

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, November 15, 2023 at 4:00 P.M.**

Regular Meeting Agenda

1. Approve Minutes of Regular Meeting of October 25, 2023.
2. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (E) to discuss legal matter.
3. Financial Report Update.
4. Ratify Payment of Bills
5. Activity Report/Project Update - Matt Waite

Public Hearing

Public Hearing to review proposed amendments to the By-Laws for Protection of Lake Auburn, Level 1 Intake Restricted Zone.

Review revised Watershed Boundary Map

Close Public Hearing

Take Action on Public Hearing Discussion

6. Old Business
 - Water Quality Update.
 - 2024 Projects.
 - 2024 Draft Budget.
 - Contracted Financial Services
7. New Business
 - Health Insurance Options
 - Employee Incentive Plan Review
 - Personnel Policies and Procedures Handbook Updates
8. Public Comment
9. Trustee Open Session
10. Adjourn Regular Meeting

Upcoming: Water Trustee Meeting, December 20, 2023 4:00PM

Memo

To: Water & Sewerage District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 11/9/2023

Re: Discussion of October Agenda Items

Water Trustees

Financial Report Highlights

Tanya has continued to assist the District with our financial obligations during our transition of oversight. She has prepared the reports for this month's meeting. Unfortunately, we have a backlog of financial work that has hindered our progress on our annual budget. Tanya has found that many of our GL accounts have not been reconciled since July. This makes generating the budget and monthly financials very difficult and with un-known accuracy.

Project Update

Second Street

G&G base paved the week of 10/09 and will raise AWD gate valves & service taps. In the Spring of 2024 AWD will be responsible for raising gates & service boxes.

Dunn Street

AWD in the Spring of 2024 must complete the connection of the newly installed 1 ½" HDPE water main.

Eastside Taylor Pond

AWD has decided to hold on this project for 2023. The project will be re-evaluated, and the project schedule will be determined based off staffing, budget and criticality.

Fall Flushing

Fall Flushing started the week of 10/30. AWD has completed the hydrants requiring night flushing and are approximately 60% completed.

Old Business

Water Quality Update

Turbidity has continued to stay below average for this time of year. Dissolved oxygen levels in the lake are low particularly in the deeper sections. This is concerning because it could lead to a nutrient release. Turnover of the Lake is expected any day now, turnover would help mix the water column and restore oxygen levels throughout the water column.

2024 Projects **BOTH BOARDS**

As the District plans for construction work in 2024 it has become apparent that our traditional goal of replacing 2 miles of pipe a year is going to hit our budgets much harder than in the past. Staff has a presentation to share with the Board on what projects have historically cost the District and what we can expect to see moving forward.

2024 Draft Budget

Review and comment on the Draft Budget.

Contracted Financial Services **BOTH BOARDS**

Matt, Tanya and I met with Maine Rural Water Association for a kick-off meeting. We gave them access to our financial information and provided them with a break down on our reports, financial responsibilities and budgets. MRWA will be involved with our December Trustee Meetings and reports

New Business

Health Insurance Options **BOTH BOARDS**

Over the last month I've worked with Cross Insurance to understand our healthcare options for 2024. They have provided a proposal that will increase our premiums by 5%. I did receive an announcement from Maine Municipal Association on their 2024 Rates. They're also increasing between 5.5-7.5% depending on comparative plans. I'm recommending that we stay with Cross Insurance and that we agree with the proposal for 2024.

Employee Incentive Plan **BOTH BOARDS**

Over the last two years the District has offered employees retention bonuses for staying with the District. This effort has proven very effective given our retention during a very difficult period. I would like to shift this program to an incentive-based system. We need skilled and licensed professionals working here at the District. I've drafted a program that I feel will increase the overall performance of our organizations. Increase the capabilities of our work force and provide incentives for employees to obtain and retain valuable skills.

Personnel Policies and Procedures Handbook update **BOTH BOARDS**

We've worked with HR Maine Consulting to update our Personnel Policies and Procedures Handbook. I've provided a break down of the proposed changes. We will review a summary of the changes at the meeting.

Sewer Trustees

Financial Report Highlights

Tanya has continued to assist the District with our financial obligations during our transition of oversight. She has prepared the reports for this month's meeting. Unfortunately, we have a backlog of financial work that has hindered our progress on our annual budget. Tanya has found that many of our GL accounts have not been reconciled since July. This makes generating the budget and monthly financials very difficult and with un-known accuracy. I had hoped to have options for increasing cash on hand for this meeting but unfortunately, I do not have options at this time.

Project Update

W-6 Pump Station

ASD staff worked hard to deliver and complete the W6 pump station upgrade. Much of the project is completed. Finishing work is all that remains of the project, such as landscaping and driveway repairs which will be completed in the spring of 2024. The property owner that abuts ASD easement is pleased with the work and requests ASD complete the landscaping and driveway repairs in the spring of 2024.

W-5 Pump Station

Both pumps at W5 Pump Station failed. The pumps failed because of bad bearings. A pump from W4 was taken out of service and installed at W5. New pumps were ordered to replace the failed pumps.

Winterizing

ASD Staff are working diligently to complete as much main cleaning as possible before storing the Vactor truck. Also, preparing for winter has started in the form of cleaning the shop, yard, winterizing equipment and preparing snow removal equipment.

New Business

SEE ABOVE COMMENTS MARKED BOTH BOARDS

LAWPCA Apportionment & Financials

The apportionment for November was held at 60/40.

Matt and I met With Travis Peaslee to try and understand the disparity in TSS sampling that is occurring. I'll be presenting information to the Board for review and discussion.

Old Business

Washington Street Pumping Station Design

Review draft Wright-Pierce proposal for Washington Street Pumping Station

October 25, 2023

The regular monthly meeting of the Trustees of the Auburn Water District was held at 268 Court Street, Auburn, Maine on Wednesday, October 25, 2023 at 4:00 p.m.

Members present: Kevin Arel, Robert Cavanagh, Eric Gould, Stephen Milks, President and Mayor's Representative and Jason Pawlina. Also present: Michael Broadbent, Superintendent and Matthew Waite, Assistant Superintendent.

Absent: Andrew Titus, Dan Bilodeau

APPROVE MINUTES OF REGULAR MEETING OF SEPTEMBER 20, 2023

On a motion of Jason Pawlina, seconded by Kevin Arel, it was unanimously voted: **To accept the minutes of the Regular Meeting of September 20, 2023.**

EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.S.R.A. § 405 (6) (E) TO DISCUSS A LEGAL MATTER.

On a motion of Kevin Arel, seconded by Eric Gould, it was unanimously voted: **To move into executive session to discuss a legal matter.**

EXECUTIVE SESSION IN ACCORDANCE WITH 1 M.S.R.A. § 405 (6) (C) TO DISCUSS A PERSONNEL MATTER.

The meeting came out of executive sessions

FINANCIAL REPORT UPDATE

Metered revenues are up \$99,000. Cash on hand at the end of the month is \$2.9 million. Bond payments became due.

RATIFY PAYMENT OF BILLS

On a motion of Robert Cavanagh, seconded by Kevin Arel, it was unanimously voted: **To ratify payment of bills in the amount of \$813,006.20 as shown on the printout dated September 1, 2023 – September 30, 2023.**

PUBLIC COMMENT

Stephen Beale had comments with regards to the Watershed Boundary Map. He was told that the graphics were done in the office from data developed by CDM Smith. He mentioned that the other towns were not part of the Inter-local Agreement. He also mentioned ordinance changes. He felt that it was misleading.

ACTIVITY REPORT / PROJECT UPDATE -

Hotel Road -It is complete.

Vernon-Grove Sts – The area is finished paved; gates and service boxes have been raised.

Mill St. – The area has been finished paved; gates and service boxes have been raised.

Washington St. –The area has been finished paved; gates and service boxes have been raised.

Second St -Gendron installed 540' of 8" main and 1 new hydrant @ Cook St.. We will be responsible for raising gates and service boxes in the Spring/2024.

Eastside Taylor Pond -Customers were notified of the project and the seasonal main has been de-activated.

The project was put on hold until the Fall of 2024.

Fall Flushing – 67 hydrants to be flushed at night;45 hydrants to be flushed during the day

Allied Road Leak – A 4.5’ segment of 12” cast iron water main was installed. A boil order was lifted when the water samples resulted in a non-detect for coliform.

OLD BUSINESS -

WATER QUALITY UPDATE – Turbidity is below average. Seasonal cooling and lake mixing should help with low dissolved oxygen levels.

WATERSHED BOUNDARY DISCUSSION -A new watershed boundary map was drawn using the info provided by CDM Smith. This removes 82 acres from the watershed on the south end of the lake near Gracelawn Road.

AD-HOC COMMITTEE UPDATE – The Ad-Hoc Committee has agreed upon several of the original recommendations of the Watershed Commission to implement new protections in the watershed. A memo with the recommendations was sent to the Auburn Water District and the City of Lewiston Water Division. These recommendations should be forwarded to the Maine Drinking Water Program to make them aware of the increased protections we are looking to implement. We also need to understand the legal ramifications of adopting all of the recommendations.

COMMISSIONER APPOINTMENT – Evan Cyr and Brad Kowalski have applied

On motion of Kevin Arel, seconded by Jason Pawlina, it was unanimously voted: **To appoint Brad Kowalski as Commissioner to the LAWPC Board.**

NEW BUSINESS

DRAFT BUDGET-2024- A 3.2% COLA is included in the budget. There is a new bond payment added for the Vactor Truck. \$1 million in Capital work is added as a place holder. There will be a shift from main replacement to focus on the Lead Project investigating service lines. This is nationwide.

We are shifting from a retention bonus to an incentive program. We are behind the curve with our employees having the necessary water licenses. A draft budget will be in the November packets. This draft will be emailed to Trustees Andrew Titus and Dan Bilodeau. If any of the Trustees have questions or comments they are to direct them to Superintendent Broadbent.

PROPOSALS FOR FINANCIAL SERVICES - We have had success with contracting out our financial services in the past. Superintendent Broadbent met with three entities. The Maine Rural Water Association presented a very comprehensive proposal which would be a perfect fit for our organization. Superintendent Broadbent recommended that we enter into contract with them. They could get us in a better place financially and create more efficiencies. There is no commitment. The Sewer Trustees voted to move forward with them.

On motion of Kevin Arel, seconded by Eric Gould, it was unanimously voted: **To accept the Financial Services proposal from the Maine Rural Water Association.**

TRUSTEE OPEN SESSION – No discussion

On motion of Robert Cavanagh, seconded by Kevin Arel, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TEN MONTHS ENDED OCTOBER 31, 2023**

	OCTOBER	2023	Y-T-D OCTOBER 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Water Sales	\$2,481,205	\$2,951,442	\$2,359,759	\$2,490,668	(\$130,909)
Rent income	65,474	80,424	63,589	67,020	(3,431)
Interest Income	10,715	11,554	40,053	9,628	30,425
Mdse. & Jobbing - NET	40,163	55,812	34,399	46,510	(12,111)
Hydrant Rental	681,484	817,781	681,484	681,484	0
Private Fire Prot.	373,149	444,027	387,746	370,023	17,724
Misc. Op. Revenue	90,179	96,852	66,113	80,710	(14,597)
TOTAL REVENUES	3,742,369	4,457,892	3,633,144	3,746,043	(112,899)
			81.50%	83.33%	< Standard
<u>EXPENSES:</u>					
Payroll	790,936	1,039,534	865,208	875,488	(10,280)
Treatment:					
UV Treatment Plant	324,110	431,059	407,859	359,216	48,643
Chloramine Facility	15,919	17,704	11,365	14,753	(3,388)
Laboratory	30,139	42,756	24,341	35,630	(11,289)
Trans & Dist Maint:					
Maint of Mains	99,660	100,000	116,554	83,333	33,220
Dist System	84,836	118,045	121,137	98,371	22,767
Other	16,075	22,983	15,460	19,153	(3,692)
Administration:					
Employee Benefits	311,879	433,071	296,906	360,893	(63,987)
Legal & Accounting	68,492	70,000	61,543	58,333	3,210
Customer Billing	20,210	27,016	21,156	22,513	(1,358)
Insurances	52,674	63,127	54,599	52,606	1,993
Other	53,650	64,534	63,397	53,778	9,619
Vehicles	91,942	117,826	116,760	98,188	18,572
Gull Management	70,125	63,320	72,083	52,767	19,317
Lake Auburn Watershed	59,382	85,000	99,333	70,833	28,500
SUB-TOTAL	2,090,029	2,695,975	2,347,701	2,255,856	91,846
			87.08%	83.33%	< Standard
Interest	110,377	151,680	126,651	126,400	251
TOTAL EXPENSES	2,200,406	2,847,655	2,474,352	2,382,256	92,096
Bonds - Principal Payments	530,346	753,709	753,709	628,091	125,618
SURPLUS FROM OPERATIONS	1,011,616	856,528	405,083	735,697	(330,613)

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - OCTOBER 31, 2023**

	10/31/2023	12/31/2022		10/31/2023	12/31/2022
Property, Plant and Equipment:			Capitalization:		
Plant in Service	40,881,188.82	40,875,998.39	Retained Earnings	18,197,596.68	17,014,159.18
Less: Accumulated Depreciation	(15,627,219.45)	(15,115,766.81)	Current Year Earnings	783,439.29	1,181,631.65
	25,253,969.37	25,760,231.58		18,981,035.97	18,195,790.83
Construction Work in Progress	912,089.00	56,811.14			
Net Utility Plant	26,166,058.37	25,817,042.72	Bonds	5,328,627.51	6,082,336.35
			Total Capitalization	24,309,663.48	24,278,127.18
Current Assets:			Current Liabilities:		
Cash & Working Funds	2,980,492.07	3,354,884.79	Accounts Payable	168,158.55	97,253.60
Accounts Receivable - Net	556,861.14	399,255.02	Customer Deposits	15,405.00	14,595.00
Prepayments	45,421.31	25,357.99	Accrued Interest	(489.99)	27,835.18
Inventory	86,535.52	140,802.26	Miscellaneous Liabilities	150,723.96	110,024.96
Total Current Assets	3,669,310.04	3,920,300.06	Total Current Liabilities	333,797.52	249,708.74
Investment CD	1,020,235.85	1,005,268.91	Equipment Leases	115,830.40	135,170.98
Deferred Debits:			Contributions in Aid	6,108,442.45	6,099,051.38
2014 Intake Cleaning	12,129.59	19,446.59			
Total Assets	30,867,733.85	30,762,058.28	Total Equity Capital and Liabilities	30,867,733.85	30,762,058.28

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year						
Month	2023	2022	MTD Change	%	YTD Change	%
January	\$249,935.41	\$246,193.91	\$3,741.50	1.52%	\$3,741.50	1.52%
February	\$206,831.86	\$219,969.74	(\$13,137.88)	-5.97%	(\$9,396.38)	-2.02%
March	\$219,982.98	\$228,351.56	(\$8,368.58)	-3.66%	(\$17,764.96)	-2.56%
April	\$250,769.55	\$254,742.22	(\$3,972.67)	-1.56%	(\$21,737.63)	-2.29%
May	\$220,031.85	\$221,958.48	(\$1,926.63)	-0.87%	(\$23,664.26)	-2.02%
June	\$210,355.57	\$230,378.07	(\$20,022.50)	-8.69%	(\$43,686.76)	-3.12%
July	\$276,140.83	\$279,993.32	(\$3,852.49)	-1.38%	(\$47,539.25)	-2.83%
August	\$229,105.34	\$251,926.21	(\$22,820.87)	-9.06%	(\$70,360.12)	-3.64%
September	\$264,634.00	\$254,854.00	\$9,780.00	3.84%	(\$60,580.12)	-2.77%
October	\$249,532.59	\$292,716.30	(\$43,183.71)	-14.75%	(\$103,763.83)	-4.18%
November	\$0.00	\$231,257.74	(\$231,257.74)	-100.00%	(\$335,021.57)	-12.35%
December	\$0.00	\$227,743.09	(\$227,743.09)	-100.00%	(\$562,764.66)	-19.14%
	\$2,377,319.98	\$2,940,084.64				

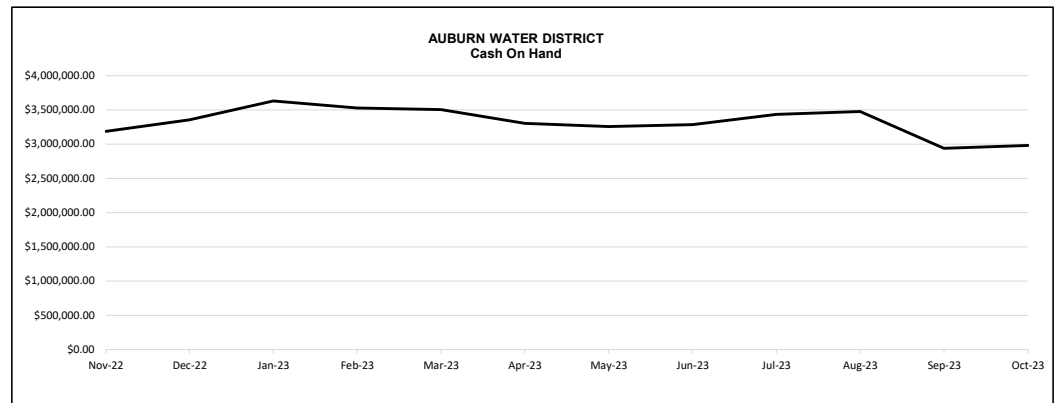
Water Revenue - Metered Sales - Versus Budget						
Month	2023	BUDGET	MTD Change	%	YTD Change	%
January	\$249,935.41	\$247,144.94	\$2,790.47	1.13%	\$2,790.47	1.13%
February	\$206,831.86	\$220,819.47	(\$13,987.61)	-6.33%	(\$11,197.14)	-2.39%
March	\$219,982.98	\$229,233.67	(\$9,250.69)	-4.04%	(\$20,447.83)	-2.93%
April	\$250,769.55	\$255,726.27	(\$4,956.72)	-1.94%	(\$25,404.55)	-2.67%
May	\$220,031.85	\$222,815.89	(\$2,784.04)	-1.25%	(\$28,188.59)	-2.40%
June	\$210,355.57	\$231,268.01	(\$20,912.44)	-9.04%	(\$49,101.03)	-3.49%
July	\$276,140.83	\$281,074.92	(\$4,934.09)	-1.76%	(\$54,035.11)	-3.20%
August	\$229,105.34	\$252,899.38	(\$23,794.04)	-9.41%	(\$77,829.16)	-4.01%
September	\$264,634.00	\$255,838.48	\$8,795.52	3.44%	(\$69,033.64)	-3.14%
October	\$249,532.59	\$293,847.04	(\$44,314.45)	-15.08%	(\$113,348.10)	-4.55%
November	\$0.00	\$232,151.07	(\$232,151.07)	-100.00%	(\$345,499.17)	-12.69%
December	\$0.00	\$228,622.85	(\$228,622.85)	-100.00%	(\$574,122.02)	-19.45%
	\$2,377,319.98	\$2,951,442.00				

Water Gallons Sold - Metered						
Month	2023	2022	MTD Change	%	YTD Change	%
January	49,477,956	48,335,012	1,142,944	2.36%	1,142,944	2.36%
February	42,917,996	47,285,568	(4,367,572)	-9.24%	(3,224,628)	-3.37%
March	47,689,488	49,240,840	(1,551,352)	-3.15%	(4,775,980)	-3.30%
April	48,747,160	50,878,960	(2,131,800)	-4.19%	(6,907,780)	-3.53%
May	44,331,716	47,765,784	(3,434,068)	-7.19%	(10,341,848)	-4.25%
June	44,523,952	50,645,584	(6,121,632)	-12.09%	(16,463,480)	-5.60%
July	57,011,812	59,091,252	(2,079,440)	-3.52%	(18,542,920)	-5.25%
August	49,925,769	56,785,168	(6,859,399)	-12.08%	(25,402,319)	-6.20%
September	55,989,393	58,112,868	(2,123,475)	-3.65%	(27,525,794)	-5.88%
October	49,241,558	62,520,084	(13,278,526)	-21.24%	(40,804,320)	-7.69%
November	0	50,088,324	(50,088,324)	-100.00%	(90,892,644)	-15.65%
December	0	49,967,148	(49,967,148)	-100.00%	(140,859,792)	-22.33%
	489,856,800	630,716,592				

Water Gross Payroll versus Budget						
Month	2023	Budget	MTD Change	%	YTD Change	%
January	\$107,467.99	\$118,468.82	(\$11,000.83)	-9.29%	(\$11,000.83)	-9.29%
February*	\$92,349.80	\$77,104.54	\$15,245.26	19.77%	\$4,244.43	2.17%
March	\$87,127.66	\$88,528.10	(\$1,400.44)	-1.58%	\$2,843.99	1.00%
April	\$87,563.57	\$89,391.86	(\$1,828.29)	-2.05%	\$1,015.71	0.27%
May	\$97,526.33	\$84,188.32	\$13,338.01	15.84%	\$14,353.72	3.14%
June*	\$83,037.68	\$74,819.09	\$8,218.59	10.98%	\$22,572.31	4.24%
July	\$83,540.58	\$92,606.93	(\$9,066.35)	-9.79%	\$13,505.96	2.16%
August*	\$97,936.11	\$85,129.79	\$12,806.32	15.04%	\$26,312.28	3.70%
September	\$81,400.59	\$73,610.91	\$7,789.68	10.58%	\$34,101.97	4.35%
October	\$98,546.80	\$91,639.71	\$6,907.09	7.54%	\$41,009.06	4.68%
November*	\$0.00	\$91,377.93	(\$91,377.93)	-100.00%	(\$50,368.87)	-5.21%
December	\$0.00	\$72,668.02	(\$72,668.02)	-100.00%	(\$123,036.89)	-11.84%
	\$916,497.11	\$1,039,534.00				

Water Total Capital Expenditures versus Budget			
Capital Projects - 2023	*Budget	*YTD Actual	Variance
Truck 31 - Large Dump (Payment 2 of 7)	\$12,500	\$0	(\$12,500)
Battery Replacement UPS Unit UV Plant	\$22,510	\$0	(\$22,510)
Sampling Probes - Handheld Sond, Perimeter Sampling Probe	\$9,175	\$448	(\$8,727)
Chlorine Analyzer - Chloramines	\$5,834	\$0	(\$5,834)
Freeze Machine	\$4,000	\$4,524	\$524
GPS Unit 1105-818	\$5,000	\$3,998	(\$1,003)
Locator	\$2,000	\$1,055	(\$945)
Shop Tools	\$2,600	\$905	(\$1,695)
PLC Upgrades	\$1,500	\$0	(\$1,500)
4 Computers	\$2,500	\$0	(\$2,500)
Ergonomic Office Furniture	\$3,000	\$0	(\$3,000)
Work Order System 1105-822	\$18,750	\$17,744	(\$1,006)
UV Plant Building Improvements	\$4,250	\$0	(\$4,250)
Equipment Garage Design	\$6,000	\$4,296	(\$1,704)
Equipment Total	\$99,619	\$32,970	(\$66,649)
Hotel Rd. - Minot to Merrow 1105-809	\$212,000	\$539,037	\$327,037
Second St. - Broad - Dunn 1105-816	\$93,600	\$115,335	\$21,735
Parker St. - Summer - Turner	\$65,000	\$0	(\$65,000)
Second St. - Brook - Dead End	\$37,180	\$0	(\$37,180)
Blake St. - Summer - Turner	\$32,500	\$0	(\$32,500)
Frenchs Ln. - Turner - Whitney	\$32,500	\$0	(\$32,500)
Rowe St. - Winter - Summer	\$32,500	\$0	(\$32,500)
Hardscrabble Check Valves	\$50,000	\$0	(\$50,000)
Poland Booster Chlorine Analyzer	\$15,000	\$4,380	(\$10,620)
Hardscrabble Booster Chlorine Analyzer	\$15,000	\$4,380	(\$10,620)
Taylor Pond Main Replacement	\$75,000	\$24,547	(\$50,453)
Dunn Street Project 1106-017		\$61,331	
Projects Total (includes benefit costs on labor)	\$660,280	\$749,010	\$27,399
Grand Total	\$759,899	\$781,980	(\$39,251)

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE								
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
October	110,277.93	24,754.12	4,321.67	8,843.98	12,672.19	1,523.58	2,257.36	164,650.83
	67.0%	15.0%	2.6%	5.4%	7.7%	0.9%	1.4%	100.0%
August	\$ 262,725.81	\$ 32,876.19	\$ 17,923.11	\$ 8,257.52	\$ 15,882.92	\$ 1,731.28	\$ 3,259.68	\$ 342,656.51
July	\$ 108,242.04	\$ 26,081.75	\$ 6,097.56	\$ 8,426.48	\$ 12,611.24	\$ 1,475.59	\$ 2,439.94	\$ 165,374.60
June	\$ 464,643.69	\$ 37,258.39	\$ 14,445.04	\$ 10,062.96	\$ 13,701.62	\$ 1,642.96	\$ 2,906.72	\$ 544,661.38



Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20132	10/6/2023	9	Melissa St. Pierre	10/6/2023		346.16
					Refund Credit Bal A/R - Customers Accts Rec	
						<u>346.16</u>
20133	10/6/2023	9	AutomaTech, Inc.	9/18/2023		262.50
					A/R - Auburn Sewer	
20133	10/6/2023	9	AutomaTech, Inc.	9/18/2023		525.00
					A/R - Lewiston	
20133	10/6/2023	9	AutomaTech, Inc.	9/18/2023		262.50
					Scada Software Support Misc Expense-T&D Ops	
						<u>1,050.00</u>
20134	10/6/2023	10	Michael Broadbent	10/1/2023		175.00
					Mileage Misc Expense-T&D Ops	
20134	10/6/2023	10	Michael Broadbent	10/1/2023		175.00
					A/R - Auburn Sewer	
						<u>350.00</u>
20135	10/6/2023	9	Coastal Auto Parts	9/30/2023		76.43
					W-6 Swr Project A/R - Auburn Sewer	
20135	10/6/2023	9	Coastal Auto Parts	9/30/2023		44.25
					A/R - Auburn Sewer	
20135	10/6/2023	9	Coastal Auto Parts	9/30/2023		44.25
					Shop Supplies Supplies - T&D - Ops	
						<u>164.93</u>
20136	10/6/2023	9	Constellation NewEnergy, Inc.	9/27/2023		2.77
					Tower Rd Accrued Power	
20136	10/6/2023	10	Constellation NewEnergy, Inc.	9/27/2023		9,580.87
					UV#2 Accrued Power	
						<u>9,583.64</u>
20137	10/6/2023	10	The Computer Place	10/1/2023		386.37
					IT Support Outside Services - A&G	
20137	10/6/2023	10	The Computer Place	10/1/2023		386.38
					A/R - Auburn Sewer	
20137	10/6/2023	9	The Computer Place	9/27/2023		67.50
					A/R - Auburn Sewer	

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20137	10/6/2023	9	The Computer Place	9/27/2023	IT Support Outside Services - A&G	67.50
						<u>907.75</u>
20138	10/6/2023	9	Dead River Company	9/15/2023	Tank #2 A/R - Lewiston	568.16
20138	10/6/2023	9	Dead River Company	9/15/2023	Tank #2 Propane Exp - UV	568.16
						<u>1,136.32</u>
20139	10/6/2023	10	Dig Safe System, Inc.	10/2/2023	Oct Ops Misc Expense-Mains	273.35
20139	10/6/2023	10	Dig Safe System, Inc.	10/2/2023	A/R - Auburn Sewer	273.35
						<u>546.70</u>
20140	10/6/2023	9	Harcros Chemicals, Inc.	9/14/2023	Sod Hydro Chemical Expense	9,832.91
						<u>9,832.91</u>
20141	10/6/2023	9	Home Depot Credit Services	9/25/2023	Operational Exp Watershed Expenses	141.55
20141	10/6/2023	9	Home Depot Credit Services	9/25/2023	Misc Tools Supplies - T&D - Ops	83.68
						<u>225.23</u>
20142	10/6/2023	9	MissionSquare	9/30/2023	304412 ICMA 457 Accrued - Deferred Comp	1,829.09
						<u>1,829.09</u>
20143	10/6/2023	9	MissionSquare	9/30/2023	109636 ICMA 401 Employee Benefits	4,431.45
						<u>4,431.45</u>
20144	10/6/2023	9	MissionSquare	9/30/2023	705328 Roth IRA Accrued - IRA/ICMA	1,245.18
						<u>1,245.18</u>
20145	10/6/2023	10	Lake Auburn Watershed Comm.	10/1/2023	Oct Pymt Watershed Expenses	7,083.33
						<u>7,083.33</u>

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20146	10/6/2023	9	Treasurer, State of ME-HETL	9/13/2023		510.00
					In Lake testing Propane Exp - UV	
20146	10/6/2023	9	Treasurer, State of ME-HETL	9/13/2023		510.00
					A/R - Lewiston	
						1,020.00
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		282.89
					Sept Fuel TRUCK #47 (2019 FORD 3/4 TC	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		372.51
					Sept Fuel A/R - Auburn Sewer	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		406.28
					Sept Fuel TRUCK #38 (2015 FORD F250)	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		414.63
					Sept Fuel TRUCK #23 (2004 GMC DUMP	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		191.09
					Sept Fuel TRUCK #39 (2015 FORD F250)	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		501.00
					Sept Fuel TRUCK #42 (2006 Volvo)	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		1,234.74
					Sept Fuel TRUCK #41 (2016 CHVY SILVR	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		310.41
					Sept Fuel A/R - Auburn Sewer	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		-451.09
					Sept Fuel - Discount A/R - Auburn Sewer	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		176.59
					Sept Fuel TRUCK #48 (2020 CHEVY COL	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		162.82
					Sept Fuel TRUCK #45 (2019 CHVY SILVE	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		176.21
					Sept Fuel Rental Vehicles	
20147	10/6/2023	9	Ness Oil Co.	9/30/2023		-451.09
					Sept Fuel - Discount Supplies - T&D - Ops	

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						<u>3,326.99</u>
20149	10/6/2023	9	E.J. Prescott, Inc.	9/14/2023		3,388.48
					Box Tops, Valve Boxes Supplies - Mains	
20149	10/6/2023	9	E.J. Prescott, Inc.	9/14/2023		251.01
					chg out Expenses - Jobbing	
20149	10/6/2023	9	E.J. Prescott, Inc.	9/14/2023		170.13
					Gate Wrench Supplies - T&D - Ops	
20149	10/6/2023	9	E.J. Prescott, Inc.	9/14/2023		830.13
					Hydrant Supplies Supplies - Hydrants	
20149	10/6/2023	9	E.J. Prescott, Inc.	9/14/2023		3,548.65
					5W Hydrant, Grip Ring Pack Inventory	
20149	10/6/2023	9	E.J. Prescott, Inc.	9/21/2023		260.56
					Supplies 22-23 HotelRd Main Elimination	
						<u>8,448.96</u>
20150	10/6/2023	9	Rexel USA Inc d/b/a	9/18/2023		197.50
					Training Seminars A/R - Auburn Sewer	
20150	10/6/2023	9	Rexel USA Inc d/b/a	9/18/2023		197.50
					Training Seminars Misc Expense-T&D Ops	
						<u>395.00</u>
20151	10/6/2023	9	Spencer Group	9/28/2023		260.00
					Patching Outside Services - Mains	
20151	10/6/2023	9	Spencer Group	9/28/2023		895.05
					A/R - Auburn Sewer	
20151	10/6/2023	9	Spencer Group	9/22/2023		562.90
					Patching Outside Services - Mains	
						<u>1,717.95</u>
20152	10/6/2023	9	U.S. Cellular	9/16/2023		295.46
					Sept Cell Phone Misc Expense-T&D Ops	
20152	10/6/2023	9	U.S. Cellular	9/16/2023		30.00
					Sept Cell Phone Telephone - Treatment	
20152	10/6/2023	9	U.S. Cellular	9/16/2023		20.00
					Sept Cell Phone A/R - Lewiston	

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20152	10/6/2023	9	U.S. Cellular	9/16/2023	Sept Cell Phone A/R - Lewiston	20.00
20152	10/6/2023	9	U.S. Cellular	9/16/2023	Sept Cell Phone A/R - Auburn Sewer	295.47
						<u>660.93</u>
20153	10/6/2023	9	USA Blue Book	9/14/2023	Blue Marking Paint Supplies - T&D - Ops	119.46
						<u>119.46</u>
20154	10/6/2023	10	US Bank Corporate Trust Boston	9/20/2023	2010D Bonds - 2010ReFi - Principal	65,107.63
20154	10/6/2023	10	US Bank Corporate Trust Boston	9/20/2023	Accrued Interest	2,221.10
						<u>67,328.73</u>
20155	10/6/2023	9	Voyager Networks New England	10/1/2023	Answering Service Misc Expense-A&G Office	40.95
20155	10/6/2023	9	Voyager Networks New England	10/1/2023	A/R - Auburn Sewer	40.95
						<u>81.90</u>
20156	10/13/2023	10	Alpha Analytical LLC	10/4/2023	UCMR5 Testing Outside Services - Lab Tests	494.50
						<u>494.50</u>
20157	10/13/2023	10	Lindsay Bates	10/10/2023	Cloth Allow Employee Benefits	179.35
						<u>179.35</u>
20158	10/13/2023	10	Sullivan Associates	10/2/2023	Flouride Probe UV Treatment Plant - O&M	220.92
20158	10/13/2023	10	Sullivan Associates	10/2/2023	Flouride Probe A/R - Lewiston	220.92
						<u>441.84</u>
20159	10/13/2023	10	Charter Communications	10/6/2023	Court St-internet Telephone-A&G Office	67.49
20159	10/13/2023	10	Charter Communications	10/6/2023	Court St-internet A/R - Auburn Sewer	67.49
						<u>134.98</u>

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20160	10/13/2023	10	Constellation NewEnergy, Inc.	10/4/2023	Court St Accrued Power	301.54
20160	10/13/2023	10	Constellation NewEnergy, Inc.	10/5/2023	Troy St Accrued Power	0.71
						<u>302.25</u>
20161	10/13/2023	10	The Computer Place	10/4/2023	IT Support Outside Services - A&G	50.62
20161	10/13/2023	10	The Computer Place	10/4/2023	A/R - Auburn Sewer	33.75
20161	10/13/2023	10	The Computer Place	10/4/2023	IT Support Outside Services - A&G	33.75
20161	10/13/2023	10	The Computer Place	10/4/2023	A/R - Auburn Sewer	50.63
						<u>168.75</u>
20162	10/13/2023	10	Dube Gravel Company, Inc.	10/3/2023	Gravel-Court St A/R - Auburn Sewer	104.00
20162	10/13/2023	10	Dube Gravel Company, Inc.	10/3/2023	Gravel-Court St Supplies - T&D - Ops	104.00
20162	10/13/2023	10	Dube Gravel Company, Inc.	10/3/2023	Various Gravel/Stone Supplies - T&D - Mnt	7,728.00
						<u>7,936.00</u>
20163	10/13/2023	9	Eaton Peabody, PA	10/4/2023	Services thru 093023 Legal Expenses	2,946.50
20163	10/13/2023	9	Eaton Peabody, PA	10/4/2023	Services thru 093023 Legal Expenses	991.50
						<u>3,938.00</u>
20164	10/13/2023	9	Goodscapes Lawn Care	9/1/2023	Lawn care Services Misc Expense-Landscaping	1,123.00
20164	10/13/2023	9	Goodscapes Lawn Care	9/1/2023	A/R - Auburn Sewer	1,123.00
						<u>2,246.00</u>
20165	10/13/2023	11	Group Dynamic Inc	10/16/2023	HRA - Nov Employee Benefits	64.00

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						<u>64.00</u>
20166	10/13/2023	9	Harcros Chemicals, Inc.	9/27/2023		2,310.00
					Sod Hypo Chemical Expense	
20166	10/13/2023	9	Harcros Chemicals, Inc.	9/27/2023		6,930.00
					Sod Hypo Chemical Expense	
						<u>9,240.00</u>
20167	10/13/2023	10	Lewiston-Auburn Tent & Awning	9/28/2023		275.00
					Tent Rental Measuring of Lake	
20167	10/13/2023	10	Lewiston-Auburn Tent & Awning	9/28/2023		275.00
					Tent Rental A/R - Auburn Sewer	
						<u>550.00</u>
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		510.00
					A/R - Lewiston	
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		510.00
					A/R - Lewiston	
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		510.00
					In Lake testing Outside Services - Lab Tests	
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		85.00
					A/R - Lewiston	
20168	10/13/2023	10	Treasurer, State of ME-HETL	9/28/2023		85.00
					perimeter testing Outside Services - Lab Tests	
						<u>2,210.00</u>
20169	10/13/2023	10	Maine Municipal Assoc.	10/1/2023		3,124.20
					Worker's Comp Insurance - Workers Comp	
						<u>3,124.20</u>
20170	10/13/2023	10	Treasurer, State of Maine	10/13/2023		225.00
					Water Op License Renewal Misc Expense-T&D Ops	
						<u>225.00</u>
20171	10/13/2023	10	Morin Excavating, Inc.	10/5/2023		125.00
					Trlr Insp Sticker Misc Expense-T&D Ops	
						<u>125.00</u>

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20172	10/13/2023	9	Petro's	9/29/2023		45.99
					Brooms A/R - Auburn Sewer	
20172	10/13/2023	9	Petro's	9/29/2023		45.99
					Brooms Supplies - T&D - Ops	
						<u>91.98</u>
20173	10/13/2023	10	Rent-It Of Maine, Inc.	9/27/2023		3,663.50
					excavator rental Misc Expense-Mains	
						<u>3,663.50</u>
20174	10/13/2023	10	UNITIL ME	9/29/2023		111.33
					Court St-Nat'l Gas Supplies - T&D - Ops	
20174	10/13/2023	10	UNITIL ME	9/29/2023		221.15
					Pump House-Nat'l Gas Supplies - T&D - Ops	
20174	10/13/2023	10	UNITIL ME	9/29/2023		111.33
					A/R - Auburn Sewer	
						<u>443.81</u>
20175	10/13/2023	10	US Bank Corporate Trust Boston	9/20/2023		145,328.00
					Bonds - 2010UV - Principal	
20175	10/13/2023	10	US Bank Corporate Trust Boston	9/20/2023		21,025.89
					2010E Accrued Interest	
						<u>166,353.89</u>
20176	10/13/2023	10	UNUM Life Insurance	9/15/2023		723.52
					Sept & Oct Ins Employee Benefits	
20176	10/13/2023	10	UNUM Life Insurance	9/15/2023		319.30
					Sept & Oct Ins A/R - Auburn Sewer	
						<u>1,042.82</u>
20177	10/13/2023	10	UPS	10/7/2023		7.44
					Shipping Gloves A/R - Auburn Sewer	
20177	10/13/2023	10	UPS	10/7/2023		7.44
					Shipping Gloves Misc Expense-T&D Ops	
						<u>14.88</u>
20178	10/13/2023	10	Warren's Office Supplies	10/6/2023		40.24
					Trash Liners, towels Supplies - T&D - Ops	

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20178	10/13/2023	9	Warren's Office Supplies	9/20/2023	Envelopes A/R - Auburn Sewer	51.69
20178	10/13/2023	10	Warren's Office Supplies	10/6/2023	Trash Liners, towels A/R - Auburn Sewer	40.24
20178	10/13/2023	10	Warren's Office Supplies	10/6/2023	Misc Office Supplies Supplies - A&G - Office	16.57
20178	10/13/2023	10	Warren's Office Supplies	10/6/2023	Misc Office Supplies A/R - Auburn Sewer	16.58
20178	10/13/2023	9	Warren's Office Supplies	9/20/2023	Envelopes Supplies - A&G - Office	51.69
20187	10/20/2023	10	Nikoda LLC	10/13/2023	Refund Final Overpd A/R - Customers Accts Rec	<u>217.01</u> 5.00
20188	10/20/2023	10	Petty Cash	10/16/2023	Misc Shop Supplies A/R - Auburn Sewer	<u>5.00</u> 24.35
20188	10/20/2023	10	Petty Cash	10/16/2023	Misc Shop Supplies Supplies - T&D - Ops	24.36
20188	10/20/2023	10	Petty Cash	10/16/2023	Hay Bales - W6 A/R - Auburn Sewer	108.50
20188	10/20/2023	10	Petty Cash	10/16/2023	Electrical Permit - W-6 A/R - Auburn Sewer	42.00
20189	10/20/2023	10	Budget Document Technology	10/3/2023	Qtrly Maint Contract A/R - Auburn Sewer	<u>199.21</u> 122.52
20189	10/20/2023	10	Budget Document Technology	10/3/2023	Qtrly Maint Contract Misc Expense-A&G Office	122.51
20190	10/20/2023	10	Cameron Tire & Service Inc.	9/13/2023	Tie Rod & Align TRUCK #38 (2015 FORD F250)	<u>245.03</u> 282.54
20191	10/20/2023	10	The Computer Place	10/12/2023	A/R - Auburn Sewer	<u>282.54</u> 50.63

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20191	10/20/2023	10	The Computer Place	10/12/2023	IT Support Outside Services - A&G	50.62
						<u>101.25</u>
20192	10/20/2023	10	Eaton Corporation	9/29/2023	Cancelation Chg UV Treatment Plant - O&M	937.00
20192	10/20/2023	10	Eaton Corporation	9/29/2023	Cancelation Chg A/R - Lewiston	937.00
20192	10/20/2023	10	Eaton Corporation	9/28/2023	UV Switch A/R - Lewiston	547.00
20192	10/20/2023	10	Eaton Corporation	9/28/2023	UV Switch UV Treatment Plant - O&M	547.00
20192	10/20/2023	10	Eaton Corporation	9/28/2023	Onsite Service A/R - Lewiston	2,150.00
20192	10/20/2023	10	Eaton Corporation	9/28/2023	Onsite Service UV Treatment Plant - O&M	2,150.00
						<u>7,268.00</u>
20193	10/20/2023	10	FirstLight	10/7/2023	A/R - Lewiston	77.17
20193	10/20/2023	10	FirstLight	10/7/2023	Oct Phone/Internet Telephone-A&G Office	60.50
20193	10/20/2023	10	FirstLight	10/7/2023	A/R - Lewiston	62.50
20193	10/20/2023	10	FirstLight	10/7/2023	Telephone-A&G Office	98.13
20193	10/20/2023	10	FirstLight	10/7/2023	A/R - Auburn Sewer	98.14
20193	10/20/2023	10	FirstLight	10/7/2023	Chloramine Facility - O&M	62.50
20193	10/20/2023	10	FirstLight	10/7/2023	A/R - Lewiston	62.50

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20193	10/20/2023	10	FirstLight	10/7/2023		62.50
					UV Treatment Plant - O&M	
20193	10/20/2023	10	FirstLight	10/7/2023		77.17
					Telephone - Treatment	
20193	10/20/2023	10	FirstLight	10/7/2023		60.50
					A/R - Lewiston	
						<u>721.61</u>
20194	10/20/2023	9	Granite State Analytical Srvc	10/1/2023		20.00
					Sept testing	
					Outside Services - Lab Tests	
						<u>20.00</u>
20195	10/20/2023	9	Bisson Enterprises, Inc. DBA	9/30/2023		206.00
					A/R - Lewiston	
20195	10/20/2023	9	Bisson Enterprises, Inc. DBA	9/30/2023		350.00
					Cleaning	
					Outside Services - T&D - Mnt	
20195	10/20/2023	9	Bisson Enterprises, Inc. DBA	9/30/2023		350.00
					A/R - Auburn Sewer	
20195	10/20/2023	9	Bisson Enterprises, Inc. DBA	9/30/2023		206.00
					Cleaning	
					UV Treatment Plant - O&M	
						<u>1,112.00</u>
20196	10/20/2023	10	Intrado Interactive Services	9/30/2023		50.55
					Auto-Calls	
					A/R - Auburn Sewer	
20196	10/20/2023	10	Intrado Interactive Services	9/30/2023		50.55
					Auto-Calls	
					Misc Expense-Collections	
						<u>101.10</u>
20197	10/20/2023	11	Maine Municipal Emp.Hlth.	10/4/2023		978.18
					39020 Nov Ins	
					Accrued - Dental	
20197	10/20/2023	11	Maine Municipal Emp.Hlth.	10/4/2023		1,132.24
					39020 Nov Ins	
					Accrued - IPP Withheld	
20197	10/20/2023	11	Maine Municipal Emp.Hlth.	10/4/2023		105.20
					39020 Nov Ins	
					Accrued - Life Insurance	
20197	10/20/2023	11	Maine Municipal Emp.Hlth.	10/4/2023		52.20
					39020 Nov Ins	
					Employee Benefits	
						<u>2,267.82</u>

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20198	10/20/2023	11	Northern Data Systems, Inc.	10/1/2023	BUSA Query Tool Outside Services - A&G	538.00
20198	10/20/2023	11	Northern Data Systems, Inc.	10/1/2023	A/R - Auburn Sewer	538.00
20198	10/20/2023	10	Northern Data Systems, Inc.	10/16/2023	A/R - Auburn Sewer	1,163.86
20198	10/20/2023	10	Northern Data Systems, Inc.	10/16/2023	Billing Outside Services - Customers	1,163.85
						<u>3,403.71</u>
20199	10/20/2023	10	Pine Tree Waste	10/1/2023	A/R - Auburn Sewer	102.98
20199	10/20/2023	10	Pine Tree Waste	10/1/2023	Bulk Waste UV Treatment Plant - O&M	56.49
20199	10/20/2023	10	Pine Tree Waste	10/1/2023	A/R - Lewiston	56.49
20199	10/20/2023	10	Pine Tree Waste	10/1/2023	Bulk Waste Outside Services - T&D - Ops	102.97
						<u>318.93</u>
20200	10/20/2023	10	Pitney Bowes-Reserve Account	10/6/2023	Replenish Postage #29124138 Misc Expense-Billing	300.00
20200	10/20/2023	10	Pitney Bowes-Reserve Account	10/6/2023	Replenish Postage #29124138 A/R - Auburn Sewer	200.00
20200	10/20/2023	10	Pitney Bowes-Reserve Account	10/6/2023	Replenish Postage #29124138 A/R - Auburn Sewer	300.00
20200	10/20/2023	10	Pitney Bowes-Reserve Account	10/6/2023	Replenish Postage #29124138 Misc Expense-A&G Office	200.00
						<u>1,000.00</u>
20201	10/20/2023	10	Rowe Auburn	10/13/2023	Service TRUCK #46 (2019 FORD F150)	135.00
						<u>135.00</u>
20202	10/20/2023	9	The Sign Store & Flag Center	9/27/2023	flag UV Treatment Plant - O&M	32.00

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20202	10/20/2023	9	The Sign Store & Flag Center	9/27/2023		32.00
					A/R - Lewiston	
						<u>64.00</u>
20203	10/20/2023	10	Super Shoe Stores, Inc.	10/13/2023		139.49
					Cloth Allow	
					Employee Benefits	
						<u>139.49</u>
20204	10/20/2023	10	Unifirst Corp	9/14/2023		163.46
					A/R - Lewiston	
20204	10/20/2023	10	Unifirst Corp	9/14/2023		163.45
					Rug Maint	
					UV Treatment Plant - O&M	
						<u>326.91</u>
20205	10/20/2023	10	USA Blue Book	10/2/2023		431.83
					A/R - Lewiston	
20205	10/20/2023	10	USA Blue Book	10/2/2023		749.44
					A/R - Lewiston	
20205	10/20/2023	10	USA Blue Book	10/2/2023		749.43
					Supplies	
					UV Treatment Plant - O&M	
20205	10/20/2023	10	USA Blue Book	10/2/2023		431.82
					Supplies	
					UV Treatment Plant - O&M	
						<u>2,362.52</u>
20206	10/20/2023	11	UNUM Life Insurance	11/1/2023		151.29
					A/R - Auburn Sewer	
20206	10/20/2023	11	UNUM Life Insurance	11/1/2023		361.76
					Nov life ins	
					Employee Benefits	
						<u>513.05</u>
20207	10/27/2023	10	Clark & Hall Properties LLC	10/27/2023		469.88
					Refund - Overbilled	
					A/R - Customers Accts Rec	
						<u>469.88</u>
20208	10/27/2023	10	Michael Barry	10/31/2023		30.00
					Oct Cell Phone	
					Telephone - Treatment	
						<u>30.00</u>
20209	10/27/2023	10	Bates College	10/16/2023		551.95
					Lake Monitoring	
					Outside Service - Lake Monitor	

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20209	10/27/2023	10	Bates College	10/16/2023		551.95
					A/R - Lewiston	
						<u>1,103.90</u>
20210	10/27/2023	10	Lindsay Bates	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20211	10/27/2023	10	Cameron Tire & Service Inc.	10/17/2023		2,434.50
					Inspetcion & Repair TRUCK #41 (2016 CHVY SILVR	
						<u>2,434.50</u>
20212	10/27/2023	10	The Computer Place	10/17/2023		33.75
					A/R - Auburn Sewer	
20212	10/27/2023	10	The Computer Place	10/17/2023		33.75
					IT Support Outside Services - A&G	
20212	10/27/2023	10	The Computer Place	10/19/2023		202.50
					IT Support Outside Services - A&G	
20212	10/27/2023	10	The Computer Place	10/19/2023		202.50
					A/R - Auburn Sewer	
20212	10/27/2023	10	The Computer Place	10/20/2023		33.75
					IT Support Outside Services - A&G	
20212	10/27/2023	10	The Computer Place	10/20/2023		33.75
					A/R - Auburn Sewer	
						<u>540.00</u>
20213	10/27/2023	10	Davis-Ulmer Sprinkler Co Inc	10/20/2023		80.00
					Calibrate A/R - Auburn Sewer	
20213	10/27/2023	10	Davis-Ulmer Sprinkler Co Inc	10/20/2023		80.00
					Calibrate Outside Services - T&D - Mnt	
						<u>160.00</u>
20214	10/27/2023	10	Dead River Company	10/10/2023		138.80
					tank #5 propane Propane Exp - UV	
20214	10/27/2023	10	Dead River Company	10/10/2023		138.81
					A/R - Lewiston	
						<u>277.61</u>

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20215	10/27/2023	10	Eaton Peabody, PA	10/13/2023	Services thru 093023 Legal Expenses	183.00
						<u>183.00</u>
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Misc Supplies A/R - Auburn Sewer	415.69
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Supplies Measuring of Lake	35.34
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Misc Supplies Misc Expense-T&D Ops	415.68
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Training Misc Expense-T&D Ops	118.00
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Office Supplies Supplies - A&G - Office	189.98
20216	10/27/2023	10	Elan Financial Services	10/13/2023	A/R - Auburn Sewer	189.99
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Safety Lucheon Supplies A/R - Auburn Sewer	1,053.62
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Battery Backups Supplies - T&D - Ops	167.49
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Training A/R - Lewiston	40.00
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Training UV Treatment Plant - O&M	40.00
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Safety Lucheon Supplies Insurance - Workers Comp	1,053.62
20216	10/27/2023	10	Elan Financial Services	10/13/2023	A/R - Auburn Sewer	35.35
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Battery Backups A/R - Auburn Sewer	167.50
20216	10/27/2023	10	Elan Financial Services	10/13/2023	Phone Cover, Draw Stud Supplies - T&D - Ops	70.09

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>3,992.35</u>
20218	10/27/2023	10	Fastenal Company	10/10/2023		179.82
					Safety Eyewear, Gloves Supplies - Safety Items	
20218	10/27/2023	10	Fastenal Company	10/10/2023		179.83
					Safety Eyewear, Gloves A/R - Auburn Sewer	
20218	10/27/2023	10	Fastenal Company	10/10/2023		15.12
					batteries Supplies - T&D - Ops	
20218	10/27/2023	10	Fastenal Company	10/10/2023		15.12
					A/R - Auburn Sewer	
						<u>389.89</u>
20219	10/27/2023	10	Hach Company	10/6/2023		381.96
					Supplies UV Treatment Plant - O&M	
20219	10/27/2023	10	Hach Company	10/16/2023		276.00
					Supplies UV Treatment Plant - O&M	
20219	10/27/2023	10	Hach Company	10/6/2023		381.97
					A/R - Lewiston	
20219	10/27/2023	10	Hach Company	10/16/2023		276.00
					A/R - Lewiston	
						<u>1,315.93</u>
20220	10/27/2023	10	David Hamann	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20221	10/27/2023	10	Cole Hayford	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20222	10/27/2023	10	Kennebec Equip. Rental	10/10/2023		25.00
					Drill Core Equipment Maintenance	
20222	10/27/2023	10	Kennebec Equip. Rental	10/10/2023		25.00
					Drill Core A/R - Auburn Sewer	
						<u>50.00</u>
20223	10/27/2023	10	City of Lewiston	9/30/2023		11,319.55
					USDA thru 083123 Misc Accrued Other	

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20223	10/27/2023	10	City of Lewiston	10/3/2023		2,290.62
					A/R - Auburn Sewer	
20223	10/27/2023	10	City of Lewiston	10/3/2023		1,861.57
					Scada Tech-Sept Labor - Stores	
20223	10/27/2023	10	City of Lewiston	10/3/2023		107.83
					Insurance - Workers Comp	
20223	10/27/2023	10	City of Lewiston	10/3/2023		321.22
					Employee Benefits	
20223	10/27/2023	10	City of Lewiston	10/3/2023		145.02
					UV Treatment Plant - O&M	
						<u>16,045.81</u>
20224	10/27/2023	10	Craig Millett	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20225	10/27/2023	10	Pine Tree Fence Co Inc	10/12/2023		14,250.00
					Gate Opener UV Treatment Plant - O&M	
						<u>14,250.00</u>
20226	10/27/2023	10	Reggie's Sales & Service	10/25/2023		119.95
					Cloth Allow Employee Benefits	
						<u>119.95</u>
20227	10/27/2023	10	Ryan Rouillard	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20228	10/27/2023	10	Selco Plumbing and	8/11/2023		24.04
					Supplies Supplies - Services	
						<u>24.04</u>
20229	10/27/2023	10	Southworth-Milton	10/9/2023		559.50
					Service Call Equipment Maintenance	
						<u>559.50</u>
20230	10/27/2023	10	Derek Thone	10/31/2023		30.00
					Oct Cell Phone Telephone - Treatment	
						<u>30.00</u>
20231	10/27/2023	10	USA Blue Book	10/6/2023		158.85
					A/R - Lewiston	

Auburn Water District Accounts Payable Check Register October 1, 2023 thru October 31, 2023
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20231	10/27/2023	10	USA Blue Book	10/6/2023	Supplies UV Treatment Plant - O&M	158.85
						<u>317.70</u>
20232	10/27/2023	10	V W R International LLC	10/10/2023	Supplies UV Treatment Plant - O&M	51.15
20232	10/27/2023	10	V W R International LLC	10/10/2023	Supplies A/R - Lewiston	51.15
20233	10/27/2023	10	YSI Incorporated	8/24/2023	Sensor A/R - Lewiston	2,789.01
20233	10/27/2023	10	YSI Incorporated	8/24/2023	Sensor UV Treatment Plant - O&M	2,789.00
20234	10/27/2023	10	Acuity Specialty Products Inc	10/3/2023	Spirt II Supplies - T&D - Ops	51.00
20234	10/27/2023	10	Acuity Specialty Products Inc	10/3/2023	Spirt II A/R - Auburn Sewer	51.00
20235	10/30/2023	10	Androscoggin Registry Of	10/30/2023	Water Liens Misc Expense-Collections	48.00
						<u>48.00</u>
<u>Grand Total</u>						<u>393,901.91</u>

**LEWISTON BILLS PAID
10/31/2023**

DATE	VENDOR	INVOICE #	DESCRIPTION	Lewiston Amount	DEPT	Total Invoice
8/24/2023	YSI Inc	1032841	(Not Previously inv or Pd) Sensor	2,789.01	LAB	5,578.01
9/14/2023	Unifirst	1040364515	Rug Maint (Not Prev Inv or Paid)	163.46	OPS	326.91
9/28/2023	Eaton Corporation	62971570	Spring Release Replacement (Switch)	547.00	OPS	1,094.00
9/28/2023	Eaton Corporation	62971567	Switchgear Maintenance	2,150.00	OPS	4,300.00
9/28/2023	HETL	160602	In Lake Testing	510.00	LAB	1,020.00
9/28/2023	HETL	160401	In Lake Testing	510.00	LAB	1,020.00
9/28/2023	HETL	160400	Perimeter Testing	85.00	LAB	170.00
9/29/2023	Eaton Corporation	62985124	Cancelation Cost	937.00	OPS	1,874.00
10/1/2023	Pine Tree Waste	3139952	Bulk Waste	56.49	OPS	112.98
10/2/2023	USA Bluebook	150865	Supplies	431.83	LAB	863.65
10/2/2023	USA Bluebook	150602	Supplies	749.44	LAB	1,498.87
10/2/2023	Sullivan	42394	Flouride Probe	220.92	OPS	441.84
10/6/2023	HACH	13769091	Supplies	381.97	OPS	763.93
10/6/2023	USA Bluebook	156076	Supplies	158.85	LAB	317.70
10/7/2023	Firstlight	15384689	OCT-Scada Fiber-Chloramines	62.50	OPS	
10/7/2023	Firstlight	15384689	OCT-Scada Fiber-UV	62.50	OPS	
10/7/2023	Firstlight	15384689	OCT-Internet-Turner Rd	60.50	OPS	
10/7/2023	Firstlight	15384689	OCT-Phone/InternetTreatment Plant	77.17	OPS	
10/10/2023	VWR International	8814275246	Supplies	51.15	OPS	102.30
10/10/2023	Dead River	73122	Tank #5 Propane	138.81	OPS	277.61
10/12/2023	Unifirst	1040374220	Rug Maint	130.94	OPS	261.87
10/12/2023	Harcros	301010776	Caustic Soda	5,385.00	OPS	8,656.20
10/13/2023	MWUA - Credit Card	stmt	Mthly meeting MWUA	40.00	OPS	80.00
10/13/2023	IDEXX	3138691985	Supplies	123.98	LAB	247.96
10/16/2023	HACH	13779095	Supplies	276.00	OPS	552.00
10/16/2023	Bates	1933SEPT23	Lake Monitoring Thru 093023	551.95	OPS	1,103.90
10/16/2023	US Cellular	611499532	Oct Cell Phones	40.00	OPS	
10/18/2023	HETL	161699	In Lake Testing	510.00	LAB	1,020.00
10/18/2023	HETL	160989	In Lake Testing	510.00	LAB	1,020.00
10/18/2023	HETL	161028	Perimeter Testing	552.50	LAB	1,105.00
10/20/2023	Basix Automation	2327-1	25% invoicing HVAC Upgrade	5,712.50	OPS	11,425.00
10/20/2023	Eastern Fire (Davis-Elmer)	F220288	Calibrate Sensor	80.00	OPS	160.00
10/20/2023	Harcros	301010853	Sodium Hypo	4,156.35	OPS	6,680.52
10/20/2023	Harcros	301010854	Sodium Hypo Chloramines	1,431.02	OPS	2,229.15
10/24/2023	Dead River	60387	Tank #5 Propane	161.29	OPS	322.57
10/24/2023	Cintas	5181015649	1st Aid Supplies	185.88	OPS	
10/25/2023	HETL	162287	In Lake Testing	510.00	LAB	1,020.00
10/26/2023	Harcros	301010896	Sodium Hypo	4,574.57	OPS	7,352.73
10/26/2023	Harcros	301010897	Sodium Hypo_Chloramines	1,161.12	OPS	1,808.73
10/27/2023	GAC	V114295	Aqua Aide	8,911.15	OPS	13,758.62
10/31/2023	VWR International	8814469653	Supplies	111.86	LAB	223.72
10/31/2023	Bisson Enterprises	26932	Cleaning	206.00	OPS	412.00
10/31/2023	Batteries Plus	P67172280	UPS Battery Backups	205.75	OPS	411.50

1142-400

45,671.46

AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
October 2023

MAINS

Location	Hrs.	Comments	Leak Check					
			PT/CI	Leak	On Owner	OK	Misc.	New
Taylor Pond	50	Taylor Pond Main Replacement Project						1
Allied Road	48	Leak on 12" CI main		1				
Total Hours	98							
Monthly Totals	2		0	1	0	0	0	1
2022 Monthly Totals	4		0	0	0	0	0	4
YTD Totals	51		0	14	1	2	10	24
2022 YTD Totals	56		0	20	3	3	12	18

GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
Mill St	78	Raise Gates & Services	1			
Vernon & Grove	35	Raise Gates & Services	1			
Troy Street	18	Raise Gates & Services	1			
Philomar	5	Raise Gates & Services	1			
Cornell Street	2	Raise Gates & Services	1			
Court Street	6	Raise Gates & Services	1			
Main Street	6	Raise Gates & Services	1			
Library	6	Raise Gates & Services	1			
Fall Flushing	11	Check Hydrant Control Valves				1
Monthly Totals	9		8	0	0	1
2022 Monthly Totals	2		1	0	0	1
YTD Totals	31		25	0	3	3
2022 YTD Totals	28		23	0	0	5

HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
Fall Hydrant Flushing	33				1		
Pettengill Park	3	Marked for DigSafe			1		
Old Farm Hill	3	Marked for DigSafe			1		
Winter Hydrant Inspections	52.5	Dip & Pump all Hydrants in Distribution System			1		
Total Hours	92						
Monthly Totals	4		0	0	4	0	0
2022 Monthly Totals	8		1	0	7	0	0
YTD Totals	55		7	0	40	8	0
2022 YTD Totals	50		10	0	40	0	0

WEATHER*

Month	Precipitation				Temperature			
	Snowfall (in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg (°F)	Dep. from norm
January	25.0	4.28			52	7	30	
February	20.0	1.16		8	55	-17	25	
March	22.0	1.78		11	53	16	35	
April	0.0	2.04		11	82	26	44	
May	0.0	7.24		7	91	36	57	
June	0.0	5.47		21	92	43	62	
July	0.0	5.09		15	91	57	72	
August	0.0	6.80		17	83	66	68	
September	0.0	2.96		10	90	45	64	
October	0.0	4.88		11	84	33	55	
November								
December								
YTD Totals	67.0	41.7	0.0	111.0				
2022 Totals	36.0	35.0	0.0	95.0				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewisston Water	Consolidated comm.	AWD	SNP	ASD	GAS	MTA
January	204	190	0	0	0	0	0	6	5	0	2	1
February	68	28	0	0	0	0	0	4	31	0	5	0
March	77	50	0	0	0	0	0	4	15	1	6	1
April	236	163	2	31	0	0	0	9	24	0	6	1
May	200	112	0	17	0	0	3	5	48	1	13	1
June	137	15	89	0	0	0	0	4	9	4	15	1
July	162	110	0	0	0	0	0	3	34	6	7	2
August	146	92	1	24	0	3	0	13	4	0	5	4
September	123	68	1	33	0	0	2	3	10	0	4	2
October	133	79		22	0	0	0	8	16	1	7	0
November												
December												
YTD Totals	1486	907	93	127	0	3	5	59	196	13	70	13
2022 Totals	1104	664	13	169	3	4	0	54	67	8	107	15

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	1	1	0	0	0	0	0
Water District	12	1	0	0	5	4	1	0	1	0	0
Monthly Totals	14	1	0	0	6	5	1	0	1	0	0
2022 Monthly Totals	9	0	0	0	5	0	1	2	0	0	1
YTD Totals	119	1	3	0	38	18	24	24	8	0	3
2022 YTD Totals	72	0	0	0	31	7	9	13	9	0	3

OTHER ACTIVITIES

1. Water Operations Meter Training
2. Fall Flushing
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

AUBURN WATER DISTRICT 2024 BUDGET

DRAFT- November 9, 2023

Trustees:

**Stephen Milks, President and Mayor's Rep
Andrew Titus, Treasurer
Kevin Arel
Dan Bilodeau
Robert Cavanagh
Eric Gould
Jason Pawlina**

Officers:

**Mike Broadbent, Superintendent
Matthew Waite, Asst Superintendent**

11/9/2023

AUBURN WATER DISTRICT

2024 Budget

	Actual 2021	Actual 2022	BUDGET 2023	PROJECTED 2023	BUDGET 2024	Notes
Residential	\$1,773,960	\$1,773,691	\$1,787,551	\$1,763,004	\$1,763,004	Assumes 0% increase from Growth/Usage
Commercial	\$595,196	\$588,789	\$591,918	\$582,406	\$582,406	Assumes 0% increase from Growth/Usage
Industrial	\$344,289	\$380,438	\$374,211	\$375,360	\$375,360	Assumes 0% increase from Growth/Usage
Public Authorities	\$170,828	\$181,749	\$179,676	\$178,895	\$178,895	Assumes 0% increase from Growth/Usage
Seasonal	\$15,560	\$15,539	\$18,087	\$17,662	\$17,662	Assumes 0% increase from Growth/Usage
Total Metered Water Sales	\$2,899,833	\$2,940,206	\$2,951,443	\$2,917,328	\$2,917,328	0.0%
Rents from Property	74,309	78,879	80,424	78,876	78,876	Rent on Towers (Cell) at Current rates
Interest Income	13,295	17,409	11,554	12,027	12,027	Interest Income, Finance Fees
Merchandise & Jobbing, Net	63,937	60,431	55,812	46,000	56,789	Shown NET starting 2017, 3yr avg
Public Fire Protection	749,633	817,781	817,781	817,782	817,781	Public Hydrant Charges including Poland
Private Fire Protection	444,743	449,773	444,027	446,020	446,020	Private Fire Customers
Other Revenues	76,959	108,293	96,852	99,069	102,041	ASD meter reads, LWD Motive Water, Misc Fees
Total Revenues	\$4,322,709	\$4,472,772	\$4,457,893	\$4,417,102	\$4,430,863	0.3%
Payroll	803,683	954,873	1,039,534	969,250	1,091,257	3.2% COLA
Employee Benefits	431,243	377,044	433,071	392,783	474,140	See Schedule - Includes 5% increase in health
UV Treatment Plant	273,842	375,527	431,059	474,879	469,043	See Backup Schedule
Chloramine Facility	6,148	17,107	17,704	21,312	21,792	See Backup Schedule
Laboratory	23,592	36,911	42,756	44,545	50,432	See Backup Schedule
Transmission/Distribution	209,662	250,969	241,028	253,985	267,214	See Backup Schedule
Administration	155,490	253,437	224,678	229,232	223,991	See Backup Schedule
Vehicle Maintenance	85,866	113,170	117,826	140,360	156,096	See Vehicle Details
Gull Management	86,230	17,895	63,320	63,320	63,320	50% shared cost with Lewiston
Watershed Protection	74,550	72,487	85,000	75,070	105,000	See Watershed Budget
Interest Payments	125,215	135,042	151,680	127,171	138,855	See Debt Schedules
Total Expenses	\$2,275,520	\$2,604,462	\$2,847,656	\$2,791,908	\$3,061,141	9.6%
Net from Operations	\$2,047,189	\$1,868,310	\$1,610,237	\$1,625,194	\$1,369,722	
Bond Payments - Principal	774,655	547,446	753,709	547,446	791,291	See Debt Schedules
Surplus from Operations	\$1,272,534	\$1,320,864	\$856,528	\$1,077,747	\$578,431	
General Equipment	59,567	116,580	99,619	85,000	120,250	See Equipment Details
Capital Projects	800,688	681,460	660,280	1,000,000	1,000,000	See Capital Details
Change in Cash after Capital	\$412,279	\$522,824	\$96,629	(\$7,253)	(\$541,819)	
Total Expenses	3,109,742	3,268,488	3,700,984	3,424,354	3,972,682	Total Expenses, Bond Payments, General Equipment

AUBURN WATER DISTRICT

2024 Budget

	Actual 2021	Actual 2022	Budget 2023	PROJECTED 2023	BUDGET 2024	Notes
<u>UV TREATMENT PLANT</u>						
<i>Treatment Chemicals</i>	\$118,072	\$122,826	\$200,000	\$206,667	\$217,000.00	<i>Chlorine, Fluoride, Polyphosphate, CO2 - (Net of Lewiston)-Using Current Prices</i>
<i>Power</i>	60,675	110,580	113,282	120,886	\$120,886.48	<i>Electricity for pumping water, UV Power & Pumps (Net of Lewiston)</i>
<i>Contracted Maintenance</i>	80,097	123,226	98,221	124,740	\$109,354.42	<i>Repairs, Gilman, Eaton Services, Chlorine Analyzers, Ph Conductivity Probe, Calgon (3 y</i>
<i>Materials & Supplies</i>	2,976	3,591	5,018	5,239	\$3,935.49	<i>Analyzer Reagents, Buffers, Seals, Etc - 3yr avg</i>
<i>Propane</i>	12,021	13,306	14,539	17,346	\$17,866.72	<i>Propane at UV Treatment Plant</i>
TOTAL:	\$273,842	\$373,529	\$431,060	\$474,879	\$469,043.11	
<u>CHLORAMINE FACILITY</u>						
<i>Power</i>	3,024	4,614	4,762	5,310	\$5,310.23	<i>Electricity for pumping water</i>
<i>Propane</i>	518	755	970	1,099	\$1,131.52	<i>Propane at Chloramine Facility</i>
<i>All Other</i>	2,606	11,718	11,972	14,903	\$15,350.26	<i>Supplies, Maintenance, Oxford Networks</i>
TOTAL:	\$6,148	\$17,087	\$17,704	\$21,312	\$21,792.02	
<u>LAB</u>						
<i>Contracted Services</i>	21,283	26,618	35,000	39,167	\$45,000.00	<i>Contracted Lab Work, HETL, Bates College</i>
<i>Supplies</i>	2,309	2,793	7,756	5,379	\$5,432.38	<i>HACH, Idexx, VWR Supplies for Internal Lab - 3yr avg</i>
TOTAL:	\$23,592	\$29,411	\$42,756	\$44,545	\$50,432.38	
<u>TRANSMISSION/ DISTRIBUTION</u>						
<i>Maint of Mains</i>	\$43,239	\$83,242	\$100,000	\$103,173	\$106,267.99	<i>Materials & Supplies, Paving, Dig Safe, Misc</i>
<i>Dist System - Power</i>	13,811	20,212	19,621	20,161	\$20,160.50	<i>Power - Court Street, Reservoirs</i>
<i>Dist System - Fuel, Misc</i>	53,810	36,492	36,428	37,143	\$42,481.56	<i>Propane for Buildings - Unittl, Other Misc Maint (3 year avg)</i>
<i>Dist System - Services</i>	17,357	12,289	15,200	18,567	\$18,752.33	<i>All materials for repairs & maintenance of services</i>
<i>Dist System - Meters</i>	3,313	4,035	4,233	6,411	\$6,475.11	<i>All materials for repairs & maintenance of meters</i>
<i>Dist System - Hydrants</i>	20,273	11,212	13,650	17,450	\$18,861.28	<i>All materials for repairs & maintenance of hydrants</i>
<i>Dist System - All Other</i>	7,510	2,233	4,263	3,321	\$4,354.78	<i>Cell Phones, ROWs, Other Misc, GIS License w/City</i>
<i>Dist System - Dues & Training</i>	28,780	28,697	24,650	26,717	\$28,064.29	<i>Assoc. Dues, Training & Subscriptions. (3 year avg)</i>
<i>Other - Misc</i>	10,436	9,111	12,308	11,095	\$11,427.51	<i>SCADA, GIS, WO System Maint, Phone, Mowing</i>
<i>Other - Building Maint</i>	11,134	10,023	10,675	9,949	\$10,368.61	<i>Office (Bisson), Repairs (Thayer), Sprinklers, Trash</i>
TOTAL:	\$209,662	\$217,546	\$241,028	\$253,985	\$267,213.95	

AUBURN WATER DISTRICT

2024 Budget

	Actual 2021	Actual 2022	BUDGET 2023	PROJECTED 2023	BUDGET 2024	Notes
ADMINISTRATION						
Employer FICA Payments	77,721	82,988	98,160	92,913	99,770	Wages x 7.65%
Unemployment Insurance	934	1,118	181	180	181	Maine Municipal
MSRS Retirement	11,506	11,521	12,813	13,116	13,248	ME-PERS
ICMA (401 Plan) Retirement	50,448	52,656	63,594	61,723	68,501	6% rate for participants
Misc. & Clothing Allowance	6,843	9,250	9,250	9,250	24,800	Clothing \$750 p/employee, Training \$800 p/employee, Misc.
Shared EE w/Lewiston	2,796	2,803	2,715	2,607	2,711	LWD SCADA Tech
Health Insurance	239,409	292,681	295,455	264,156	317,626	0% Increase, HRA Account at 37% of exposure & UNUM Life
Billed TO Lewiston	41,587	(41,449)	(49,098)	(51,161)	(52,696)	Watershed Manager, AWD SCADA, UV Plant Manager
Billed TO ASD	0	(12,106)	0	0	0	Billed to Auburn Sewer Monthly - 2021 Changed charge out process
Sub-Total EE Benefits	431,243	399,462	433,070	392,783	474,140	
Legal & Audit	22,525	102,078	70,000	75,911	70,000	Audit (RHR Smith), Legal
Customer Billing & Accounting	20,838	23,402	27,016	26,954	27,223	NDS - Software, Postage & Bills, Bad Debts
Vehicle Insurance	10,704	11,234	11,287	11,143	11,477	Automobile Insurance, all vehicles/ MMA
Liability & Property Insurance	16,446	16,869	15,613	14,701	15,142	Liability, Fire, & Umbrella Insurance/MMA
Workmen's Compensation	12,548	26,824	22,228	23,705	21,026	Net of Reimbursements, Dividends - 3yr avg
Other Insurances	11,930	14,519	13,999	14,342	14,773	Directors & Officers Insurance/ MMA
Regulatory Expenses	26,222	30,488	29,541	29,327	30,207	MPUC, Public Advocate & DWP Annual Fees
Electricity	1,734	1,696	1,871	1,806	1,860	Power for Office Building
Supplies	3,549	3,238	1,824	750	773	Paper, computer supplies, & forms
Machine Maintenance & Lease	1,849	920	1,445	1,172	1,207	Contracts for computer/copier/fax/postage
Telephone	3,440	3,297	3,490	3,357	3,458	Office telephone lines/internet
Miscellaneous	23,704	30,311	26,363	26,063	26,845	Other Misc, Bank Fees, Answering Service, Dues, System Assessment & Studies,
TOTAL:	\$586,732	\$664,338	\$657,747	\$622,015	\$698,131	

AUBURN WATER DISTRICT 2024 Budget

	Actual 2020	Actual 2021	BUDGET 2022	Projected 2022	BUDGET 2023	BUDGET 2024	Projected 2025	Projected 2026
BONDS & NOTES								
Principal	\$774,655	\$786,916	\$547,446	\$547,446	\$759,291	\$791,291	\$797,238	\$741,464
Interest	\$133,503	\$137,189	\$101,939	\$127,171	\$152,195	\$138,855	\$125,283	\$110,590
TOTAL:	\$908,158	\$924,106	\$649,386	\$674,618	\$911,486	\$930,146	\$922,521	\$852,054

Principal Includes \$32k Vac Truck

CURRENT BONDED INDEBTEDNESS:

<u>Issue Date</u>	<u>Balance</u>	<u>Principal</u>	<u>Interest</u>	<u>Term</u>	<u>Interest</u>	<u>Notes</u>
1-Dec-07	\$188,673	\$37,134	\$4,981	20 years	1.59%	Little Androscoggin River 24" Main
18-Jun-08	\$163,245	\$26,700	\$3,288	20 years	1.25%	Clean & Line Mains
20-May-09	\$770,413	\$118,525	\$5,926	20 years	0.00%	UV Phase I, Phase II Design, Rehab Mains
20-May-09	\$372,371	\$57,288	\$2,864	20 years	0.00%	UV Phase I, Phase II Design, Rehab Mains
28-Oct-10	\$1,291,274	\$149,199	\$40,857	20 years	4.50%	UV Phase II & Meter Replacement
28-Oct-10	\$192,323	\$64,108	\$4,442	15 years	1.00%	Refinance Old Bonds (1994, 1998, 2005)
10-Dec-10	\$159,008	\$19,383	\$2,629	20 years	1.00%	Chloramination Facility
23-Apr-14	\$660,880	\$47,170	\$23,419	20 years	4.08%	Main Replacements, Lake Treatment Study
9-Aug-19	\$242,336	\$39,785	\$4,953	10 years	1.00%	Alum Treatment, General Improvements
19-May-22	\$2,000,000	\$200,000	\$58,320	10 years	3.02%	Capital Work, General Improvements
TOTAL CURRENT BONDS:	\$6,040,521	\$759,291	\$151,680			

	2021 Actual	2022 Actual	2023 Budget	Estimated 2023	2024 Budget
Expenditures:					
Auburn Water District	5,191.00	5,945.74	6,000.00	6,000.00	12,000.00
Lewiston Water Division	8,991.17	23,636.17	6,000.00	6,000.00	12,000.00
Executive Administration	-	511.54	550.00	550.00	6,000.00
Source Protection Management	41,198.99	29,418.40	63,150.00	63,150.00	63,000.00
Forestry	10,064.59	7,125.19	3,500.00	3,500.00	8,400.00
Outside Services	3,435.00	1,850.00	3,325.00	3,325.00	6,000.00
Sanitary Facilities	2,680.00	2,745.00	3,760.00	3,760.00	3,760.00
Repairs to Property & Equipment	3,252.94	4,077.26	3,800.00	3,800.00	3,800.00
Public Education	18,181.24	29,184.08	41,140.00	41,140.00	81,175.00
Insurances	12,075.47	10,958.05	12,000.00	11,700.00	10,990.00
Legal	6,454.50	9,427.50	10,500.00	10,500.00	8,000.00
Audit/Financial Services	6,595.26	7,191.25	7,395.00	6,295.62	6,791.00
Property Taxes	4,515.20	3,994.73	4,165.00	4,229.87	4,290.00
Operational Supplies	1,999.73	755.39	1,000.00	1,000.00	1,000.00
Interest Expense	-	0.00	0.00	0.00	0.00
Depreciation/Amortization Expense	-	0.00	0.00	0.00	0.00
Miscellaneous	435.49	1,460.36	850.00	850.00	900.00
Total Operating Expenditures	125,070.58	138,280.66	167,135.00	165,800.49	228,106.00
Capital Expenditures:					
Forestry Management Plan			20,000.00	20,000.00	-
Management of Water - Approved 3/29/23				47,100.00	-
Pontoon Boat & Accessories			25,000.00	25,000.00	-
Blanchard Pond Remediation - Funded with Carry Over					115,000.00
Total Capital Expenditures	-	-	45,000.00	92,100.00	115,000.00
Total Expenditures	125,070.58	138,280.66	212,135.00	257,900.49	343,106.00
Revenues:					
Contributions - AWD	52,500.00	58,249.96	60,000.00	60,000.00	80,000.00
Contributions - LWD	52,500.00	58,250.00	60,000.00	60,000.00	80,000.00
Fund Balance Carryforward	-	-	88,100.00	88,100.00	180,406.00
Sale of Timber/Assets	98,340.56	29,309.55	2,000.00	2,625.00	2,000.00
Intergovernmental	2,200.00	2,250.00	2,000.00	42,500.00	-
Interest	344.82	789.81	35.00	600.00	700.00
All Other Misc	-	386.70	-	-	-
Total Revenues	205,885.38	149,236.02	212,135.00	253,825.00	343,106.00
Surplus	80,814.80	10,955.36	0.00	-4,075.49	0.00
Total contributions from each entity:					
Operations	52,500.00	58,250.00	60,000.00	60,000.00	80,000.00
Source Water Protection Sinking F	22,500.00	20,000.00	25,000.00	25,000.00	25,000.00
	75,000.00	78,250.00	85,000.00	85,000.00	105,000.00
Water Withdrawal Revenue	4,421.45		-	387.00	-
Accumulative Balance	14,605.94		14,992.94	14,992.94	-

Payroll Summary

AUBURN WATER DISTRICT	2023	2023	2024
	<i>Budget</i>	<i>Projected</i>	PROPOSED
Base Salaries & Wages	1,126,081	1,050,364	1,141,677
Overtime (based on historical)	71,411	61,705	67,623
Stand-By Duty Pay	51,762	47,670	52,241
Temporary/Summer Help	5,267	5,267	5,267
Potential Discretionary Step Increases in Pay Plan	7,780	0	18,457
Reimbursement from LWD for Watershed Mgr	(39,759)	(37,752)	(42,695)
Reimbursement from LWD for SCADA Tech	(41,371)	(35,449)	(42,695)
Reimbursement from LWD for UV Plant Mgr	(49,785)	(41,653)	(51,378)
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	36,534
Incentive Bonus	34,000	34,000	34,000
Potential Retirement Pay-out	20,838	20,838	18,918
TOTAL:	\$1,209,534	\$1,122,009	\$1,261,257
AUBURN SEWERAGE DISTRICT	2023	2023	2024
	<i>Budget</i>	<i>Projected</i>	PROPOSED
Base Salaries & Wages	518,120	438,488	471,148
Overtime (based on historical)	12,182	12,095	13,255
Stand-By Duty Pay	8,472	7,794	8,541
Temporary/Summer Help	140	140	4,000
Potential Discretionary Step Increases in Pay Plan	3,141	0	7,889
Payment to LWD for SCADA Tech	23,310	17,020	23,310
COLA	0	0	15,077
Incentive Bonus	16,000	16,000	16,000
Potential Retirement Pay-out	20,838	20,838	18,918
TOTAL:	\$602,203	\$512,375	\$578,138
Combined Water & Sewer =			
	\$1,811,737	\$1,634,384	\$1,839,395

Allocation of Gross Labor:

Water	\$1,261,257		68.57%
To Projects	(100,000)		
To Jobbing	(25,000)		
To Vehicles	(30,000)		
To Watershed	(15,000)		
Net to Payroll	\$1,091,257		

Allocation of Gross Labor:

Sewer	\$578,138		31.43%
To Projects	(75,000)		
To Jobbing	(1,000)		
Net to Payroll	\$502,138		

Health Insurance Summary

CURRENT (2023) Health Insurance Cost			
PLAN = PPO-2000			
Employee	District	Plan	Monthly Total Premium
			Monthly Employee Cost
			Monthly District Cost
1	AWD	Emp & Child	\$1,378.23
2	AWD	EE	\$748.15
3	AWD	Family	\$2,304.84
4	AWD	EE	\$748.15
5	AWD	Emp & Sp.	\$1,489.44
6	AWD	Opted Out	\$0.00
7	AWD	Family	\$2,304.84
8	AWD	Emp & Child	\$1,378.23
9	AWD	Emp & Sp.	\$1,489.44
10	AWD	Emp & Child	\$1,378.23
11	AWD	EE	\$748.15
12	AWD	Family	\$2,304.84
13	AWD	Family	\$2,304.84
14	AWD	Emp & Child	\$1,378.23
15	AWD	Family	\$2,304.84
16	AWD	Emp & Child	\$1,378.23
17	AWD	EE	\$748.15
1	ASD	EE	\$748.15
2	ASD	Emp & Sp.	\$1,489.44
3	ASD	Emp & Sp.	\$1,489.44
4	ASD	EE	\$748.15
5	ASD	EE	\$748.15
6	ASD	Family	\$2,304.84
7	ASD	Family	\$2,304.84
8	ASD	Family	\$2,304.84
25	MONTHLY EXPENSE:		\$36,524.68
	ANNUAL EXPENSE:		\$438,296.16

PROJECTED (2024) Cost with Cross/Anthem Balance Funded			
PLAN = PPO-2000			
			105.00%
Employee	District	Plan	Monthly Total Premium
			Monthly Employee Cost
			Monthly District Cost
1	AWD	Emp & Child	\$1,447.14
2	AWD	EE	\$785.56
3	AWD	Family	\$2,420.08
4	AWD	EE	\$785.56
5	AWD	Emp & Sp.	\$1,563.91
6	AWD	Opted Out	\$0.00
7	AWD	Family	\$2,420.08
8	AWD	Emp & Child	\$1,447.14
9	AWD	Emp & Sp.	\$1,563.91
10	AWD	Emp & Child	\$1,447.14
11	AWD	EE	\$785.56
12	AWD	Family	\$2,420.08
13	AWD	Family	\$2,420.08
14	AWD	Emp & Child	\$1,447.14
15	AWD	Family	\$2,420.08
16	AWD	Emp & Child	\$1,447.14
17	AWD	EE	\$785.56
1	ASD	EE	\$785.56
2	ASD	Emp & Sp.	\$1,563.91
3	ASD	Emp & Sp.	\$1,563.91
4	ASD	EE	\$785.56
5	ASD	EE	\$785.56
6	ASD	Family	\$2,420.08
7	ASD	Family	\$2,420.08
8	ASD	Family	\$2,420.08
25	MONTHLY EXPENSE:		\$38,350.91
	ANNUAL EXPENSE:		\$460,210.97

Monthly Life District Cost
\$18.00
\$17.00
\$21.00
\$16.00
\$21.00
\$14.00
\$34.00
\$32.00
\$20.00
\$25.00
\$21.00
\$34.00
\$25.00
\$17.00
\$20.00
\$15.00
\$16.00
\$16.00
\$35.00
\$20.00
\$18.00

ASD Annual share:	32.6%	\$120,231.41
AWD Annual Share:	67.4%	\$248,745.67
TOTAL:		\$368,977.08

ASD share:	33.2%	\$131,844.37
AWD Share:	66.8%	\$265,574.95
TOTAL:		\$397,419.32

Set Up HRA Account		
7 Single (EE)	\$5,000.00	\$35,000.00
9 Emp/Sp/Child	\$10,000.00	\$90,000.00
8 Family	\$10,000.00	\$80,000.00
HRA Fees - AWD	\$1,364.00	\$1,364.00
HRA Fees - ASD	\$836.00	\$836.00
Total =		\$207,200.00

2020 PPO 2000 Plan - Actual			
ASD Annual share:	\$196,882.00	36.4%	\$148,946.94
AWD Annual Share:	\$329,598.00	63.6%	\$260,343.59
TOTAL:	\$526,480.00		\$409,290.53

Worst Case - 100% Utilization		
		\$207,200.00
		\$397,419.32
		\$604,619.32

2021 Balance Funded Plan - Actual			
ASD Annual share:	\$178,898.78	35.7%	\$150,868.03
AWD Annual Share:	\$312,213.10	64.3%	\$271,465.18
TOTAL:	\$491,111.88		\$422,333.21

ASD Cost:	33.2%	\$200,583.24
AWD Cost:	66.8%	\$404,036.08
TOTAL PLAN COST:		\$604,619.32

2022 Balance Funded Plan - Forecast			
ASD Annual share:	\$171,061.87	34.8%	\$147,050.68
AWD Annual Share:	\$318,483.09	65.2%	\$275,278.28
TOTAL:	\$489,544.96		\$422,328.96

Estimates based on 37% HRA Utilization		
ASD Share:		\$25,163.34
AWD Share:		\$50,686.66
		\$75,850.00

2023 Balance Funded - Budget			
ASD Annual share:	\$176,171.29	32.7%	\$146,230.75
AWD Annual Share:	\$355,387.44	67.3%	\$300,796.33
TOTAL:	\$531,558.73		\$447,027.08

ASD Cost:	33.2%	\$157,843.71
AWD Cost:	66.8%	\$317,625.61
TOTAL PLAN COST:		\$475,469.32

	Recommendation for 2024
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11/9/2023

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT
2024 Budget**

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Notes
VEHICLES: WATER						
Unit # 23, 2004 GMC 8 cy Dump Truck	3,774	2,841	4,646	2,500	2,525	<i>Gas & Maintenance</i>
Unit # 30, 2008 JD Backhoe-TRADED 2021	761	2,607	0	0	0	<i>Gas & Maintenance</i>
Unit # 32, 2011 Ford F-350 P/U	5,026	9,980	11,144	0	0	<i>Gas & Maintenance</i>
Unit # 33, 2012 Ford Service Truck	1,009	1,627	1,332	1,069	3,705	<i>Gas & Maintenance</i>
Unit # 34, 2004 Dump-TRADED 2022	4,794	9,741	0	0	0	<i>Gas & Maintenance</i>
Unit # 36, 2013 Ford 150 P/U	1,741	1,288	1,385	1,289	4,318	<i>Gas & Maintenance</i>
Unit # 38, 2015 Ford 250 P/U	6,474	5,101	5,058	9,486	10,531	<i>Gas & Maintenance</i>
Unit # 39, 2015 Ford 250 P/U	4,278	4,788	7,066	7,755	7,833	<i>Gas & Maintenance</i>
2013 JCB 409B Mini-Loader	3,120	3,252	6,956	11,619	17,991	<i>Gas & Maintenance</i>
Unit # 41, 2016 Chevy Silverado Service	4,179	6,243	7,859	8,620	8,706	<i>Gas & Maintenance</i>
Unit # 42, 2006 Volvo Dump Truck	4,978	13,176	23,121	26,207	26,469	<i>Gas & Maintenance</i>
Unit # 44, 2017 Volvo Excavator	3,463	3,800	3,733	7,244	14,508	<i>Gas & Maintenance</i>
Unit # 45, 2019 Chevy Silverado	2,866	3,800	4,410	4,570	4,616	<i>Gas & Maintenance</i>
Unit # 46, 2019 Ford F150	132	3,800	1,380	485	490	<i>Gas & Maintenance</i>
Unit # 47, 2019 Ford F250	2,945	3,800	3,905	3,902	3,941	<i>Gas & Maintenance</i>
Unit # 48, 2020 Chevy Colorado	225	3,800	3,905	5,502	5,557	<i>Gas & Maintenance</i>
Unit # 49, 2020 Cat Backhoe	761	2,607	1,438	4,979	5,029	<i>Gas & Maintenance</i>
Unit #51 2022 Ford F350	0	0	0	6,000	6,060	<i>Gas & Maintenance</i>
Unit # 50, 2022 Volvo Dump Truck	0	0	5,387	8,633	8,720	<i>Gas & Maintenance</i>
All Other Miscellaneous Transportation	-1,591	-2,060	-4,900	0	-4,900	<i>Trailers, Tools, Tax Refunds</i>
Labor on Vehicles & Equipment	36,930	30,206	30,000	30,500	30,000	<i>In-House Work on Equip</i>
TOTAL:	\$85,866	\$110,396	\$117,825	\$140,360	\$156,096	

	Actual 2021	Actual 2022	BUDGET 2023	Projected 2023	BUDGET 2024	Notes
VEHICLES: SEWER						
Unit #35, 2013 Vacuum Truck	14,233	10,611	17,271	26,500	26,765	<i>Gas & Maintenance</i>
Unit #37, 2015 GMC Sierra	2,748	5,400	4,763	1,588	1,604	<i>Gas & Maintenance</i>
Unit #40, Ford F350 P/U	2,678	5,250	6,794	8,265	8,347	<i>Gas & Maintenance</i>
All Other Vehicle Related	96	50	63	21	56	<i>Durand Flusher/Other</i>
TOTAL:	\$19,754	\$21,311	\$28,891	\$36,373	\$36,771	

**AUBURN WATER DISTRICT
AUBURN SEWERAGE DISTRICT**

Capital Projects Summary

2024 Project Capital Improvement Projects (not budgeted in regular O&M)

Water District Projects		BUDGET COST	Notes
	<u>Main Replacement FT</u>		
To Be Determined		\$1,000,000	
MILEAGE TOTAL: _____		0.00	
		WATER TOTALS: _____	
		\$1,000,000	

IH = In-house labor

Sewer District Projects		BUDGET COST	Notes
	<u>Main Replacement FT</u>		
To Be Determined		\$500,000	
MILEAGE TOTAL: _____		0.00	
		SEWER TOTALS: _____	
		\$500,000	

LAKE AUBURN WATERSHED BOUNDARY

BUCKFIELD

HEBRON

MINOT

TURNER

LAKE AUBURN

LEDGEND

2023 Watershed

■ Watershed Boundary

■ Subwatershed Boundary

■ Watershed Area Removed

Watershed Control Levels

■ Level 1

■ Level 2

■ Level 3

■ Level 4

