	0.0
Six Month Adjustment			62.86%		\$18,765.18			37.14%		(\$18,765.18)	0.0
Cost Apportionment Summary - Second Half of 2023											
Month	Lewiston Sewer Division	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District	Op Data %	Op Data \$	Difference \$		
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
July	63.00%	\$172,584.83	60.32%	\$165,243.12	\$7,341.70	37.00%	\$101,359.34	39.68%	\$108,701.05	(\$7,341.70)	0.0
August	60.00%	\$164,366.50	60.47%	\$165,654.04	(\$1,287.54)	40.00%	\$109,577.67	39.53%	\$108,290.13	\$1,287.54	0.0
September	60.00%	\$164,366.50	62.07%	\$170,037.15	(\$5,670.64)	40.00%	\$109,577.67	37.93%	\$103,907.02	\$5,670.64	0.0
October	60.00%	\$164,366.50	61.62%	\$168,804.40	(\$4,437.90)	40.00%	\$109,577.67	38.38%	\$105,139.77	\$4,437.90	0.0
November	60.00%	\$164,366.50	64.17%	\$175,789.97	(\$11,423.47)	40.00%	\$109,577.67	35.83%	\$98,154.20	\$11,423.47	0.0
December	60.00%	\$164,366.50	69.02%	\$189,076.27	(\$24,709.76)	40.00%	\$109,577.67	30.98%	\$64,867.90	\$24,709.76	0.0
Six Month Total Adj			61.12%		(\$4,054.37)			38.88%		\$4,054.37	0.0
Adjustments to date					\$14,710.80					(\$14,710.80)	0.0
Average / Adjustments year end			62.16%		\$14,710.80			37.84%		(\$14,710.80)	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.

# **AUBURN SEWERAGE DISTRICT 2024 BUDGET**

**DRAFT - November 9, 2023**

**Trustees:**

**Stephen Ness, President  
Robert Cavanagh, Treasurer  
Stephen Milks, Mayor's Rep  
Dan Bilodeau  
Brad Kowalski  
Thomas Moulin**

**Officers:**

**Mike Broadbent, Superintendent  
Matt Waite, Asst Superintendent**

# AUBURN SEWERAGE DISTRICT

## 2024 Budget

	Actual 2021	Actual 2022	Budget 2023	PROJECTED 2023	BUDGET 2024		Notes
Metered Sales - Residential	\$2,251,513	\$2,251,513	\$2,483,431	\$2,325,338	\$2,325,338	2461-000, 2141-000	Assumes 0% increase from Growth/Usage
Metered Sales - Commercial	778,844	778,844	863,425	803,983	\$803,983		Assumes 0% increase from Growth/Usage
Metered Sales - Industrial	382,751	382,751	473,234	442,145	\$442,145		Assumes 0% increase from Growth/Usage
Metered Sales - Public Authorities	170,063	170,063	190,484	179,724	\$179,724		Assumes 0% increase from Growth/Usage
<b>Total Metered Sales</b>	<b>\$3,583,171</b>	<b>\$3,583,171</b>	<b>\$4,010,574</b>	<b>\$3,751,189</b>	<b>\$3,751,189</b>	<b>0.0%</b>	
Industrial Surcharges	49,273	49,273	52,249	52,462	52,462		Assumes 0% increase from Growth/Usage
City of Auburn - Shared Debt	41,392	41,392	41,392	41,392	41,392		From Debt Schedule
Jobbing & Miscellaneous	9,092	9,092	9,795	8,316	8,833	2415-000, 2416-000	Jobbing (shown net 2017 forward) - 3yr avg
Assessments	29,021	29,021	19,030	11,349	23,130		3 Year Avg
Finance Charges	5,919	5,919	6,489	6,408	6,408		Assume No Change
Interest Income	5,068	5,068	9,058	13,623	7,920		3 Year Avg
Industrial Pre-Treatment Fees	50,400	50,400	42,500	50,400	54,492		Per LAWPCA
Sewer Capacity Fees	28,125	28,125	28,367	37,239	31,163		3 Year Avg
<b>Total Revenues</b>	<b>\$3,801,461</b>	<b>\$3,801,460</b>	<b>\$4,219,454</b>	<b>\$3,972,379</b>	<b>\$3,976,990</b>	<b>0.1%</b>	
Payroll	423,438	423,438	526,202	512,375	502,138		3.2% COLA
Employee Benefits	204,968	204,968	272,677	272,678	256,562		See Schedule - Includes 5% Increase for Healthcare
Maintenance of Sewers	31,991	154,888	68,520	109,666	98,849		See Backup Schedule
Maintenance of Lift Stations	89,223	102,060	74,825	74,372	74,825		See Backup Schedule
Maintenance of Buildings	47,908	49,394	51,823	51,256	51,840		See Backup Schedule
Maintenance of Vehicles	21,311	21,311	28,890	36,373	36,771		See Backup Schedule
Office Expense	27,344	47,983	31,849	30,597	32,659		See Backup Schedule
Collection Expense	(151)	(151)	(776)	(1,400)	(776)		Cost of liens - Net
General Expense	11,343	10,999	5,948	4,000	8,781		See Backup Schedule
Insurances	49,060	55,753	59,459	57,728	59,459		See Backup Schedule
Legal & Accounting	12,452	11,810	6,841	7,351	9,305	2633-800	See Schedule
Billing Expense	69,401	74,186	81,317	88,292	93,209		See Backup Schedule
LAWPCA - Treatment	1,906,312	1,906,312	1,930,830	1,930,114	1,968,334	2231-050	See Schedule - Per LAWPCA (Includes Pre-Treatment)
<b>Sub - Total</b>	<b>\$2,894,600</b>	<b>\$3,062,952</b>	<b>\$3,138,406</b>	<b>\$3,173,400</b>	<b>\$3,191,957</b>	<b>0.6%</b>	
Interest (bonds)	61,886	114,542	183,598	185,668	163,024		See Backup Schedule
<b>Total Expenses</b>	<b>\$2,956,486</b>	<b>\$3,177,494</b>	<b>\$3,322,004</b>	<b>\$3,359,069</b>	<b>\$3,354,981</b>	<b>-0.1%</b>	
<b>Net from Operations</b>	<b>\$844,975</b>	<b>\$623,966</b>	<b>\$897,451</b>	<b>\$613,310</b>	<b>\$622,009</b>		
Debt Reduction (bonds)	440,643	355,634	558,962	558,962	443,065		See Backup Schedule
<b>Surplus from Operations</b>	<b>\$404,332</b>	<b>\$268,332</b>	<b>\$338,489</b>	<b>\$54,348</b>	<b>\$178,944</b>		
General Equipment	41,932	41,932	88,820	113,080	120,250		See Backup Schedule
Capital Projects	640,865	640,865	436,425	424,000	500,000		See Backup Schedule
<b>Change in Cash after Capital</b>	<b>(\$278,465)</b>	<b>(\$414,465)</b>	<b>(\$186,757)</b>	<b>(\$482,732)</b>	<b>(\$441,306)</b>		
<b>Total Expenses</b>	<b>3,439,061</b>	<b>3,575,060</b>	<b>3,969,786</b>	<b>4,031,111</b>	<b>3,918,296</b>		Total Expenses, Bond Payments, General Equipment

11/9/2023

### AUBURN SEWERAGE DISTRICT 2024 Budget

	Actual	Actual	Budget	PROJECTED	BUDGET	
#	2021	2022	2023	2023	2024	Notes
<b>EMPLOYEE BENEFITS</b>						
Health Insurance	153,578	126,859	189,181	189,181	165,344	See Health Schedule, includes allocation from AWD
FICA	35,581	35,694	43,061	43,061	40,067	FICA = wages X 7.65%
ICMA 401 Plan	24,807	27,658	31,328	31,328	34,304	6% rate for participants
Unemployment Insurance	766	872	872	872	872	Maine Municipal
Clothing, Misc	2,666	-911	2,629	2,629	10,200	Clothing, Other Misc, Training
MSRS Retirement Plan	1,456	2,287	2,287	2,287	2,356	ME-PERS (Billed Monthly from AWD)
Shared Employees w/ Lewiston	2,710	3,245	3,320	3,320	3,420	LWD SCADA Tech. (Billed Monthly from AWD)
<b>TOTAL:</b>	<b>\$221,564</b>	<b>\$195,704</b>	<b>\$272,678</b>	<b>\$272,678</b>	<b>\$256,562</b>	

11/9/2023

## AUBURN SEWERAGE DISTRICT 2024 Budget

	Actual 2021	Actual 2022	Budget 2023	PROJECTED 2023	BUDGET 2024	Notes
<b><u>MAINTENANCE OF SEWERS</u></b>						
Contracted Work, Materials	10,634	82,109	47,437	88,309	60,351	T Berry, Road Openings, Paving, Manholes, Maint - (3yr Avg)
Other	21,357	72,779	21,083	21,357	38,498	Dig Safe, Drug Tests, RR Crossings - (3yr Avg)
<b>TOTAL:</b>	<b>\$53,553</b>	<b>\$154,888</b>	<b>\$68,520</b>	<b>\$109,666</b>	<b>\$98,849</b>	
<b><u>MAINTENANCE OF LIFT STATIONS</u></b>						
Electricity	50,935	49,702	41,688	41,688	41,688	Power @ Lift Stations
Repairs	31,944	48,989	26,602	26,339	26,602	Power Products, Supplies, - (3yr Avg)
All Other	6,345	3,369	6,535	6,345	6,535	Landscaping, Lawn Mowing
<b>TOTAL:</b>	<b>\$89,224</b>	<b>\$102,060</b>	<b>\$74,825</b>	<b>\$74,372</b>	<b>\$74,825</b>	
<b><u>MAINTENANCE OF BUILDINGS</u></b>						
Miscellaneous	4,446	3,229	3,476	3,269	3,302	Cell Phones, Misc
Electricity	3,467	3,393	3,646	3,612	3,648	Power for garage + barn
Heat	2,400	7,095	7,948	8,387	8,471	Natural Gas for Building (Unitil)
Supplies	17,642	16,566	18,013	17,103	17,104	Towels, Rags, Janitorial Supplies, Security, Fire Extinguishers
Repairs, Maintenance	19,953	19,111	18,740	18,885	19,316	Office Cleaning, Maintenance, Trash Removal, Thayer
<b>TOTAL:</b>	<b>\$47,908</b>	<b>\$49,394</b>	<b>\$51,823</b>	<b>\$51,256</b>	<b>\$51,840</b>	
<b><u>OFFICE EXPENSE:</u></b>						
Computer Support	7,194	27,833	11,233	11,343	11,684	NDS, SCADA, Website, IT Services
Mailing Costs	1,601	1,601	2,690	2,673	2,699	Postage, postage meter rental
Electricity	1,734	1,734	1,894	1,875	1,894	Power for 268 Court Street
Supplies	3,905	3,905	3,480	2,270	3,360	Paper, toner, forms, etc.
Telephone	3,448	3,448	2,836	2,524	3,140	Office Phone Lines
Membership/Service Fees	2,526	2,526	2,554	3,009	2,687	Maine Municipal Assoc., Trustee Fees
Miscellaneous	3,524	3,524	3,486	3,250	3,433	Bank fees, Ads, Newsletters, Training
Machine Maint. Contract	1,942	1,942	2,031	1,972	2,031	Copier lease/maintenance
Answering Service	1,470	1,470	1,646	1,682	1,732	Answering service off hours
<b>TOTAL:</b>	<b>\$27,344</b>	<b>\$47,983</b>	<b>\$31,850</b>	<b>\$30,597</b>	<b>\$32,659</b>	

11/9/2023

## AUBURN SEWERAGE DISTRICT 2024 Budget

	Actual 2021	Actual 2022	Budget 2023	PROJECTED 2023	BUDGET 2024	Notes
<b><u>GENERAL EXPENSE:</u></b>						
<i>Equipment Maintenance</i>	11,343	10,999	5,948	4,000	8,781	<i>Power Products, Other</i>
<i>Other Misc</i>	0	0	0	0	0	<i>Misc.</i>
<b>TOTAL:</b>	<b>\$11,343</b>	<b>\$10,999</b>	<b>\$5,948</b>	<b>\$4,000</b>	<b>\$8,781</b>	
<b><u>INSURANCE EXPENSE</u></b>						
<i>Workman's Compensation</i>	10,390	15,273	17,117	16,618	17,117	<i>Includes LWD Billings</i>
<i>Commercial Package</i>	31,677	31,827	33,475	32,500	33,475	<i>Assumes 3% Increase</i>
<i>Auto</i>	4,539	4,404	4,671	4,535	4,671	<i>Assumes 3% Increase</i>
<i>Umbrella</i>	2,454	4,248	4,197	4,075	4,197	<i>Assumes 3% Increase</i>
<b>TOTAL:</b>	<b>\$49,060</b>	<b>\$55,753</b>	<b>\$59,460</b>	<b>\$57,728</b>	<b>\$59,459</b>	
<b><u>LEGAL &amp; ACCOUNTING:</u></b>						
<i>Accounting</i>	5,100	0	0	0	0	<i>The Maine Water Co</i>
<i>Audit</i>	5,100	4,000	5,200	5,100	5,200	<i>Auditor (RHR Smith)</i>
<i>Legal</i>	2,252	7,810	1,641	2,251	4,105	<i>Skelton, Taintor &amp; Abbott (3 yr Avg)</i>
<b>TOTAL:</b>	<b>\$12,452</b>	<b>\$11,810</b>	<b>\$6,841</b>	<b>\$7,351</b>	<b>\$9,305</b>	
<b><u>BILLING EXPENSE</u></b>						
<i>Other</i>	26,401	50,000	50,000	50,000	50,000	<i>Meter Reads Paid to AWD</i>
<i>Billing Items</i>	31,693	24,186	27,548	38,292	39,440	<i>NDS Billing, Customer Notices</i>
<i>Bad Debts</i>	11,307	0	3,769	0	3,769	<i>Write-Off Bad Debts (3 year avg)</i>
<b>TOTAL:</b>	<b>\$69,401</b>	<b>\$74,186</b>	<b>\$81,317</b>	<b>\$88,292</b>	<b>\$93,209</b>	

**11/9/2023**

	<b>Actual 2021</b>	<b>PROJECTED 2022</b>	<b>Budget 2022</b>	<b>PROJECTED 2023</b>	<b>BUDGET 2023</b>
<u>Operating Expenses</u>					
Chemicals & Amendment	\$163,622	\$170,000	\$175,000	\$190,000	\$190,000
Equipment Repair & Maint.	\$305,542	\$230,500	\$240,000	\$260,000	\$260,000
Building & Grounds	\$85,282	\$97,000	\$106,225	\$169,000	\$169,000
Vehicle Expenses	\$34,809	\$26,000	\$38,000	\$37,000	\$37,000
Residuals Disposals	\$494,279	\$540,000	\$547,000	\$535,000	\$535,000
Lab & Analytical	\$78,466	\$58,000	\$58,720	\$75,000	\$75,000
Pretreatment	\$7,264	\$10,000	\$10,500	\$18,000	\$18,000
Safety	\$15,568	\$17,500	\$22,000	\$23,000	\$23,000
Electrical	\$196,414	\$204,500	\$195,000	\$190,000	\$190,000
Fuels	\$37,680	\$37,000	\$50,000	\$46,000	\$46,000
Water	\$15,122	\$12,500	\$15,000	\$15,500	\$15,500
Landfill Monitoring	\$27,786	\$31,500	\$31,500	\$25,000	\$25,000
PFAS Contingency	\$8,923	\$0	\$108,359	\$100,289	\$100,289
Other Miscellaneous Expense	\$400	\$0	\$0	\$0	\$0
TOTAL Operating:	\$1,471,157	\$1,434,500	\$1,597,304	\$1,683,789	\$1,683,789
<u>Administrative Expenses</u>					
Office Expense	\$14,167	\$9,500	\$19,800	\$12,000	\$12,000
Telephone & Communications	\$8,740	\$8,150	\$8,200	\$15,000	\$15,000
Insurance	\$117,501	\$95,541	\$115,000	\$120,000	\$120,000
Legal & Audit	\$21,646	\$20,000	\$20,000	\$17,000	\$17,000
Advertising	\$829	\$1,200	\$1,500	\$1,500	\$1,500
Salaries & Wages	\$1,022,667	\$1,010,000	\$1,010,000	\$1,055,000	\$1,055,000
Employee Benefits	\$312,552	\$360,000	\$362,000	\$410,000	\$410,000
Professional Development	\$19,502	\$20,020	\$18,000	\$19,000	\$19,000
Licensing Fees	\$20,148	\$26,989	\$27,300	\$28,250	\$28,250
TOTAL Administrative	\$1,537,752	\$1,551,400	\$1,581,800	\$1,677,750	\$1,677,750
Sub-Total O&M Expenses	\$3,008,909	\$2,985,900	\$3,179,104	\$3,361,539	\$3,361,539
<u>Capital Expenses</u>					
CF Plant & Equipment	\$0	\$10,000	\$10,000	\$10,000	\$10,000
Replacement Reserve	\$144,783	\$100,000	\$100,000	\$75,000	\$75,000
Plant & Equipment	\$216,088	\$196,958	\$185,000	\$182,000	\$182,000
TOTAL Capital Expenses	\$360,871	\$306,958	\$295,000	\$267,000	\$267,000
<b>TOTAL OPERATING EXPENSES:</b>	<b>\$3,369,780</b>	<b>\$3,292,858</b>	<b>\$3,474,104</b>	<b>\$3,628,539</b>	<b>\$3,628,539</b>
<u>Debt Service Expenses</u>					
Bad Debt Expense	\$0	\$0	\$0	\$0	\$0
Interest	\$136,455	\$123,923	\$123,923	\$108,539	\$108,539
Fees	\$71,293	\$70,964	\$70,965	\$68,597	\$68,597
Bond Principal	\$1,381,176	\$1,390,167	\$1,390,167	\$1,263,405	\$1,263,405
<b>TOTAL DEBT SERVICE EXPENSES</b>	<b>\$1,588,924</b>	<b>\$1,585,054</b>	<b>\$1,585,055</b>	<b>\$1,440,541</b>	<b>\$1,440,541</b>
<b>TOTAL EXPENSES:</b>	<b>\$4,958,704</b>	<b>\$4,877,912</b>	<b>\$5,059,159</b>	<b>\$5,069,080</b>	<b>\$5,069,080</b>
<u>Revenues:</u>					
Septic Revenue	\$310,799	\$275,000	\$253,000	\$272,847	\$272,847
Industrial Revenue	\$83,165	\$67,000	\$73,000	\$60,000	\$60,000
Septic Licenses	\$59,749	\$35,375	\$43,090	\$41,860	\$41,860
Interest Revenue	\$8,429	\$4,061	\$5,100	\$5,000	\$5,000
Compost Revenue	\$28,604	\$0	\$0	\$0	\$0
Miscellaneous Revenue	\$37,576	\$33,266	\$41,690	\$48,094	\$48,094
<b>TOTAL REVENUE</b>	<b>\$528,322</b>	<b>\$414,702</b>	<b>\$415,880</b>	<b>\$427,801</b>	<b>\$427,801</b>
<b>NET BUDGET COST:</b>	<b>\$4,430,382</b>	<b>\$4,463,210</b>	<b>\$4,643,279</b>	<b>\$4,641,279</b>	<b>\$4,641,279</b>
ASD @ (Budget 40%)	<b>\$1,714,806</b>	<b>\$1,785,284</b>	<b>\$1,857,312</b>	<b>\$1,856,512</b>	<b>\$1,856,512</b>
ASD Pre-Treatment Fee	<b>\$54,492</b>	<b>\$54,492</b>	<b>\$49,000</b>	<b>\$54,492</b>	<b>\$54,492</b>
<b>Total to O&amp;M</b>	<b>\$1,768,850</b>	<b>\$1,839,328</b>	<b>\$1,906,312</b>	<b>\$1,930,114</b>	<b>\$1,968,334</b>

**2024 LAWPCA budget not yet available. 2023 budget increased by 3%.**

## AUBURN SEWERAGE DISTRICT 2024 Budget

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Projected 2025	Projected 2026	Projected 2027
<b><u>BONDS &amp; NOTES</u></b>								
Principal	\$440,643	\$355,634	\$558,962	\$558,962	\$516,494	\$443,065	\$444,658	\$446,277
Interest	\$61,886	\$114,542	\$183,598	\$185,668	\$174,876	\$163,024	\$154,688	\$146,213
<b>TOTAL:</b>	<b>\$501,269</b>	<b>\$470,176</b>	<b>\$742,560</b>	<b>\$744,630</b>	<b>\$691,370</b>	<b>\$606,089</b>	<b>\$599,346</b>	<b>\$592,490</b>

**CURRENT BONDED INDEBTEDNESS:**

<u>Issue Date</u>	<u>Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Term</u>	<u>Interest</u>	<u>Notes</u>
2003	\$45,491	\$45,491	\$2,149	20 years	2.25%	Capital Improvements
2004	\$148,522	\$73,523	\$4,879	20 years	1.50%	Capital Improvements
2007	\$393,243	\$76,141	\$9,849	20 years	1.62%	CSO Work per 06 & 07 Master Plans
2009	\$223,845	\$31,022	\$3,760	20 years	1.01%	CSO & Main Lining - Various Streets
2009	\$538,105	\$82,785	\$4,139	20 years	0.00%	Perryville CSO Work (City 50%)
2017	\$750,000	\$50,000	\$24,232	20 years	3.54%	Main Replacements, CSO, Various Other
2022	\$4,000,000	\$200,000	\$136,660	20 years	3.54%	Up Front Payment of Storm Surge Tanks
<b>TOTAL CURRENT BONDS:</b>	<b>\$6,099,205</b>	<b>\$558,962</b>	<b>\$185,668</b>			

(\$2,070) < Less: City of Auburn Reimbursement

\$515 < Add: Interest on Excavator Capital purchase

**\$184,113 < Net Interest Expense**



## Payroll Summary

<b>AUBURN WATER DISTRICT</b>	2023	2023	2024
	<i>Budget</i>	<i>Projected</i>	<b>PROPOSED</b>
Base Salaries & Wages	1,126,081	1,050,364	1,141,677
Overtime (based on historical)	71,411	61,705	67,623
Stand-By Duty Pay	51,762	47,670	52,241
Temporary/Summer Help	5,267	5,267	5,267
Potential Discretionary Step Increases in Pay Plan	7,780	0	18,457
Reimbursement from LWD for Watershed Mgr	(39,759)	(37,752)	(42,695)
Reimbursement from LWD for SCADA Tech	(41,371)	(35,449)	(42,695)
Reimbursement from LWD for UV Plant Mgr	(49,785)	(41,653)	(51,378)
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	36,534
Incentive Bonus	34,000	34,000	34,000
Potential Retirement Pay-out	20,838	20,838	18,918
<b>TOTAL:</b>	<b>\$1,209,534</b>	<b>\$1,122,009</b>	<b>\$1,261,257</b>

<b>AUBURN SEWERAGE DISTRICT</b>	2023	2023	2024
	<i>Budget</i>	<i>Projected</i>	<b>PROPOSED</b>
Base Salaries & Wages	518,120	438,488	471,148
Overtime (based on historical)	12,182	12,095	13,255
Stand-By Duty Pay	8,472	7,794	8,541
Temporary/Summer Help	140	140	4,000
Potential Discretionary Step Increases in Pay Plan	3,141	0	7,889
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	15,077
Incentive Bonus	16,000	16,000	16,000
Potential Retirement Pay-out	20,838	20,838	18,918
<b>TOTAL:</b>	<b>\$602,203</b>	<b>\$512,375</b>	<b>\$578,138</b>

**Combined Water & Sewer = \$1,811,737      \$1,634,384      \$1,839,395**

Allocation of Gross Labor:

Water	\$1,261,257	68.57%
To Projects	(100,000)	
To Jobbing	(25,000)	
To Vehicles	(30,000)	
To Watershed	(15,000)	
Net to Payroll	\$1,091,257	

Allocation of Gross Labor:

Sewer	\$578,138	31.43%
To Projects	(75,000)	
To Jobbing	(1,000)	
Net to Payroll	\$502,138	

Health Insurance Summary

<b>CURRENT (2023) Health Insurance Cost</b>			
<b>PLAN = PPO-2000</b>			
Employee	District	Plan	Monthly Total Premium
1	AWD	Emp & Child	\$1,378.23
2	AWD	EE	\$748.15
3	AWD	Family	\$2,304.84
4	AWD	EE	\$748.15
5	AWD	Emp & Sp.	\$1,489.44
6	AWD	Opted Out	\$0.00
7	AWD	Family	\$2,304.84
8	AWD	Emp & Child	\$1,378.23
9	AWD	Emp & Sp.	\$1,489.44
10	AWD	Emp & Child	\$1,378.23
11	AWD	EE	\$748.15
12	AWD	Family	\$2,304.84
13	AWD	Family	\$2,304.84
14	AWD	Emp & Child	\$1,378.23
15	AWD	Family	\$2,304.84
16	AWD	Emp & Child	\$1,378.23
17	AWD	EE	\$748.15
1	ASD	EE	\$748.15
2	ASD	Emp & Sp.	\$1,489.44
3	ASD	Emp & Sp.	\$1,489.44
4	ASD	EE	\$748.15
5	ASD	EE	\$748.15
6	ASD	Family	\$2,304.84
7	ASD	Family	\$2,304.84
8	ASD	Family	\$2,304.84
25	<b>MONTHLY EXPENSE:</b>		\$36,524.68
	<b>ANNUAL EXPENSE:</b>		\$438,296.16

	<b>ASD Annual share:</b>	32.6%	\$120,231.41
	<b>AWD Annual Share:</b>	67.4%	\$248,745.67
	<b>TOTAL:</b>		<b>\$368,977.08</b>

<b>PROJECTED (2024) Cost with Cross/Anthem Balance Funded</b>			
<b>PLAN = PPO-2000</b>			
			<b>105.00%</b>
Employee	District	Plan	Monthly Total Premium
1	AWD	Emp & Child	\$1,447.14
2	AWD	EE	\$785.56
3	AWD	Family	\$2,420.08
4	AWD	EE	\$785.56
5	AWD	Emp & Sp.	\$1,563.91
6	AWD	Opted Out	\$0.00
7	AWD	Family	\$2,420.08
8	AWD	Emp & Child	\$1,447.14
9	AWD	Emp & Sp.	\$1,563.91
10	AWD	Emp & Child	\$1,447.14
11	AWD	EE	\$785.56
12	AWD	Family	\$2,420.08
13	AWD	Family	\$2,420.08
14	AWD	Emp & Child	\$1,447.14
15	AWD	Family	\$2,420.08
16	AWD	Emp & Child	\$1,447.14
17	AWD	EE	\$785.56
1	ASD	EE	\$785.56
2	ASD	Emp & Sp.	\$1,563.91
3	ASD	Emp & Sp.	\$1,563.91
4	ASD	EE	\$785.56
5	ASD	EE	\$785.56
6	ASD	Family	\$2,420.08
7	ASD	Family	\$2,420.08
8	ASD	Family	\$2,420.08
25	<b>MONTHLY EXPENSE:</b>		\$38,350.91
	<b>ANNUAL EXPENSE:</b>		\$460,210.97

	<b>ASD share:</b>	33.2%	\$131,844.37
	<b>AWD Share:</b>	66.8%	\$265,574.95
	<b>TOTAL:</b>		<b>\$397,419.32</b>

<b>Set Up HRA Account</b>		
7 Single (EE)	\$5,000.00	\$35,000.00
9 Emp/Sp/Child	\$10,000.00	\$90,000.00
8 Family	\$10,000.00	\$80,000.00
HRA Fees - AWD	\$1,364.00	\$1,364.00
HRA Fees - ASD	\$836.00	\$836.00
<b>Total =</b>		<b>\$207,200.00</b>

<b>2020 PPO 2000 Plan - Actual</b>			
ASD Annual share:	\$196,882.00	36.4%	\$148,946.94
AWD Annual Share:	\$329,598.00	63.6%	\$260,343.59
<b>TOTAL:</b>	<b>\$526,480.00</b>		<b>\$409,290.53</b>

<b>2021 Balance Funded Plan - Actual</b>			
ASD Annual share:	\$178,898.78	35.7%	\$150,868.03
AWD Annual Share:	\$312,213.10	64.3%	\$271,465.18
<b>TOTAL:</b>	<b>\$491,111.88</b>		<b>\$422,333.21</b>

<b>2022 Balance Funded Plan - Forecast</b>			
ASD Annual share:	\$171,061.87	34.8%	\$147,050.68
AWD Annual Share:	\$318,483.09	65.2%	\$275,278.28
<b>TOTAL:</b>	<b>\$489,544.96</b>		<b>\$422,328.96</b>

<b>2023 Balance Funded - Budget</b>			
ASD Annual share:	\$176,171.29	32.7%	\$146,230.75
AWD Annual Share:	\$355,387.44	67.3%	\$300,796.33
<b>TOTAL:</b>	<b>\$531,558.73</b>		<b>\$447,027.08</b>

<b>Worst Case - 100% Utilization</b>		
		\$207,200.00
		<b>\$397,419.32</b>
		<b>\$604,619.32</b>

ASD Cost:	33.2%	\$200,583.24
AWD Cost:	66.8%	\$404,036.08
<b>TOTAL PLAN COST:</b>		<b>\$604,619.32</b>

<b>Estimates based on 37% HRA Utilization</b>		
ASD Share:		\$25,163.34
AWD Share:		\$50,686.66
		<b>\$75,850.00</b>

ASD Cost:	33.2%	\$157,843.71
AWD Cost:	66.8%	\$317,625.61
<b>TOTAL PLAN COST:</b>		<b>\$475,469.32</b>

 **Recommendation for 2024**

11/9/2023

**AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT  
2024 Budget**

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Notes
<b>VEHICLES: WATER</b>						
Unit # 23, 2004 GMC 8 cy Dump Truck	3,774	2,841	4,646	2,500	2,525	Gas & Maintenance
Unit # 30, 2008 JD Backhoe-TRADED 2021	761	2,607	0	0	0	Gas & Maintenance
Unit # 32, 2011 Ford F-350 P/U	5,026	9,980	11,144	0	0	Gas & Maintenance
Unit # 33, 2012 Ford Service Truck	1,009	1,627	1,332	1,069	3,705	Gas & Maintenance
Unit # 34, 2004 Dump-TRADED 2022	4,794	9,741	0	0	0	Gas & Maintenance
Unit # 36, 2013 Ford 150 P/U	1,741	1,288	1,385	1,289	4,318	Gas & Maintenance
Unit # 38, 2015 Ford 250 P/U	6,474	5,101	5,058	9,486	10,531	Gas & Maintenance
Unit # 39, 2015 Ford 250 P/U	4,278	4,788	7,066	7,755	7,833	Gas & Maintenance
2013 JCB 409B Mini-Loader	3,120	3,252	6,956	11,619	17,991	Gas & Maintenance
Unit # 41, 2016 Chevy Silverado Service	4,179	6,243	7,859	8,620	8,706	Gas & Maintenance
Unit # 42, 2006 Volvo Dump Truck	4,978	13,176	23,121	26,207	26,469	Gas & Maintenance
Unit # 44, 2017 Volvo Excavator	3,463	3,800	3,733	7,244	14,508	Gas & Maintenance
Unit # 45, 2019 Chevy Silverado	2,866	3,800	4,410	4,570	4,616	Gas & Maintenance
Unit # 46, 2019 Ford F150	132	3,800	1,380	485	490	Gas & Maintenance
Unit # 47, 2019 Ford F250	2,945	3,800	3,905	3,902	3,941	Gas & Maintenance
Unit # 48, 2020 Chevy Colorado	225	3,800	3,905	5,502	5,557	Gas & Maintenance
Unit # 49, 2020 Cat Backhoe	761	2,607	1,438	4,979	5,029	Gas & Maintenance
Unit #51 2022 Ford F350	0	0	0	6,000	6,060	Gas & Maintenance
Unit # 50, 2022 Volvo Dump Truck	0	0	5,387	8,633	8,720	Gas & Maintenance
All Other Miscellaneous Transportation	-1,591	-2,060	-4,900	0	-4,900	Trailers, Tools, Tax Refunds
Labor on Vehicles & Equipment	36,930	30,206	30,000	30,500	30,000	In-House Work on Equip
<b>TOTAL:</b>	<b>\$85,866</b>	<b>\$110,396</b>	<b>\$117,825</b>	<b>\$140,360</b>	<b>\$156,096</b>	

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Notes
<b>VEHICLES: SEWER</b>						
Unit #35, 2013 Vacuum Truck	14,233	10,611	17,271	26,500	26,765	Gas & Maintenance
Unit #37, 2015 GMC Sierra	2,748	5,400	4,763	1,588	1,604	Gas & Maintenance
Unit #40, Ford F350 P/U	2,678	5,250	6,794	8,265	8,347	Gas & Maintenance
All Other Vehicle Related	96	50	63	21	56	Durand Flusher/Other
<b>TOTAL:</b>	<b>\$19,754</b>	<b>\$21,311</b>	<b>\$28,891</b>	<b>\$36,373</b>	<b>\$36,771</b>	



**AUBURN WATER DISTRICT  
AUBURN SEWERAGE DISTRICT**

**Capital Projects Summary**

**2024 Project Capital Improvement Projects (not budgeted in regular O&M)**

<b>Water District Projects</b>		<b>BUDGET COST</b>	<b>Notes</b>
	<u>Main Replacement FT</u>		
To Be Determined		\$1,000,000	
<b>MILEAGE TOTAL:</b> _____			
	0.00	<b>WATER TOTALS:</b> _____	
		\$1,000,000	

*IH = In-house labor*

<b>Sewer District Projects</b>		<b>BUDGET COST</b>	<b>Notes</b>
	<u>Main Replacement FT</u>		
To Be Determined		\$500,000	
<b>MILEAGE TOTAL:</b> _____			
	0.00	<b>SEWER TOTALS:</b> _____	
		\$500,000	