

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, May 21, 2024 @ 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of April 16,2024.
2. Financial Report Update - Brenda Palmer, MRWA.
3. Executive Session in accordance with 1 M.S.R.A § 405 (6) (C) to discuss a personnel matter.
4. Open Session
5. Activity Report/Project Update - *Matt Waite*
6. New Business
 - Update on Storage Garage
7. LAWPCA Apportionment & Financials
8. Old Business
 - District Service Territory
 - Clean Water SRF Application
 - E-5 Generator
 - Miller Street I & I Study
 - District Purchase Policy
 - Rate Comparison
 - Poland Service Stubs
9. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting June 18, 2024.

Memo

To: Sewerage District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 5/17/2024
Re: Discussion of May Agenda Items

Sewer Trustees

Financial Report Highlights

Metered revenue for sewer is favorable to budget for the month by 14.8%, and also favorable to prior year by 9%. Interest income, mainly on CD's, has a positive \$36K variance. Employee benefits and maintenance are under budget mainly due to the timing of invoices. Lift stations expenses are over budget due to CMP cost increases. Overall, expenses are down slightly.

The cash balance at the end of April was \$1.7M, an increase of \$401K from March.

Project Update

The Auburn Sewer District (ASD) is actively engaged in several projects to enhance the local infrastructure. Frames and covers have been ordered for both the Maine Department of Transportation Project and the City of Auburn Hotel Road Project. However, there's been a slight change in schedule for the MDOT project, which was initially set for April 23rd but is now postponed to May 22nd. This shift raises concerns about the completion timeline of these projects within 2024. Meanwhile, the Hotel Road Project is progressing well and remains on track, with ASD overseeing the adjustment of 62 manholes by Gendron & Gendron.

In preparation for the potential advancement of the 4th Street & Marian Street City Project in 2024, ASD has proactively secured Vortex's services to address protruding services and roots, alongside completing the CCTV inspection of sewer mains. The results of this inspection are pending and will guide the decision on whether to replace, re-line, or make point repairs.

A collaborative effort with the City of Auburn has led to addressing a sewer and stormwater cross connection on Gamage Ave. Despite concerns of a significant reduction in the stormwater system's culvert size within Pettengill Park, Vortex's inspection revealed no such decrease, alleviating worries about its impact on the sewer collection system.

The site work at the W6 pump station is finished, and Spencer Paving has been tasked with repairing the driveway damage caused by ASD's equipment. Additionally, the Miller Street Inflow & Infiltration Project is set to commence, with Wright & Pierce spearheading the investigation into the sewer collection system's issues that have led to multiple discharge incidents in recent years. This comprehensive approach underscores ASD's dedication to maintaining and improving the community's sewer infrastructure.

New Business

Update on District Storage Garage

In the Spring of 2023, the District worked with Wright-Pierce engineers to start studying our options for either an expansion of our existing building or designing a storage garage. We ran into a few hurdles with the existence of South Goff Street and at the time Auburn City Council passed a new ordinance that would require us to obtain Council approval before the issuance of a building permit. There was also political pressure for the District to look at properties outside of the downtown area. For these reasons, in addition to our turnover last year, this effort was put on hold.

LAWPCA Apportionment & Financials

Apportionment was held at 64 – 36 for the month of May.

PFOA and PFAS - EPA recently designated these substances as Hazardous. Under Maine Law, these substances are automatically deemed a hazardous substance regulated under special law. Landfill operators expressed serious concerns and advocated for exemption. Currently LAWPCA landfills all biosolids and General Manager Peasle has done an exceptional job monitoring this and advocating for waste treatment plants in general.

CSO projects - Influent pump project has been advertised and the expected return date is May 28th. This project will allow the LAWPCA to process or treat more flows.

The Storage Project is under way. The kick-off meeting was April 23. The majority of the work at this point is planning and design. They expect to break ground this Fall and complete the majority of the work by mid-summer, 2025.

Compost Facility- LAWPCA is working with regulators to see if close out of the facility can be passed on through a real-estate transaction. The Board was intrigued by this option and the General Manager is looking into it. There are interested buyers in the facility.

Old Business

District Service Territory

No update at this time, Eaton Peabody is working on reviewing this and we should have an answer in June.

Clean Water SRF Application

The District applied for \$1,300,000 for the replacement of the Washington Street Pumping Station. We did not make the priority list for funding but we did qualify as a project. We will pursue bonding options for this work.

E-5 Generator

Terradyn Consultants completed the property survey at the E-5 Pumping station. I'm still waiting for the meets-bounds language for the easement. The draft survey results are included in the packet.

Miller Street, Inflow Investigation

Wright-Pierce has started work to install flow meters in sections of Main and Miller Streets. We have had two site meetings and surveys to take measurements for equipment.

District Purchase Policy

At the regular Trustees meeting of April 17, the Board was presented the Purchasing Policy drafted by staff. In general the Trustees were supportive of the Policy but more time was needed to review before adoption.

Action Item: Formally adopt the new policy.

Rate Comparison

I am working with staff to develop options for a rate increase. We are looking at our rebate policy, debt projections and operating expenses. I did request a projection sheet from LAWPCA to show our expenses associated with the new CSO storage tank. The projection is attached.

Poland Service Stubs

Last month the District had Caleb Eulitt who is building a new home in Poland, request funding assistance with connection to our systems. The District had informed the resident that stubs were installed to his property based on the as-builds provided by Poland. As it turned out the stubs had never been installed and the owner incurred significant expense to make the connections at the main. I attached the District's response letter to Mr. Eulitt.

Upcoming: Sewerage Trustee Meeting, June 18, 2024 4:00PM

April 16, 2024

The regular meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, April 16, 2024 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Stephen Ness (President) , Thomas Moulin, Dan Bilodeau, Denis Bergeron and Stephen Milks, Mayor's Representative. Also Present: Michael Broadbent, Superintendent and Brenda Palmer of Maine Rural Water.

Absent: Matthew Waite, Assistant Superintendent
Brad Kowalski, Trustee

APPROVE MINUTES OF REGULAR MEETING OF MARCH 19, 2024

On motion of Stephen Milks, seconded by Dan Bilodeau, it was unanimously voted: **To approve the minutes of the Regular Meeting of March 19, 2024.**

FINANCIAL REPORT UPDATE – Revenues are up 4% from prior year. Interest income from CDs has a positive variance of \$27,000. Expenses overall are favorable to the budget mainly due to timing on maintenance and employee benefit expenses. The cash-on-hand at the end of March is at \$1.4 million.

RATIFY PAYMENT OF BILLS –

On motion of Robert Cavanagh, seconded by Dan Bilodeau, it was unanimously voted: **To ratify the payment of bills in the amount of \$436,984.86 as shown on the report dated March 1, 2024 to March 31, 2024 .**

The bills have already been paid and there is no need to ratify the payment of bills. The District is working on a Purchasing Policy which will be discussed in New Business. Trustee Robert Cavanagh asked if the payables report could still be part of the packets.

ACTIVITY REPORT/PROJECT UPDATE – The number of dig safes have increased. We are being pro-active in lift station checks which will help keep costs down.

The Fourth St. and Marian St. projects have been awarded to Gendron & Gendron who was the low bidder. However, they are so busy that the projects may not take place this year and held back to 2025 with guaranteed pricing. We have engaged Vortex to address protruding services, roots and conduct a comprehensive inspection. Their report will enable us to evaluate whether the main segments are suitable for re-lining or in need of replacement.

The Sewer District and Auburn Public Works have been working together to address an overflow connection between the storm water drain and a sewer district manhole near 115 Gamage Avenue. Vortex has been contracted for the necessary repairs.

NEW BUSINESS

RATE COMPARISON- The last sewer increase in 2022 has not been effective in keeping the cash-on-hand above a 90-day threshold. We do have the lowest sewer rates in the State.

Sewer needs: Washington St. Pump Station – Bonding \$1.3 million.
LAWPCA - \$200-\$300/year for the storm surge tank
Staffing needs
Increased capital costs

Options will be brought back to the Board for a potential rate increase in October or November, 2024 and again in 2025 once we know the numbers from LAWPCA.

An option to consider is to stop the seasonal credits for customers during the summer months.

DISTRICT PURCHASING POLICY – It has been an on-going recommendation of our annual audit to establish a Purchasing Policy.

How do we quote? How do we purchase? Who has the authority to make purchases? Trustee Bergeron has offered to help with the process. It was suggested we coordinate with the water trustees in removing the ratification of payments from the agenda but still provide the payables report for discussion. Both Boards can vote to remove ratification of payments from the Agenda at next month's meetings.

POLAND SERVICE STUBS – A property owner in Poland reached out and inquired about connecting to our water and sewer systems in Poland. We reviewed the as-builds of the Poland Extension which indicated that service stubs were left for this particular lot. When the contractor attempted to connect to the stubs, they could not be found. The District spent some considerable time trying to locate the stubs. The owner was told that the District is not responsible for the installation of service stubs. The contract with Poland shows they were responsible for the stub installations as per the design drawings.

Superintendent Broadbent spoke to the Poland Town Manager who thought maybe the stubs were not installed because it was a vacant lot.

LAWPCA APPORTIONMENT AND FINANCIALS – The apportionment has been held at 64/36. The sampling has become more stable which is reflected in the apportionment numbers.

OLD BUSINESS

DISTRICT SERVICE TERRITORY - The Poland Agreements and different versions of the Charters were given to Eaton Peabody. We hope to have a plan of action at the May meetings.

CLEAN WATER SRF APPLICATION – The District applied for \$1.3 million for the replacement of the Washington Street Pump Station. We will know by the beginning of May if we have been approved for any funds.

E-5 GENERATOR -The District has signed an easement agreement with the owners of 127 Taywood Road. The lot is to be surveyed and completed by May.

MILLER STREET RFP- We have an Agreement with Wright-Pierce Engineers for the investigation of the Miller Street area and upstream infrastructure. The first phase of the project will include flow monitoring.

ADJOURN MEETING

On motion of Dan Bilodeau, seconded by Stephen Milks, it was unanimously voted: **To adjourn the meeting**

**AUBURN SEWER DISTRICT
OPERATING STATEMENT
YTD APRIL 2024**

	APRIL	2024	Y-T-D THRU APRIL 2024		
	YTD - 2023	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$1,329,667	\$3,751,189	\$1,406,868	\$1,251,016	\$155,853
Industrial Surcharge	14,447	52,462	15,789	16,730	(941)
Shared Debt with City	20,696	41,392	20,696	13,797	6,899
Jobbing & Mdse. - NET	4,283	8,833	5,912	2,944	2,968
Sewer Assessments	5,411	23,130	750	7,710	(6,960)
Finance Charges	1,917	6,408	2,077	2,136	(59)
Interest Income	16,699	7,920	38,444	2,640	35,804
Industrial Treatment Sampling	14,167	54,492	14,167	18,164	(3,997)
Capacity Fees (SDS)	28,500	31,164	6,000	10,388	(4,388)
TOTAL REVENUES	1,435,786	3,976,990	1,510,702	1,325,525	185,176
			37.99%	33.33%	< Standard
<u>EXPENSES:</u>					
Payroll	196,659	502,138	171,319	164,649	6,670
Employee Benefits	60,003	256,562	61,800	85,521	(23,721)
Maint. of Sewers	68,579	98,849	4,944	32,950	(28,005)
Lift Stations	24,670	74,825	50,255	24,942	25,313
Maint. of Buildings	18,501	51,840	20,491	17,280	3,211
Maint. of Trucks	4,844	36,771	10,862	12,257	(1,395)
Office Expense	17,546	32,659	13,955	10,886	3,069
Collection Expense	337	-776	409	-259	668
General Expense	1,679	8,783	3,270	2,928	342
Insurance	24,315	59,459	23,055	19,820	3,236
Legal & Accounting Fees	7,936	9,305	12,466	3,102	9,365
Billing Expense	30,351	93,209	18,705	31,070	(12,365)
L.A.W.P.C.A.	643,610	2,058,675	686,225	686,225	-
SUB-TOTAL	1,099,031	3,282,299	1,077,756	1,091,369	(13,613)
Interest	77,316	163,024	59,079	54,341	4,738
TOTAL EXPENSES	1,176,347	3,445,323	1,136,835	1,145,711	(8,876)
			33.00%	33.33%	< Standard
Bonds - Principal Payments	31,022	443,065	31,022	31,022	-
URPLUS FROM OPERATION	228,417	88,602	342,845	148,793	194,052

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - APRIL 30, 2024**

	4/30/2024	12/31/2023		4/30/2024	12/31/2023
Property, Plant and Equipment:					
Plant in Service	38,787,141	38,013,634	Equity Capital	21,093,025	20,676,850
Less: Accumulated Depreciation	(18,349,699)	(17,876,357)	Long Term Debt	4,949,946	4,981,281
	20,437,442	20,137,276	Equipment Leases	61,942	61,942
Construction Work In Progress	336,852	806,716			
Current Assets:			Current Liabilities:		
Cash	1,675,131	1,273,833	Current Portion of LTLD	558,962	558,962
Accounts Receivable	220,481	271,031	Accounts Payable	218,655	81,240
Construction Assessments	0	7,325	Accrued Interest & Other	69,118	156,168
City of Auburn Debt	227,660	227,660	Customer Deposits	17,505	16,460
Inventory	68,059	48,540	Pre-Treatment Costs	-20,667	70,884
PrePaiDs	7,282	4,787	Accrued LA WPCA	183,811	300,766
Total Current Assets	2,198,614	1,833,176	Total Current Liabilities	1,027,383	1,184,481
Investments:					
Money Market	506,944	503,605			
CD's	3,632,985	3,600,430			
Total Investments	4,139,929	4,104,035			
Deferred Charges	19,459	23,352			
Total Assets	27,132,297	26,904,555	Total Equity & Liabilities	27,132,297	26,904,555

AUBURN SEWER - FINANCIAL INFORMATION

Month	Sewer Metered Revenue - Versus Prior Year			
	2024	2023	MTD Change	YTD Change
January	\$337,824	\$350,989	(\$13,174)	(\$13,174)
February	\$336,311	\$311,955	\$24,356	\$31,182
March	\$336,063	\$320,990	\$15,074	\$46,255
April	\$376,670	\$345,724	\$30,946	\$77,201
May	\$0	\$335,699	(\$335,699)	(\$376,497)
June	\$0	\$318,014	(\$318,014)	(\$694,511)
July	\$0	\$320,862	(\$320,862)	(\$1,015,373)
August	\$0	\$318,187	(\$318,187)	(\$1,333,560)
September	\$0	\$350,382	(\$350,382)	(\$1,683,942)
October	\$0	\$324,262	(\$324,262)	(\$1,998,204)
November	\$0	\$344,613	(\$344,613)	(\$2,342,817)
December	\$0	\$310,398	(\$310,398)	(\$2,653,215)
Year-to-Date:	\$1,406,888	\$3,952,082	(\$2,545,194)	(\$2,545,194)

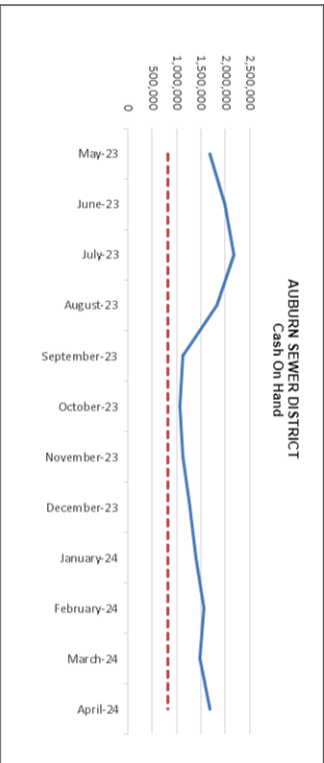
Month	Sewer Metered Revenue - Versus Budget			
	2024	BUDGET	MTD Change	YTD Change
January	\$337,824	\$333,157	\$4,668	\$4,668
February	\$336,311	\$296,097	\$60,213	\$20,306
March	\$336,063	\$304,673	\$31,390	\$51,701
April	\$376,670	\$328,150	\$48,520	\$100,551
May	\$0	\$318,634	(\$318,634)	(\$318,634)
June	\$0	\$301,849	(\$301,849)	(\$620,483)
July	\$0	\$304,552	(\$304,552)	(\$925,035)
August	\$0	\$302,013	(\$302,013)	(\$1,227,048)
September	\$0	\$332,572	(\$332,572)	(\$1,559,620)
October	\$0	\$307,779	(\$307,779)	(\$1,867,400)
November	\$0	\$327,096	(\$327,096)	(\$2,194,496)
December	\$0	\$294,618	(\$294,618)	(\$2,489,114)
Year-to-Date:	\$1,406,888	\$3,751,189	(\$2,344,301)	(\$2,344,301)

Month	Sewer Metered Gallons Sold			
	2024	2023	MTD Change	YTD Change
January	48,300,327	41,913,971	6,386,357	6,386,357
February	43,330,144	38,203,950	5,126,194	11,512,550
March	46,113,452	41,764,071	4,349,381	15,861,931
April	42,113,148	40,666,494	1,446,654	17,308,585
May	42,607,150	-100,000%	-42,607,150	-25,298,564
June	40,323,775	-100,000%	-40,323,775	-65,622,339
July	43,150,542	-100,000%	-43,150,542	-108,772,881
August	38,923,998	-100,000%	-38,923,998	-147,696,879
September	56,298,698	-100,000%	-56,298,698	-203,995,577
October	35,589,541	-100,000%	-35,589,541	-239,575,117
November	45,598,656	-100,000%	-45,598,656	-285,173,773
December	39,460,620	-100,000%	-39,460,620	-324,634,394
Year-to-Date:	179,857,071	594,491,465	(\$414,634,394)	(\$414,634,394)

Month	Sewer Gross Payroll			
	2024	Budget	MTD Change	YTD Change
January*	\$40,129	\$73,163	(\$33,034)	(\$33,034)
February	\$33,853	\$47,083	(\$13,231)	(\$46,265)
March	\$40,996	\$38,380	\$2,636	(\$43,629)
April	\$49,528	\$40,793	\$8,735	(\$34,894)
May*	\$0	\$36,189	(\$36,189)	(\$71,084)
June	\$0	\$33,791	(\$33,791)	(\$104,875)
July	\$0	\$32,154	(\$32,154)	(\$137,029)
August	\$0	\$45,433	(\$45,433)	(\$182,461)
September	\$0	\$40,524	(\$40,524)	(\$222,985)
October	\$0	\$41,917	(\$41,917)	(\$264,903)
November	\$0	\$33,092	(\$33,092)	(\$297,994)
December	\$0	\$39,638	(\$39,638)	(\$337,633)
Five pay periods	\$164,505	\$302,138	(\$137,633)	(\$137,633)

	SEWER Capital Spending Versus Budget		
	Capital Expenses - 2024	*Budget	YTD Actual
Pump Station Generator Hook ups	\$10,000	\$0	\$0
E-5 Generator	\$46,000	\$0	\$0
W-4	\$15,000	\$0	\$0
Misc Shop Tools	\$10,000	\$0	\$0
PLC Upgrades (Split AWD)	\$8,250	\$0	\$0
2 Computers (Split AWD)	\$1,500	\$0	\$0
Ergonomic Office Furniture (Split AWD)	\$2,000	\$0	\$0
AWSD Conference Room upgrade	\$4,500	\$0	\$0
Software/Workflow Efficiency Study	\$7,500	\$0	\$0
Washington St. Design	\$0	\$2,978	\$2,978
Equipment	\$104,750	\$2,978	\$2,978
Sewer Lining	\$15,433	\$0	\$0
Miller Street Inflow Investigation	\$100,000	\$0	\$0
Fourth Street - Re-Line	\$83,000	\$0	\$0
Hotel Road - MDOT Paving	\$80,000	\$0	\$0
Center Street - MDOT Paving	\$77,000	\$0	\$0
Marion Street - Road Reconstruction	\$50,000	\$0	\$0
Court Street - MDOT Paving	\$48,000	\$0	\$0
Winnet Ave MDOT Paving	\$48,000	\$0	\$0
Siphon Cleaning	\$45,000	\$0	\$0
Dunn St Re-Line	\$44,000	\$0	\$0
Chestnut Street - needs assessment req	\$10,000	\$0	\$0
LAV/PCA Storm Surge Tank	\$1,749,800.00	\$164,488	\$164,488
Projects (total includes benefit costs on labor)	\$2,334,800	\$164,488	\$164,488
Total Capital	\$2,439,550	\$167,466	\$167,466

Aging	AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE							
	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
April	143,854	36,871	8,728	7,563	17,708	2,608	-	217,332
March	66,206	17,006	4,006	8,109	100,000	-	-	195,321
February	134,553	42,389	9,377	7,698	18,031	2,576	-	214,625
January	148,659	30,686	9,108	7,415	17,974	2,565	-	216,407
January	126,403	34,682	8,510	8,427	17,367	2,491	-	197,880



**Auburn Sewer District
Accounts Payable Check Register
April 1, 2024 thru April 30, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7701	4/5/2024	3	Constellation NewEnergy, Inc.	3/21/2024	Riverside Accrued Power	0.77
7701	4/5/2024	3	Constellation NewEnergy, Inc.	3/26/2024	Bradman Accrued Power	252.66
7701	4/5/2024	3	Constellation NewEnergy, Inc.	3/26/2024	Stetson Accrued Power	0.12
						<u>253.55</u>
7702	4/5/2024	3	MissionSquare	3/31/2024	304412 ICMA 457 Accrued Deferred Comp	1,332.79
						<u>1,332.79</u>
7703	4/5/2024	3	MissionSquare	3/31/2024	109636 ICMA 401 Employee Benefits	1,820.67
						<u>1,820.67</u>
7704	4/5/2024	3	MissionSquare	3/31/2024	705328 Roth IRA Accrued IRA/ICMA	291.76
						<u>291.76</u>
7705	4/5/2024	3	RHR Smith & Co	1/2/2024	Field Work Accounting & Audit	1,000.00
						<u>1,000.00</u>
7706	4/12/2024	4	Margaret Arsenault	4/12/2024	Refund Tenant Dep Bal A/R - Customer Accts Rec	41.35
						<u>41.35</u>
7707	4/12/2024	4	Constellation NewEnergy, Inc.	4/4/2024	Worthley Accrued Power	462.31
						<u>462.31</u>
7708	4/12/2024	4	Labonville, Inc.	4/6/2024	Cloth Allow Employee Benefits	207.96
						<u>207.96</u>
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	Chicoine Accrued Power	131.79
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	"H" St Accrued Power	3.52

**Auburn Sewer District
Accounts Payable Check Register
April 1, 2024 thru April 30, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/10/2024	Moose Brook Accrued Power	571.88
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	"F" St Accrued Power	9.12
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	"E" St Accrued Power	3.56
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	Garfield Rd Accrued Power	4.54
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	Simpsons Beach Accrued Power	17.29
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	E. Shore Lane Accrued Power	11.06
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	E. Shore Rd Accrued Power	11.21
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	Sandy Beach Accrued Power	61.47
7709	4/19/2024	4	Constellation NewEnergy, Inc.	4/8/2024	Evergreen Accrued Power	21.07
						<u>846.51</u>
7710	4/19/2024	4	Greeley's Garage	4/11/2024	Replace Belt, Tensioner Truck #35 (2013 Vacuum Truck)	900.21
						<u>900.21</u>
7711	4/19/2024	4	L.A.W.P.C.A.	4/1/2024	April Ops Accrued - LAWPCA	100,955.70
7711	4/19/2024	3	L.A.W.P.C.A.	3/31/2024	(1) Vactor Accrued - LAWPCA	185.00
						<u>101,140.70</u>
7712	4/19/2024	4	Maine Municipal Assoc.	4/1/2024	Worker's Comp Insurance - Workers Comp	3,984.30
						<u>3,984.30</u>

Auburn Sewer District Accounts Payable Check Register April 1, 2024 thru April 30, 2024
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7713	4/19/2024	5	Maine Municipal Emp.Hlth.	4/9/2024	39021-May Ins Accrued IPP Withheld	298.00
7713	4/19/2024	5	Maine Municipal Emp.Hlth.	4/9/2024	39021-May Ins Accrued Dental	332.37
						<u>630.37</u>
7714	4/26/2024	4	Auburn Water District	4/23/2024	March Expenses A/P - Due to AWD	23,562.53
						<u>23,562.53</u>
7715	4/26/2024	4	Constellation NewEnergy, Inc.	4/9/2024	River Station Accrued Power	553.56
7715	4/26/2024	4	Constellation NewEnergy, Inc.	4/9/2024	Marrow Rd Accrued Power	50.72
7715	4/26/2024	4	Constellation NewEnergy, Inc.	4/9/2024	Lew Jct Rd #1 Accrued Power	544.17
7715	4/26/2024	4	Constellation NewEnergy, Inc.	4/16/2024	"B" St Accrued Power	51.17
7715	4/26/2024	4	Constellation NewEnergy, Inc.	4/17/2024	Washington St Accrued Power	263.74
						<u>1,463.36</u>
7716	4/26/2024	4	Skelton, Taintor & Abbott	4/17/2024	Services thru 030424 Legal Expenses	85.50
						<u>85.50</u>
<u>Grand Total</u>						<u>138,023.87</u>

4/30/2024

VENDOR	REF	AWD G/L #	ASD G/L #	Amount
Amazon	Glass Cutter - Cancelled	1142-300	2620-500	(12.44)
Amazon	Velcro	1142-300	2620-500	2.26
Amazon	Hazmat Light Battery	1142-300	2620-550	8.91
Anthem	April health ins	1142-300	2604-000	9,580.88
Anthem	April health ins	1142-300	2241-070	1,981.14
Anthem	April health ins	1142-300	2241-071	15.38
Auburn Water District	Group Dynamic HRA debits	1142-300	2604-000	1,073.30
Bisson Enterprises, Inc.	office cleaning - Apr	1142-300	2675-500	350.00
Broadbent, Mike	April Mileage	1142-300	2675-500	175.00
Budget Documents	New Copier Lease -APR	1142-300	2675-800	306.35
Central Maine Power	Power - 268 Court Street	1142-300	2615-500	150.12
Central Maine Power	Power - 268 Court Street	1142-300	2615-800	75.06
Cintas	1st Aid Supplies	1142-300	2620-550	16.70
City of Lewiston	SCADA Tech wages/benefits-Mar	1142-300	2601-600	1,652.12
City of Lewiston	SCADA Tech wages/benefits-Mar	1142-300	2604-000	251.02
City of Lewiston	SCADA Tech wages/benefits-Mar	1142-300	2658-000	99.13
Coastal T-Shirts	Clothing Allowance	1142-300	2604-000	110.75
Computer Place	IT Support	1142-300	2675-800	36.25
Computer Place	IT Support	1142-300	2675-800	36.25
Computer Place	IT Support	1142-300	2675-800	72.50
Computer Place	IT Support	1142-300	2675-800	18.13
Computer Place	IT Support	1142-300	2675-800	36.25
Constellation NewEnergy	Power - 268 Court Street	1142-300	2615-500	238.42
Constellation NewEnergy	Power - 268 Court Street	1142-300	2615-800	119.19
Dig Safe System, Inc.	monthly bill - April	1142-300	2675-600	308.68
Dirigo Generator Service	Generator PM - Portable	1142-300	2677-000	110.00
Dirigo Generator Service	Generator PM - Court St	1142-300	2677-000	110.00
Dirigo Generator Service	Generator Additional Service - Court St	1142-300	2677-000	201.25
Eaton Peabody	Services thru 033124	1142-300	2633-800	248.50
Elan- Zoom	Monthly Fee	1142-300	2675-500	8.48
Elan-Pitney Bowes	Postage Meter Ink & Tapes	1142-300	2620-800	99.59
Elan-Amazon	Safety Glasses	1142-300	2620-550	41.50
Elan-Amazon	Glass Cutter	1142-300	2620-500	13.13
Elan-Heathco	Lunch for Crews	1142-300	2675-5000	79.46
Elan-Walmart	Misc Office Supplies	1142-300	2675-500	15.73
Elan-Indeed	Employment Ads/Applicants	1142-300	2675-800	394.55
Elan-Staples	Printer	1142-300	2620-800	135.38
Elan-US Celluar	IPADS	1142-300	2620-500	629.00
Elan-Adobe	Software	1142-300	2620-800	119.94
Fastenal	N95 Masks	1142-300	2620-550	62.10
Firesafe Equipment	Inspect & Service	1142-300	2620-500	3.25
Fire Tech & Safety of NE	Hazmat Fit Tests	1142-300	2675-500	212.50
FirstLight	April phones	1142-300	2676-800	83.12
Grainger	LED Drivers	1142-300	2620-500	104.33
Home Depot	Misc Supplies	1142-300	2620-500	89.44
K.L. Jack	Drill Bit Set & Blades	1142-300	2620-500	144.33
Local Image	Website Development	1142-300	2675-800	27.51
Local Image	Web Hosting - yearly	1142-300	2675-800	210.00
Maine Municipal Emp Health	39020 April Ins	1142-300	2241-065	43.79
Maine State Retirement System	Retirement Contribution	1142-300	2241-030	147.22
Maine State Retirement System	Retirement Contribution	1142-300	2604-000	195.03
Maine State Retirement System	Retirement Contribution - Life	1142-300	2604-000	26.41
Napa	Compactor Battery	1142-300	2677-000	42.61
Ness Oil	April Fuel - Tank	1142-300	2620-500	11.10
Ness Oil	April Fuel #35	1142-300	2650-123	821.28
Ness Oil	April Fuel #40	1142-300	2650-125	139.01
Northern Data Systems	Customer Billing	1142-300	2675-700	1,179.73

Northern Data Systems	Edifice Module to Invoice Cloud	1142-300	2675-800	441.00
Petro's	Loam Rakes	1142-300	2620-500	47.49
Petro's	Grass Seed	1142-300	2620-500	75.00
Petty Cash	Meals - Stormwork	1142-300	2675-800	28.08
Petty Cash	Donuts - Sewer Training	1142-300	2675-800	40.42
Petty Cash	Fuel Guage for Fuel Tank	1142-300	2620-500	13.75
Petty Cash	Couplings - Vactor Trailer	1142-300	2677-000	17.44
Pine Tree Waste	bulk waste	1142-300	2675-500	111.61
Pitney Bowes	Qtrly Meter Rental - Mar/Apr/May	1142-300	2642-000	229.95
R.B. Allen Co Inc	Fire Alarm system/install	1142-300	2675-500	600.00
Reggie's Sales & Service	Spark Plug, Filter, Etc	1142-300	2620-500	38.17
Selco Plumbing & Heating	Washers	1142-300	2620-500	0.79
Shredding On Site	Shredding	1142-300	2675-800	28.75
Spectrum-Charter Communications	Internet	1142-300	2676-800	79.99
Spillers	Locate Paint	1142-300	2620-500	223.50
Televox	Auto Call	1142-300	2675-850	82.98
Thayer Corp	Service Call -	1142-300	2675-500	293.61
Thayer Corp	quarterly contract	1142-300	2675-500	469.63
U.S. Cellular	cell phones	1142-300	2676-500	343.27
United AG & Turf	Generator Fuel Pump	1142-300	2677-000	25.63
Unitil	268 Court Street - April	1142-300	2620-500	854.93
Unum	April life insurance	1142-300	2604-000	137.61
Voyager Networks of NE	answering service - Apr	1142-300	2675-800	45.83
Warren's Office Supplies	Towels, Liners	1142-300	2620-500	54.78
Williams, Eddie	Luncheon - Admins Day	1142-300	2675-800	34.67
				26,769.50

AUBURN SEWERAGE DISTRICT

MONTHLY ACTIVITY REPORT

April 2024

MAINS

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
2 Week Checks	16	Areas with known hydraulic issues			1		
Rt 4	8	Clean catch basins			1		
Stetson Road	28	Clean sewer main			1		
Sunderland Dr	20	Clean sewer main			1		
Marian St	8	Clean sewer main			1		
4th St	16	Clean sewer main			1		
LCRR	40	Service Line Investigation				1	
2024 Monthly Total Hrs.	136						
2024 Monthly Totals	7		0	0	6	1	0
2023 Monthly Totals	9		1	0	7	0	1
2024 YTD Totals	17		0	0	14	3	0
2023 YTD Totals	26		2	0	20	3	1

MANHOLES

Location	Ckd	Comments	OK	Cover	Misc.	Frame & Cover	New
91 Conant Ave	1	Lower and Plate				1	
Main St @ Drummond	1	Lower and Plate				1	
Cross St	1	Repaired Manhole Installed new top section				1	
2024 Monthly Totals	3		0	0	0	3	0
2023 Monthly Totals	2		0	0	1	1	0
2024 YTD Totals	20		0	0	13	7	0
2023 YTD Totals	10		1	0	5	3	1

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
86 Valview Dr	1	Backup on owner				1
231 Broad St	1	Verified sewer service was not damaged by AWS/D				1
White Hangar Dr	1	Backup on owner				1
199 Bowdoin St	1	Backup on owner				1
41 Dunn St	1	Culvert causing sinkholes in backyard			1	
316 Court St	1	Sewer leak				1
2024 Monthly Totals	6		0	0	1	5
2023 Monthly Totals	6		2	0	1	3
2024 YTD Totals	29		3	2	6	18
2023 YTD Totals	21		3	1	9	8

LIFT STATIONS

Location	No.	Comments
Merrow	2	Weekly Station Check, Snow Removal, Cleaned Station
River	3	Weekly Station Check, Snow Removal, Cleaned Station
Lewiston Junction	3	Weekly Station Check, Snow Removal, Cleaned Station
Worthley	2	Weekly Station Check, Snow Removal, Cleaned Station
Washington St	2	Weekly Station Check, Snow Removal, Cleaned Station
Moose Brook	2	Weekly Station Check, Snow Removal, Cleaned Station
Ash Landfill	2	Weekly Station Check, Snow Removal, Cleaned Station
Creswood	2	Weekly Station Check, Snow Removal, Cleaned Station
Rte 122	2	Weekly Station Check, Snow Removal, Cleaned Station
Rte 26	2	Weekly Station Check, Snow Removal, Cleaned Station
Dockside	2	Weekly Station Check, Snow Removal, Cleaned Station
E1	2	Weekly Station Check, Snow Removal, Cleaned Station
E2	2	Weekly Station Check, Snow Removal, Cleaned Station
E3	2	Weekly Station Check, Snow Removal, Cleaned Station
E5	2	Weekly Station Check, Snow Removal, Cleaned Station
E6	2	Weekly Station Check, Snow Removal, Cleaned Station
W2	2	Weekly Station Check, Snow Removal, Cleaned Station
W3	2	Weekly Station Check, Snow Removal, Cleaned Station
W4	2	Weekly Station Check, Snow Removal, Cleaned Station
W5	2	Weekly Station Check, Snow Removal, Cleaned Station
W6	2	Weekly Station Check, Snow Removal, Cleaned Station
W7	2	Weekly Station Check, Snow Removal, Cleaned Station
Stetson	2	Weekly Station Check, Snow Removal, Cleaned Station
Bradman	2	Weekly Station Check, Snow Removal, Cleaned Station
Evergreen	2	Weekly Station Check, Snow Removal, Cleaned Station
LAPS	2	Weekly Station Check, Snow Removal, Cleaned Station
2024 Monthly Totals	54	
2023 Monthly Totals	8	
2024 YTD Totals	249	
2023 YTD Totals	23	

OVERFLOWS

Item	Comments
2024 Monthly Totals	1
2024 YTD Totals	1

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(i n.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.40	5.63	3.11	11	47	4	24	
February	1.70	0.48	3.00	7	54	5	26	
March	15.60	10.30	3.67	18	54	7	34	
April	20.7	4.85	4.38	12	66	23	42	
May								
June								
July								
August								
September								
October								
November								
December								
2024 YTD Totals	63.40	21.26	14.16	48				
2023 Totals	67.00	9.30	0.00	30				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	35	18	3	0	0	0	0	7	4	0	2	1
February	40	22	2	1	0	0	0	5	7	0	2	0
March	87	66	2	9	0	0	0	9	1	0	0	1
April	129	82	0	8	0	0	0	32	5	1	1	0
May												
June												
July												
August												
September												
October												
November												
December												
2024 YTD Totals	291	188	7	18	0	0	0	53	17	1	5	2
2023 Totals	585	431	2	31	0	0	0	23	75	1	19	3

DUTY FOREMAN CALLS
(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	0			0	0	0	0	0	0	0	0
Water District	5	0	0	0	3	0	1	0	0	0	1
2024 Monthly Totals	5	0	0	0	3	0	1	0	0	0	1
2023 Monthly Totals	11	0	0	0	2	1	5	2	1	0	0
2024 YTD Totals	38	0	3	0	9	6	13	0	1	0	6
2023 YTD Totals	50	0	0	0	28	7	7	5	3	0	0

OTHER ACTIVITIES

1. Emergency Standby Generator Bi-Annual Maintenance
2. Trustee Room Improvements
3. Confined Space Rescue Team Training - 66 HRS
4. Annual OSHA Safety Training with Tom's Water Solutions- 64 HRS
5. Emergency Standby Generator Bi-Annual Maintenance
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

Lewiston - Auburn Water Pollution Control Authority

Monthly Cost Apportionment Summary

Cost Apportionment Summary - First Half of 2024

TBP 5/8/24

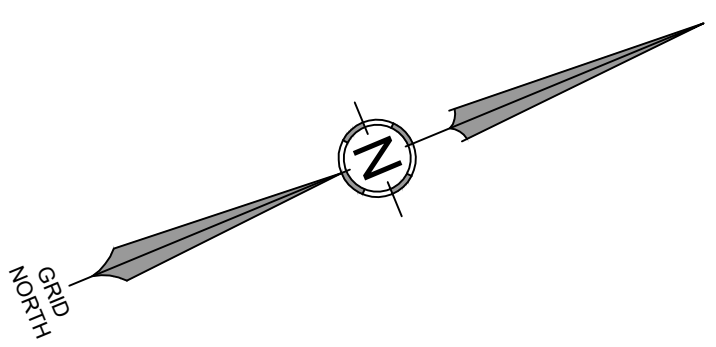
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
January	62.00%	\$174,379.45	62.30%	\$175,223.22	(\$843.77)	38.00%	\$106,877.72	37.70%	\$106,033.95	\$843.77
February	62.00%	\$174,379.45	65.30%	\$183,660.93	(\$9,281.49)	38.00%	\$106,877.72	34.70%	\$97,596.24	\$9,281.49
March	62.00%	\$174,379.45	64.09%	\$180,257.72	(\$5,878.27)	38.00%	\$106,877.72	35.91%	\$100,999.45	\$5,878.27
April	64.00%	\$180,004.59	62.58%	\$176,010.74	\$3,993.85	36.00%	\$101,252.58	37.42%	\$105,246.43	(\$3,993.85)
May	64.00%	\$180,004.59	61.51%	\$173,001.29	\$7,003.30	36.00%	\$101,252.58	38.49%	\$108,255.88	(\$7,003.30)
June	64.00%	\$180,004.59	59.52%	\$167,404.27	\$12,600.32	36.00%	\$101,252.58	40.48%	\$113,852.90	(\$12,600.32)
Six Month Adjustment			63.57%		(\$12,009.68)			36.43%		\$12,009.68

Cost Apportionment Summary - Second Half of 2024

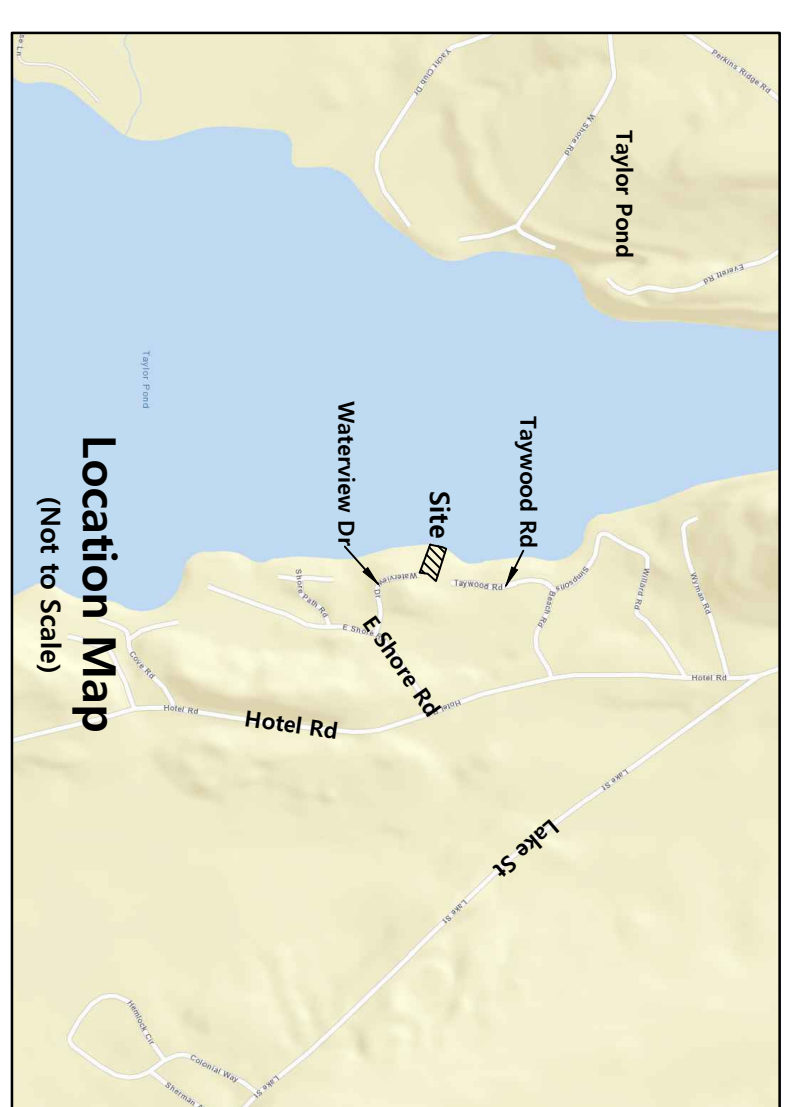
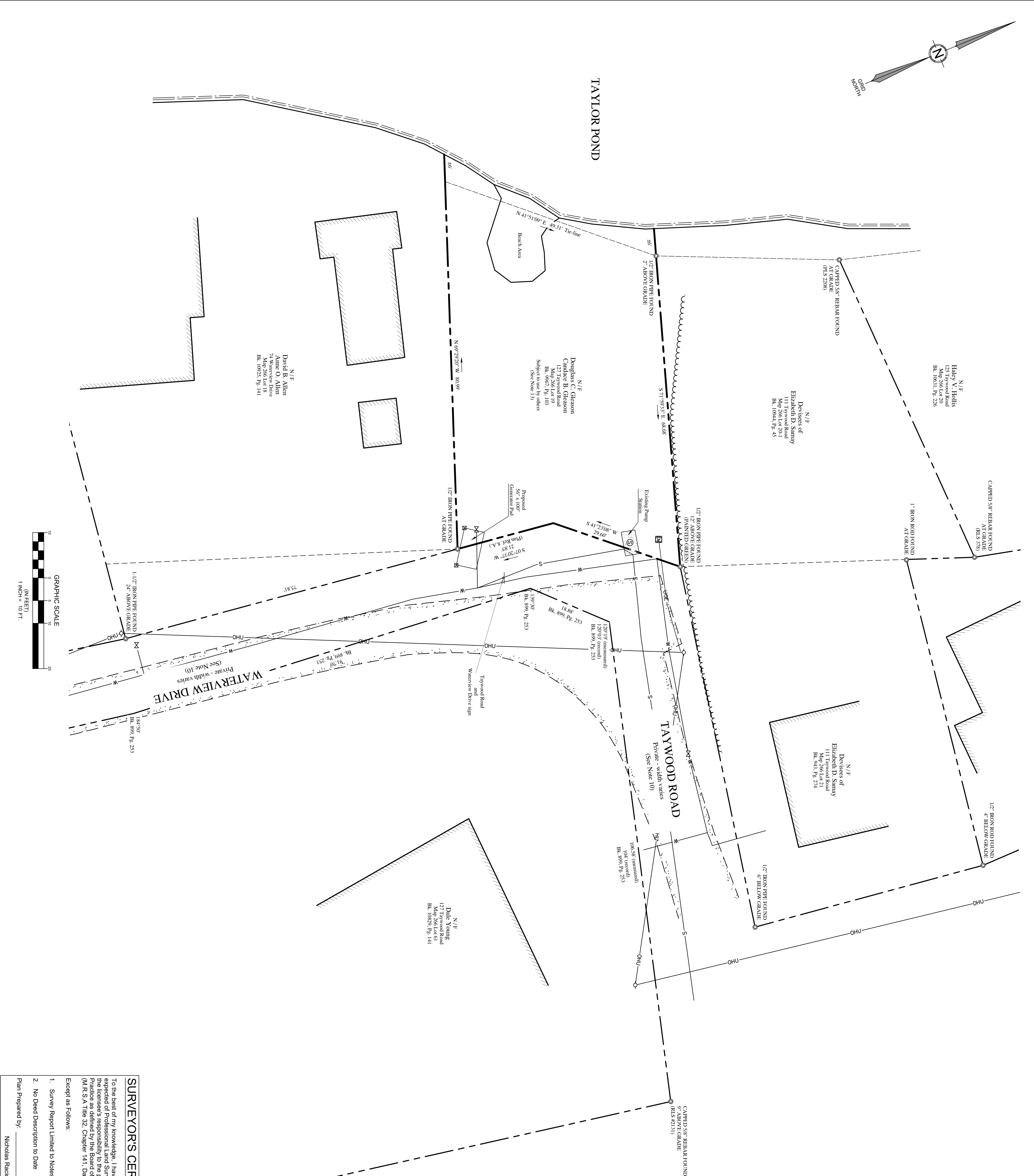
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$
July	63.00%	\$177,192.02	60.32%	\$169,654.32	\$7,537.69	37.00%	\$104,065.15	39.68%	\$111,602.85	(\$7,537.69)
August	63.00%	\$177,192.02	60.47%	\$170,076.21	\$7,115.81	37.00%	\$104,065.15	39.53%	\$111,180.96	(\$7,115.81)
September	63.00%	\$177,192.02	62.07%	\$174,576.33	\$2,615.69	37.00%	\$104,065.15	37.93%	\$106,680.84	(\$2,615.69)
October	63.00%	\$177,192.02	61.62%	\$173,310.67	\$3,881.35	37.00%	\$104,065.15	38.38%	\$107,946.50	(\$3,881.35)
November	63.00%	\$177,192.02	62.84%	\$176,742.01	\$450.01	37.00%	\$104,065.15	37.16%	\$104,515.16	(\$450.01)
December	63.00%	\$177,192.02	69.02%	\$194,123.70	(\$16,931.68)	37.00%	\$104,065.15	30.98%	\$87,133.47	\$16,931.68
Six Month Total Adj			61.46%		\$21,600.55			38.88%		(\$21,600.55)

Average / Adjustments year end	63.57%				(\$12,009.68)			36.43%		\$12,009.68
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Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.



TAYLOR POND



GENERAL NOTES

- The purpose of this plan is to depict the results of a Boundary Retracement survey of the subject parcel.
- All Book and Page numbers refer to the Androscoggin County Registry of Deeds, unless otherwise noted.
- The record owner of the subject parcel is Douglas C. Gleason and Candace B. Gleason by deed dated October 23, 2010 and recorded in book 9967, Page 103.
- The subject parcel is shown on the City of Auburn Tax Map 266 as Lot 20-1 and is located in the Urban Residential (UR) District and Shoreland Zone.
- Space and bulk standards for the UR District as of the date of this plan are as follows:
 Min. Lot Size: 10,000 s.f.
 Min. Lot Width: 100 ft.
 Min. Front Setback: 25 ft.
 Min. Side Setback: 15 ft.
 Min. Rear Setback: 25 ft.
 Max. Building Height: 35 ft.

- Total area of the subject parcel is 3,501 s.f.
- Boundary information shown herein is based on an on-the-ground survey performed by Terradyn Consultants, LLC in May of 2024.
- Plan References:
 - "The Willard Farm" Plan No. 100 on file at the City of Auburn Engineering Division, dated July 22, 1965.
 - "Survey For Frank M. and Elizabeth Samay" Plan No. 343 on file at the City of Auburn Engineering Division, dated November 5, 1990.
 - "The B. Peck Real Estate Co. Lot Plan No. 372 on file at the City of Auburn Engineering Division, dated June 1, 1990.
- Plan orientation is Grid North, Maine State Plane Coordinate System, West Zone 1802-NAD83.

- The width of Taylorwood Road and Waterview Drive are based on Plan Ref. 8.A. A deed conveyed from Sumner H. Peck to John Y. Higgins and Kathryn L. Higgins dated August 12, 1983 and recorded in Book 6983, Page 253 states the right of way width as being 19 feet. The location depicted is based on existing monuments found.
- The location of the existing traveled way is not located within the right of way depicted on the Plan Ref. 8.A.
- The subject parcel is together with a right of way over East Shore Road Branch No. 1 to the subject parcel as described in the deed referenced in Note 9 above.
- A portion of the subject parcel is located within Zone AE, a Special Flood Hazard Area as shown on the Flood Insurance Rate Map for the City of Auburn, Androscoggin County Community-Panel Number 23001 C0307E, having an Effective Date of July 8, 2013. The remainder of the subject parcel is located within Zone X, Areas of Minimal Flood Hazard.

- The depth, size, location, existence or nonexistence of underground utilities and/or structures were not investigated as part of this survey. Utilities depicted herein may not necessarily represent all existing utilities. Owners, contractors, and/or designers need to contact Dig-Safe Systems, Inc. (CALL 811) and field verify existing utilities prior to digging or breaking ground.
- The subject parcel is subject to the following rights and easements:
 - The right to set and maintain over and across the subject parcel, poles and wires, together with fixtures for the transmission of electricity, telephone, cable television, etc. in their present location leading to the premises of Douglas C. Gleason and Candace B. Gleason as described in a deed dated July 2, 1999 and recorded in book 4277, Page 149 and being further described in subject parcel deed referenced in Note 3 above.

Subject to the right to use the subject parcel including bathing and boating and being further described in a deed conveyed from Sumner H. Peck to John Y. Higgins and Kathryn L. Higgins dated August 12, 1983 and recorded in Book 699, Page 253. Reference is also made to a deed conveyed from the B. Peck Real Estate Company to John Y. Higgins and Kathryn L. Higgins dated January 22, 1965 and recorded in Book 932, Page 168 and may be subject to other rights of record.

SURVEYOR'S CERTIFICATION

To the best of my knowledge, I have used ordinary and prudent conduct expected of Professional Land Surveyors and the results shown here represent the licensee's responsibility to the public as required under the Standards of Professional Conduct of the Board of Professional Land Surveyors (M.R.S.A. Title 82, Chapter 141, Dated April 2001).

- Except as follows:
- Survey Report Limited to Notes on the Plan
 - No Deed Description to Date
- Plan Prepared by: Nicholas Radoppi, P.L.S. #2621

STATE OF MAINE
Androscoggin County Registry of Deeds
Received _____ 20____
At _____ h _____ m _____ A.M. and recorded in
Plan Book _____ Page _____
Attest _____ Registrar

PROJECT: GLEASON PARCEL 127 TAYWOOD ROAD, AUBURN, MAINE		<p>Civil Engineering Land Surveying Geomatics Stormwater Design Land Planning Environmental Permitting</p>	ADDRESS: 41 CAMPUS DRIVE, SUITE 301 NEW GLOUCESTER, ME 04260	PHONE: (207) 926-5111	WEB SITE: www.terradynconsultants.com
SHEET TITLE: BOUNDARY RETRACEMENT SURVEY			CLIENT: AUBURN WATER & SEWERAGE DISTRICTS P.O. BOX 414 268 COURT STREET, AUBURN, MAINE 04212-0414	NO. _____ DATE _____ REVISION _____	NO. _____ DATE _____ REVISIONS _____
DATE: 05/15/2024	SCALE: 1" = 10'	JOB NO.: 24-80	SHEET: 1 OF 1		



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



JANET T. MILLS
GOVERNOR

MELANIE LOYZIM
COMMISSIONER

**APPLICANT INTENT TO APPLY FOR
2024 CLEAN WATER STATE REVOLVING FUND (CWSRF)
(Infrastructure/Construction Project)**

Applicant: **Auburn Sewer District**

Project Name: **Washington Street PS – 40 yr. Old Station**

We have reviewed over 60 eligible CWSRF projects for their environmental benefit to help us make funding decisions for the FFY 2024 CWSRF program. Unfortunately, the need for funding continues to outweigh our financial resources, meaning we can only fund a portion of the eligible projects this year.

The Department knows how important all your projects are and we would encourage you to reach out to the following funding resources for assistance:

- Maine Municipal Bond Bank (MMBB) General Resolution program, <https://www.mmbb.com/>
- United States Department of Agriculture Rural Development (USDA RD), <https://www.rd.usda.gov/programs-services/water-environmental-programs>
- Maine Department of Economic & Community Development Block Grant Program, <https://www.maine.gov/decd/community-development/cdbg-program/application-process>
- Maine Emergency Management Agency, <https://www.maine.gov/mema/grants>

Since the FFY 2024 award process is still in the draft stages, there is a possibility that some projects that have been offered funding will not move forward, freeing up money to fund projects further down the list. If this happens, the Department will make offers to fund the next projects on our environmental ranking list and notify the applicants of the available funding.

Please be aware that Federal funding varies from year to year, as does the pool of worthy applications. If you are not fortunate enough to receive any funding this year, we encourage you to apply again next year.

If you have any questions, please contact me at (207) 287-6093 or at brandy.m.piers@maine.gov.

Regards,

Brandy Piers, P.E.
CWSRF Program Manager
Division of Water Quality Management

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826
RAY BLDG., HOSPITAL ST.

BANGOR
106 HOGAN ROAD
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769-2094
(207) 764-0477 FAX: (207) 760-3143

DRAFT FFY 2024 CWSRF Project Priority List

Total Points	Entity and Project Type (1)	Project Description	Estimated Construction Start	Estimated Total Project Cost (Excludes FSP & CAP)	Co-Funded Project Cost From Other Funding Sources	CWSRF Project Funding	Additional RSP Borrowing Beyond Project	Requested CWSRF Loan Amount (Max. \$100)	Entity Priority	Base Points	Attributable Principal Program Points **	Attributable Principal Program Progress (Base)	Attributable Principal Program Progress (2)	Attributable Principal Program Progress (2)	Attributable Principal Program Progress (2)	Fiscal Sustainability Principal Program Progress (4)	Climate Adaptation Plan Principal Program Progress (6)	Total Grant Project Reserve (Project-CAP Costs)	Total Principal Program Progress	Total Loan Payback Amount	Total Assistance Provided	
78.29	Rockport, Town of	Route 90 Sewer Extension	1-Apr-2025	\$9,320,000	\$1	\$9,319,999	\$0	\$9,319,999	1H	42	704	49.66%	\$975,000	49.66%	\$0	\$0	\$25,000	\$0	\$1,000,000	\$8,320,000	\$9,320,000	
77.39	North Windham WWTFF	North Windham WWTFF	15-May-2024	\$4,629,000	\$5,290,000	\$43,000,000	\$0	\$10,000,000	M	36	10.93	100.00%	\$310,522	100.00%	\$689,478	\$0	\$0	\$0	\$1,000,000	\$9,000,000	\$10,000,000	
71.42	Saco City of	Saco Water Resource Recovery	25-Mar-2024	\$91,956,978	\$10,956,978	\$51,000,000	\$0	\$10,000,000	4H	27	3.20	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$10,000,000	\$10,000,000	
66.84	Whitport Water District	WWTP Upgrade to Secondary Treatment	1-Jul-2024	\$24,927,200	\$20,634,633	\$4,296,567	\$10,000	\$4,296,567	4H	27	8.98	80.64%	\$0	80.64%	\$990,000	\$10,000	\$0	\$0	\$1,000,000	\$3,296,567	\$4,296,567	
66.78	Ayreson-Madison Sanitary District	Maine Centralized PPMAS Mitigation Facility	1-Jul-2024	\$2,647,500	\$14,086,130	\$11,567,130	\$0	\$10,000,000	4H	27	10.01	100.00%	\$0	100.00%	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$9,000,000	\$10,000,000	
64.67	LAWPCA	CSO Tank - 2.1 MG CSO Storage Tank	1-Jun-2024	\$31,662,515	\$15,500,000	\$18,162,515	\$0	\$10,000,000	4H	27	5.69	0.00%	\$0	0.00%	\$0	\$0	\$0	\$25,000	\$0	\$25,000	\$9,975,000	\$10,000,000
61.84	Lincolnville Sewer District	Outfall Replacement	1-Oct-2024	\$590,000	\$196,000	\$464,000	\$0	\$464,000	4H	27	9.17	84.09%	\$390,178	84.09%	\$73,822	\$0	\$0	\$0	\$0	\$464,000	\$0	\$464,000
60.62	Whitlow, Town of	CSO & Stormwater Management Improvements	1-Aug-2023	\$17,000,000	\$11,000,000	\$6,000,000	\$0	\$8,000,000	4H	27	5.01	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
54.87	Windham, Town of	Windham School Conveyance	15-Mar-2025	\$13,000,000	\$0	\$13,000,000	\$0	\$10,000,000	4H	27	9.45	89.30%	\$0	89.30%	\$925,000	\$50,000	\$25,000	\$0	\$1,000,000	\$0	\$1,000,000	
54.72	Harland, Town of	Commercial St, Phase 2	1-Jul-2024	\$1,203,000	\$198,000	\$1,005,000	\$0	\$1,005,000	9H	22	10.33	100.00%	\$0	100.00%	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$1,000,000
53.77	Rockport, Town of	Water Resource Recovery Facility	1-Jul-2025	\$24,888,000	\$1,000,000	\$23,888,000	\$0	\$10,000,000	4H	27	7.04	49.66%	\$0	49.66%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
52.25	Bath, City of	Commercial Street PS upgrades per the CAP	1-Mar-2026	\$9,279,225	\$1,673,000	\$7,606,225	\$0	\$7,606,225	4H	27	5.34	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	
51.11	Mechanic Falls Sanitary District	CSO & Safety Improvements	1-Jun-2025	\$4,880,000	\$2,000,000	\$2,880,000	\$0	\$2,880,000	4H	27	6.54	0.00%	\$0	42.77%	\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000	\$1,980,000	\$2,880,000
49.87	Rehoboth Utilities District	Collection System Excess Flow Reduction	1-Jun-2025	\$1,385,000	\$0	\$1,385,000	\$5,000	\$1,400,000	5H	22	6.21	0.00%	\$0	38.66%	\$5,994,400	\$5,000	\$0	\$0	\$465,160	\$1,000,000	\$400,000	\$1,400,000
48.34	Eagle Lake Water & Sewer District	WWTF Phase 2 - Replacing 3 pump stations with all new pumps, valves, controls, telemetry, etc. Adding a generator to PS 1, upgrading the WWTP operations building and site pavement, replacing pumps and valve in 3 small simplex grinder pump stations, renewing the irrigation pump station.	1-Jul-2024	\$10,620,000	\$7,275,000	\$3,345,000	\$5,000	\$3,350,000	9H	22	8.70	75.69%	\$0	75.69%	\$407,820	\$5,000	\$0	\$0	\$344,140	\$87,660	\$597,860	
47.66	Baldford, City of	Em Street CSO Separation	1-Mar-2025	\$4,830,000	\$0	\$4,830,000	\$0	\$4,830,000	4H	27	6.00	0.00%	\$0	36.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
47.23	Brewer, City of	Brewer Cove CSO Reduction - 2200 ft of 10" VC pipe replacement on Brewer St, and 300 ft of 6" VC on Tibbatts St.	1-Jun-2025	\$1,900,000	\$1,140,000	\$760,000	\$0	\$760,000	4H	27	5.91	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Points	Entity and Project Type (1)	Project Description	Estimated Construction Start	Estimated Total Project Cost (RSP & CAP)	Co-Funded Project Cost (Funding Sources)	CWSRF Project Funding	Additional RSP Borrowing Project	Requested CWSRF Loan Amount (Max. \$10M)	Envr. Base Priority	Base Points	Adaptability Principal Points (2)	Adaptability Forgiveness (Base)	Adaptability Forgiveness (3)	Adaptability Forgiveness (Supp) (3)	Adaptability Forgiveness (3)	Fiscal Sustainability Forgiveness (4)	Climate Action Plan Forgiveness (5)	Total Green Project Reserve (Project Costs)	Total Principal Forgiveness	Total Loan Forgiveness	Total Assistance Provided
47.22	Old Orchard Beach	WWTF & Collection System Resiliency Upgrades	1-Oct-2024	\$10,780,000	\$0	\$10,780,000	\$0	\$10,000,000	5H	22	6.18	0.00%	\$0	38.819%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
47.22	Sheridan Sanitary District	WWTP Improvements	1-Dec-2025	\$23,800,000	\$17,800,000	\$6,000,000	\$5,000	\$5,005,000	4H	27	6.40	0.00%	\$0	40.96%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
45.64	Hampden Town of	Sourbrook PS Replacement & Metering	1-Aug-2025	\$4,800,000	\$2,000,000	\$2,800,000	\$0	\$2,800,000	4H	27	3.15	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
45.50	Belfast City of	High St. Church, Court, Park and Pearl St. Area Sewer Improvements and Trenching Upgrade	1-Apr-2026	\$4,780,000	\$1,000,000	\$3,780,000	\$0	\$3,780,000	4H	27	5.45	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
44.03	Rockland City of	Collection System Rehabilitation	1-Jun-2027	\$16,367,205	\$0	\$16,367,205	\$0	\$10,000,000	4H	27	6.63	0.00%	\$0	43.98%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
44.02	Calais, City of	Slip Screen Installation	1-Apr-2025	\$1,250,000	\$0	\$1,250,000	\$0	\$1,250,000	4H	27	7.64	65.37%	\$0	65.37%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43.72	Mill Water District	Pleasant St. PS Upgrades	1-May-2025	\$340,000	\$0	\$340,000	\$0	\$340,000	5H	22	5.93	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
43.23	Fort Kent Town of	Food Mitigation System Upgrades	1-Aug-2024	\$7,877,500	\$0	\$7,877,500	\$0	\$7,877,500	5H	22	4.93	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
42.80	Orono Town of	Main St. Sewer Improvements	15-May-2026	\$295,000	\$0	\$295,000	\$0	\$295,000	4H	27	7.55	67.15%	\$0	67.15%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
41.45	Hampden Town of	Small PS Upgrades & Main Rd North Sewer Replacement	1-May-2026	\$2,000,000	\$0	\$2,000,000	\$0	\$2,000,000	4H	27	3.15	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40.75	Caribou Utilities District	Wastewater System Improvements - hardworks replacement	1-Jun-2025	\$5,402,890	\$1,282,438	\$4,110,412	\$0	\$4,110,412	5H	22	5.99	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40.24	Berwick Sewer District	WWTF Improvements - Improve chemical and biological removal	1-Aug-2025	\$3,500,000	\$0	\$3,500,000	\$0	\$3,500,000	4H	27	3.55	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40.20	Wiscasset Town of	WWTP Relocation	1-Sep-2026	\$37,140,000	\$25,000,000	\$12,140,000	\$0	\$10,000,000	5H	22	5.10	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
40.10	Baldwin City of	Alfred Street CSO Separation Phase 3	1-Mar-2026	\$3,422,000	\$0	\$3,422,000	\$0	\$3,422,000	4H	27	6.00	0.00%	\$0	36.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
39.32	Freeport Sewer District	Force Main Replacement	1-May-2025	\$6,780,000	\$0	\$6,780,000	\$0	\$6,780,000	5H	22	9.33	87.05%	\$0	87.05%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
35.90	Falmouth Town of	East Falmouth Climate Resiliency -	1-Mar-2026	\$16,100,000	\$50,000	\$16,050,000	\$0	\$10,000,000	5H	22	2.17	0.00%	\$0	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0
33.16	Malden Sewer District	Sewer System I/I Reduction - 1,000 I/I of sewer replacement	1-May-2025	\$522,000	\$0	\$522,000	\$0	\$522,000	5H	16	9.00	81.00%	\$0	81.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Trail Points	Entity and Project Type (1)	Project Description	Estimated Construction Start	Estimated Total Project Cost (RSP & C&A)	Co-Funded Project Cost Funding Sources	CMSRF Project Funding	Additional RSP Borrowing Project	Requested CMSRF Loan Amount (Max. \$10M)	Envr. Priority	Base Points	Affordability Principal Points - 2022	Affordability Forgiveness Percentage (Base)	Affordability Forgiveness (3)	Affordability Forgiveness (Supp) (3)	Affordability Forgiveness (Supp) (3)	Fiscal Sustainability Principal Forgiveness (4)	Climate Action Plan Principal Forgiveness (6)	Total Green Project Reserve (Project Costs)	Total Principal Forgiveness	Total Loan Payback Amount	Total Assistance Provided	
22.04	Isabelton, Town of	Pandemon Point Rd & Derby Rd Sewer Improvements - 3,400 I/C sewer replacement	1-Sep-2024	\$2500,000	\$0	\$2500,000	\$10,000	\$2,910,000	SM	16	7.16	51.27%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.76	Horton Water Company	Backup Emergency Generator	20-Oct-2023	\$771,126	\$391,126	\$380,000	\$0	\$390,000	SM	16	8.97	80.46%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.84	Alburn Sewer District	Washington Street PS - 40 Yr old station	1-Sep-2024	\$1,361,000	\$0	\$1,361,000	\$0	\$1,361,000	SM	16	4.77	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.83	Brooks, Town of	New WWTF and Collection System	1-Mar-2027	\$11,053,000	\$0	\$11,053,000	\$0	\$10,000,000	4M	21	6.45	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.80	Mans Hill Utility District	Wastewater System Upgrades	1-Jun-2025	\$5,853,000	\$3,000,000	\$2,853,000	\$15,000	\$2,853,000	SM	16	7.69	58.69%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.89	Vinehaven, Town of	WWTF & PS Resiliency Improvements	1-May-2025	\$237,400	\$0	\$237,400	\$0	\$237,400	SM	16	3.52	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25.40	Patten, Town of	Wastewater System Upgrades	1-Jun-2025	\$1,690,000	\$0	\$1,690,000	\$10,000	\$1,700,000	SM	16	13.72	100.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
25.40	Corinna Sewer District	Corinna Headwork Inflow PS Replacement	1-Jun-2025	\$392,000	\$0	\$392,000	\$5,000	\$397,000	SM	16	8.91	79.39%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
24.12	Millinocket, Town of	Millinocket Main PS Upgrade	1-Jul-2024	\$327,682	\$2,901,682	\$1,026,000	\$0	\$1,026,000	SL	10	6.61	74.13%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23.75	Stonington Sanitary District	Stonington Supplemental Storage Tank	1-Aug-2024	\$600,360	\$469,360	\$60,000	\$0	\$500,000	SL	10	9.09	82.63%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
23.04	Lubec, Town of	WWTF Process Upgrade	1-Oct-2024	\$7,600,000	\$5,600,000	\$2,000,000	\$0	\$2,000,000	SL	10	8.82	74.30%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
22.80	North Benwick Sanitary District	WWTF & PS Upgrades	1-Feb-2026	\$7,200,000	\$0	\$7,200,000	\$0	\$7,200,000	SM	16	2.68	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
20.35	Lunenburg Sewerage District	Deep valve Water & Sewer Main Replacement	1-Mar-2025	\$1,984,938	\$1,250,000	\$694,938	\$25,000	\$719,938	SL	10	3.47	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19.25	Chilton Water District	Railroad & Church Street Utility Upgrades - sewer replacement	1-Jul-2025	\$2,900,000	\$0	\$2,900,000	\$5,000	\$2,905,000	SL	10	3.72	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
19.10	Portland Water District	East End WWTF Return Sludge Piping, Headworks Corrosives & HVAC Upgrades	1-May-2025	\$9,950,000	\$0	\$9,950,000	\$50,000	\$10,000,000	SL	10	6.77	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18.93	Malden Sewer District	Lagoon Aeration Upgrade	1-Jun-2025	\$2,560,000	\$0	\$2,560,000	\$5,000	\$2,565,000	SL	10	9.00	81.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
18.60	Merridge, Town of	Chlorine Contact Tank Modifications	1-May-2025	\$805,000	\$0	\$805,000	\$5,000	\$810,000	SL	10	6.44	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
15.40	Deer Isle Utility District	Effluent Discharge System	1-Sep-2024	\$400,000	\$0	\$400,000	\$0	\$400,000	SL	10	6.77	0.00%	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Points	Entity and Project Type (1)	Project Description	Estimated Construction Start	Estimated Total Project Cost (RSP & CAP)	Co-Funded Project Cost Funding Sources	CWSRF Project Funding	Additional RSP Borrowing Project	Requested CWSRF Loan Amount (Max. \$10M)	Envir. Base Points	Affordability Principal Points (2)	Affordability Forgiveness Percentage (Base)	Affordability Forgiveness (Base) (3)	Affordability Forgiveness (Supp) (3)	Affordability Forgiveness (Supp) (3)	Fiscal Sustainability Principal Forgiveness (4)	Climate Adaptation Plan Principal Forgiveness (5)	Total Green Project Reserve (Project Reserve Costs)	Total Principal Forgiveness	Total Loan Back Amount	Total Assistance Provided
12.20	Machias, Town of	Dublin Sewer (Route 1) Extension and Pump Station	1-Jan-2027	\$2,715,000	\$715,000	\$2,000,000	\$5,000	\$2,005,000	6L	10	13.29	100.00%	\$0	100.00%	\$0	\$0	\$0	\$0	\$0	\$0
				\$242,509,079	\$180,654,368	\$391,854,711	\$210,000	\$265,659,641				\$1,675,700	\$6,625,960	\$70,000	\$75,000	\$2,000,000	\$10,446,660	\$51,871,567	\$62,318,227	

** Linked data in Affordability Table
(1) 212 & POTW, 319 & NPS, 320 & NPS Estuary
(2) GI = Green Infrastructure, WE = Water Efficiency, EE = Energy Efficiency, EI = Environmentally Innovative
(3) Fiscal Sustainability Plan PF is limited to \$50,000 per Applic
(4) Fiscal Sustainability Plan PF is limited to \$50,000 per Applic
(5) Climate Adaptation Plan PF is limited to \$25,000 per Applic

LAWPCA Capital Needs and Funding Analysis

	O&M Expense	Misc Acct Revenue (Septic, Ind Lic, Compost, etc)	Reserve For Replacement Expenditures	Reserve Balance (year end avail for future)	Replacement Reserve Need (current exp + amt. to reach goal)	Total Debt Service (all current bonds)	CSO Tank Debt	Total Annual Cost
2024	\$3,888,800	\$643,610	\$125,000	\$986,366	\$35,000	\$1,485,470		\$4,860,556
2025	\$3,966,576	\$650,046	\$500,000	\$617,366	\$125,000	\$1,478,435		\$4,919,965
2026	\$4,045,908	\$656,547	\$300,000	\$467,366	\$150,000	\$1,347,762	\$1,134,097	\$6,021,220
2027	\$4,126,826	\$663,112	\$100,000	\$571,366	\$150,000	\$1,340,743	\$1,134,097	\$6,088,554
2028	\$4,209,362	\$669,743	\$175,000	\$486,366	\$150,000	\$1,333,730	\$1,134,097	\$6,157,446
2029	\$4,293,549	\$676,441	\$175,000	\$467,366	\$150,000	\$1,194,939	\$1,134,097	\$6,096,145
2030	\$4,379,420	\$683,205	\$150,000	\$467,366	\$150,000	\$1,187,674	\$1,134,097	\$6,167,986
2031	\$4,467,009	\$690,037	\$150,000	\$467,366	\$150,000	\$1,016,278	\$1,134,097	\$6,077,347
2032	\$4,556,349	\$696,937	\$150,000	\$467,366	\$150,000	\$218,887	\$1,134,097	\$5,362,366
2033	\$4,647,476	\$703,907	\$150,000	\$467,366	\$150,000	\$218,887	\$1,134,097	\$5,446,553
2034	\$4,740,426	\$710,946	\$150,000	\$467,366	\$150,000	\$218,887	\$1,134,097	\$5,532,464

Does not include any 2023 Surplus

2024 figures "approved"

Default annual "escalation factor" on revenue 1% and O&M expense 2%.

Annual Cost Apportionment 36% Auburn 64% Lewiston

Annual Cost Apportionment CSO tank 29% Auburn 71% Lewiston

Reserve target \$440,453- \$660,680

Assumed \$18,000,000 SRF loan at 2.0% starting 2026 - CSO Tank

Solids dryer project not included

	Lewiston Share	Lew Cost difference	Auburn Share	Auburn Cost Difference
2024	\$3,110,755		\$1,749,800	
2025	\$3,148,778	\$38,022	\$1,771,187	\$21,388
2026	\$3,853,581	\$704,803	\$2,167,639	\$396,452
2027	\$4,040,061	\$186,480	\$2,112,493	-\$55,147
2028	\$4,132,152	\$92,091	\$2,137,294	\$24,801
2029	\$4,092,919	-\$39,233	\$2,115,225	-\$22,068
2030	\$4,122,898	\$29,979	\$2,141,088	\$25,863
2031	\$4,064,889	-\$58,009	\$2,108,458	-\$32,630
2032	\$3,607,320	-\$457,569	\$1,851,076	-\$257,382
2033	\$3,661,181	\$53,861	\$1,881,372	\$30,297
2034	\$3,716,164	\$54,983	\$1,912,300	\$30,928



Auburn Water and Sewerage Districts

268 Court Street · Auburn, ME 04210

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Caleb Eulitt
9 Keystone Drive
Windham, Me 04062
April 18, 2024

Subject: Springwater Road, Poland

Mr. Eulitt

Thank you for attending the Trustee meeting last night. The Board has authorized me to send you this letter to affirm the District's position that we cannot provide additional work or compensation to assist with your connection to the water main at your Springwater Road property.

Based upon policies that apply consistently throughout our service territories, the Auburn Water and Sewer Districts do not pay the costs to extend our mains or install services to facilitate new private connections to our system. This decision was made by the Boards of Trustees years ago, and it is outlined in our Sewer Use Rules and Regulations and in our Water Terms and Conditions. If customers wish to connect to our system, they must do so at their own expense. The same goes for main extensions such as the extensions in Poland. The District entered into a contract with Poland to accept infrastructure with the representation that it was installed to our specifications. When the project was completed, as-builts were developed and the final agreement was executed based on those plans. For your reference, I have attached a copy of the District's agreement with Poland. In the first paragraph on page 2 you will note the reference to the Town of Poland constructing the mains according to these plans which showed service stubs.

When you requested service, we reviewed the as-builts and saw that the plans indicated stubs were installed for your lot. We provided you with that information based upon the information provided to our office by the Town of Poland, and gave you the costs associated with connecting. When your contractor struggled to find the stubs based on the information we provided, we assisted and also mobilized personnel and equipment to extensively search for the stubs. Through these efforts we determined that the stubs were never installed as shown on the plans.

I did reach out to the Poland Town Manager to update them on this issue. I was informed that it appears at the time of construction, Poland decided not to install stubs to vacant lots. There was no record of why the stubs were not installed, and this was the first time that this information had been shared with the District.

If you elect to connect to the water main, the District stands ready to assist you, consistent with our policies for all of our customers, including those provided services pursuant to our agreement with the Town of Poland.

Sincerely,

A handwritten signature in blue ink, appearing to read "Michael Broadbent". The signature is fluid and cursive, with a long horizontal stroke at the end.

Michael Broadbent
Superintendent
Auburn Water and Sewer District