

Office of

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, April 17, 2024 at 4:00 P.M.**

Regular Meeting AGENDA

1. Approve Minutes of Regular Meeting of March 20, 2024.
2. Executive Session in accordance with 1 M.S.R.A. § 405 (6) (E) to discuss legal matter.
3. Financial Report Update - Brenda Palmer, MRWA.
4. Ratify Payment of Bills
5. Public Comment
6. Activity Report/Project Update - Mike Broadbent
7. New Business
 - Water Rate comparison
 - District Purchase Policy
 - Poland water service stubs
8. Old Business
 - Water Quality Update
 - District Service Territory
 - Cost Apportionment Discussion update
 - Lake Auburn Stakeholders Group/WQ Ad-Hoc Committee Update
 - Lake Shore Drive MPI
 - LCRR Update
9. Trustee Open Session
10. Adjourn Regular Meeting

Upcoming: Water Trustee Meeting, May 22, 2024 4:00PM.

Memo

To: Water & Sewerage District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 4/12/2024
Re: Discussion of April Agenda Items

Water Trustees

Financial Report Highlights

Water revenue for the month is up compared to budget by 3.2%, and is up 2.6% compared to prior year.

Interest on CD's helped to boost interest income over budget by \$18K.

Operating expenses are unfavorable year to date as compared to budget, mainly due to power costs and timing of insurances.

The cash balance at the end of February was \$3.3M.

Project Update

The Auburn Water District (AWD) has completed most of the initial work for the ongoing capital projects. We are currently tabulating quantities and procurement of parts for the Maine Department of Transportation Projects.

The contracts for the Fourth Street & Marian Street Projects have been awarded to Gendron & Gendron. However, due to a backlog of work at Gendron, the commencement of work on these streets may be postponed to the end of summer, if not deferred to next year. This delay has resulted in AWD entering a holding pattern in terms of parts procurement.

The Chestnut Street project is experiencing a delay pending an environmental impact assessment. Following the completion of this assessment, AWD will coordinate a meeting with the City and Woodard & Curran to discuss contract pricing and the allocation of work responsibilities.

Our water crew is on schedule to finish the installation of the 2-inch water main between Fourth & Fifth Street by next week. Despite the heavy workload this construction season, AWD's administration and staff remain committed to managing each project with efficiency, while also maintaining the operation and upkeep of the distribution system.

New Business

Rate Comparison

BOTH BOARDS

Working with Brenda we pulled rates from several other water utilities similar to Auburn. We're also looking at known capital commitments and future projects to project where we need to be financially. We'll present the rate comparisons to the Trustees at the April Trustee Meetings and we'll be able to work on specific recommendations for May.

District Purchase Policy

BOTH BOARDS

Staff has been working on a purchasing policy for the past year, it has been an ongoing recommendation of our annual audit. At the last Water Trustee meeting it was asked why we go through the process to ratify or approve the payment of bills. At the time of ratification, the bills have already been paid. My hope would be that the policy would provide staff the authority to operate within the approved budgets and provide structure for decision making and that we continue to have a process so the board is informed on our purchases.

Poland Service Stubs

BOTH BOARDS

A property owner in Poland reached out and inquired about connection to our water and sewer systems in Poland. Upon review of the as builds of the Poland extensions it was indicated that service stubs were left for this particular lot. We advised the owner of the presence of the stubs and the cost associated with utilizing them. The owner agreed to the terms however, when their contractor attempted to connect to the stubs they could not be found. The District extended considerable effort, cameraing, locating and excavating to try and find the stubs. Through our efforts we resolved to the fact that the stubs were never installed per the as-builds. I informed the owner that the District is not responsible for the installation of service stubs. Our contract with Poland shows that they were responsible for the installation of all infrastructure per the design drawings. I did speak with the Poland Town Manager

who said that the stubs may have been skipped because the lot was vacant at the time of installation. But he did not have specific information on why they were never installed.

Old Business

District Service Territory

BOTH BOARDS

I gave Eaton Peabody copies of all Poland agreements and the different versions of the Charters, I'm expect they will have a plan of action to us by the May meetings.

Water Quality Update

With the early ice out and frequent storm events turbidity has been above average. The only positive is that the lake has more turnover with the higher inflow. We'll continue to monitor conditions as the lake warms

Cost Apportionment Discussion update

Kevin and I met with the Director of the Maine Drinking Water Program and asked questions relating to the regulation of the Water Treatment facility. Their responses were very brief, they agreed that one utility could manage the Treatment rather than sharing ownership and operations and they agreed that formation of an Authority could also be an option. They would support and review any option that we would like to present.

Lake Auburn Stakeholders Group / WQ Ad-Hoc Update

These groups continue to meet and discuss the topics of septic inspections and limiting the potential development in the watershed as a result of the Cities Ordinance changes. The District and the City of Lewiston through our shared staff has applied for source water protection grants that could net up to \$40,000 that could be used for public outreach, septic inspections and management of the inspection program

Lake Shore Drive MPI

I've sent official correspondence to the City of Lewiston requesting their partnership with the MPI project to replace the Townsend Brook Culvert on Lakeshore Drive.

LCRR Update

Included in the Packet is an update on the District service line statistics as they relate to our service line inventory. We'll go over these figures in the meeting.

Sewer Trustees

Financial Report Highlights

Metered revenue for sewer is favorable to budget for the month by 10%, and also favorable to prior year by 4.7%.

Interest income, mainly on CD's, has a positive \$27K variance.

Expenses overall are favorable to the budget, mainly due to timing on maintenance and employee benefit expenses. Power costs are causing an unfavorable variance for lift stations.

The cash balance at the end of February was \$1.5M, an increase of \$202K from December.

Project Update

The Auburn Sewer District (ASD) is pleased to report substantial progress on the initial phases of our capital projects. We are in the midst of finalizing quantities and will soon initiate the procurement process for the parts required for the Maine Department of Transportation Projects.

The Fourth Street & Marian Street Projects have been entrusted to Gendron & Gendron. However, due to a current backlog at Gendron, the start of these projects might be delayed until the end of summer or possibly postponed to the following year. This has necessitated ASD to enter a holding pattern regarding parts procurement. Nonetheless, we have engaged Vortex to address protruding services, roots, and to conduct a comprehensive CCTV inspection scheduled for the first week of May. The forthcoming inspection report from Vortex will enable ASD to evaluate whether the main segments are suitable for relining or need replacement.

In a collaborative effort with Auburn Public Works, ASD has addressed a sinkhole/washout incident near 115 Gamage Avenue. Initially deemed the sole responsibility of APW, further investigation revealed an overflow connection between the 48-inch stormwater drain and an ASD manhole. The leak, which contributed to the washout, was located at the juncture of ASD's collection system and the APW stormwater system. Both ASD and APW have been working in tandem to resolve this issue, with Vortex being contracted for the necessary repairs.

New Business

Rate Comparison

See Above

District Purchasing Policy

See Above

Poland Service Stubs

See Above

LAWPCA Apportionment & Financials

Apportionment was held at 64 – 36 for the month of April. LAWPCA has found stability with their sampling techniques and the apportionment numbers are reflecting that.

The Authority Has continued to see an increase in septage receiving, year to date up \$46,445 from what was budgeted. Staff met with DEP and an exit plan for the Compost facility is becoming clearer, staff will continue to work with the City and prospective buyers as things develop. All contracts with the CSO Tank project are now underway, work will commence soon.

Old Business

District Service Territory

See Above

Clean Water SRF Application

The District applied for \$1,300,000 for the replacement of the Washington Street Pumping Station. We will find out in the beginning of May if we were approved for any funds.

E-5 Generator

The District has a signed easement agreement with the owners of 127 Taywood Drive. We've authorized Terradyn Consultants to proceed with a survey of the lot and a meet and bounds description of the proposed future Generator. The survey will be completed by May.

Miller Street, Inflow Investigation

We've executed an agreement with Wright-Pierce Engineers for the investigation of the Miller Street area and upstream infrastructure. The first phase of the project will include flow monitoring.

March 20,2024

The regular monthly meeting of the Trustees of the Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday, March 20, 2024 at 4:00pm.

Members present: Kevin Arel, Jason Pawlina (President), Dan Bilodeau, Mayor Jeffrey Harmon, Denis Bergeron and Robert Cavanagh (Treasurer). Also present: Superintendent Mike Broadbent, Assistant Superintendent Matt Waite and Brenda Palmer of Maine Rural Water.

Absent: Eric Gould

APPROVE THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 21, 2024

On motion of Robert Cavanagh, seconded by Kevin Arel, it was voted : To approve the minutes of the regular meeting of February 21,2024. Denis Bergeron abstained from the vote.

ANNUAL ELECTION OF OFFICERS- Jason Pawlina expressed an interest in being President.

The following officers were elected:

President : Jason Pawlina

Treasurer: Robert Cavanagh

Clerk: Edward Williams

Superintendent: Michael Broadbent

Auditor: RHR Smith & Co.

FINANCIAL REPORT UPDATE - Brenda Palmer (MRWA)

Water revenues are up 14%, interest on CDs up by 12%, operating expense are favorable. The cash balance at the end of February was \$3.4 million. There are a lot of capital projects planned for this year. The District may have to consider a small rate increase in 2025.

Brenda mentioned the existence of a new statute that allows you to adopt a 1.5% increase every year for 3 years without a public hearing. Superintendent said that the cash is good for this year. The District can look at the cash on hand in the Fall and possibly consider a 1.5% rate increase.

Trustee Denis Bergeron questioned why we ratify the payment of bills. The bills have already been paid. It was suggested that we remove "ratify payment of bills" from the agenda.

Superintendent Broadbent has wanted to establish a Purchasing Policy and possibly set a threshold which would require approval from the Board. President Jason Pawlina recommended that we get feedback from the Sewer trustees. Superintendent Broadbent told the trustees that the District has been working on drafting a Purchasing Policy.

Trustee Denis Bergeron has agreed to work with the Superintendent. This will be added to the agenda for both boards for the next trustee meeting.

RATIFY PAYMENT OF BILLS-

On motion of Dan Bilodeau, seconded by Robert Cavanagh, it was unanimously voted: **To ratify the payment of bills in the amount of \$292,092.23 as shown on the printout dated February 1, 2024 to February 29, 2024.**

PUBLIC COMMENT - Stephen Beale referred to the Executive Session to discuss an 8 year old problem. He mentioned that there is 6 year statute of limitation.

ACTIVITY REPORT/PROJECT UPDATE- Matt Waite

The crews are getting ready for upcoming projects and conducting winter hydrant maintenance.

The crews have intensified the initial preliminary work within the scope of MDOT projects.

It was mentioned that the gate at Goff Hill Reservoir is always open. The crews will be reminded to remember to always lock the outside gate.

We will start digging for lead services April 1st. Superintendent Broadbent will be meeting with Amy Lachance, Drinking Water Program Director, to hopefully get some Grant money to help with the cost of the lead project. We are looking for help with public relations and looking for assistance from the State.

We will need to submit the lead inventory by October, 2024. There may be some mandates as a result. Lead sampling is complex and difficult. The customer provides the sample. Since we are not getting the vactor truck until August, a company by the name of Badger will be doing some of the work.

On motion of Dan Bilodeau, seconded by Mayor Jeffrey Harmon, it was unanimously voted: **To approve the Capital Projects Listed in the 2024 budget.**

NEW BUSINESS

INVENTORY - VALUE ADDED SERVICES -EJP -We did have VAS for years but we seemed to be being billed for materials not used. The crews were not accounting for materials used which created the problem with billing. Materials from other vendors were inferior. Our crews are doing a better job accounting for materials used. Superintendent Broadbent feels that it would be beneficial for the District to go back to the value added services with EJP. As a result, the District will gain some benefits such as rebates, training and emergency services.

DISTRICT SERVICE TERRITORY— It has come to Superintendent Broadbent’s attention that both the Water and Sewer Charters do not accurately reflect our services territories. There is an agreement to extend sewer service into Poland that goes back to the year 2000. There have been several more agreements to extend water and sewer into Poland. The question is, do the Districts need to amend the Charters or are we covered by the Interlocal Agreements. Superintendent Broadbent recommended that we have a legal review of the agreements and take action to amend the Charters if necessary and brought back to the Boards for approval.

Mayor Jeffrey Harmon said that this can be very easily corrected. He suggested including all of Auburn as territory. This could be done without an attorney. The legislature would write the amendment that would say that the Districts are authorized to operate in Poland by the agreement with the Town of Poland. President Jason Pawlina supported Superintendent Broadbent moving forward with getting the change accomplished.

PAVING BID - Spencer Group Paving LLC was the only bidder. We are moving forward with Spencer Group for paving in 2024.

LAKE AUBURN- PHOSPHOROUS LOADING -The Watershed Commission hired Water Resource Services (WRS) to conduct phosphorous sampling, compile water quality data and assess the external loading of phosphorous to Lake Auburn. Their recommendation is to decrease the loading by 29%. Mayor Jeffrey Harmon thinks that the Commission should do core sampling before making a decision as to what needs to be done.

OLD BUSINESS-

WATER QUALITY UPDATE - The turbidity is averaging around 0.7NTU. This year has had a short duration of ice coverage.

COST APPORTIONMENT DISCUSSION - Superintendent Broadbent met with Kevin Gagne from Lewiston and developed a list of questions for the Drinking Water Program which were sent to Amy Lachance, Drinking Water Program Director. They will meet with her in early April to discuss the questions. Trustee Bergeron has done a lot of cost apportionment and is willing to help.

LAKE AUBURN STAKEHOLDERS GROUP/AD-HOC COMMITTEE UPDATE -Superintendent Broadbent and Trustee Dan Bilodeau volunteered to serve on the group looking at septic inspections within the watershed and consider ways to limit the number of new systems. Superintendent Broadbent and Stephen Milks attended the Water Quality Ad-Hoc Group meetings which are focused on septic inspections. They are working with the Watershed

Manager to apply for Source Water Protection Grants for both Lewiston and Auburn to Help develop and fund inspections.

LAKE SHORE DRIVE MPI — Superintendent Broadbent met with Kevin Gagne to discuss Lewiston's participation with an MPI project to replace the culvert on Lake Shore Drive. Kevin is willing to request funds from the City Council for the project which has to be completed in three years.

SRF LOAN GRANT AWARD -The new vactor truck is on order. Unfortunately it will not arrive until August.

DWP LETTER - The Drinking Water Program had concerns about the proposed ordinance changes in Auburn in regards to curtain drain proximity to subsurface disposal systems.

Superintendent Broadbent sent a letter to the planning staff at the City advising them of the Drinking Water Program concerns. The City has drafted a change to their ordinance that will address the concern.

On motion of Kevin Arel, seconded by Dan Bilodeau, it was unanimously voted: **To move into Executive Session according to M.R.S.A § 405 (C) to discuss a legal matter.**

The meeting came out of Executive Session.

On motion of Dan Bilodeau, seconded by Kevin Arel, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
THREE MONTHS ENDED MARCH 31, 2024**

	MARCH	2024	Y-T-D MARCH 2024		
	YTD - 2023	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Water Sales	\$676,750	\$2,917,328	\$698,912	\$672,537	\$26,375
Rent income	18,968	78,876	20,415	19,719	696
Interest Income	8,949	12,027	21,123	3,007	18,116
Mdse. & Jobbing - NET	9,421	56,789	8,835	14,197	(5,363)
Hydrant Rental	204,445	817,781	204,445	204,445	0
Private Fire Prot.	114,712	446,020	118,156	111,505	6,651
Misc. Op. Revenue	22,064	102,041	14,966	25,510	(10,544)
TOTAL REVENUES	1,055,309	4,430,862	1,086,852	1,050,921	35,932
			24.53%	25.00%	< Standard
<u>EXPENSES:</u>					
Payroll	280,514	1,091,257	280,738	284,101	(3,364)
Treatment:					
UV Treatment Plant	112,489	469,043	162,722	117,261	45,461
Chloramine Facility	6,939	21,792	1,996	5,448	(3,452)
Laboratory	2,267	50,432	3,487	12,608	(9,121)
Trans & Dist Maint:					
Maint of Mains	14,901	106,267	22,704	26,567	(3,862)
Dist System	31,178	139,150	41,569	34,788	6,781
Other	3,180	21,796	2,675	5,449	(2,774)
Administration:					
Employee Benefits	121,242	474,140	106,741	118,535	(11,794)
Legal & Accounting	13,441	70,000	10,527	17,500	(6,973)
Customer Billing	10,087	27,223	9,906	6,806	3,100
Insurances	22,358	62,418	26,159	15,605	10,555
Other	20,983	64,349	18,801	16,087	2,714
Vehicles	40,332	156,096	25,426	39,024	(13,598)
Gull Management	21,625	63,320	15,830	15,830	0
Lake Auburn Watershed	17,914	85,000	22,307	21,250	1,057
SUB-TOTAL	719,450	2,902,283	751,588	736,858	14,730
			25.90%	25.00%	< Standard
Interest	25,008	138,855	39,141	34,714	4,427
TOTAL EXPENSES	744,458	3,041,138	790,729	771,572	19,157
Bonds - Principal Payments	113,950	791,291	114,275	114,606	(331)
SURPLUS FROM OPERATIONS	196,900	598,433	181,848	81,526	17,106

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - MARCH 31, 2024**

	3/31/2024	12/31/2023	3/31/2024	12/31/2023
Property, Plant and Equipment:				
Plant in Service	42,073,003.89	40,894,093.30	19,087,641.80	18,197,596.68
Less: Accumulated Depreciation	-16,166,567.41	-15,740,919.45	115,153.38	840,508.79
	25,906,436.48	25,153,173.85	19,202,795.18	19,038,105.47
Construction Work in Progress	150,771.68	985,288.10		
Net Utility Plant	26,057,208.16	26,138,461.95	5,214,021.13	5,328,627.51
			24,416,816.31	24,366,732.98
Current Assets:				
Cash & Working Funds	3,325,590.79	3,092,115.98	170,106.04	125,533.94
Accounts Receivable - Net	395,804.98	433,098.96	15,865.00	15,360.00
Prepayments	39,240.05	64,888.45	25,460.76	22,191.63
Inventory	205,412.61	92,357.13	132,382.87	111,832.19
Total Current Assets	3,966,048.43	3,682,460.52	343,814.67	274,917.76
Investment CD	1,048,504.74	1,035,582.02		
			95,985.03	115,830.40
Deferred Debits:				
2014 Intake Cleaning	8,064.59	10,503.59	6,223,209.91	6,109,526.94
Total Assets	31,079,825.92	30,867,008.08	31,079,825.92	30,867,008.08
			Total Equity Capital and Liabilities	30,867,008.08

AUBURN WATER - FINANCIAL INFORMATION

Month	2024	2023	MTD Change	%	YTD Change	%
January	\$238,438.80	\$249,935.41	(\$11,496.61)	-4.60%	(\$11,496.61)	-4.60%
February	\$234,730.06	\$206,831.95	\$27,898.20	13.49%	\$16,401.59	3.59%
March	\$225,743.03	\$219,992.98	\$5,750.05	2.62%	\$22,161.64	3.27%
April	\$250,769.35	(\$250,769.55)	-100.00%		(\$228,607.91)	-24.65%
May	\$220,031.85	(\$220,031.85)	-100.00%		(\$448,639.76)	-38.10%
June	\$210,355.57	(\$210,355.57)	-100.00%		(\$668,995.33)	-48.53%
July	\$276,140.83	(\$276,140.83)	-100.00%		(\$935,136.16)	-57.23%
August	\$229,105.34	(\$229,105.34)	-100.00%		(\$1,164,241.50)	-62.45%
September	\$264,634.00	(\$264,634.00)	-100.00%		(\$1,428,875.50)	-67.15%
October	\$249,532.59	(\$249,532.59)	-100.00%		(\$1,678,408.09)	-70.60%
November	\$247,270.72	(\$247,270.72)	-100.00%		(\$1,925,678.81)	-73.37%
December	\$228,431.07	(\$228,431.07)	-100.00%		(\$2,154,109.88)	-75.50%
	\$698,911.89	\$2,853,021.77				

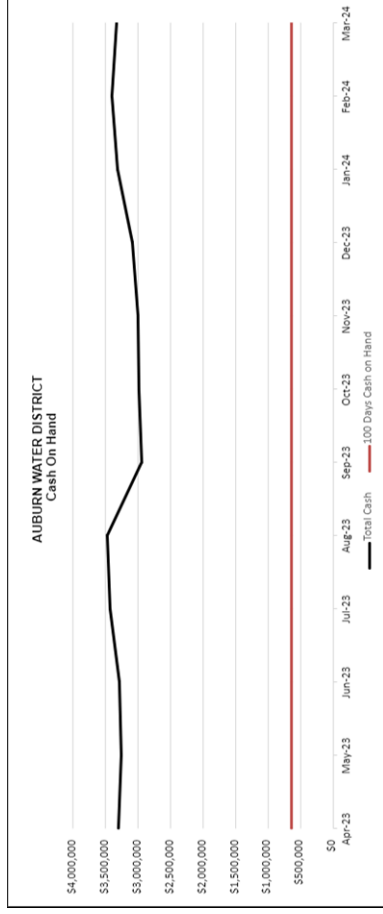
Month	2024	Budget	MTD Change	%	YTD Change	%
January	\$238,438.80	\$248,379.50	(\$9,940.70)	-4.00%	(\$9,940.70)	-4.00%
February	\$234,730.06	\$205,544.28	\$29,185.78	14.20%	\$19,245.08	4.24%
March	\$225,743.03	\$218,613.53	\$7,129.50	3.26%	\$26,374.58	3.92%
April	\$0.00	\$249,208.45	(\$249,208.45)	-100.00%	(\$222,833.87)	-24.18%
May	\$0.00	\$218,662.10	(\$218,662.10)	-100.00%	(\$441,495.97)	-38.71%
June	\$0.00	\$209,046.05	(\$209,046.05)	-100.00%	(\$650,542.02)	-48.21%
July	\$0.00	\$274,421.78	(\$274,421.78)	-100.00%	(\$924,963.80)	-56.96%
August	\$0.00	\$227,679.10	(\$227,679.10)	-100.00%	(\$1,152,642.91)	-62.25%
September	\$0.00	\$262,986.59	(\$262,986.59)	-100.00%	(\$1,415,628.49)	-66.95%
October	\$0.00	\$247,979.19	(\$247,979.19)	-100.00%	(\$1,663,608.68)	-70.42%
November	\$0.00	\$245,731.40	(\$245,731.40)	-100.00%	(\$1,909,340.08)	-73.20%
December	\$0.00	\$227,009.03	(\$227,009.03)	-100.00%	(\$2,136,349.11)	-75.35%
	\$698,911.89	\$2,835,261.00				

Month	2024	2023	MTD Change	%	YTD Change	%
January	51,769,080	49,477,956	2,291,124	4.63%	2,291,124	4.63%
February	48,863,100	42,917,936	5,945,164	13.85%	8,236,228	8.91%
March	55,691,932	47,689,488	8,002,444	16.78%	16,238,332	11.59%
April	48,747,160	48,747,160	-100.00%		-32,508,628	-17.22%
May	44,331,716	44,331,716	-100.00%		-76,840,544	-32.96%
June	44,523,952	44,523,952	-100.00%		-121,364,496	-43.71%
July	57,011,812	57,011,812	-100.00%		-178,376,308	-53.29%
August	49,925,769	49,925,769	-100.00%		-228,302,077	-59.36%
September	55,989,393	55,989,393	-100.00%		-284,291,470	-64.52%
October	49,241,558	49,241,558	-100.00%		-333,533,028	-68.09%
November	55,316,044	55,316,044	-100.00%		-388,849,072	-71.33%
December	50,061,620	50,061,620	-100.00%		-438,910,692	-73.74%
	156,323,772	595,234,464				

Month	2024	Budget	MTD Change	%	YTD Change	%
January	\$119,392.96	\$118,468.82	\$924.14	0.78%	\$924.14	0.78%
February	\$86,244.18	\$77,104.54	\$9,139.64	11.85%	\$10,063.78	5.15%
March	\$92,894.60	\$88,928.10	\$3,966.50	4.46%	\$14,470.28	5.09%
April	\$89,391.86	(\$89,391.86)	-100.00%		(\$74,921.57)	-20.06%
May	\$94,188.32	(\$94,188.32)	-100.00%		(\$159,108.89)	-34.76%
June	\$92,806.93	(\$92,806.93)	-100.00%		(\$233,928.98)	-43.83%
July	\$95,129.79	(\$95,129.79)	-100.00%		(\$328,058.91)	-52.24%
August	\$73,610.91	(\$73,610.91)	-100.00%		(\$411,669.70)	-57.96%
September	\$91,639.71	(\$91,639.71)	-100.00%		(\$485,276.60)	-61.91%
October	\$91,377.93	(\$91,377.93)	-100.00%		(\$576,916.31)	-65.90%
November	\$72,668.02	(\$72,668.02)	-100.00%		(\$668,294.24)	-69.12%
December	\$1,039,534.00	(\$1,039,534.00)	-100.00%		(\$740,962.26)	-71.28%
	\$298,571.74	\$1,039,534.00				

Capital Projects - 2024	Budget	YTD Actual	Variance
Unit #56 2013 Ford 150 PU	\$0	(\$40,000)	\$40,000
Gla-Valve Maintenance	\$8,000	\$8,000	\$0
Chlorine Analyzer - Chloramines	\$3,475	(\$3,475)	\$6,950
GPS Unit 1105-818	\$0	(\$5,000)	\$5,000
Shop Tools	\$0	(\$10,000)	\$10,000
PLC Upgrades	\$8,250	\$8,250	\$0
Ergonomic Office Furniture and computer	\$3,500	\$3,500	\$0
UV Plant Building Improvements	\$4,250	(\$4,250)	\$8,500
Conference Room upgrade	\$5,041	\$5,041	\$0
Equipment Total	\$46,975	\$5,041	(\$41,934)
Hotel Rd. MDOT paving	\$30,000	\$0	(\$30,000)
Second St. - Broad - Dunn 1105-816	\$93,600	\$0	(\$93,600)
Marion Street - Main Replacement	\$360,000	\$0	(\$360,000)
Fourth Street - Main Replacement	\$350,000	\$0	(\$350,000)
Lead & Copper Rule Compliance	\$1,194	(\$298,006)	\$299,200
Chestnut Street - Main Replacement	\$60,000	\$0	(\$60,000)
Minor Ave MDOT paving	\$23,000	\$0	(\$23,000)
Handscabble Check Valves	\$25,000	\$46,688	\$21,688
Poland Booster Chlorine Analyzer	\$15,000	\$0	(\$15,000)
Handscabble Booster Chlorine Analyzer	\$6,892	(\$8,118)	\$15,010
Taylor Pond Main Replacement	\$75,000	\$0	(\$75,000)
Dunn Street Project 1105-017	\$25,000	\$0	(\$25,000)
Tank Cleaning	\$60,000	\$13,388	(\$46,612)
Projects Total (includes benefit costs on labor)	\$1,451,600	\$68,162	(\$1,383,438)
Grand Total	\$1,498,575	\$73,204	(\$1,425,371)

	Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
March	\$98,764	\$23,335	\$6,708	\$14,479	\$1,389	\$152,389			\$152,389
February		64.80%	4.00%	4.40%	9.50%	1.10%			100.00%
January	\$80,371	\$22,384	\$6,845	\$6,911	\$14,861	\$1,638			\$122,152,230
December	\$106,962	\$26,382	\$4,973	\$7,963	\$14,202	\$1,572			\$167,316,726
November	\$107,476	\$6,164	\$6,582	\$6,817	\$14,338	\$1,549			\$165,164,779
October	\$117,633	\$28,647	\$6,048	\$7,101	\$15,239	\$1,561			\$262,178,852



Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20634	3/1/2024	2	Kelsey Gauvin	2/29/2024	Refund Tenant Dep Bal A/R - Customers Accts Rec	1.73
						<u>1.73</u>
20635	3/1/2024	2	Ben Alpren Machine	12/28/2023	Hole Saw A/R - Auburn Sewer	59.45
20635	3/1/2024	2	Ben Alpren Machine	12/28/2023	Hole Saw Supplies - T&D - Ops	59.45
20636	3/1/2024	3	American Water Works Assoc.	12/20/2023	Yearly Dues 4/1/24-3/31/25 Misc Expense-T&D Ops	2,181.00
						<u>2,181.00</u>
20637	3/1/2024	3	Michael Broadbent	3/1/2024	Mileage Misc Expense-T&D Ops	175.00
20637	3/1/2024	3	Michael Broadbent	3/1/2024	A/R - Auburn Sewer	175.00
20638	3/1/2024	2	Cameron Tire & Service Inc.	2/23/2024	New Fuse Block TRUCK #41 (2016 CHVY SILVR)	357.53
						<u>357.53</u>
20639	3/1/2024	2	Cintas Corp.	2/12/2024	1st aid supplies Supplies - Safety Items	28.45
20639	3/1/2024	2	Cintas Corp.	2/12/2024	A/R - Auburn Sewer	28.45
20640	3/1/2024	2	Coastal T-Shirts	2/19/2024	Cloth Allow Employee Benefits	265.20
						<u>265.20</u>
20641	3/1/2024	2	Constellation NewEnergy, Inc.	2/16/2024	Ipswich Accrued Power	12.96
20642	3/1/2024	2	The Computer Place	2/23/2024	IT Support Outside Services - A&G	18.12
20642	3/1/2024	2	The Computer Place	2/23/2024	A/R - Auburn Sewer	18.13

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>36.25</u>
20643	3/1/2024	2	Dead River Company	2/9/2024		228.45
					tank #5 Propane Exp - UV	
20643	3/1/2024	2	Dead River Company	2/9/2024		228.46
					A/R - Lewiston	
20643	3/1/2024	2	Dead River Company	2/13/2024		238.86
					tank #5 Propane Exp - UV	
20643	3/1/2024	2	Dead River Company	2/13/2024		238.87
					A/R - Lewiston	
20643	3/1/2024	2	Dead River Company	2/6/2024		301.64
					A/R - Lewiston	
20643	3/1/2024	2	Dead River Company	2/6/2024		301.63
					Tank 5 Propane Propane Exp - UV	
20643	3/1/2024	2	Dead River Company	2/2/2024		245.21
					tank #5 Propane Exp - UV	
20643	3/1/2024	2	Dead River Company	2/2/2024		245.21
					A/R - Lewiston	
						<u>2,028.33</u>
20644	3/1/2024	2	Easy Rent-All Corp.	2/7/2024		124.45
					Shovel/Spade Supplies - T&D - Ops	
20644	3/1/2024	2	Easy Rent-All Corp.	2/14/2024		85.00
					Cloth Allow Employee Benefits	
						<u>209.45</u>
20645	3/1/2024	2	Elan Financial Services	2/13/2024		415.41
					Training Material Misc Expense-T&D Ops	
						<u>415.41</u>
20646	3/1/2024	2	General Alum New England Corp	2/8/2024		13,925.27
					Aqua aide Chemical Expense	
						<u>13,925.27</u>
20647	3/1/2024	3	Lake Auburn Watershed Comm.	3/1/2024		7,083.33
					March pymt Watershed Expenses	
						<u>7,083.33</u>

Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20648	3/1/2024	2	Maine Municipal Assoc.	2/15/2024	Unemploy Employee Benefits	168.25
20648	3/1/2024	2	Maine Municipal Assoc.	2/12/2024	Workers Comp Audit Insurance - Workers Comp	2,633.00
						<u>2,801.25</u>
20649	3/1/2024	2	Phenova Inc	1/23/2024	PT & QC Studies 2024 UV Treatment Plant - O&M	857.05
20649	3/1/2024	2	Phenova Inc	1/23/2024	PT & QC Studies 2024 A/R - Lewiston	857.05
						<u>1,714.10</u>
20650	3/1/2024	2	E.J. Prescott, Inc.	2/8/2024	Repair Kits Inventory	765.60
20650	3/1/2024	2	E.J. Prescott, Inc.	2/8/2024	Rep Clamp Inventory	477.32
20650	3/1/2024	2	E.J. Prescott, Inc.	2/8/2024	Check Valves HARDSCRABBLE CHECK VAL'	46,600.00
						<u>47,842.92</u>
20651	3/1/2024	2	Pro-Tech Refrigeration	12/8/2023	Service Call A/R - Lewiston	167.78
20651	3/1/2024	2	Pro-Tech Refrigeration	2/20/2024	Qtrly Maint A/R - Lewiston	320.13
20651	3/1/2024	2	Pro-Tech Refrigeration	2/20/2024	Qtrly Maint UV Treatment Plant - O&M	320.13
20651	3/1/2024	2	Pro-Tech Refrigeration	12/8/2023	Service Call UV Treatment Plant - O&M	167.77
						<u>975.81</u>
20652	3/1/2024	2	Rexel USA Inc d/b/a	2/7/2024	Product Support UV Treatment Plant - O&M	985.60
20652	3/1/2024	2	Rexel USA Inc d/b/a	2/7/2024	Product Support A/R - Lewiston	985.60
						<u>1,971.20</u>
20653	3/1/2024	2	Selco Plumbing and	2/16/2024	Supplies 2023 Hardscabble Booster Chloi	32.81

Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20653	3/1/2024	2	Selco Plumbing and	2/15/2024	Supplies 2023 Hardscabble Booster Chlo	27.80
						<u>60.61</u>
20654	3/1/2024	2	Shredding on Site	2/22/2024	A/R - Auburn Sewer	28.75
20654	3/1/2024	2	Shredding on Site	2/22/2024	shredding Misc Expense-A&G Office	28.75
20655	3/1/2024	2	RHR Smith & Co	11/23/2023	Progress Billing 2023 Accounting & Audit	<u>57.50</u> 2,200.00
20656	3/1/2024	2	Spiller's	2/7/2024	A/R - Auburn Sewer	<u>2,200.00</u> 185.51
20656	3/1/2024	2	Spiller's	2/7/2024	Locate Paint Supplies - T&D - Ops	185.50
20657	3/1/2024	2	U.S. Cellular	2/16/2024	Feb Cell Telephone - Treatment	<u>371.01</u> 30.00
20657	3/1/2024	2	U.S. Cellular	2/16/2024	A/R - Auburn Sewer	383.52
20657	3/1/2024	2	U.S. Cellular	2/16/2024	A/R - Lewiston	20.00
20657	3/1/2024	2	U.S. Cellular	2/16/2024	Misc Expense-T&D Ops	383.52
20657	3/1/2024	2	U.S. Cellular	2/16/2024	A/R - Lewiston	20.00
20658	3/1/2024	2	Warren's Office Supplies	2/12/2024	Calc Ribbon Supplies - A&G - Office	<u>837.04</u> 1.27
20658	3/1/2024	2	Warren's Office Supplies	2/12/2024	Calc Ribbon A/R - Auburn Sewer	1.27
20658	3/1/2024	2	Warren's Office Supplies	2/9/2024	A/R - Auburn Sewer	42.35

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20658	3/1/2024	2	Warren's Office Supplies	2/9/2024		42.35
					Misc Office Supplies Supplies - A&G - Office	
						<u>87.24</u>
20659	3/8/2024	2	Ace Detective & Security	2/26/2024		1,368.50
					Traffic Control-DOT Proj Outside Services - Mains	
						<u>1,368.50</u>
20660	3/8/2024	3	Budget Document Technology	2/26/2024		102.87
					A/R - Auburn Sewer	
20660	3/8/2024	3	Budget Document Technology	2/26/2024		102.86
					Copier Lease Misc Expense-A&G Office	
						<u>205.73</u>
20661	3/8/2024	2	Coastal Auto Parts	2/29/2024		167.36
					Misc Shop Tools/Supplies A/R - Auburn Sewer	
20661	3/8/2024	2	Coastal Auto Parts	2/29/2024		167.35
					Misc Shop Tools/Supplies Supplies - T&D - Ops	
20661	3/8/2024	2	Coastal Auto Parts	2/29/2024		46.18
					Misc Parts, Etc Equipment Maintenance	
20661	3/8/2024	2	Coastal Auto Parts	2/29/2024		46.18
					Misc Parts, Etc A/R - Auburn Sewer	
20661	3/8/2024	2	Coastal Auto Parts	2/29/2024		40.94
					Mirror TRUCK #47 (2019 FORD 3/4 TC	
						<u>468.01</u>
20662	3/8/2024	2	Constellation NewEnergy, Inc.	2/26/2024		181.28
					Tower Rd Accrued Power	
20662	3/8/2024	3	Constellation NewEnergy, Inc.	2/29/2024		15,413.44
					UV#2 Accrued Power	
						<u>15,594.72</u>
20663	3/8/2024	3	The Computer Place	3/1/2024		430.88
					IT Support/Mthly Fees A/R - Auburn Sewer	
20663	3/8/2024	2	The Computer Place	2/28/2024		36.25
					IT Support Outside Services - A&G	
20663	3/8/2024	2	The Computer Place	2/28/2024		36.25
					A/R - Auburn Sewer	

**Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20663	3/8/2024	3	The Computer Place	3/1/2024	IT Support/Mthly Fees Outside Services - A&G	430.87
						<u>934.25</u>
20664	3/8/2024	2	Dead River Company	2/20/2024	Tank 4 & 5 Propane Propane Exp - UV	471.06
20664	3/8/2024	2	Dead River Company	2/20/2024		471.06
					A/R - Lewiston	
20664	3/8/2024	2	Dead River Company	2/16/2024	tank #5 propane Propane Exp - UV	231.85
20664	3/8/2024	2	Dead River Company	2/16/2024		231.85
					A/R - Lewiston	
						<u>1,405.82</u>
20665	3/8/2024	3	Dig Safe System, Inc.	3/4/2024		308.68
					A/R - Auburn Sewer	
20665	3/8/2024	3	Dig Safe System, Inc.	3/4/2024	March Ops Misc Expense-Mains	308.67
						<u>617.35</u>
20666	3/8/2024	2	Gilman Electrical Dist.	2/16/2024	Bandsaw Blades Supplies - T&D - Ops	14.08
						<u>14.08</u>
20667	3/8/2024	2	Harcros Chemicals, Inc.	2/16/2024	Sod Hypo Chemical Expense	1,959.33
20667	3/8/2024	2	Harcros Chemicals, Inc.	2/16/2024	Sod Hypo Chemical Expense	7,743.33
						<u>9,702.66</u>
20668	3/8/2024	2	Home Depot Credit Services	2/23/2024		16.65
					A/R - Auburn Sewer	
20668	3/8/2024	2	Home Depot Credit Services	2/23/2024	cleaning supplies UV Treatment Plant - O&M	7.22
20668	3/8/2024	2	Home Depot Credit Services	2/23/2024		7.22
					A/R - Lewiston	
20668	3/8/2024	2	Home Depot Credit Services	2/23/2024	Misc Supplies Supplies - T&D - Ops	16.64

**Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
						<u>47.73</u>
20669	3/8/2024	2	MissionSquare	2/29/2024		2,024.04
					304412 ICMA 457 Accrued - Deferred Comp	
						<u>2,024.04</u>
20670	3/8/2024	2	MissionSquare	2/29/2024		4,264.12
					109636 ICMA 401 Employee Benefits	
						<u>4,264.12</u>
20671	3/8/2024	2	MissionSquare	2/29/2024		950.91
					705328 Roth IRA Accrued - IRA/ICMA	
						<u>950.91</u>
20672	3/8/2024	2	City of Lewiston	2/8/2024		3,201.94
					A/R - Auburn Sewer	
20672	3/8/2024	2	City of Lewiston	2/8/2024		2,204.80
					Scada Tech - Jan Labor - Stores	
20672	3/8/2024	2	City of Lewiston	2/8/2024		42.03
					UV Treatment Plant - O&M	
20672	3/8/2024	2	City of Lewiston	2/8/2024		126.43
					Insurance - Workers Comp	
20672	3/8/2024	2	City of Lewiston	2/8/2024		870.71
					Employee Benefits	
						<u>6,445.91</u>
20673	3/8/2024	2	McMaster-Carr Supply Co.	2/27/2024		110.23
					Supplies 2023 Hardscabble Booster Chlor	
						<u>110.23</u>
20674	3/8/2024	3	Stephen Milks	3/1/2024		150.00
					Trustee-Stipend President Misc Expense-A&G Office	
						<u>150.00</u>
20675	3/8/2024	2	Ness Oil Co.	2/29/2024		441.62
					A/R - Auburn Sewer	
20675	3/8/2024	2	Ness Oil Co.	2/29/2024		57.81
					Rental Vehicles	
20675	3/8/2024	2	Ness Oil Co.	2/29/2024		89.72
					TRUCK #48 (2020 CHEVY COL	

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	Feb Fuel Supplies - T&D - Ops	441.61
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	A/R - Auburn Sewer	486.55
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #45 (2019 CHVY SILVE	336.56
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #47 (2019 FORD 3/4 TC	82.13
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #51 (2022 FORD 1-TON	361.39
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #50 (2022 VOLVO DUM	504.09
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #38 (2015 FORD F250)	318.15
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	TRUCK #39 (2015 FORD F250)	205.65
20675	3/8/2024	2	Ness Oil Co.	2/29/2024	A/R - Auburn Sewer	229.41
20676	3/8/2024	2	Super Shoe Stores, Inc.	2/16/2024	Cloth Allow Employee Benefits	<u>3,554.69</u> 594.95
20677	3/8/2024	3	Andrew Titus	3/1/2024	Trustee Stipend-Treasurer Misc Expense-A&G Office	<u>594.95</u> 150.00
20678	3/8/2024	2	UNITIL ME	2/29/2024	268 Court St -Nat'l Gas Supplies - T&D - Ops	<u>150.00</u> 1,211.42
20678	3/8/2024	2	UNITIL ME	2/29/2024	268 Court St -Nat'l Gas A/R - Auburn Sewer	1,211.43
20678	3/8/2024	2	UNITIL ME	2/29/2024	Pump House Supplies - T&D - Ops	222.65
						<u>2,645.50</u>

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20679	3/8/2024	2	Voyager Networks New England	3/1/2024	Feb Answering Service A/R - Auburn Sewer	58.50
20679	3/8/2024	2	Voyager Networks New England	3/1/2024	Feb Answering Service Misc Expense-A&G Office	58.50
20680	3/15/2024	3	Ace Detective & Security	3/4/2024	traffic control Outside Services - Mains	<u>117.00</u> 2,032.63
20681	3/15/2024	3	Auburn Aggregates	2/6/2024	gravel Supplies - Mains	<u>2,032.63</u> 211.30
20681	3/15/2024	2	Auburn Aggregates	2/22/2024	Gravel - E. Bates Supplies - Mains	206.58
20681	3/15/2024	2	Auburn Aggregates	2/26/2024	Gravel-Madison Supplies - Mains	213.29
20682	3/15/2024	3	Cameron Tire & Service Inc.	3/6/2024	Replace Front Brakes, Rotors TRUCK #38 (2015 FORD F250)	<u>631.17</u> 914.00
20683	3/15/2024	3	Charter Communications	3/6/2024	Court St Internet Telephone-A&G Office	<u>914.00</u> 79.99
20683	3/15/2024	3	Charter Communications	3/6/2024	A/R - Auburn Sewer	79.99
20684	3/15/2024	3	Constellation NewEnergy, Inc.	3/6/2024	268 Court St Accrued Power	<u>159.98</u> 780.47
20684	3/15/2024	3	Constellation NewEnergy, Inc.	3/7/2024	Troy St Accrued Power	63.44
20685	3/15/2024	3	The Computer Place	3/7/2024	IT Support Outside Services - A&G	<u>843.91</u> 36.25
20685	3/15/2024	3	The Computer Place	3/7/2024	A/R - Auburn Sewer	36.25
						<u>72.50</u>

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20686	3/15/2024	3	CSX Transportation	2/22/2024		15.00
					MEC007353 Pipe License Misc Expense-T&D Ops	<u>15.00</u>
20687	3/15/2024	2	Dead River Company	2/23/2024		108.25
					tank #5 propane Propane Exp - UV	
20687	3/15/2024	2	Dead River Company	2/23/2024		108.25
					A/R - Lewiston	
20687	3/15/2024	2	Dead River Company	2/28/2024		195.30
					A/R - Lewiston	
20687	3/15/2024	2	Dead River Company	2/28/2024		195.30
					tank #5 propane Propane Exp - UV	
20688	3/15/2024	3	Kennebec Equip. Rental	3/4/2024		<u>607.10</u> 299.90
					Blades Supplies - T&D - Ops	
20688	3/15/2024	3	Kennebec Equip. Rental	3/4/2024		299.90
					A/R - Auburn Sewer	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		<u>599.80</u> 1,271.42
					2008FS Accrued Interest	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		26,700.00
					Bonds - 2008B - Principal	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		28,643.88
					Bonds - 2009B - Principal	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		2,233.26
					2008S Accrued Interest	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		1,432.19
					2009 ARRA Accrued Interest	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		734.04
					2010FS Accrued Interest	
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		2,963.13
					2009SSR Accrued Interest	

<p>Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024</p>

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20689	3/15/2024	3	Maine Municipal Bond Bank	2/20/2024		59,262.50
					Bonds - 2009A - Principal	
						<u>123,240.42</u>
20690	3/15/2024	3	Treasurer, State of Maine	3/8/2024		75.00
					Water Op License Fee	
					Misc Expense-T&D Ops	
						<u>75.00</u>
20691	3/15/2024	2	Maine Waste to Energy	2/8/2024		256.50
					Office Cleanup	
					A/R - Auburn Sewer	
20691	3/15/2024	2	Maine Waste to Energy	2/8/2024		256.50
					Office Cleanup	
					Outside Services - T&D - Ops	
						<u>513.00</u>
20692	3/15/2024	3	E.J. Prescott, Inc.	2/15/2024		2,079.18
					Supplies	
					Inventory	
20692	3/15/2024	3	E.J. Prescott, Inc.	2/15/2024		7,082.14
					5W Hydrants	
					Inventory	
						<u>9,161.32</u>
20693	3/15/2024	3	Super Shoe Stores, Inc.	3/1/2024		-191.99
					Cloth Allow Return	
					Employee Benefits	
20693	3/15/2024	3	Super Shoe Stores, Inc.	3/1/2024		526.43
					Cloth Allow	
					Employee Benefits	
						<u>334.44</u>
20694	3/15/2024	3	Traction - Genuine Parts Co.	3/11/2024		131.32
					Stobe Light Controller	
					TRUCK #41 (2016 CHVY SILVR	
						<u>131.32</u>
20695	3/15/2024	3	Unifirst Corp	1/4/2024		139.41
					A/R - Lewiston	
20695	3/15/2024	3	Unifirst Corp	1/4/2024		139.40
					Rug Maint	
					UV Treatment Plant - O&M	
20695	3/15/2024	3	Unifirst Corp	2/1/2024		144.83
					Rug Maint	
					UV Treatment Plant - O&M	
20695	3/15/2024	3	Unifirst Corp	2/1/2024		144.84
					A/R - Lewiston	

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20695	3/15/2024	3	Unifirst Corp	2/29/2024		155.03
					A/R - Lewiston	
20695	3/15/2024	3	Unifirst Corp	2/29/2024		155.02
					Rug Maint UV Treatment Plant - O&M	
						<u>878.53</u>
20696	3/15/2024	3	UPS	3/2/2024		19.33
					Shipping-Sullivan UV Treatment Plant - O&M	
20696	3/15/2024	3	UPS	3/2/2024		19.33
					A/R - Lewiston	
						<u>38.66</u>
20697	3/15/2024	3	St. Mary's Health System	3/1/2024		199.00
					Pre Employ Exam Misc Expense-T&D Ops	
						<u>199.00</u>
20698	3/22/2024	3	Stephen Prytherch	3/22/2024		32.18
					Refund Final Overpd A/R - Customers Accts Rec	
						<u>32.18</u>
20699	3/22/2024	3	Ace Detective & Security	3/11/2024		1,851.50
					traffic control Outside Services - Mains	
						<u>1,851.50</u>
20700	3/22/2024	3	Cameron Tire & Service Inc.	3/20/2024		480.00
					2 Tires TRUCK #45 (2019 CHVY SILVE	
						<u>480.00</u>
20701	3/22/2024	3	Constellation NewEnergy, Inc.	3/14/2024		226.16
					E. Hardscrabble Accrued Power	
20701	3/22/2024	3	Constellation NewEnergy, Inc.	3/7/2024		127.25
					S. Goff Accrued Power	
						<u>353.41</u>
20702	3/22/2024	3	The Computer Place	3/14/2024		290.00
					IT Support AWSD CONFERENCE ROOM L	
20702	3/22/2024	3	The Computer Place	3/13/2024		36.25
					IT Support Outside Services - A&G	
20702	3/22/2024	3	The Computer Place	3/13/2024		36.25
					A/R - Auburn Sewer	

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20702	3/22/2024	3	The Computer Place	3/13/2024	IT Support Outside Services - A&G	90.62
20702	3/22/2024	3	The Computer Place	3/13/2024	A/R - Lewiston	90.63
20702	3/22/2024	3	The Computer Place	3/11/2024	IT Support Outside Services - A&G	54.37
20702	3/22/2024	3	The Computer Place	3/11/2024	Mouse Pad A/R - Auburn Sewer	5.50
20702	3/22/2024	3	The Computer Place	3/11/2024	A/R - Auburn Sewer	54.38
20702	3/22/2024	3	The Computer Place	3/11/2024	Mouse Pad Supplies - A&G - Office	5.49
						<u>663.49</u>
20703	3/22/2024	3	Dead River Company	3/5/2024	tank #5 propane Propane Exp - UV	291.52
20703	3/22/2024	3	Dead River Company	3/12/2024	tank #5 propane Propane Exp - UV	261.94
20703	3/22/2024	3	Dead River Company	3/5/2024	A/R - Lewiston	291.52
20703	3/22/2024	3	Dead River Company	3/12/2024	A/R - Lewiston	261.95
						<u>1,106.93</u>
20704	3/22/2024	3	Dube Gravel Company, Inc.	3/10/2024	Sand/Salt Mix Supplies - T&D - Ops	26.00
20704	3/22/2024	3	Dube Gravel Company, Inc.	3/10/2024	A/R - Auburn Sewer	26.00
						<u>52.00</u>
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone A/R - Lewiston	62.50
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone A/R - Lewiston	60.50

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone Chloramine Facility - O&M	62.50
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone A/R - Auburn Sewer	75.48
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone UV Treatment Plant - O&M	62.50
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone A/R - Lewiston	62.50
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone A/R - Lewiston	77.17
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone Telephone - Treatment	77.17
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone Telephone-A&G Office	60.50
20705	3/22/2024	3	FirstLight	3/7/2024	Mar Phone Telephone-A&G Office	75.48
20706	3/22/2024	3	Granite State Analytical Srvc	3/1/2024	Feb Testing Outside Services - Lab Tests	<u>676.30</u> 960.00
20707	3/22/2024	3	Harcros Chemicals, Inc.	2/29/2024	caustic soda Chemical Expense	<u>960.00</u> 8,623.23
20708	3/22/2024	2	Bisson Enterprises, Inc. DBA	2/29/2024	Feb cleaning Outside Services - T&D - Mnt	<u>8,623.23</u> 350.00
20708	3/22/2024	2	Bisson Enterprises, Inc. DBA	2/29/2024	A/R - Auburn Sewer	350.00
20708	3/22/2024	2	Bisson Enterprises, Inc. DBA	2/29/2024	Feb cleaning UV Treatment Plant - O&M	206.00
20708	3/22/2024	2	Bisson Enterprises, Inc. DBA	2/29/2024	A/R - Lewiston	206.00
						<u>1,112.00</u>

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20709	3/22/2024	3	Televox Inc	2/29/2024		82.80
					Auto Calls Misc Expense-Collections	
20709	3/22/2024	3	Televox Inc	2/29/2024		82.80
					A/R - Auburn Sewer	
						<u>165.60</u>
20710	3/22/2024	4	Maine Municipal Emp.Hlth.	3/8/2024		1,016.91
					39020 - Ins April Accrued - IPP Withheld	
20710	3/22/2024	4	Maine Municipal Emp.Hlth.	3/8/2024		43.79
					39020 - Ins April A/R - Auburn Sewer	
20710	3/22/2024	4	Maine Municipal Emp.Hlth.	3/8/2024		1,071.77
					39020 - Ins April Accrued - Dental	
20710	3/22/2024	4	Maine Municipal Emp.Hlth.	3/8/2024		81.15
					39020 - Ins April Accrued - Life Insurance	
20710	3/22/2024	4	Maine Municipal Emp.Hlth.	3/8/2024		25.80
					39020 - Ins April Employee Benefits	
						<u>2,239.42</u>
20711	3/22/2024	3	Maine Oxy-Acetylene Co.	2/29/2024		44.87
					Lease 2 Cylinders Supplies - T&D - Ops	
20711	3/22/2024	3	Maine Oxy-Acetylene Co.	2/29/2024		44.88
					A/R - Auburn Sewer	
20711	3/22/2024	3	Maine Oxy-Acetylene Co.	3/14/2024		37.15
					Gas Exchange A/R - Auburn Sewer	
20711	3/22/2024	3	Maine Oxy-Acetylene Co.	3/14/2024		37.14
					Gas Exchange Supplies - T&D - Ops	
						<u>164.04</u>
20712	3/22/2024	3	McMaster-Carr Supply Co.	3/19/2024		272.00
					Duct Hose & Spray Nozzle Supplies - T&D - Ops	
20712	3/22/2024	3	McMaster-Carr Supply Co.	3/19/2024		272.00
					Duct Hose & Spray Nozzle A/R - Auburn Sewer	
						<u>544.00</u>
20713	3/22/2024	3	Northern Data Systems, Inc.	3/14/2024		850.75
					A/R - Auburn Sewer	

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20713	3/22/2024	3	Northern Data Systems, Inc.	3/14/2024	Billing Outside Services - Customers	850.75
						<u>1,701.50</u>
20714	3/22/2024	3	Pine Tree Waste	3/1/2024	Bulk Waste Outside Services - T&D - Ops	112.00
20714	3/22/2024	3	Pine Tree Waste	3/1/2024		61.45
					A/R - Lewiston	
20714	3/22/2024	3	Pine Tree Waste	3/1/2024	Bulk Waste UV Treatment Plant - O&M	61.44
20714	3/22/2024	3	Pine Tree Waste	3/1/2024		112.01
					A/R - Auburn Sewer	
						<u>346.90</u>
20715	3/22/2024	3	E.J. Prescott, Inc.	2/29/2024	Supplies Inventory	571.46
20715	3/22/2024	3	E.J. Prescott, Inc.	2/29/2024	couplings Inventory	391.73
						<u>963.19</u>
20716	3/22/2024	3	Secretary of State	3/22/2024	CDL Endorsement Misc Expense-T&D Ops	20.00
						<u>20.00</u>
20717	3/22/2024	3	Skelton, Taintor & Abbott	3/14/2024	Services 020724 Legal Expenses	49.50
20717	3/22/2024	3	Skelton, Taintor & Abbott	3/14/2024	Services 020724 A/R - Auburn Sewer	49.50
						<u>99.00</u>
20718	3/22/2024	3	US Bank Corporate Trust Boston	3/7/2024	2014A Accrued Interest	11,102.67
20718	3/22/2024	3	US Bank Corporate Trust Boston	3/7/2024	2022A Accrued Interest	26,690.00
						<u>37,792.67</u>
20719	3/22/2024	4	UNUM Life Insurance	3/18/2024	April Ins Employee Benefits	332.88

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20719	3/22/2024	4	UNUM Life Insurance	3/18/2024	April Ins A/R - Auburn Sewer	137.61
						<u>470.49</u>
20720	3/22/2024	3	UPS	3/9/2024	Shipping - Carus UV Treatment Plant - O&M	9.32
20720	3/22/2024	3	UPS	3/9/2024	Shipping RMA-Radio A/R - Auburn Sewer	18.24
20720	3/22/2024	3	UPS	3/9/2024	Shipping - Carus A/R - Lewiston	9.33
						<u>36.89</u>
20721	3/29/2024	3	Ace Detective & Security	3/18/2024	traffic control Outside Services - Mains	1,972.25
						<u>1,972.25</u>
20722	3/29/2024	3	Androscoggin Registry Of	3/29/2024	Relase Lien Misc Expense-Collections	22.00
						<u>22.00</u>
20723	3/29/2024	3	City of Auburn	3/19/2024	Traffic Detail Outside Services - Mains	2,544.00
20723	3/29/2024	3	City of Auburn	3/13/2024	Traffic Detail Outside Services - Mains	4,608.00
						<u>7,152.00</u>
20724	3/29/2024	3	Lindsay Bates	3/31/2024	Mar Cell Telephone - Treatment	30.00
						<u>30.00</u>
20725	3/29/2024	3	Cameron Tire & Service Inc.	3/27/2024	Valve Stem Equipment Maintenance	10.00
						<u>10.00</u>
20726	3/29/2024	3	Constellation NewEnergy, Inc.	3/11/2024	Mill St Accrued Power	63.91
20726	3/29/2024	3	Constellation NewEnergy, Inc.	3/18/2024	Ipswich Accrued Power	6.46
						<u>70.37</u>
20727	3/29/2024	3	The Computer Place	3/22/2024	A/R - Lewiston	36.25

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20727	3/29/2024	3	The Computer Place	3/20/2024		36.25
					A/R - Auburn Sewer	
20727	3/29/2024	3	The Computer Place	3/22/2024		76.99
					HDMI Cable AWSD CONFERENCE ROOM L	
20727	3/29/2024	3	The Computer Place	3/20/2024		36.25
					IT Support Outside Services - A&G	
20727	3/29/2024	3	The Computer Place	3/18/2024		72.50
					IT Support AWSD CONFERENCE ROOM L	
20727	3/29/2024	3	The Computer Place	3/22/2024		36.25
					IT Support UV Treatment Plant - O&M	
						<u>294.49</u>
20728	3/29/2024	3	Elan Financial Services	3/13/2024		33.99
					Toggle Switch, Fuel Hose A/R - Auburn Sewer	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		20.00
					Replenish EZ Pass Misc Expense-T&D Ops	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		20.00
					Replenish EZ Pass A/R - Auburn Sewer	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		817.95
					Samsung TV AWSD CONFERENCE ROOM L	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		48.48
					Copy Paper Supplies - A&G - Office	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		48.49
					Copy Paper A/R - Auburn Sewer	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		36.08
					Toner, Pens Supplies - A&G - Office	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		36.09
					Toner, Pens A/R - Auburn Sewer	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		104.75
					Pry Bars A/R - Auburn Sewer	
20728	3/29/2024	3	Elan Financial Services	3/13/2024		33.99
					Toggle Switch, Fuel Hose Supplies - T&D - Ops	

Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Fuel Tank Parts Supplies - T&D - Ops	5.29
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Op Exam Fee Misc Expense-T&D Ops	104.00
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Chlorophyl A Standards UV Treatment Plant - O&M	196.93
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Chlorophyl A Standards A/R - Lewiston	196.94
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Parts - Lake Vehicle TRUCK # 33 (2012 FORD TRUC	203.26
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Vacuum Batteries UV Treatment Plant - O&M	39.50
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Vacuum Batteries A/R - Lewiston	39.50
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Valve & Actuator MAUZ UV Treatment Plant - O&M	807.81
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Valve & Actuator MAUZ A/R - Lewiston	807.81
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Pry Bars Supplies - T&D - Ops	104.75
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Fuel Tank Parts A/R - Auburn Sewer	5.29
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Supplies for Conf Room AWS D CONFERENCE ROOM L	79.45
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Food for Training Misc Expense-T&D Ops	33.48
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Zoom-Monthly Fee A/R - Auburn Sewer	8.48
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Zoom-Monthly Fee Misc Expense-T&D Ops	8.47

Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads A/R - Auburn Sewer	253.60
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads Misc Expense-T&D Ops	253.59
20728	3/29/2024	3	Elan Financial Services	3/13/2024	UV Scada Monitor & Cables A/R - Lewiston	114.99
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Gear Oil A/R - Auburn Sewer	59.24
20728	3/29/2024	3	Elan Financial Services	3/13/2024	UV Scada Monitor & Cables UV Treatment Plant - O&M	114.98
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Display Port AWSD CONFERENCE ROOM L	26.36
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads Misc Expense-T&D Ops	250.08
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Calculator A/R - Auburn Sewer	28.90
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Calculator Supplies - A&G - Office	28.89
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Tv Mount, Cable, Speakers AWSD CONFERENCE ROOM L	171.97
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Rapid Charger & Antennas Supplies - T&D - Ops	26.31
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Rapid Charger & Antennas A/R - Auburn Sewer	26.32
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Pocket Coloimeters Supplies - T&D - Ops	1,356.00
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Dechlorinator, Etc Supplies - T&D - Ops	2,416.90
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads A/R - Auburn Sewer	9.67

Auburn Water District
Accounts Payable Check Register
March 1, 2024 thru March 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads Misc Expense-T&D Ops	9.67
20728	3/29/2024	3	Elan Financial Services	3/13/2024	Employment Ads A/R - Auburn Sewer	250.08
						<u>9,238.33</u>
20732	3/29/2024	3	Joshua Goding	3/31/2024	Mar Cell Telephone - Treatment	30.00
20733	3/29/2024	3	David Hamann	3/31/2024	Mar cell Telephone - Treatment	30.00
20734	3/29/2024	3	Cole Hayford	3/31/2024	Mar cell Telephone - Treatment	30.00
20735	3/29/2024	3	Kennebec Equip. Rental	3/22/2024	Saw Rental AWSD CONFERENCE ROOM U	155.00
20736	3/29/2024	3	K. L. Jack & Co., Inc.	3/6/2024	Shop Rags Supplies - T&D - Ops	85.75
20736	3/29/2024	3	K. L. Jack & Co., Inc.	3/14/2024	Spring St Hyd Valve Supplies - Hydrants	2.26
20736	3/29/2024	3	K. L. Jack & Co., Inc.	3/6/2024	Shop Rags A/R - Auburn Sewer	85.75
20736	3/29/2024	3	K. L. Jack & Co., Inc.	2/22/2024	Slotted Square Supplies - T&D - Ops	277.10
20737	3/29/2024	2	City of Lewiston	2/29/2024	USDA thru 013124 Misc Accrued Other	19,016.58
20738	3/29/2024	3	Lowe's Business Acct/Syncb	3/29/2024	Fuel Transfer Tank A/R - Auburn Sewer	259.41
20738	3/29/2024	3	Lowe's Business Acct/Syncb	3/29/2024	Flooring AWSD CONFERENCE ROOM U	702.03

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20738	3/29/2024	3	Lowe's Business Acct/Synch	3/29/2024	Fuel Transfer Tank Supplies - T&D - Ops	259.40
						<u>1,220.84</u>
20739	3/29/2024	3	Treasurer, State of Maine	3/29/2024	Op License IV Misc Expense-T&D Ops	20.00
						<u>20.00</u>
20740	3/29/2024	3	Craig Millett	3/31/2024	Mar cell Telephone - Treatment	30.00
						<u>30.00</u>
20741	3/29/2024	3	Murray's Truck Service	3/7/2024	LOF, Grease, Brakes & Sensor TRUCK #42 (2006 Volvo)	1,932.32
						<u>1,932.32</u>
20742	3/29/2024	3	Northern Data Systems, Inc.	3/25/2024	Mssg Update A/R - Auburn Sewer	82.50
						<u>82.50</u>
20742	3/29/2024	3	Northern Data Systems, Inc.	3/25/2024	Mssg Update Outside Services - Customers	82.50
						<u>165.00</u>
20743	3/29/2024	3	E.J. Prescott, Inc.	3/7/2024	Replace Corroded Bolts Inventory	2,020.77
						<u>3,378.54</u>
20743	3/29/2024	3	E.J. Prescott, Inc.	3/7/2024	Meters, Horns, Etc Meters & Installations	3,378.54
						<u>2,324.24</u>
20743	3/29/2024	3	E.J. Prescott, Inc.	3/7/2024	Meters Etc Meters & Installations	2,324.24
						<u>7,723.55</u>
20744	3/29/2024	3	EIC., Inc. (prompto)	12/12/2023	oil change TRUCK #38 (2015 FORD F250)	38.95
						<u>38.95</u>
20745	3/29/2024	3	Skelton, Taintor & Abbott	3/12/2024	Legal thru 020724 Legal Expenses	321.00
						<u>321.00</u>
20746	3/29/2024	3	Super Shoe Stores, Inc.	3/15/2024	Cloth Allow Employee Benefits	473.14
						<u>473.14</u>

Auburn Water District Accounts Payable Check Register March 1, 2024 thru March 31, 2024
--

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
20747	3/29/2024	3	Derek Thone	3/31/2024	Mar cell Telephone - Treatment	30.00
						<u>30.00</u>
20748	3/29/2024	3	Warren's Office Supplies	3/5/2024		32.24
					A/R - Auburn Sewer	
20748	3/29/2024	3	Warren's Office Supplies	3/5/2024		38.60
					A/R - Auburn Sewer	
20748	3/29/2024	3	Warren's Office Supplies	3/5/2024	Trash Bags Supplies - T&D - Ops	38.60
20748	3/29/2024	3	Warren's Office Supplies	3/5/2024	Misc Office Supplies Supplies - A&G - Office	32.23
						<u>141.67</u>
<u>Grand Total</u>						<u>388,828.01</u>

LEWISTON BILLS PAID
3/31/2024

DATE	VENDOR	INVOICE #	DESCRIPTION	Lewiston Amount	DEPT	Total Invoice
1/4/2024	Unifirst	1040403312	Rug Maint-Not Prev Inv/Paid	139.41	OPS	278.81
2/1/2024	Unifirst	1040412765	Rug Maint-Not Prev Inv/Paid	144.84	OPS	289.67
2/12/2024	Elan-Staples	Stmt	UV Scada - Monitor & Cables	114.99	OPS	
2/20/2024	Elan-Turner Designs	Stmt	Chlorophyl A Standards	196.94	LAB	
2/23/2024	Elan-Vacuum Batteris Inc	Stmt	Dyson Vacuum Batteries	39.50	LAB	
2/26/2024	Elan-CR TEC Engineering	Stmt	Valve & Actuator for MAUZ	807.81	OPS	1,236.70
2/27/2024	DeNora Water Technologies LLC	9200085923	Supplies - Not Prev Inv/Pd	618.35	OPS	310.05
2/29/2024	Unifirst	1040421983	Rug Maint	155.03	OPS	122.89
3/1/2024	Pine Tree Waste	3220545	Bulk Waste	61.45	OPS	38.66
3/2/2024	UPS	173A7V094	Shipping-Sullivan	19.33	OPS	307.72
3/5/2024	Gilman Electrical Supply	1128037	T-5 Bulbs	153.86	OPS	583.04
3/5/2024	Dead River	37550	Tank #5 Propane	62.50	OPS	
3/7/2024	Firstlight	16722681	Mar-Scada Fiber-Chloramines	62.50	OPS	
3/7/2024	Firstlight	16722681	Mar-Scada Fiber-UV	60.50	OPS	
3/7/2024	Firstlight	16722681	Mar-Internet-Turner Rd	77.17	OPS	
3/7/2024	Firstlight	16722681	Mar-Phone/InternetTreatment Plant	3,061.69	OPS	6,123.37
3/8/2024	Allied Universal Technology	910341181	Repairs to Security Panel	9.33	OPS	
3/9/2024	UPS	173A7V104	Shipping - Carus	261.95	OPS	523.89
3/12/2024	Dead River	78594	Tank #5 Propane	14,852.50	OPS	29,705.00
3/15/2024	Basis Automation Integrators	23027-3	3rd and Final billing HVAC Upgrade	58.30	OPS	116.60
3/15/2024	Firesafe Equipment Inc	46985	Inspect & Service Extinguishers	86.00	OPS	172.00
3/15/2024	Firesafe Equipment Inc	46959	Inspect & Service Extinguishers	40.00	OPS	
3/16/2024	US Cellular	642049732	March Cell Phones	2,035.72	LAB	4,071.44
3/18/2024	IDEXX	3148220939	Supplies	179.07	LAB	358.14
3/18/2024	IDEXX	3148220940	Supplies	1,864.40	OPS	3,728.79
3/19/2024	HACH	13965389	Supplies	18.74	OPS	37.48
3/19/2024	VWR International LLC	8815578105	Test Strips	274.87	OPS	549.74
3/19/2024	Dead River	18954	Dead River	36.25	OPS	72.50
3/22/2024	The Computer Place	72905	IT Support for QA Officer	50.95	OPS	101.90
3/25/2024	Firesafe Equipment Inc	47199	Inspect & Service Extinguishers	169.60	OPS	
3/25/2024	Home Depot	STMT	Sump Pump, Misc Supplies	1,739.95	LAB	3,479.90
3/26/2024	HACH	13974223	Supplies	113.43	LAB	226.86
3/26/2024	VWR International LLC	8815654233	Supplies	170.81	LAB	341.62
3/26/2024	VWR International LLC	8815641960	Supplies	110.49	OPS	220.97
3/27/2024	Unifirst	1040430936	Rug Maint	38.02	OPS	76.04
3/28/2024	Erica Kidd	Exp	Mileage & Tolls - Training	1,509.30	OPS	3,018.60
3/29/2024	HACH	13980354	Digital PH Sensors	206.00	OPS	412.00
3/31/2024	Bisson Enterprises	27090	Cleaning	70.52	OPS	
3/31/2024	NAPA	STMT	Shop Towels			

1142-400
29,963.59

AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
 March 2024

MAINS

Location	Hrs.	Comments	Leak Check			OK	Misc.	New
			PT/Cl ₂	Leak	On Owner			
Hotel Rd @ E. Hardscrabble	7	Investigated MDOT Project Water Main Conflict					1	
Fourth St.	4	Investigate Pending Main Replasmnt Project					1	
Marian Dr.	2	Investigate Pending Main Replasmnt Project					1	
Troy St Vault	2	Invetigate Flood Alarm				1		
Total Hours	15							
2024 Monthly Totals	4		0	0	0	1	3	0
2023 Monthly Totals	3		0	1	0	0	0	2
2024 YTD Totals	12		0	8	0	1	3	0
2023 YTD Totals	17		0	11	1	0	2	3

GATES

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
Valve Maintenance Center St.	53	Locate, GPS, Vac & Inspect (MDOT)				1
Valve Maintenance Minot Ave	50	Locate, GPS, Vac & Inspect (MDOT)				1
	103					
2024 Monthly Totals	2		0	0	0	2
2023 Monthly Totals	1		1	0	0	0
2024 YTD Totals	7		0	0	0	7
2023 YTD Totals	1		1	0	0	0

HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
2400 Washington St	2	Hydrant 567 was used by FD			1		
Winter Hydrant Maintenance	151	Hydrant Maintenance			1		
Union St	18	Replace Hydrant 594				1	
Center St	10	Rebuild Hydrant 30			1		
Spring St	22	Relocate Hydrant 496				1	
Private Hydrant Maintenance	7	Winter Hydrant Maintenance			1		
Total Hours	210						
2024 Monthly Totals	6		0	0	4	2	0
2023 Monthly Totals	5		1	0	4	0	0
2024 YTD Totals	21		4	0	15	2	0
2023 YTD Totals	17		6	0	11	0	0

NEW SERVICES

Location	No.	Comments	No Meter	Meter	Meter Size
555 Stable Ridge	1	2" Domestic Service & 6" Fire Service			
Agren Distribution Center	1	8" Fire Service			
13 Daniels Way	1	New Service		1	5/8"
17 Daniels Way	1	New Service		1	5/8"
23 Lantern Way	1	New Service		1	5/8"
25 Lantern Way	1	New Service		1	5/8"
27 Lantern Way	1	New Service		1	5/8"
29 Lantern Way	1	New Service		1	5/8"
2024 Monthly Totals	6		0	6	
2023 Monthly Totals	6		3	3	
2024 YTD Totals	9		0	9	
2023 YTD Totals	19		8	11	

SERVICES

Location	Hrs.	Comments	Leak Check						
			OK	Leak	On Owner	Frozen	Box	Misc.	
31 Bennet Ave	4	Service Valve Replaced for shutoff							1
283 Turner St	8	Service Valve Replaced for shutoff							1
137 Howe St	4	Service Box Repaired						1	
32 Shepley	2	Service Box Repaired						1	
163 Pride Rd	18	Service Box Repaired						1	
55-59 Summer St.	2	Service Box Repaired						1	
386 Court St	1	Service Box Repaired						1	
18 Swett Ave	1	Service Box Repaired						1	
5 Bearce St	1	Lead & Copper Rule investigation							1
18 Dawes Ave	1	Lead & Copper Rule investigation							1
209 Oak Hill	1	Lead & Copper Rule investigation							1
Poland Spring Resort	1	Lead & Copper Rule investigation							1
Poland Spring Presidential Inn	1	Lead & Copper Rule investigation							1
13 Daniels Way	1	Lead & Copper Rule investigation							1
17 Daniels Way	1	Lead & Copper Rule investigation							1
32 Blackmere St	1	Lead & Copper Rule investigation							1
119 Center St	1	Lead & Copper Rule investigation							1
296 Gracelawn	1	Lead & Copper Rule investigation							1
10 Ashe St	1	Lead & Copper Rule investigation							1
192 Summer St	1	Lead & Copper Rule investigation							1
23 Lantern Way	1	Lead & Copper Rule investigation							1
25 Lantern Way	1	Lead & Copper Rule investigation							1
2024 Monthly Total Hours	54								
2024 Monthly Totals	22		0	0	0	0	6	16	
2023 Monthly Totals	17		1	1	9	0	4	2	
2024 YTD Totals	33		0	1	4	1	10	17	
2023 YTD Totals	44		2	3	27	0	8	4	

METERS

Activity	Comments	Test/Repair	Changed	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters	5/8"	3						
Test meters	3/4"	1						
Test meters	1"	0						
Test meters	1 1/2"	2						
Test meters	2"	1						
Repair MXU's.		6						
Meters In/out		0	2					
Dead			0					
Frozen			0					
Deactivate Service			2					
Activate Service			3					
Temporary Meter				0				
Turn off & on for repairs				6				
Reading Meters					31			
Final Reads	Ownership Transfer					18		
Recheck Readings	High or low reading.					3		
Red Tags	Notify for non-payment.						8	
Turn off for non-payment	10 Disconnected & 8 Reinstated							10
2024 Monthly Totals		13	7	6	31	21	8	10
2023 Monthly Totals		6	14	2	19	29	21	10
2024 YTD Totals		20	15	14	95	83	52	35
2023 YTD Totals		22	28	15	80	102	60	29

STATION CHECKS

Location	Checked	Comments
Brentwood Pump Station	3	Weekly Station Check
Poland Spring Inn Booster	4	Weekly Station Check
Poland Tank	4	Weekly Station Check
Hardscrabble Reservoir	3	Weekly Station Check
Hardscrabble Tank	3	Weekly Station Check
Poland Booster	4	Weekly Station Check
Goff Hill Reservoir	4	Weekly Station Check
Stable Ridge	3	Weekly Station Check
2024 Monthly Totals	28	
2023 Monthly Totals	5	
2024 YTD Totals	82	
2023 YTD Totals	15	

WATER QUALITY CALLS

Location	Comments	Dirty	Color	Odor	Taste	Misc.
209 Oak Hill	Customer left hose outside and foreign material built up in hose. Tested Water OK					1
2024 Monthly Totals	1	0	0	0	0	1
2023 Monthly Totals	1	0	0	1	0	0
2024 YTD Totals	8	4	0	2	0	2
2023 YTD Totals	6	2	0	1	0	3

LABORATORY

Month	Dist. Sys.	Temp (°C)	Avg.	Avg.	Avg.	Avg.	SWTR Tests
	Tests		Water	NaOH gal/MG	Cl mg/l	FL mg/l	
January	51	4.30	23.60	2.78	0.71	0.71	31
February	45	2.30	24.03	2.88	0.72	0.51	29
March	47	3.60	24.21	2.87	0.71	0.76	31
April							
May							
June							
July							
August							
September							
October							
November							
December							
2024 YTD Avg	48	3.40	23.95	2.84	0.71	0.66	
2023 Avg	47	2.60	24.93	2.90	0.69	0.73	
YTD Totals	143						91
2023 YTD	142						

LAKE AUBURN

Month	No. Patrols	Withdrawals *			Elevations **					
		AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2022
January	8	2.31	3.46	5.77	261.17	261.41	2023	257.2	2001	261.41
February	6	2.26	3.57	5.83	261.22	261.7	1996	257.1	2002	261.43
March	8	2.25	3.48	5.73	260.99	261.41	2010	257.4	2002	261.27
April						262.4	1953	258.2	2002	261.5
May						261.82	2023	258.78	2007	261.82
June						261.8	2003	259.49	2007	260.98
July						261.7	2013	258.75	1960	261.06
August						261.32	2023	258	1999	261.32
September						260.92	2013	257.4	1999	260.58
October						261.1	1981	257.55	1952	260.66
November						260.95	2011	257.15	1952	260.73
December						261.3	1981	256.95	1952	260.83
Avg. Monthly	7	2.27	3.50	5.78				AWD		LWD
								39%		61%
2024 YTD Totals	22	6.82	10.51	17.33				2024 YTD Avg.		61%
2023 YTD Totals	20	6.4	10.30	16.70				2023 YTD Avg		62%

verage Daily Withdrawals MGD ** Elevation Above Sea Level

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg. (°F)	Dep. From norm
January	25.40	5.63	3.11	11	47	4	24	
February	1.70	0.48	3.00	7	54	5	26	
March	15.60	10.30	3.67	18	54	7	34	
April								
May								
June								
July								
August								
September								
October								
November								
December								
2024 YTD Totals	42.7	16.41	9.8	36.0				
2023 Totals	67.0	7.20	0.0	26.0				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	35	18	3	0	0	0	0	7	4	0	2	1
February	40	22	2	1	0	0	0	5	7	0	2	0
March	87	66	2	9	0	0	0	9	1	0	0	1
April												
May												
June												
July												
August												
September												
October												
November												
December												
YTD Totals	162	106	7	10	0	0	0	21	12	0	4	2
2023 Totals	349	268	0	0	0	0	0	14	51	1	13	2

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	5			0	1	0	4	0	0	0	0
Water District	0	0	0	0	0	0	0	0	0	0	0
2024 Monthly Totals	5	0	0	0	1	0	4	0	0	0	0
2023 Monthly Totals	9	0	0	0	5	1	1	2	0	0	0
2024 YTD Totals	33	0	3	0	6	6	12	0	1	0	5
2023 YTD Totals	39	0	0	0	26	6	2	3	2	0	0

OTHER ACTIVITIES

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.



Purchasing Policy

Auburn Water & Sewer District

Purpose

In accordance with the current Charter adopted by the Board of Trustees, this policy establishes requirements for how supplies, materials, and all services are procured. It also establishes who is responsible for the review, signature, and distribution of documents associated with the procurement process.

Spending Authorization

The District Superintendent is designated by the Board of Trustees as the Purchasing Agent for the Auburn Water & Sewer Districts (referred to as District from this point on). Accordingly, the Superintendent, Assistant Superintendent, Finance Director, Treatment Plant Manager, and Watershed Manager (will be called Authorized Purchasers from this point on) are authorized to spend within budget appropriations. Apart from credit card purchases, all purchase orders must be authorized and signed by an Authorized Purchaser. Purchases within the dollar ranges specified below must meet the requirements listed.

\$0 - \$5,000. Formal competitive bidding is not required. However, the purchaser should endeavor to get the best value for the money spent. Should the vendor require a Purchase Order from the District, approval and Purchase Order will be issued by either the District Superintendent or the Assistant Superintendent. A satisfactory Certificate of Insurance will be provided by the vendor.

\$5,001 – \$15,000. Quotations shall be solicited from a minimum of three qualified bidders, if available. The quotes must be documented and attached to a purchase order. The purchase order is to be signed by the District Superintendent. If unavailable an Authorized Purchaser can sign in their absence. A satisfactory Certificate of Insurance is to be provided with the bid documents by the vendor. The vendors Certificate of Insurance should carry and maintain for the life of the contract adequate insurance with a company satisfactory to the District.

\$15,001 - \$40,000. Written proposals or bids shall be solicited from a minimum of three qualified bidders, if available and attached to a purchase order. A purchase order signed by the District Superintendent is required. A satisfactory Certificate of Insurance is to be provided with the bid documents by the vendor. The vendors Certificate of Insurance should carry and maintain for the life of the contract adequate insurance with a company satisfactory to the District.

Over \$40,001. Written bid specifications or equivalent shall be approved by the District Superintendent. The bid shall be advertised by the most efficient means possible to encourage the

widest possible competition. The District Superintendent may award the bid to the lowest bidder and sign the purchase order or contract. A satisfactory Certificate of Insurance is to be provided with the bid documents by the vendor. The vendors Certificate of Insurance should carry and maintain for the life of the contract adequate insurance with a company satisfactory to the District.

Total Cost Bidding

Should the District Superintendent feel that it is in the best interest of the District not to award the bid to the low bidder, they may refer the award of the bid to the Board of Trustees. The Board shall award the bid to the best bidder; not necessarily the lowest bidder; keeping in mind the total cost over the life of the project or equipment, the quality of material, availability of service, contributions by the bidder to the local tax or employment base and all other significant factors.

Exemptions from Competitive Bidding

1. Contracts for professional services. Professional services contracts should be rebid every three years, with an option for the District to have two annual renewal extensions at the Superintendent's discretion.
2. Hourly rate contracts, which cannot be effectively estimated.
3. Situations in which the District Superintendent determines that only one firm or business can effectively provide the required service or materials. Such sole source purchases may be made for continuity of District assets. Sole Source definition is provided below.
4. Emergency repair or replacement where it is determined by the District Superintendent that the repair or replacement cannot be delayed sufficiently to conform to the policy.
5. The letting of contracts or purchases of additional quantities, where the District has recently awarded bids as normally required, and the successful bidder is willing to honor their original price or fair market pricing.
6. Vendor contracts containing negotiated pricing by the supplier at a discount from open-market rates.
7. Purchases from vendors which have been vetted by a professional association. Such documentation must be attached to invoices for payment.

Sole Source

Sole sourcing refers to products or services that are produced only by a single supplier.

Should the case be that an item or service falls under sole sourcing then a sole source memo will be provided which will explain the justification and be provided to the District Superintendent for approval prior to the purchase. The memo will also include a copy of the quote from the vendor providing the item or service.

Quote

A quote is a response from a bidder that is not required to be in a sealed bid form and may be received via email, mail, fax, or in-person.

Purchasing Cards

This policy applies to all employees of the Auburn Water and Sewer District (to be described as the District this point on) who are granted and assigned a District credit card. The conditions set forth in this policy govern the responsible use of, and procedures for, credit cards belonging to the District for the purpose of conducting District business. Each cardholder will sign the purchasing card policy and a record of this will be kept on file for the duration of the time that the card is in their possession.

Conditions of Use:

1. Each District credit card shall be limited to a maximum as pre-determined by the District Finance Director or District Superintendent.
2. The use of the District credit card is for conducting District business only. Charging of personal expenditures to a District card is strictly forbidden in any circumstance. Card transactions are monitored by the District Finance Department to ensure compliance.
3. Failure to comply with the conditions set forth in this policy may result in one or more of the following actions: cancellation of the card, loss of District credit card privileges; and disciplinary action with the personal policy including up to termination of employment.

Cardholder Responsibilities:

1. Cardholders must retain original receipts of all transactions and submit them to the Finance Department within three (3) business days of the date the expense was incurred. Some exceptions may apply, for example if the cardholder is away from District offices for training. In these instances, receipts must be submitted to the Finance Department within three (3) business days of the Cardholders return.
2. Each receipt must include information about the reason for the purchase, department, and purchaser's name.
3. Lost or stolen cards must be reported to the Cardholders direct supervisor immediately followed by the Finance Department. The card should also be canceled immediately by calling 1-866-552-8855.
4. Cardholders are responsible for ensuring that purchases via the District credit card meet all purchasing and procurement policies.

Separation of Employment:

Prior to separation of employment or job duties requiring a District credit card each cardholder must:

- Ensure that all receipts have been received and are approved by the Finance Director and District Superintendent.
- Surrender the District credit card to the Finance Department.

If any District credit card transactions appear after separation of employment that are of a personal nature/and or business related but no original receipts have been provided, then such amounts will be deducted from any final payments owed to the employee and could result in legal action being taken against the former cardholder.



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Acknowledgement and Agreement:

I, _____, acknowledge that I have read and understood the Auburn Water and Sewer District purchasing card policy, and agree to adhere to this policy. I understand that if I violate the rules/procedures outlined in this policy, I may face disciplinary action, up to and including termination of employment. Total reimbursement of all misappropriated monies will also be required.

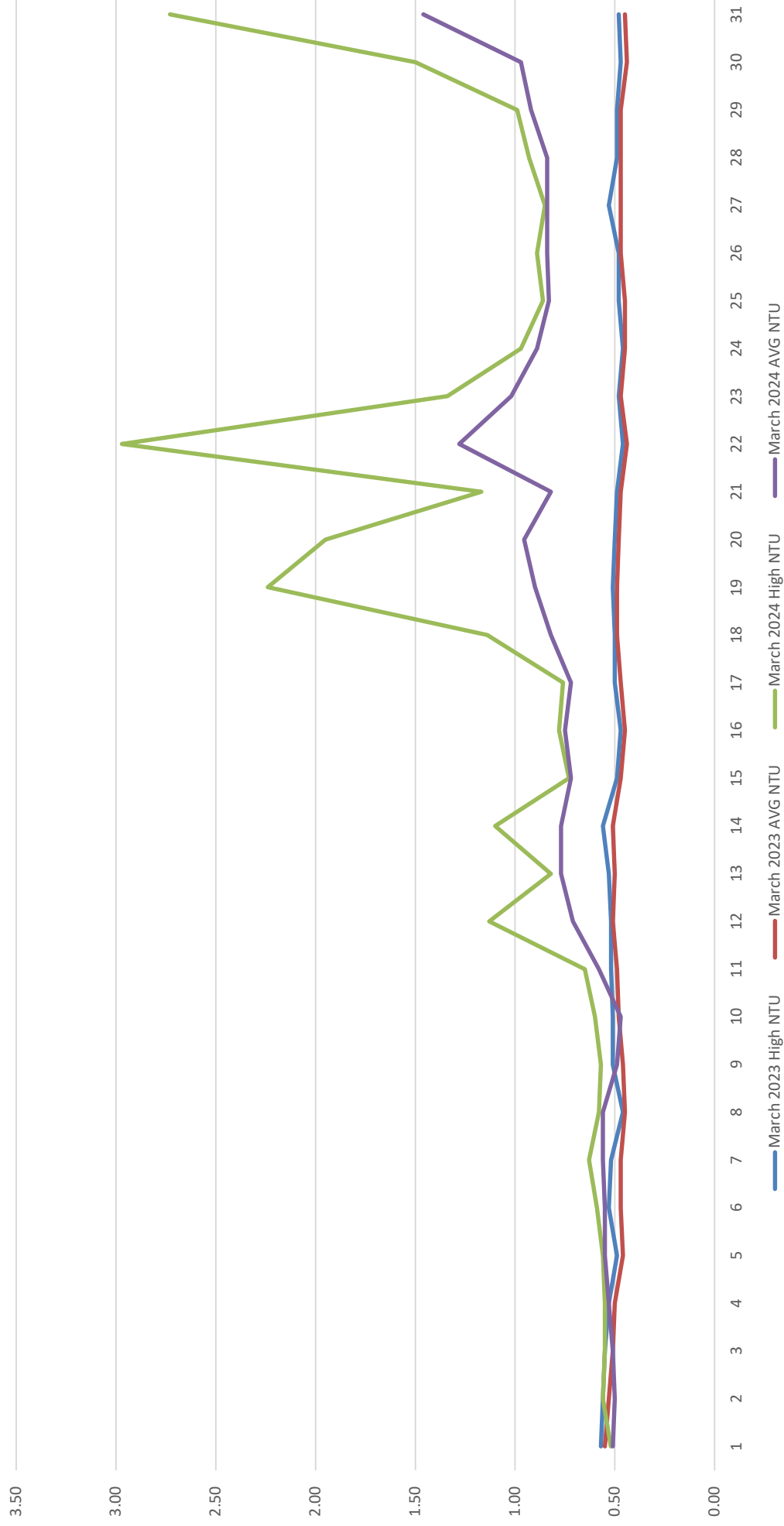
Name: _____

Signature: _____

Date: _____

Card Number: _____ Limit: \$ _____

2024+2023 NTU



4/9/2024

DISTRICT

MATERIAL	AMOUNT
UNK	994 (+19)
BR	352 (+57)
CU	4545 (+13)
GV	0 (-4)
IRON	0
LEAD	37 (-2)
PL/HDPE	197 (+31)
CI, CICL, DI	11 (-1)
TIN LINED	1
TOTAL	6137

SIZE	METER SIZE NOT LINE SIZE (INCLUDED IN TOTAL)
0.625	32 (+48)
0.75	4384 (+38)
1	644
1.25	11
1.5	29 (+0)
2	113 (+7)
2IN OR SMALLER	5213 (+88)
NO SIZE	905 (+7)
LARGER THAN 2IN	19 (-3)
TOTAL	6137 (+80)

SERVICES NOT DRAWN

RECORD FOUND	31 (1 PREVIOUSLY DRAWN BUT ODDLY CHANGED TO MAIN LAYER)
GPS LOCATED - NO RECORD	2
NO RECORD - BILLED	3

SERVICES MOVED TO ABANDONED LAYER

ABANDONED	2
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YEAR INSTALLED - AWD

UNK	568
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MATERIAL - AWD

UNK	425	INSTALL YEAR - 1935 OR NEWER
UNK	74	INSTALL YEAR 1913 - 1934

UNK

UNK	494	UNKNOWN INSTALL YEAR
	55	UNK YEAR BUILT/VACANTLOT/DEMOLISHED
	352	BUILT 1935 - 2021
	87	BUILT 1934 AND OLDER
	6	UNK YEAR BUILT (7777)
	172	1989 and newer
	39	ARE TAYLOR POND AREA
	21	ARE ON SEASONAL MAIN
	20	DEMOLISHED (8888)
	103	1980-89
	32	70's
	29	VACANT LOTS/OTHER (9999)
	45	1935 to 1969

OWNER

MATERIAL	AMOUNT
UNK	4769 (+16)
BR	155 (+21)
CU	996 (+106)
GV	93 (-34)
IRON	5 (-5)
LEAD	5 (+3)
PL/HDPE	105 (+8)
CI, CICL, DI	8 (+2)
TOTAL	6136
3 NOT APPLICABLE	6137

0.50	10	(-1)
0.75	1102	(+94)
1	170	(+12)
1.25	8	
1.5	4	
2	28	(+0)
2IN OR SMALLER	1322	(+81)
NO SIZE	4798	(+4)
LARGER THAN 2IN	14	(+2)
TOTAL	6134	(+80)
3 NOT APPLICABLE	6137	