

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, January 21, 2025 @ 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of December 17, 2024.
1. Approve Minutes of Joint Budget Workshop of December 18, 2024.
2. Approve Minutes of Joint Public Hearing of December 18, 2024
2. Financial Report Update - **Mike Bailey**
3. Open Session / Public Comment.
4. Activity Report/Project Update - **Matt Waite**
5. New Business
 - Sewer Expansion Study.
 - Pending Projects.
 - Approve Grant Funding for Fiscal Sustainability Plan.
 - Board Appointments.
6. LACWA Apportionment & Financials
7. Old Business
 - Miller Street Inflow Investigations, final report.
 - Washington Pumping Station.
 - Rayburn Consulting, Final report.
 - Staffing Update.
8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting February 18, 2025.

December 18, 2024

A Public Hearing of the Trustees of the Auburn Water District and Auburn Sewerage District was held at the office of the Districts, 268 Court Street, on Wednesday December 18, 2024 at 5:15pm

Members present:

Auburn Water District

Robert Cavanagh
Jason Pawlina
Kevin Arel
Eric Gould
Jeffrey Harmon
Denis Bergeron
Supt. Michael Broadbent
Assist. Supt. Matt Waite

Finance Director, Michael Bailey

Auburn Sewer District

Robert Cavanagh
Stephen Ness
Patrick DeFilipp
Denis Bergeron
Stephen Milks
Supt. Michael Broadbent
Assist. Supt. Matt Waite
Finance Director, Michael Bailey

DISCUSSION OF PROPOSED WATER AND SEWER DISTRICT BUDGETS -

ADOPTION OF FY 2025 WATER DISTRICT BUDGET-

On motion of Denis Bergeron, seconded by Jeffrey Harmon, it was unanimously voted: **To adopt the FY 2025 Water District Budget.**

ADOPTION OF THE FY 2025 AUBURN SEWER DISTRICT BUDGET

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To adopt the FY 2025 Auburn Sewer District Budget.**

On motion of Kevin Arel, seconded by Eric Gould, it was unanimously voted: **To adjourn the meeting.**

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

December 18, 2024

The Special Joint Meeting of the Trustees of the Auburn Water District and Auburn Sewerage District was held at the office of the Districts, 268 Court Street, on Wednesday December 18, 2024 at 5:00pm

Members present:

Auburn Water District

Robert Cavanagh
Jason Pawlina
Kevin Arel
Eric Gould
Jeffrey Harmon
Denis Bergeron
Supt. Michael Broadbent
Assist. Supt. Matt Waite

Finance Director, Michael Bailey

Auburn Sewer District

Robert Cavanagh
Stephen Ness
Patrick DeFilipp
Denis Bergeron
Stephen Milks
Supt. Michael Broadbent
Assist. Supt. Matt Waite
Finance Director, Michael Bailey

REVIEW OF SHARED BUDGET ITEMS –

Health Insurance premiums – 8.9% Increase

COLA – 2.5%

PFML – 1% to be fully funded by the Districts We could apply for an exemption in April, 2025.

DISCUSSION OF FUTURE BUDGET AMENDMENTS –

There a lot of major projects coming up in 2025 . These projects will be brought to the boards in March, 2025 to amend the budgets to include the funding of those projects.

The Special Joint meeting was closed.

December 17, 2024

The regular meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday, December 17, 2024 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Denis Bergeron, Stephen Ness (President), Dan Bilodeau and Stephen Milks (Mayor's Representative) and Patrick DeFilipp. Also Present: Michael Broadbent, Superintendent, Matt Waite, Assistant Superintendent and Michael Bailey, Finance Director.

APPROVE MINUTES OF REGULAR MEETING OF November 19, 2024

On motion of Stephen Milks, seconded by Dan Bilodeau, it was unanimously voted: **To approve the minutes of the Regular Meeting of November 19, 2024.**

FINANCIAL REPORT UPDATE - Revenues are strong. Variances are favorable in metered sales and interest income. The cash on hand is at \$180,000. Five CDs have been rolled over for another 3 months. CIP is up slightly due largely to the LACWA storm surge tank work.

OPEN SESSION -As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT/PROJECT UPDATE - The crew has been cleaning sewer lines as weather permits. The manholes on Cook Street have been raised to grade. A question was asked about the investigation of sewer issues. The District does not charge for the investigation as we need to determine if it is a customer or District issue.

Androscoggin Siphon – The Sewer District has contracted with Vortex to perform preliminary cleaning and inspection of the siphon.

Poland Road-Taylor Brook Bridge - The Sewer District has contracted with Vortex to inspect the sewer main on Poland Road which crosses the Taylor Brook Bridge. The sewer main is in conflict with the MDOT Bridge Replacement Project. The final report is pending.

NEW BUSINESS

2025 Meeting Schedule –

On motion of Denis Bergeron, seconded by Stephen Milks, it was unanimously voted: **To approve the 2025 Meeting Schedule.**

FUTURE PROJECTS –The District has several major projects that will assist with long range planning and operations. These projects include Metering, Facilities Planning, Asset Management and Operations restructuring. Our management team is working to understand these projects and the financial impact on our budgets. Superintendent Broadbent would like to bring these items back to the Board in March, 2025 to consider amending the budgets to include the funding of these projects.

LACWA APPORTIONMENT & FINANCIALS – The apportionment for December was set at 63/37. Septic receiving volumes continue to exceed projections. The CSO Project construction is well underway. Excavation for the influent pump station is on-going.

The Authority has provided a draft Purchase and Sale Agreement with TD Wood for the compost facility. If accepted the sale could occur around the first of the year.

OLD BUSINESS –

MILLER I/I INVESTIGATION UPDATE - Wright-Pierce feels there is enough capacity within the storm water system to handle additional flows if we block the discovered by-pass line. The District will install a

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properly sized ball plug into the by-pass line to test the effects. If there are no adverse impacts the District will permanently plug the by-pass line in the Spring of 2025.

Wright-Pierce prepared and submitted a PowerPoint presentation to the New England Water Works Association which will be presented at the Spring Conference in Boston.

SCADA AGREEMENTS UPDATE – Superintendent Broadbent has continued to meet with Lewiston to develop a plan to ensure the SCADA burden at the lake is shared equally. He has proposed that AWSD provide all SCADA coverage and billing 50% of the labor to Lewiston per other contracts. Lewiston would like their technician to start training under our technician and they will pay for the training. The District will be adding a SCADA Technician.

Superintendent Broadbent worked with Travis Peaslee, General Manager of LACWA and they have reached an agreement for the District to provide SCADA service on a more regular basis.

On motion of Denis Bergeron, seconded by Robert Cavanagh, it was unanimously voted: **To authorize Superintendent Broadbent to sign the agreement with LACWA to provide SCADA Services.**

DISTRICT TELECOMMUTING POLICY -The policy calls for 2 days at work and up to 3 days at home. This will have to be productive for it to continue. Trustee Cavanagh thought it should be 3 days at work. The District has the ability to change the policy. There are controls in place. The employee will sign an agreement which states what is allowed and not allowed while working at home.

On motion of Denis Bergeron, seconded by Stephen Milks, it was unanimously voted: **To approve the Telecommuting Policy as presented.**

WATER METERING – Supt. Broadbent and Assist. Supt. Matt Waite went to Medford Ma. and met with their metering department. They have replaced 11,000 meters since March, 2024. The ease of use and leak detection was impressive. Since March they have discovered and repaired 19 leaks. They read and produced the bills in less than an hour during our visit. Our hope is to distribute an RFQ in January/February to help us select the best metering technology and we can then work on replacement strategies.

2025 DRAFT BUDGET –There have been no significant changes since the last meeting COLA is 2.5% The District will fund the full 1% for the PFML (paid family medical leave). Fixed costs are at a 3-year average. Revenues reflect a 0% increase. \$5,000 was added to expenses to replace the slush fund that has been cleared out.

On motion of Dan Bilodeau, seconded by Patrick DeFilipp, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Memo

To: Sewer District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 1/16/2025
Re: Discussion of January Agenda Items

Sewer Trustees

Financial Report Highlights

Revenue amounts remain strong compared to budget. There are favorable variances related to metered sales and interest income. Interest income is up from budget due to the income earned this year in a money market account and CDs, largely due to the 2022 \$4 million Bond for the storm surge tank. Expenses remain relatively consistent with the budget. Cash and money market amounts of \$509k are strong enough to support debt service. CIP is up significantly from PY due largely to the LAWPCA Storm surge tank (~\$1.5MM capitalized YTD).

Activity Report/Project Update

Androscoggin Sewer Siphon The crew performed gross cleaning on the interceptor line but couldn't inspect due to high flows. A rental camera unit is expected this week for a video inspection on 1/21. Flaggers will be supplied as needed for the inspection.

Triple Barrel Siphon Cleaning High flow levels allowed temporary isolation and gross cleaning of each siphon. Approximately 5,000 gallons of water were flushed through each siphon. The crew jetted out around 400 LF on each siphon but couldn't go further due to the siphon climbing uphill.

Next Steps Determine the best time frame for further cleaning, likely this summer. Receive a quote from Vortex to clean, inspect, and pig the siphon.

DOT Projects AWSO has tabulated structures within the project limits of the DOT projects planned for 2025 and provided quantities to the DOT to be included as a bid alternate. AWSO will now start preliminary investigations of the structures.

City Projects AWSO has tabulated structures within the project limits of the City projects planned for 2025 and provided quantities to the City to be included as a bid alternate. AWSO will now start preliminary investigations of the structures.

New Business

Sewer Expansion Study

The City of Auburn is pursuing funding for the expansion of water and sewer south of Broad Street back to Washington North. The District worked with the City to complete expansion studies for both water and sewer in these areas. The completed studies gave options for project phasing and sizing of utilities. At this time, it would appear that Auburn will receive around \$8,000,000 for this expansion.

In preparation of the work, we need to better understand the project phases and the areas that will be served by the expansion. Auburn has allocated additional funding to complete this work with the District's selected firm, Wright-Pierce. Included in the packets is a signed agreement with the City and the proposal from Wright-Pierce to complete the work.

Pending Projects

There are a number of large development projects currently being considered by the City of Auburn. Two projects in particular have the potential to add an additional 225 +/- customers along with about a 1/2 mile of new sewer mains and two new wastewater pumping stations. At this time, I do not see a negative impact on the Sewer District and we are in a good position to serve the projects as presented.

Both projects are proposing the sewer mains and stations to be privately owned and maintained.

Approve Grant Funding for Fiscal Sustainability Plan

In 2022 the District applied for and received a Clean Water SRF Grant to complete a Fiscal Sustainability Plan. This was discussed with the Board at the May 2022 meeting and the District proceeded with the work. The Plan was completed in 2024 and when we submitted for re-imburement it was discovered that a vote of the Sewer Trustees is required to accept the funding.

Action Item

Vote to: "Accept \$20,000 funding from Maine DEP, Clean Water SRF for completion of a Fiscal Sustainability Plan for the Auburn Sewer District."

Board Appointments

There is one Board Position that is up for re-appointment, Trustee Denis Bergeron. There is still a current vacancy on the Trustee Board. Auburn City Council will be considering the recommendations of the appointment committee on February 18, 2025. The deadline to apply is February 3. Applications should be sent to Auburn City Clerk, Emily Carrington.

LACWA Apportionment & Financials

The Clean Water Authority is running well, effluent quality is good. For the month of December, they treated 299 million gallons and brought in 206300 gallons of septage. In 2024 the Authority brought in 1,128,800 gallons or \$158,032 more than budgeted for septage. The CSO tank project is moving along well with no real issues in sight. Sargent continues to drive sheet piles for the influent pumping station and in the next month they will be installing new water mains, continuing work on the pump station and start on interior supports and buildings.

Old Business

Miller Street Inflow Investigations, Final Report.

Earlier this month I forwarded the Board the Final Report Memorandum for the Miller Street Flow Investigation completed by Wright-Pierce Engineers. The memo outlines the findings of the three investigative phases of the project, flow monitoring, smoke testing and video inspections. W-P confirmed the storm water connection found during investigations was directly responsible for the peaking factors that increase flows during wet weather events by over 16 MGD / 11,111gpm.

It was also concluded that the existing storm water system has sufficient grade and capacity to handle the additional flow if this cross connection is eliminated. In a meeting with W-P, the City and District, it was decided that the District will install a temporary plug this winter and monitor flows through the Spring before installing a more permanent plug.

Washington Street Pumping Station.

The District is in the process of applying for a Bond for the Washington Street Pumping Station. Mike has had conversations with the Bond Bank and we feel that we have all the necessary information to get the application in before the deadline.

Rayburn Consulting, Final Report.

In 2024 the District completed a comprehensive review and evaluation of its billing and accounting softwares. This review looked at how we process data and serve our customers. Several deficiencies were identified and recommendations for better software and business process were outlined in the report. This review and a portion of the implementation of new softwares was covered by a Capacity Development Grant we received from the Maine Drinking Water Program. The District is budgeted to move forward with conversions in 2025 and we are very excited for the efficiencies we will gain from this

Staffing Update

The District is in the interview phase for both an Education and Outreach Coordinator and a Control System (SCADA) Technician position. We have had several positive leads and I fully expect to fill these positions soon. We successfully converted our payroll over to Proliant, This was accomplished to be effective for the first pay period in January, 2025. I would like to give special recognition to Diane Drinkwater and Eddie Williams. They both worked extremely hard to make this transition happen.

Upcoming: Sewer Trustee Meeting, February 18, 2025 4:00pm

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - December 31, 2024**

	<u>12/30/2024</u>	<u>12/31/2023</u>		<u>12/30/2024</u>	<u>12/31/2023</u>
Property, Plant and Equipment:					
Plant in Service	38,786,890.93	38,787,140.93	Equity Capital	21,700,327.81	20,634,523.71
Less: Accumulated Depreciation	<u>(18,679,299.18)</u>	<u>(18,184,899.18)</u>	Long Term Debt	4,580,683.70	4,981,281.48
	<u>20,107,591.75</u>	<u>20,602,241.75</u>	Equipment Leases	61,942.00	61,942.00
Construction Work In Progress	1,770,312.05	152,886.01	Current Liabilities:		
Current Assets:			Current Portion of LTD	443,065.36	558,961.83
Cash/Money Market	509,239.72	1,777,824.65	Accounts Payable	399,920.41	112,698.21
Accounts Receivable	253,200.17	271,031.44	Accrued Interest & Other	85,451.93	87,156.27
Construction Assessments	0.00	7,324.94	Customer Deposits	17,705.00	16,460.00
City of Auburn Debt	234,868.01	227,659.64	Pre-Treatment Costs	<u>(13,000.08)</u>	<u>(6,500.04)</u>
Inventory	122,255.19	48,539.80	Accrued LAWPCA	0.00	264,766.33
PrePays	<u>(0.51)</u>	0.00	Total Current Liabilities	<u>933,142.62</u>	<u>1,033,542.60</u>
Total Current Assets	<u>1,119,562.58</u>	<u>2,332,380.47</u>			
Investments:					
CD's	<u>4,278,629.75</u>	<u>3,600,430.03</u>	Total Equity & Liabilities	<u>27,276,096.13</u>	<u>26,711,289.79</u>
Total Investments	<u>4,278,629.75</u>	<u>3,600,430.03</u>			
Deferred Charges	0.00	23,351.53			
Total Assets	<u>27,276,096.13</u>	<u>26,711,289.79</u>			

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWELVE MONTHS ENDED DECEMBER 31, 2024**

	December	2024	Y-T-D THRU December 2024		
	YTD - 2023	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$3,965,430	\$3,751,189	4,174,347.03	\$3,751,189	\$423,158
Industrial Surcharge	42,152	52,462	40,631	52,462	(11,831)
Shared Debt with City	41,392	41,392	41,393	41,392	1
Jobbing & Mdse. - NET	(34,540)	8,833	(14,689)	8,833	(23,522)
Sewer Assessments	18,095	23,130	48,148	23,130	25,018
Finance Charges	5,798	6,408	5,935	6,408	(473)
Interest Income	91,029	7,920	164,212	7,920	156,292
Industrial Treatment Sampling	42,500	54,492	42,500	54,492	(11,992)
Capacity Fees (SDS)	49,500	31,164	73,875	31,164	42,711
TOTAL REVENUES	4,221,356	3,976,990	4,576,351	3,976,990	599,361
			115.07%	83.33%	< Standard
<u>EXPENSES:</u>					
Payroll	513,478	526,202	539,892	526,202	13,690
Employee Benefits	163,714	272,677	183,891	272,677	(88,786)
Maint. of Sewers	121,502	68,520	69,359	68,520	839
Lift Stations	115,774	74,825	126,947	74,825	52,122
Maint. of Buildings	41,458	51,823	59,878	51,823	8,055
Maint. of Trucks	57,339	28,890	33,155	28,890	4,265
Office Expense	31,429	31,849	38,159	31,849	6,310
Collection Expense	406	(776)	575	(776)	1,351
General Expense	10,984	5,948	11,017	5,948	5,069
Insurance	55,731	59,459	56,697	59,459	(2,762)
Legal & Accounting Fees	15,071	6,841	48,324	6,841	41,483
Billing Expense	66,080	81,317	68,148	81,317	(13,169)
L.A.W.P.C.A.	1,929,011	1,930,830	1,818,476	1,930,830	(112,354)
SUB-TOTAL	3,121,977	3,138,405	3,054,518	3,138,405	(83,887)
Interest	263,282	183,598	170,907	183,598	(12,691)
TOTAL EXPENSES	3,385,259	3,322,003	3,225,426	3,322,003	(96,577)
			97.09%	83.33%	< Standard
Bonds - Principal Payments	517,569	558,962	433,708	558,962	(125,254)
SURPLUS FROM OPERATIONS	318,528	96,025	917,217	96,025	821,192

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year						
Month	2024	2023	MTD Change	%	YTD Change	%
January	\$337,824	\$350,999	(\$13,174)	-3.8%	(\$13,174)	-3.75%
February	\$356,311	\$311,955	\$44,356	14.2%	\$31,182	4.70%
March	\$336,063	\$320,990	\$15,074	4.7%	\$46,255	4.70%
April	\$376,670	\$345,724	\$30,946	9.0%	\$77,201	5.81%
May	\$338,467	\$335,699	\$2,769	0.8%	\$79,970	4.80%
June	\$374,199	\$318,014	\$56,185	17.7%	\$136,155	6.86%
July	\$340,707	\$320,862	\$19,845	6.2%	\$155,999	6.77%
August	\$337,357	\$318,187	\$19,170	6.0%	\$175,169	6.68%
September	\$384,476	\$350,382	\$34,093	9.7%	\$209,263	7.04%
October	\$360,198	\$324,262	\$35,936	\$0	\$245,199	7.44%
November	\$319,509	\$344,613	(\$25,104)	(\$0)	\$220,095	6.04%
December	\$312,566	\$310,396	\$2,170	\$0	\$222,265	5.62%
Year-to-Date:	\$4,174,347	\$3,952,082				

Sewer Metered Revenue - Versus Budget						
Month	2024	BUDGET	MTD Change	%	YTD Change	%
January	\$337,824	\$333,157	\$4,668	1.4%	\$4,668	1.40%
February	\$356,311	\$296,097	\$60,213	20.3%	\$64,881	10.31%
March	\$336,063	\$304,673	\$31,390	10.3%	\$96,271	10.31%
April	\$376,670	\$328,150	\$48,520	14.8%	\$144,791	11.47%
May	\$338,467	\$318,634	\$19,833	6.22%	\$164,624	10.41%
June	\$374,199	\$301,849	\$72,350	23.97%	\$236,974	12.59%
July	\$340,707	\$304,552	\$36,155	11.87%	\$273,129	12.49%
August	\$337,357	\$302,013	\$35,344	11.70%	\$308,473	12.39%
September	\$384,476	\$332,572	\$51,904	15.61%	\$360,377	12.77%
October	\$360,198	\$307,779	\$52,419	17.03%	\$412,796	13.19%
November	\$319,509	\$327,096	(\$7,586)	-2.32%	\$405,210	11.72%
December	\$312,566	\$294,618	\$17,948	6.09%	\$423,158	11.28%
Year-to-Date:	\$4,174,347	\$3,751,189				

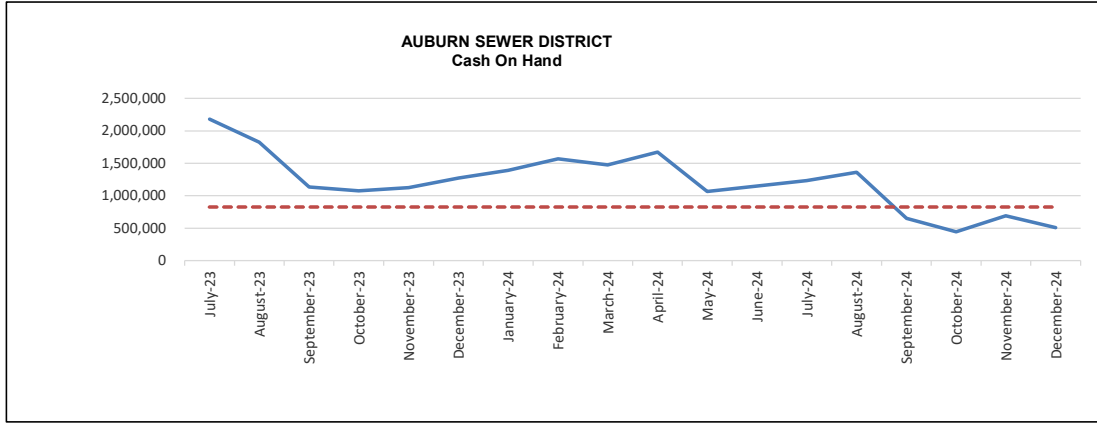
Sewer Metered Gallons Sold						
Month	2024	2023	MTD Change	%	YTD Change	%
January	48,300,327	41,913,971	6,386,357	15.24%	6,386,357	15.24%
February	43,330,144	38,203,950	5,126,194	13.42%	11,512,550	14.37%
March	46,113,452	41,764,071	4,349,381	10.41%	15,861,931	13.01%
April	42,113,148	40,666,494	1,446,654	3.56%	17,308,585	10.65%
May	43,762,840	42,607,150	1,155,690	2.71%	18,464,275	9.00%
June	45,688,902	40,323,775	5,365,127	13.31%	23,829,403	9.71%
July	42,742,343	\$43,150,542	(\$408,199)	-0.9%	\$23,421,204	8.11%
August	45,409,704	\$38,923,998	\$6,485,706	16.7%	\$29,906,910	9.13%
September	54,232,549	\$56,288,698	(\$2,056,149)	-3.7%	\$27,850,761	7.26%
October	48,220,643	\$35,589,541	\$12,631,102	35.5%	\$40,481,863	9.65%
November	41,101,500	45,598,656	(4,497,156)	-9.86%	35,984,708	7.74%
December	40,978,761	39,460,620	1,518,141	3.85%	37,502,848	7.43%
Year-to-Date:	541,994,313	504,491,465				

Sewer Gross Payroll						
Month	2024	Budget	MTD Change	%	YTD Change	%
January*	\$40,129	\$73,163	(\$33,034)	-45%	(\$33,034)	-45.15%
February	\$33,853	\$47,083	(\$13,231)	-28%	(\$46,265)	-38.47%
March	\$40,996	\$38,360	\$2,636	7%	(\$43,629)	-27.51%
April	\$49,528	\$40,793	\$8,735	21%	(\$34,894)	-17.50%
May	\$35,129	\$36,189	(\$1,060)	-2.93%	(\$35,955)	-15.26%
June	\$39,049	\$33,791	\$5,258	16%	(\$30,696)	-11.40%
July	\$48,662	\$32,154	\$16,508	51.34%	(\$14,188)	-4.71%
August	\$38,671	\$45,433	(\$6,762)	-14.88%	(\$20,951)	-6.04%
September	\$31,180	\$40,524	(\$9,345)	-23.06%	(\$30,295)	-7.82%
October	\$76,345	\$41,917	\$34,428	82.13%	\$4,133	0.96%
November	\$45,589	\$33,092	\$12,497	\$0	\$16,630	3.60%
December	\$60,762	\$39,638	\$21,124	\$1	\$37,754	7.52%
Year-to-Date:	\$539,892	\$502,138				

* Five pay periods

SEWER Capital Spending Versus Budget		
Capital Expenses - 2024	*Budget	*YTD Actual
AWSD Conference Room upgrade	\$4,500	\$6,073
E-5 Generator	\$46,000	\$23,874
Misc Shop Tools	\$10,000	\$2,434
Jetter Nozzle	-	\$6,400
E05 Hatch		\$2,023
River Pump Station Door	0	\$4,350
2 Computers (Split AWD)	\$1,500	\$1,740
Software/Workflow Efficiency Study	\$7,500	\$5,935
Washington St. Design	\$0	\$2,978
Pump Station Generator Hookups	\$10,000	\$16,552
W-4	\$15,000	\$0
PLC Upgrades (Split AWD)	\$8,250	\$0
Ergonomic Office Furniture (Split AWD)	\$2,000	\$0
Equipment	\$35,250	\$72,360
Miller Street Inflow Investigation	\$100,000	\$56,909
Hotel Road - MDOT Paving	\$80,000	\$61,968
Siphon Cleaning	\$45,000	\$7,396
Dunn St Re-Line	\$44,000	\$564
Capital improvement plan	-	\$40,812
Sewer Lining		\$15,433
LAWPCA Storm Surge Tank	\$1,749,800.00	\$1,509,976
Fourth Street - Re-Line	\$83,000	\$3,000
Marion Street Road Reconstruction	\$50,000	\$3,000
Center Street MDOT Paving	\$77,000	\$0
Court Street MDOT Paving	\$48,000	\$0
Minot Ave MDOT Paving	\$48,000	\$0
Chestnut Street - needs assesment req	\$10,000	\$0
Projects (total includes benefit costs on labor)	\$2,334,800	\$1,699,058
Total Capital	\$2,370,050	\$1,771,418

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE								
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
December	\$ 153,475.20	\$ 42,921.51	\$ 13,525.33	\$ 6,391.60	\$ 19,362.66	\$ 2,690.42	\$ 0.59	\$ 238,367.31
	64.4%	18.0%	5.7%	2.7%	8.1%	1.1%	0.0%	
November	\$ 179,333.05	\$ 39,370.64	\$ 6,191.56	\$ 4,997.02	\$ 18,557.76	\$ 2,727.97	\$ 15.00	\$ 251,193.00
October	\$ 160,463.65	\$ 30,122.49	\$ 7,919.00	\$ 4,843.24	\$ 18,691.00	\$ 2,566.72	\$ 15.00	\$ 224,621.10
Sep	\$ 151,834.49	\$ 31,107.81	\$ 8,090.61	\$ 4,592.23	\$ 20,276.70	\$ 3,646.58	\$ 15.00	\$ 219,563.42
Aug	\$ 145,529.54	\$ 224,596.82	\$ 7,620.33	\$ 5,808.34	\$ 19,133.97	\$ 2,608.80	\$ 15.00	\$ 405,312.80
July	\$ 341,110.57	\$ 32,543.75	\$ 8,488.30	\$ 11,852.68	\$ 17,055.77	\$ 2,659.53	\$ -	\$ 413,710.60
June	\$ 138,842.46	\$ 32,322.27	\$ 11,625.27	\$ 7,010.50	\$ 16,787.55	\$ 2,606.61	\$ -	\$ 209,194.66
May	\$ 111,353.28	\$ 34,408.29	\$ 7,292.82	\$ 7,065.30	\$ 17,833.74	\$ 2,597.17	\$ -	\$ 180,550.60
April	\$ 143,853.74	\$ 36,870.88	\$ 8,728.12	\$ 7,562.91	\$ 17,708.26	\$ 2,607.67	\$ -	\$ 217,331.58
March	\$ 134,553.31	\$ 42,389.20	\$ 9,377.32	\$ 7,698.02	\$ 18,030.69	\$ 2,576.48	\$ -	\$ 214,625.02
Feb	\$ 148,658.69	\$ 30,685.70	\$ 9,108.38	\$ 7,414.94	\$ 17,973.57	\$ 2,565.41	\$ -	\$ 216,406.69
January	\$ 126,403.12	\$ 34,681.95	\$ 8,509.72	\$ 8,427.26	\$ 17,366.53	\$ 2,491.29	\$ -	\$ 197,879.87



Auburn Sewer District
Accounts Payable Check Register
December 1, 2024 thru December 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7909	12/6/2024	12	Constellation NewEnergy, Inc.	11/22/2024	Evergreen Accrued Power	18.33
7909	12/6/2024	11	Constellation NewEnergy, Inc.	11/25/2024	Washington St Accrued Power	172.71
7909	12/6/2024	11	Constellation NewEnergy, Inc.	11/25/2024	Bradman Accrued Power	134.05
7909	12/6/2024	12	Constellation NewEnergy, Inc.	11/19/2024	Riverside Accrued Power	0.75
						<u>325.84</u>
7910	12/6/2024	11	Davis-Ulmer Sprinkler Co Inc	11/19/2024	Meter Tested Equipment Maintenance	87.50
						<u>87.50</u>
7911	12/6/2024	11	MissionSquare	11/30/2024	304412 Mission Square 457 Accrued Deferred Comp	1,656.68
						<u>1,656.68</u>
7912	12/6/2024	11	MissionSquare	11/30/2024	109636 Mission Square 401 Employee Benefits	2,006.44
						<u>2,006.44</u>
7913	12/6/2024	11	MissionSquare	11/30/2024	705328 Mission Square Roth IRA Accrued IRA/ICMA	291.76
						<u>291.76</u>
7914	12/6/2024	11	Northeast Safety Inc	11/2/2024	Flaggers Miller Street Inflow Investiga	564.00
						<u>564.00</u>
7915	12/6/2024	11	Rent-It Of Maine, Inc.	10/17/2024	Misc Expense-Mains-Mnt	442.00
7915	12/6/2024	11	Rent-It Of Maine, Inc.	10/25/2024	excavator rental Misc Expense-Mains-Mnt	314.50
7915	12/6/2024	11	Rent-It Of Maine, Inc.	10/17/2024	excavator rental E-5 Generator	1,326.00
						<u>2,082.50</u>
7916	12/6/2024	11	Superior Concrete	11/18/2024	Manholes Supplies - Mains - Mnt	837.67

Auburn Sewer District
Accounts Payable Check Register
December 1, 2024 thru December 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7916	12/6/2024	11	Superior Concrete	11/18/2024	Manholes Supplies - General Maint	847.67
7916	12/6/2024	11	Superior Concrete	9/30/2024	Hatch E05 Hatch	2,023.05
						<u>3,708.39</u>
7917	12/6/2024	12	United States Treasury	10/21/2024	Qtr 2 - 941 Accrued Fed P/R Taxes	333.84
						<u>333.84</u>
7918	12/13/2024	12	NRCC Inc	12/13/2024	Refund Tenant Dep Bal A/R - Customer Accts Rec	79.33
						<u>79.33</u>
7919	12/13/2024	12	Heniff Transportation Systems	12/6/2024	Refund Final Overpd A/R - Customer Accts Rec	433.15
						<u>433.15</u>
7920	12/13/2024	12	Cameron Tire & Service	10/24/2024	Check Engine Light Truck #37 (2015 GMC Sierra)	33.88
						<u>33.88</u>
7921	12/13/2024	12	Coastal T-Shirts	12/3/2024	clothing allow Employee Benefits	226.50
						<u>226.50</u>
7922	12/13/2024	11	Lew-Auburn Water Pollution	11/20/2024	CSO Sebago thru 110124 LAWPCA Storm Surg Tank	9,854.08
7922	12/13/2024	12	Lew-Auburn Water Pollution	11/20/2024	2025 Pretreatment Fees Expenses - Jobbing	36,000.00
7922	12/13/2024	11	Lew-Auburn Water Pollution	11/20/2024	CSO Sargent thru 103124 LAWPCA Storm Surg Tank	282,506.25
						<u>328,360.33</u>
7923	12/13/2024	12	St Mary's Health System	12/2/2024	Hep A Vaccine Misc Expense-Mains-Mnt	113.00
						<u>113.00</u>
7924	12/20/2024	12	Andros. Registry Of Deeds	12/19/2024	place lien Lien Release Fees	24.00
						<u>24.00</u>

Auburn Sewer District
Accounts Payable Check Register
December 1, 2024 thru December 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7925	12/20/2024	11	Easy Rent All Corp	12/3/2024	Safety Jacket Supplies - Safety Items	110.00
						<u>110.00</u>
7926	12/20/2024	12	Lew-Auburn Water Pollution	11/30/2024	Vactor (10) Accrued - LAWPCA	1,850.00
7926	12/20/2024	12	Lew-Auburn Water Pollution	12/4/2024	Vactor (10) Accrued - LAWPCA	1,850.00
7926	12/20/2024	12	Lew-Auburn Water Pollution	12/2/2024	Dec Ops Accrued - LAWPCA	109,368.67
						<u>113,068.67</u>
7927	12/20/2024	11	Industrial Automation Supply	12/3/2024	Supplies E-5 Generator	87.88
7927	12/20/2024	12	Industrial Automation Supply	12/5/2024	Supplies E-5 Generator	346.81
7927	12/20/2024	11	Industrial Automation Supply	11/27/2024	Relays E-5 Generator	82.39
						<u>517.08</u>
7928	12/20/2024	12	Spencer Group	12/2/2024	Patching Manhole Misc Expense-Mains-Mnt	280.00
						<u>280.00</u>
7929	12/27/2024	12	Gracelawn Memorial Park	12/27/2024	Refund Swr Billed in Error A/R - Customer Accts Rec	1,691.05
						<u>1,691.05</u>
7930	12/27/2024	12	Constellation NewEnergy, Inc.	12/19/2024	Sandy Beach Accrued Power	19.62
7930	12/27/2024	12	Constellation NewEnergy, Inc.	12/19/2024	E. Shore Rd Accrued Power	7.45
7930	12/27/2024	12	Constellation NewEnergy, Inc.	12/19/2024	E. Shore Accrued Power	6.01
7930	12/27/2024	12	Constellation NewEnergy, Inc.	12/19/2024	Simpsons Beach Accrued Power	9.34
						<u>42.42</u>

Auburn Sewer District
Accounts Payable Check Register
December 1, 2024 thru December 31, 2024

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
7931	12/27/2024	12	Power R Point Enterprises Inc	11/22/2024	E-3 Lightning Damage Expense - E3 - PS	11,487.84
						<u>11,487.84</u>
7932	12/27/2024	12	Wright-Pierce	12/10/2024	Services Thru 112924 Miller Street Inflow Investiga	19,108.16
						<u>19,108.16</u>
<u>Grand Total</u>						<u>486,632.36</u>

**AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
December 2024**

MAINS

Location	Hrs.	Comments	OK	Plug	Manit.	Misc.	New
2 Week Checks	12	Sewer Mains Flowing Good			1		
Riverside Drive	6	Assist Vortex Inpecting Inter.			1		
LAWCA	6	Assist Vortex Inpecting Siphon			1		
Harris Street	4	Jet & Clean			1		
Mechanics Row	2	Prep 24" Ball Plug				1	
2024 Monthly Total Hrs.	6						
2024 Monthly Totals	5		0	0	4	1	0
2023 Monthly Totals	5		0	0	4	1	0
2024 YTD Totals	100		3	0	82	15	0
2023 YTD Totals	97		2	1	76	14	4

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
Madison St	1	Check MH			1		
Bradman St	1	Plate & Patch MH				1	
2024 Monthly Totals	2		0	0	1	1	0
2023 Monthly Totals	3		0	1	2	0	0
2024 YTD Totals	59		7	1	34	15	2
2023 YTD Totals	69		1	14	44	3	7

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
364 Maine Street	1	Sewer Main Clear				1
15 Second Street	1	Sewer Main Clear				1
94 Western Ave	1	Sewer Main Clear				1
63 Hillcrest St	1	Sewer Main Clear				1
135 Davis Ave	1	Sewer Main Clear				1
165 High St	1	Sewer Main Clear				1
2024 Monthly Totals	6		0	0	0	6
2023 Monthly Totals	4		0	0	0	4
2024 YTD Totals	51		3	2	7	39
2023 YTD Totals	43		7	1	7	28

LIFT STATIONS

Location	No.	Comments
Merrow	4	Weekly Station Check, Cleaned Station,
River	3	Weekly Station Check, Cleaned Station
Lewiston Junction	4	Weekly Station Check, Cleaned Station,
Worthley	4	Weekly Station Check, Cleaned Station
Washington St	3	Weekly Station Check, Cleaned Station
Moose Brook	3	Weekly Station Check, Cleaned Station
Ash Landfill	4	Weekly Station Check, Cleaned Station
Crestwood	3	Weekly Station Check, Cleaned Station
Rte 122	3	Weekly Station Check, Cleaned Station
Rte 26	3	Weekly Station Check, Cleaned Station
Dockside	4	Weekly Station Check, Cleaned Station
E1	4	Weekly Station Check, Cleaned Station
E2	4	Weekly Station Check, Cleaned Station
E3	4	Weekly Station Check, Cleaned Station
E5	4	Weekly Station Check, Cleaned Station
E6	4	Weekly Station Check, Cleaned Station
W2	4	Weekly Station Check, Cleaned Station
W3	3	Weekly Station Check, Cleaned Station
W4	3	Weekly Station Check, Cleaned Station
W5	3	Weekly Station Check, Cleaned Station
W6	3	Weekly Station Check, Cleaned Station
W7	3	Weekly Station Check, Cleaned Station
Bradman	4	Weekly Station Check, Cleaned Station
Evergreen	4	Weekly Station Check, Cleaned Station
LAPS	0	Weekly Station Check, Cleaned Station
2024 Monthly Totals	85	
2023 Monthly Totals	88	
2024 YTD Totals	762	
2023 YTD Totals	400	

OVERFLOWS

Item		Comments
2024 Monthly Totals	1	
2024 YTD Totals	3	
2023 YTD Totals	12	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	25.40	5.63	3.11	11	47	4	24	
February	1.70	0.48	3.00	7	54	5	26	
March	15.60	10.30	3.67	18	54	7	34	
April	20.7	4.85	4.38	12	66	23	42	
May	0.0	2.68	3.70	14	81	34	55	
June	0.0	3.04	4.92	12	93	45	64	
July	0.0	3.01	3.62	7	94	50	75	
August	0.0	5.71	3.91	18	88	48	66	
September	0.0	1.83	3.63	5	86	40	62	
October	0.0	1.62	5.94	9	75	24	49	
November	4.2	2.50	4.42	9	74	23	41	
December	10.0	4.66	2.30	15	53	2	25	
2024 YTD Totals	77.60	46.31	46.60	137.00				
2023 Totals	67.00	49.94	0.00	131.00				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	35	18	3	0	0	0	0	7	4	0	2	1
February	39	22	2	1	0	0	0	5	7	0	2	0
March	88	66	2	9	0	0	0	9	1	0	0	1
April	129	82	0	8	0	0	0	32	5	1	1	0
May	161	114	2	26	0	0	0	7	8	1	3	0
June	125	16	1	85	0	0	0	4	16	0	3	0
July	161	76	1	25	0	0	0	3	49	0	7	0
August	176	82	1	34	0	0	0	47	3	0	8	1
September	111	66	1	32	0	0	0	6	1	0	4	1
October	134	69	7	24	0	0	0	13	11	0	10	0
November	70	44	0	9	0	0	0	4	10	0	2	1
December	26	14	0	0	0	0	0	7	5	0	0	0
2024 YTD Totals	1255	669	20	253	0	0	0	144	120	2	42	5
2023 Totals	1611	982	95	133	0	3	5	66	227	13	73	14

**DUTY FOREMAN CALLS
(Overtime)**

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	1	0	0	0	0	0	0
Water District	15	0	0	0	7	6	1	0	1	0	0
2024 Monthly Totals	15	0	0	0	7	6	1	0	1	0	0
2023 Monthly Totals	7	0	1	0	1	4	0	0	1	0	0
2024 YTD Totals	140	0	5	0	51	23	36	0	12	0	13
2023 YTD Totals	169	7	5	0	52	30	36	26	10	0	3

OTHER ACTIVITIES

1. Vehicle/Equipment Maint. - 63 Hrs
2. Training - 40 Hrs (Payroll, Meters, Management Candidate School)
3. Building & Lift Station Maint. - 206 Hrs
4. LACWA - Rod Hill 9 hrs
5. Facility Snow Removal - 31 Hrs
6. Facility Maintenance - 15 Hrs
7. Vacation - 231 Hrs
8. Sick - 72 Hrs
9. Comp Time - 98 Hrs
10. Holiday - 155 Hrs
11. Earned Flex Time - 25 Hrs
- 12.

South Auburn, Washington Street and City Identified Growth Areas Water and Sewer Capacity Study Funding Memorandum of Understanding

The Auburn Sewer District(ASD), Auburn Water District(AWD) and City of Auburn(COA) have identified the areas south of the New Auburn area as a growth area for residential and mixed use development served by public water and sewer. To efficiently serve the area while protecting the environment, properties and to grow the City's housing stock and tax base, it is necessary to understand current water and sewer capacity limitations and options to expand services in a cost-effective way.

The parties have determined that the most appropriate and cost-effective solution to achieve that goal is to utilize the services of a consultant. The ASD and AWD procured the services of Wright-Pierce (WP) for sewer modeling services throughout the ASD/AWD Service area through a competitive procurement process in January of 2021. WP continues to provide modeling services to ASD/AWD on an as-needed basis under the terms of their contract. The City and ASD/AWD agree that the use of the existing contract for services and the attached Modeling Agreements between ASD/AWD and WP dated August 30th and 31st(attached), 2022 is the most cost efficient and timely way to meet their mutual need and allow for growth. The City and ASD has completed initial capacity reviews and the potential for expansion is promising. Funding for construction now looks likely in 2025/2026. It is now necessary to look more closely at individual sections and pump stations for design and cost estimating.

The purpose of this MOU is to establish an agreement between the City and ASD/AWD to complete the above reference Modeling Study. The City agrees to pay a cost not to exceed \$69,815 to participate in any related meetings and to provide any existing information required. The ASD/AWD agrees to manage the study with coordination and involvement from City Staff to ensure the needs of the City and ASD are met as they relate to the Study.

Approach and Agreement

- 1.) The two Entities will participate in an initial meeting with WP to start the project.
- 2.) The two Entities will provide any needed and available information to WP to support the project.
- 3.) AWD will invoice the City as needed throughout the project or at the completion of the project. Project costs will not exceed \$69,815 unless mutually agreed upon changes occur during the project.

4.) This agreement will remain in effect until such time as the project is completed and a report is delivered to the ASD and the City. The project shall be completed within 3-6 months.

Signatures

City of Auburn:

Date: 12/18/24



Auburn Water and Sewer Districts:

Date: 12/18/24



December 13, 2024

Mr. Michael Broadbent, Superintendent
Auburn Water and Sewerage District
268 Court Street
Auburn, Maine 04212

SUBJECT: New Auburn Utility Extensions – Broad and Washington Streets
Proposal for Engineering Evaluation Services

Dear Mike,

The City of Auburn is anticipated to receive federal funding for expansion of public water and sewer into the outer Broad Street area of New Auburn and looping of the water main extension on Broad Street to Washington Street. The utility extensions would serve future housing developments along the southerly end of Broad Street to Hackett Road. The existing sewer collection system serves Broad Street to the Mill Street intersection. Extension of sewer services would require the addition of new pump stations to connect to the existing system as outlined in our June 2023 Sewer Study. The proposed project for the water main extension includes portions of Phases 3, 4 and 5 identified in the April 2023 Public Water System Expansion Study.

The City and the District would like to determine the potential area that could be served by the addition of sewer service along Broad Street to Hackett Road. With current zoning, an expansion of housing is envisioned from the end of the service area noted above to Hackett Road and outer Broad Street. The expansion has the potential to produce between 200 and 1,000 new users for the District. Areas south of the Maine Turnpike are not envisioned for public sewer or water service currently.

A combination of pump stations, force mains, and gravity sewers would be needed to extend sewer service into the Broad Street target area. Once feasible routes are determined to connect to the existing sewer collection system, downstream capacity of the existing sewers can be evaluated.

Scope of Services

Based on our understanding of the goals of the City and District we propose to undertake the following scope of services to evaluate potential utility routing and sewer connection points.

Sewer Service Area Analysis

1. Utilize topographic 2-foot contours available from the City's GIS supplemented with LiDAR information to fill in any missing data, refine sewershed boundaries delineated under the previous phase, focusing on outer Broad Street south to Witham Road and Hackett Road.
2. Include parcel boundaries from the City's GIS system with the watershed area identified in Task 1 above.

3. Refine potential sewer routing within the proposed sewershed area, maintaining the goal to minimize the length of cross-country sewers.
4. Delineate the area that could be served by a sewer trunk line along the Broad Street corridor to Hackett Road. Include Witham Road in the delineation including the cross-country connection to Broad Street.
5. Refine previously identified pump station locations required to provide connections to existing sewer collection system. This would include evaluating whether a station on Broad Street that originally discharged to Washington Street could instead convey flows to Broad Street.
6. Update force main routes required to connect to the existing sewer collection system.
7. Obtain and review planning level development flow estimates from the City and District for the potential housing developments envisioned in the expansion area.
8. Review the potential service area with the District and City and adjust areas based on potential housing development areas.
9. Based on accepted sewer routes, evaluate potential pump station capacity and prepare updated conceptual level cost estimates to provide sewer service to the identified sewershed areas. Cost estimates would also be updated to include an evaluation of typical pump station O&M costs and a cost-benefit-user rate analysis of these new pump stations.
10. Summarize the findings in a report.

Water Service Area Analysis

1. Meet with City and AWD to review development master plan including proposed uses and density anticipated to be served by the water main extension.
2. Complete storage analysis of the AWD system and evaluate average annual/maximum day demand trends, and number of customers by classification for 2020 – 2024 to confirm capacity available to accept projected range of customer accounts through development associated with the water main extension.
3. Utilize the District's hydraulic model to evaluate water age/quality concerns associated with the water main looped extension.
4. Generate a service territory map showing the lots and properties benefiting from the new water infrastructure.
5. Summarize the findings in a report.

Schedule

We expect to complete this study within 15 weeks after your authorization to proceed.

Fee

We propose to undertake this study for a not-to-exceed fee of \$19,800 for the sewer service area scope and \$10,500 for the water service area scope of services.

12/13/2024

Mr. Michael Broadbent, Superintendent

Page 3 of 3

Thank you for the opportunity to submit this proposal for the District's consideration. Upon review and acceptance of this proposal scope of work, we can generate an engineering services agreement for execution. We look forward to hearing from you.

Sincerely,
WRIGHT-PIERCE



Steve L. Guerrette, PE

Project Manager

steve.guerrette@wright-pierce.com



Daniel Flaig, PE

Regional Group Leader

daniel flaig@wright-pierce.com

Lewiston Auburn Clean Water Authority

Monthly Cost Apportionment Summary

Cost Apportionment Summary - First Half of 2024

TBP 1/6/25

Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
January	62.00%	\$174,379.45	62.30%	\$175,223.22	(\$843.77) ###	38.00%	\$106,877.72	37.70%	\$106,033.95	\$843.77	0.0
February	62.00%	\$174,379.45	65.30%	\$183,660.93	(\$9,281.49) ###	38.00%	\$106,877.72	34.70%	\$97,596.24	\$9,281.49	0.0
March	62.00%	\$174,379.45	64.09%	\$180,257.72	(\$5,878.27) ###	38.00%	\$106,877.72	35.91%	\$100,999.45	\$5,878.27	0.0
April	64.00%	\$180,004.59	62.58%	\$176,010.74	\$3,993.85 ###	36.00%	\$101,252.58	37.42%	\$105,246.43	(\$3,993.85)	0.0
May	64.00%	\$180,004.59	62.11%	\$174,688.83	\$5,315.76 ###	36.00%	\$101,252.58	37.89%	\$106,568.34	(\$5,315.76)	0.0
June	64.00%	\$180,004.59	61.80%	\$173,816.93	\$6,187.66 ###	36.00%	\$101,252.58	38.20%	\$107,440.24	(\$6,187.66)	0.0
Six Month Adjustment			63.03%		(\$506.26)			36.97%		\$506.26	0.0
Cost Apportionment Summary - Second Half of 2024											
Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
July	63.00%	\$177,192.02	62.79%	\$176,601.38	\$590.64 ###	37.00%	\$104,065.15	37.21%	\$104,655.79	(\$590.64)	0.0
August	63.00%	\$177,192.02	62.28%	\$175,166.97	\$2,025.05 ###	37.00%	\$104,065.15	37.72%	\$106,090.20	(\$2,025.05)	0.0
September	63.00%	\$177,192.02	61.86%	\$173,985.69	\$3,206.33 ###	37.00%	\$104,065.15	38.14%	\$107,271.48	(\$3,206.33)	0.0
October	63.00%	\$177,192.02	61.43%	\$172,776.28	\$4,415.74 ###	37.00%	\$104,065.15	38.57%	\$108,480.89	(\$4,415.74)	0.0
November	61.00%	\$171,566.87	62.39%	\$175,476.35	(\$3,909.47) ###	39.00%	\$109,690.30	37.61%	\$105,780.82	\$3,909.47	0.0
December	61.00%	\$171,566.87	63.63%	\$178,963.94	(\$7,397.06) ###	39.00%	\$109,690.30	36.37%	\$102,293.23	\$7,397.06	0.0
Six Month Total Adj			62.40%		(\$1,068.78)			37.60%		\$1,068.78	0.0
Average / Adjustments year end			62.71%		(\$1,575.04)			37.29%		\$1,575.04	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.

AUBURN WATER DISTRICT <u>TRUSTEES</u>	<u>INITIAL APPOINTMENT</u>	<u>CURRENT APPOINTMENT</u>	<u>END OF CURRENT APPOINT.</u>	<u>POSITION</u>
Vacant				President
Robert Cavanagh	2009	2021	2025	Treasurer
Denis Bergeron	2024	2024	2028	Trustee
Dan Bilodeau	2017	2022	2026	Trustee
Kevin Arel	2021	2021	2025	Trustee
Eric Gould	2022	2022	2026	Trustee
Jeff Harmon				Mayor

AUBURN SEWERAGE DISTRICT <u>TRUSTEES</u>	<u>INITIAL APPOINTMENT</u>	<u>CURRENT APPOINTMENT</u>	<u>END OF CURRENT APPOINT.</u>	<u>POSITION</u>
Vacant				Trustee
Stephen Ness	1990	2022	2026	President
Robert Cavanagh	2006	2023	2027	Treasurer
Dan Bilodeau	2023	2023	2027	Trustee
Patrick DeFilipp	2024	2024	2028	Trustee
Denis Bergeron	2024	2024	2025	Trustee
Stephen Milks				Mayor's Rep

Revised 1/16/2025