

August 11, 2023

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, August 15, 2023 at 4:00 P.M.

**AGENDA**

1. Approve Minutes of Regular Meeting of June 20, 2023.
2. Financial Report Update - Katie Johnston.
3. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (E) to discuss legal matter.
4. Ratify Payment of Bills
5. Open Session
6. Activity Report/Project Update - *Mike Broadbent*
7. New Business
  - 2024 Sewer Re-line Project
  - October Trustee meeting alternate date.
  - Measuring of the Lake.
  - PFAS litigation.
8. LAWPCA Apportionment & Financials
9. Old Business
  - Washington Street Pumping Station Design
  - Sewer Use Rules and Regulations Update
  - Fiscal Sustainability Plan
  - Lead Assistance Grant, AWD
10. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting September 19, 2023

A true record:

Attest: \_\_\_\_\_

*Ko ylb*  
Clerk, Katharine Johnston



August 15, 2023

The regular monthly meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, August 15, 2023 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President), Thomas Moulin and Dan Bilodeau . Also present: Michael Broadbent, Superintendent, Katharine Johnston, Finance Manager and Stephen Milks, Mayor's Representative.

Absent: Brad Kowalski, Matthew Waite

On motion of Stephen Milks, seconded by Daniel Bilodeau, it was unanimously voted: **To approve the minutes of the Regular Meeting of July 18, 2023.**

**OPEN SESSION** - As no one from the public was in attendance, the Open Session was closed.

**FINANCIAL REPORT**- Revenues are currently down from budget projections. The month of July ended with \$2,178,007 cash on hand.

#### **RATIFY PAYMENT OF BILLS**

On motion of Robert Cavanagh, seconded by Thomas Moulin, it was unanimously voted: **To ratify the payment of bills in the amount of \$297,105.78 dated July 1, 2023-July 31, 2023.**

**ACTIVITY REPORT /PROJECT UPDATE** -The sewer lining project contracted through Green Mountain is complete. Approximately 7400' of the 9000' of sewer has been lined. Portions of the project were not completed due to the scope of repairs needed to facilitate the completion. The crew is now back to cleaning and maintenance of the sewer mains.

We have had three storms with over 5 inches of rain. We are hoping for FEMA reimbursement to recover some of the cost incurred as a result of the storms.

We have been taking in a lot more water than we have ever taken. A couple of houses on Dana Avenue were flooded with crystal clear water. The new Edward Little High School may have a cross pipe. Superintendent Broadbent will be meeting with the City to look at the as-builts. They could camera the line and conduct a smoke test in an effort to resolve the issue.

The parts for W-6 are in. We are waiting for a couple dry weeks so we can dig.

#### **NEW BUSINESS** –

**2024 SEWER RE-LINING PROJECT** – We are working with Vortex to schedule a camera truck to inspect mains to determine areas suitable for lining and what areas need replacement. We expect the cost to be about \$15,000 to come out of the maintenance budget.

**OCTOBER MEETING-ALTERNATE DATE**- Superintendent Broadbent will not be at the October meeting but everyone agreed to keep the meeting as scheduled and that Assistant Superintendent Waite could conduct the meeting.

**MEASURING OF THE LAKE** - This appreciation dinner has not been hosted for a few years due to the pandemic. In the past other officials had been invited: City Councilors, Watershed Commissioners, Lewiston City Officials and LAWPCA officials. A tentative date of September 28<sup>th</sup> was set. It is very hard to find a caterer. Stephen Milks suggested that the Districts split the cost and pay for the entire event.

**PFAS LITIGATION** – There is a Class Action Lawsuit against the manufacturers of PFAS which has had a substantial impact on the sewer industry related to the cost of sludge disposal. There is a settlement pending that could direct funds to the District for the impact. There would be a contingent fee that would apply if we agree to be listed in the lawsuit. There would be no upfront cost to the District and the lawyers would get a percentage of the settlement.

**SKELTON TANTOR & ABBOTT LETTER** - -Jim Pross is leaving the firm and transferring our files to Grady Burns. Superintendent Broadbent thought we could invite him to a District meeting. Trustee Thomas Moulin did not see a need to do that and suggested that Superintendent Broadbent meet with him to see how knowledgeable he is about water and sewer.

**LAWPCA FINANCIALS** – The ratio will remain at 60/40.

**OLD BUSINESS** –

**WASHINGTON ST. PUMP STATION DESIGN** – We are still waiting on the final design from Wright-Pierce.

**SEWER USE RULES AND REGULATIONS UPDATE** – These were last updated in 2010. Superintendent Broadbent has found several other areas that need to be updated. He would like to consult with legal counsel on the proper process to update the document and will bring the final draft to the Board for consideration.

**FISCAL SUSTAINABILITY PLAN** – Wright-Pierce will have a crew to inspect manholes in the areas of the City that have not previously been inspected which will be incorporated into the Fiscal Plan.

**LEAD ASSISTANCE GRANT/AWD** - The Water District has gone out to bid for a vector truck.

**EXECUTIVE SESSION** –

On motion of Daniel Bilodeau, seconded by Stephen Milks, it was unanimously voted: **To move into Executive Session in accordance with 1 M.S.R.A § 405 (6) (E) to discuss a legal matter.**

The meeting came out of Executive Session.

August 15, 2023

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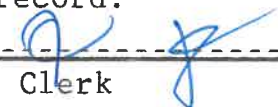
On motion of Stephen Milks, seconded by Dan Bilodeau, it was unanimously voted:  
**To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Approved: September 19, 2023

A true record:

Attest: 

\_\_\_\_\_  
Clerk



**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
EIGHT MONTHS ENDED AUGUST 31, 2023**

	AUGUST	2023	Y-T-D THRU AUGUST 2023		
	YTD - 2022	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$2,444,435	\$4,010,574	\$2,633,961	\$2,667,537	(\$33,576)
Industrial Surcharge	34,485	52,249	27,215	34,491	(7,275)
Shared Debt with City	20,696	41,392	27,595	27,595	0
Jobbing & Mdse. - NET	6,545	9,795	(2,581)	6,530	(9,111)
Sewer Assessments	9,763	19,030	10,988	12,687	(1,699)
Finance Charges	4,298	6,489	3,935	4,326	(391)
Interest Income	10,943	9,058	30,466	6,039	24,427
Industrial Treatment Sampling	33,600	42,500	24,792	28,333	(3,542)
Capacity Fees (SDS)	28,875	28,367	32,625	18,911	13,714
<b>TOTAL REVENUES</b>	<b>2,593,640</b>	<b>4,219,454</b>	<b>2,788,996</b>	<b>2,806,449</b>	<b>(17,453)</b>
			<b>66.10%</b>	<b>58.33%</b>	<b>&lt; Standard</b>
<b><u>EXPENSES:</u></b>					
Payroll	323,240	526,202	354,198	363,966	(9,768)
Employee Benefits	128,260	272,677	104,583	181,785	(77,202)
Maint. of Sewers	103,981	68,520	87,012	45,680	41,332
Lift Stations	64,642	74,825	59,745	49,883	9,862
Maint. of Buildings	35,293	51,823	\$33,102	34,549	(1,447)
Maint. of Trucks	21,200	28,890	31,287	19,260	12,027
Office Expense	15,678	31,849	\$ 20,993	21,233	(240)
Collection Expense	496	(776)	370	(517)	887
General Expense	2,983	5,948	7,789	3,965	3,824
Insurance	39,508	59,459	34,276	39,639	(5,363)
Legal & Accounting Fees	9,594	6,841	11,779	4,561	7,219
Billing Expense	50,265	81,317	46,217	54,211	(7,994)
L.A.W.P.C.A.	1,274,002	1,930,830	1,126,318	1,287,220	(160,903)
<b>SUB-TOTAL</b>	<b>2,069,142</b>	<b>3,138,405</b>	<b>1,917,670</b>	<b>2,105,434</b>	<b>(187,764)</b>
Interest	79,019	183,598	123,005	122,399	606
<b>TOTAL EXPENSES</b>	<b>2,148,161</b>	<b>3,322,003</b>	<b>2,040,675</b>	<b>2,227,833</b>	<b>(187,158)</b>
			<b>61.43%</b>	<b>58.33%</b>	<b>&lt; Standard</b>
Bonds - Principal Payments	147,032	558,962	0	372,641	(372,641)
<b>SURPLUS FROM OPERATIONS</b>	<b>298,447</b>	<b>338,489</b>	<b>748,321</b>	<b>205,975</b>	<b>542,346</b>

