

Office of

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, January 17, 2024 at 4:00 P.M.**

Regular Meeting AGENDA

1. Appoint a Trustee President *Pro Tempore* till election of Officers in March.
2. Approve Minutes of Regular Meeting of December 20, 2023
3. Approve Minutes of Public Hearing of December 20, 2023 regarding proposed 2024 Budget.
4. Financial Report Update - Brenda Palmer, MRWA.
5. Ratify Payment of Bills
6. Public Comment
7. Activity Report/Project Update - Matt Waite
8. New Business
 - Auburn City Council Order 04-01022024
 - Appoint AWD representative to Water Quality Ad-Hoc Committee
 - Lake Shore Drive
9. Old Business
 - Water Quality Update
 - Cost Apportionment Discussions
 - Commission Update
 - Superintendent Review
10. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (E) to discuss legal matter.
11. Executive Session in Accordance with 1 M.S.R.A. § 405 (6) (C) to discuss a personnel matter.
12. Trustee Open Session
13. Adjourn Regular Meeting

Upcoming:

Water Trustee Meeting, February 21, 2024 4:00PM

Memo

To: Water & Sewerage District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 1/12/2024

Re: Discussion of January Agenda Items

Water Trustees

Financial Report Highlights

Water revenue for the month is flat compared to budget but is down year to date \$98K, or 3.33%. Usage is up slightly for the month compared to 2022, but down year to date by 5.63%. Operating expenses are unfavorable year to date as compared to budget, mainly due to chemical and propane costs, Gull Management, and Lake Auburn Watershed increased costs, offset by decreases in payroll and benefits.

Project Update

Staff have been busy preparing for 2024 projects. Preliminary work for projects has been ongoing, project folders have been created on SharePoint for each project. Maps have been created based on historical records and GIS records. Takeoff lists have been created and reviewed and will soon be sent to distributors for pricing and lead time estimates. Project work orders have been created in the Corson WO system. The next step will be having staff conduct field investigations within the parameters of the projects to include locating assets, verifying if the assets are accessible, assessing the condition of the assets, updating tie cards, and collecting GPS points.

Bid tabulations and quantities have been sent to the City of Auburn Engineering Department to be included in the re-construction projects on Fourth Street & Marian Drive. The City will make requests for proposals in February of 2024.

New Business

Auburn City Council Order 04-01022024

City Staff has been instructed to work with stakeholders regarding the review of Ordinance 28-11202023 relating to Chapter 60, Article XII, Division 4- Lake Auburn Watershed Overlay District pertaining to agricultural farms, agricultural buffer strips, subsurface wastewater disposal system setbacks from resources/buffer strips, private sewage disposal systems and subsurface wastewater standards and requirements which became effective on December 9, 2023.

In summary there are three areas to be reviewed 1) The permitted agricultural uses, and scale of such agricultural activities in the Lake Auburn Watershed Overlay District, 2) subsurface waste-water disposal system inspections, designating responsibility for the inspections, and the implementation of the inspection schedule in the Lake Auburn Watershed Overlay District, 3) whether new, or expanded, subsurface waste-water disposal systems should be allowed in the Lake Auburn Watershed Overlay District.

Questions for the Trustees is 1) whether they want to offer input to the City staff, such as the Sustainability and Natural Resources Board, LAWPC, and Protect Lake Auburn groups intend to do, 2) if they want to offer input what the Trustees want that input to be.

Appoint AWD Representative to Water Quality Ad-Hoc Committee

The Auburn Water District formed a Water Quality Ad-Hoc Committee last summer, the Committee is made up of three representatives from each of the following organizations: Auburn Water District, City of Auburn, City of Lewiston and the Lake Auburn Watershed Protection Commission. Steve Milks and myself represented the District. We need to appoint a replacement for Steve.

Lake Shore Drive

Over the last three years Lake Shore Drive has sustained significant damage from storms. In addition the Townsend Brook Culvert has failed and needs to be replaced. Erica Kidd, Watershed Manager, has been working with DOT to address these issues. DOT is offering an MPI project to replace the culvert and rebuild a portion of the road, The project would be a 50% split with DOT with a not to exceed price of \$1,500,000. I plan to meet with the City Manager, representatives of Lewiston to see

if we can partner on this project. If we agree to accept the Grant we will need to sign a commitment letter and complete the project within three years.

Old Business

Water Quality Update

Turbidity is currently averaging around 0.8 NTU, very consistent with last year at this time. The lab has been watching biomass (algae) closely. We had a large rain event on 12/11 and we had to open the outlet dam 150 turns.

Cost Apportionment Discussion

As directed, I reached out to Lewiston and requested a re-start of cost apportionment discussions. Lewiston has agreed to meet and requested that I suggest some dates in early February.

Commission Update

The Commission is working to re-do the 2024 budget and accommodate the District vote of a zero percent increase for 2024. The Education and Outreach Coordinator did resign at the end of 2023 because of the lack of funding for a full-time position.

Superintendent Review

Jason Pawlina has been spear heading this effort. I've requested a review to ensure I am meeting the expectations of the Board.

Sewer Trustees

Financial Report Highlights

Metered revenue for sewer is \$32K under budget for the month, and under budget YTD by \$58K, or approximately than 1.5%. Overall, total income is close to budget. Positive budget variances in payroll and benefits were offset by lift stations and interest expense when compared to budget.

The cash balance at the end of December was \$1.2M, a slight increase from November.

Project Update

Staff have been busy preparing for 2024 projects. Preliminary work for projects has been ongoing, project folders have been created on SharePoint for each

project. AWSD has contracted with Vortex Services to inspect the sewer mains on Marian & maps have been created based on historical records and GIS records. Takeoff lists have been created and reviewed and will soon be sent to distributors for pricing and lead time estimates. Project work orders have been created in the Corson WO system. The next step will be having staff conduct field investigations within the parameters of the projects to include locating assets, verifying if the assets are accessible, assessing the condition of the assets, updating tie cards, and collecting GPS points.

Bid tabulations and quantities have been sent to the City of Auburn Engineering Department to be included in the re-construction projects on Fourth Street & Marian Drive. The city will make requests for proposals in February of 2024.

AWSD has contracted with Vortex Services to inspect the sewer mains on Fourth Street & Marian Drive. The inspections were scheduled for Thursday, January 11, 2024. Once ASD receives and reviews the report it will be determined if the main is a candidate for replacement or repair.

New Business

December Storm Event

December 18-22 storm resulted in over a dozen sewer stations losing utility power for a period of up to 5 days in some cases. Our staff worked tirelessly in the rain wind and elements and I am proud to report that we did not have a single sewer station overflow during this event. We only had one overflow on Miller Street which was very minimal given the event that occurred.

LAWPCA Apportionment & Financials

Apportionment returned to historical normal this month; this coincides with a shift back to a formerly used sampling technique used by staff at the lake. This proves that sampling technique and location has a big impact on results and apportionment.

Old Business

TSS Discussion

I've met several times with Travis Peaslee, I've expressed my concern over the lack of data in our system. The District has virtually no TSS data from our system, so when variances like this occur we have no basis for comparison. Travis agreed to analyze samples and supply results if the District was willing to collect the samples and deliver them to the lab. Matt and I have started to

identify sample locations and we will develop protocol for staff to collect quarterly samples.

Miller Street RFP

We have developed an RFP for a comprehensive study of Miller Street and we hope to get that into the hands of firms by the end of this month.

Superintendent Review

Jason Pawlina from the Water Trustee Board has been spear heading this effort. I have requested a review to ensure I am meeting the expectations of the Board.

December 20, 2023

The regular monthly meeting of the Trustees of the Auburn Water District was held at 268 Court Street, Auburn, Maine on Wednesday, December 20, 2023 at 4:00 p.m.

Members present: Kevin Arel, Robert Cavanagh, Eric Gould, Stephen Milks, President and Mayor's Representative Dan Bilodeau, Jason Pawlina and Andrew Titus, Treasurer. Also present: Michael Broadbent, Superintendent, Matt Waite Assistant Superintendent, Brenda Palmer Maine Rural Water Association and Jeff Harmon, Auburn Mayor.

APPROVE MINUTES OF REGULAR MEETING of November 15, 2023

On a motion of Dan Bilodeau, seconded by Bob Cavanagh, it was unanimously voted: **To accept the minutes of the Regular Meeting.**

EXECUTIVE SESSION IN ACCORDANCE with 1 M.S.R.A. § 405 (6) (E) to DISCUSS A LEGAL MATTER

On a motion of Andrew Titus, seconded by Robert Cavanagh, it was unanimously voted: **To move into executive session.**

The meeting was called to order at 4:23p.m.

FINANCIAL REPORT UPDATE

Water usage increased 10.44% for the month but is down year to date 6.13% compared to the same period for 2022. Metered revenue increased compared to the budget by \$15K but is down year to date by \$98K.

RATIFY PAYMENT OF BILLS

On a motion of Robert Cavanagh, seconded by Kevin Arel, it was unanimously voted: **To ratify payment of bills in the amount of \$210,272.43 as shown on the printout dated November 1, 2023 – November 30, 2023.**

PUBLIC COMMENT

Jeff Harmon, newly elected Mayor of Auburn reported that he intends to personally fill his seat on the Water District Trustee Board replacing Stephen Milks. Mr. Harmon intends to have Stephen Milks as an alternate in the event that he is not available.

ACTIVITY REPORT / PROJECT UPDATE

The projects for 2023 are complete for the season. Dunn Street and Second Street will be completed in the Spring of 2024. AWD has been working diligently to prepare the 2024 budget. AWD has met with the City of Auburn Engineering Department to discuss Capital Projects and get a better understanding of the proposed projects for 2024. AWD plans to complete preliminary project work this winter to ensure the District is in the best position possible for the 2024 construction season. Currently AWD staff are maintaining hydrants, winterizing facilities & equipment.

Starting the third week of November, in a week's time, AWD received approximately two dozen water quality complaints throughout the distribution system. Customers were reporting discolored and yellow water. The complaints were investigated and many of the complaints confirmed. Crews were mobilized to strategically flush areas within the distribution system to address the issue. The route cause is unknown but there are several factors that could have contributed. The factors are lake turnover, draining & filling Goff Hill Reservoir, and Fall flushing. The water quality calls have subsided substantially.

NEW BUSINESS

2024 Trustee Appointments

There is only one Trustee appointment that is open for 2024, Andrew Titus on the Water Board. His term is set to expire in February.

2024 Water Trustee Meeting Schedule

Michael Broadbent presented the Trustees with a meeting schedule for 2024, The schedule has Trustee meetings set on the third Wednesday of every month following the third Tuesday. Meetings will be held at the Water District office at 268 Court Street at 4:00pm.

On a motion of Dan Bilodeau, seconded by Andrew Titus, it was unanimously voted: **To approve the 2024 Water Trustee Meeting Schedule.**

Amendments To The Basic Agreements

In 1993, the Water District signed an Inter-local Agreement referenced as the "Basic Agreement." This was the Agreement drafted with the original grant of the filtration waivers for AWD and the Lewiston Water Division. The amendment proposes that future revisions of the Lake Auburn Watershed Boundary will only be adopted by the AWD Board of Trustees after notice and an opportunity for comment by interested parties, including the City of Lewiston, and will not be finally adopted until the watershed boundary changes have been approved by the Maine Drinking Water Program, similar to the process for their approval dated September 5, 2023.

On a motion of Andrew Titus, seconded by Dan Bilodeau, it was unanimously voted: **The Auburn Water District Authorizes the Superintendent to execute the first amendment to the inter-local cooperation agreement as presented in the Board packet of December 20, 2023 regarding the process that the Auburn Water District will follow for future changes to the boundary of the "Watershed" as used in the Basic Agreement dated June 29,1993. Execution of the amendment by the Auburn Water District is conditioned upon dismissal with prejudice of all claims relating to the District's April 20, 2022 adoption of the revised Official Watershed Boundary Map from the litigation filed by the City of Lewiston, currently pending in the Business and Consumer Court, Docket No. BCD-CIV2022-31.**

Cost Apportionment Discussion

Water District Trustees have been discussing cost apportionment for the past 2 years. Discussions with Lewiston stopped with the filing of litigation in 2022. There is no reason for these discussions to have stopped.

On a motion of Andrew Titus and seconded by Dan Bilodeau, it was voted 6 to 1: **To authorize the Superintendent to contact Lewiston to schedule an apportionment meeting and to conduct an audited chart of accounts as they pertain to apportionment contingent upon Lewiston agreeing to pursue.**

2024 Budget - Final Draft

The Trustees reviewed the Final Draft of the 2024 Budget.

December 20, 2023

On a motion of Dan Bilodeau, seconded by Andrew Titus, it was voted 5-2: **To approve the 2024 Budget and include a 3.2% cost of living increase for employees.**

NEW BUSINESS

Water Quality Update

Water quality has been fair with the exception of another large storm event.

TRUSTEE OPEN SESSION

Dan Bilodeau asked about the Water Quality Ad-Hoc Committee. Do we need to appoint a new Water District representative to replace Stephen Milks? The Trustees agreed to put it on the January agenda.

Jason Pawlina reported that he has started the Superintendent review process. He plans to reach out to Sewer Trustees and asked that this be an agenda item for January.

Stephen Milks reported that this is his last meeting as Water Trustee. He has enjoyed his time on the Board.

On a motion of Robert Cavanagh seconded by Andrew Titus, it was unanimously voted: **To adjourn.**
Meeting adjourned at 5:10 p.m.

Respectfully submitted,

Michael Broadbent

AUBURN WATER DISTRICT

	DECEMBER	2023	Y-T-D DECEMBER 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Water Sales	\$2,481,205	\$2,951,442	\$2,835,261	\$2,951,442	(\$116,181)
Rent income	65,474	80,424	76,802	80,424	(3,622)
Interest Income	10,715	11,554	60,367	11,554	48,813
Mdse. & Jobbing - NET	40,163	55,812	51,058	55,812	(4,754)
Hydrant Rental	681,484	817,781	817,781	817,781	-
Private Fire Protection	373,149	444,027	466,217	444,027	22,190
Misc. Op. Revenue	90,179	96,852	76,352	96,852	(20,500)
TOTAL REVENUES	3,742,369	4,457,892	4,383,838	4,457,892	(74,054)
			98.34%	91.67%	< Standard
<u>EXPENSES:</u>					
Payroll	790,936	1,039,534	1,021,068	1,039,534	(18,466)
Treatment:					
UV Treatment Plant	324,110	431,059	493,415	431,059	62,356
Chloramine Facility	15,919	17,704	12,843	17,704	(4,861)
Laboratory	30,139	42,756	31,842	42,756	(10,914)
Trans & Dist Maint:					
Maint of Mains	99,660	100,000	123,895	100,000	23,895
Dist System	84,836	118,045	139,790	118,045	21,745
Other	16,075	22,983	16,992	22,983	(5,991)
Administration:					
Employee Benefits	311,879	433,071	360,509	433,071	(72,562)
Legal & Accounting	68,492	70,000	75,010	70,000	5,010
Customer Billing	20,210	27,016	22,964	27,016	(4,052)
Insurances	52,674	63,127	61,099	63,127	(2,028)
Other	53,650	64,534	74,779	64,534	10,245
Vehicles	91,942	117,826	129,536	117,826	11,710
Gull Management	70,125	63,320	86,500	63,320	23,180
Lake Auburn Watershed	59,382	85,000	118,406	85,000	33,406
SUB-TOTAL	2,090,029	2,695,975	2,768,647	2,695,975	72,672
			102.70%	91.67%	< Standard
Interest	110,377	151,680	149,332	151,680	(2,348)
TOTAL EXPENSES	2,200,406	2,847,655	2,917,980	2,847,655	70,325
Bonds - Principal Payments	530,346	753,709	753,709	753,709	0
SURPLUS FROM OPERATIONS	1,011,616	856,528	712,150	856,528	(144,378)

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - DECEMBER 31, 2023**

	12/31/2023	12/31/2022
Property, Plant and Equipment:		
Plant in Service	40,894,093.30	40,875,998.39
Less: Accumulated Depreciation	(15,740,919.45)	(15,115,766.81)
Construction Work in Progress	25,153,173.85	25,760,231.58
	985,288.10	56,811.14
Net Utility Plant	26,138,461.95	25,817,042.72
Current Assets:		
Cash & Working Funds	3,092,115.98	3,354,884.79
Accounts Receivable - Net	433,098.96	399,255.02
Prepayments	64,888.45	25,357.99
Inventory	92,357.13	140,802.26
Total Current Assets	3,682,460.52	3,920,300.06
Investment CD	1,035,582.02	1,005,268.91
Deferred Debits:		
2014 Intake Cleaning	10,503.59	19,446.59
Total Assets	30,867,008.08	30,762,058.28
Capitalization:		
Retained Earnings	18,197,596.68	17,014,159.18
Current Year Earnings	840,508.79	1,181,631.65
	19,038,105.47	18,195,790.83
Bonds	5,328,627.51	6,082,336.35
Total Capitalization	24,366,732.98	24,278,127.18
Current Liabilities:		
Accounts Payable	125,533.94	97,253.60
Customer Deposits	15,360.00	14,595.00
Accrued Interest	22,191.63	27,835.18
Miscellaneous Liabilities	111,832.19	110,024.96
Total Current Liabilities	274,917.76	249,708.74
Equipment Leases	115,830.40	135,170.98
Contributions in Aid	6,109,526.94	6,099,051.38
Total Equity Capital and Liabilities	30,867,008.08	30,762,058.28

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year					
Month	2023	2022	MTD Change	%	YTD Change
January	\$249,935.41	\$246,193.91	\$3,741.50	1.52%	\$3,741.50
February	\$206,831.86	\$219,969.74	(\$13,137.88)	-5.97%	(\$9,396.38)
March	\$219,982.98	\$228,351.56	(\$8,368.58)	-3.66%	(\$17,764.96)
April	\$250,769.55	\$254,742.22	(\$3,972.67)	-1.56%	(\$21,737.63)
May	\$220,031.85	\$221,958.48	(\$1,926.63)	-0.87%	(\$23,664.26)
June	\$210,355.57	\$230,378.07	(\$20,022.50)	-8.69%	(\$43,686.76)
July	\$276,140.83	\$279,993.32	(\$3,852.49)	-1.38%	(\$47,539.25)
August	\$229,106.34	\$251,926.21	(\$22,820.87)	-9.06%	(\$70,380.12)
September	\$264,634.00	\$254,854.00	\$9,780.00	3.84%	(\$60,500.12)
October	\$249,532.59	\$292,716.30	(\$43,183.71)	-14.75%	(\$103,763.83)
November	\$247,270.72	\$231,257.74	\$16,012.98	6.92%	(\$87,760.85)
December	\$228,431.07	\$227,743.09	\$687.98	0.30%	(\$97,069.97)
	\$2,853,021.77	\$2,940,084.84			

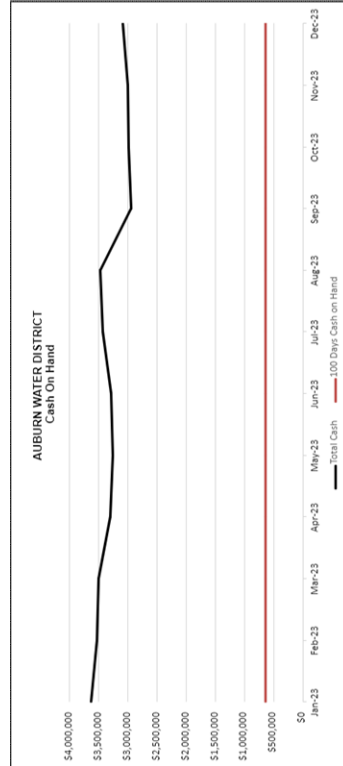
Water Gallons Sold - Metered					
Month	2023	2022	MTD Change	%	YTD Change
January	49,477,956	48,335,012	1,142,944	2.36%	\$1,142,944
February	42,917,996	47,265,588	-4,367,572	-9.24%	(\$3,224,628)
March	47,869,488	49,240,840	-1,551,352	-3.15%	(\$4,775,980)
April	48,747,160	50,878,960	-2,131,800	-4.19%	(\$6,907,780)
May	44,331,716	47,765,784	-4,334,068	-7.19%	(\$10,341,848)
June	44,523,952	50,645,594	-6,121,632	-12.09%	(\$16,463,480)
July	57,011,812	59,091,252	-2,079,440	-3.52%	(\$18,542,920)
August	49,925,769	56,765,168	-6,699,399	-12.06%	(\$25,402,319)
September	55,960,393	58,112,868	-2,123,475	-3.65%	(\$27,525,794)
October	49,241,558	62,520,084	-13,278,526	-21.24%	(\$40,804,320)
November	55,316,044	50,088,324	5,227,720	10.44%	(\$35,576,600)
December	50,061,620	49,967,148	94,472	0.19%	(\$35,482,128)
	585,234,464	630,716,592			

Water Revenue - Metered Sales - Versus Budget					
Month	2023	BUDGET	MTD Change	%	YTD Change
January	\$249,935.41	\$247,144.94	\$2,790.47	1.13%	\$2,790.47
February	\$206,831.86	\$220,819.47	(\$13,987.61)	-6.33%	(\$11,197.14)
March	\$219,982.98	\$229,233.67	(\$9,250.69)	-4.04%	(\$20,447.83)
April	\$250,769.55	\$255,726.27	(\$4,956.72)	-1.94%	(\$25,404.55)
May	\$220,031.85	\$222,815.89	(\$2,784.04)	-1.25%	(\$28,188.59)
June	\$210,355.57	\$231,268.01	(\$20,912.44)	-9.04%	(\$49,101.03)
July	\$276,140.83	\$281,074.92	(\$4,934.09)	-1.76%	(\$54,035.11)
August	\$229,106.34	\$252,889.38	(\$23,794.04)	-9.41%	(\$77,829.16)
September	\$264,634.00	\$255,838.48	\$8,795.52	3.44%	(\$69,033.64)
October	\$249,532.59	\$293,847.04	(\$44,314.45)	-15.08%	(\$113,348.10)
November	\$247,270.72	\$232,151.07	\$15,119.65	6.51%	(\$88,228.45)
December	\$228,431.07	\$228,622.85	(\$191.78)	-0.08%	(\$88,420.23)
	\$2,853,021.77	\$2,951,442.00			

Water Gross Payroll versus Budget					
Month	2023	Budget	MTD Change	%	YTD Change
January	\$107,467.99	\$116,468.82	(\$1,000.83)	-0.29%	(\$1,000.83)
February	\$92,349.80	\$77,104.54	\$15,245.26	19.77%	\$4,244.43
March	\$97,127.66	\$88,528.10	(\$1,400.44)	-1.58%	\$2,843.99
April	\$97,563.57	\$89,391.86	(\$1,828.29)	-2.05%	\$1,015.71
May	\$97,526.33	\$84,188.32	\$13,338.01	15.84%	\$14,353.71
June*	\$83,037.68	\$74,819.09	\$8,218.59	10.98%	\$22,572.31
July	\$89,540.58	\$82,606.93	(\$9,066.35)	-9.79%	\$13,505.96
August*	\$97,936.11	\$85,129.79	\$12,806.32	15.04%	\$26,312.26
September	\$91,400.59	\$73,610.91	\$17,789.68	24.17%	\$34,101.97
October	\$98,546.80	\$91,639.71	\$6,907.09	7.54%	\$41,009.66
November*	\$88,417.60	\$91,377.93	(\$2,960.33)	-3.24%	\$38,048.73
December	\$84,978.73	\$72,668.02	\$12,310.71	16.94%	\$50,359.44
	\$1,089,883.44	\$1,036,534.02			

Water Total Capital Expenditures versus Budget			
Capital Projects - 2023	Budget	YTD Actual	Variance
Truck 31 - Large Dump (Payment 2 of 7)	\$12,500	\$0	(\$12,500)
Battery Replacement UPS Unit UV Plant	\$22,510	\$0	(\$22,510)
Sampling Probos - Handheld Sond, Perimeter Sampler	\$9,175	\$448	(\$8,727)
Chlorine Analyzer - Chloramines	\$5,834	\$0	(\$5,834)
Freeze Machine	\$4,524	\$4,524	\$0
GPS Unit 1105-818	\$5,000	\$3,998	(\$1,002)
Locator	\$2,000	\$1,055	(\$945)
Shop Tools	\$3,000	\$3,000	\$0
PLC Upgrades	\$1,500	\$0	(\$1,500)
4 Computers	\$2,500	\$0	(\$2,500)
Ergonomic Office Furniture	\$3,000	\$0	(\$3,000)
Work Order System 1105-822	\$18,750	\$17,744	(\$1,006)
UV Plant Building Improvements	\$4,250	\$0	(\$4,250)
Equipment Garage Design	\$6,000	\$4,296	(\$1,704)
Equipment Total	\$99,619	\$32,970	(\$66,649)
Hotel Rd. - Minut to Mirow 1105-809	\$212,000	\$539,037	\$327,037
Second St. - Broad - Dunn 1105-816	\$93,600	\$178,936	\$85,336
Parker St. - Summer - Turner	\$65,000	\$0	(\$65,000)
Second St. - Brook - Dead End	\$37,180	\$0	(\$37,180)
Blake St. - Summer - Turner	\$32,500	\$0	(\$32,500)
French Ln. - Turner - Whitney	\$32,500	\$0	(\$32,500)
Rowe St. - Winter - Summer	\$32,500	\$0	(\$32,500)
Handicapped Check Valves	\$50,000	\$0	(\$50,000)
Poland Booster Chlorine Analyzer	\$4,380	\$0	(\$4,380)
Hardicapped Booster Chlorine Analyzer	\$4,885	\$0	(\$4,885)
Taylor Pond Main Replacement	\$33,183	\$0	(\$33,183)
Dunn Street Project 1105-017	\$61,331	\$61,331	\$0
Projects Total (includes benefit costs on labor)	\$660,280	\$217,751	\$442,529
Grand Total	\$759,899	\$684,721	\$75,178

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE						
Aging	Current	30 day	60 day	90 day	120 day	Totals
December	\$107,476	\$26,164	\$6,582	\$6,817	\$14,338	\$1,853
November	\$5,200%	\$28,647	\$6,048	\$7,101	\$15,239	\$1,951
October	\$110,278	\$24,754	\$4,322	\$8,844	\$12,672	\$1,524
September	\$108,242	\$26,082	\$6,098	\$8,426	\$12,611	\$1,476
						\$2,257
						\$2,440
						\$65,375
						\$1,561
						\$2,623
						\$1,951
						\$2,440
						\$65,375
						\$1,561
						\$2,623
						\$1,951
						\$2,440
						\$65,375
						\$1,561
						\$2,623
						\$1,951
						\$2,440
						\$65,375
						\$1,561
						\$2,623
						\$1,951
						\$2,440
						\$65,375



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20332	12/8/2023	12	Urugo Residential Services LLC	12/8/2023	Refund Tenant Dep Bal A/R - Customers Accts Rec	17.82
						<u>17.82</u>
20333	12/8/2023	12	Chun Wu	12/8/2023	Refund Final Overpd A/R - Customers Accts Rec	431.80
20333	12/8/2023	11	Chun Wu	12/8/2023	Posted Wrong Period A/R - Customers Accts Rec	-431.80
20333	12/8/2023	11	Chun Wu	12/8/2023	Refund-Final overpd A/R - Customers Accts Rec	431.80
						<u>431.80</u>
20334	12/8/2023	12	Joseph P Walsh	12/8/2023	Refund Meter Dep Bal A/R - Other Miscellaneous	8.58
						<u>8.58</u>
20335	12/8/2023	11	AMCOig	11/13/2023	Analyzer UV Treatment Plant - O&M	3,547.50
20335	12/8/2023	11	AMCOig	11/13/2023	Analyzer A/R - Lewiston	3,547.50
						<u>7,095.00</u>
20336	12/8/2023	11	Rodney H. Bates	11/29/2023	Training Travel Misc Expense-T&D Ops	52.05
20336	12/8/2023	11	Rodney H. Bates	11/17/2023	Cloth Allow Employee Benefits	164.56
20336	12/8/2023	11	Rodney H. Bates	11/17/2023	Wrong Vendor Employee Benefits	-164.56
						<u>52.05</u>
20337	12/8/2023	11	Lindsay Bates	11/17/2023	Cloth Allow Employee Benefits	164.56
						<u>164.56</u>
20338	12/8/2023	12	Michael Broadbent	12/1/2023	Dec Mileage A/R - Auburn Sewer	175.00
20338	12/8/2023	12	Michael Broadbent	12/1/2023	Dec Mileage Misc Expense-T&D Ops	175.00
						<u>350.00</u>

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20339	12/8/2023	12	Budget Document Technology	11/27/2023		102.86
					Copier Lease Misc Expense-A&G Office	
20339	12/8/2023	12	Budget Document Technology	11/27/2023		102.87
					A/R - Auburn Sewer	
						<u>205.73</u>
20340	12/8/2023	11	Cindy Cass	12/1/2023		105.73
					Mileage Misc Expense-T&D Ops	
20340	12/8/2023	11	Cindy Cass	12/1/2023		11.31
					Misc Shop A/R - Auburn Sewer	
20340	12/8/2023	11	Cindy Cass	12/1/2023		105.74
					A/R - Auburn Sewer	
20340	12/8/2023	11	Cindy Cass	12/1/2023		11.30
					Misc Shop Supplies - T&D - Ops	
						<u>234.08</u>
20341	12/8/2023	11	Coastal Auto Parts	11/30/2023		122.18
					Misc Supplies Supplies - T&D - Ops	
20341	12/8/2023	11	Coastal Auto Parts	11/30/2023		122.18
					A/R - Auburn Sewer	
20341	12/8/2023	11	Coastal Auto Parts	11/30/2023		731.06
					Batteries TRUCK #23 (2004 GMC DUMP	
						<u>975.42</u>
20342	12/8/2023	11	Constellation NewEnergy, Inc.	11/22/2023		3.38
					S. Goff Accrued Power	
20342	12/8/2023	12	Constellation NewEnergy, Inc.	11/21/2023		2.76
					Ipswich Accrued Power	
20342	12/8/2023	12	Constellation NewEnergy, Inc.	11/21/2023		75.94
					E. Hardscrabble Accrued Power	
20342	12/8/2023	12	Constellation NewEnergy, Inc.	11/28/2023		8,133.14
					UV#2 Accrued Power	
						<u>8,215.22</u>
20343	12/8/2023	11	The Computer Place	11/27/2023		33.75
					A/R - Auburn Sewer	

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20343	12/8/2023	11	The Computer Place	11/28/2023		16.88
					A/R - Auburn Sewer	
20343	12/8/2023	11	The Computer Place	11/28/2023		16.87
					IT Support	
					Outside Services - A&G	
20343	12/8/2023	12	The Computer Place	12/1/2023		417.38
					A/R - Auburn Sewer	
20343	12/8/2023	11	The Computer Place	11/27/2023		33.75
					IT Support	
					Outside Services - A&G	
20343	12/8/2023	12	The Computer Place	12/1/2023		417.37
					IT Support	
					Outside Services - A&G	
						<u>936.00</u>
20344	12/8/2023	12	Dig Safe System, Inc.	12/4/2023		273.35
					A/R - Auburn Sewer	
20344	12/8/2023	12	Dig Safe System, Inc.	12/4/2023		273.35
					Dec Ops	
					Misc Expense-Mains	
						<u>546.70</u>
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		250.00
					Generator PM	
					A/R - Auburn Sewer	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		250.00
					Generator PM	
					Equipment Maintenance	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		105.00
					Generator PM	
					A/R - Lewiston	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		485.00
					Generator PM	
					Expenses - P.S. Booster	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		115.00
					Generator PM	
					Misc Expense-WT Maint	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		430.00
					Generator PM	
					Expenses - Jobbing	
20345	12/8/2023	11	David M. Dyer dba	11/1/2023		105.00
					Generator PM	
					Misc Expense-Chloramines	

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20345	12/8/2023	11	David M. Dyer dba	11/1/2023	Generator PM A/R - Lewiston	115.00
20345	12/8/2023	11	David M. Dyer dba	11/1/2023	Generator PM Equipment Maintenance	267.50
20345	12/8/2023	11	David M. Dyer dba	11/1/2023	Generator PM Misc Expense-Reservoirs	210.00
20345	12/8/2023	11	David M. Dyer dba	11/1/2023	Generator PM A/R - Auburn Sewer	267.50
						<u>2,600.00</u>
20346	12/8/2023	11	Gilman Electrical Dist.	11/29/2023	A/R - Lewiston	11.28
20346	12/8/2023	11	Gilman Electrical Dist.	11/29/2023	A/R - Lewiston	17.32
20346	12/8/2023	11	Gilman Electrical Dist.	11/30/2023	Supplies UV Treatment Plant - O&M	18.62
20346	12/8/2023	11	Gilman Electrical Dist.	11/29/2023	Supplies UV Treatment Plant - O&M	17.31
20346	12/8/2023	11	Gilman Electrical Dist.	11/29/2023	Supplies UV Treatment Plant - O&M	11.27
20346	12/8/2023	11	Gilman Electrical Dist.	11/30/2023	A/R - Lewiston	18.62
						<u>94.42</u>
20347	12/8/2023	11	Home Depot Credit Services	11/24/2023	Bins, Supplies A/R - Auburn Sewer	122.06
20347	12/8/2023	11	Home Depot Credit Services	11/24/2023	Bins, Supplies Supplies - T&D - Ops	122.06
						<u>244.12</u>
20348	12/8/2023	11	MissionSquare	11/30/2023	304412 ICMA 457 Accrued - Deferred Comp	1,934.57
						<u>1,934.57</u>
20349	12/8/2023	11	MissionSquare	11/30/2023	109636 ICMA 401 Employee Benefits	4,421.41
						<u>4,421.41</u>

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20350	12/8/2023	11	MissionSquare	11/30/2023	705328 Roth IRA Accrued - IRA/ICMA	932.00
						<u>932.00</u>
20351	12/8/2023	12	Lake Auburn Watershed Comm.	12/1/2023	Dec Pymt Watershed Expenses	7,083.37
						<u>7,083.37</u>
20352	12/8/2023	11	City of Lewiston	11/15/2023	Scada Tech - OCT Labor - Stores	1,721.94
20352	12/8/2023	11	City of Lewiston	11/15/2023	Employee Benefits	327.21
20352	12/8/2023	11	City of Lewiston	11/15/2023	UV Treatment Plant - O&M	45.09
20352	12/8/2023	11	City of Lewiston	11/15/2023	Insurance - Workers Comp	101.83
20352	12/8/2023	11	City of Lewiston	11/15/2023	A/R - Auburn Sewer	2,150.99
						<u>4,347.06</u>
20353	12/8/2023	11	Treasurer, State of ME-HETL	12/8/2023	In Lake testing Outside Services - Lab Tests	60.00
20353	12/8/2023	11	Treasurer, State of ME-HETL	11/30/2023	A/R - Lewiston	510.00
20353	12/8/2023	11	Treasurer, State of ME-HETL	11/30/2023	In Lake sampling Outside Services - Lab Tests	510.00
20353	12/8/2023	11	Treasurer, State of ME-HETL	12/8/2023	A/R - Lewiston	60.00
						<u>1,140.00</u>
20354	12/8/2023	12	Maine Water Utilities Assoc.	12/6/2023	Training Misc Expense-T&D Ops	80.00
						<u>80.00</u>
20355	12/8/2023	11	E.J. Prescott, Inc.	11/16/2023	Meter Supplies Meters & Installations	2,243.38
20355	12/8/2023	11	E.J. Prescott, Inc.	11/16/2023	MXU's Meters & Installations	162.70

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20355	12/8/2023	11	E.J. Prescott, Inc.	11/16/2023	Meters, Etc Meters & Installations	1,846.32
20355	12/8/2023	11	E.J. Prescott, Inc.	11/16/2023	Hydrant & Cplg Inventory	4,137.68
20355	12/8/2023	11	E.J. Prescott, Inc.	11/16/2023	Meter Supplies Meters & Installations	176.88
						<u>8,566.96</u>
20356	12/8/2023	11	Southworth-Milton	11/21/2023	PM Service UV Treatment Plant - O&M	409.97
20356	12/8/2023	11	Southworth-Milton	11/21/2023	PM Service A/R - Lewiston	409.98
						<u>819.95</u>
20357	12/8/2023	11	Unifirst Corp	11/9/2023	Rug Maint UV Treatment Plant - O&M	129.41
20357	12/8/2023	11	Unifirst Corp	11/9/2023	A/R - Lewiston	129.42
						<u>258.83</u>
20358	12/8/2023	11	U.S. Cellular	11/16/2023	Nov Bill A/R - Auburn Sewer	324.34
20358	12/8/2023	11	U.S. Cellular	11/16/2023	Nov Bill Misc Expense-T&D Ops	324.33
20358	12/8/2023	11	U.S. Cellular	11/16/2023	Nov Bill A/R - Lewiston	20.00
20358	12/8/2023	11	U.S. Cellular	11/16/2023	Nov Bill A/R - Lewiston	20.00
20358	12/8/2023	11	U.S. Cellular	11/16/2023	Nov Bill Telephone - Treatment	30.00
						<u>718.67</u>
20359	12/8/2023	11	USA Blue Book	11/16/2023	Supplies UV Treatment Plant - O&M	312.85
20359	12/8/2023	11	USA Blue Book	11/16/2023	A/R - Lewiston	312.85
						<u>625.70</u>

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20360	12/8/2023	11	Voyager Networks New England	12/1/2023		58.50
					A/R - Auburn Sewer	
20360	12/8/2023	11	Voyager Networks New England	12/1/2023		58.50
					Ans Service	
					Misc Expense-A&G Office	
						<u>117.00</u>
20361	12/15/2023	12	City of Auburn	12/1/2023		63,525.00
					Contracted work	
					2023 Second St. Main Replace	
						<u>63,525.00</u>
20362	12/15/2023	11	Basix Automation Integrators	11/20/2023		2,285.00
					Ecostructure Conversion	
					UV Treatment Plant - O&M	
20362	12/15/2023	11	Basix Automation Integrators	11/20/2023		2,285.00
					A/R - Lewiston	
						<u>4,570.00</u>
20363	12/15/2023	12	Lindsay Bates	12/12/2023		131.85
					Cloth Allow	
					Employee Benefits	
20363	12/15/2023	12	Lindsay Bates	12/12/2023		47.22
					Mileage	
					Misc Expense-T&D Ops	
						<u>179.07</u>
20364	12/19/2023	12	Michael Broadbent	12/10/2023		-86.67
					Void & Credit Check20364	
					Employee Benefits	
20364	12/15/2023	12	Michael Broadbent	12/10/2023		86.67
					Cloth Allow	
					Employee Benefits	
						<u>0.00</u>
20365	12/15/2023	12	Charter Communications	12/6/2023		67.49
					Court St Internet	
					Telephone-A&G Office	
20365	12/15/2023	12	Charter Communications	12/6/2023		67.49
					A/R - Auburn Sewer	
						<u>134.98</u>
20366	12/15/2023	12	Constellation NewEnergy, Inc.	12/7/2023		60.88
					Troy St	
					Accrued Power	
20366	12/15/2023	12	Constellation NewEnergy, Inc.	12/5/2023		826.12
					Court St	
					Accrued Power	
						<u>887.00</u>

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20367	12/15/2023	12	Jimmy Turustle dba	12/1/2023	Rocker Panels & Sticker TRUCK # 33 (2012 FORD TRUC	1,212.50
						<u>1,212.50</u>
20368	12/15/2023	12	The Computer Place	12/8/2023	A/R - Auburn Sewer	33.75
20368	12/15/2023	12	The Computer Place	12/5/2023	IT Support Outside Services - A&G	84.37
20368	12/15/2023	12	The Computer Place	12/8/2023	IT Support Outside Services - A&G	33.75
20368	12/15/2023	12	The Computer Place	12/5/2023	A/R - Auburn Sewer	84.38
						<u>236.25</u>
20369	12/15/2023	11	Dead River Company	11/21/2023	Tank 3 & 5 Propane Propane Exp - UV	840.15
20369	12/15/2023	11	Dead River Company	11/21/2023	A/R - Lewiston	840.16
20369	12/15/2023	11	Dead River Company	11/28/2023	A/R - Lewiston	260.50
20369	12/15/2023	11	Dead River Company	11/28/2023	tank #5 propane Propane Exp - UV	260.49
						<u>2,201.30</u>
20370	12/15/2023	11	Eaton Peabody, PA	12/6/2023	Services thru 113023 Legal Expenses	781.00
20370	12/15/2023	11	Eaton Peabody, PA	12/6/2023	Services thru 113023 Legal Expenses	3,230.50
20370	12/15/2023	11	Eaton Peabody, PA	11/3/2023	Services thru 103123 Legal Expenses	5,999.50
20370	12/15/2023	11	Eaton Peabody, PA	11/3/2023	Services thru 103123 Legal Expenses	1,775.50
						<u>11,786.50</u>
20371	12/15/2023	11	HR Distributors, Inc	11/27/2023	Solder Iron & Supplies Supplies - T&D - Ops	200.48
						<u>200.48</u>

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20372	12/15/2023	11	Bisson Enterprises, Inc. DBA	11/30/2023		350.00
					A/R - Auburn Sewer	
20372	12/15/2023	11	Bisson Enterprises, Inc. DBA	11/30/2023		206.00
					Cleaning UV Treatment Plant - O&M	
20372	12/15/2023	11	Bisson Enterprises, Inc. DBA	11/30/2023		206.00
					A/R - Lewiston	
20372	12/15/2023	11	Bisson Enterprises, Inc. DBA	11/30/2023		350.00
					Cleaning Outside Services - T&D - Mnt	
						<u>1,112.00</u>
20373	12/15/2023	12	Treasurer, State of ME-HETL	12/7/2023		690.00
					In Lake testing Outside Services - Lab Tests	
20373	12/15/2023	12	Treasurer, State of ME-HETL	12/7/2023		690.00
					A/R - Lewiston	
						<u>1,380.00</u>
20374	12/15/2023	11	Idexx Distribution, Inc.	11/29/2023		1,267.06
					A/R - Lewiston	
20374	12/15/2023	11	Idexx Distribution, Inc.	11/29/2023		1,267.05
					Supplies UV Treatment Plant - O&M	
						<u>2,534.11</u>
20375	12/15/2023	12	Maine Water Utilities Assoc.	12/14/2023		80.00
					Training Misc Expense-T&D Ops	
20375	12/15/2023	12	Maine Water Utilities Assoc.	12/14/2023		55.00
					Training Misc Expense-T&D Ops	
20375	12/15/2023	12	Maine Water Utilities Assoc.	12/14/2023		80.00
					Training Misc Expense-T&D Ops	
						<u>215.00</u>
20376	12/15/2023	12	Paul's Clothing & Shoe	12/5/2023		279.99
					Cloth Allow Employee Benefits	
						<u>279.99</u>
20377	12/15/2023	12	Pine Tree Waste	12/1/2023		56.32
					Bulk Waste UV Treatment Plant - O&M	
20377	12/15/2023	12	Pine Tree Waste	12/1/2023		56.32
					A/R - Lewiston	

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20377	12/15/2023	12	Pine Tree Waste	12/1/2023	Bulk Waste Outside Services - T&D - Ops	102.66
20377	12/15/2023	12	Pine Tree Waste	12/1/2023	A/R - Auburn Sewer	102.67
						<u>317.97</u>
20378	12/15/2023	12	UNITIL ME	12/1/2023	A/R - Auburn Sewer	863.55
20378	12/15/2023	12	UNITIL ME	12/1/2023	Court St-Natural Gas Supplies - T&D - Ops	863.55
20378	12/15/2023	12	UNITIL ME	12/1/2023	Pump House Supplies - T&D - Ops	221.64
						<u>1,948.74</u>
20379	12/15/2023	11	Warren's Office Supplies	11/21/2023	Binders, Towels Supplies - T&D - Ops	21.38
20379	12/15/2023	11	Warren's Office Supplies	11/21/2023	Binders, Towels A/R - Auburn Sewer	21.38
						<u>42.76</u>
20380	12/15/2023	11	St. Mary's Health System	12/1/2023	Pre Employment Exam A/R - Auburn Sewer	85.00
20380	12/15/2023	11	St. Mary's Health System	12/1/2023	Hearing Tests A/R - Auburn Sewer	86.00
20380	12/15/2023	11	St. Mary's Health System	12/1/2023	Pre Employment Exam Outside Services - T&D - Ops	85.00
						<u>256.00</u>
20381	12/22/2023	12	Carol Leblanc	12/22/2023	Refund Well Mtr Dep Bal A/R - Other Miscellaneous	84.38
						<u>84.38</u>
20382	12/22/2023	12	Androscoggin Registry Of	12/22/2023	release lien Misc Expense-Collections	22.00
						<u>22.00</u>
20383	12/22/2023	12	Michael Barry	12/31/2023	Dec Cell Phone Telephone - Treatment	30.00
						<u>30.00</u>

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20384	12/22/2023	12	Lindsay Bates	12/31/2023	Dec Cell Phone Telephone - Treatment	30.00
						<u>30.00</u>
20385	12/22/2023	12	Cameron Tire & Service Inc.	12/20/2023	Insp Sticker TRUCK #46 (2019 FORD F150)	12.50
						<u>12.50</u>
20386	12/22/2023	12	The Computer Place	12/13/2023	IT Support Outside Services - A&G	33.75
						<u>33.75</u>
20386	12/22/2023	12	The Computer Place	12/14/2023	A/R - Auburn Sewer	33.75
						<u>33.75</u>
20386	12/22/2023	12	The Computer Place	12/14/2023	IT Support Outside Services - A&G	33.75
						<u>33.75</u>
20386	12/22/2023	12	The Computer Place	12/12/2023	IT Support Outside Services - A&G	33.75
						<u>33.75</u>
20386	12/22/2023	12	The Computer Place	12/12/2023	A/R - Auburn Sewer	33.75
						<u>33.75</u>
20386	12/22/2023	12	The Computer Place	12/13/2023	A/R - Auburn Sewer	33.75
						<u>33.75</u>
20387	12/22/2023	12	Dead River Company	12/13/2023	A/R - Lewiston	322.88
						<u>322.88</u>
20387	12/22/2023	12	Dead River Company	12/13/2023	tank #5 propane Propane Exp - UV	322.87
						<u>322.87</u>
20387	12/22/2023	12	Dead River Company	12/5/2023	tank #4 & #5 Propane Exp - UV	369.45
						<u>369.45</u>
20387	12/22/2023	12	Dead River Company	12/5/2023	A/R - Lewiston	369.45
						<u>369.45</u>
20388	12/22/2023	12	Dube Gravel Company, Inc.	12/14/2023	Crushed Gravel Supplies - T&D - Mnt	208.00
						<u>208.00</u>
20388	12/22/2023	12	Dube Gravel Company, Inc.	12/14/2023	Gravel,Sand/Salt Supplies - T&D - Ops	804.00
						<u>804.00</u>

Auburn Water District Accounts Payable Check Register December 1, 2023 thru December 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20388	12/22/2023	12	Dube Gravel Company, Inc.	12/14/2023	Gravel,Sand/Salt A/R - Auburn Sewer	804.00
						<u>1,816.00</u>
20389	12/22/2023	12	FirstLight	12/7/2023	A/R - Lewiston	77.17
20389	12/22/2023	12	FirstLight	12/7/2023	A/R - Auburn Sewer	96.18
20389	12/22/2023	12	FirstLight	12/7/2023	Dec Phone/Internet Telephone-A&G Office	60.50
20389	12/22/2023	12	FirstLight	12/7/2023	Telephone - Treatment	77.17
20389	12/22/2023	12	FirstLight	12/7/2023	A/R - Lewiston	62.50
20389	12/22/2023	12	FirstLight	12/7/2023	UV Treatment Plant - O&M	62.50
20389	12/22/2023	12	FirstLight	12/7/2023	A/R - Lewiston	62.50
20389	12/22/2023	12	FirstLight	12/7/2023	Telephone-A&G Office	96.18
20389	12/22/2023	12	FirstLight	12/7/2023	Chloramine Facility - O&M	62.50
20389	12/22/2023	12	FirstLight	12/7/2023	A/R - Lewiston	60.50
						<u>717.70</u>
20390	12/22/2023	12	Joshua Goding	12/31/2023	Dec Cell phone Telephone - Treatment	30.00
						<u>30.00</u>
20391	12/22/2023	11	Granite State Analytical Srvc	12/1/2023	Nov testing Outside Services - Lab Tests	20.00
						<u>20.00</u>
20392	12/22/2023	11	Hach Company	11/30/2023	Supplies UV Treatment Plant - O&M	1,862.17

Auburn Water District Accounts Payable Check Register December 1, 2023 thru December 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20392	12/22/2023	11	Hach Company	11/30/2023		1,862.18
					A/R - Lewiston	
						<u>3,724.35</u>
20393	12/22/2023	12	David Hamann	12/31/2023		30.00
					Dec Cell Phone Telephone - Treatment	
						<u>30.00</u>
20394	12/22/2023	11	Harcros Chemicals, Inc.	11/30/2023		8,506.26
					Sod Hydro Chemical Expense	
						<u>8,506.26</u>
20395	12/22/2023	12	Cole Hayford	12/31/2023		30.00
					Dec Cell Phone Telephone - Treatment	
						<u>30.00</u>
20396	12/22/2023	12	Kennebec Equip. Rental	12/8/2023		87.80
					Straps Trk 39 Supplies - T&D - Ops	
						<u>87.80</u>
20397	12/22/2023	12	City of Lewiston	12/5/2023		52.75
					UV Treatment Plant - O&M	
20397	12/22/2023	12	City of Lewiston	12/5/2023		2,204.80
					Scada Tech - Nov Labor - Stores	
20397	12/22/2023	12	City of Lewiston	12/5/2023		594.75
					Employee Benefits	
20397	12/22/2023	12	City of Lewiston	12/5/2023		127.07
					Insurance - Workers Comp	
20397	12/22/2023	12	City of Lewiston	12/5/2023		2,926.63
					A/R - Auburn Sewer	
						<u>5,906.00</u>
20398	12/22/2023	12	Televox Inc	11/30/2023		57.54
					Answering Service A/R - Auburn Sewer	
20398	12/22/2023	12	Televox Inc	11/30/2023		57.53
					Answering Service Misc Expense-Collections	
						<u>115.07</u>
20399	12/22/2023	12	Treasurer, State of ME-HETL	12/13/2023		510.00
					A/R - Lewiston	

Auburn Water District Accounts Payable Check Register December 1, 2023 thru December 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20399	12/22/2023	12	Treasurer, State of ME-HETL	12/13/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20399	12/22/2023	12	Treasurer, State of ME-HETL	12/13/2023		425.00
					In Lake testing Outside Services - Lab Tests	
20399	12/22/2023	12	Treasurer, State of ME-HETL	12/13/2023		425.00
					A/R - Lewiston	
						<u>1,870.00</u>
20400	12/22/2023	12	Treasurer, State of Maine	12/22/2023		75.00
					Operator License Renewal Misc Expense-T&D Ops	
						<u>75.00</u>
20401	12/22/2023	12	Treasurer, State of Maine	12/22/2023		75.00
					Operator License Renewal Misc Expense-T&D Ops	
						<u>75.00</u>
20402	12/22/2023	12	Maine Water Utilities Assoc.	11/1/2023		3,952.00
					2024 Membership Misc Expense-T&D Ops	
						<u>3,952.00</u>
20403	12/22/2023	12	W. B. Mason Co., Inc.	12/5/2023		9.99
					Calendar UV Treatment Plant - O&M	
20403	12/22/2023	12	W. B. Mason Co., Inc.	12/4/2023		5.38
					tissues Supplies - T&D - Ops	
20403	12/22/2023	12	W. B. Mason Co., Inc.	12/4/2023		5.38
					A/R - Auburn Sewer	
20403	12/22/2023	12	W. B. Mason Co., Inc.	12/5/2023		10.00
					A/R - Lewiston	
						<u>30.75</u>
20404	12/22/2023	12	Craig Millett	12/31/2023		30.00
					Dec Cell Phone Telephone - Treatment	
						<u>30.00</u>
20405	12/22/2023	12	Ness Oil Co.	11/30/2023		688.20
					November Fuel A/R - Auburn Sewer	
20405	12/22/2023	12	Ness Oil Co.	11/30/2023		296.90
					November Fuel TRUCK #39 (2015 FORD F250)	

Auburn Water District Accounts Payable Check Register December 1, 2023 thru December 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel A/R - Auburn Sewer	546.57
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #38 (2015 FORD F250)	346.01
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel A/R - Auburn Sewer	170.32
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #51 (2022 FORD 1-TON)	722.31
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #36 (2013 Ford F150)	100.84
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #48 (2020 CHEVY COL)	484.57
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #45 (2019 CHVY SILVE)	132.86
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel TRUCK #47 (2019 FORD 3/4 TC)	127.28
20405	12/22/2023	12	Ness Oil Co.	11/30/2023	November Fuel Rental Vehicles	98.16
						<u>3,714.02</u>
20406	12/22/2023	12	Northern Data Systems, Inc.	12/14/2023	A/R - Auburn Sewer	838.13
20406	12/22/2023	12	Northern Data Systems, Inc.	12/14/2023	Billing Outside Services - Customers	838.12
						<u>1,676.25</u>
20407	12/22/2023	12	Petro's	12/1/2023	rock salt Supplies - T&D - Ops	21.98
20407	12/22/2023	12	Petro's	12/1/2023	A/R - Auburn Sewer	21.98
20407	12/22/2023	11	Petro's	11/28/2023	Pails Supplies - T&D - Ops	50.31
						<u>94.27</u>

Auburn Water District Accounts Payable Check Register December 1, 2023 thru December 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20408	12/22/2023	11	E.J. Prescott, Inc.	11/30/2023	Supplies Inventory	682.17
20408	12/22/2023	11	E.J. Prescott, Inc.	11/30/2023	Supplies Meters & Installations	5,570.90
						<u>6,253.07</u>
20409	12/22/2023	12	Ryan Rouillard	12/31/2023	Dec Cell Phone Telephone - Treatment	30.00
						<u>30.00</u>
20410	12/22/2023	12	Super Shoe Stores, Inc.	12/15/2023	Cloth Allow Employee Benefits	602.92
20410	12/22/2023	12	Super Shoe Stores, Inc.	12/15/2023	A/R - Auburn Sewer	188.97
						<u>791.89</u>
20411	12/22/2023	12	Derek Thone	12/31/2023	Dec Cell Phone Telephone - Treatment	30.00
						<u>30.00</u>
20412	12/22/2023	12	Unifirst Corp	12/7/2023	A/R - Lewiston	171.93
20412	12/22/2023	12	Unifirst Corp	12/7/2023	Rug Maint UV Treatment Plant - O&M	171.92
						<u>343.85</u>
20413	12/22/2023	12	United AG & Turf NE LLC	12/12/2023	Sweeper Pin Equipment Maintenance	4.12
20413	12/22/2023	12	United AG & Turf NE LLC	12/12/2023	Sweeper Pin A/R - Auburn Sewer	4.12
						<u>8.24</u>
<u>Grand Total</u>						<u>187,960.22</u>

LEWISTON BILLS PAID
12/31/2023

DATE	VENDOR	INVOICE #	DESCRIPTION	Lewiston Amount	DEPT	Total Invoice
12/11/2023	Pine Tree Waste	3173295	Bulk Waste	56.32	OPS	112.64
12/17/2023	HETL	165699	In lake Testing	690.00	LAB	1,380.00
12/15/2023	WB Mason	243011091	Calendar	10.00	OPS	19.99
12/17/2023	Unifirst	1040393821	Rug Maintenance	171.93	OPS	343.85
12/13/2023	HETL	165697	In lake Testing	510.00	LAB	1,020.00
12/13/2023	HETL	166066	In lake Testing	425.00	LAB	850.00
12/13/2023	Motor Power Inc	23-3327	Heater Fans	147.38	OPS	294.76
12/15/2023	Dead River	45228	Tank 4 and 5 Propane	369.45	OPS	738.90
12/17/2023	Firstlight	15903686	Dec-Scada Fiber-Chloramines	62.50	OPS	
12/17/2023	Firstlight	15903686	Dec-Scada Fiber-UV	62.50	OPS	
12/17/2023	Firstlight	15903686	Dec-Internet-Turner Rd	60.50	OPS	
12/17/2023	Firstlight	15903686	Dec-Phone/InternetTreatment Plant	77.17	OPS	
12/12/2023	Dead River	3696	Tank #5 Propane	322.88	OPS	645.75
12/19/2023	Warren's Office Supply	525296-00	Trash Liners, TP	53.94	OPS	
12/16/2023	US Celluar	623468988	Dec Cell Phones	40.00	OPS	
12/26/2023	Home Depot	STMT	Mouse Traps	2.61	OPS	5.21
12/13/2023	Elan - Supply House	STMT	Acuator	324.58	OPS	
12/12/2023	Elan - Hann Instrutments	STMT	Calibration Check	62.20	LAB	
12/12/2023	Elan - Hann Instrutments	STMT	Replacement Motor	122.92	OPS	
12/31/2023	Bisson Enterprises	26994	Cleaning	206.00	OPS	412.00
12/26/2023	DeNora	9200083183	Recalibrate Sensor	175.00	OPS	350.00
12/29/2023	Gilman	1120094	Supplies	37.55	OPS	75.09
12/21/2023	Rexel	401455.001	PLC Modules	2,224.76	OPS	4,449.52
12/26/2023	VWR International	8814894349	Supplies	112.00	LAB	224.00
12/26/2023	VWR International	8814892978	Supplies	113.25	LAB	226.49
12/19/2023	Dead River	71995	Tank 2 & 5 Propane	755.46	OPS	
12/20/2023	Dead River	84596	Tank #3 Propane	957.87	OPS	
12/20/2023	Dead River	84596	Tank #8 Chloramines Propane	275.09	OPS	798.78
12/26/2023	Dead River	16404	Tank #5 Propane	399.39	OPS	1,808.78
12/22/2023	Dead River	8468	Tank #2 Propane	904.39	OPS	
12/20/2023	Dead River	17598	Diagnostics Call	82.50	OPS	165.00

9,815.14

1142-400

AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
 November 2023

MAINS

Location	Hrs.	Comments	Leak Check			OK	Misc.	New
			PT/CI ₂	Leak	On Owner			
75 Evergreen Rd	29	Water Main Repair on 6" CI		1				
5 Dana Ave	30	Water Main Repair on 6" CI (Boil Water Order)		1				
Old Farm Hill	2	Trench Maintenance					1	
72 Amberly Way	2	Investigate Leak				1		
511 Center Street	4	Investigate Leak				1		
Hazel Street	2	Investigate Leak				1		
Total Hours	70							
Monthly Totals	6		0	2	0	3	1	0
2022 Monthly Totals	9		0	6	0	0	2	1
YTD Totals	64		0	18	1	5	16	24
2022 YTD Totals	70		0	28	3	3	16	20

GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
25 Sprucewood Rd		Cover				1
University St		Cover				1
Monthly Totals	2		0	0	0	2
2022 Monthly Totals	0		0	0	0	0
YTD Totals	37		27	0	3	7
2022 YTD Totals	46		41	0	0	5

HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
Water Quality	46	Dirty, discolored water complaints			1		
Winter Hydrant Inspections	431	Dip & Pump all Hydrants in Distribution System			1		
Private Hydrant Maintenance	10	Dip & Pump Private Hydrants in Distribution System			1		
95 Spring St	6	Hydrant 496 Struck by Vehicle	1				
1208 Turner St	14	Hydrant 472 Struck by Vehicle	1				
Total Hours	507						
Monthly Totals	5		2	0	3	0	0
2022 Monthly Totals	3		1	0	2	0	0
YTD Totals	74		11	0	53	10	0
2022 YTD Totals	62		11	0	51	0	0

NEW SERVICES

Location	No.	Comments	No Meter	Meter	Meter Size
539 Lewiston Junction Rd.		New Service		1	5/8"
Monthly Totals	1			1	
2022 Monthly Totals	3		1	2	
YTD Totals	36		9	27	
2022 YTD Totals	28		7	21	

SERVICES

Leak Check

Location	Hrs.	Comments	OK	Leak	On Owner	Frozen	Box	Misc.
45 White Hanger Drive	2	Service plugged with debris installed new meter						1
121 Gill Street	1	Low pressure complaint on owner			1			
5 Heritage Drive	1	Repair Service Box					1	
10 Dana Ave	2	Repair Service Box					1	
21 Coburn St.	3	Repair Service Box					1	
55-59 Summer St	1	Service needs to be excavated in the spring					1	
386 Court St	2	Service needs to be excavated in the spring					1	
Monthly Totals	7		0	0	1	0	5	1
2022 Monthly Totals	11		3	0	7	0	3	0
YTD Totals	100		9	10	36	0	29	16
2022 YTD Totals	155		15	3	86	0	41	10

METERS

Activity	Comments	Test/Repair	Changed	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters	1520 Hotel Road	1						
Test meters	14 Tailwind	1						
Test meters								
Test meters								
Test meters								
Repair MXU's.		5						
Meters In/out			9					
Dead								
Frozen								
Deactivate Service			3					
Activate Service			6					
Temporary Meter								
Turn off & on for repairs				2				
Reading Meters					53.0			
Final Reads	Ownership Transfer					27		
Recheck Readings	High or low reading.					1		
Red Tags	Notify for non-payment.						8	
Turn off for non-payment	10 Disconnected & 12 Reinstated							10
Monthly Totals		7	18	2	53	28	8	10
2022 Monthly Totals		25	11	4	26	41	17	6
YTD Totals		20	153	61	390	339	211	167
2022 YTD Totals		84	258	71	273	318	239	164

STATION CHECKS

Location	hrs.	Comments
Brentwood Pump Station	2	Weekly Station Check
Poland Spring Inn Booster	3	Weekly Station Check
Poland Tank	8	Weekly Check, Drain & Fill Tank
Hardscrabble Reservoir	16	Weekly Check, Drain & Fill Reservoir, Level Sensor Maint.
Hardscrabble Tank	6	Weekly Check, Drain & Fill Tank
Poland Booster	6	Weekly Station Check, New Block Heater For Standby Generator
Goff Hill Reservoir	5	Weekly Check, Drain & Fill Reservoir
Stable Ridge	2	Weekly Station Check
Monthly Totals	48	
2022 Monthly Totals	7	
YTD Totals	310	
2022 YTD Totals	43	

WATER QUALITY CALLS

Location	Comments	Dirty	Color	Odor	Taste	Misc.
48 Hampshire St	Customer Reported Dirty/Yellow Water on Hot					1
705 Court St	Customer Reported Dirty/Yellow Water flushed	1				
239 Sunderland Dr	Customer Reported Dirty/Yellow Water flushed	1				
44 Pinewoods Dr	Customer Reported Dirty/Yellow Water flushed	1				
320 Beech Hill Rd	Customer Reported Dirty/Yellow Water flushed	1				
118 Garden Cir	Customer Reported Dirty/Yellow Water flushed	1				
54 Stevens Mills Rd	Customer Reported Dirty/Yellow Water flushed	1				
122 Garden Cir	Customer Reported Dirty/Yellow Water on Hot					1
Monthly Totals		6	0	0	0	2
2022 Monthly Totals		0	0	0	0	0
YTD Totals		35	3	2	0	10
2022 YTD Totals		0	4	2	0	1

LABORATORY

Month	Dist. Sys. Tests	Temp (°C)	Avg. NaOH gal/MG	Avg. Cl mg/l	Avg. FL mg/l	Avg. Turb. (ntu)	SWTR Tests
		Water					
January	51	2.70	24.90	2.91	0.72	1.05	31
February	44	2.00	24.82	2.88	0.69	0.67	28
March	47	3.00	25.06	2.91	0.67	0.48	31
April	46	3.70	25.08	2.92	0.66	0.75	30
May	51	7.60	25.12	2.81	0.65	0.92	31
June	46	16.60	25.15	2.79	0.65	0.56	30
July	47	21.00	25.25	2.73	0.63	0.31	31
August	51	25.20	25.61	2.74	0.63	0.44	31
September	46	22.70	24.97	2.70	0.68	0.71	30
October	50	18.60	24.01	2.75	0.71	0.57	30
November	46	13.80	23.78	2.76	0.72	0.82	30
December	47	6.9	23.57	2.80	0.72	1.10	31
YTD Avg	48	11.98	24.78	2.81	0.68	0.70	
2022 Avg	48	12.60	27.33	2.95	0.70	0.60	
YTD Totals	572						364
2022 YTD	579						365

LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2022
January	8	2.08	3.43	5.51	264.41	264.41	2023	257.20	2001	260.92
February	6	2.14	3.42	5.56	261.43	261.70	1996	257.10	2002	260.86
March	6	2.18	3.45	5.63	261.27	261.41	2010	257.40	2002	261.29
April	12	2.27	3.53	5.80	261.50	262.40	1953	258.20	2002	261.42
May	15	2.51	3.59	6.10	261.82	261.83	2023	258.78	2007	261.00
June	10	2.48	3.99	6.47	260.98	261.80	2003	259.49	2007	260.61
July	8	2.55	4.20	6.75	261.06	261.70	2013	258.75	1960	260.29
August	12	2.53	4.34	6.87	261.32	261.32	2023	258.00	1999	259.99
September	13	2.58	4.81	7.39	260.58	260.92	2013	257.40	1999	259.87
October	10	2.51	4.13	6.64	260.66	261.10	1981	257.55	1952	259.85
November	8	2.43	3.43	5.86	260.73	260.95	2011	257.15	1952	260.45
December	8	2.25	3.39	5.64	260.83	261.30	1981	256.95	1952	261.05
Avg. Monthly	10	2.38	3.81	6.19	AWD			LWD		
					December			60%		
YTD Totals	116	28.51	45.71	74.22	2023 YTD Avg.			62%		
2022 YTD Totals	141	29.37	45.20	74.57	2022 YTD Avg			61%		

* Average Daily Withdrawals MGD ** Elevation Above Sea Level

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg. (°F)	Dep. From norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May	0.0	7.24		7	91	36	57	
June	0.0	5.47		21	92	43	62	
July	0.0	5.09		15	91	57	72	
August	0.0	6.80		17	83	66	68	
September	0.0	2.96		10	90	45	64	
October	0.0	4.88		11	84	33	55	
November	0.0	2.44		9	57	19	37	
December	0.0	5.80		11	59	8	33	
YTD Totals	67.0	49.94	0.0	131.0				
2022 Totals	44.0	34.20	0.0	110.0				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89	0	0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August	146	92	1	24	0	3	0	13	4	0	5	4
September	123	68	1	33	0	0	2	3	10	0	4	2
October	133	79	0	22	0	0	0	8	16	1	7	0
November	71	51	2	4	0	0	0	4	8	0	1	1
December	54	24	0	2	0	0	0	3	23	0	2	0
YTD Totals	1611	982	95	133	0	3	5	66	227	13	73	14
2022 Totals	1212	725	13	187	3	4	0	64	79	9	112	16

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	1	0	0	0	0	0	0
Water District	16	3	0	0	6	2	3	1	1	0	0
Monthly Totals	17	3	0	0	7	2	3	1	1	0	0
2022 Monthly Totals	14	0	0	0	3	2	2	6	0	1	0
YTD Totals	143	4	4	0	46	24	27	25	10	0	3
2022 YTD Totals	93	0	0	0	37	11	11	21	9	1	3

OTHER ACTIVITIES

1. Cleaned & Organized the Stock Barn
2. Cleaned & Organized the Shop & Shop Yard
3. Disinfected Hardscrabble Reservoir
4. Developed Meter Reading SOP & Initiated Meter Reading Cross-Training
5. Replenished Aggregate at Stock Yard
6. Reestablished Vehicle Maintenance Program
7. Onboarding & Training New Operations Manager & Customer Service Manager
8. Poland Booster Emergency Generator Repair New Water pump, DC Alternator, Serpentine Belt, New Radiator, Upper/Lower Hoses and Heater Hose. \$4,206.44
9. Main Office Emergency Generator Level Sensor (Water accumulating in Bund Tank)
10. Chlorine Analyzer installation at Hardscrabble Facility
- 11.
- 12.