

Office of

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, December 20, 2023 at 4:00 P.M.**

Regular Meeting AGENDA

1. Approve Minutes of Regular Meeting of November 15, 2022
2. Financial Report Update - Brenda Palmer, MRWA.
3. Ratify Payment of Bills
4. Public Comment
5. Activity Report/Project Update - Matt Waite
6. New Business
 - 2024 Trustee Appointments
 - AWD Meeting Schedule 2024
 - Amendments to the Basic agreement with Lewiston.
 - Staffing Update
 - Cost Apportionment Discussions
 - 2024 Budget - Final Draft
7. Old Business
 - Water Quality Update
8. Trustee Open Session
9. Adjourn Regular Meeting

Upcoming:

Joint Budget Workshop December 20, 2023 5:15PM -5:30PM

Public Hearing followed by budget adoption December 20, 2023
5:30PM

Water Trustee Meeting, January 17, 2024 4:00PM

Memo

To: Water & Sewerage District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 12/15/2023

Re: Discussion of December Agenda Items

Water Trustees

Financial Report Highlights

Water usage increased 10.44% for the month but is down year to date 6.13% compared to the same period for 2022. Metered revenue increased compared to the budget by \$15K but is down year to date by \$98K.

Project Update

The projects for 2023 are complete for the season. Dunn Street and Second Street will be completed in the Spring of 2024. AWD has been working diligently to prepare the 2024 budget. AWD has met with the City of Auburn Engineering Department to discuss Capital Projects and get a better understanding of the proposed projects for 2024. AWD plans to complete preliminary project work this winter to ensure the District is in the best position possible for the 2024 construction season. Currently AWD staff are maintaining hydrants, winterizing facilities & equipment.

Starting the third week of November, in a week's time, AWD received approximately two dozen water quality complaints throughout the distribution system. Customers were reporting discolored and yellow water. The complaints were investigated and many of the complaints confirmed. Crews were mobilized

to strategically flush areas within the distribution system to address the issue. The route cause is unknown but there are several factors that could have contributed. The factors are lake turnover, draining & filling Goff Hill Reservoir, and Fall flushing. The water quality calls have subsided substantially.

New Business

Trustee Appointments **BOTH BOARDS**

There is only one Trustee appointment that is open for 2024, Andrew Titus on the Water Board. We do still have one vacancy on the Sewer Board.

2024 Meeting Schedule **BOTH BOARDS**

See draft schedules in supplemental data. I don't see any conflicts with holidays in 2024.

Amendments to the Basic Agreement

In 1993, the District signed the Interlocal Agreement referenced as the "Basic Agreement." This was the Agreement drafted with the original grant of the filtration waivers for AWD and the Lewiston Water Division. The amendment proposes that future revisions of the Lake Auburn Watershed Boundary will only be adopted by the AWD Board of Trustees after notice and an opportunity for comment by interested parties, including the City of Lewiston, and will not be finally adopted until the watershed boundary changes have been approved by the Maine Drinking Water Program, similar to the process for their approval dated September 5, 2023.

Old Business

Water Quality Update

Turbidity is currently averaging around 0.8 NTU, very consistent with last year at this time. The lab has been watching biomass (algae) closely. We had a large rain event on 12/11 and we had to open the outlet dam 150 turns.

2024 Budget, Final

The Sewer Board has not yet taken action or discussed in detail the Cost of Living Increases (COLA) for 2024. The Water Board took a vote at the November Trustee Meeting to only implement a 2% COLA.

I would like both Boards to consider moving ahead with a 3.2 % COLA for several reasons.

1. The District conducted its last wage comparison in 2022 which did not take into account one of the largest COLA increases in the last 15 years and I feel it has left us behind in the competitive market. If we don't keep up with the COLA increases, we will fall further behind.
2. For the first time in three years, we are seeing an increase in our health insurance premiums. This increases the cost to the District and the employee equally.
3. For the past 2 years the District has given incentive bonuses to all employees. The newly adopted incentive program will not result in a 100% payout. My expectation is that it will be less than 50%. These two factors alone will decrease the average employees' take home by more than 3.2%.

Below is a history of District COLA increases, the recommended CPIU and other expenses. I also reached out to area utilities to see what they were implementing for 2024.

AWSD COLA HISTORY			
YEAR	CPIU	AWSD	Insurance +/-%, Other adjmtns
2010	0%	2%	NR
2011	0%	0%	NR
2012	3.6%	2%	-12% (District switched plans)
2013	1.7%	2%	+7.5%
2014	0%	0.5%	4%
2015	1.7%	1.7%	9%
2016	0%	0.5%	8.25%
2017	0.3%	0.5%	-12% (Cross Insurance)
2018	2%	2%	14.46
2019	2.8%	2.8%	2.95%
2020	1.6%	1.6%	-3.8%
2021	1.3%	1.3%	5.9%
2022	5.9%	5.9%	0% \$3,200 RB
2023	8.7%	0%	0% \$2,000 RB, 9.5% wage adjustments
2024	3.2%		5% \$2,000 Incentive, if the employee meets objectives.

AREA UTILITIES 2024 WAGE ADJUSTMENTS

Brunswick Topsham Water District	4%
Greater Augusta Utility District	5%
Lewiston Auburn Water Pollution Control Authority	6.2%

Kittery Water District	6%
Sanford Water District	4.5%
Kennebunk Water District	4%
York Water District	3.2%
Bangor Water District	3.2%

Sewer Trustees

Financial Report Highlights

Metered revenue for sewer is \$25K over budget for the month, but still under budget YTD by \$26K, less than 1%. The cash balance at the end of November was \$1.1M, relatively unchanged from October.

Project Update

The projects for 2023 are complete for the season. W-6 Station Upgrade will be completed in the Spring of 2024. ASD has been working diligently to prepare the 2024 budget. ASD has met with the City of Auburn Engineering Department to discuss Capital Projects and get a better understanding of the proposed projects in 2024. ASD plans to complete preliminary project work this winter to ensure the District is in the best position possible for the 2024 construction season. Currently ASD staff are making a final push to clean as many sewer mains as they can before freezing temperatures limit the use of the Vactor truck.

New Business

ARPA Allocation \$100,000

Auburn City Council has approved allocation \$100,000 of remaining ARPA funds to assist with the identification of inflow that is affecting the Miller Street sewer interceptor. There is an additional \$100,000 allocated in our budget for this study. The District will distribute an RFP in January. We hope to have proposals at our January Trustee meeting for the Boards to review.

2024 Trustee Appointments

2024 Trustee Meeting Schedule

SEE ABOVE COMMENTS MARKED BOTH BOARDS

LAWPCA Apportionment & Financials

TSS Discussion

I'm working with LAWPCA to develop a sampling plan for a couple of industries here in Auburn. We just don't have enough information to determine the source at this time.

CSO Tank

LAWPCA received two qualified bids for the CSO Design Build Bid. The proposals were ranked and both scored similarly. Sargent submitted a bid of \$26,275,000 and MHW's bid was \$36,722,930.83. The Authority voted in favor of notifying Sargent of the intent to award at it's December meeting and a full project award date of January 12, 2024

Compost Facility Tour

Trustees Moulin and Cavanagh were able to tour the compost facility with myself and Travis Peaslee. This facility has been moth-balled for the last three years since it was shut down. The Authority continues to expend resources doing the bare minimum to maintain everything. Recently the City of Lewiston asked to use the facility as temporary cold storage. They mobilized equipment to the site and it resulted in multiple complaints from abutters so the process was stopped. At this point Planning Board approval is needed for a change of use of the facility.

Old Business

Washington Street Pumping Station Design

We have received the preliminary design plans for the Washington Street Pumping Station. I plan to apply for Clean Water SRF funds for this project in 2024.

2024 Final Budget Review SEE ABOVE COMMENTS

**SPECIAL JOINT TRUSTEE MEETING
PUBLIC HEARING on FY 2024 BUDGETS**

**DECEMBER 20, 2023 5:15pm
DECEMBER 20, 2023 5:30PM**

November 15, 2023

The regular monthly meeting of the Trustees of the Auburn Water District was held in person at the Auburn Water District office at 268 Court Street on Wednesday, November 15, 2023 at 4:00pm.

Members present: Robert Cavanagh, Dan Bilodeau, Jason Pawlina, Andrew Titus (Treasurer) and Stephen Milks (President) and Mayor's Representative. Also present: Michael Broadbent, Superintendent and Matthew Waite , Asisstant Superintendent.

On motion of Jason Pawlina, seconded by Robert Cavanagh it was voted: **To approve the minutes of the Regular Meeting of October 25, 2023.**

OPEN SESSION - As no one from the public was in attendance, the Open Session was closed.

FINANCIAL REPORT- Tanya continues to assist the District with its financials as the GL accounts had not been reconciled since July. Maine Rural Water will be at the December meeting. Revenues are down. It has been a wet year. We are looking at a deficit budget. Cash on hand is good.

Trustee Robert Cavanagh questioned the gull management being over budget. Superintendent Broadbent explained that some years are lighter than others and that it all depends on migration and lake conditions. Erica Kidd oversees the gull management.

RATIFY PAYMENT OF BILLS

On motion of Robert Cavanagh, seconded by Dan Bilodeau, it was unanimously voted: **To ratify the payment of bills in the amount of \$501,121.51 dated October 1, 2023-October 31, 2023.**

Trustee Andrew Titus commented on the Watershed also being over budget. It appears that there were some billing errors and we need to get a better handle on the numbers.

ACTIVITY REPORT /PROJECT UPDATE - It is the end of construction season and the crews are taking care of repairs. We are conducting proactive checks of all of our facilities.

The Eastside Taylor Pond Project has been put on hold and the project is to be re- evaluated. Fall flushing is 60% complete. Stable Ridge has satisfied all of our requests and we have the necessary software. Phase II is underway.

PUBLIC HEARING – To review proposed amendments to the By-Laws for the Protection of Lake Auburn, Level 1 Intake Restricted Zone and review Watershed Boundary Map.

November 15, 2023

Stephen Beale was in attendance. He told the Board that saw the 3D Model Report and had been to all the meetings and is in agreement with the new boundary line.

The By-laws language has been amended to be consistent with the map.

The Public Hearing was closed.

On motion of Andrew Titus, seconded by Dan Bilodeau, is unanimously voted: **To adopt the Lake Auburn Watershed Boundary and Lake Auburn Watershed Protection Zone map:**

The Auburn Water District adopts the official Lake Auburn Watershed Boundary and Lake Auburn Watershed Protection Zone map dated November 15, 2023 as presented in the Board Packet, inclusive of modifications mapped by CDM Smith in a technical memorandum dated July 31, 2023 and accepted by the Maine CDC Drinking Water Program as a revision of the source water protection boundary by letter dated September 5, 2023. By adopting this updated map, the District repeals the adoption of the amended watershed boundary in its vote of April 20, 2022.

On motion of Dan Bilodeau, seconded Andrew Titus, it was unanimously voted : **To amend the by-laws pertaining to the Level 1 Intake Restricted Zone:**

The Auburn Water District amends the By-laws for Protection of Lake Auburn to amend the delineation of the level 1 Intake Restricted Zone by adding the following underlined language: “Consisting of the shoreline of Lake Auburn upland to the closest roadway, or to the watershed boundary if that is closer to the Lake as depicted on the official Lake Auburn and Lake Auburn Watershed Protection Zone map on file with the Auburn Water District, and the surface of the Lake...”

Trustee Andrew Titus wanted to commend everyone for working on this. It is a step in the right direction.

OLD BUSINESS –

WATER QUALITY UPDATE -The turbidity is trending below average. The lake turnover has occurred. This will help restore oxygen levels throughout the water column.

2024 PROJECTS – Assistant Superintendent Waite met with the City. They have a lot of proposed projects for 2024. He presented the Trustees with an overview of Capital Project Planning. It is a very aggressive plan. The cost for the Lead Project is an unknown. Stephen Milks suggested that we apply for Grant monies to get this work done.

November 15, 2023

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NEW BUSINESS

HEALTH INSURANCE OPTIONS – Cross Insurance is proposing a 5% increase. Maine Municipal Association would be higher. We need to lock in for 2024.

On motion of Andrew Titus, seconded by Robert Cavanagh, it was unanimously voted: **To remain with Cross Insurance for 2024 with a 5% increase.**

EMPLOYEE INCENTIVE PLAN REVIEW – The District is looking to transition from the retention bonus to an Incentive Plan. Many of the employees do not have operator's licenses which is a requirement in the job description. This would increase the overall performance of our organizations. If an employee meets his job description, he/she would get \$1000. There would be opportunities for employees to obtain and retain valuable skills. The incentive would cap out at \$2000.

On motion of Dan Bilodeau, seconded by Andrew Titus, it was unanimously voted: **To approve the Incentive Plan as presented.**

PERSONNEL POLICIES AND PROCEDURES HANDBOOK UPDATES - Superintendent Broadbent reviewed the changes made to the handbook.

On motion of Robert Cavanagh, seconded by Dan Bilodeau, it was voted: **To approve the changes to the Personnel Policies and Procedures Handbook as presented.** 1 abstention

Trustee Andrew Titus feels that we are doing too much. The District provides good benefits and salaries. Trustee Dan Bilodeau said that there is no need to micro manage. We need to support the staff. He is in favor of what is being done.

DRAFT 2024 BUDGET -The District is assuming 0% growth, a 5% increase in health plan and a 3.2% COLA.

WATERSHED EDUCATION AND OUTREACH - This position is currently a part-time position and looking to make it a full time position. Trustee Stephen Milks wanted to know what that person does all day. He recommended to keep the Watershed Protection line item at \$85,000 which was the budgeted amount for 2023. Trustee Jason Pawlina supported that recommendation.

On motion of Jason Pawlina, seconded by Dan Bilodeau, it was unanimously voted: **To flat line the Watershed Protection budget line item to match the 2023 budgeted amount of \$85,000.**

BOND PAYMENTS – The Vector Truck has been added. No bonds are due to expire until 2027.

COLA CHANGE -

On motion of Andrew Titus, seconded by Dan Bilodeau, it was voted: **To change the COLA from 3.2% to 2%.** Passes with 3 in favor/2 against

November 15, 2023

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There will be further discussion of the COLA at the joint meeting on how to handle the vote. It was agreed that if both boards disagree on the COLA it will be included in the budgets at the recommended 3.2%.

SUPERINTENDENT EVALUATION - It was suggested that each Trustee write their own evaluations and send them to Jason Pawlina.

DECEMBER MEETINGS- Regular Meeting , December 20th
Joint Meeting, December 20th
Public Hearing, December 20th

On motion of Robert Cavanagh, seconded by Jason Pawlina, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

AUBURN WATER DISTRICT

	NOVEMBER	2023	Y-T-D NOVEMBER 2023		VARIANCE
	YTD - 2022	BUDGET	ACTUAL	BUDGET	
REVENUES:					
Water Sales	\$2,481,205	\$2,951,442	\$2,606,830	\$2,722,819	(\$115,989)
Rent Income	65,474	80,424	69,997	73,722	(3,725)
Interest Income	10,715	11,554	52,457	10,591	41,866
Mdse. & Jobbing - NET	40,163	55,812	37,838	51,161	(13,323)
Hydrant Rental	681,484	817,781	749,633	749,633	-
Private Fire Protection	373,149	444,027	426,678	407,025	19,653
Misc. Op. Revenue	90,179	96,852	71,071	88,781	(17,710)
TOTAL REVENUES	3,742,369	4,457,892	4,014,504	4,103,732	(89,228)
EXPENSES:					
Payroll	790,936	1,039,534	944,838	966,866	(22,028)
Treatment:					
UV Treatment Plant	324,110	431,059	462,694	395,137	67,557
Chloramine Facility	15,919	17,704	12,114	16,229	(4,115)
Laboratory	30,139	42,756	29,306	39,193	(9,887)
Trans & Dist Maint:					
Maint of Mains	99,660	100,000	123,388	91,667	31,721
Dist System	84,836	118,045	129,872	108,208	21,664
Other	16,075	22,983	16,127	21,068	(4,941)
Administration:					
Employee Benefits	311,879	433,071	333,718	396,982	(63,264)
Legal & Accounting	68,492	70,000	75,010	64,167	10,843
Customer Billing	20,210	27,016	22,020	24,765	(2,745)
Insurances	52,674	63,127	57,696	57,866	(171)
Other	53,650	64,534	69,449	59,156	10,293
Vehicles	91,942	117,826	119,830	108,007	11,822
Gull Management	70,125	63,320	79,292	58,043	21,248
Lake Auburn Watershed	59,382	85,000	112,238	77,917	34,322
SUB-TOTAL	2,090,029	2,695,975	2,587,590	2,485,270	102,320
			95.98%	91.67%	< Standard
Interest	110,377	151,680	137,992	139,040	(1,048)
TOTAL EXPENSES	2,200,406	2,847,655	2,725,582	2,624,310	101,272
Bonds - Principal Payments	530,346	753,709	753,709	690,900	62,809
SURPLUS (DEFICIT) FROM OPERATIONS	1,011,616	856,528	535,213	788,522	(253,308)

-0.88%	Not Material
Not Material	
Not Material	
Timing of billings v expenses	
Not Material	
Not Material	
Timing of quarterly billing	
Personel Changes	
Chemical and propane costs are up	
Not Material, timing	
Inventory and Aggregates	
Timing	
Personel Changes	
Timing	
Not Material	
Not Material	
Not Material	
Not Material	
Timing	
Timing of Bond Payments	

MTD	MTD-Bud	Change
\$247,071	\$232,151	\$14,920
\$6,408	\$6,702	-294
\$12,404	\$963	11,441
\$3,438	\$4,651	-1,213
\$68,148	\$68,148	0
\$38,932	\$37,002	1,930
\$4,958	\$8,071	-3,113
381,360	357,689	23,671
79,630	91,378	-11,748
54,835	35,922	18,914
748	1,475	-727
4,965	3,563	1,402
6,834	8,333	-1,500
8,734	9,837	-1,103
667	1,915	-1,248
36,812	36,089	723
13,467	5,833	7,633
864	2,251	-1,387
3,097	5,261	-2,164
6,052	5,378	674
3,070	9,819	-6,749
7,208	5,277	1,932
12,906	7,083	5,822
239,889	229,415	10,474
11,341	12,640	-1,299
251,230	242,055	9,175
0	62,809	-62,809
130,130	52,825	77,305

**AUBURN WATER
BALANCE S
PERIOD ENDING - NOV**

	<u>11/30/2023</u>	<u>12/31/2022</u>
Property, Plant and Equipment:		
Plant in Service	40,894,091.30	40,875,998.39
Less: Accumulated Depreciation	(15,684,069.45)	(15,115,766.81)
	<u>25,210,021.85</u>	<u>25,760,231.58</u>
Construction Work in Progress	920,861.49	56,811.14
Net Utility Plant	26,130,883.34	25,817,042.72
Current Assets:		
Cash & Working Funds	2,996,849.93	3,354,884.79
Accounts Receivable - Net	486,630.73	399,255.02
Prepayments	71,351.47	25,357.99
Inventory	91,355.37	140,802.26
Total Current Assets	<u>3,646,187.50</u>	<u>3,920,300.06</u>
Investment CD	1,030,232.95	1,005,268.91
Deferred Debits:		
2014 Intake Cleaning	11,316.59	19,446.59
Total Assets	<u><u>30,818,620.38</u></u>	<u><u>30,762,058.28</u></u>

**3 DISTRICT
 SHEET
 VEMBER 30, 2023**

	<u>11/30/2023</u>	<u>12/31/2022</u>	
Capitalization:			
Retained Earnings	18,197,596.68	17,014,159.18	
Current Year Earnings	788,570.42	1,181,631.65	
	<u>18,986,167.10</u>	<u>18,195,790.83</u>	74.95%
Bonds	5,328,627.51	6,082,336.35	25.05%
Total Capitalization	<u>24,314,794.61</u>	<u>24,278,127.18</u>	
Current Liabilities:			
Accounts Payable	135,759.72	97,253.60	
Customer Deposits	15,455.00	14,595.00	
Accrued Interest	10,850.82	27,835.18	
Miscellaneous Liabilities	116,636.70	110,024.96	
Total Current Liabilities	<u>278,702.24</u>	<u>249,708.74</u>	13.08%
Equipment Leases	115,830.40	135,170.98	
Contributions in Aid	6,109,293.13	6,099,051.38	
Total Equity Capital and Liabilities	<u><u>30,818,620.38</u></u>	<u><u>30,762,058.28</u></u>	

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20236	11/8/2023	10	City of Auburn	10/18/2023		432.00
					Traffic Detail Misc Expense-Mains	
						<u>432.00</u>
20237	11/8/2023	10	Basix Automation Integrators	10/20/2023		5,712.50
					Ecostructure Conversion A/R - Lewiston	
20237	11/8/2023	10	Basix Automation Integrators	10/20/2023		5,712.50
					Ecostructure Conversion UV Treatment Plant - O&M	
						<u>11,425.00</u>
20238	11/8/2023	10	Batteries Plus Bulbs-Portland	10/31/2023		205.75
					UPS Backups UV Treatment Plant - O&M	
20238	11/8/2023	10	Batteries Plus Bulbs-Portland	10/31/2023		205.75
					UPS Backups A/R - Lewiston	
						<u>411.50</u>
20239	11/8/2023	11	Michael Broadbent	11/1/2023		175.00
					Mileage Misc Expense-T&D Ops	
20239	11/8/2023	11	Michael Broadbent	11/1/2023		175.00
					A/R - Auburn Sewer	
						<u>350.00</u>
20240	11/8/2023	11	Budget Document Technology	10/30/2023		102.87
					A/R - Auburn Sewer	
20240	11/8/2023	11	Budget Document Technology	10/30/2023		102.86
					Copier Lease Misc Expense-A&G Office	
						<u>205.73</u>
20241	11/8/2023	10	Cintas Corp.	10/24/2023		185.88
					A/R - Lewiston	
20241	11/8/2023	10	Cintas Corp.	10/24/2023		20.41
					1st aid supplies Supplies - Safety Items	
20241	11/8/2023	10	Cintas Corp.	10/24/2023		20.41
					A/R - Auburn Sewer	
20241	11/8/2023	10	Cintas Corp.	10/24/2023		185.88
					1st aid supplies UV Treatment Plant - O&M	
						<u>412.58</u>

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20242	11/8/2023	10	Coastal Auto Parts	10/31/2023	Misc Tools Supplies - T&D - Ops	101.49
20242	11/8/2023	10	Coastal Auto Parts	10/31/2023	Lamp TRUCK #39 (2015 FORD F250)	4.54
20242	11/8/2023	10	Coastal Auto Parts	10/31/2023	Electrical A/R - Auburn Sewer	12.43
20242	11/8/2023	10	Coastal Auto Parts	10/31/2023	Loader Battery TRUCK #40 (409JCB Loader)	188.44
						<u>306.90</u>
20243	11/8/2023	10	Constellation NewEnergy, Inc.	11/6/2023	S. Goff Accrued Power	2.95
20243	11/8/2023	11	Constellation NewEnergy, Inc.	10/27/2023	Ipswich Accrued Power	1.61
20243	11/8/2023	11	Constellation NewEnergy, Inc.	10/27/2023	E. Hardscrabble Accrued Power	51.10
20243	11/8/2023	11	Constellation NewEnergy, Inc.	10/27/2023	Tower Rd Accrued Power	2.90
20243	11/8/2023	11	Constellation NewEnergy, Inc.	10/26/2023	UV#2 Accrued Power	7,789.63
20243	11/8/2023	10	Constellation NewEnergy, Inc.	10/26/2023	Mill St Accrued Power	0.72
						<u>7,848.91</u>
20244	11/8/2023	10	The Computer Place	10/25/2023	A/R - Auburn Sewer	33.75
20244	11/8/2023	11	The Computer Place	11/1/2023	IT Support Outside Services - A&G	33.75
20244	11/8/2023	11	The Computer Place	11/1/2023	A/R - Auburn Sewer	33.75
20244	11/8/2023	11	The Computer Place	11/1/2023	A/R - Auburn Sewer	33.75

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20244	11/8/2023	11	The Computer Place	11/1/2023	IT Support Outside Services - A&G	387.87
20244	11/8/2023	10	The Computer Place	10/31/2023	A/R - Auburn Sewer	67.50
20244	11/8/2023	10	The Computer Place	10/25/2023	IT Support Outside Services - A&G	33.75
20244	11/8/2023	10	The Computer Place	10/25/2023	A/R - Auburn Sewer	33.75
20244	11/8/2023	10	The Computer Place	10/25/2023	IT Support Outside Services - A&G	33.75
20244	11/8/2023	10	The Computer Place	10/24/2023	IT Support Outside Services - A&G	50.62
20244	11/8/2023	10	The Computer Place	10/24/2023	A/R - Auburn Sewer	50.63
20244	11/8/2023	10	The Computer Place	10/23/2023	IT Support Outside Services - A&G	33.75
20244	11/8/2023	11	The Computer Place	11/1/2023	IT Support Outside Services - A&G	33.75
20244	11/8/2023	10	The Computer Place	10/23/2023	A/R - Auburn Sewer	33.75
20244	11/8/2023	11	The Computer Place	11/1/2023	A/R - Auburn Sewer	387.88
20244	11/8/2023	10	The Computer Place	10/31/2023	IT Support Outside Services - A&G	67.50
20246	11/8/2023	10	Dead River Company	10/24/2023	tank #5 propane UV Treatment Plant - O&M	<u>1,349.50</u> 161.28
20246	11/8/2023	10	Dead River Company	10/24/2023	A/R - Lewiston	161.29
						<u>322.57</u>

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20247	11/8/2023	11	Dig Safe System, Inc.	11/1/2023		273.35
					A/R - Auburn Sewer	
20247	11/8/2023	11	Dig Safe System, Inc.	11/1/2023		273.35
					Nov Ops Misc Expense-Mains	
						<u>546.70</u>
20248	11/8/2023	10	Dube Gravel Company, Inc.	10/22/2023		208.00
					Crushed Gravel Supplies - T&D - Mnt	
						<u>208.00</u>
20249	11/8/2023	10	Gilman Electrical Dist.	10/30/2023		58.78
					Emergency lights Expenses - Jobbing	
						<u>58.78</u>
20250	11/8/2023	10	Harcros Chemicals, Inc.	10/20/2023		6,680.52
					Sod Hypo Chemical Expense	
20250	11/8/2023	10	Harcros Chemicals, Inc.	10/12/2023		8,656.20
					Sod Hydro Chemical Expense	
20250	11/8/2023	10	Harcros Chemicals, Inc.	10/20/2023		2,229.15
					Sod Hypo Chemical Expense	
						<u>17,565.87</u>
20251	11/8/2023	10	Home Depot Credit Services	10/26/2023		74.88
					Misc Tool Supplies - T&D - Ops	
20251	11/8/2023	10	Home Depot Credit Services	10/26/2023		161.40
					A/R - Auburn Sewer	
20251	11/8/2023	10	Home Depot Credit Services	10/26/2023		343.90
					Supplies MAIN REPLACE TAYLOR PONI	
						<u>580.18</u>
20252	11/8/2023	10	Betsy L. Oulton	10/31/2023		125.00
					HR Consulting Watershed Expenses	
20252	11/8/2023	10	Betsy L. Oulton	10/31/2023		187.50
					A/R - Auburn Sewer	
20252	11/8/2023	10	Betsy L. Oulton	10/16/2023		375.00
					A/R - Auburn Sewer	
20252	11/8/2023	10	Betsy L. Oulton	10/31/2023		187.50
					HR Consulting Misc Expense-A&G Office	

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20252	11/8/2023	10	Betsy L. Oulton	10/16/2023	HR Consulting Misc Expense-A&G Office	375.00
						<u>1,250.00</u>
20253	11/8/2023	10	MissionSquare	10/31/2023	304412 ICMA 457 Accrued - Deferred Comp	2,224.58
						<u>2,224.58</u>
20254	11/8/2023	10	MissionSquare	10/31/2023	109636 ICMA 401 Employee Benefits	5,604.18
						<u>5,604.18</u>
20255	11/8/2023	10	MissionSquare	10/31/2023	705328 Roth IRA Accrued - IRA/ICMA	1,504.92
						<u>1,504.92</u>
20256	11/8/2023	11	Erica Kidd	11/1/2023	A/R - Lewiston	84.40
20256	11/8/2023	11	Erica Kidd	11/8/2023	Cloth Allow Employee Benefits	178.79
20256	11/8/2023	11	Erica Kidd	11/8/2023	A/R - Lewiston	178.80
20256	11/8/2023	11	Erica Kidd	11/1/2023	Cloth Allow Employee Benefits	84.40
						<u>526.39</u>
20257	11/8/2023	11	Lake Auburn Watershed Comm.	11/1/2023	Nov Pymt Watershed Expenses	7,083.33
						<u>7,083.33</u>
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023	In Lake testing Outside Services - Lab Tests	510.00
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023	A/R - Lewiston	552.50
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023	perimeter testing Outside Services - Lab Tests	552.50
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023	In Lake testing Outside Services - Lab Tests	510.00

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20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023		510.00
					A/R - Lewiston	
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/25/2023		510.00
					In Lake testing	
					Outside Services - Lab Tests	
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/25/2023		510.00
					A/R - Lewiston	
20258	11/8/2023	10	Treasurer, State of ME-HETL	10/18/2023		510.00
					A/R - Lewiston	
						<u>4,165.00</u>
20259	11/8/2023	10	Idexx Distribution, Inc.	10/13/2023		123.98
					Supplies	
					UV Treatment Plant - O&M	
20259	11/8/2023	10	Idexx Distribution, Inc.	10/13/2023		123.98
					A/R - Lewiston	
						<u>247.96</u>
20260	11/8/2023	11	Treasurer, State of Maine	11/10/2023		150.00
					License Renewals (2)	
					Misc Expense-T&D Ops	
						<u>150.00</u>
20261	11/8/2023	11	Maine Water Utilities Assoc.	10/30/2023		150.00
					Training	
					Misc Expense-T&D Ops	
						<u>150.00</u>
20262	11/8/2023	10	Maine Waste to Energy	10/17/2023		25.65
					Bulk Waste	
					Outside Services - T&D - Ops	
20262	11/8/2023	10	Maine Waste to Energy	10/17/2023		25.65
					A/R - Auburn Sewer	
						<u>51.30</u>
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		1,136.63
					A/R - Auburn Sewer	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		531.47
					TRUCK #42 (2006 Volvo)	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		162.09
					TRUCK #48 (2020 CHEVY COL	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		313.10
					TRUCK #45 (2019 CHVY SILVE	

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20263	11/8/2023	10	Ness Oil Co.	10/31/2023		-1.86
					A/R - Auburn Sewer	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		-1.86
					Oct Fuel	
					Supplies - T&D - Ops	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		104.02
					TRUCK # 33 (2012 FORD TRUC	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		1,077.00
					TRUCK #51 (2022 FORD 1-TON	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		273.10
					A/R - Auburn Sewer	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		96.86
					TRUCK #36 (2013 Ford F150)	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		675.12
					TRUCK #38 (2015 FORD F250)	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		399.88
					TRUCK #41 (2016 CHVY SILVR	
20263	11/8/2023	10	Ness Oil Co.	10/31/2023		260.98
					TRUCK #47 (2019 FORD 3/4 TC	
						<u>5,026.53</u>
20265	11/8/2023	10	ALTA Equipment NE LLC	10/16/2023		917.50
					Loader Service Call	
					TRUCK #40 (409JCB Loader)	
20265	11/8/2023	10	ALTA Equipment NE LLC	10/10/2023		54.78
					Parts-JCB Loader	
					TRUCK #40 (409JCB Loader)	
						<u>972.28</u>
20266	11/8/2023	10	Omni Services, Inc.	10/18/2023		74.96
					PSI Gauge	
					Supplies - Mains	
20266	11/8/2023	10	Omni Services, Inc.	10/19/2023		13.35
					Hose Fitting	
					Supplies - T&D - Ops	
						<u>88.31</u>
20267	11/8/2023	10	Petro's	10/19/2023		26.98
					Hardware	
					MAIN REPLACE TAYLOR PONI	
						<u>26.98</u>

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20268	11/8/2023	10	E.J. Prescott, Inc.	10/19/2023	hydrant Supplies - Hydrants	3,784.47
20268	11/8/2023	10	E.J. Prescott, Inc.	10/12/2023	meters Meters & Installations	1,397.59
20268	11/8/2023	10	E.J. Prescott, Inc.	10/6/2023	meters Meters & Installations	1,894.29
20268	11/8/2023	10	E.J. Prescott, Inc.	10/12/2023	Service Box Supplies Inventory	1,784.20
20268	11/8/2023	10	E.J. Prescott, Inc.	10/12/2023	Supplies MAIN REPLACE TAYLOR PONI	20,394.82
20268	11/8/2023	10	E.J. Prescott, Inc.	10/19/2023	Trace Wire MAIN REPLACE TAYLOR PONI	815.00
20268	11/8/2023	10	E.J. Prescott, Inc.	10/19/2023	Tube, Tube Stiffner MAIN REPLACE TAYLOR PONI	343.20
20268	11/8/2023	10	E.J. Prescott, Inc.	10/3/2023	meters Meters & Installations	1,163.28
20268	11/8/2023	10	E.J. Prescott, Inc.	10/12/2023	Meter Supplies Meters & Installations	1,118.00
20268	11/8/2023	10	E.J. Prescott, Inc.	10/19/2023	Hyd Repair Supplies - Hydrants	4,728.17
20268	11/8/2023	10	E.J. Prescott, Inc.	10/11/2023	Dual Port MXUs Meters & Installations	2,590.41
						<u>40,013.43</u>
20269	11/8/2023	10	Rent-It Of Maine, Inc.	10/23/2023	A/R - Auburn Sewer	1,466.23
20269	11/8/2023	10	Rent-It Of Maine, Inc.	10/23/2023	Misc Expense-Mains	1,466.22
20269	11/8/2023	10	Rent-It Of Maine, Inc.	10/23/2023	excavator rental A/R - Auburn Sewer	977.55
						<u>3,910.00</u>

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20270	11/8/2023	10	Skelton, Taintor & Abbott	2/2/2032		45.00
					Thru 092823 Legal Expenses	
20270	11/8/2023	10	Skelton, Taintor & Abbott	2/2/2032		45.00
					Thru 092823 A/R - Auburn Sewer	
20271	11/8/2023	11	Spencer Group	11/1/2023		<u>90.00</u> 5,676.45
					Patching Outside Services - Mains	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		<u>5,676.45</u> 616.74
					Replace Burner Motor Outside Services - T&D - Mnt	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/11/2023		408.37
					Qtrly Maint Outside Services - T&D - Mnt	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/11/2023		408.38
					A/R - Auburn Sewer	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		616.75
					A/R - Auburn Sewer	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		291.75
					Replace Burner Motor A/R - Auburn Sewer	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		-291.75
					Rev Prev Inv Entry A/R - Auburn Sewer	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		-291.74
					Rev Prev Inv Entry Outside Services - T&D - Mnt	
20272	11/8/2023	10	Thayer Limited Liability Compa	10/13/2023		291.74
					Replace Burner Motor Outside Services - T&D - Mnt	
20273	11/8/2023	10	Unifirst Corp	10/12/2023		<u>2,050.24</u> 130.94
					A/R - Lewiston	
20273	11/8/2023	10	Unifirst Corp	10/12/2023		130.93
					Rug Maint UV Treatment Plant - O&M	
20274	11/8/2023	10	U.S. Cellular	10/16/2023		<u>261.87</u> 295.96
					Oct Cell Phone A/R - Auburn Sewer	

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20274	11/8/2023	10	U.S. Cellular	10/16/2023		20.00
					Oct Cell Phone A/R - Lewiston	
20274	11/8/2023	10	U.S. Cellular	10/16/2023		20.00
					Oct Cell Phone A/R - Lewiston	
20274	11/8/2023	10	U.S. Cellular	10/16/2023		30.00
					Oct Cell Phone Telephone - Treatment	
20274	11/8/2023	10	U.S. Cellular	10/16/2023		295.96
					Oct Cell Phone Misc Expense-T&D Ops	
						<u>661.92</u>
20275	11/8/2023	10	Voyager Networks New England	11/1/2023		65.10
					A/R - Auburn Sewer	
20275	11/8/2023	10	Voyager Networks New England	11/1/2023		65.10
					Answering Service Misc Expense-A&G Office	
						<u>130.20</u>
20276	11/8/2023	10	Warren's Office Supplies	10/13/2023		11.59
					Phone Chgr Supplies - T&D - Ops	
20276	11/8/2023	10	Warren's Office Supplies	10/13/2023		11.60
					Phone Chgr A/R - Auburn Sewer	
20276	11/8/2023	10	Warren's Office Supplies	10/24/2023		79.37
					Toner, Towels A/R - Auburn Sewer	
20276	11/8/2023	10	Warren's Office Supplies	10/24/2023		79.37
					Toner, Towels Supplies - A&G - Office	
						<u>181.93</u>
20277	11/17/2023	11	Spencer Wigton	11/17/2023		64.36
					Refund Final Overpd A/R - Customers Accts Rec	
						<u>64.36</u>
20278	11/17/2023	11	Michael Barry	11/30/2023		30.00
					Nov Cell Telephone - Treatment	
						<u>30.00</u>
20279	11/17/2023	11	Lindsay Bates	11/30/2023		30.00
					Nov Cell Phone Telephone - Treatment	
						<u>30.00</u>

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20280	11/17/2023	11	Sullivan Associates	11/1/2023	Supplies UV Treatment Plant - O&M	279.93
20280	11/17/2023	11	Sullivan Associates	11/1/2023	A/R - Lewiston	279.94
20281	11/17/2023	11	Cameron Tire & Service Inc.	11/14/2023	Insp Sticker TRUCK #51 (2022 FORD 1-TON)	<u>559.87</u> 12.50
20282	11/17/2023	11	Center Street Auto	11/14/2023	Steering Shaft Repair TRUCK #36 (2013 Ford F150)	<u>12.50</u> 497.35
20283	11/17/2023	10	Central Maine Power Co	10/18/2023	A/R - Auburn Sewer	<u>497.35</u> 11.87
20283	11/17/2023	10	Central Maine Power Co	10/18/2023	Glove Testing Supplies - T&D - Ops	11.87
20284	11/17/2023	11	Charter Communications	11/6/2023	A/R - Auburn Sewer	<u>23.74</u> 67.49
20284	11/17/2023	11	Charter Communications	11/6/2023	Court St-internet Telephone-A&G Office	67.49
20285	11/17/2023	11	Constellation NewEnergy, Inc.	11/3/2023	Troy St Accrued Power	<u>134.98</u> 0.76
20285	11/17/2023	11	Constellation NewEnergy, Inc.	11/2/2023	Court St Accrued Power	318.72
20285	11/17/2023	11	Constellation NewEnergy, Inc.	11/7/2023	Mill St Accrued Power	0.76
20286	11/17/2023	11	The Computer Place	11/7/2023	IT Support Outside Services - A&G	<u>320.24</u> 33.75
20286	11/17/2023	11	The Computer Place	11/7/2023	A/R - Auburn Sewer	33.75

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20286	11/17/2023	11	The Computer Place	11/7/2023		185.63
					A/R - Auburn Sewer	
20286	11/17/2023	11	The Computer Place	11/7/2023		185.62
					IT Support	
					Outside Services - A&G	
						<u>438.75</u>
20287	11/17/2023	11	Dead River Company	11/3/2023		200.55
					A/R - Lewiston	
20287	11/17/2023	11	Dead River Company	11/3/2023		200.54
					tank #5 propane	
					Propane Exp - UV	
						<u>401.09</u>
20288	11/17/2023	11	FirstLight	11/7/2023		95.88
					A/R - Auburn Sewer	
20288	11/17/2023	11	FirstLight	11/7/2023		60.50
					Nov Phone/Internet	
					Telephone-A&G Office	
20288	11/17/2023	11	FirstLight	11/7/2023		62.50
					A/R - Lewiston	
20288	11/17/2023	11	FirstLight	11/7/2023		60.50
					A/R - Lewiston	
20288	11/17/2023	11	FirstLight	11/7/2023		77.16
					Telephone - Treatment	
20288	11/17/2023	11	FirstLight	11/7/2023		77.17
					A/R - Lewiston	
20288	11/17/2023	11	FirstLight	11/7/2023		62.50
					UV Treatment Plant - O&M	
20288	11/17/2023	11	FirstLight	11/7/2023		62.50
					A/R - Lewiston	
20288	11/17/2023	11	FirstLight	11/7/2023		62.50
					Chloramine Facility - O&M	
20288	11/17/2023	11	FirstLight	11/7/2023		95.88
					Telephone-A&G Office	
						<u>717.09</u>

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20289	11/17/2023	10	General Alum New England Corp	10/27/2023	Aqua aide Chemical Expense	13,758.62
						<u>13,758.62</u>
20290	11/17/2023	10	Granite State Analytical Srvc	10/31/2023	Oct Testing Outside Services - Lab Tests	20.00
						<u>20.00</u>
20291	11/17/2023	11	David Hamann	11/30/2023	Nov Cell Telephone - Treatment	30.00
						<u>30.00</u>
20292	11/17/2023	11	Harcros Chemicals, Inc.	11/3/2023	Sod Hydro Chemical Expense	8,667.97
20292	11/17/2023	10	Harcros Chemicals, Inc.	10/26/2023	Sod Hypo Chemical Expense	7,352.73
20292	11/17/2023	10	Harcros Chemicals, Inc.	10/26/2023	Sod Hypo Chemical Expense	1,808.73
						<u>17,829.43</u>
20293	11/17/2023	11	Cole Hayford	11/30/2023	Nov cell Telephone - Treatment	30.00
						<u>30.00</u>
20294	11/17/2023	11	Rod Hill	11/9/2023	Scada Training Misc Expense-T&D Ops	202.44
20294	11/17/2023	11	Rod Hill	11/9/2023	Scada Training A/R - Auburn Sewer	202.45
						<u>404.89</u>
20295	11/17/2023	10	Bisson Enterprises, Inc. DBA	10/31/2023	A/R - Lewiston	206.00
20295	11/17/2023	10	Bisson Enterprises, Inc. DBA	10/31/2023	Cleaning UV Treatment Plant - O&M	206.00
20295	11/17/2023	10	Bisson Enterprises, Inc. DBA	10/31/2023	A/R - Auburn Sewer	350.00
20295	11/17/2023	10	Bisson Enterprises, Inc. DBA	10/31/2023	Cleaning Outside Services - T&D - Mnt	350.00
						<u>1,112.00</u>

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20296	11/17/2023	11	Treasurer, State of ME-HETL	11/8/2023		510.00
					A/R - Lewiston	
20296	11/17/2023	11	Treasurer, State of ME-HETL	11/8/2023		637.50
					perimeter testing	
					Outside Services - Lab Tests	
20296	11/17/2023	11	Treasurer, State of ME-HETL	11/8/2023		637.50
					A/R - Lewiston	
20296	11/17/2023	11	Treasurer, State of ME-HETL	11/8/2023		510.00
					In Lake testing	
					Outside Services - Lab Tests	
						<u>2,295.00</u>
20297	11/17/2023	11	Maine Rural Water Assoc.	11/9/2023		1,500.00
					Acct Services-Set Up	
					A/R - Auburn Sewer	
20297	11/17/2023	11	Maine Rural Water Assoc.	11/9/2023		1,500.00
					Acct Services-Set Up	
					Accounting & Audit	
						<u>3,000.00</u>
20298	11/17/2023	11	Maine Water Utilities Assoc.	11/13/2023		37.50
					Training	
					UV Treatment Plant - O&M	
20298	11/17/2023	11	Maine Water Utilities Assoc.	11/13/2023		37.50
					A/R - Lewiston	
						<u>75.00</u>
20299	11/17/2023	11	W. B. Mason Co., Inc.	11/2/2023		-48.50
					Wrong Vendor	
					A/R - Auburn Sewer	
20299	11/17/2023	10	W. B. Mason Co., Inc.	11/2/2023		48.50
					Liners, Towels, etc	
					A/R - Auburn Sewer	
20299	11/17/2023	11	W. B. Mason Co., Inc.	11/2/2023		68.37
					A/R - Lewiston	
20299	11/17/2023	11	W. B. Mason Co., Inc.	11/2/2023		68.37
					Office Chair	
					UV Treatment Plant - O&M	
20299	11/17/2023	10	W. B. Mason Co., Inc.	11/2/2023		48.50
					Liners, Towels, etc	
					Supplies - T&D - Ops	
20299	11/17/2023	11	W. B. Mason Co., Inc.	11/2/2023		-48.50
					Wrong Vendor	
					Supplies - T&D - Ops	
						<u>136.74</u>

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20300	11/17/2023	11	Craig Millett	11/30/2023	Nov cell Telephone - Treatment	30.00
						<u>30.00</u>
20301	11/17/2023	11	Northern Data Systems, Inc.	11/13/2023	Billing Outside Services - Customers	911.61
20301	11/17/2023	11	Northern Data Systems, Inc.	11/13/2023	A/R - Auburn Sewer	911.61
						<u>1,823.22</u>
20302	11/17/2023	11	Pine Tree Waste	11/1/2023	A/R - Lewiston	56.53
20302	11/17/2023	11	Pine Tree Waste	11/1/2023	Bulk Waste UV Treatment Plant - O&M	56.52
20302	11/17/2023	11	Pine Tree Waste	11/1/2023	A/R - Auburn Sewer	103.03
20302	11/17/2023	11	Pine Tree Waste	11/1/2023	Bulk Waste Outside Services - T&D - Ops	103.03
						<u>319.11</u>
20303	11/17/2023	11	Pitney Bowes, Inc.- Lease	11/6/2023	Meter Rental Equipment Rentals	229.95
20303	11/17/2023	11	Pitney Bowes, Inc.- Lease	11/6/2023	A/R - Auburn Sewer	229.95
						<u>459.90</u>
20304	11/17/2023	10	E.J. Prescott, Inc.	10/24/2023	couplings Inventory	144.52
20304	11/17/2023	10	E.J. Prescott, Inc.	10/25/2023	meters Meters & Installations	837.50
20304	11/17/2023	10	E.J. Prescott, Inc.	10/24/2023	Supplies MAIN REPLACE TAYLOR PONI	29.81
20304	11/17/2023	11	E.J. Prescott, Inc.	11/3/2023	Supplies MAIN REPLACE TAYLOR PONI	8,635.98
						<u>9,647.81</u>
20305	11/17/2023	11	Ryan Rouillard	11/30/2023	Nov Cell Telephone - Treatment	30.00

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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						<u>30.00</u>
20306	11/17/2023	11	Skelton, Taintor & Abbott	11/10/2023		180.00
					Services thru 101023 A/R - Auburn Sewer	
20306	11/17/2023	11	Skelton, Taintor & Abbott	11/10/2023		180.00
					Services thru 101023 Legal Expenses	
						<u>360.00</u>
20307	11/17/2023	11	Super Shoe Stores, Inc.	11/3/2023		170.96
					Cloth Allow Employee Benefits	
						<u>170.96</u>
20308	11/17/2023	11	Derek Thone	11/30/2023		30.00
					Nov Cell Telephone - Treatment	
						<u>30.00</u>
20309	11/17/2023	11	UNITIL ME	11/1/2023		221.89
					Pump House Supplies - T&D - Ops	
20309	11/17/2023	11	UNITIL ME	11/1/2023		318.24
					268 Court St Supplies - T&D - Ops	
20309	11/17/2023	11	UNITIL ME	11/1/2023		318.24
					A/R - Auburn Sewer	
						<u>858.37</u>
20310	11/17/2023	12	UNUM Life Insurance	12/1/2023		151.29
					A/R - Auburn Sewer	
20310	11/17/2023	12	UNUM Life Insurance	12/1/2023		313.88
					Dec Life Employee Benefits	
						<u>465.17</u>
20311	11/17/2023	10	V W R International LLC	10/31/2023		111.86
					To Corr Posting shb LWD A/R - Lewiston	
20311	11/17/2023	10	V W R International LLC	10/31/2023		-111.86
					To Corr Posting shb LWD A/R - Auburn Sewer	
20311	11/17/2023	10	V W R International LLC	10/31/2023		111.86
					Supplies UV Treatment Plant - O&M	
20311	11/17/2023	11	V W R International LLC	11/1/2023		35.38
					A/R - Lewiston	

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20311	11/17/2023	11	V W R International LLC	11/1/2023	Supplies UV Treatment Plant - O&M	35.37
20311	11/17/2023	10	V W R International LLC	10/31/2023	A/R - Auburn Sewer	111.86
						<u>294.47</u>
20312	11/17/2023	11	Warren's Office Supplies	11/2/2023	Liners, Towels, Etc Supplies - T&D - Ops	48.50
20312	11/17/2023	11	Warren's Office Supplies	11/2/2023	A/R - Auburn Sewer	48.50
						<u>97.00</u>
20313	11/28/2023	11	Androscoggin Registry Of	11/22/2023	release liens Misc Expense-Collections	57.00
						<u>57.00</u>
20314	11/28/2023	11	The Computer Place	11/24/2023	A/R - Auburn Sewer	168.75
20314	11/28/2023	11	The Computer Place	11/22/2023	IT Support Outside Services - A&G	33.75
20314	11/28/2023	11	The Computer Place	11/22/2023	A/R - Auburn Sewer	33.75
20314	11/28/2023	11	The Computer Place	11/24/2023	IT Support Outside Services - A&G	168.75
						<u>405.00</u>
20315	11/28/2023	11	Dead River Company	11/14/2023	tank #5 propane Propane Exp - UV	257.21
20315	11/28/2023	11	Dead River Company	11/14/2023	A/R - Lewiston	257.22
						<u>514.43</u>
20316	11/28/2023	11	Elan Financial Services	11/14/2023	Binders Supplies - A&G - Office	104.09
20316	11/28/2023	11	Elan Financial Services	11/14/2023	Employment Ad A/R - Auburn Sewer	165.00
20316	11/28/2023	11	Elan Financial Services	11/14/2023	Employment Ad Misc Expense-T&D Ops	165.00

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20316	11/28/2023	11	Elan Financial Services	11/14/2023		163.51
					Cloth Allow Employee Benefits	
20316	11/28/2023	11	Elan Financial Services	11/14/2023		2.53
					Paper A/R - Auburn Sewer	
20316	11/28/2023	11	Elan Financial Services	11/14/2023		2.52
					Paper Supplies - A&G - Office	
20316	11/28/2023	11	Elan Financial Services	11/14/2023		155.33
					Shop tool, Supplies A/R - Auburn Sewer	
20316	11/28/2023	11	Elan Financial Services	11/14/2023		155.32
					Shop tool, Supplies Supplies - T&D - Ops	
						<u>913.30</u>
20317	11/28/2023	11	Grainger	11/7/2023		382.95
					Troy St Sensor Supplies - T&D - Mnt	
20317	11/28/2023	11	Grainger	11/6/2023		620.70
					Cabinets A/R - Lewiston	
20317	11/28/2023	11	Grainger	11/6/2023		620.70
					Cabinets UV Treatment Plant - O&M	
						<u>1,624.35</u>
20318	11/28/2023	11	Granite State Analytical Srvc	8/1/2023		550.00
					Various Testing Outside Services - Lab Tests	
						<u>550.00</u>
20319	11/28/2023	11	Hach Company	11/9/2023		105.50
					A/R - Lewiston	
20319	11/28/2023	11	Hach Company	11/9/2023		105.50
					Supplies UV Treatment Plant - O&M	
						<u>211.00</u>
20320	11/28/2023	11	Harcros Chemicals, Inc.	11/10/2023		960.96
					Sod Hypo Chemical Expense	
20320	11/28/2023	11	Harcros Chemicals, Inc.	11/10/2023		8,242.08
					Sod Hypo Chemical Expense	
						<u>9,203.04</u>
20321	11/28/2023	11	Televox Inc	10/31/2023		57.63
					A/R - Auburn Sewer	

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20321	11/28/2023	11	Televox Inc	10/31/2023		57.62
					Auto Calls Misc Expense-Collections	
						<u>115.25</u>
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					A/R - Lewiston	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		637.50
					A/R - Lewiston	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		637.50
					perimeter testing Outside Services - Lab Tests	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					A/R - Lewiston	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					A/R - Lewiston	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20322	11/28/2023	11	Treasurer, State of ME-HETL	11/16/2023		510.00
					A/R - Lewiston	
						<u>5,355.00</u>
20323	11/28/2023	11	Maine Municipal Assoc.	7/15/2023		122.50
					Unemploy Employee Benefits	
						<u>122.50</u>
20324	11/28/2023	12	Maine Municipal Emp.Hlth.	12/1/2023		23.30
					39020-Dec Ins Accrued - Life Insurance	
20324	11/28/2023	12	Maine Municipal Emp.Hlth.	12/1/2023		846.81
					39020-Dec Ins Accrued - Dental	

Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20324	11/28/2023	12	Maine Municipal Emp.Hlth.	12/1/2023		695.41
					39020-Dec Ins Accrued - IPP Withheld	
20324	11/28/2023	12	Maine Municipal Emp.Hlth.	12/1/2023		-29.70
					39020-Dec Ins Employee Benefits	
						<u>1,535.82</u>
20325	11/28/2023	11	Maine Water Utilities Assoc.	11/27/2023		95.00
					Training Misc Expense-T&D Ops	
20325	11/28/2023	11	Maine Water Utilities Assoc.	11/27/2023		95.00
					Training Misc Expense-T&D Ops	
						<u>190.00</u>
20326	11/28/2023	11	Omni Services, Inc.	11/3/2023		87.25
					A/R - Auburn Sewer	
20326	11/28/2023	11	Omni Services, Inc.	11/3/2023		87.24
					Shop Hose Supplies - T&D - Ops	
20326	11/28/2023	11	Omni Services, Inc.	11/14/2023		29.70
					Air Hose A/R - Auburn Sewer	
20326	11/28/2023	11	Omni Services, Inc.	11/14/2023		29.69
					Air Hose Supplies - T&D - Ops	
						<u>233.88</u>
20327	11/28/2023	11	E.J. Prescott, Inc.	11/2/2023		1,101.04
					Meters, Etc Meters & Installations	
20327	11/28/2023	11	E.J. Prescott, Inc.	11/9/2023		1,803.26
					meters Meters & Installations	
						<u>2,904.30</u>
20328	11/28/2023	11	Spencer Group	11/20/2023		260.00
					Patching Outside Services - Mains	
20328	11/28/2023	11	Spencer Group	11/20/2023		722.15
					Patching A/R - Auburn Sewer	
20328	11/28/2023	11	Spencer Group	11/20/2023		722.15
					Patching Misc Expense-T&D Ops	
						<u>1,704.30</u>
20329	11/28/2023	11	C.H. Stevenson, Inc.	11/16/2023		3,496.70
					cold patch Supplies - T&D - Mnt	

<p>Auburn Water District Accounts Payable Check Register November 1, 2023 thru November 30, 2023</p>

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>3,496.70</u>
20330	11/28/2023	11	Super Shoe Stores, Inc.	11/17/2023		134.99
					Cloth Allow	
					Employee Benefits	
20330	11/28/2023	11	Super Shoe Stores, Inc.	11/17/2023		364.46
					A/R - Auburn Sewer	
						<u>499.45</u>
20331	11/28/2023	11	Derek Thone	11/19/2023		50.60
					Cloth Allow	
					Employee Benefits	
20331	11/28/2023	11	Derek Thone	11/19/2023		6.83
					pellets	
					A/R - Auburn Sewer	
						<u>57.43</u>
<u>Grand Total</u>						<u>210,272.43</u>

LEWISTON BILLS PAID
11/30/2023

DATE	VENDOR	INVOICE #	DESCRIPTION	Lewiston Amount	DEPT	Total Invoice
11/1/2023	Erica Kidd	EXP	Clothing Allowance	84.40	OPS	168.80
11/1/2023	VWR International	8814473692	Supplies	35.38	LAB	70.75
11/1/2023	Pine Tree Waste	3156644	Bulk Waste	56.53	OPS	113.05
11/1/2023	Sullivan Associates	42532	Supplies	279.94	OPS	559.87
11/1/2023	Dirigo Generator	1025	Generator PM	115.00	OPS	230.00
11/1/2023	Dirigo Generator	1025	Generator PM-Chloramines	105.00	OPS	210.00
11/2/2023	WB Mason	242295563	Office Chair	68.37	OPS	136.74
11/2/2023	Harcor	301010958	Caustic Soda	5,077.21	OPS	8,667.97
11/3/2023	Dead River	32938	Tank #5 Propane	200.55	OPS	401.09
11/6/2023	Grainger	9895386077	Storage Cabinets	620.70	LAB	1,241.40
11/7/2023	Firstlight	15646688	Nov-Scada Fiber-Chloramines	62.50	OPS	
11/7/2023	Firstlight	15646688	Nov-Scada Fiber-UV	62.50	OPS	
11/7/2023	Firstlight	15646688	Nov-Internet-Turner Rd	60.50	OPS	
11/7/2023	Firstlight	15646688	Nov-Phone/InternetTreatment Plant	77.17	OPS	
11/8/2023	Erica Kidd	EXP	Clothing Allowance	178.80	OPS	357.59
11/8/2023	HETL	162545	In Lake Testing	510.00	LAB	1,020.00
11/8/2023	HETL	162546	Perimeter Testing	637.50	LAB	1,275.00
11/9/2023	HACH	13807075	Supplies	105.50	LAB	211.00
11/9/2023	Unifirst	1040383680	Rug Maint	129.42	OPS	258.83
11/9/2023	Harcor	301011030	Sodium Hypochlorite-Chloramines	574.64	OPS	960.96
11/10/2023	Harcor	301011029	Sodium Hypochlorite-UV Plant	4,831.27	OPS	8,242.08
11/13/2023	MWUA	2005966	Mthly meeting MWUA	37.50	OPS	75.00
11/13/2023	AMCOig	5216	Analyzer	3,547.50	OPS	7,095.00
11/14/2023	Dead River	1955	Tank #5 Propane	257.22	OPS	514.43
11/16/2023	HETL	164912	Perimeter Testing	637.50	LAB	1,275.00
11/16/2023	HETL	164674	In Lake Testing	510.00	LAB	1,020.00
11/16/2023	HETL	162840	In Lake Testing	510.00	LAB	1,020.00
11/16/2023	HETL	164125	In Lake Testing	510.00	LAB	1,020.00
11/16/2023	HETL	164431	In Lake Testing	510.00	LAB	1,020.00
11/16/2023	US Cellular	617305239	Nov Cell Phones	40.00	OPS	
11/16/2023	USA Bluebook	197910	Supplies	312.85	LAB	625.70
11/20/2023	Basix Automation	23027-2	2nd Billing HVAC Upgrade 10%	2,285.00	OPS	4,570.00
11/21/2023	Southwork-Milton Inc	766924	PM Service	409.98	OPS	819.95
11/21/2023	Dead River	44251	Tank 3 & 5 Propane	840.16	OPS	1,680.31
11/28/2023	Dead River	91067	Tank 5 Propane	260.50	OPS	520.99
11/29/2023	Gilman	1119072	Supplies	11.28	OPS	22.55
11/29/2023	Gilman	1118914	Supplies	17.32	OPS	34.63
11/29/2023	IDEXX	3141442181	Supplies	1,267.06	LAB	2,534.11
11/30/2023	Bisson Enterprises	26965	Cleaning	206.00	OPS	412.00
11/30/2023	Gilman	1118924	Supplies	18.62	OPS	37.24
11/30/2023	HACH	13832695	Supplies	1,862.18	OPS	3,724.35
11/30/2023	HETL	165692	In Lake Testing	60.00	LAB	120.00
11/30/2023	HETL	165024	In Lake Testing	510.00	LAB	1,020.00
11/30/2023	Harcor	301011169	Caustic Soda	4,982.32	OPS	8,506.26

1142-400

33,475.87

**AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
November 2023**

MAINS

Location	Hrs.	Comments	Leak Check					Misc.	New
			PT/C ₁	Leak	On Owner	OK			
Troy Street	6	Troy Street Pressure Reducing Vault						1	
Vault Winterization	3	Pump vaults & setup heaters						1	
Coolidge Street	25	Water Main Break		1					
Rosewood Rd	24	Water Main Break		1					
Fall Flushing	116	Flush Dead ends in Distribution system						1	
Troy Street	6	Replaced Pressure Transmitter						1	
Water Quality	105	Dirty, discolored water complaints						1	
Total Hours	285								
Monthly Totals	7		0	2	0	0		5	0
2022 Monthly Totals	5		0	2	0	0		2	1
YTD Totals	58		0	16	1	2		15	24
2022 YTD Totals	61		0	22	3	3		14	19

GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
Patten Street		Fire Service Gate Valve Leaking				1
Troy & Library		Raise & Lower Gates	1			
Ableton Way		Lower Hydrant Gate & Service Box	1			
Second St		Activate Fire Service				1
Monthly Totals	4		2	0	0	2
2022 Monthly Totals	19		18	0	0	1
YTD Totals	35		27	0	3	5
2022 YTD Totals	46		41	0	0	5

HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
Fall Hydrant Flushing	116	Fall flushing dead end mains			1		
Water Quality	105	Dirty, discolored water complaints			1		
Winter Hydrant Inspections	280	Dip & Pump all Hydrants in Distribution System			1		
Private Hydrant Maintenance	15	Dip & Pump Private Hydrants in Distribution System			1		
Pettengill Park	15	Replaced Hydrant #67				1	
60 Old Farm Hill Rd	25	Replaced Hydrant #173				1	
284 Mill St	2	Re-loamed settle trench in lawn			1		
Center Street	6	Repaired Leak on hydrant #18	1				
Minot Ave	2	Repaired hydrant # 210	1				
Total Hours	566						
Monthly Totals	9		2	0	5	2	0
2022 Monthly Totals	9		0	0	9	0	0
YTD Totals	68		9	0	49	10	0
2022 YTD Totals	59		10	0	49	0	0

NEW SERVICES

Location	No.	Comments	No New P	Mets P	Mets Size
30 Dunham Street		New Service		1	5/8"
Monthly Totals	1			1	
2022 Monthly Totals	1			1	
YTD Totals	35		9	26	
2022 YTD Totals	25		6	19	

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dist.	Sanitation Water	Consolidated Comm.	AWD	SNP	ASD	SAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89	0	0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August	146	92	1	24	0	3	0	13	4	0	5	4
September	123	68	1	33	0	0	2	3	10	0	4	2
October	133	79		22	0	0	0	8	16	1	7	0
November	71	51	2	4	0	0	0	4	8	0	1	1
December												
YTD Totals	1557	958	95	131	0	3	5	63	204	13	71	14
2022 Totals	1166	701	13	183	3	4	0	58	69	9	110	16

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	MISC.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	0	2	0	0	0	0	0
Water District	5	0	1	0	1	2	0	0	1	0	0
Monthly Totals	7	0	1	0	1	4	0	0	1	0	0
2022 Monthly Totals	7	0	0	0	3	2	0	2	0	0	0
YTD Totals	126	1	4	0	39	22	24	24	9	0	3
2022 YTD Totals	79	0	0	0	34	9	9	15	9	0	3

OTHER ACTIVITIES

1. Annual Confined Space Safety Training
2. Portable Generator Training
3. Troy Street PRV Repair
4. New Micologix 850 PLC installed at end of pipe
5. Weekly Vehicle Inspection & Maintenance
6. Annual Inventory Audit
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

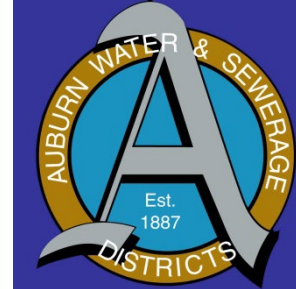
AUBURN WATER DISTRICT <u>TRUSTEES</u>	<u>INITIAL APPOINTMENT</u>	<u>CURRENT APPOINTMENT</u>	<u>END OF CURRENT APPOINT.</u>	<u>POSITION</u>
Jason Pawlina	2019	2023	2027	Trustee
Robert Cavanagh	2009	2021	2025	Trustee
Andrew Titus	2020	2020	2024	Treasurer
Dan Bilodeau	2017	2022	2026	Trustee
Kevin Arel	2021	2021	2025	Trustee
Eric Gould	2022	2022	2026	Trustee
Stephen Milks				Mayor's Rep/Pres.

AUBURN SEWERAGE DISTRICT <u>TRUSTEES</u>	<u>INITIAL APPOINTMENT</u>	<u>CURRENT APPOINTMENT</u>	<u>END OF CURRENT APPOINT.</u>	<u>POSITION</u>
Thomas Moulin	2022	2022	2026	Trustee
Stephen Ness	1990	2022	2026	President
Robert Cavanagh	2006	2023	2027	Trustee
Dan Bilodeau	2023	2023	2027	Trustee
Brad Kowalski	2023	2023	2027	Trustee
Vacancy				
Stephen Milks				Mayor's Rep

REVISED 12/07/2023

Auburn Water District Trustees Meeting Schedule, 2024

Steve Milks - Trustee President
Andy Titus – Treasurer
Michael Broadbent – Superintendent
Cindy Cass - Clerk



2024 - Meeting Dates

January	17	
February	21	
March	20	(Annual Meeting, Election of Officers)
April	17	
May	22	
June	19	
July	17	
August	21	
September	18	
October	16	
November	20	
December	18	(Subject to Budget Meetings)
December	18	(Joint Meeting, starting time will be set at a later date)

Notes

- 1. Meetings are scheduled to start at 4:00 P.M.*
- 2. Notifications will be sent out for special meetings*

FIRST AMENDMENT
INTERLOCAL COOPERATION AGREEMENT
FOR LAKE AUBURN WATERSHED PROTECTION

This First Amendment to Interlocal Cooperation Agreement For Lake Auburn Watershed Protection is made on the _____ of _____, 202_, by and between the City of Lewiston (“Lewiston”), a municipal corporation, the Trustees of the Auburn Water District (the “AWD”), a Maine quasi-municipal corporation, and Inhabitants of the Town of Turner, all located in the County of Androscoggin and State of Maine, for the purposes of more specifically identifying the boundary of the Lake Auburn watershed and the process for future changes to that boundary.

WHEREAS, on June 29, 1993, Lewiston, the AWD and Town of Turner entered into an Interlocal Cooperation Agreement for Lake Auburn Watershed Protection (the “Basic Agreement”), pursuant to 30-A M.R.S., Chapter 115;

WHEREAS, the Basic Agreement describes the term “Watershed” of Lake Auburn as “cover[ing] approximately 15.31 square miles”;

WHEREAS, the AWD has adopted bylaws, as amended, that separate the Watershed into four zones of protection each which is defined by the bylaws and is specifically identified and mapped on the official Lake Auburn and Lake Auburn Watershed Protection Zone map on file with the Auburn Water District (the “Official Watershed Map”);

WHEREAS, Lewiston filed a Declaratory Judgment action against AWD in the Maine Superior Court, on or about May 12, 2022, challenging AWD’s revision of the Watershed boundary and the amendment of the Lake Auburn and Lake Auburn Watershed Protection Zone map in a vote of the AWD Board of Trustees taken on April 20, 2022, and said litigation remains pending in the Superior Court, Business and Consumer Docket No. BCD-CIV-2022-031;

WHEREAS, on August 7, 2023, Lewiston and AWD submitted a joint request to the Maine Drinking Water Program with an accompanying map to re-delineate, pursuant to 30-A M.R.S. § 2001(20-A), those areas of the Source Water Protection Area of Lake Auburn that fall within a 148-acre contiguous parcel of land depicted on the maps identified as the “Gracelawn Parcel”, within the City of Auburn;

WHEREAS, on September 5, 2023, the Maine Drinking Water Program (the “MDWP”) approved a change to the watershed boundary line through the Gracelawn Parcel after CDM Smith completed a three-dimensional visualization and analysis model of existing/historical data to investigate groundwater flow in the parcel;

WHEREAS, on November 15, 2023, the Auburn Water District Trustees amended the Official Watershed Map to reflect the updated Watershed boundary line through the Gracelawn Parcel;

WHEREAS, on _____, the City Council of the City of Auburn amended the Lake Auburn Watershed Protection Overlay District to reflect the updated Watershed boundary line through the Gracelawn Parcel;

WHEREAS, disputes about the location of the Watershed boundary line through the Gracelawn Parcel have played out in engineering studies and reports, actions of municipal and quasi-municipal legislative bodies, direct citizen legislative action, a lawsuit, and regulatory action;

WHEREAS, the AWD and Lewiston have cooperated to protect the water quality of Lake Auburn and minimize rates for their customers since before they entered into the Basic Agreement, and their cooperative partnership continued over the last two years despite disagreements regarding land use and zoning changes in the Watershed; and,

WHEREAS, the AWD and Lewiston wish to avoid future disagreements about the specific location of the Watershed by entering into this Agreement to memorialize their shared current understanding about the specific location of the boundary of the Lake Auburn Watershed, and to agree on a process for changes to that boundary; and so,

NOW, THEREFORE, in consideration of their mutual promises and undertakings in this Agreement, the City of Lewiston, Auburn Water District and the Town of Turner hereby agree to amend the Basic Agreement, as follows:

A. The parties agree that to understand, interpret, effectuate, or enforce this Agreement or the Basic Agreement the term “Watershed” shall mean the portions of the City of Auburn, Town of Turner, Town of Hebron, Town of Buckfield and Town of Minot that contribute surface water or groundwater to recharge Lake Auburn as identified and mapped on the Official Watershed Map, which may be revised and amended from time to time by the Trustees of the Auburn Water District as provided herein.

B. The parties agree that, based on current data, the Official Watershed Map that the Auburn Water District trustees adopted on November 15, 2023 accurately identifies and maps the Watershed.

C. The Auburn Water District pledges, covenants and agrees that so long as the Basic Agreement remains in effect it will not revise or amend the Official Watershed Map, except after receiving MDWP approval pursuant to 30-A M.R.S. § 2001(20-A). Before seeking MDWP approval Auburn Water District shall provide notice of a specific proposed change to the Official Watershed Map to the Superintendent of the City of Lewiston Water Division, to the Chair and Vice Chair of the Lake Auburn Watershed Protection Commission, to the City Administrator of the City of Auburn, by publishing it to its website, and pursuant to any other means that the Auburn Water District regularly notifies the public of its meetings. No less than 30 days after providing such notice, after considering comment by the City of Lewiston, the City of Auburn, the Lake Auburn Watershed Protection Commission or the public, the AWD Board of Trustees may

recommend a proposed change to the Official Watershed Map. After such recommendation, if any, the AWD shall seek MDWP approval of the change to the Watershed Map, pursuant to 30-A M.R.S. § 2001(20-A). After the AWD receives MDWP approval or direction, the AWD shall revise and amend the Official Watershed Map consistent with such approval or direction.

D. The parties agree that this Agreement represents a written amendment to the Basic Agreement solely to clarify the location of the “Watershed” as used in the Basic Agreement, and the terms of further revisions or amendment of the Official Watershed Map, and that all further provisions of the Basic Agreement that are not inconsistent with this Agreement shall remain in full force and effect.

E. The parties agree that this Agreement is entered into in multiple duplicate originals, each of which may be taken as an original and shall be interpreted, enforced, and applied in accordance with the laws of the State of Maine. No amendment shall be effective unless in writing and signed by the party against whom enforcement is sought.

IN WITNESS WHEREOF, the parties have each caused this instrument to be executed and delivered on their, behalf by their duly authorized representatives as set forth below, as of the day and year first specified above.

CITY OF LEWISTON

Dated: _____

By: Heather Hunter
Its: City Administrator

AUBURN WATER DISTRICT

Dated: _____

By: Michael Broadbent
Its: Superintendent

INHABITANTS OF THE TOWN OF TURNER

Dated: _____

By: Kurt Schaub
Its: Town Manager

AUBURN WATER DISTRICT 2024 BUDGET

FINAL- December 20, 2023

Trustees:

Stephen Milks, President and Mayor's Rep
Andrew Titus, Treasurer
Kevin Arel
Dan Bilodeau
Robert Cavanagh
Eric Gould
Jason Pawlina

Officers:

Mike Broadbent, Superintendent
Matthew Waite, Asst Superintendent

12/20/2023

AUBURN WATER DISTRICT

2024 Budget

	Actual 2021	Actual 2022	Budget 2023	Projected 2023	Budget 2024	Notes
Residential	\$1,773,960	\$1,773,691	\$1,787,551	\$1,763,004	\$1,763,004	Assumes 0% increase from Growth/Usage
Commercial	\$595,196	\$588,789	\$591,918	\$582,406	\$582,406	Assumes 0% increase from Growth/Usage
Industrial	\$344,289	\$380,438	\$374,211	\$375,360	\$375,360	Assumes 0% increase from Growth/Usage
Public Authorities	\$170,828	\$181,749	\$179,676	\$178,895	\$178,895	Assumes 0% increase from Growth/Usage
Seasonal	\$15,560	\$15,539	\$18,087	\$17,662	\$17,662	Assumes 0% increase from Growth/Usage
Total Metered Water Sales	\$2,899,833	\$2,940,206	\$2,951,443	\$2,917,328	\$2,917,328	0.0%
Rents from Property	74,309	78,879	80,424	78,876	78,876	Rent on Towers (Cell) at Current rates
Interest Income	13,295	17,409	11,554	12,027	12,027	Interest Income, Finance Fees
Merchandise & Jobbing, Net	63,937	60,431	55,812	46,000	56,789	Shown NET starting 2017, 3yr avg
Public Fire Protection	749,633	817,781	817,781	817,782	817,781	Public Hydrant Charges including Poland
Private Fire Protection	444,743	449,773	444,027	446,020	446,020	Private Fire Customers
Other Revenues	76,959	108,293	96,852	99,069	102,041	ASD meter reads, LWD Motive Water, Misc Fees
Total Revenues	\$4,322,709	\$4,472,772	\$4,457,893	\$4,417,102	\$4,430,863	0.3%
Payroll	803,683	954,873	1,039,534	969,250	1,091,257	3.2% COLA - 2% COLA = \$1,077,557
Employee Benefits	431,243	377,044	433,071	392,783	474,140	See Schedule - Includes 5% increase in health
UV Treatment Plant	273,842	375,527	431,059	474,879	469,043	See Backup Schedule
Chloramine Facility	6,148	17,107	17,704	21,312	21,792	See Backup Schedule
Laboratory	23,592	36,911	42,756	44,545	50,432	See Backup Schedule
Transmission/Distribution	209,662	250,969	241,028	253,985	267,214	See Backup Schedule
Administration	155,490	253,437	224,678	229,232	223,991	See Backup Schedule
Vehicle Maintenance	85,866	113,170	117,826	140,360	156,096	See Vehicle Details
Gull Management	86,230	17,895	63,320	63,320	63,320	50% shared cost with Lewiston
Watershed Protection	74,550	72,487	85,000	75,070	85,000	See Watershed Budget
Interest Payments	125,215	135,042	151,680	127,171	138,855	See Debt Schedules
Total Expenses	\$2,275,520	\$2,604,462	\$2,847,656	\$2,791,908	\$3,041,141	8.9% With a 2% COLA \$3,027,441
Net from Operations	\$2,047,189	\$1,868,310	\$1,610,237	\$1,625,194	\$1,389,722	
Bond Payments - Principal	774,655	547,446	753,709	547,446	791,291	See Debt Schedules
Surplus from Operations	\$1,272,534	\$1,320,864	\$856,528	\$1,077,747	\$598,431	
General Equipment	59,567	116,580	99,619	134,020	149,520	See Equipment Details
Capital Projects	800,688	681,460	660,280	1,310,600	1,310,600	See Capital Details
Change in Cash after Capital	\$412,279	\$522,824	\$96,629	(\$366,873)	(\$861,689)	
Total Expenses	3,109,742	3,268,488	3,700,984	3,473,374	3,981,952	Total Expenses, Bond Payments, General Equipment

	Actual 2021	Actual 2022	Budget 2023	PROJECTED 2023	BUDGET 2024	Notes
UV TREATMENT PLANT						
Treatment Chemicals	\$118,072	\$122,826	\$200,000	\$206,667	\$217,000.00	Chlorine, Fluoride, Polyphosphate, CO2 - (Net of Lewiston)-Using Current Prices
Power	60,675	110,580	113,282	120,886	\$120,886.48	Electricity for pumping water, UV Power & Pumps (Net of Lewiston)
Contracted Maintenance	80,097	123,226	98,221	124,740	\$109,354.42	Repairs, Gilman, Eaton Services, Chlorine Analyzers, Ph Conductivity Probe, Calgon (3 y
Materials & Supplies	2,976	3,591	5,018	5,239	\$3,935.49	Analyzer Reagents, Buffers, Seals, Etc - 3yr avg
Propane	12,021	13,306	14,539	17,346	\$17,866.72	Propane at UV Treatment Plant
TOTAL:	\$273,842	\$373,529	\$431,060	\$474,879	\$469,043.11	
CHLORAMINE FACILITY						
Power	3,024	4,614	4,762	5,310	\$5,310.23	Electricity for pumping water
Propane	518	755	970	1,099	\$1,131.52	Propane at Chloramine Facility
All Other	2,606	11,718	11,972	14,903	\$15,350.26	Supplies, Maintenance, Oxford Networks
TOTAL:	\$6,148	\$17,087	\$17,704	\$21,312	\$21,792.02	
LAB						
Contracted Services	21,283	26,618	35,000	39,167	\$45,000.00	Contracted Lab Work, HETL, Bates College
Supplies	2,309	2,793	7,756	5,379	\$5,432.38	HACH, Idexx, VWR Supplies for Internal Lab - 3yr avg
TOTAL:	\$23,592	\$29,411	\$42,756	\$44,545	\$50,432.38	
TRANSMISSION/ DISTRIBUTION						
Maint of Mains	\$43,239	\$83,242	\$100,000	\$103,173	\$106,267.99	Materials & Supplies, Paving, Dig Safe, Misc
Dist System - Power	13,811	20,212	19,621	20,161	\$20,160.50	Power - Court Street, Reservoirs
Dist System - Fuel, Misc	53,810	36,492	36,428	37,143	\$42,481.56	Propane for Buildings - Utiliti, Other Misc Maint (3 year avg)
Dist System - Services	17,357	12,289	15,200	18,567	\$18,752.33	All materials for repairs & maintenance of services
Dist System - Meters	3,313	4,035	4,233	6,411	\$6,475.11	All materials for repairs & maintenance of meters
Dist System - Hydrants	20,273	11,212	13,650	17,450	\$18,861.28	All materials for repairs & maintenance of hydrants
Dist System - All Other	7,510	2,233	4,263	3,321	\$4,354.78	Cell Phones, ROWs, Other Misc, GIS License w/City
Dist System - Dues & Training	28,780	28,697	24,650	26,717	\$28,064.29	Assoc. Dues, Training & Subscriptions. (3 year avg)
Other - Misc	10,436	9,111	12,308	11,095	\$11,427.51	SCADA, GIS, WO System Maint, Phone, Mowing
Other - Building Maint	11,134	10,023	10,675	9,949	\$10,368.61	Office (Blisson), Repairs (Thayer), Sprinklers, Trash
TOTAL:	\$209,662	\$217,546	\$241,028	\$253,985	\$267,213.95	

	Actual 2021	Actual 2022	Budget 2023	Projected 2023	Budget 2024	Notes
ADMINISTRATION						
Employer FICA Payments	77,721	82,988	98,160	92,913	99,770	Wages x 7.65%
Unemployment Insurance	934	1,118	181	180	181	Maine Municipal
MSRS Retirement	11,506	11,521	12,813	13,116	13,248	ME-PERS
ICMA (401 Plan) Retirement	50,448	52,656	63,594	61,723	68,501	6% rate for participants
Misc. & Clothing Allowance	6,843	9,250	9,250	9,250	24,800	Clothing \$750 p/employee, Training \$800 p/employee, Misc.
Shared EE w/Lewiston	2,796	2,803	2,715	2,607	2,711	LWD SCADA Tech
Health Insurance	239,409	292,681	295,455	264,156	317,626	0% Increase, HRA Account at 37% of exposure & UNUM Life
Billed TO Lewiston	41,587	(41,449)	(49,098)	(51,161)	(52,696)	Watershed Manager, AWD SCADA, UV Plant Manager
Billed TO ASD	0	(12,106)	0	0	0	Billed to Auburn Sewer Monthly - 2021 Changed charge out process
Sub-Total EE Benefits	431,243	399,462	433,070	392,783	474,140	
Legal & Audit	22,525	102,078	70,000	75,911	70,000	Audit (RHR Smith), Legal
Customer Billing & Accounting	20,838	23,402	27,016	26,954	27,223	NDS - Software, Postage & Bills, Bad Debts
Vehicle Insurance	10,704	11,234	11,287	11,143	11,477	Automobile Insurance, all vehicles/MMA
Liability & Property Insurance	16,446	16,869	15,613	14,701	15,142	Liability, Fire, & Umbrella Insurance/MMA
Workmen's Compensation	12,548	26,824	22,228	23,705	21,026	Net of Reimbursements, Dividends - 3yr avg
Other Insurances	11,930	14,519	13,999	14,342	14,773	Directors & Officers Insurance/MMA
Regulatory Expenses	26,222	30,488	29,541	29,327	30,207	MPUC, Public Advocate & DWP Annual Fees
Electricity	1,734	1,696	1,871	1,806	1,860	Power for Office Building
Supplies	3,549	3,238	1,824	750	773	Paper, computer supplies, & forms
Machine Maintenance & Lease	1,849	920	1,445	1,172	1,207	Contracts for computer/copier/fax/postage
Telephone	3,440	3,297	3,490	3,357	3,458	Office telephone lines/Internet
Miscellaneous	23,704	30,311	26,363	26,063	26,845	Other Misc, Bank Fees, Answering Service, Dues, System Assessment & Studies,
TOTAL:	\$586,732	\$664,338	\$657,747	\$622,015	\$698,131	

AUBURN WATER DISTRICT 2024 Budget

	Actual 2020	Actual 2021	BUDGET 2022	Projected 2022	BUDGET 2023	BUDGET 2024	Projected 2025	Projected 2026
BONDS & NOTES								
Principal	\$774,655	\$786,916	\$547,446	\$547,446	\$759,291	\$791,291	\$797,238	\$741,464
Interest	\$133,503	\$137,189	\$101,939	\$127,171	\$152,195	\$138,855	\$125,283	\$110,590
TOTAL:	\$908,158	\$924,106	\$649,386	\$674,618	\$911,486	\$930,146	\$922,521	\$852,054

Principal Includes \$32k Vac Truck

CURRENT BONDED INDEBTEDNESS:

<u>Issue Date</u>	<u>Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Term</u>	<u>Interest</u>	<u>Notes</u>
1-Dec-07	\$188,673	\$37,134	\$4,981	20 years	1.59%	Little Androscoggin River 24" Main
18-Jun-08	\$163,245	\$26,700	\$3,288	20 years	1.25%	Clean & Line Mains
20-May-09	\$770,413	\$118,525	\$5,926	20 years	0.00%	UV Phase I, Phase II Design, Rehab Mains
20-May-09	\$372,371	\$57,288	\$2,864	20 years	0.00%	UV Phase I, Phase II Design, Rehab Mains
28-Oct-10	\$1,291,274	\$149,199	\$40,857	20 years	4.50%	UV Phase II & Meter Replacement
28-Oct-10	\$192,323	\$64,108	\$4,442	15 years	1.00%	Refinance Old Bonds (1994, 1998, 2005)
10-Dec-10	\$159,008	\$19,383	\$2,629	20 years	1.00%	Chloramination Facility
23-Apr-14	\$660,880	\$47,170	\$23,419	20 years	4.08%	Main Replacements, Lake Treatment Study
9-Aug-19	\$242,336	\$39,785	\$4,953	10 years	1.00%	Alum Treatment, General Improvements
19-May-22	\$2,000,000	\$200,000	\$58,320	10 years	3.02%	Capital Work, General Improvements
TOTAL CURRENT BONDS:	\$6,040,521	\$759,291	\$151,680			

	2021 Actual	2022 Actual	2023 Budget	Estimated 2023	2024 Budget
Expenditures:					
Auburn Water District	5,191.00	5,945.74	6,000.00	6,000.00	6,000.00
Lewiston Water Division	8,991.17	23,636.17	6,000.00	6,000.00	6,000.00
Executive Administration	-	511.54	550.00	550.00	550.00
Source Protection Management	41,198.99	29,418.40	63,150.00	63,150.00	63,150.00
Forestry	10,064.59	7,125.19	3,500.00	3,500.00	3,500.00
Outside Services	3,435.00	1,850.00	3,325.00	3,325.00	3,325.00
Sanitary Facilities	2,680.00	2,745.00	3,760.00	3,760.00	3,760.00
Repairs to Property & Equipment	3,252.94	4,077.26	3,800.00	3,800.00	3,800.00
Public Education	18,181.24	29,184.08	41,140.00	41,140.00	41,140.00
Insurances	12,075.47	10,958.05	12,000.00	11,700.00	12,000.00
Legal	6,454.50	9,427.50	10,500.00	10,500.00	10,500.00
Audit/Financial Services	6,595.26	7,191.25	7,395.00	6,295.62	7,395.00
Property Taxes	4,515.20	3,994.73	4,165.00	4,229.87	4,165.00
Operational Supplies	1,999.73	755.39	1,000.00	1,000.00	1,000.00
Interest Expense	-	0.00	0.00	0.00	0.00
Depreciation/Amortization Expense	-	0.00	0.00	0.00	0.00
Miscellaneous	435.49	1,460.36	850.00	850.00	850.00
Total Operating Expenditures	125,070.58	138,280.66	167,135.00	165,800.49	167,135.00
Capital Expenditures:					
Forestry Management Plan			20,000.00	20,000.00	-
Management of Water - Approved 3/29/23				47,100.00	-
Pontoon Boat & Accessories			25,000.00	25,000.00	-
Blanchard Pond Remediation - Funded with Carry Over					45,000.00
Total Capital Expenditures	-	-	45,000.00	92,100.00	45,000.00
Total Expenditures	125,070.58	138,280.66	212,135.00	257,900.49	212,135.00
Revenues:					
Contributions - AWD	52,500.00	58,249.96	60,000.00	60,000.00	60,000.00
Contributions - LWD	52,500.00	58,250.00	60,000.00	60,000.00	60,000.00
Fund Balance Carryforward	-	-	88,100.00	88,100.00	88,100.00
Sale of Timber/Assets	98,340.56	29,309.55	2,000.00	2,625.00	2,000.00
Intergovernmental	2,200.00	2,250.00	2,000.00	42,500.00	2,000.00
Interest	344.82	789.81	35.00	600.00	35.00
All Other Misc	-	386.70	-	-	-
Total Revenues	205,885.38	149,236.02	212,135.00	253,825.00	212,135.00
Surplus	80,814.80	10,955.36	0.00	-4,075.49	0.00
Total contributions from each entity:					
Operations	52,500.00	58,250.00	60,000.00	60,000.00	60,000.00
Source Water Protection Sinking F	22,500.00	20,000.00	25,000.00	25,000.00	25,000.00
	75,000.00	78,250.00	85,000.00	85,000.00	85,000.00
Water Withdrawal Revenue	4,421.45		-	387.00	-
Accumulative Balance	14,605.94		14,992.94	14,992.94	-

Payroll Summary

	2023	2023	2024
	Budget	Projected	PROPOSED
AUBURN WATER DISTRICT			
Base Salaries & Wages	1,126,081	1,050,364	1,141,677
Overtime (based on historical)	71,411	61,705	67,623
Stand-By Duty Pay	51,762	47,670	52,241
Temporary/Summer Help	5,267	5,267	5,267
Potential Discretionary Step Increases in Pay Plan	7,780	0	18,457
Reimbursement from LWD for Watershed Mgr	(39,759)	(37,752)	(42,695)
Reimbursement from LWD for SCADA Tech	(41,371)	(35,449)	(42,695)
Reimbursement from LWD for UV Plant Mgr	(49,785)	(41,653)	(51,378)
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	36,534
Incentive Bonus	34,000	34,000	34,000
Potential Retirement Pay-out	20,838	20,838	18,918
TOTAL:	\$1,209,534	\$1,122,009	\$1,261,257

	2023	2023	2024
	Budget	Projected	PROPOSED
AUBURN SEWERAGE DISTRICT			
Base Salaries & Wages	518,120	438,488	471,148
Overtime (based on historical)	12,182	12,095	13,255
Stand-By Duty Pay	8,472	7,794	8,541
Temporary/Summer Help	140	140	4,000
Potential Discretionary Step Increases in Pay Plan	3,141	0	7,889
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	15,077
Incentive Bonus	16,000	16,000	16,000
Potential Retirement Pay-out	20,838	20,838	18,918
TOTAL:	\$602,203	\$512,375	\$578,138
Combined Water & Sewer =	\$1,811,737	\$1,634,384	\$1,839,395

Allocation of Gross Labor:

Water	\$1,261,257
To Projects	(100,000)
To Jobbing	(25,000)
To Vehicles	(30,000)
To Watershed	(15,000)
Net to Payroll	\$1,091,257

Allocation of Gross Labor:

Sewer	\$578,138
To Projects	(75,000)
To Jobbing	(1,000)
Net to Payroll	\$502,138

68.57%

31.43%

Health Insurance Summary

CURRENT (2023) Health Insurance Cost

PLAN = PPO-2000

Employee	District	Plan	Monthly Total Premium	Monthly Employee Cost	Monthly District Cost	Monthly Life District Cost
1 AWD	Emp & Child	Emp & Child	\$1,378.23	\$206.73	\$1,171.50	\$18.00
2 AWD	EE	EE	\$748.15	\$112.22	\$635.93	\$17.00
3 AWD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$21.00
4 AWD	EE	EE	\$748.15	\$112.22	\$635.93	\$16.00
5 AWD	Emp & Sp.	Emp & Sp.	\$1,489.44	\$223.42	\$1,266.02	\$21.00
6 AWD	Opted Out	Opted Out	\$0.00	\$0.00	\$0.00	\$14.00
7 AWD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$34.00
8 AWD	Emp & Child	Emp & Child	\$1,378.23	\$206.73	\$1,171.50	\$32.00
9 AWD	Emp & Sp.	Emp & Sp.	\$1,489.44	\$223.42	\$1,266.02	\$20.00
10 AWD	Emp & Child	Emp & Child	\$1,378.23	\$206.73	\$1,171.50	\$25.00
11 AWD	EE	EE	\$748.15	\$112.22	\$635.93	\$21.00
12 AWD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$34.00
13 AWD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$25.00
14 AWD	Emp & Child	Emp & Child	\$1,378.23	\$206.73	\$1,171.50	\$17.00
15 AWD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$20.00
16 AWD	Emp & Child	Emp & Child	\$1,378.23	\$206.73	\$1,171.50	\$15.00
17 AWD	EE	EE	\$748.15	\$112.22	\$635.93	\$16.00
2 ASD	Emp & Sp.	Emp & Sp.	\$1,489.44	\$521.30	\$968.14	\$16.00
3 ASD	Emp & Sp.	Emp & Sp.	\$1,489.44	\$223.42	\$1,266.02	\$12.00
4 ASD	EE	EE	\$748.15	\$112.22	\$635.93	\$21.00
5 ASD	EE	EE	\$748.15	\$112.22	\$635.93	\$16.00
6 ASD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$35.00
7 ASD	Family	Family	\$2,304.84	\$345.73	\$1,959.11	\$20.00
8 ASD	Family	Family	\$2,304.84	\$5,776.59	\$30,748.09	\$18.00
25			\$438,296.16	\$69,319.08	\$368,977.08	
MONTHLY EXPENSE:						
ANNUAL EXPENSE:						

ASD Annual share:	32.6%	\$120,231.41
AWD Annual Share:	67.4%	\$248,745.67
TOTAL:		\$368,977.08

2020 PPO 2000 Plan - Actual	
ASD Annual share:	36.4%
AWD Annual Share:	63.6%
TOTAL:	\$409,290.53

2021 Balance Funded Plan - Actual	
ASD Annual share:	35.7%
AWD Annual Share:	64.3%
TOTAL:	\$422,333.21

2022 Balance Funded Plan - Forecast	
ASD Annual share:	34.8%
AWD Annual Share:	65.2%
TOTAL:	\$422,328.96

2023 Balance Funded - Budget	
ASD Annual share:	32.7%
AWD Annual Share:	67.3%
TOTAL:	\$447,027.08

PROJECTED (2024) Cost with Cross/Anthem Balance Funded

PLAN = PPO-2000

Employee	District	Monthly Total Premium	Monthly Employee Cost	Monthly District Cost	Monthly Life District Cost
1 AWD	Emp & Child	\$1,447.14	\$217.07	\$1,248.07	\$18.00
2 AWD	EE	\$785.56	\$117.83	\$684.72	\$17.00
3 AWD	Family	\$2,420.08	\$363.01	\$2,078.07	\$21.00
4 AWD	EE	\$785.56	\$117.83	\$683.72	\$16.00
5 AWD	Emp & Sp.	\$1,563.91	\$234.59	\$1,350.33	\$21.00
6 AWD	Opted Out	\$0.00	\$0.00	\$14.00	\$14.00
7 AWD	Family	\$2,420.08	\$363.01	\$2,091.07	\$34.00
8 AWD	Emp & Child	\$1,447.14	\$217.07	\$1,262.07	\$32.00
9 AWD	Emp & Sp.	\$1,563.91	\$234.59	\$1,349.33	\$20.00
10 AWD	Emp & Child	\$1,447.14	\$217.07	\$1,255.07	\$25.00
11 AWD	EE	\$785.56	\$117.83	\$688.72	\$21.00
12 AWD	Family	\$2,420.08	\$363.01	\$2,091.07	\$34.00
13 AWD	Family	\$2,420.08	\$363.01	\$2,082.07	\$25.00
14 AWD	Emp & Child	\$1,447.14	\$217.07	\$1,247.07	\$17.00
15 AWD	Family	\$2,420.08	\$363.01	\$2,077.07	\$20.00
16 AWD	Emp & Child	\$1,447.14	\$217.07	\$1,245.07	\$15.00
17 AWD	EE	\$785.56	\$117.83	\$683.72	\$16.00
2 ASD	Emp & Sp.	\$1,563.91	\$234.59	\$1,341.33	\$12.00
3 ASD	Emp & Sp.	\$1,563.91	\$234.59	\$1,350.33	\$21.00
4 ASD	EE	\$785.56	\$117.83	\$683.72	\$16.00
5 ASD	EE	\$785.56	\$117.83	\$683.72	\$16.00
6 ASD	Family	\$2,420.08	\$363.01	\$2,092.07	\$35.00
7 ASD	Family	\$2,420.08	\$363.01	\$2,077.07	\$20.00
8 ASD	Family	\$2,420.08	\$363.01	\$2,075.07	\$20.00
25		\$460,210.97	\$69,031.65	\$397,419.32	
ASD share:			33.2%	\$131,844.37	
AWD Share:			66.8%	\$265,574.95	
TOTAL:				\$397,419.32	

Set Up HRA Account	
7 Single (EE)	\$5,000.00
9 Emp/Sp/Child	\$10,000.00
8 Family	\$10,000.00
HRA Fees - AWD	\$1,364.00
HRA Fees - ASD	\$836.00
Total =	\$207,200.00

Worst Case - 100% Utilization	
ASD Cost:	\$207,200.00
AWD Cost:	\$397,419.32
TOTAL PLAN COST:	\$604,619.32

ASD Cost:	33.2%	\$200,583.24
AWD Cost:	66.8%	\$404,036.08
TOTAL PLAN COST:		\$604,619.32

Estimates based on 37% HRA Utilization	
ASD Share:	\$25,163.34
AWD Share:	\$50,686.66
TOTAL PLAN COST:	\$75,850.00

ASD Cost:	33.2%	\$157,843.71
AWD Cost:	66.8%	\$317,625.61
TOTAL PLAN COST:		\$475,469.32



Vehicle Summary

12/20/2023

AUBURN WATER DISTRICT AUBURN SEWERAGE DISTRICT 2024 Budget

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Notes
VEHICLES: WATER						
Unit # 23, 2004 GMC 8 cy Dump Truck	3,774	2,841	4,646	2,500	2,525	Gas & Maintenance
Unit # 30, 2008 JD Backhoe-TRADED 2021	761	2,607	0	0	0	Gas & Maintenance
Unit # 32, 2011 Ford F-350 P/U	5,026	9,980	11,144	0	0	Gas & Maintenance
Unit # 33, 2012 Ford Service Truck	1,009	1,627	1,332	1,069	3,705	Gas & Maintenance
Unit # 34, 2004 Dump-TRADED 2022	4,794	9,741	0	0	0	Gas & Maintenance
Unit # 36, 2013 Ford 150 P/U	1,741	1,288	1,385	1,289	4,318	Gas & Maintenance
Unit # 38, 2015 Ford 250 P/U	6,474	5,101	5,058	9,486	10,531	Gas & Maintenance
Unit # 39, 2015 Ford 250 P/U	4,278	4,788	7,066	7,755	7,833	Gas & Maintenance
2013 JCB 409B Mini-Loader	3,120	3,252	6,956	11,619	17,991	Gas & Maintenance
Unit # 41, 2016 Chevy Silverado Service	4,179	6,243	7,859	8,620	8,706	Gas & Maintenance
Unit # 42, 2006 Volvo Dump Truck	4,978	13,176	23,121	26,207	26,469	Gas & Maintenance
Unit # 44, 2017 Volvo Excavator	3,463	3,800	3,733	7,244	14,508	Gas & Maintenance
Unit # 45, 2019 Chevy Silverado	2,866	3,800	4,410	4,570	4,616	Gas & Maintenance
Unit # 46, 2019 Ford F150	132	3,800	1,380	485	490	Gas & Maintenance
Unit # 47, 2019 Ford F250	2,945	3,800	3,905	3,902	3,941	Gas & Maintenance
Unit # 48, 2020 Chevy Colorado	225	3,800	3,905	5,502	5,557	Gas & Maintenance
Unit # 49, 2020 Cat Backhoe	761	2,607	1,438	4,979	5,029	Gas & Maintenance
Unit #51 2022 Ford F350	0	0	0	6,000	6,060	Gas & Maintenance
Unit # 50, 2022 Volvo Dump Truck	0	0	5,387	8,633	8,720	Gas & Maintenance
All Other Miscellaneous Transportation	-1,591	-2,060	-4,900	0	-4,900	Trailers, Tools, Tax Refunds
Labor on Vehicles & Equipment	36,930	30,206	30,000	30,500	30,000	In-House Work on Equip
TOTAL:	\$85,866	\$110,396	\$117,825	\$140,360	\$156,096	
VEHICLES: SEWER						
Unit #35, 2013 Vacuum Truck	14,233	10,611	17,271	26,500	26,765	Gas & Maintenance
Unit #37, 2015 GMC Sierra	2,748	5,400	4,763	1,588	1,604	Gas & Maintenance
Unit #40, Ford F350 P/U	2,678	5,250	6,794	8,265	8,347	Gas & Maintenance
All Other Vehicle Related	96	50	63	21	56	Durand Flusher/Other
TOTAL:	\$19,754	\$21,311	\$28,891	\$36,373	\$36,771	

Equipment Summary

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT
2023 Equipment Budget**

Equipment Budget	COST	AWD SHARE	ASD SHARE	Notes
<u>Vehicles, Equipment</u>				
Unit # 36, 2013 Ford 150 P/U	\$40,000	\$40,000	\$0	Treatment Plant
UV Bulk Tank Replacement	\$19,110	\$19,110	\$0	
Propane Tank Array UV Plant	\$30,500	\$15,250	\$0	Split LWD
UV Security	\$10,000	\$5,000	\$0	Grant Opportunity Split LWD
UV System (Denora) Maintenance Service	\$9,650	\$4,825	\$0	Split LWD
UV Roof Repair	\$8,600	\$4,300	\$0	Split LWD
UVT Analyzers - UV Plant	\$7,200	\$3,600	\$0	Split LWD - Measures Clarity
CL 17 Analyzers - UV Plant	\$6,950	\$3,475	\$0	Split LWD - Chlorine Monitor
SC 4500 Analyzer - UV Plant	\$6,600	\$3,300	\$0	Split LWD - Ammonia Monitor
CO2 System (Tomco) Maintenance Service	\$5,800	\$2,900	\$0	Split LWD
UV Masonry Work	\$5,000	\$2,500	\$0	Split LWD
UV SCADA	\$5,000	\$2,500	\$0	Split LWD - New Ops Computer & Network
Tree Removal	\$3,500	\$1,750	\$0	Split LWD - UV Plant
UV Heater	\$3,320	\$1,660	\$0	Split LWD
Vacuum	\$1,200	\$600	\$0	Split LWD - UV Plant Lab
Meters	\$5,000	\$5,000	\$0	
PLC Upgrades	\$16,500	\$8,250	\$8,250	Ipswich and Court
Shop Tools	\$20,000	\$10,000	\$10,000	
E-5 Generator	\$46,000	\$0	\$46,000	
W-4	\$15,000	\$0	\$15,000	
Pump Station Generator Hookups	\$10,000	\$0	\$10,000	Moose and Worthley Brook Pump Stations
Storage Container	\$8,000	\$0	\$8,000	Sewer Inventory
Jetter Nozzel	\$8,000	\$0	\$8,000	
E-5 Hatch	\$6,000	\$0	\$6,000	
River Pump Station Door	\$5,000	\$0	\$5,000	
	\$301,930	\$134,020	\$116,250	
<u>Office & Administrative</u>				
Software/Workflow Efficiency Study	\$15,000	\$7,500	\$7,500	Grant Opportunity
AWSD Conference Room Upgrades	\$9,000	\$4,500	\$4,500	Upgrades
Ergonomic Office Furniture	\$4,000	\$2,000	\$2,000	2 - Desktop Stand Station
2 Computers	\$3,000	\$1,500	\$1,500	Upgrade 2 Computers
Office & Admin Sub-Total	\$31,000	\$15,500	\$15,500	
	\$332,930	\$149,520	\$131,750	

AUBURN WATER DISTRICT AUBURN SEWERAGE DISTRICT

Capital Projects Summary

2024 Project Capital Improvement Projects (not budgeted in regular O&M)

<u>Water District Projects</u>	<u>Main Replacement FT</u>	<u>BUDGET COST</u>	<u>Notes</u>
Marion Street - Main Replacement	900	\$360,000	City Road Reconstruction
Fourth Street - Main Replacement	1750	\$350,000	City Road Reconstruction
Lead & Copper Rule Compliance		\$300,000	
Chestnut Street - Main Replacement	600	\$80,000	RFP/Bid
Tank Cleaning		\$60,000	
Center Street		\$46,000	Lower/Raise Gates MDOT Paving
Hotel Road		\$30,000	Lower/Raise Gates MDOT Paving
Court Street		\$28,600	Lower/Raise Gates MDOT Paving
Dunn Street - Main Replacement	800	\$25,000	
Minot Avenue		\$23,000	Lower/Raise Gates MDOT Paving
Cla-Valve Maintenance		\$8,000	
MILEAGE TOTAL:			WATER TOTALS: \$1,310,600

IH = In-house labor

<u>Sewer District Projects</u>	<u>Main Replacement FT</u>	<u>BUDGET COST</u>	<u>Notes</u>
Miller Street - Inflow Investigation		\$100,000	City Match, RFP/Bid
Fourth Street - Re-Line	1100	\$83,000	City Road Reconstruction
Hotel Road		\$80,000	Lower/Raise Manholes MDOT Paving
Center Street		\$77,000	Lower/Raise Manholes MDOT Paving
Marion Street	900	\$50,000	Needs Assessment Required-City Road Reconstruction
Court Street		\$48,000	Lower/Raise Manholes MDOT Paving
Minot Avenue		\$48,000	Lower/Raise Manholes MDOT Paving
Siphon Cleaning		\$45,000	RFP/Bid
Dunn Street - Re-Line	800	\$44,000	City Road Reconstruction
Chestnut Street	170	\$10,000	Needs Assessment Required
MILEAGE TOTAL:			SEWER TOTALS: \$585,000