

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, August 15, 2023 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of June 20, 2023.
2. Financial Report Update - Katie Johnston.
3. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (E) to discuss legal matter.
4. Ratify Payment of Bills
5. Open Session
6. Activity Report/Project Update - *Mike Broadbent*
7. New Business
 - 2024 Sewer Re-line Project
 - October Trustee meeting alternate date.
 - Measuring of the Lake.
 - PFAS litigation.
8. LAWPCA Apportionment & Financials
9. Old Business
 - Washington Street Pumping Station Design
 - Sewer Use Rules and Regulations Update
 - Fiscal Sustainability Plan
 - Lead Assistance Grant, AWD
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting September 19, 2023

Memo

To: Water & Sewerage District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 8/9/2023

Re: Discussion of July Agenda Items

Water Trustees

Financial Report Highlights

Current revenues are down by \$54,035.11 verse what was budgeted. Last month the month change from budget was almost \$21,000 this month it was slightly under \$5,000. At the close of July 2023 there was 3,435,592.45 cash on hand, an increase of \$150,533.08 from the month prior.

Project Update

Hotel Road

The Hotel Road project is all but complete. Spencer paving was able to complete all paving, but needs to finish some curb work, and the weather has made this a challenge.

Vernon & Grove Area

Taylor - Complete

Ash – Complete

Parker Street - All that is left is raising Gates/Manholes after paving has been completed.

Blake Street - All that is left is raising Gates/Manholes after paving has been completed.

Rowe Street - 250 feet of 8" unlined cast iron main on Rowe Street has been removed and 8" PVC/Bionax main installed. The water main passed the pressure test, it was disinfected, and passed a bacteria sample test. The service lines have been reactivated.

All that is left is raising Gates/Manholes after paving has been completed.

French's Lane - 250 feet of 6" unlined cast iron main on French's Lane has been removed and 8" PVC/Bionax main installed. The water main passed the pressure test, it was disinfected, and passed a bacteria sample test. The service lines have been reactivated.

All that is left is raising Gates/Manholes after paving has been completed.

Second Street - Customers have been notified of the pending project and the fire department has been notified. AWD will tie the temporary 2" fire services for the Boys & Girls Club, and CCS Dental Office. The customers have been notified of the project and Gendron is scheduled to begin 8/14/23.

Dunn Street - ETTI directionally bored and pulled 240 feet of 8" PVC water main on Dunn Street from Second Street to Third Street. AWD Installed new valves at the intersection of Dunn & Second Street. The main has passed the hydrostatic pressure test, has been disinfected and sampled. The main should be active as of 8/14/23.

ETTI directionally bored and pulled 230 feet of 1 1/2" CTS water main on Dunn Street from Fourth Street to Fifth Street. This section of main will not be tied into the distribution system until 2024. The completion of this project will potentially be part of another CIP project in 2024.

Old Business

Water Quality Update

Turbidity has trended slightly below average for this time of year. We're approaching the critical time of year when the lake requires close monitoring. The water level in the lake is above average due to all of the precipitation over the last month.

Capacity Development Grant

The District currently has a Capacity Development Grant to assist with funding a watershed study. We'll be eligible for another Grant in January and it could be used to fund the ground water investigation.

2023 Lead Assistance Grant

The District has accepted the SRF loan. I worked with a vendor to develop specifications and to develop a vacuum truck bid. The DWP has approved the bid package and we're advertising the truck for 1 month.

New Business

CDM Smith Watershed Boundary

CDM Smith has finalized their report on the Gracelawn watershed boundary. A copy of the report is included with this packet. CDM has concluded that the watershed boundary can be moved north to the "DWP Proposed Boundary" without further investigation. The areas north and west that had requested removal will need further exploration and testing to properly determine if they can be removed from the watershed.

Skelton Taintor and Abbott, Transfer of legal files.

We received notification that Jim Pross is leaving Skelton Taintor and Abbott. Jim has been the District's attorney for the past 6 years. We need to decide if we want to stay with Skelton Taintor and Abbott and have our files transferred to another of their attorneys or switch to another firm and attorney.

October Trustee Meetings

I have a conflict for the October Trustee meeting, I will be on vacation. The meeting is scheduled for October 18th. We could proceed with the Meeting and I will prepare Matt to cover for me or we can re-schedule for October 25th.

Measuring of the Lake

For over 30 years the District has had an appreciation dinner for Water and Sewer Trustees to thank them for their services to the District. This event has been called the "measuring of the Lake". The dinner has traditionally been hosted at the Water Treatment facility. At past meetings other officials (City Councilors, Watershed Commissioners, Lewiston City officials and Lewiston Auburn Water Pollution Control Authority) have been invited to the event. They were charged for their attendance and this did cause some issues in the past. This event has not been hosted for a few years mainly due to the pandemic. We could schedule the event for the end of September if that works for all Trustees. We need to decide on a date and menu for the event

PFAS Litigation

I received a call from James Belleau from Trafton, Matzen, Belleau & Frenette, LLP. James was referred to us by Mike Hodgins, James would like to represent the District in a class action Lawsuit against the manufactures of PFAS. PFAS has had a substantial impact on the water industry and there is a settlement

pending that could direct funds to the District for the impact. A standard contingent fee would apply if we agreed to be listed in the suit.

Sewer Trustees

Financial Report Highlights

Revenues are currently down \$33,106.01 from budgeted amounts. The month of July ended with \$2,178,007 cash on hand which is an increase of \$188,922 from the month prior.

Project Update

Lining Project

The lining project contracted through Green Mountain is complete; approximately 7,400 feet of the 9,000 feet of sewer main has been lined. Portions of the project were decidedly not completed because of the scope of repairs to facilitate the completion would have severely impacted the delivery of the project and the budget. For instance, there were segments of main that would have required disturbing and relocating existing water main.

W-6

ASD anticipates starting this project at the beginning of September. The Severe Storms has not lent itself to beginning this project because of the water table level of Taylor Pond.

New Business

2024 Sewer Re-line Project

We're working with Vortex to schedule a camera truck to start inspecting mains and to determine what areas are suitable for lining and what areas will need replacement. Some of the Streets we'll be inspecting include: Loring, Dunn, Spring just to name a few. We expect the camera work could cost around \$15K.

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LAWPCA Apportionment & Financials

Old Business

Washington Street Pumping Station Design

Still waiting on the final design from Wright-Pirce.

Sewer Use Rules and Regulations

At previous meetings I have expressed interest in adopting a Pump Station Policy into the District's Sewer Use Rules and Regulations. The Rules and Regulations were last updated in 2010. I've spent time going through this document and I have found several other areas that need to be updated. I would like to consult with legal counsel on the proper process to update this document. I'm hoping to present the final draft to the Board in August for consideration.

Fiscal Sustainability Plan

Wright Pierce has a crew coming to inspect manholes in areas of the City that have not previously been inspected. This will be incorporated into the Fiscal Plan for the Sewer District.

Lead Assistance Grant

See AWD New Business for status.

July 18, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, July 18, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Raymond Fortier, Thomas Moulin, Dan Bilodeau and Brad Kowalski. Also present: Michael Broadbent, Superintendent, Katharine Johnston, Finance Manager and Matthew Waite, Assistant Superintendent.

Absent: Stephen Milks

On motion of Robert Cavanagh, seconded by Raymond Fortier, it was voted: **To approve the minutes of the Regular Meeting of June 20, 2023.** Dan Bilodeau abstained from the vote

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

FINANCIAL REPORT- Revenues are down from budget projections. The month of June ended with \$1.9 million cash on hand

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Dan Bilodeau, it was unanimously voted: **To ratify the payment of bills in the amount of \$181,706.24 dated June 1, 2023-June 30, 2023.**

ACTIVITY REPORT /PROJECT UPDATE - Green Mountain has lined 5400' of the 9000' sewer pipe scheduled to be completed. The project has been slowed by the weather along with the need to repair segments of and/or manholes. Traditionally, lining projects are pre-inspected. This project was unique in that the pre-inspection is being done simultaneously with repairs and manhole installations.

W-6 - Preliminary discussions have begun.

The Shepley St. project has been put on hold. \$130,000 has been budgeted for this work.

We hope to fill the two open positions soon. We have hired one new employee who comes from Vortex and will be interviewing another prospect next week.

NEW BUSINESS -

SEWER USE RULES AND REGULATIONS UPDATE – Superintendent Broadbent would like to adopt a Pump Station Policy and add it to our Sewer Use Rules and Regulations along with a few other policies that need to be updated. He will consult with legal counsel on the proper process to update this document and present the final draft at the August meeting for consideration.

2022 COMPLETED AUDIT – Paper copies are available.

MARTINDALE SAG – The District has identified a sag in the gravity sewer on Martindale Rd. We budgeted \$13,000 to eliminate the sag. Being short-staffed, the District would like to put the work out to bid at a price not to exceed \$50,000 using the funds from a rebate received from LAWPCA.

One motion of Dan Bilodeau, seconded by Robert Cavanagh, it was unanimously voted: **To approve the repair of the Martindale sag at a cost not-to-exceed \$50,000.**

LAWPCA APPORTIONMENT/FINANCIALS – June was a stable month. We have the responsibility for 30% of the cost for a storage facility. Lewiston may be using some of their recovery funds for a redundant water main to the UV plant which will affect Auburn.

OLD BUSINESS -

LEAD ASSISTANCE GRANT/AWD - The District has been approved for a loan in the amount of \$650,000 by the Maine Drinking Water Program. The District will purchase a vacuum truck to complete the lead service line inventory which must be completed by October, 2024.

WASHINGTON ST. PUMP STATION DESIGN -Wright-Pierce provided the District with 4 options. Superintendent Broadbent likes Option 2B. Placing the generator inside a building will prolong its life. This is more of an FYI. We will be looking for District staff comments.

FISCAL SUSTAINABILITY PLAN – No update We have a good breakdown of the collection system. We need to meet with staff.

OTHER BUSINESS – We need to appoint Katharine Johnston as the new District Clerk to replace Tanya Dunn.

On motion of Thomas Moulin, seconded by Robert Cavanagh, it was unanimously voted: **To appoint Katharine Johnston as District Clerk.**

On motion of Dan Bilodeau, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
SEVEN MONTHS ENDED JULY 31, 2023**

	JULY	2023	Y-T-D THRU JULY 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$2,141,861	\$4,010,574	\$2,314,162	\$2,337,348	(\$23,186)
Industrial Surcharge	30,164	52,249	23,697	30,169	(6,471)
Shared Debt with City	20,696	41,392	24,145	24,145	0
Jobbing & Mdse. - NET	4,705	9,795	3,928	5,714	(1,786)
Sewer Assessments	8,894	19,030	8,738	11,101	(2,363)
Finance Charges	3,735	6,489	3,390	3,785	(395)
Interest Income	2,181	9,058	20,854	5,284	15,570
Industrial Treatment Sampling	29,400	42,500	21,250	24,792	(3,542)
Capacity Fees (SDS)	21,375	28,367	28,875	16,547	12,328
TOTAL REVENUES	2,263,011	4,219,454	2,449,039	2,458,885	(9,846)
			58.04%	58.33%	< Standard
<u>EXPENSES:</u>					
Payroll	278,532	526,202	268,542	320,423	(51,881)
Employee Benefits	112,839	272,677	78,562	159,062	(80,499)
Maint. of Sewers	94,310	68,520	83,370	39,970	43,400
Lift Stations	58,892	74,825	44,419	43,648	771
Maint. of Buildings	32,698	51,823	\$29,130	30,230	(1,100)
Maint. of Trucks	19,814	28,890	23,883	16,853	7,030
Office Expense	15,372	31,849	\$ 19,055	18,579	476
Collection Expense	772	(776)	575	(453)	1,027
General Expense	2,983	5,948	3,478	3,470	8
Insurance	37,769	59,459	31,584	34,684	(3,100)
Legal & Accounting Fees	9,148	6,841	9,087	3,991	5,097
Billing Expense	45,115	81,317	40,615	47,435	(6,819)
L.A.W.P.C.A.	1,114,752	1,930,830	965,415	1,126,318	(160,903)
SUB-TOTAL	1,822,996	3,138,405	1,597,714	1,844,208	(246,494)
Interest	64,224	183,598	107,775	107,099	676
TOTAL EXPENSES	1,887,220	3,322,003	1,705,489	1,951,307	(245,818)
			51.34%	58.33%	< Standard
Bonds - Principal Payments	147,032	558,962	0	326,061	(326,061)
SURPLUS FROM OPERATIONS	228,759	338,489	743,550	181,517	562,033

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - JULY 31, 2023**

	7/31/2023	12/31/2022		7/31/2023	12/31/2022
Property, Plant and Equipment:					
Plant in Service	38,013,633.74	37,343,996.92	Equity Capital	20,860,425.90	19,584,339.88
Less: Accumulated Depreciation	<u>(17,629,157.38)</u>	<u>(17,375,104.84)</u>	Long Term Debt	5,391,687.63	5,664,099.15
	20,384,476.36	19,968,892.08	Equipment Leases	61,942.00	61,942.00
Construction Work In Progress	499,427.87	66,564.23	Current Liabilities:		
Current Assets:			Current Portion of LTD	558,961.83	435,105.99
Cash	1,793,754.80	1,517,992.53	Accounts Payable	222,112.67	124,340.68
Accounts Receivable	495,354.87	232,254.20	Accrued Interest & Other	80,160.72	71,903.28
Construction Assessments	7,324.94	7,564.00	Customer Deposits	16,220.00	15,525.00
City of Auburn Debt	248,355.98	269,052.32	Pre-Treatment Costs	56,133.98	38,692.00
Inventory	48,226.41	48,325.50	Accrued LAWPCA	306,851.35	184,774.45
PrePaiids	4,318.08	4,318.08	Total Current Liabilities	<u>1,240,440.55</u>	<u>870,341.40</u>
Total Current Assets	<u>2,597,335.08</u>	<u>2,079,506.63</u>			
Investments:					
Money Market	502,402.21	501,076.08			
CD's	3,535,827.33	3,517,980.48			
Total Investments	<u>4,038,229.54</u>	<u>4,019,056.56</u>			
Deferred Charges	35,027.23	46,702.93			
Total Assets	<u>27,554,496.08</u>	<u>26,180,722.43</u>	Total Equity & Liabilities	<u>27,554,496.08</u>	<u>26,180,722.43</u>

Sewer Metered Revenue - Versus Prior Year					
Month	2023	2022	MTD Change	%	YTD Change
January	\$350,998.58	\$311,995.69	\$39,002.89	12.50%	\$39,002.89
February	\$311,954.71	\$300,697.83	\$11,256.88	3.74%	\$50,259.77
March	\$320,989.65	\$297,207.28	\$23,782.37	8.00%	\$74,042.17
April	\$345,723.97	\$315,754.25	\$29,969.72	9.49%	\$104,011.86
May	\$335,698.56	\$298,264.88	\$37,433.68	12.55%	\$141,445.54
June	\$318,014.17	\$297,064.21	\$20,949.96	7.05%	\$162,395.50
July	\$320,862.35	\$320,877.00	(\$14.65)	0.00%	\$162,380.85
August	\$0.00	\$302,573.53	(\$302,573.53)	-100.00%	(\$140,192.68)
September	\$0.00	\$304,111.13	(\$304,111.13)	-100.00%	(\$444,303.81)
October	\$0.00	\$319,983.35	(\$319,983.35)	-100.00%	(\$764,287.16)
November	\$0.00	\$292,754.01	(\$292,754.01)	-100.00%	(\$1,057,041.17)
December	\$0.00	\$313,861.74	(\$313,861.74)	-100.00%	(\$1,370,902.91)
Year-to-Date:	\$2,304,241.99	\$3,675,144.90			

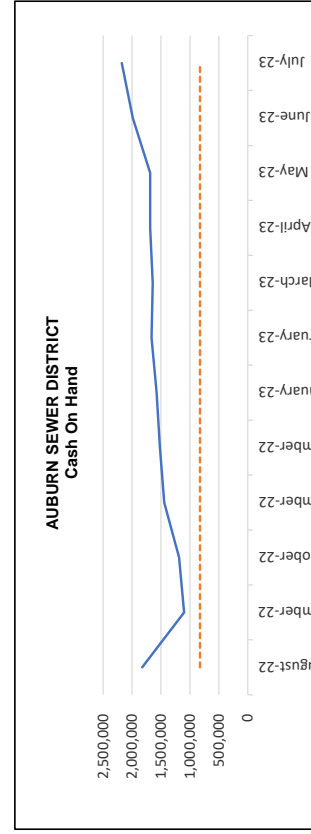
Sewer Metered Gallons Sold					
Month	2023	2022	MTD Change	%	YTD Change
January	41,913,971	40,393,855	1,520,116	3.76%	1,520,116
February	38,203,950	42,291,366	(4,087,416)	-9.66%	(2,567,301)
March	41,764,071	42,870,363	(1,106,292)	-2.58%	(3,673,593)
April	40,146,634	40,926,094	(779,461)	-1.90%	(4,453,053)
May	42,008,241	41,412,840	595,401	1.44%	(3,857,653)
June	71,612,966	42,317,778	29,295,188	69.23%	25,437,535
July	38,793,846	41,978,643	(3,184,797)	-7.59%	22,252,738
August	0	41,815,384	(41,815,384)	-100.00%	(19,562,648)
September	0	43,766,901	(43,766,901)	-100.00%	(63,329,547)
October	0	50,570,470	(50,570,470)	-100.00%	(113,900,017)
November	0	39,556,424	(39,556,424)	-100.00%	(153,456,441)
December	0	40,069,014	(40,069,014)	-100.00%	(193,525,465)
Year-to-Date:	314,443,679	507,969,134			

Sewer Metered Revenue - Versus Budget					
Month	2023	Budget	MTD Change	%	YTD Change
January	\$350,998.58	\$340,471.42	\$10,527.16	3.09%	\$10,527.16
February	\$311,954.71	\$328,142.41	(\$16,187.70)	-4.93%	(\$5,660.54)
March	\$320,989.65	\$324,333.28	(\$3,343.63)	-1.03%	(\$9,004.17)
April	\$345,723.97	\$344,573.02	\$1,150.95	0.33%	(\$7,853.22)
May	\$335,698.56	\$325,487.40	\$10,211.16	3.14%	\$2,357.94
June	\$318,014.17	\$324,177.15	(\$6,162.98)	-1.90%	(\$3,805.04)
July	\$320,862.35	\$350,163.32	(\$29,300.97)	-8.37%	(\$3,106.01)
August	\$0.00	\$330,189.30	(\$330,189.30)	-100.00%	(\$363,295.32)
September	\$0.00	\$331,867.24	(\$331,867.24)	-100.00%	(\$695,162.56)
October	\$0.00	\$349,188.11	(\$349,188.11)	-100.00%	(\$1,044,350.67)
November	\$0.00	\$319,473.56	(\$319,473.56)	-100.00%	(\$1,363,824.23)
December	\$0.00	\$342,507.78	(\$342,507.78)	-100.00%	(\$1,706,332.01)
Year-to-Date:	\$2,304,241.99	\$4,010,574.00			

Sewer Gross Payroll					
Month	2023	Budget	MTD Change	%	YTD Change
January	\$69,876.41	\$67,228.95	\$2,647.46	3.94%	\$2,647.46
February	\$44,264.38	\$36,239.69	\$8,024.69	22.14%	\$10,672.15
March	\$39,315.54	\$43,843.14	(\$4,527.60)	-10.33%	\$6,144.55
April	\$44,378.60	\$46,368.07	(\$1,989.47)	-4.29%	\$4,155.07
May*	\$35,510.51	\$44,103.36	(\$8,592.85)	-19.48%	(\$4,437.78)
June	\$43,210.32	\$35,320.90	\$7,889.42	22.34%	\$3,451.64
July	\$45,612.11	\$47,318.99	(\$1,706.88)	-3.61%	\$1,744.76
August	\$0.00	\$43,542.40	(\$43,542.40)	-100.00%	(\$41,797.64)
September	\$0.00	\$36,792.56	(\$36,792.56)	-100.00%	(\$78,590.20)
October	\$0.00	\$46,140.28	(\$46,140.28)	-100.00%	(\$124,730.48)
November	\$0.00	\$45,334.94	(\$45,334.94)	-100.00%	(\$170,065.42)
December	\$0.00	\$33,968.71	(\$33,968.71)	-100.00%	(\$204,034.13)
Year-to-Date:	\$322,167.87	\$526,202.00			

SEWER CAPITAL Spending Versus Budget		
Capital Expenses - 2023	*Budget	*YTD Actual
Truck 31 - Large Dump	\$12,500	\$0
GPS Unit (Split AWD)	\$5,000	\$3,998
Locator (Split AWD)	\$2,000	\$1,065
Misc Shop Tools	\$3,570	\$2,000
Washington St Pump Station Design	\$40,000	\$14,694
PLC Upgrades (Split AWD)	\$1,500	\$0
4 Computers (Split AWD)	\$2,500	\$0
Ergonomic Office Furniture (Split AWD)	\$3,000	\$0
Work Order System (Split AWD)	\$18,750	\$14,450
Equipment Garage Design (Split AWD)	\$6,000	\$4,296
Equipment	\$94,820	\$40,492
Davis Ave. - Lake to Dead End	\$51,975.00	\$305,007
Second St. - Roak - Brook	\$45,000.00	\$0
Hampton Ave. - Russel - Goodrich	\$25,650.00	\$0
High St. - Academy - Elm	\$10,800.00	\$0
Shepley St. - Downsize 24" to 15"	\$130,000.00	\$0
Martindale Rd - Eliminate Sag	\$13,000.00	\$0
Replace Generator Cables	\$25,000.00	\$0
TBD	\$135,000.00	\$0
Projects (total includes benefit costs on labor)	\$436,425	\$305,007
Total Capital	\$531,245	\$345,499

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE								
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
July	124,943.03	39,935.38	10,502.09	8,076.17	15,505.19	5,039.03	-	204,000.89
June	312,404.28	58,944.54	22,539.13	10,096.71	18,105.58	2,615.74	0.00	424,705.98
May	268,514.49	51,811.94	22,225.02	8,044.74	18,701.45	2,611.28	2,612.04	374,520.96
April	148,690.91	37,675.30	7,439.39	7,678.90	16,261.23	2,305.20	0.00	220,050.93
March	110,325.47	23,335.44	8,898.42	9,622.82	17,042.51	2,409.31	0.00	171,633.97
February	111,645.32	48,321.36	10,269.46	9,648.48	17,522.54	2,408.18	0.00	199,815.34
January	134,585.75	30,199.64	7,574.92	10,157.54	18,468.74	2,363.19	0.00	203,349.78
Percent	61.2%	19.6%	5.1%	4.0%	7.6%	2.5%	0.0%	100.0%



**Auburn Sewer District
Accounts Payable Check Register
July 1, 2023 thru July 31, 2023**

8/7/2023

<u>Check</u>	<u>Date</u>	<u>Per Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7427	7/7/2023	7 Leslie Porreca	7/7/2023	Refund Tenant Dep Bal A/R - Customer Accts Rec	68.95
					<u>68.95</u>
7428	7/7/2023	6 Auburn Water District	6/29/2023	May Exp A/P - Due to AWD	25,709.20
					<u>25,709.20</u>
7429	7/7/2023	7 Constellation NewEnergy, Inc.	6/26/2023	Stetson Accrued Power	0.06
					<u>0.06</u>
7430	7/7/2023	6 Davis-Ulmer Sprinkler Co Inc	6/23/2023	02Sensor & Calibrate Equipment Maintenance	418.00
					<u>418.00</u>
7431	7/7/2023	6 Gagne & Sons	6/15/2023	Supplies 2023 Sewer Lining	31.20
7431	7/7/2023	6 Gagne & Sons	6/21/2023	Supplies 2023 Sewer Lining	75.00
7431	7/7/2023	6 Gagne & Sons	6/21/2023	Supplies 2023 Sewer Lining	6.38
7431	7/7/2023	6 Gagne & Sons	6/15/2023	Supplies 2023 Sewer Lining	75.00
7431	7/7/2023	6 Gagne & Sons	6/15/2023	Supplies 2023 Sewer Lining	126.07
7431	7/7/2023	6 Gagne & Sons	6/15/2023	Supplies 2023 Sewer Lining	260.40
					<u>574.05</u>
7432	7/7/2023	6 Greeley's Garage	6/26/2023	Inspection Sticker Truck #37 (2015 GMC Sierra)	130.00
7432	7/7/2023	6 Greeley's Garage	6/26/2023	AC Repair Truck #40 (2016 Ford F350)	430.80
					<u>560.80</u>
7433	7/7/2023	6 MissionSquare	6/30/2023	304412 ICMA 457 Accrued Deferred Comp	1,353.37
					<u>1,353.37</u>

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7434	7/7/2023	6 MissionSquare	6/30/2023	109636 ICMA 401 Employee Benefits	2,424.42
					<u>2,424.42</u>
7435	7/7/2023	6 MissionSquare	6/30/2023	705328 Roth IRA Accrued IRA/ICMA	669.72
					<u>669.72</u>
7436	7/7/2023	6 Motion Industries Inc	6/30/2023	BUS Adapter Expense-River Station PS	96.59
7436	7/7/2023	6 Motion Industries Inc	6/29/2023	VFD Expense-River Station PS	6,189.07
					<u>6,285.66</u>
7437	7/7/2023	6 Spencer Group	6/30/2023	Patching 2023 Sewer Lining	1,645.80
					<u>1,645.80</u>
7438	7/7/2023	6 Superior Concrete	6/22/2023	Supplies 2023 Sewer Lining	445.89
7438	7/7/2023	6 Superior Concrete	6/20/2023	Supplies 2023 Sewer Lining	458.78
7438	7/7/2023	6 Superior Concrete	6/14/2023	Supplies 2023 Sewer Lining	445.89
7438	7/7/2023	6 Superior Concrete	6/14/2023	Supplies 2023 Sewer Lining	456.89
					<u>1,807.45</u>
7439	7/14/2023	7 City of Auburn	6/30/2023	Traffic Detail 2023 Sewer Lining	1,360.00
					<u>1,360.00</u>
7440	7/14/2023	7 Auburn Water District	7/10/2023	June Expenses A/P - Due to AWD	33,125.70
					<u>33,125.70</u>
7441	7/14/2023	7 Bonney Staffing Center LLC	6/25/2023	Background check Misc Expense-Mains-Mnt	150.00
					<u>150.00</u>

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7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	Evergreen Accrued Power	27.20
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	"B" St Accrued Power	15.76
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	E. Shore Accrued Power	8.38
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	E. Shore Rd Accrued Power	6.08
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/14/2023	Sanbdy Beach Accrued Power	34.37
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	Simpsons Accrued Power	12.58
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	"H" St Accrued Power	3.21
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/6/2023	Worthley Accrued Power	196.34
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	"E" St Accrued Power	2.09
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	Garfield Accrued Power	2.23
7442	7/14/2023	7	Constellation NewEnergy, Inc.	7/3/2023	"F" St Accrued Power	2.32
7443	7/14/2023	7	Davis-Ulmer Sprinkler Co Inc	6/30/2023	Calibrate Sensors Equipment Maintenance	310.56 160.00
7444	7/14/2023	6	Keller America Inc.	6/19/2023	Level Sensor Expense-Lew Jct Rd PS	160.00 735.35
7445	7/14/2023	7	Kennebec Equip. Rental	6/30/2023	Supplies 2023 Sewer Lining	735.35 299.90
						299.90

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7446	7/14/2023	7	RHR Smith & Co	7/7/2023	2022 Audit Final billing Accounting & Audit	100.00
						100.00
7447	7/14/2023	7	St Mary's Health System	7/3/2023	Pre Employment Exam Misc Expense-Mains-Mnt	322.00
						322.00
7448	7/14/2023	6	Wright-Pierce	7/5/2023	Swr Model thru 063023 Sewer Capacity Study	227.59
7448	7/14/2023	6	Wright-Pierce	7/5/2023	Washington PS thru 063023 Washington St. PS Design	5,357.68
7448	7/14/2023	6	Wright-Pierce	7/5/2023	Services thru 063023 2022-Capital Improvement Plan	4,286.14
						9,871.41
7449	7/21/2023	7	Andros. Registry Of Deeds	7/21/2023	Release/Place Liens Lien Release Fees	92.00
						92.00
7450	7/21/2023	7	City of Auburn	7/12/2023	Traffic Detail 2023 Sewer Lining	2,880.00
						2,880.00
7451	7/21/2023	7	Constellation NewEnergy, Inc.	7/12/2023	Lew Jct Rd #1 Accrued Power	268.13
7451	7/21/2023	7	Constellation NewEnergy, Inc.	7/13/2023	River Station Accrued Power	244.42
7451	7/21/2023	7	Constellation NewEnergy, Inc.	7/13/2023	Moose Brook Accrued Power	227.39
7451	7/21/2023	7	Constellation NewEnergy, Inc.	7/12/2023	Merrow Rd Accrued Power	20.56
						760.50
7452	7/21/2023	8	Group Dynamic, Inc.	7/14/2023	HRA-Aug Employee Benefits	24.00
						24.00
7453	7/21/2023	6	L.A.W.P.C.A.	6/28/2023	CSO thru 062323 LAWPCA Storm Surg Tank	9,132.30

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						<u>9,132.30</u>
7454	7/21/2023	8	Maine Municipal Emp.Hlth.	7/10/2023	39021-Aug Ins Accrued Dental	188.08
7454	7/21/2023	8	Maine Municipal Emp.Hlth.	7/10/2023	39021-Aug Ins Accrued IPP Withheld	290.48
						<u>478.56</u>
7455	7/21/2023	7	Morin Excavating, Inc.	7/17/2023	Trk & Driver 2023 Sewer Lining	807.50
						<u>807.50</u>
7456	7/21/2023	6	Petro's Ace Hardware	7/3/2023	calcium flake 2023 Sewer Lining	55.98
7456	7/21/2023	6	Petro's Ace Hardware	7/3/2023	calcium flake 2023 Sewer Lining	55.98
7456	7/21/2023	7	Petro's Ace Hardware	7/6/2023	calcium flake 2023 Sewer Lining	27.99
7456	7/21/2023	7	Petro's Ace Hardware	7/12/2023	calcium flake 2023 Sewer Lining	111.96
7456	7/21/2023	7	Petro's Ace Hardware	7/11/2023	calcium flake 2023 Sewer Lining	111.96
						<u>363.87</u>
7457	7/21/2023	7	Superior Concrete	7/10/2023	Supplies 2023 Sewer Lining	156.00
7457	7/21/2023	7	Superior Concrete	6/30/2023	Manhole Supplies 2023 Sewer Lining	928.56
						<u>1,084.56</u>
7458	7/28/2023	7	Ace Detective & Security	7/17/2023	Traffic control 2023 Sewer Lining	799.50
						<u>799.50</u>
7459	7/28/2023	7	City of Auburn	7/18/2023	Traffic Detail 2023 Sewer Lining	1,872.00
						<u>1,872.00</u>
7460	7/28/2023	7	Auburn Water District	7/25/2023	Semi Annual Meter Reads Misc Accrued Other	25,000.00

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7460	7/28/2023	7	Auburn Water District	7/21/2023	#2 June Expenses A/P - Due to AWD	9,829.80
						<u>34,829.80</u>
7461	7/28/2023	7	Constellation NewEnergy, Inc.	7/19/2023	Washington Accrued Power	117.45
7461	7/28/2023	7	Constellation NewEnergy, Inc.	7/14/2023	Chicoine Accrued Power	47.17
						<u>164.62</u>
7462	7/28/2023	7	Gagne & Sons	7/7/2023	Supplies 2023 Sewer Lining	117.32
7462	7/28/2023	7	Gagne & Sons	7/7/2023	Supplies 2023 Sewer Lining	148.85
7462	7/28/2023	7	Gagne & Sons	7/10/2023	Supplies 2023 Sewer Lining	25.52
7462	7/28/2023	7	Gagne & Sons	7/11/2023	Supplies 2023 Sewer Lining	127.50
7462	7/28/2023	7	Gagne & Sons	7/12/2023	concrete mix 2023 Sewer Lining	65.10
7462	7/28/2023	7	Gagne & Sons	7/18/2023	Supplies 2023 Sewer Lining	21.70
7462	7/28/2023	7	Gagne & Sons	7/13/2023	Supplies 2023 Sewer Lining	75.00
7462	7/28/2023	7	Gagne & Sons	7/18/2023	Supplies 2023 Sewer Lining	86.80
						<u>667.79</u>
7463	7/28/2023	7	L.A.W.P.C.A.	7/5/2023	July Ops Accrued - LAWPCA	101,359.34
						<u>101,359.34</u>
7464	7/28/2023	7	Industrial Automation Supply	7/6/2023	Supplies 2022 E-3 Generator	84.27
						<u>84.27</u>

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7465	7/28/2023	7	E.J. Prescott, Inc.	7/6/2023	Supplies Expense - W6 - PS	5,137.50
						<u>5,137.50</u>
7466	7/28/2023	7	Spencer Group	7/19/2023	Misc Expense-Mains-Mnt	260.00
7466	7/28/2023	7	Spencer Group	7/19/2023	Patching 2023 Sewer Lining	1,855.75
7466	7/28/2023	7	Spencer Group	7/21/2023	Patching 2023 Sewer Lining	2,444.00
						<u>4,559.75</u>
7467	7/28/2023	7	C.N. Wood Enviro	7/28/2023	Hose Truck #35 (2013 Vacuum Truck)	1,289.80
						<u>1,289.80</u>
Grand Total						<u><u>254,340.06</u></u>

Net Payroll + taxes

42,765.72

\$ 297,105.78

7/31/2023

VENDOR	REF	AWD G/L #	ASD G/L #	Amount		
Amos Development	Contracted Labor/Equipment-Lining Proj	1142-300	2105-979	12,120.00	2105-979	39,855.10
Amos Development	Contracted Labor/Equipment-Lining Proj	1142-300	2105-979	4,040.00	2241-030	129.24
Auburn, City of	Traffic Detail	1142-300	2105-979	5,420.00	2241-070	2,004.80
Auburn Water District	Aggregates from Stock	1142-300	2105-979	5,102.00	2241-071	18.36
Dube Gravel	Sand, Stone, Etc - Project	1142-300	2105-979	736.00	2601-600	1,572.50
Dube Gravel	Crushed Stone - Project	1142-300	2105-979	396.00	2604-000	15,739.58
Northland True Value	Grass Seed - Lining Proj	1142-300	2105-979	118.00	2615-500	302.19
Rent-It	Excavator Rental	1142-300	2105-979	1,831.75	2615-800	151.09
Spencer Group Paving	Patching - Sewer Lining Proj	1142-300	2105-979	9,145.60	2620-500	1,047.16
Spencer Group Paving	Patching - Sewer Lining Proj	1142-300	2105-979	945.75	2620-550	255.00
Maine State Retirement System	retirement contribution - Pension	1142-300	2241-030	129.24	2620-800	156.16
Anthem	July health ins	1142-300	2241-070	2,004.80	2620-123	935.07
Anthem	July health ins	1142-300	2241-071	18.36	2620-125	611.92
City of Lewiston	SCADA Tech wages/benefits-June	1142-300	2601-600	1,572.50	2658-000	93.30
Anthem	July health ins	1142-300	2604-000	9,970.47	2675-100	1,123.00
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	5,020.74	2675-500	1,197.15
City of Lewiston	SCADA Tech wages/benefits-June	1142-300	2604-000	335.73	2675-600	273.35
Coastal T-Shirts	Cloth Allowance	1142-300	2604-000	41.25	2675-700	1,435.19
Maine State Retirement System	retirement contribution - Pension	1142-300	2604-000	25.36	2675-800	1,467.47
Maine State Retirement System	retirement contribution - Life	1142-300	2604-000	173.46	2675-850	50.79
Unum	July life insurance	1142-300	2604-000	172.57	2676-500	302.97
Central Maine Power	power @ 268 Court Street	1142-300	2615-500	167.65	2676-800	163.59
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-500	134.54	2677-000	1,819.22
Central Maine Power	power @ 268 Court Street	1142-300	2615-800	83.82		70,704.20
Constellation NewEnergy	energy charge @ 268 Court Street	1142-300	2615-800	67.27		
Elan Financial	Sewer Hiring Expense	1142-300	2620-500	325.00		0.00
Firesafe Equipment	Refill	1142-300	2620-500	16.40		
Gilman	Supplies	1142-300	2620-500	37.51		
Home Depot	Shop Supplies	1142-300	2620-500	88.13		
NAPA	Tools/Gloves	1142-300	2620-500	163.64		
Ness Oil	gas and diesel -cans/Pump	1142-300	2620-500	48.00		
Paris Farmers Union	Shovel	1142-300	2620-500	12.59		
Petro's	Grade Stakes	1142-300	2620-500	63.98		
Petro's	Misc Supplies	1142-300	2620-500	18.58		
Spiller's	Marking Paint	1142-300	2620-500	111.36		
Unitil	June nat'l gas-Court St	1142-300	2620-500	161.97		
Coastal T-Shirts	Safety Vests	1142-300	2620-550	97.50		
Coastal T-Shirts	Safety Vests	1142-300	2620-550	157.50		
Staples	Office Supplies	1142-300	2620-800	156.16		
Ness Oil	gas and diesel tk#35	1142-300	2650-123	935.07		
Ness Oil	gas and diesel tk#40	1142-300	2650-125	611.92		
City of Lewiston	SCADA Tech wages/benefits-June	1142-300	2658-000	93.30		
Goodscape Lawn Care	July installment	1142-300	2675-100	1,123.00		
Bisson Enterprises, Inc.	office cleaning -July	1142-300	2675-500	350.00		
Broadbent, Mike	July mileage	1142-300	2675-500	175.00		
Elan Financial	Various Office Supplies	1142-300	2675-500	127.47		
Matt Waite	Supplies - Emp Luncheon	1142-300	2675-500	34.28		
Pine Tree Waste	bulk waste	1142-300	2675-500	102.02		
Thayer Corp	contract	1142-300	2675-500	408.38		
Dig Safe System, Inc.	monthly bill -July	1142-300	2675-600	273.35		
Northern Data Systems	Billing	1142-300	2675-700	1,135.19		
Pitney Bowes-Reserve Account	Replenish Postage Meter	1142-300	2675-700	300.00		
Budget Documents	contract 7/3 to 10/2	1142-300	2675-800	197.70		
Budget Documents	copier	1142-300	2675-800	102.87		
Computer Place	IT Support	1142-300	2675-800	67.50		
Computer Place	IT Support	1142-300	2675-800	33.75		
Computer Place	IT Support	1142-300	2675-800	101.25		
Computer Place	IT Support	1142-300	2675-800	67.50		
Computer Place	IT Support	1142-300	2675-800	33.75		
Computer Place	IT Support	1142-300	2675-800	33.75		
Computer Place	IT Support	1142-300	2675-800	16.88		
Computer Place	IT Support	1142-300	2675-800	33.75		
Computer Place	IT Support	1142-300	2675-800	358.12		
Computer Place	IT Support	1142-300	2675-800	67.50		
Northern Data Systems	Tech Support	1142-300	2675-800	87.50		
Pitney Bowes-Reserve Account	Replenish Postage Meter	1142-300	2675-800	200.00		
Voyager	July Answering Service	1142-300	2675-800	65.65		
Intrado	Auto Calls	1142-300	2675-850	50.79		
U.S. Cellular	cell phones -July	1142-300	2676-500	302.97		
FirstLight	telephone service	1142-300	2676-800	96.10		
Spectrum-Charter Communications	Internet	1142-300	2676-800	67.49		
New England Truck Tire	Equip Trailer Tires	1142-300	2677-000	1,584.56		
Northland True Value	Chain Oil	1142-300	2677-000	59.64		
Omni	Hyraulic Oil	1142-300	2677-000	35.14		
Omni	Parts - Hydraulic Hammer	1142-300	2677-000	67.36		
Traction	Tail lights	1142-300	2677-000	36.85		
Traction	Oval Tail lights	1142-300	2677-000	8.92		
Wallingford Equipment	Misc parts	1142-300	2677-000	26.75		

70,704.20

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

July 2023

MAINS

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
Main Lining Project	472	Cleaning, Inspecting & Installation				1	
Third St	12	Repair break in the main			1		
Spring Street	4	Jet & Clean			1		
Dunn Street Cross Country Main	4	Jet, Clean Inspect			1		
Martindale	4	Fix Main coming into MH				1	
Harvard	4	Jet & Clean				1	
2 Week Checks	19	Check sensitive locations in DS			1		
School Street	4	Jet & Clean			1		
Twins road	2	Jet & Clean			1		
Galander Ave	4	Jet & Clean			1		
Miller Street Interceptor	117	July 25th Storm Damage			1		
Marston Street	8	July 25th Storm Damage			1		
Western Ave	8	July 25th Storm Damage			1		
Monthly Totals	13		0	0	10	3	0
2022 Monthly Totals	4		0	1	2	0	1
YTD Totals	38		2	0	26	9	1
2022 YTD Totals	38		3	2	23	6	4

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Miller Street Interceptor		Repair 4 MH's			4		
Mill Street		Patch MH Covers			1		
Main Lining Project		Raise MH		5	1		1
Monthly Totals	12		0	5	6	0	1
2022 Monthly Totals	37		0	0	37	0	0
YTD Totals	36		0	6	22	2	6
2022 YTD Totals	60		2	0	43	15	0

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
64 Riverside Drive		Inspect New Service Connection	1			
33 Dunn Street		Sewer Backup			1	
53 Hampden		Sewer Backup				1
147 Pleasant		Sewer Backup				1
74 Water View		Sewer Backup			1	
Monthly Totals	5		1	0	2	2
2022 Monthly Totals	1		0	0	1	0
YTD Totals	17		4	0	3	10
2022 YTD Totals	28		3	2	6	17

LIFT STATIONS

Location	No.	Comments
E6	1	Cleaned Station & Checked Alarms
Dockside	1	Meet with Superior to Install Davit Arm
Moose Brook	3	Painted Station
E3	4	SCADA Conversion & Fence
Station Checks	34	Station Check
River Station	7	Painted Station
E5	6	Generator Installation discussion with Road Association
W2	2	Fill in sinkhole
Worthley Brook PS	1	Checked Generator Fuel
E1	1	Spray for ants
E5	1	Spray for ants
Monthly Totals	11	
2022 Monthly Totals	10	
YTD Totals	29	
2022 YTD Totals	43	

OVERFLOWS

Item	Comments
Miller Street Interceptor	July 25th Storm
74 Water View	July 25th Storm
Miller Street Interceptor	July 27th Storm
Miller Street Interceptor	July 29th Storm
33 Dunn Street	Sewer Main Backup
Monthly Totals	5
YTD Totals	5

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(i n.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May	0.0	7.24		7	91	36	57	
June	0.0	5.47		21	92	43	62	
July	0.0	5.09		15	91	57	72	
August								
September								
October								
November								
December								
YTD Totals	67.0	27.1	0.0	73.0				
2022 Totals	36.0	16.6	0.0	57				

DIG SAFE

Month	Total	Contractors	MDOT	AHD	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89		0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August												
September												
October												
November												
December												
YTD Totals	1084	668	91	48	0	0	3	35	166	12	54	7
2022 Totals	655	417	7	77	1	0	0	35	44	5	64	5

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low	Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2				0	1	0	1	0	0	0	0
Water District	21	0	0	0	0	3	0	8	8	2	0	0
Monthly Totals	23	0	0	0	0	4	0	9	8	2	0	0
2022 Monthly Totals	5	0	0	0	0	1	1	1	1	0	0	1
YTD Totals	100	0	3	0	29	13	22	24	6	0	3	
2022 YTD Totals	65	0	0	0	28	7	8	10	9	0	3	

OTHER ACTIVITIES

- 1 Replaced Telemetry Radio at Riverside CSO
- 2 Clean & Organize Truck 37, 35 & 40
- 3 Check Miller St to make sure it did not spill over the river
- 4 Vehicle Maintenance
- 5
- 6
- 7
- 8
- 9

Skelton Taintor & Abbott

ATTORNEYS AT LAW

Darcie P. L. Beaudin
Ronald L. Bissonnette
Grady R. Burns
Braden M. Clement
Dylan J. Cox

Daniel A. D'Auteuil, Jr.
Amy Dieterich
David R. Dubord
Alexander J. Mihalov

Sarah C. Mitchell
William K. Skelton
Theodore Small
James F. Pross

July 24, 2023

VIA E-MAIL & U.S MAIL

Michael Broadbent, Superintendent - mbroadbent@awsd.org
Auburn Sewerage District
268 Court Street
Auburn, ME 04210

RE: My Transition to a New Firm

Dear Mike:

I am writing to formally let you know that I have made the decision to leave my law practice at Skelton Taintor & Abbott, to join my wife, Mia Poliquin Pross, at her law firm, the Elder Law Office of Kienitz & Pross. The past six years at Skelton Taintor & Abbott have been rewarding and fulfilling. I have truly enjoyed the opportunity to get to know and work with so many wonderful people. My decision to leave my partnership and the law practice I have developed over the last nineteen years was not an easy one, as I will miss my clients and the family that I found at Skelton Taintor & Abbott.

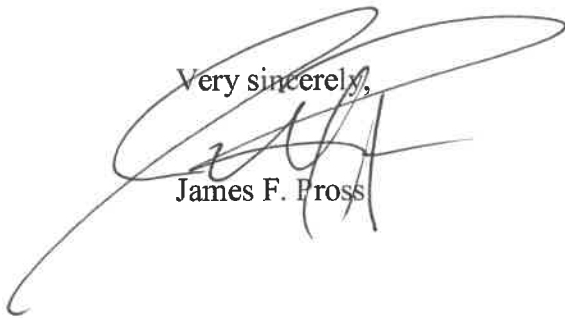
With that being offered, I am excited to begin working with Mia at her office starting on **October 2nd**. Since attending law school together, we have long daydreamed about having our own family firm. Attorney Kienitz is looking toward retirement and Mia would like me to join her. They say, "timing is everything." At the Elder Law Office of Kienitz & Pross, I will exclusively be practicing elder law, primarily consisting of estate planning, long term care planning, and related probate work. This means that I won't be taking any of my existing clients with me.

I understand that you currently have easement work pending with Attorney Dylan Cox. When we last met, I introduced you to Attorney Grady Burns who is now an associate attorney at our office and has worked almost exclusively in municipal law. Attorney Burns is currently assisting with work on a potential land swap. I am also working with Attorney Burns to prepare recently requested amendments to the Sewerage District's Rules and Regulations. This work can continue over the next couple of months. I believe that if that work is not wrapped up by October 1st, that the attorneys at our office who are doing this work under my supervision, will be able to finish the projects to completion. Attorney Ted Small, is a partner at the firm who works in municipal law, as is Attorney Amy Dieterich. Both of these partners have agreed to supervise the work of the above-mentioned associate attorneys going forward, to the degree required. I firmly believe that the roster of legal talent at Skelton Taintor & Abbott can continue to meet the legal needs of the Sewerage District. I hope that the Trustees, with your guidance, will continue to engage Skelton Taintor & Abbott for years to come.

Enclosed is a simple form that I ask you to complete, sign, and return indicating how you would like to proceed with regard to any open matters. **Please return the completed form to my office no later than September 15th**. A return envelope is also enclosed.

Thank you for allowing me to serve as the District's counsel for the past six years. It has truly been my pleasure. The faith that you and the Trustees have put in me over our years together is truly meaningful to me and I will miss working with you. Do not hesitate to contact me with any questions.

Very sincerely,



James F. Fross

Enc.

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary										
Cost Apportionment Summary - First Half of 2023										
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
January	64.00%	\$175,324.27	65.95%	\$180,666.18	(\$5,341.91)	###	\$98,619.90	34.05%	\$93,277.99	\$5,341.91
February	64.00%	\$175,324.27	66.80%	\$182,994.71	(\$7,670.44)	###	\$98,619.90	33.20%	\$90,949.46	\$7,670.44
March	64.00%	\$175,324.27	63.14%	\$172,988.35	\$2,355.92	###	\$98,619.90	36.86%	\$100,975.82	(\$2,355.92)
April	66.00%	\$180,803.15	60.23%	\$164,996.57	\$15,806.58	###	\$93,141.02	39.77%	\$108,947.60	(\$15,806.58)
May	66.00%	\$180,803.15	61.51%	\$168,503.06	\$12,300.09	###	\$93,141.02	38.49%	\$105,441.11	\$12,300.09
June	60.00%	\$164,366.50	59.52%	\$163,051.57	\$1,314.93	###	\$109,577.67	40.48%	\$110,892.60	(\$1,314.93)
Six Month Adjustment			62.86%		\$18,765.18			37.14%		(\$18,765.18)

Cost Apportionment Summary - Second Half of 2023										
Month	Lewiston Sewer Division Initial %	Lewiston Sewer Division Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
July	63.00%	\$172,584.83	60.32%	\$165,243.12	\$7,341.70	###	\$101,359.34	39.68%	\$108,701.05	(\$7,341.70)
August	63.00%	\$172,584.83	64.04%	\$175,433.85	(\$2,849.02)	###	\$101,359.34	35.96%	\$98,510.32	\$2,849.02
September	63.00%	\$172,584.83	65.22%	\$178,666.39	(\$6,081.56)	###	\$101,359.34	34.76%	\$95,277.78	\$6,081.56
October	63.00%	\$172,584.83	64.50%	\$176,693.99	(\$4,109.16)	###	\$101,359.34	35.50%	\$97,250.18	\$4,109.16
November	63.00%	\$172,584.83	64.17%	\$175,789.97	(\$3,205.15)	###	\$101,359.34	35.83%	\$98,154.20	\$3,205.15
December	65.00%	\$178,063.71	69.02%	\$189,078.27	(\$11,012.56)	###	\$96,880.46	30.99%	\$84,667.90	\$11,012.56
Six Month Total Adj			60.32%		\$7,341.70			39.68%		(\$7,341.70)
Adjustments to date					\$26,106.88					(\$26,106.88)
Average / Adjustments year end			62.50%		\$26,106.88			37.50%		(\$26,106.88)

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.