

Office of

## **AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, November 19, 2024 @ 4:00 P.M.**

### **AGENDA**

1. Approve Minutes of Regular Meeting of October 15, 2024.
2. Financial Report Update - *Mike Bailey, Finance Director*
3. Open Session
4. Activity Report/Project Update - *Matt Waite*
5. New Business
  - Washington Street Pumping Station, Bond Rates.
  - Gray Feasibility Study.
  - Paid Family Medical Leave.
  - Audit Commitment.
6. LACWA Apportionment & Financials
7. Old Business
  - Miller Street Inflow Investigations.
  - SCADA Update.
  - District Telecommuting Policy, Update.
  - 2025 Draft Budget.
8. Adjourn Regular Meeting.

**Upcoming:** Sewer Trustee Meeting December 17, 2024 @ 3:30pm  
Joint Budget Workshop December 18, 2024 @ 5:00pm  
Public Hearing, Budget Approval December 18, 2024 @  
5:15pm

# Memo

**To:** Sewer District Trustees  
**From:** Michael Broadbent, Superintendent  
**CC:** Files  
**Date:** 11/15/2024  
**Re:** Discussion of November Agenda Items

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## Sewer Trustees

### Financial Report Highlights

### Activity Report/Project Update

**Androscoggin Siphon** ASD has contracted Vortex to perform preliminary cleaning and inspection of the sewer siphon. The work is scheduled to take place during the last week of November or the first week of December. This inspection will provide ASD and contractors with a clearer understanding of the siphon's condition, resulting in more accurate bid proposals for future work.

**Miller I&I Study** Wright & Pierce conducted a smoke study which revealed multiple stormwater catch basins indicating cross-connections between the sewer collection system and the stormwater system. It is believed that these systems are interconnected through a sewer manhole at the intersection of Court Street and Mechanics Row. Wright & Pierce is scheduled to perform CCTV inspections on November 18th and 19th to further investigate the issue.

**Lining Projects** ASD has completed the raising of manholes on Dunn Street, Marian Drive, 4th Street, and Chestnut Street in preparation for upcoming lining work. Additionally, Gendron has installed two new manholes on 4th Street and another on Cook Street, effectively eliminating three dead-ends in the system. This work is part of the preparation for lining and will ensure that ASD can properly maintain these sections of the main.

## **Poland Road - Taylor Brook Bridge**

ASD has contracted Vortex to inspect the sewer main on Poland Road, which crosses Taylor Pond Brook. The sewer main is in conflict with the Maine DOT Bridge Replacement Project, scheduled for 2026. Following the inspection, ASD will work with property owners at 172 Poland Road, an engineering firm, and MDOT to determine the best approach for relocating the sewer main to accommodate the bridge project.

## **New Business**

**Washington Street Pumping Station, Bond Application Schedule** Included in the packets is the 2025 Spring Bond Issue Schedule. We plan to prepare a general resolution bond application for submission before the February 5<sup>th</sup> deadline. The District will need Bond Council to navigate this process if awarded. The Application will be for \$1,500,000. Once awarded we can calculate the anticipated retirement schedule.

**Action Requested**                    **Authorize Staff to apply for a \$1,500,000 Bond for the replacement of the Washington Street Pumping Station.**

**Gray Feasibility Study**                    I was contacted by the Town of Gray because they are looking at wastewater alternatives. Currently the Town does not have a public sewer system and Gray has limited options as far as receiving water bodies. They would like to conduct a feasibility study to determine if there is potential to pump their sewerage to Auburn. I am open to providing them with information necessary for their study and would only ask that we receive a copy of the completed study.

**Paid Family Medical Leave**                    The State of Maine has instituted a mandatory Paid Family and Medical Leave Law. Starting January 1, 2025, the District will be required to pay 1% of all gross wages to the State of Maine for Paid Family Medical Leave. Of the 1% contribution only 0.5% can come from the employee, the Districts could elect to pay the full 1%. Employees will not be eligible for this benefit until May 1, 2026.

I met with Cross Insurance and discussed some options. The District could research a private solution to PFML and file an exemption in April of 2025. Currently the District gives the employees the option for a MMEHT program called Income Protection. It is likely that this program could be eliminated with the implementation of the State's program. The District has 17 employees who voluntarily contribute to this program for between .8% - 1.2% -1.5%, depending on the level of coverage they elect. I plan to further research the options when we have more information on the State's Plan.

**2025 Audit Commitment**                    For the past 6 years the District has used RHR Smith for our annual Audit. We were no longer under contract, however, I would like to sign the commitment for the 2024 Audits to be completed in 2025. There has been a slight increase in their fees: 2025, \$7,200 from \$6,000 in 2024.

## **LACWA Apportionment & Financials**

The Authority has prepared it's 2025 Operating Budget, included in the packets is a funding analysis they have prepared. The projected funding allocation for the District is \$1,750,393 which represents a decrease in our contributions for 2024. This is mainly

due to the increased revenue from septage receiving and the concentrated efforts by staff to reduce expenses.

## **Old Business**

**Miller Street Inflow Investigation Update** Included in the packets is a map showing the intersection of Court, Turner and Mechanics Row. Through smoke testing, video inspections and flow monitoring we have determined that the District receives significant storm surges from this area. This area is extremely difficult to access due to traffic and the drainage and communication structures were miss labeled and off-set making identification difficult. We have signed an amendment to our original investigation contract with Wright Pierce to conduct video inspections of the storm water system in this intersection and determine how this system connects to sewer. We have spent roughly \$120,000 on this project so far this year.

**SCADA Agreements Update** I presented Lewiston with a draft agreement to continue our cooperative SCADA relationship. The new agreement would no longer share staffing and would allow us to have a mutual aid agreement at cost relationship with Lewiston. Lewiston has been reluctant to agree to this fearing they would lose a connection to the SCADA systems at the treatment facilities. Unfortunately, Lewiston is not prepared to fulfill the current agreement. I'll continue to meet with Lewiston on this matter until we resolve this issue.

## **District Telecommuting Policy Update**

The District's Draft Telecommuting Policy has been reviewed by both our legal council and our insurer. They made some recommendations and both supported adoption of the policy. The updated policy is included in the Trustee packet. After careful consideration I would also like to allow for at least 3 days of remote work/week to qualified staff members.

**Action Requested**                      **Approve Draft Policy as presented.**

**2025 Draft Budget** Review Draft Budget and determine if a budget workshop is necessary, December 2-13. Shared items can be difficult. It is important that both Boards are aligned as we approach the final approval of the budgets. If necessary, we can schedule workshops to further discuss agenda items.

**2025 Cost of Living Increase** The District has a history of looking at the cost of living increases assessed by Social Security Administration as an index for a District Cola increase. SSI has set the Cola increase for 2025 at 2.5%, while recognizing that inflation is up 3.2%. I included with the packets our history of cost of living increases along with relevant data. I recommend that the Boards implement the 2.5% increase to keep our wages competitive and growing with inflation.

**Health Insurance** The District has utilized Cross Insurance for the past 8 years, we have settled into an Anthem PPO 2000 Plan that has served us and our



employees well. We fully fund an HRA plan with Group Dynamic/Flores that covers the employees' deductibles and co-insurances. Our utilizations have been very low and we enjoy competitive pricing because of this. There is an 8.9% increase to stay in this plan for 2025. I looked into a couple of different options for comparison and recommend that we stay with Cross and the PPO-2000 plan. The options that I looked into were switching to an HMO Plan through Cross. This would result in savings however it could potentially require all employees to find a new Primary Care Physician before the end of the year and it would limit their access to specialists. Maine Municipal Employee Health Trust has a higher deductible plan that could yield a slight savings on premium costs however, the higher deductible would increase our cost and exposure with our HRA. This would negate any savings.

**Paid Family Medical Leave** I recommend that the District split the cost of the Paid Family medical coverage. This meets the requirements of the PFMLA and splits the burden between the District and the employees.

Action Item I would like to gauge the Boards support for these

**Upcoming:**

Sewer Trustee Meeting, December 17, 2024 4:00pm  
Joint Budget Public Hearing, December 18, 2024 5:00pm  
Public Hearing, December 18, 2024 5:15pm

October 15, 2024

The regular meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, October 15, 2024 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Denis Bergeron, Stephen Ness (President) and Stephen Milks (Mayor's Representative) and Patrick DeFilipp. Also Present: Michael Broadbent, Superintendent and Matt Waite, Assistant Superintendent.

#### **APPROVE MINUTES OF REGULAR MEETING OF September 17, 2024**

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To approve the minutes of the Regular Meeting of September 17, 2024.**

**FINANCIAL REPORT UPDATE** - The financial report was unavailable for this meeting and will be added to the November meeting.

**OPEN SESSION** -As no one from the public was in attendance, the Open Session was closed.

**ACTIVITY REPORT/PROJECT UPDATE** - Most of the projects have been completed. The site work has started for the E-5 pump station generator. The pad has been set and the site has been stabilized from erosion.

The access road to the siphon outlet has been constructed on the Lewiston side of the river. Trucks can now access the area to begin the preliminary work.

All manhole structures on Hotel Road have been raised and the work is complete.

#### **NEW BUSINESS**

**WASHINGTON ST. PUMP STATION** – On August 30<sup>th</sup> pump 1 suffered a seal failure. The entire station flooded and faulted out all electrical equipment. We were able to restore operation. The local controls down in the vault are still disabled. Once approved for a \$1.5 million bond we will ask for bid proposals. Materials can then be ordered in the Fall for construction in 2025.

#### **OLD BUSINESS**

**SCADA AGREEMENTS** - Superintendent Broadbent had a presentation to update the Boards where we are at with our SCADA operations and agreements with our partners. The Auburn Water District SCADA technician is on call most of the time. This has been addressed with Lewiston and we have not had a great response to our letters. The District has met the requirement of a one(1) year notice to dissolve the agreement. Superintendent Broadbent has drafted a new agreement which would do away with the shared duties between the two entities. A Mutual Aid Agreement would be more beneficial. We are still waiting on a response.

Superintendent Broadbent would like to hire a second SCADA technician and bill Lewiston and LACWA for services rendered. The District could farm out its SCADA employees generating revenue for the District.

**Water Meters** -Superintendent Broadbent had a brief presentation on the District's water meters which includes strategy options for discussion. A good majority of the meters are over 15 years old and are not registering water use as they should. Superintendent Broadbent pointed out 3 options for meter replacement.

Option 1 – Bond \$3 ½ to \$4 million. The new ultrasonic meters are guaranteed for 20 years.

Option 2 – Budget \$200,000/year and replace 350 meters a year.

Option 3 - The vendor would replace all the meters and be responsible for repairs or replacement of meters as they would own the meters. The meter reading software would allow for radio communication through the click of a button.

Through AMI a customer could log in and see how much water they are using. These smart meters would report any usage which is out of the ordinary. The cost is \$300,000/year.

Superintendent Broadbent will send the power point presentation to the trustees for review.

**DISTRICT TELECOMMUTING POLICY** - Telecommuting Policies are part of a growing national trend. There are very few positions within the District that would qualify for this and it would be on a limited basis. Superintendent Broadbent drafted a Policy. It is just an FYI for now. The trustees were given the draft policy for review. It will be discussed further at the November meeting.

**LACWA APPORTIONMENT AND FINANCIALS**- The apportionment remains at 63/37 which aligns with the budget. The Authority is having a ground breaking ceremony October 16<sup>th</sup> for the new storage facility and all are welcome. Auburn's contribution to the facility is at 30% based on a three year flow average. As we reduce our flow our portion of contribution will also go down. The Authority continues to generate revenue from septage receiving.

**MILLER STREET INFLOW INVESTIGATIONS** -We have found the inflow source to be at located on Court Street at Mechanics Row. The cover was not labeled correctly. There are 9 catch basins tied into that manhole between the County Building and City Hall. We need to stay partnered with the City for a resolution and must engineer a solution which will be brought back to the Board. This will reduce our flow and affect our contribution to the new storage facility.

**STAFF UPDATE** - We are now at full staff. We have hired Michael Bailey as our Finance Director. He has 10 years experience working as an Audit Manager. He will present the financial reports in November. Matt Waite has returned to work.

**WORKFLOW EFFICIENCY STUDY** – We have been working with Rayburn Consulting over the last several months. We have looked at new accounting software, utility billing, asset management software and automated payroll. We would like to get the automated payroll established ahead of 2025 as the implementation period is 4-6 weeks. After review of several providers the staff has selected ProLiant. They will automate payroll, manage PTO, tax filing, 401k interface, workman's comp reporting and weekly time reports. We currently do all of this manually. The cost to automate with ProLiant is \$80.20/week.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To move forward with ProLiant.**

Trustee Patrick DeFilipp asked if we had looked at other vendors and asked if we were confident with moving forward with this company.

The first vote was withdrawn and a second vote was taken.

On motion of Denis Bergeron, seconded by Robert Cavanagh, it was unanimously voted: **To move forward with the automated payroll with the understanding that there will be a huge net savings to the District.**

Patrick DeFilipp introduced himself to the Board. He has previously served as a sewer trustee. He is well versed in construction and is now retired.

It was mentioned that we still have a vacancy on the sewer board. Patrick was welcomed as a new trustee to the Board.

**DRAFT BUDGET** – The District is assuming 0% growth. The budget reflects a 6% increase in health premiums. We will not have a true number until the end of October , beginning of November.

It will be a challenging year. Beginning January, 2025, employees will be required to contribute 1% of their wages to the State’s Paid Family Leave compensation fund. The law was passed in June , 2024. Increasing the COLA by 1% could be a possibility.

Superintendent Broadbent asked the trustees to forward any thoughts or concerns to him about the budget which will be approved in December.

On motion of Dan Bilodeau, seconded by Denis Bergeron, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

**AUBURN SEWERAGE DISTRICT  
BALANCE SHEET  
PERIOD ENDING - OCTOBER 31, 2024**

	<u>10/31/2024</u>	<u>12/31/2023</u>		<u>10/31/2024</u>	<u>12/31/2023</u>
<b>Property, Plant and Equipment:</b>					
Plant in Service	38,786,890.93	38,787,140.93	<b>Equity Capital</b>	21,495,201.09	20,634,523.71
Less: Accumulated Depreciation	<u>(18,596,899.18)</u>	<u>(18,184,899.18)</u>	<b>Long Term Debt</b>	4,548,647.49	4,981,281.48
	<u>20,189,991.75</u>	<u>20,602,241.75</u>	<b>Equipment Leases</b>	61,942.00	61,942.00
<b>Construction Work In Progress</b>	1,200,708.84	152,886.01	<b>Current Liabilities:</b>		
<b>Current Assets:</b>			Current Portion of LTD	516,494.25	558,961.83
Cash	443,372.96	1,273,833.46	Accounts Payable	405,407.60	112,698.21
Accounts Receivable	251,677.23	271,031.44	Accrued Interest & Other	50,325.77	87,156.27
Construction Assessments	0.00	7,324.94	Customer Deposits	18,005.00	16,460.00
City of Auburn Debt	186,266.96	227,659.64	Pre-Treatment Costs	<u>(41,916.74)</u>	<u>(6,500.04)</u>
Inventory	127,856.49	48,539.80	Accrued LAWPCA	138,145.32	264,766.33
PrePays	7,999.79	0.00	<b>Total Current Liabilities</b>	<u>1,086,461.20</u>	<u>1,033,542.60</u>
<b>Total Current Assets</b>	<u>1,017,173.43</u>	<u>1,828,389.28</u>			
<b>Investments:</b>					
Money Market	509,249.61	503,991.19			
CD's	4,255,668.66	3,600,430.03			
<b>Total Investments</b>	<u>4,764,918.27</u>	<u>4,104,421.22</u>			
<b>Deferred Charges</b>	19,459.49	23,351.53			
<b>Total Assets</b>	<u><u>27,192,251.78</u></u>	<u><u>26,711,289.79</u></u>	<b>Total Equity &amp; Liabilities</b>	<u><u>27,192,251.78</u></u>	<u><u>26,711,289.79</u></u>

**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
TEN MONTHS ENDED OCTOBER 31, 2024**

	OCTOBER	2024	Y-T-D THRU OCTOBER 2024		
	YTD - 2023	BUDGET	ACTUAL	BUDGET	VARIANCE
<b><u>REVENUES:</u></b>					
Metered Income	\$3,308,605	\$3,751,189	3,500,802.21	\$3,132,021	\$368,781
Industrial Surcharge	34,908	52,462	34,890	43,997	(9,108)
Shared Debt with City	20,696	41,392	20,696	34,493	(13,797)
Jobbing & Mdse. - NET	(380)	8,833	17,663	7,361	10,302
Sewer Assessments	18,488	23,130	41,398	19,275	22,123
Finance Charges	4,901	6,408	4,959	5,340	(381)
Interest Income	40,807	7,920	139,751	6,600	133,151
Industrial Treatment Sampling	35,417	54,492	35,417	45,410	(9,993)
Capacity Fees (SDS)	42,750	31,164	67,125	25,970	41,155
<b>TOTAL REVENUES</b>	<b>3,506,192</b>	<b>3,976,990</b>	<b>3,862,701</b>	<b>3,320,468</b>	<b>542,233</b>
			<b>97.13%</b>	<b>83.33%</b>	< Standard
<b><u>EXPENSES:</u></b>					
Payroll	440,487	526,202	433,785	411,821	21,964
Employee Benefits	145,398	272,677	144,842	227,231	(82,389)
Maint. of Sewers	116,411	68,520	45,161	57,100	(11,939)
Lift Stations	85,012	74,825	99,235	62,354	36,881
Maint. of Buildings	38,826	51,823	45,573	43,186	2,387
Maint. of Trucks	57,286	28,890	28,972	24,075	4,897
Office Expense	27,702	31,849	36,610	26,541	10,069
Collection Expense	618	(776)	494	(647)	1,141
General Expense	10,027	5,948	8,463	4,957	3,506
Insurance	48,346	59,459	56,620	49,549	7,070
Legal & Accounting Fees	13,391	6,841	44,885	5,701	39,184
Billing Expense	61,914	81,317	56,620	67,764	(11,145)
L.A.W.P.C.A.	1,607,206	1,930,830	1,715,563	1,609,025	106,538
<b>SUB-TOTAL</b>	<b>2,652,625</b>	<b>3,138,405</b>	<b>2,716,821</b>	<b>2,588,657</b>	<b>128,164</b>
Interest	234,565	183,598	143,334	152,998	(9,665)
<b>TOTAL EXPENSES</b>	<b>2,887,190</b>	<b>3,322,003</b>	<b>2,860,154</b>	<b>2,741,655</b>	<b>118,499</b>
			<b>86.10%</b>	<b>83.33%</b>	< Standard
Bonds - Principal Payments	472,078	558,962	291,393	465,802	(174,409)
<b>SURPLUS FROM OPERATIONS</b>	<b>146,924</b>	<b>96,025</b>	<b>711,154</b>	<b>113,011</b>	<b>598,142</b>

**AUBURN SEWER - FINANCIAL INFORMATION**

Sewer Metered Revenue - Versus Prior Year						
Month	2024	2023	MTD Change	%	YTD Change	%
January	\$337,824	\$350,999	(\$13,174)	-3.8%	(\$13,174)	-3.75%
February	\$356,311	\$311,955	\$44,356	14.2%	\$31,182	4.70%
March	\$336,063	\$320,990	\$15,074	4.7%	\$46,255	4.70%
April	\$376,670	\$345,724	\$30,946	9.0%	\$77,201	5.81%
May	\$338,467	\$335,699	\$2,769	0.8%	\$79,970	4.80%
June	\$374,199	\$318,014	\$56,185	17.7%	\$136,155	6.86%
July	\$340,707	\$320,862	\$19,845	6.2%	\$155,999	6.77%
August	\$337,357	\$318,187	\$19,170	6.0%	\$175,169	6.68%
September	\$384,476	\$350,382	\$34,093	9.7%	\$209,263	7.04%
October	\$360,198	\$324,262	\$35,936	\$0	\$245,199	7.44%
November	\$0	\$344,613	(\$344,613)	(\$1)	(\$99,415)	-2.73%
December	\$0	\$310,396	(\$310,396)	(\$1)	(\$409,811)	-10.37%
Year-to-Date:	\$3,542,271	\$3,952,082				

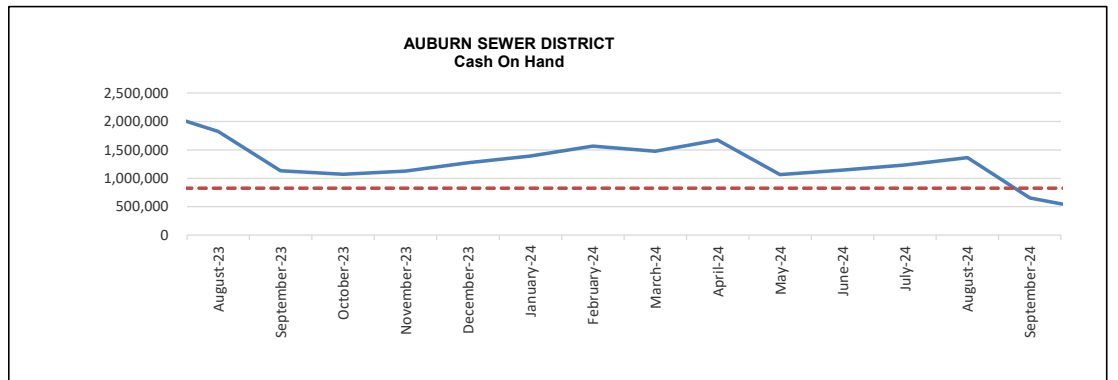
Sewer Metered Revenue - Versus Budget						
Month	2024	BUDGET	MTD Change	%	YTD Change	%
January	\$337,824	\$333,157	\$4,668	1.4%	\$4,668	1.40%
February	\$356,311	\$296,097	\$60,213	20.3%	\$64,881	10.31%
March	\$336,063	\$304,673	\$31,390	10.3%	\$96,271	10.31%
April	\$376,670	\$328,150	\$48,520	14.8%	\$144,791	11.47%
May	\$338,467	\$318,634	\$19,833	6.22%	\$164,624	10.41%
June	\$374,199	\$301,849	\$72,350	23.97%	\$236,974	12.59%
July	\$340,707	\$304,552	\$36,155	11.87%	\$273,129	12.49%
August	\$337,357	\$302,013	\$35,344	11.70%	\$308,473	12.39%
September	\$384,476	\$332,572	\$51,904	15.61%	\$360,377	12.77%
October	\$360,198	\$307,779	\$52,419	17.03%	\$412,796	13.19%
November	\$0	\$327,096	(\$327,096)	-100.00%	\$85,700	2.48%
December	\$0	\$294,618	(\$294,618)	-100.00%	(\$208,918)	-5.57%
Year-to-Date:	\$3,542,271	\$3,751,189				

Sewer Metered Gallons Sold						
Month	2024	2023	MTD Change	%	YTD Change	%
January	48,300,327	41,913,971	6,386,357	15.24%	6,386,357	15.24%
February	43,330,144	38,203,950	5,126,194	13.42%	11,512,550	14.37%
March	46,113,452	41,764,071	4,349,381	10.41%	15,861,931	13.01%
April	42,113,148	40,666,494	1,446,654	3.56%	17,308,585	10.65%
May	43,762,840	42,607,150	1,155,690	2.71%	18,464,275	9.00%
June	45,688,902	40,323,775	5,365,127	13.31%	23,829,403	9.71%
July	42,742,343	43,150,542	(408,199)	-0.95%	23,421,204	8.11%
August	45,409,704	38,923,998	6,485,706	16.66%	29,906,910	9.13%
September	54,232,549	56,288,698	(2,056,149)	-3.65%	27,850,761	7.26%
October	48,220,643	35,589,541	12,631,102	35.49%	40,481,863	9.65%
November		45,598,656	(45,598,656)	-100.00%	(5,116,793)	-1.10%
December		39,460,620	(39,460,620)	-100.00%	(44,577,413)	-8.84%
Year-to-Date:	459,914,052	504,491,465				

Sewer Gross Payroll						
Month	2024	Budget	MTD Change	%	YTD Change	%
January*	\$40,129	\$73,163	(\$33,034)	-45%	(\$33,034)	-45.15%
February	\$33,853	\$47,083	(\$13,231)	-28%	(\$46,265)	-38.47%
March	\$40,996	\$38,360	\$2,636	7%	(\$43,629)	-27.51%
April	\$49,528	\$40,793	\$8,735	21%	(\$34,894)	-17.50%
May	\$34,879	\$36,189	(\$1,310)	-3.62%	(\$36,205)	-15.37%
June	\$39,049	\$33,791	\$5,258	16%	(\$30,946)	-11.49%
July	\$48,662	\$32,154	\$16,508	51.34%	(\$14,438)	-4.79%
August	\$38,671	\$45,433	(\$6,762)	-14.88%	(\$21,201)	-6.11%
September	\$30,846	\$40,524	(\$9,678)	-23.88%	(\$30,879)	-7.97%
October	\$71,999	\$41,917	\$30,082	\$1	(\$797)	-0.19%
November	\$0	\$33,092	(\$33,092)	(\$1)	(\$33,889)	-7.33%
December	\$0	\$39,638	(\$39,638)	(\$1)	(\$73,527)	-14.64%
* Five pay periods	\$428,611	\$502,138				

SEWER Capital Spending Versus Budget		
Capital Expenses - 2024	*Budget	*YTD Actual
Pump Station Generator Hook ups	\$10,000	\$2,552
E-5 Generator	\$46,000	\$15,697
W-4	\$15,000	\$0
Misc Shop Tools	\$10,000	\$0
PLC Upgrades (Split AWD)	\$8,250	\$0
2 Computers (Split AWD)	\$1,500	\$0
Ergonomic Office Furniture (Split AWD)	\$2,000	\$0
AWSD Conference Room upgrade	\$4,500	\$0
Software/Workflow Efficiency Study	\$7,500	\$0
Washington St. Design	\$0	\$2,978
<b>Equipment</b>	<b>\$104,750</b>	<b>\$21,227</b>
Sewer Lining		\$15,433
Miller Street Inflow Investigation	\$100,000	\$44,312
Fourth Street - Re-Line	\$83,000	\$3,000
Hotel Road - MDOT Paving	\$80,000	\$718
Center Street MDOT Paving	\$77,000	\$0
Marion Street Road Reconstruction	\$50,000	\$3,000
Court Street MDOT Paving	\$48,000	\$0
Minot Ave MDOT Paving	\$48,000	\$0
Siphon Cleaning	\$45,000	\$0
Dunn St Re-Line	\$44,000	\$564
Chestnut Street - needs assesment req	\$10,000	\$0
LAWPCA Storm Surge Tank	\$1,749,800.00	\$598,077
<b>Projects (total includes benefit costs on labor)</b>	<b>\$2,334,800</b>	<b>\$649,672</b>
<b>Total Capital</b>	<b>\$2,439,550</b>	<b>\$670,898</b>

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE								
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
October	\$ 160,463.65	\$ 30,122.49	\$ 7,919.00	\$ 4,843.24	\$ 18,691.00	\$ 2,566.72	\$ 15.00	\$ 224,621.10
	71.4%	13.4%	3.5%	2.2%	8.3%	1.1%	0.0%	
Sep	\$ 151,834.49	\$ 31,107.81	\$ 8,090.61	\$ 4,592.23	\$ 20,276.70	\$ 3,646.58	\$ 15.00	\$ 219,563.42
Aug	\$ 145,529.54	\$ 224,596.82	\$ 7,620.33	\$ 5,808.34	\$ 19,133.97	\$ 2,608.80	\$ 15.00	\$ 405,312.80
July	\$ 341,110.57	\$ 32,543.75	\$ 8,488.30	\$ 11,852.68	\$ 17,055.77	\$ 2,659.53	\$ -	\$ 413,710.60
June	\$ 138,842.46	\$ 32,322.27	\$ 11,625.27	\$ 7,010.50	\$ 16,787.55	\$ 2,606.61	\$ -	\$ 209,267.33
May	\$ 111,353.28	\$ 34,408.29	\$ 7,292.82	\$ 7,065.30	\$ 17,833.74	\$ 2,597.17	\$ -	\$ 180,550.60
April	\$ 143,853.74	\$ 36,870.88	\$ 8,728.12	\$ 7,562.91	\$ 17,708.26	\$ 2,607.67	\$ -	\$ 217,331.58
March	\$ 134,553.31	\$ 42,389.20	\$ 9,377.32	\$ 7,698.02	\$ 18,030.69	\$ 2,576.48	\$ -	\$ 214,625.02
February	\$ 148,658.69	\$ 30,685.70	\$ 9,108.38	\$ 7,414.94	\$ 17,973.57	\$ 2,565.41	\$ -	\$ 216,406.69
January	\$ 126,403.12	\$ 34,681.95	\$ 8,509.72	\$ 8,427.26	\$ 17,366.53	\$ 2,491.29	\$ -	\$ 197,879.87



**Auburn Sewer District**  
**Accounts Payable Check Register**  
**October 1, 2024 thru October 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7194	10/25/2024	10	MissionSquare	10/31/2022	Void/Credit Chk 7194 Employee Benefits	-2,252.36
						<b><u>-2,252.36</u></b>
7853	10/4/2024	9	Amazon.Com Sales Inc	9/30/2024	Cloth Allow Employee Benefits	214.95
						<b><u>214.95</u></b>
7854	10/4/2024	10	Andros. Registry Of Deeds	10/4/2024	release lien Lien Release Fees	22.00
						<b><u>22.00</u></b>
7855	10/4/2024	9	Auburn Water District	10/2/2024	Aug Expenses A/P - Due to AWD	25,797.04
7855	10/4/2024	9	Auburn Water District	10/2/2024	July Expenses A/P - Due to AWD	18,553.29
7855	10/4/2024	9	Auburn Water District	10/2/2024	June Expenses A/P - Due to AWD	24,369.59
						<b><u>68,719.92</u></b>
7856	10/4/2024	9	Automation Direct.Com, Inc	9/11/2024	Enclosure Etc E-5 Generator	1,930.00
7856	10/4/2024	9	Automation Direct.Com, Inc	9/12/2024	Parts E-5 Generator	360.50
						<b><u>2,290.50</u></b>
7857	10/4/2024	10	Constellation NewEnergy, Inc.	9/24/2024	Evergreen Accrued Power	18.96
7857	10/4/2024	9	Constellation NewEnergy, Inc.	9/25/2024	Bradman Accrued Power	137.26
7857	10/4/2024	9	Constellation NewEnergy, Inc.	9/26/2024	Stetson Accrued Power	0.05
7857	10/4/2024	9	Constellation NewEnergy, Inc.	9/18/2024	Washington Accrued Power	187.45
7857	10/4/2024	10	Constellation NewEnergy, Inc.	9/20/2024	Riverside Accrued Power	0.71
						<b><u>344.43</u></b>



**Auburn Sewer District**  
**Accounts Payable Check Register**  
**October 1, 2024 thru October 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7858	10/4/2024	9	DP Flores Inc dba	9/20/2024	HRA-September Employee Benefits	24.00
						<b><u>24.00</u></b>
7859	10/4/2024	9	MissionSquare	9/30/2024	304412 ICMA 457 Accrued Deferred Comp	1,710.09
						<b><u>1,710.09</u></b>
7860	10/4/2024	9	MissionSquare	9/30/2024	109636 ICMA 401 Employee Benefits	3,349.53
						<b><u>3,349.53</u></b>
7861	10/4/2024	9	MissionSquare	9/30/2024	705328 Roth IRA Accrued IRA/ICMA	291.76
						<b><u>291.76</u></b>
7862	10/4/2024	9	L.A.W.P.C.A.	9/16/2024	CSO-Hews LAWPCA Storm Surg Tank	22,795.50
7862	10/4/2024	9	L.A.W.P.C.A.	9/11/2024	CSO-Sargent LAWPCA Storm Surg Tank	253,114.46
						<b><u>275,909.96</u></b>
7863	10/4/2024	9	City of Lewiston	9/9/2024	Mutual Aid Expense-Washington St PS	1,078.59
						<b><u>1,078.59</u></b>
7864	10/4/2024	9	US Bank Corporate Trust Boston	8/27/2024	Bonds - 2017 - Principal	50,000.00
7864	10/4/2024	9	US Bank Corporate Trust Boston	8/27/2024	2017B Accrued Interest	11,588.50
						<b><u>61,588.50</u></b>
7865	10/4/2024	9	C.N. Wood Enviro	9/27/2024	Change out Swivel on Hose Truck #35 (2013 Vacuum Truck)	1,462.57
						<b><u>1,462.57</u></b>
7866	10/11/2024	9	Atlantic Construction Services	9/18/2024	Door & Installation River Pump Station Door	4,350.00
						<b><u>4,350.00</u></b>
7867	10/11/2024	10	Maine Municipal Assoc.	10/1/2024	Worker's Comp Insurance - Workers Comp	1,992.15
						<b><u>1,992.15</u></b>

**Auburn Sewer District**  
**Accounts Payable Check Register**  
**October 1, 2024 thru October 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7868	10/11/2024	9	Spencer Group	9/16/2024	Paving-Manholes Misc Expense-Mains-Mnt	2,238.60
						<b><u>2,238.60</u></b>
7869	10/11/2024	9	Super Shoe Stores, Inc.	9/13/2024	Safety Boots Supplies - Safety Items	215.98
						<b><u>215.98</u></b>
7870	10/18/2024	10	Andros. Registry Of Deeds	10/18/2024	release lien Lien Release Fees	22.00
						<b><u>22.00</u></b>
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	Chicoine Accrued Power	36.04
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	Pond View Accrued Power	15.91
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	"E" St Accrued Power	2.24
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	"H" St Accrued Power	3.41
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	Garfield Rd Accrued Power	2.59
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/3/2024	"F" St Accrued Power	4.59
7871	10/18/2024	10	Constellation NewEnergy, Inc.	10/4/2024	Worthley Accrued Power	381.64
						<b><u>446.42</u></b>
7872	10/18/2024	9	L.A.W.P.C.A.	9/25/2024	Sebago thru 091324 LAWPCA Storm Surg Tank	4,994.51
7872	10/18/2024	9	L.A.W.P.C.A.	9/30/2024	Vactor (5) Accrued - LAWPCA	925.00
						<b><u>5,919.51</u></b>
7873	10/18/2024	9	Russell Resources Inc	9/23/2024	Shaft Seal Kit Expense-Washington St PS	606.97
						<b><u>606.97</u></b>

**Auburn Sewer District**  
**Accounts Payable Check Register**  
**October 1, 2024 thru October 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7874	10/18/2024	10	RHR Smith & Co	10/12/2024	Progress Billing 2024 Accounting & Audit	1,600.00
						<b><u>1,600.00</u></b>
7875	10/25/2024	10	Cameron Tire & Service	10/17/2024	LOF Truck #40 (2016 Ford F350)	36.88
						<b><u>36.88</u></b>
7876	10/25/2024	10	Constellation NewEnergy, Inc.	10/1/2024	E. Shore Rd Accrued Power	4.86
7876	10/25/2024	10	Constellation NewEnergy, Inc.	10/1/2024	Taywood Rd Accrued Power	6.10
7876	10/25/2024	10	Constellation NewEnergy, Inc.	10/1/2024	Willard Rd Accrued Power	9.49
7876	10/25/2024	10	Constellation NewEnergy, Inc.	10/1/2024	Sandy Beach Accrued Power	18.68
						<b><u>39.13</u></b>
7877	10/25/2024	10	L.A.W.P.C.A.	10/1/2024	Oct Ops Accrued - LAWPCA	103,760.02
						<b><u>103,760.02</u></b>
7878	10/25/2024	11	Maine Municipal Emp.Hlth.	11/1/2024	39021 - Nov Ins Accrued IPP Withheld	400.56
7878	10/25/2024	11	Maine Municipal Emp.Hlth.	11/1/2024	39021 - Nov Ins Accrued Dental	332.37
						<b><u>732.93</u></b>
7879	10/25/2024	10	Northeast Safety Inc	10/5/2024	Flaggers - Miller St Miller Street Inflow Investiga	2,696.64
7879	10/25/2024	10	Northeast Safety Inc	10/12/2024	Flaggers - Miller Miller Street Inflow Investiga	846.00
						<b><u>3,542.64</u></b>
7880	10/25/2024	10	Omni Services, Inc.	10/2/2024	Plug Truck #35 (2013 Vacuum Truck)	13.80
						<b><u>13.80</u></b>
7881	10/25/2024	9	Petro's Ace Hardware	9/27/2024	Supplies Expense-Washington St PS	14.78

**Auburn Sewer District**  
**Accounts Payable Check Register**  
**October 1, 2024 thru October 31, 2024**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7881	10/25/2024	10	Petro's Ace Hardware	10/3/2024	Lime Supplies - Mains - Mnt	39.96
						<u>54.74</u>
7882	10/25/2024	9	Wright-Pierce	10/2/2024	Services thru 092724 Miller Street Inflow Investiga	4,837.43
						<u>4,837.43</u>
<b><u>Grand Total</u></b>						<b><u>545,163.64</u></b>

**AUBURN SEWERAGE DISTRICT**  
**MONTHLY ACTIVITY REPORT**  
**October 2024**

**MAINS**

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
2 Week Checks	34	Inspect to make sure flow is not obstructed			1		
Miller St	32	Jet & Clean			1		
LACWA	52	Build Access Road to Siphon Outfall			1		
Pettengill Park	30.5	Jet & Clean			1		
26 Park Ave	26	Repair Drain Line				1	
Court St	4	Jet & Clean			1		
Granite St	16	Jet & Clean			1		
Poland Rd (Taylor Brook Bridge)	16	Jet & Clean			1		
Cook St	14	Jet & Sonde			1		
Pineway	27	Jet & Clean (Sewer Blockage)			1		
<b>2024 Monthly Total Hrs.</b>	186						
<b>2024 Monthly Totals</b>	10		0	0	9	1	0
<b>2023 Monthly Totals</b>	10		0	0	8	0	2
<b>2024 YTD Totals</b>	91		3	0	75	13	0
<b>2023 YTD Totals</b>	81		2	0	63	12	4

**MANHOLES**

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Cook St	1	Install MH on Deadend					1
172 Poland Rd	1	Repair MH				1	
Madison Ave	1	Set MH Cover		1			
Collection System	1	Temporary Patch Around MHs			1		
Hotel Rd	1	Inspect MHs Raised by Contractor			1		
4th Street	1	Inspect MHs Raised by Contractor			1		
Marian Dr	1	Inspect MHs Raised by Contractor			1		
<b>2024 Monthly Totals</b>	7		0	1	4	1	1
<b>2023 Monthly Totals</b>	12		0	5	6	0	1
<b>2024 YTD Totals</b>	53		7	1	30	14	1
<b>2023 YTD Totals</b>	65		1	13	41	3	7

**SERVICES**

Location	Ck'd	Comments	New	OK	Misc.	on owner
13 Sherridan St	1	Sewer Backup				1
211 Riverside	1	Sewer Backup				1
<b>2024 Monthly Totals</b>	2		0	0	0	2
<b>2023 Monthly Totals</b>	3		1	0	0	2
<b>2024 YTD Totals</b>	38		3	2	6	27
<b>2023 YTD Totals</b>	38		7	1	7	23

### LIFT STATIONS

Location	No.	Comments
Merrow	4	Weekly Station Check, Cleaned Station,
River	3	Weekly Station Check, Cleaned Station
Lewiston Junction	2	Weekly Station Check, Cleaned Station,
Worthley	1	Weekly Station Check, Cleaned Station
Washington St	2	Weekly Station Check, Cleaned Station
Moose Brook	3	Weekly Station Check, Cleaned Station
Ash Landfill	2	Weekly Station Check, Cleaned Station, Inspect & Clean CVs & Pumps
Crestwood	2	Weekly Station Check, Cleaned Station
Rte 122	2	Weekly Station Check, Cleaned Station
Rte 26	3	Weekly Station Check, Cleaned Station
Dockside	2	Weekly Station Check, Cleaned Station
E1	3	Weekly Station Check, Cleaned Station
E2	1	Weekly Station Check, Cleaned Station
E3	3	Weekly Station Check, Cleaned Station, E3 Level Ind Calibration
E5	2	Weekly Station Check, Cleaned Station
E6	3	Weekly Station Check, Cleaned Station
W2	3	Weekly Station Check, Cleaned Station
W3	3	Weekly Station Check, Cleaned Station
W4	3	Weekly Station Check, Cleaned Station
W5	3	Weekly Station Check, Cleaned Station
W6	3	Weekly Station Check, Cleaned Station
W7	3	Weekly Station Check, Cleaned Station
Stetson	0	Weekly Station Check, Cleaned Station
Bradman	3	Weekly Station Check, Cleaned Station, New Level Indicator
Evergreen	3	Weekly Station Check, Cleaned Station
LAPS	1	Weekly Station Check, Cleaned Station
<b>2024 Monthly Totals</b>	63	
<b>2023 Monthly Totals</b>	72	
<b>2024 YTD Totals</b>	607	
<b>2023 YTD Totals</b>	247	

### OVERFLOWS

Item	No.	Comments
Pineway	1	Sewer Blockage
<b>2024 Monthly Totals</b>	1	
<b>2024 YTD Totals</b>	3	

### WEATHER\*

Month	Precipitation				Temperature			
	Snowfall(i n.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.40	5.63	3.11	11	47	4	24	
February	1.70	0.48	3.00	7	54	5	26	
March	15.60	10.30	3.67	18	54	7	34	
April	20.7	4.85	4.38	12	66	23	42	
May	0.0	2.68	3.70	14	81	34	55	
June	0.0	3.04	4.92	12	93	45	64	
July	0.0	3.01	3.62	7	94	50	75	
August	0.0	5.71	3.91	18	88	48	66	
September	0.0	1.83	3.63	5	86	40	62	
October	0.0	1.62	5.94	9	75	24	49	
November								
December								
<b>2024 YTD Totals</b>	63.40	39.15	39.88	113.00				
<b>2023 Totals</b>	67.00	41.70	0.00	111.00				

## DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	35	18	3	0	0	0	0	7	4	0	2	1
February	39	22	2	1	0	0	0	5	7	0	2	0
March	88	66	2	9	0	0	0	9	1	0	0	1
April	129	82	0	8	0	0	0	32	5	1	1	0
May	161	114	2	26	0	0	0	7	8	1	3	0
June	125	16	1	85	0	0	0	4	16	0	3	0
July	161	76	1	25	0	0	0	3	49	0	7	0
August	176	82	1	34	0	0	0	47	3	0	8	1
September	111	66	1	32	0	0	0	6	1	0	4	1
October	134	69	7	24	0	0	0	13	11	0	10	0
November												
December												
<b>2024 YTD Totals</b>	1159	611	20	244	0	0	0	133	105	2	40	4
<b>2023 Totals</b>	1486	907	93	127	0	3	5	59	196	13	70	13

## DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	0			0	0	0	0	0	0	0	0
Water District	5	0	0	0	3	0	1	0	0	0	1
<b>2024 Monthly Totals</b>	5	0	0	0	3	0	1	0	0	0	1
<b>2023 Monthly Totals</b>	14	1	0	0	6	5	1	0	1	0	0
<b>2024 YTD Totals</b>	110	0	5	0	33	17	35	0	8	0	12
<b>2023 YTD Totals</b>	145	4	4	0	44	24	33	25	8	0	3

## OTHER ACTIVITIES

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.

# MAINE MUNICIPAL BOND BANK

## 2025 SPRING BOND ISSUE SCHEDULE

Capital financing through the Bond Bank's General Bond Resolution Program allows borrowers to take advantage of the Bond Bank's high investment grade rating, low interest rates and reduced issuance and post issuance costs. Traditionally twice a year, in the spring and fall, the Bond Bank will consolidate eligible applicants and engage in a bond sale. From application to receipt of funds the bond issuance process usually lasts four months. Below is the schedule for the Bond Bank's Spring Issue. Applications can be found on our website at [www.mmbb.com](http://www.mmbb.com).

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**Wednesday, February 5<sup>th</sup> – Application Deadline**

**Wednesday, March 12<sup>th</sup> – Application Approval (MABB Board Meeting)**

**Monday, April 7<sup>th</sup> – Preliminary opinions and loan agreements due from bond counsel of each borrower**

**Wednesday, April 9<sup>th</sup> – Last date for signing school contracts and rates in place for water district. PUC approvals due**

**Week of April 21<sup>st</sup> – Maine Municipal Bond Bank Pricing**

**Monday, May 12<sup>th</sup> – Final documents due from bond counsel**

**Wednesday, May 21<sup>st</sup> – Pre-closing**

**Thursday, May 22<sup>nd</sup> – Closing – Bond proceeds available**

If you would like to participate in or have any questions regarding this bond issue, please contact Toni Reed at [treed@mmbb.com](mailto:treed@mmbb.com) or (207)622-9386 ext. 213.





# Paid Family and Medical Leave

## MAINE DEPARTMENT OF LABOR

Bureau of Labor Standards

Maine's Paid Family and Medical Leave (PFML) law will provide up to 12 weeks of paid leave for family leave, medical leave, safe leave or leave related to a family member's impending military deployment.

A copy of the actual laws and formal interpretations may be found online at [www.maine.gov/paidleave](http://www.maine.gov/paidleave) or by calling 207- 623-7900 | TTY users call Maine Relay 711.



Maine Law (Title 26, M.R.S.A. § 42-B and § 850-1) requires every employer to place this poster in the workplace where workers can easily see it.

This poster is available online at no charge and may be copied: [www.maine.gov/labor/posters/](http://www.maine.gov/labor/posters/)

### Benefits

- Benefits are available for the duration of your needed leave or 12 weeks, whichever is less.
- Benefit amounts will be determined based on your previous earnings and are capped at Maine's annual statewide average weekly wage.

### Reasons for Leave

**Family leave:** To care for family with serious health condition.

**Medical leave:** To care for one's own serious medical needs.

**Safe leave:** To stay safe or to help a family member stay safe after abuse or violence.

**Military leave:** For emergencies related to a family member's impending military deployment.

### Types of Leave

**Continuous leave:** Leave where you are out of work for days or weeks at a time.

**Intermittent leave:** Leave where you are still working and you need to take time off but it is not the same every day or every week.

**Reduced leave:** Leave where you are still working but you are consistently working fewer hours.

### Eligibility

- To establish a claim, you must have earned a total of six times the statewide annual average weekly wage in Maine in your base period. The base period is defined as the first four of the last five completed calendar quarters. In most cases, the Department of Labor has your wage information on file. If it is not on file, the Department will take steps to obtain it.

### Payroll Deductions

- Premiums will be deducted from your pay beginning with the first pay date after January 1, 2025.
- For calendar years 2025 through 2027, the premium rate for you cannot be more than 0.5 percent of wages. For example, an individual who earns \$600 per week will contribute no more than \$3 per week.

### Other Information You Should Know

- Except in a medical emergency, an employer can claim an undue hardship in certain circumstances and request that the leave be scheduled at a mutually-agreeable time.
- Employers must restore you back to your original position or to an equivalent position with equivalent benefits, pay and other terms and conditions of employment if you have been with your employer for at least 120 consecutive days when you started your leave.

#### For more information contact:

Maine Department of Labor  
Paid Family and Medical Leave  
50 State House Station  
Augusta, Maine, 04333-0050  
Website: [www.maine.gov/paidleave/](http://www.maine.gov/paidleave/)

The Maine Department of Labor provides equal opportunity in employment and programs. Auxiliary aids and services are available to people with disabilities upon request.

TBP 10/11/24

LAWPCA Capital Needs and Funding Analysis

	O&M Expense	Misc Acct Revenue	Reserve For Replacement	Reserve Balance	Replacement Reserve Need	Total Debt Service		CSO Tank Debt	Total Annual Cost
	Includes Quasi accounts	(Septic, Ind Lic, Compost, etc)	Expenditures	(year end avail for future)	(current exp + amt to reach goal)	(all current bonds)			
				\$1,091,529					
2025	\$3,936,250	\$742,060	\$205,000	\$1,076,529	\$190,000	\$1,478,013			\$4,862,203
2026	\$4,014,975	\$749,481	\$260,000	\$941,529	\$125,000	\$1,347,331	\$1,134,097		\$4,737,825
2027	\$4,095,275	\$756,975	\$285,000	\$806,529	\$150,000	\$1,340,743	\$1,134,097		\$5,963,139
2028	\$4,177,180	\$764,545	\$235,000	\$721,529	\$150,000	\$1,333,730	\$1,134,097		\$6,030,462
2029	\$4,260,724	\$772,191	\$175,000	\$696,529	\$150,000	\$1,194,939	\$1,134,097		\$5,967,569
2030	\$4,345,938	\$779,913	\$175,000	\$671,529	\$150,000	\$1,187,674	\$1,134,097		\$6,037,797
2031	\$4,432,857	\$787,712	\$150,000	\$671,529	\$150,000	\$1,016,278	\$1,134,097		\$5,945,520
2032	\$4,521,514	\$795,589	\$150,000	\$671,529	\$150,000	\$218,887	\$1,134,097		\$5,228,909
2033	\$4,611,944	\$803,545	\$150,000	\$671,529	\$150,000	\$218,887	\$1,134,097		\$5,311,384
2034	\$4,704,183	\$811,580	\$150,000	\$671,529	\$150,000	\$218,887	\$1,134,097		\$5,395,587
2035	\$4,798,267	\$819,696	\$150,000	\$671,529	\$150,000	\$218,887	\$1,134,097		\$5,481,555

Assumptions

Does not include any 2024 Surplus

2025 figures "draft"

Default annual "escalation factor" on revenue 1% and O&M expense 2%.

Annual Cost Apportionment 36% Auburn 64% Lewiston

Annual Cost Apportionment CSO tank 29% Auburn 71% Lewiston

Reserve target \$440,453- \$660,680

Assumed \$18,000,000 SRF loan at 2.0% starting 2026 - CSO Tank

Solids dryer project not included

	Lewiston Share	Low Cost difference	Auburn Share	Auburn Cost Difference
2025	\$3,111,810		\$1,750,393	
2026	\$4,003,817	\$892,007	\$2,034,505	\$284,112
2027	\$4,078,196	\$74,379	\$2,067,343	\$32,838
2028	\$4,089,282	\$11,087	\$2,091,579	\$24,236
2029	\$4,010,631	-\$78,651	\$2,068,938	-\$22,641
2030	\$4,055,577	\$44,946	\$2,094,220	\$25,282
2031	\$3,980,520	-\$75,057	\$2,061,000	-\$33,219
2032	\$3,521,889	-\$458,631	\$1,803,021	-\$257,980
2033	\$3,574,672	\$52,784	\$1,832,711	\$29,691
2034	\$3,628,562	\$53,890	\$1,863,025	\$30,313
2035	\$3,683,582	\$55,019	\$1,893,973	\$30,948

**Lewiston - Auburn Water Pollution Control Authority**

**Monthly Cost Apportionment Summary**

**Cost Apportionment Summary - First Half of 2024**

TBP 11/6/24

Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
January	62.00%	\$174,379.45	62.30%	\$175,223.22	(\$843.77) ###	38.00%	\$106,877.72	37.70%	\$106,033.95	\$843.77	0.0
February	62.00%	\$174,379.45	65.30%	\$183,660.93	(\$9,281.49) ###	38.00%	\$106,877.72	34.70%	\$97,596.24	\$9,281.49	0.0
March	62.00%	\$174,379.45	64.09%	\$180,257.72	(\$5,878.27) ###	38.00%	\$106,877.72	35.91%	\$100,999.45	\$5,878.27	0.0
April	64.00%	\$180,004.59	62.58%	\$176,010.74	\$3,993.85 ###	36.00%	\$101,252.58	37.42%	\$105,246.43	(\$3,993.85)	0.0
May	64.00%	\$180,004.59	62.11%	\$174,688.83	\$5,315.76 ###	36.00%	\$101,252.58	37.89%	\$106,568.34	(\$5,315.76)	0.0
June	64.00%	\$180,004.59	61.80%	\$173,816.93	\$6,187.66 ###	36.00%	\$101,252.58	38.20%	\$107,440.24	(\$6,187.66)	0.0
Six Month Adjustment			63.03%		(\$506.26)			36.97%		\$506.26	0.0
Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
July	63.00%	\$177,192.02	62.79%	\$176,601.38	\$590.64 ###	37.00%	\$104,065.15	37.21%	\$104,655.79	(\$590.64)	0.0
August	63.00%	\$177,192.02	62.28%	\$175,166.97	\$2,025.05 ###	37.00%	\$104,065.15	37.72%	\$106,090.20	(\$2,025.05)	0.0
September	63.00%	\$177,192.02	61.86%	\$173,985.69	\$3,206.33 ###	37.00%	\$104,065.15	38.14%	\$107,271.48	(\$3,206.33)	0.0
October	63.00%	\$177,192.02	61.43%	\$172,776.28	\$4,415.74 ###	37.00%	\$104,065.15	38.57%	\$108,480.89	(\$4,415.74)	0.0
November	61.00%	\$171,566.87	62.09%	\$174,632.58	(\$3,065.70) #####	39.00%	\$109,690.30	37.91%	\$106,624.59	\$3,065.70	0.0
December	61.00%	\$171,566.87	62.09%	\$174,632.58	(\$3,065.70) #####	39.00%	\$109,690.30	37.91%	\$106,624.59	\$3,065.70	0.0
Six Month Total Adj			62.09%		\$10,237.76			37.91%		(\$10,237.76)	0.0
Average / Adjustments year end			62.65%		\$9,731.50			37.35%		(\$9,731.50)	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.



### Medical Plan Benefit and Cost Comparison Summary

Medical plan | Auburn Water & Sewerage Districts | 01/01/2025

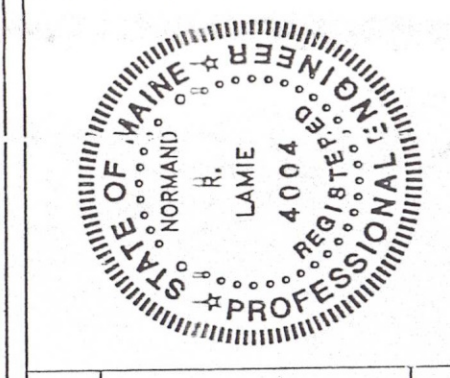
		<b>Current plan</b>		<b>Renewal plan</b>	
		Anthem Health Plans of Maine, Inc.		Anthem Insurance Companies, Inc.	
		ABF Balanced Blue Choice PPO 2000 25%/\$6000 AKXD		ABF Balanced Blue Choice PPO 2000 25%/\$6000 88KP	
		ABF		ABF	
<b>Funding type</b>					
<b>Benefit items</b>		<b>In-network</b>	<b>Out-of-network</b>	<b>In-network</b>	<b>Out-of-network</b>
Individual Deductible		\$2,000	\$6,000	\$2,000	\$6,000
Family Deductible		\$4,000	\$12,000	\$4,000	\$12,000
Individual Out-of-Pocket Max		\$6,000	\$18,000	\$6,000	\$18,000
Family Out-of-Pocket Max		\$12,000	\$36,000	\$12,000	\$36,000
Hospital Inpatient Facility Fee		25% After Ded	35% After Ded	25% After Ded	35% After Ded
Hospital Outpatient Surgery Facility Fee		25% After Ded	35% After Ded	25% After Ded	35% After Ded
Coinsurance (Policy Holder Portion)		25%	35%	25%	35%
Emergency Room		\$350 Copay After Ded		\$350 Copay After Ded	
Urgent Care		\$25 Copay	35% After Ded	\$25 Copay	35% After Ded
Rx Retail Tier(s)		\$5/\$15/\$50/\$100/\$550	50% After Ded	\$5/\$15/\$50/\$100/\$550	50% After Ded
Primary Care/Office		\$25 Copay	35% After Ded	\$25 Copay	35% After Ded
Preventative Care		No Charge	35% After Ded	No Charge	35% After Ded
Specialist Care		\$50 Copay	35% After Ded	\$50 Copay	35% After Ded
Chiropractic Therapy		\$30 Copay	35% After Ded	\$30 Copay	35% After Ded
PT/OT/ST 20 visit limit combined		\$25 Copay	35% After Ded	\$25 Copay	35% After Ded
X-Ray		\$75 copay per visit for freestanding Radiology Center or 25% Coins after ded at Outpatient Hospital	35% After Ded	\$75 copay per visit for freestanding Radiology Center or 25% Coins after ded at Outpatient Hospital	35% After Ded
Imaging		\$250 Copay per visit for Freestanding Radiology Center or 25% coins after ded at outpatient Hospital	35% After Ded	\$250 Copay per visit for Freestanding Radiology Center or 25% coins after ded at outpatient Hospital	35% After Ded
<b>Employee</b>	<b>10</b>		\$751.01		\$817.86
<b>Employee + Spouse</b>	<b>3</b>		\$1,502.02		\$1,635.72
<b>Employee + Child(ren)</b>	<b>4</b>		\$1,389.37		\$1,513.04
<b>Employee + Family</b>	<b>6</b>		\$2,328.13		\$2,535.36
<b>Annual cost</b>			\$378,509.04		\$412,200.96
<b>Total monthly premium</b>		\$31,542.42	N/A	\$34,350.08	8.90%

	<b>District Implemented Cola</b>	<b>CPIU Increases</b>	<b>Health insurance increase</b>	<b>Wage Scale adjustments</b>	<b>Bonuses</b>
2010	2%	0%		30year step added to scale	
2011	0%	0%			
2012	2%	3.60%	12% Decrease,switched plans		
2013	2%	1.70%	7.50%		
2014	1.60%	1.50%	4%		
2015	1.70%	1.70%	9%		
2016	0.50%	0%	8.25%		
2017	0.50%	0.30%	12% decrease, Cross Ins		
2018	2%	2.00%	14.46%		Trustees Voted to eliminate license stipends
2019	2.80%	2.80%	2.95%	New wage scale adopted	
2020	1.60%	1.60%	-3.80%		
2021	1.30%	1.30%	5.90%		
2022	5.90%	5.90%	0%		3200/year
2023	0%	8.70%	0%	New wage scale adopted, 9.5%	2000/year
2024	3.20%	3.20%	5%		0-\$2,000 Based on Qualifications
2025		2.50%	8.90%		0-\$2,000 2024 49% Utilization



AUBURN SEWERAGE DISTRICT  
 268 COURT STREET  
 AUBURN, ME 04210  
 PH (207) 784-6469  
 FAX (207) 784-6460

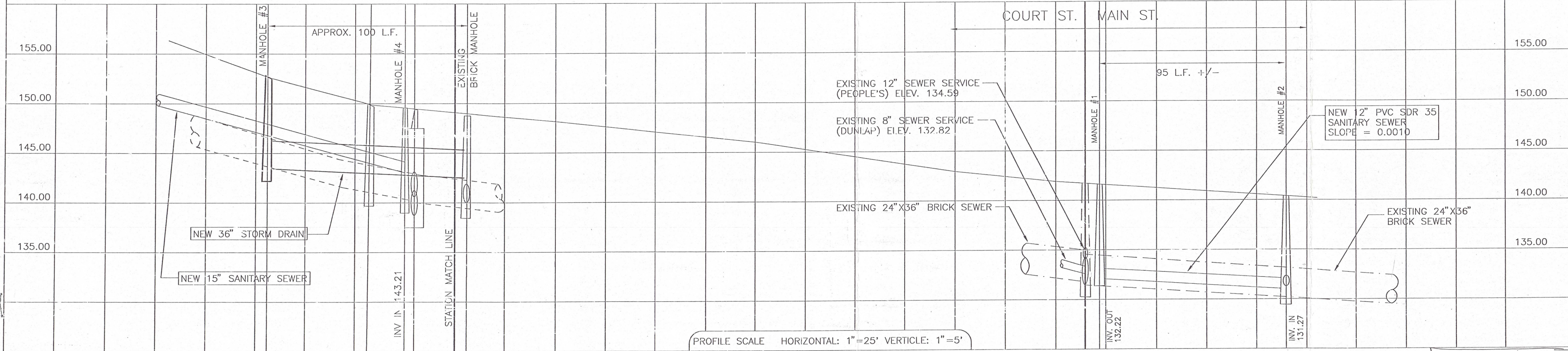
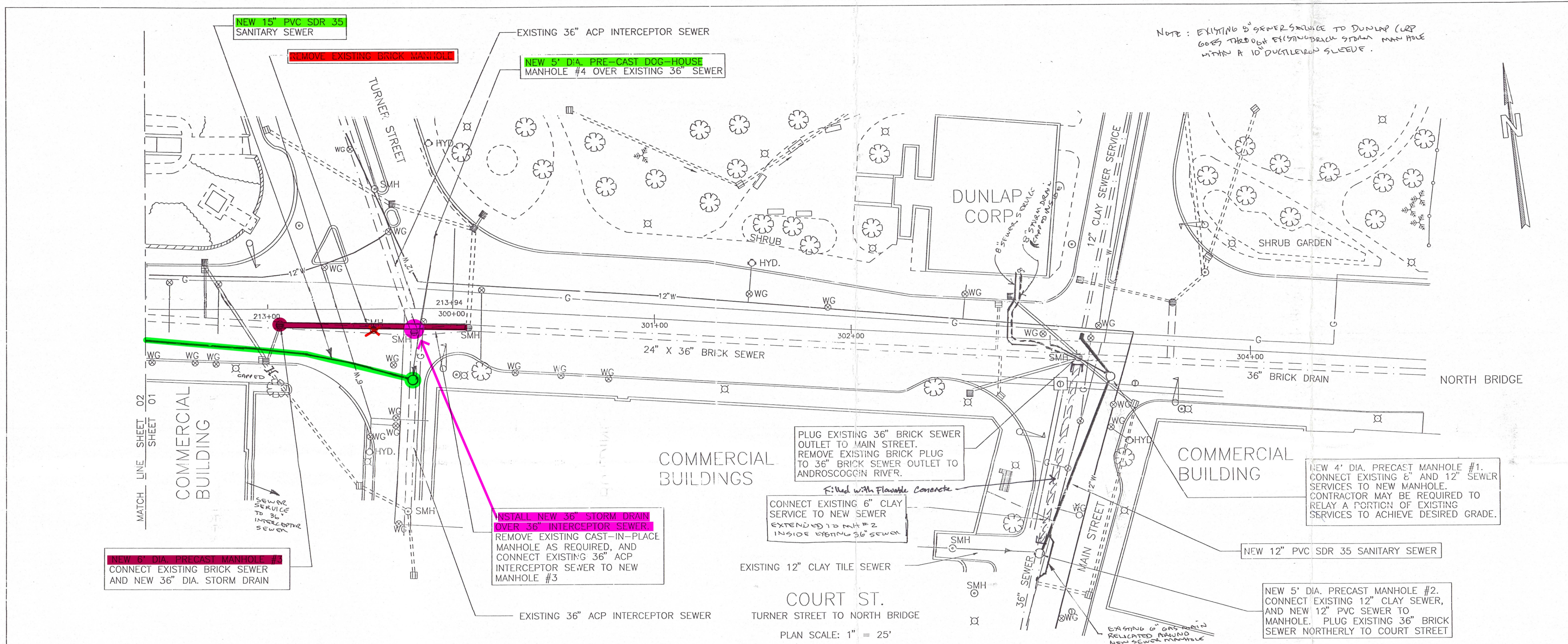
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01	12/29/98	ISSUE FOR PERMIT
02		
03		
04		
05		
06		
07		
08		
09		



AUBURN SEWERAGE DISTRICT  
 COURT STREET  
 TURNER STREET TO NORTH BRIDGE

DATE: 07/30/96  
 SCALE: 1" = 25'  
 DRAWN BY: GJ  
 CHECKED BY: FCC  
 APRR BY: NPL  
 C:\ASD-DRAW\PROPOSED CRT1\PROF

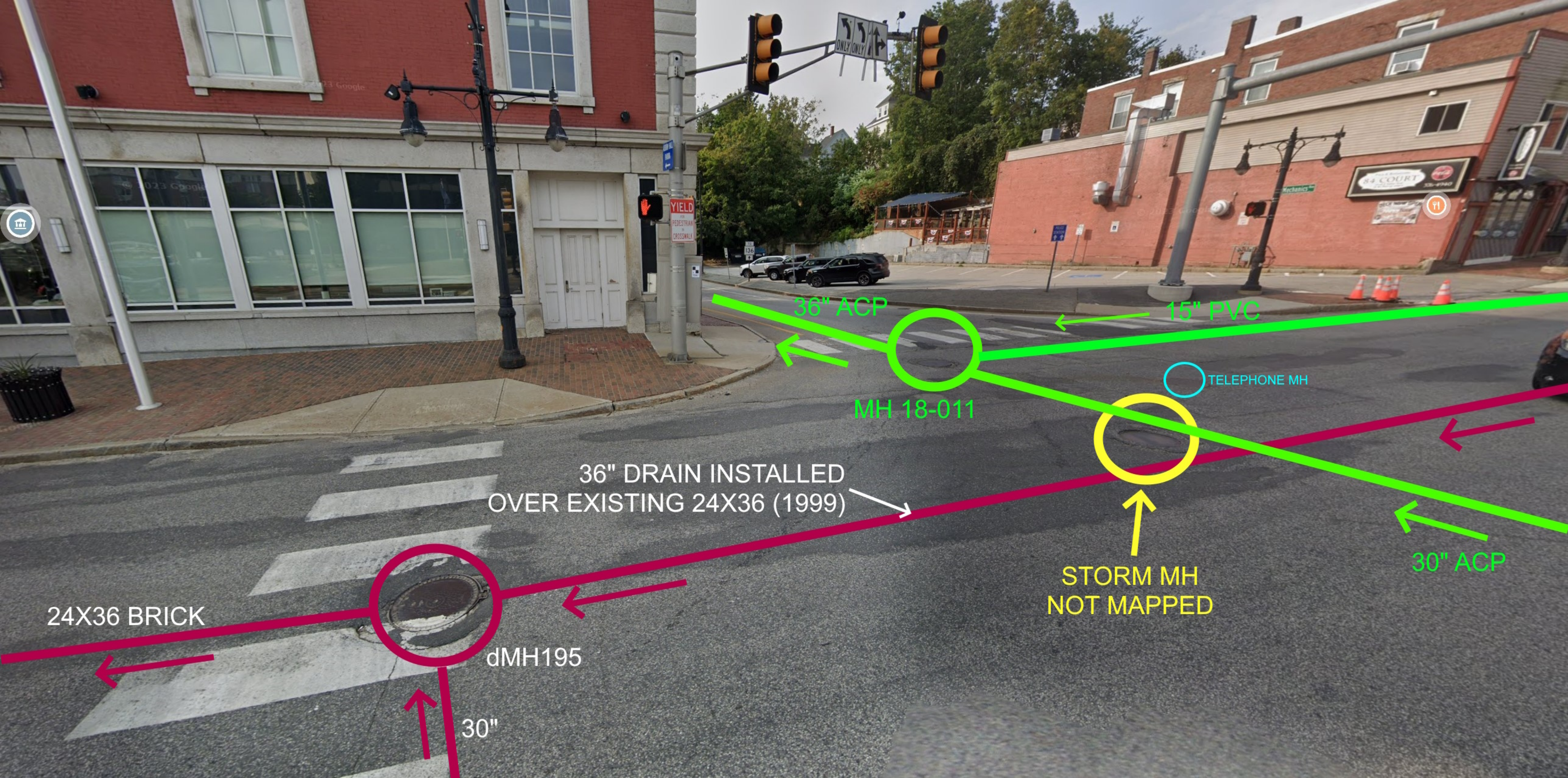
01  
 SHEET 01 OF 05



AS-BUILT  
 Sept. 9, 1999  
 N.R. LAMIE

C:\ASD-DRAW\PROPOSED COURT ST\CRT1\PROF F:\1 May 98 04:34 1998





36" ACP

15" PVC

MH 18-011

TELEPHONE MH

36" DRAIN INSTALLED  
OVER EXISTING 24X36 (1999)

STORM MH  
NOT MAPPED

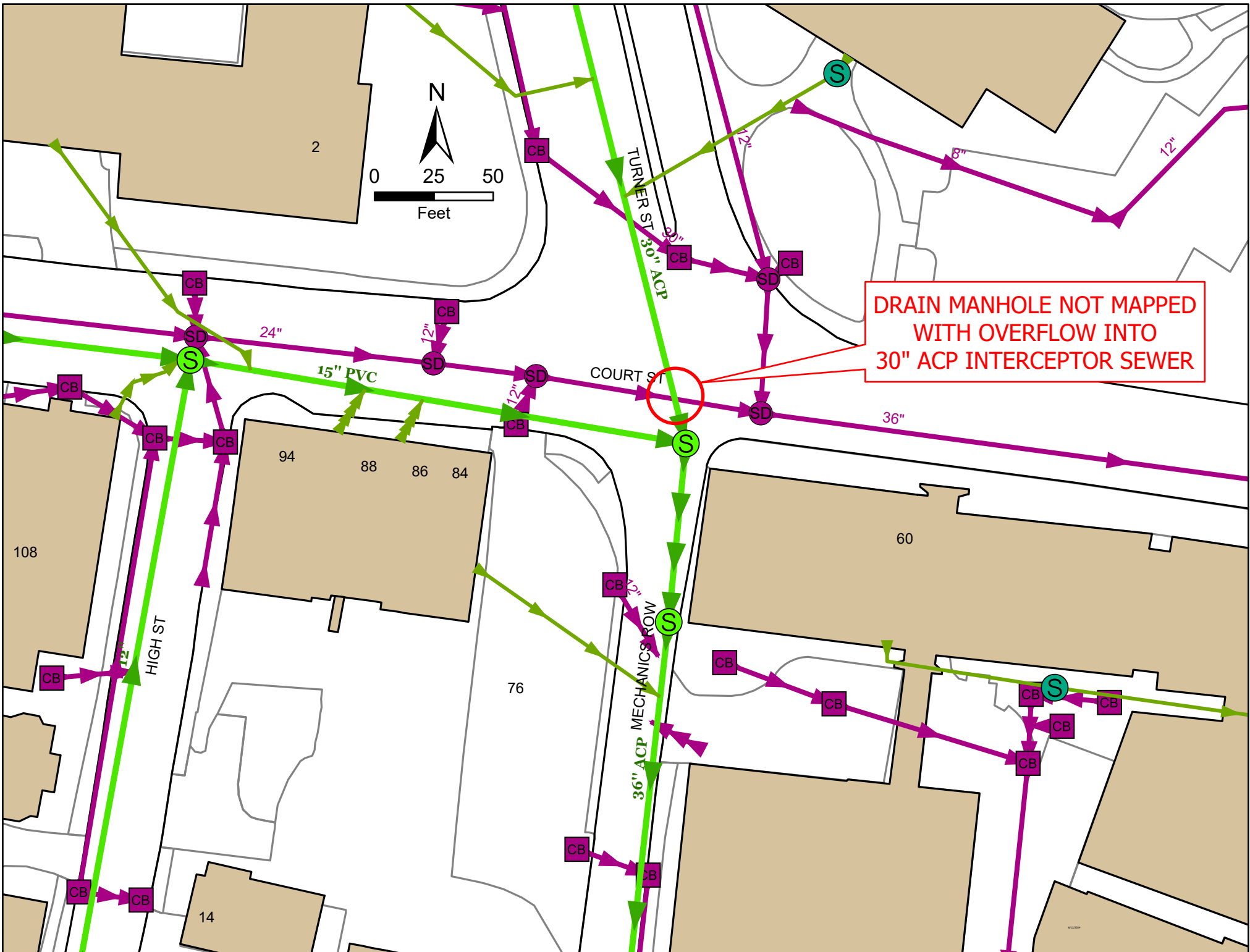
30" ACP

24X36 BRICK

dMH195

30"





DRAIN MANHOLE NOT MAPPED WITH OVERFLOW INTO 30" ACP INTERCEPTOR SEWER