#### Office of

## AUBURN WATER DISTRICT Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held <u>at the office of the Auburn Water District,</u> 268 Court Street, on Wednesday, January 29, 2025 at 4:00 P.M.

#### Special Meeting AGENDA

1. Trustee President Vacancy.

- 2. Approve Minutes of Regular Meeting of December 18, 2024.
- 3. Approve Minutes of Joint Budget Workshop of December 18, 2024.
- 4. Approve Minutes of Joint Public Hearing of December 18, 2024
- 5. Financial Report Update -Michael Bailey.
- 6. Public Comment.
- 7. Executive Session In accordance with 1 MRSA sec 405(6)(A) for the purpose of discussion or consideration of an investigation and or hearing of complaints relating to the Auburn Water District By-laws, Article VIII- Code of Ethics.
- 8. Activity Report & Project Update-Matt Waite.
- 9. New Business
  - Water Expansion Study.
  - Pending Projects.
  - Cost Apportionment Materials.
  - Board Appointments.
- 10. Old Business
  - Water Quality.
  - Rayburn Consulting, Final report.
  - Staffing Update.

11. Trustee Open Session.

12. Adjourn Regular Meeting.

**Upcoming:** Water Trustee Meeting February 19, 2025.

December 18, 2024

A Public Hearing of the Trustees of the Auburn Water District and Auburn Sewerage District was held at the office of the Districts, 268 Court Street, on Wednesday December 18, 2024 at 515pm

Members present:

Auburn Water District	Auburn Sewer District
Robert Cavanagh	Robert Cavanagh
Jason Pawlina	Stephen Ness
Kevin Arel	Patrick DeFilipp
Eric Gould	Denis Bergeron
Jeffrey Harmon	Stephen Milks
Denis Bergeron	Supt. Michael Broadbent
Supt. Michael Broadbent	Assist. Supt. Matt Waite
Assist. Supt. Matt Waite	Finance Director, Michael Bailey

Finance Director, Michael Bailey

#### DISCUSSION OF PROPOSED WATER AND SEWER DISTRICT BUDGETS -

#### ADOPTION OF FY 2025 WATER DISTRICT BUDGET-

On motion of Denis Bergeron, seconded by Jeffrey Harmon, it was unanimously voted: **To adopt the FY 2025 Water District Budget.** 

#### ADOPTION OF THE FY 2025 AUBURN SEWER DISTRICT BUDGET

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To adopt the FY 2025 Auburn Sewer District Budget.** 

On motion of Kevin Arel, seconded by Eric Gould, it was unanimously voted: To adjourn the meeting.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.** 

December 18, 2024

The Special Joint Meeting of the Trustees of the Auburn Water District and Auburn Sewerage District was held at the office of the Districts, 268 Court Street, on Wednesday December 18, 2024 at 5:00pm

Members present:

#### Auburn Water District

Robert Cavanagh Jason Pawlina Kevin Arel Eric Gould Jeffrey Harmon Denis Bergeron Supt. Michael Broadbent Assist. Supt. Matt Waite

#### **Auburn Sewer District**

Robert Cavanagh Stephen Ness Patrick DeFilipp Denis Bergeron Stephen Milks Supt. Michael Broadbent Assist. Supt. Matt Waite Finance Director, Michael Bailey

Finance Director, Michael Bailey

#### **REVIEW OF SHARED BUDGET ITEMS –**

Health Insurance premiums – 8.9% Increase

COLA – 2.5%e

PFML – 1% to be fully funded by the Districts We could apply for an exemption in April, 2025.

#### **DISCUSSION OF FUTURE BUDGET AMENDMENTS -**

There a lot of major projects coming up in 2025. These projects will be brought to the boards in March, 2025 to amend the budgets to include the funding of those projects.

The Special Joint meeting was closed.

The regular monthly meeting of the Trustees of the Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday December 18, 2024 at 4:00pm.

Members present: Eric Gould, Kevin Arel, Mayor Jeffrey Harmon, Denis Bergeron, Robert Cavanagh (Treasurer) and Jason Pawlina (President). Also present: Superintendent Mike Broadbent, Assistant Superintendent Matt Waite and Michael Bailey, Finance Director.

Absent: Trustee Dan Bilodeau

## APPROVE THE MINUTES OF THE REGULAR MEETING OF November 20, 2024

On motion of Robert Cavanagh, seconded by Eric Gould, it was unanimously voted **To approve the minutes of the regular meeting of November 20, 2024**. Kevin Arel abstained from the vote.

**FINANCIAL REPORT UPDATE** – Revenue is strong. Cash on hand is at \$4.2 million. Expenses remain relatively consistent to budget.

**PUBLIC COMMENT-** As no one from the public was in attendance, the Public Comment was closed.

**ACTIVITY REPORT/PROJECT UPDATE**- Matt Waite – There was a water main break at 108 Court Street caused by a rock in the PRV vault creating a water hammer causing major issues. We are looking for coverage for damages through our insurance company and are waiting for a response.

The Fall flushing has been completed. We have completed the private and public hydrant inspections. Dig safes are dropping off as they always do this time of year.

**FOURTH ST & MARIAN DR.** – The remaining work for this project is scheduled for completion in the Spring of 2025 which includes raising gate valves and service boxes. The City of Auburn has invoiced AWD for the majority of the work. A small portion of the funds allocated to this project will carry over into 2025.

**HOTEL ROAD** – The City of Auburn has submitted an invoice for the work completed on this project and is currently under review.

## 2025 MEETING SCHEDULE -

On motion of Kevin Arel, seconded by Denis Bergeron, it was unanimously voted: **To approved the 2025 meeting schedule as presented.** 

December 18, 2024 Page 2

## **NEW BUSINESS**

**WATER QUALITY STRATEGIC PLAN** – The water quality has been exceptional. The lake elevations have been below average, but the recent storms have brought the elevations back to normal.

To better prepare the District for the future. Supt. Broadbent would like to work with a consultant to study and trend our raw water quality data to develop a model to help develop a timeline and plan for treatment changes not excluding filtration. The District could receive up to \$30,000 from the Maine Drinking Water Program through a Capacity Development Grant. Supt. Broadbent has added \$20,000 to the 2025 equipment budget as matching funds for this project.

**FUTURE PROJECTS** – The Districts have several major projects that will assist us with long range planning and operations. These projects include Metering, Facilities Planning, Asset Management and Operations re-structuring. Our management team has been working hard to understand these projects and predict the financial impact on our budgets. We would like to continue to work on these items and to bring them back to the Board in March, 2025 to consider amending the budgets to include funding these projects.

## **OLD BUSINESS**

## WATER QUALITY - Discussed above

**SCADA AGREEMENTS** –We have yet to agree on a plan with Lewiston to ensure the SCADA burden at the lake is shared equally. Supt. Broadbent proposed the AWSD provide all SCADA coverage and bill Lewiston 50% of the labor per other contracts. Lewiston would like their guy to start training under our technician so he can provide support once again. They will pay for the training.

Supt. Broadbent has worked with Travis Peaslee, General Manager of LACWA and they have reached an agreement for the District to provide SCADA service on a more regular basis. The final draft is included in the packet. This would become effective January 1, 2025.

On motion of Jeffrey Harmon, seconded by Robert Cavanagh, it was unanimously voted: **To authorize Superintendent Broadbent to sign the agreement with LACWA to provide SCADA services.**  December 18, 2024 Page 3

**WATER METERING** – Supt. Broadbent has been researching for the best approach to replace our aging meters. He and Assist. Supt. Matt Waite went to Medford, Ma. and met with their metering department. They have installed 11,000 meters since March, 2024. The ease of use and the leak detection that came with the new meters and software was very impressive. Since March, they have detected and repaired 19 leaks. They were able to read the meters and produce bills in less than hour during our visit.

Lewiston is looking very hard at this . We could collaborate on the use of each other's towers and it could be a joint bid.

Our plan is to distribute an RFQ in January/February to help us select the best metering technology and then work on replacement strategies.

**2025 BUDGET** – The only change since the last meeting was the addition of the \$20,000 for a Water Quality Feasibility Study.

Revenues are budgeted with a 0% increase and expenses at a three-year average. Health Insurance is at an 8.9% increase, Cola at 2.5% and the District will fully fund the 1% PFML(paid family medical leave.)

On motion of Denis Bergeron, seconded by Kevein Arel, it was unanimously voted: **To adjourn the meeting.** 

Respectfully submitted, Diane Drinkwater

# Memo

To: Water District Trustees

From: Michael Broadbent, Superintendent

CC: Files

Date: 1/16/2025

Re: Discussion of January Agenda Items

# Water Trustees

## **Financial Report Highlights**

Revenue amounts remain strong compared to budget, with large positive variances in water sales, interest income, and public water protection. Interest income is up from budget due to the income earned this year on CDs. Expenses remain relatively consistent with the budget. Cash amounts of \$3.8 million are strong and can support upcoming debt service and operations.

## Activity Report/Project Update

**Marion Street & Fourth Street** The Water Crew is currently collecting and updating GPS coordinates for GIS.

**LCRR** The LCRR investigation remains steady. Since October 2024, approximately 25% of the unknown privately-owned water service line material composition has been collected.

**Loring Ave** The water main and valves have been pre-marked for preliminary planning with the City of Auburn Engineering Department. Quantities of gate boxes and service boxes have been submitted to the City to be included as a bid alternate for the reconstruction project, involving lowering and raising. AWSD is in the process of creating a takeoff list and requisitioning a quote from EJP.

**Spring St.** Preliminary work has started on this project. AWSD has inventoried assets and will create a takeoff list for the required parts. AWSD will provide the City with quantities of gate boxes and service boxes for raising/lowering to be included as a bid alternate on the paving project. This work will be executed after AWSD has relayed the water main.

**DOT Paving** AWSD has inventoried assets and is preparing to conduct preliminary inspections of the assets within the scope of the projects. AWSD may solicit bids for lowering and raising gate boxes and service boxes.

**City Paving Projects** AWSD has finished tabulating quantities of gate boxes and service boxes within the City project limits and will submit bid alternates as part of the City's bid.

## New Business

## Water Expansion Study

The City of Auburn is pursuing funding for the expansion of water and sewer south of Broad Street back to Washington North. The District worked with the City to complete expansion studies for both water and sewer in these areas. The completed studies gave options for project phasing and sizing of utilities. At this time, it would appear that Auburn will receive around \$8,000,000 for this expansion.

In preparation of the work, we need to better understand the project phases and the areas that will be served by the expansion. Auburn has allocated additional funding to complete this work with the District's selected firm, Wright-Pierce. Included in the packets is a signed agreement with the City and the proposal from Wright-Pierce to complete the work.

## Pending Projects

There are a number of large development projects currently being considered by the City of Auburn. Two projects in particular have the potential to add an additional 225 +/- customers along with about a  $\frac{1}{2}$  mile of new water mains. At this time, I do not see a negative impact on the Water District and we are in a good position to serve the projects as presented.

## Cost Apportionment Materials.

Last month I provided Trustees with a cost break down and a schematic that we prepared showing all costs associated with the treatment and distribution of water. Since then, Finance Director Bailey and I have revised the breakdown to include more detail on all costs. We also calculated what the costs would be if all costs associated with treatment were flow based. These updates are included in the packet for further discussion.

## Board Appointments.

With the resignation of Trustee Pawlina there is a vacancy on the Trustee Board. Additionally, there are two positions on the Board that are slated for re-appointment, Robert Cavanagh and Kevin Arel. The deadline to apply for appointment is February 3, City Council is to consider recommendations of the Appointment Committee on February 18, 2025.

## Old Business

## Water Quality

Water Quality in the lake remains very good. There have been at least two occasions where the lake has frozen over only to re-open due to the windy conditions. The lake is now completely frozen and there is a thin layer of snow on the ice.

## **Rayburn Consulting**

In 2024 the District completed a comprehensive review and evaluation of it's billing and accounting softwares. This review looked at how we process data and serve our customers. Several deficiencies were identified and recommendations for better software and business process were outlined in the report. This review and a portion of the implementation of new softwares was covered by a Capacity Development Grant we received from the Maine Drinking Water Program. The District is budgeted to move forward with conversions in 2025 and we are very excited for the efficiencies we will gain from this.

## **Staffing Update**

The District is in the interview phase for both an Education and Outreach Coordinator and a Control System (SCADA) Technician position. We have had several positive leads and I fully expect to fill these positions soon. We successfully converted our payroll over to Proliant. This was accomplished to be effective for the first pay period in January, 2025. I would like to give special recognition to Diane Drinkwater and Eddie Williams. They both worked extremely hard to make this transition happen.

Upcoming: Water Trustee Meeting, February 19, 2025 4:00pm

#### AUBURN WATER DISTRICT BALANCE SHEET PERIOD ENDING - December 31, 2024

	12/31/2024	12/31/2023		12/31/2024	12/31/2023
Property, Plant and Equipment:			Capitalization:		
Plant in Service	42,373,195.25	40,894,093.30	Retained Earnings	19,087,641.80	18,197,596.68
Less: Accumulated Depreciation	(16,725,107.41)	(15,740,919.45)	Current Year Earnings	1,206,319	840,509
	25,648,087.84	25,153,173.85		20,293,960.66	19,038,105.47
Construction Work in Progress	1,048,347.65	985,288.10			
			Bonds	4,823,297.21	5,328,627.51
Net Utility Plant	26,696,435.49	26,138,461.95			
			Total Capitalization	25,117,257.87	24,366,732.98
Current Assets:			Current Liabilities:		
Cash & Working Funds	3,852,498.95	3,092,115.98	Accounts Payable	91,360.63	125,533.94
Accounts Receivable - Net	947,672.02	433,098.96	Customer Deposits	16,120.00	15,360.00
Prepayments	(20,237.92)	64,888.45	Accrued Interest	30,541.20	22,191.63
Inventory	215,952.30	92,357.13	Miscellaneous Liabilities	124,761.04	111,832.19
Total Current Assets	4,995,885.35	3,682,460.52	<b>Total Current Liabilities</b>	262,782.87	274,917.76
Investment CD	0.00	1,035,582.02			
			Equipment Leases	84,698.05	115,830.40
Deferred Debits:			1 F	- ,	- ,
2014 Intake Cleaning	0.00	10,503.59	Contributions in Aid	6,227,582.05	6,109,526.94
Total Assets	31,692,320.84	30,867,008.08	Total Equity Capital and Liabilities	31,692,320.84	30,867,008.08

#### AUBURN WATER DISTRICT OPERATING STATEMENT - TRUSTEES' REPORT TWELVE MONTHS ENDED December 31, 2024

	December	2024	Y-T-D DECEMBER 202	24	
	YTD - 2023	BUDGET	ACTUAL	BUDGET	VARIANCE
REVENUES:					
Water Sales	\$2,835,261	\$2,917,328	\$2,958,535	\$2,835,261	\$123,274
Rent income	76,802	78,876	73,354	78,876	-5,522
Interest Income	60,367	12,027	62,524	12,027	50,497
Mdse. & Jobbing - NET	51,058	56,789	40,301	56,789	-16,488
Public Fire Protection	817,781	817,781	1,022,227	817,781	204,446
Private Fire Prot.	466,217	446,020	512,279	446,020	66,259
Misc. Op. Revenue	76,352	102,041	83,466	102,041	-18,575
TOTAL REVENUES	4,383,838	4,430,862	\$4,752,686	\$4,348,795	\$403,891
				75%	< Standard
EXPENSES:					
Payroll	1,038,812	1,039,534	\$1,038,812	\$1,039,534	-\$722
Treatment:					
UV Treatment Plant	515,461	431,059	\$515,461	\$431,059	\$84,402
Chloramine Facility	5,437	17,704	\$5,437	\$17,704	-\$12,267
Laboratory	41,040	42,756	\$41,040	\$42,756	-\$1,716
Trans & Dist Maint:					
Maint of Mains	275,097	100,000	\$275,097	\$100,000	\$175,097
Dist System	131,478	118,045	131,478	\$118,045	\$13,433
Other	21,119	22,983	\$21,119	\$22,983	-\$1,864
	21,119	22,905	φ21,119	\$22,905	\$1,001
Administration:					
Employee Benefits	403,589	433,071	\$403,589	\$433,071	-\$29,482
Legal & Accounting	82,074	70,000	\$82,074	\$70,000	\$12,074
Customer Billing	20,365	27,016	\$20,365	\$27,016	-\$6,651
Insurances	85,100	63,127	\$85,100	\$63,127	\$21,973
Other	72,565	64,534	\$72,565	\$64,534	\$8,031
Vehicles	64,236	117,826	\$64,236	\$117,826	-\$53,590
Gull Management	63,320	63,320	\$63,320	\$63,320	\$0
Lake Auburn Watershed	93,520	85,000	\$93,520	\$85,000	\$8,520
SUB-TOTAL	2,913,214	2,695,975	\$2,913,214	\$2,695,975	\$217,239
	, ,	· · · ·			< Standard
Interest	63,500	151,680	\$140,729	\$151,680	-\$10,951
TOTAL EXPENSES	2,976,714	2,847,655	\$1,698,743	\$2,847,655	\$206,288
Bonds - Principal Payments	774,000	753,709	\$810,077	\$753,709	\$56,368
SURPLUS FROM OPERATIONS	633,124	829,498	\$888,666	\$747,431	\$141,235

Non-Cash Items:		
Depreciation - 1403-000	\$739,510	
Loss on Disposal of Assets	\$0	
Fire Revenue Timing	\$0	
Sub - Total Non-Cash	\$739,510	
Income Statement - Bottom Line	\$959,233	

#### AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year										
Month	2024	2023	MTD Change	%	YTD Change	%				
January	\$236,826.93	\$249,935.41	(\$13,108.48)	-5.24%	(\$13,108.48)	-5.24%				
February	\$234,730.06	\$206,831.86	\$27,898.20	13.49%	\$14,789.72	3.24%				
March	\$225,743.03	\$219,982.98	\$5,760.05	2.62%	\$20,549.77	3.04%				
April	\$269,378.29	\$250,769.55	\$18,608.74	7.42%	\$39,158.51	4.22%				
May	\$219,621.70	\$220,031.85	(\$410.15)	-0.19%	\$38,748.36	3.38%				
June	\$225,945.31	\$210,355.57	\$15,589.74	7.41%	\$54,338.10	4.00%				
July	\$285,509.15	\$276,140.83	\$9,368.32	3.39%	\$63,706.42	3.90%				
August	\$245,592.20	\$229,105.34	\$16,486.86	7.10%	\$80,193.28	4.30%				
September	\$263,095.52	\$264,634.00	(\$1,538.48)	-0.58%	\$78,654.80	3.70%				
October	\$288,628.08	\$249,532.59	\$39,095.49	15.67%	\$117,750.29	4.95%				
November	\$246,649.61	\$247,270.72	(\$621.11)	-0.25%	\$117,129.18	4.46%				
December	\$216,633.25	\$228,431.07	(\$11,797.82)	-5.16%	\$105,331.36	3.69%				
	\$2,958,353.13	\$2,853,021.77								

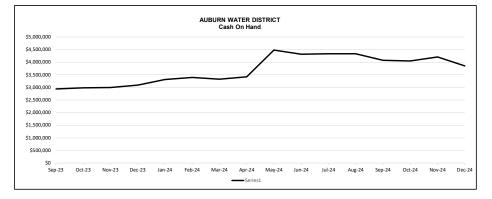
Water Gallons Sold - Metered									
Month	2024	2023	MTD Change	%	YTD Change	%			
January	51,769,080	49,477,956	2,291,124	4.63%	2,291,124	4.63%			
February	48,863,100	42,917,996	5,945,104	13.85%	8,236,228	8.91%			
March	55,462,704	47,689,488	7,773,216	16.30%	16,009,444	11.43%			
April	46,478,476	48,747,160	(2,268,684)	-4.65%	13,740,760	7.28%			
May	85,594,358	44,331,716	41,262,642	93.08%	55,003,402	23.59%			
June	60,307,500	44,523,952	15,783,548	35.45%	70,786,950	25.49%			
July	54,475,344	57,011,812	(2,536,468)	-4.45%	68,250,482	20.39%			
August	60,457,848	49,925,769	10,532,079	21.10%	78,782,561	20.48%			
September	61,074,200	55,989,393	5,084,807	9.08%	83,867,368	19.03%			
October	55,133,584	49,241,558	5,892,026	11.97%	89,759,394	18.32%			
November	45,666,148	55,316,044	(9,649,896)	-17.45%	80,109,498	14.69%			
December	47,499,496.00	50,061,620.40	(\$2,562,124)	-5.12%	\$77,547,374.08	13.03%			
	672,781,838	595,234,464							

Water Tota	al Capital Expenditure	es versus Budget		
Capital Projects - 2024	*Budget	*YTD Actual	Variance	
UNIT#53 2024 FORD 150 PU	-	\$42,161.00	(42,161.00)	
UV System (Denora) Maintenance	-	\$4,825.00	(4,825.00)	
UVT Analyzers UV Plant	-	\$4,076.50	(4,076.50)	
CO2 System	-	\$2,350.00	(2,350.00)	
UV Scada	-	\$1,737.47	(1,737.47)	
Vacuum	-	\$553.87	(553.87)	
Software/Workflow Efficiency Study	7,500.00	\$5,935.37	1,564.63	
Computers 2024	-	\$1,739.72	(1,739.72)	
Cla-Valve Maintenance	\$8,000	\$9,238.43	\$1,238	
2023 - GPS Unit	\$0	\$3,997.50	\$3,998	
Shop Tools	\$10,000	\$5,353.00	(\$4,647)	
Conference Room upgrade	\$4,500	\$6,072.99	\$1,573	
Unit #36 2013 Ford 150 PU	\$40,000	\$0.00	(\$40,000)	
Chlorine Analyzer - Chloramines	\$3,475	\$0.00	(\$3,475)	
PLC Upgrades	\$8,250	\$0.00	(\$8,250)	
Ergonomic Office Furniture and computer	\$3,500	\$0.00	(\$3,500)	
UV Plant Building Improvements	\$4,250	\$0.00	(\$4,250)	
Equipment Total	89,475.00	88,040.85	(113,192.01)	
Hotel Rd. MDOT paving	\$30,000	\$18,902.17	(\$11,098)	
Tank Cleaning	\$60,000	\$23,890.00	(\$36,110)	
Marion Street - Main Replacement	\$360,000	\$157,745.44	(\$202,255)	
Fourth Street - Main Replacement	\$350,000	\$375,086.51	\$25,087	
Second St Broad - Dunn 1105-816	\$93,600	\$0.00	(\$93,600)	
Chestnut Street - Main Replacement	\$80,000	\$41,343.08	(\$38,657)	
CLA-Valve maintenance	-	9,238.43	\$9,238	
Hardscrabble Check Valves	\$25,000	\$46,687.91	\$21,688	
Lead & Copper Rule Compliance	\$300,000	\$203,068.02	(\$96,932)	
Poland Booster Chlorine Analyzer	\$15,000	\$10,528.05	(\$4,472)	
Hardscrabble Booster Chlorine Analyzer	\$15,000	\$13,171.80	(\$1,828)	
Taylor Pond Main Replacement	\$75,000	\$32,565.31	(\$42,435)	
Minot Ave MDOT paving	\$23,000	\$0.00	(\$23,000)	
Dunn Street Project 1106-017	\$25,000	\$9,424.15	(\$15,576)	
Projects Total (includes benefit costs on labor)	\$1,451,600	\$941,651	(\$509,949)	
Grand Total	\$1,541,075	\$1,029,692	(\$623,141)	

	N	ater Revenue -	Metered Sales - Ve	ersus Budge	t	
Month	2024	BUDGET	MTD Change	%	YTD Change	%
January	\$236,826.93	\$248,379.50	(\$11,552.57)	-4.65%	(\$11,552.57)	-4.65%
February	\$234,730.06	\$205,544.28	\$29,185.78	14.20%	\$17,633.21	3.88%
March	\$225,743.03	\$218,613.53	\$7,129.50	3.26%	\$24,762.71	3.68%
April	\$269,378.29	\$249,208.45	\$20,169.84	8.09%	\$44,932.55	4.87%
May	\$219,621.70	\$218,662.10	\$959.60	0.44%	\$45,892.15	4.02%
June	\$225,945.31	\$209,046.05	\$16,899.26	8.08%	\$62,791.41	4.65%
July	\$285,509.15	\$274,421.78	\$11,087.37	4.04%	\$73,878.78	4.55%
August	\$245,592.20	\$227,679.10	\$17,913.10	7.87%	\$91,791.87	4.96%
September	\$263,095.52	\$262,986.59	\$108.93	0.04%	\$91,900.81	4.35%
October	\$288,628.08	\$247,979.19	\$40,648.89	16.39%	\$132,549.70	5.61%
November	\$246,649.61	\$245,731.40	\$918.21	0.37%	\$133,467.91	5.12%
December	\$216,633.25	\$227,009.03	(\$10,375.78)	-4.57%	\$123,092.13	4.34%
	\$2,958,353.13	\$2,835,261.00				

		Water Gros	s Payroll versus	Budget		
Month	2024	Budget	MTD Change	%	YTD Change	%
January	\$109,407.00	\$118,468.82	(\$9,061.82)	-7.65%	(\$9,061.82)	-7.65%
February	\$88,332.15	\$77,104.54	\$11,227.61	14.56%	\$2,165.79	1.11%
March	\$82,998.58	\$88,528.10	(\$5,529.52)	-6.25%	(\$3,363.73)	-1.18%
April	\$149,758.82	\$89,391.86	\$60,366.96	67.53%	\$57,003.24	15.26%
May	\$31,191.73	\$84,188.32	(\$52,996.59)	-62.95%	\$4,006.65	0.88%
June	\$72,344.82	\$74,819.09	(\$2,474.27)	-3.31%	\$1,532.38	0.29%
July	\$84,650.42	\$92,606.93	(\$7,956.51)	-8.59%	(\$6,424.13)	-1.03%
August	\$60,904.04	\$85,129.79	(\$24,225.75)	-28.46%	(\$30,649.88)	-4.32%
September	\$68,327.44	\$73,610.91	(\$5,283.47)	-7.18%	(\$35,933.34)	-4.58%
October	\$99,481.00	\$91,639.71	\$7,841.29	8.56%	(\$28,092.05)	-3.21%
November	\$85,305.00	\$91,377.93	(\$6,072.93)	-6.65%	(\$34,164.98)	-3.53%
December	\$106,111.00	\$72,668.02	\$33,442.98	46.02%	(\$722.00)	-0.07%
	\$1,038,812.00	\$1,039,534.00				

				NATER DIS COUNTS RE					
Aging	Current	30 day	60 day	90 day	120 day	Fir	ance Chgs	Other	Totals
December	\$ 106,928	\$ 23,062	\$ 7,852	\$ 5,949	\$ 14,796	\$	1,648	\$ 1,651	\$ 161,88
November	\$ 123,739.23	\$ 29,716.91	\$ 3,904.82	\$ 2,443.28	\$ 14,254.75	\$	1,516.42	\$ 2,727.97	\$ 178,303.38
October	\$ 134,138.67	\$ 23,120.61	\$ 4,019.40	\$ 2,789.42	\$ 14,527.81	\$	2,240.47	\$ 2,602.29	\$ 183,438.6
September	\$ 117,880.11	\$ 22,995.85	\$ 5,019.00	\$ 6,784.95	\$16,281.12	\$	1,641.12	\$ 2,602.29	\$ 173,204.4
August	\$ 111,432.43	\$ 218,559.77	\$ 4,549.54	\$ 7,633.84	\$ 15,785.37	\$	1,631.36	\$ 2,684.79	\$ 362,277.1
July	\$ 314,251.26	\$ 22,502.53	\$ 5,045.37	\$ 10,659.13	\$ 13,344.70	\$	1,658.33	\$ 2,285.15	\$ 369,746.4
June	\$ 106,305.32	\$ 20,113.14	\$ 7,168.02	\$ 6,601.03	\$ 12,974.70	\$	1,618.98	\$ 1,701.65	\$ 156,482.8
May	\$ 83,953.72	\$ 24,781.49	\$ 4,532.51	\$ 5,901.61	\$ 14,442.35	\$	1,596.09	\$ 1,772.89	\$ 136,980.6
April	\$ 113,603.18	\$ 25,298.99	\$ 4,443.10	\$ 7,321.07	\$13,978.68	\$	1,605.47	\$ 1,506.29	\$ 167,756.7
March	\$ 98,764.22	\$ 23,334.61	\$ 6,092.68	\$ 6,707.88	\$ 14,479.04	\$	1,631.13	\$ 1,389.31	\$ 152,398.8
February	\$ 98,370.73	\$ 22,383.82	\$ 6,845.16	\$ 6,910.76	\$14,860.51	\$	1,637.78	\$ 1,221.31	\$ 152,230.0
January	\$ 106,962.01	\$ 26,382.37	\$ 4,972.80	\$ 7,962.56	\$ 14,201.59	\$	1,572.31	\$ 1,672.79	\$ 163,726.4



<u>Check</u>		<u>Per</u>	<u>Vendor</u> Maine Rural Water Assoc.	<u>Inv Date</u>	Reference	-
2	12/26/2024	12	Maine Rural Water Assoc.	12/11/2024	Refund Training Pymt 21619 Misc Expense-T&D Ops	-
2	12/26/2024	12	Maine Rural Water Assoc.	12/26/2024	To Rev Prev Entry Misc Expense-T&D Ops	
3	12/27/2024	12	Maine Water Utilities Assoc.	11/14/2024	Training Misc Expense-T&D Ops	
3	12/26/2024	12	Maine Water Utilities Assoc.	11/13/2024	Training Misc Expense-T&D Ops	
3	12/26/2024	12	Maine Water Utilities Assoc.	12/26/2024	Reverse prev entry Misc Expense-T&D Ops	-
21664	12/6/2024	12	Avery Schott	12/6/2024	Refund Duplicate Pymt A/R - Customers Accts Rec	
21665	12/6/2024	12	Michael Broadbent	12/1/2024	Mileage Misc Expense-T&D Ops	
21665	12/6/2024	12	Michael Broadbent	12/1/2024	A/R - Auburn Sewer	
21666	12/6/2024	11	Budget Business Machines Inc	11/27/2024	Ark - Aubum Sewei	
21666	12/6/2024	11	Budget Business Machines Inc	11/27/2024	A/R - Auburn Sewer Copier Lease Misc Expense-A&G Office	
21667	12/6/2024	11	Cameron Tire & Service Inc.	11/27/2024	Insp Sticker & Repairs TRUCK #38 (2015 FORD F250)	
21668	12/6/2024	11	Coastal Auto Parts	11/30/2024	Shop Supplies Supplies - T&D - Ops	
21668	12/6/2024	11	Coastal Auto Parts	11/30/2024		
					A/R - Auburn Sewer	

<u>Check</u>	Date	Per	<u>Vendor</u>	Inv Date	Reference	<u>Amount</u>
21669	12/6/2024	11	Constellation NewEnergy, Inc.	11/25/2024	Mill St	0.96
					Accrued Power	
21669	12/6/2024	12	Constellation NewEnergy, Inc.	11/25/2024		10.12
					Tower Rd	
					Accrued Power	
21669	12/6/2024	12	Constellation NewEnergy, Inc.	11/26/2024	UV#2	13,263.83
					Accrued Power	
21669	12/6/2024	11	Constellation NewEnergy, Inc.	11/15/2024		3.19
					Ipswich	
					Accrued Power	
21670	12/6/2024	11	The Computer Place	11/25/2024		<u>13,278.10</u> 36.25
			1			
					A/R - Auburn Sewer	
21670	12/6/2024	11	The Computer Place	11/22/2024	IT Support	36.25
					IT Support Outside Services - A&G	
21670	12/6/2024	11	The Computer Place	11/22/2024		36.25
					A/R - Auburn Sewer	
21670	12/6/2024	11	The Computer Place	11/25/2024	IT Support	36.25
					Outside Services - A&G	
21670	12/6/2024	12	The Computer Place	12/1/2024		532.50
				/. /	A/R - Auburn Sewer	
21670	12/6/2024	12	The Computer Place	12/1/2024	IT Support	532.50
					Outside Services - A&G	
						<u>1,210.00</u>
21671	12/6/2024	11	Dead River Company	11/19/2024		391.42
					A/R - Lewiston	
21671	12/6/2024	11	Dead River Company	11/19/2024		391.42
					tank #5	
					Propane Exp - UV	
21672	12/6/2024	12	Dig Safe System, Inc.	12/2/2024		<u>782.84</u> 308.67
21072	12/0/2021	12	Dig Sule System, me.	12,2,2021	Dec Ops	500.07
					Misc Expense-Mains	
21672	12/6/2024	12	Dig Safe System, Inc.	12/2/2024		308.68
					A/R - Auburn Sewer	
						<u>617.35</u>

<u>Check</u>	<u>Date</u>	<u>Per</u>	Vendor	Inv Date	Reference	Amount
21673	12/6/2024	12	Eaton Peabody, PA	12/4/2024	Services thru 113024 Legal Expenses	2,343.00
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Lab Supplies UV Treatment Plant - O&M	<u>2,343.00</u> 59.99
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Misc Office Supplies Supplies - A&G - Office	97.27
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Luncheon-Shirt Insurance - Workers Comp	45.95
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Luncheon-Shirt A/R - Auburn Sewer	45.95
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Lunch Meeting-Scada A/R - Auburn Sewer	20.74
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Lunch Meeting-Scada Misc Expense-T&D Ops	20.73
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Lab Supplies A/R - Lewiston	60.00
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Training Misc Expense-T&D Ops	360.12
21674	12/6/2024	11	Elan Financial Services	11/14/2024	Pizza for Crew Misc Expense-T&D Ops	53.51
21674	12/6/2024	11	Elan Financial Services	11/14/2024	A/R - Auburn Sewer	97.27
21675	12/6/2024	11	DP Flores Inc dba	11/18/2024	HRA-Nov Employee Benefits	<u>861.53</u> 86.00
21675	12/6/2024	11	DP Flores Inc dba	11/18/2024	HRA-Nov A/R - Auburn Sewer	26.00
21676	12/6/2024	11	General Alum New England Corț	11/4/2024	Aqua aide Chemical Expense	<u>112.00</u> 13,411.99
						<u>13,411.99</u>

Check	Date	Per	<u>Vendor</u>	Inv Date	<u>Reference</u>	Amount
21677	12/6/2024	11	High Tech Fire Protection	11/19/2024	<u></u>	62.50
					A/R - Lewiston	
21677	12/6/2024	11	High Tech Fire Protection	11/19/2024		62.50
					Backflow Test	
					UV Treatment Plant - O&M	
						<u>125.00</u>
21678	12/6/2024	11	Home Depot Credit Services	11/25/2024	Bathroom Seat	14.49
					UV Treatment Plant - O&M	
	101010001					
21678	12/6/2024	11	Home Depot Credit Services	11/25/2024	Bathroom Seat	14.49
					A/R - Lewiston	
21 (50)	10/6/2024			11/25/2024		202.12
21678	12/6/2024	11	Home Depot Credit Services	11/25/2024	Misc Tools	393.13
					Shop Tools 2024	
21(70	10/6/2024	1.1		11/25/2024		202.12
21678	12/6/2024	11	Home Depot Credit Services	11/25/2024		393.13
					A/R - Auburn Sewer	
						915 24
21679	12/6/2024	11	MissionSquare	11/30/2024		<u>815.24</u> 3,375.59
21079	12/0/2021		111101010 quare	11/30/2021	Mission Square 457	5,575.59
					Accrued - Deferred Comp	
						3,375.59
21680	12/6/2024	11	MissionSquare	11/30/2024		3,808.97
					Mission Square 401	
					Employee Benefits	
						3,808.97
21681	12/6/2024	11	MissionSquare	11/30/2024		1,087.16
					Mission Square RothIRA	
					Accrued - IRA/ICMA	
21 (02	10/6/2024	10		10/1/2024		<u>1,087.16</u>
21682	12/6/2024	12	Lake Auburn Watershed Comm.	12/1/2024	Dec Pymt	7,083.37
					Watershed Expenses	
					······	7 092 27
21683	12/6/2024	11	Treasurer, State of ME-HETL	11/26/2024		<u>7,083.37</u> 425.00
21005	12/0/2021			11/20/2021	In Lake testing	120100
					Outside Services - Lab Tests	
21683	12/6/2024	11	Treasurer, State of ME-HETL	11/26/2024		425.00
			, <b>-</b>			
					A/R - Lewiston	
21683	12/6/2024	11	Treasurer, State of ME-HETL	11/20/2024		510.00
					In Lake testing	
					Outside Services - Lab Tests	

<u>Check</u>	<u>Date</u>	Per	Vendor	Inv Date	<u>Reference</u>	Amount
21683	12/6/2024	11	Treasurer, State of ME-HETL	11/20/2024		510.00
					A/R - Lewiston	
						<u>1,870.00</u>
21684	12/6/2024	11	Treasurer, State of Maine	11/22/2024		75.00
					OP License Fee Misc Expense-T&D Ops	
21684	12/6/2024	12	Treasurer, State of Maine	1/26/2024		75.00
21004	12/0/2024	12	Treasurer, State of Manie	1/20/2024	License Renewal	/3.00
					Misc Expense-T&D Ops	
<b>2</b> 1 < 0 <b>7</b>				11/25/2021		<u>150.00</u>
21685	12/6/2024	11	NEIWPCC	11/25/2024	Mngt Candidate School	1,100.00
					A/R - Auburn Sewer	
21685	12/6/2024	11	NEIWPCC	11/25/2024		1,100.00
					Mngt Candidate School Misc Expense-T&D Ops	
					Misc Expense-1&D Ops	2 200 00
21686	12/6/2024	11	Ness Oil Co.	10/31/2024		<u>2,200.00</u> 17.98
					Truck #52 (2025 FRGH VacCon	
21686	12/6/2024	11	Ness Oil Co.	10/31/2024		60.65
					Truck #53 (2024 Ford F150)	
21686	12/6/2024	11	Ness Oil Co.	10/31/2024		193.42
					TRUCK #42 (2006 Volvo)	
21696	12/(/2024	11	Ness Oil Co.	10/21/2024	TRUCK #42 (2000 V01V0)	702 75
21686	12/6/2024	11	Ness Oli Co.	10/31/2024		792.75
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co.	10/31/2024		41.18
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co.	11/30/2024		736.59
21000	12/0/2021			11/30/2021		150.57
					TRUCK #39 (2015 FORD F250)	
21686	12/6/2024	11	Ness Oil Co.	11/30/2024		478.16
					TRUCK #42 (2006 Volvo)	
21686	12/6/2024	11	Ness Oil Co.	11/30/2024	, , , , , , , , , , , , , , , , , , ,	233.33
		_				
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co.	10/31/2024	Oct Fuel	151.32
					Rental Vehicles	

<u>Check</u>	Date	Per	<u>Vendor</u>	Inv Date	<u>Reference</u>	Amount
21686	12/6/2024	11	Ness Oil Co	10/31/2024		269.06
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		302.66
21000	12/0/2021	11		10/01/2021		502.00
					TRUCK #47 (2019 FORD 3/4 TC	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		28.24
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		264.60
					TRUCK #51 (2022 FORD 1-TON	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		189.68
					TRUCK #48 (2020 CHEVY COL	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		317.52
					TRUCK #45 (2019 CHVY SILVE	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		590.10
					TRUCK #50 (2022 VOLVO DUN	
21686	12/6/2024	11	Ness Oil Co	11/30/2024		153.18
21/9/	12/(/2024	11	New Oil Ce	11/20/2024	TRUCK #47 (2019 FORD 3/4 TC	860.82
21686	12/6/2024	11	Ness Oil Co	11/30/2024		860.83
					TRUCK #51 (2022 FORD 1-TON	
21686	12/6/2024	11	Ness Oil Co	11/30/2024		130.23
					TRUCK #48 (2020 CHEVY COL	
21686	12/6/2024	11	Ness Oil Co	11/30/2024		125.16
21000	12/0/2021	11		11/50/2021		123.10
					TRUCK #45 (2019 CHVY SILVE	
21686	12/6/2024	11	Ness Oil Co	11/30/2024		363.61
					A/R - Auburn Sewer	
21686	12/6/2024	11	Ness Oil Co	11/30/2024		176.10
					TRUCK #41 (2016 CHVY SILVR	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		1,050.24
					TRUCK #38 (2015 FORD F250)	
21686	12/6/2024	11	Ness Oil Co	10/31/2024		65.11
					TRUCK #39 (2015 FORD F250)	

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#### Auburn Water District Accounts Payable Check Register December 1, 2024 thru December 31, 2024

<u>Check</u>	Date	<u>Per</u>	Vendor	Inv Date	Reference	Amou
21686	12/6/2024	11	Ness Oil Co.	10/31/2024	Oct Fuel	41
					Supplies - T&D - Ops	
21689	12/6/2024	11	Northern Data Systems, Inc.	11/20/2024		<u>7,632</u> 904
					A/R - Auburn Sewer	
21689	12/6/2024	11	Northern Data Systems, Inc.	11/19/2024		4,637
					Mailings LCRR Lead Rule	
21689	12/6/2024	11	Northern Data Systems, Inc.	11/20/2024		904.
					Billing Outside Services - Customers	
						<u>6,447</u>
21690	12/6/2024	11	Northeast Safety Inc	11/29/2024		1,128.
					Flaggers-Main Break Misc Expense-Mains	
21690	12/6/2024	11	Northeast Safety Inc	11/22/2024		423
21090	12, 0, 2021		Tortheast Surety The	11,22,2021	Flaggers	123
					Misc Expense-Mains	
21691	12/6/2024	11	Petro's Ace Hardware	11/19/2024		<u>1,551</u> 69
					Heater - Goff Hill	
					Supplies - Reservoirs	
21691	12/6/2024	11	Petro's Ace Hardware	11/13/2024	calcium flake	83.
					Supplies - Mains	
01(00	10/6/0004	11		11/5/2024		<u>153</u>
21692	12/6/2024	11	Pratt's Hardware & Supply	11/5/2024	Safety Wear	182.
					Supplies - Safety Items	
21692	12/6/2024	11	Pratt's Hardware & Supply	11/5/2024		182.
					Safety Wear A/R - Auburn Sewer	
						<u> </u>
21693	12/6/2024	11	E.J. Prescott, Inc.	11/14/2024		2,838.
					Meter - Ready Prepared Inventory	
21693	12/6/2024	11	E.J. Prescott, Inc.	11/11/2024	÷	4,012.
					Court St - Break	,
01/02	10/2/000 -			11/14/0004	Inventory	<b>-</b>
21693	12/6/2024	11	E.J. Prescott, Inc.	11/14/2024	stock	557.
					Inventory	
						7 400

7,409.64

<u>Check</u> 21694	<u>Date</u> 12/6/2024	<u>Per</u>	<u>Vendor</u> Raybern Utility Solutions, LLC	<u>Inv Date</u> 11/27/2024	Reference
21094	12/0/2024	11	Raybern Utility Solutions, LLC	11/2//2024	Consulting A/R - Auburn Sewer
21694	12/6/2024	11	Raybern Utility Solutions, LLC	11/27/2024	Consulting Software/Workflow Efficiency S
21695	12/6/2024	11	Southern Maine Forestry Svcs,	11/25/2024	Tree Growth Update2024 Watershed Expenses
21696	12/6/2024	11	Spencer Group	11/19/2024	Paving - PAL Ctr Expenses - Jobbing
21696	12/6/2024	11	Spencer Group	11/15/2024	Patching Outside Services - Services
21696	12/6/2024	11	Spencer Group	11/15/2024	
21696	12/6/2024	11	Spencer Group	11/13/2024	A/R - Auburn Sewer Patching Outside Services - Services
21697	12/6/2024	11	Unifirst Corp	11/6/2024	
21697	12/6/2024	11	Unifirst Corp	11/6/2024	A/R - Lewiston Rug Maint UV Treatment Plant - O&M
21698	12/6/2024	11	U.S. Cellular	11/16/2024	Nov Billing A/R - Lewiston
21698	12/6/2024	11	U.S. Cellular	11/16/2024	Nov Billing A/R - Auburn Sewer
21698	12/6/2024	11	U.S. Cellular	11/16/2024	Nov Billing A/R - Lewiston
21698	12/6/2024	11	U.S. Cellular	11/16/2024	Nov Billing Telephone - Treatment
21698	12/6/2024	11	U.S. Cellular	11/16/2024	Nov Billing Misc Expense-T&D Ops

<u>Check</u> 21699	<u>Date</u> <u>I</u> 12/6/2024	<u>Per</u> 11	<u>Vendor</u> UPS	<u>Inv Date</u> 11/23/2024	<u>Reference</u>	<u>Amount</u> 7.92
					Shipping Misc Expense-T&D Ops	
21699	12/6/2024	11	UPS	11/23/2024	Shipping A/R - Auburn Sewer	7.93
21700	12/6/2024	11	Voyager Networks New England	12/1/2024	Ans Service Misc Expense-A&G Office	<u>15.85</u> 70.60
21700	12/6/2024	11	Voyager Networks New England	12/1/2024		70.60
					A/R - Auburn Sewer	<u>141.20</u>
21701	12/6/2024	11	Watershed Maine LLC	10/31/2024	Finance-Oct24 Accounting & Audit	1,350.00
21701	12/6/2024	11	Watershed Maine LLC	10/31/2024	Finance-Oct24 A/R - Auburn Sewer	1,350.00
21702	12/13/2024	12	NCRR Inc	12/13/2024	Refund Tenant Dep A/R - Customers Accts Rec	<u>2,700.00</u> 33.03
21703	12/13/2024	12	Heniff Trasportation Systems	12/6/2024	Refund-Final overpd A/R - Customers Accts Rec	<u>33.03</u> 238.82
21704	12/13/2024	12	BHB Properties	12/13/2024	Refund Final Overpaid A/R - Customers Accts Rec	<u>238.82</u> 174.73
21705	12/13/2024	12	Amazon.Com Sales Inc	12/8/2024	1XVK-JMHV-XQ4Y A/R - Auburn Sewer	<u>174.73</u> -3.50
21705	12/13/2024	12	Amazon.Com Sales Inc	12/8/2024	Screwdrivers Supplies - T&D - Ops	12.95
21705	12/13/2024	12	Amazon.Com Sales Inc	12/8/2024	1PWN-CHMY-WMTV A/R - Auburn Sewer	12.96
21705	12/13/2024	12	Amazon.Com Sales Inc	12/9/2024	Misc Tool Supplies - T&D - Ops	11.59

<u>Check</u> 21705	<u>Date</u> ] 12/13/2024		n <mark>dor</mark> azon.Com Sales Inc	<u>Inv Date</u> 12/11/2024	<u>Reference</u>	<u>Amount</u> 19.59
	12,10,2021				1WC7-9MLF-H3GG A/R - Auburn Sewer	
21705	12/13/2024	12 Ama	azon.Com Sales Inc	12/9/2024	1WL9-69N9-71RY A/R - Auburn Sewer	11.59
21705	12/13/2024	12 Ama	nzon.Com Sales Inc	12/11/2024	Safety Signage Supplies - Safety Items	19.59
21705	12/13/2024	12 Ama	azon.Com Sales Inc	12/8/2024	Shipping Credit Supplies - T&D - Ops	-3.49
21706	12/13/2024	12 Linc	lsay Bates	12/8/2024	clothing allow Employee Benefits	<u>81.28</u> 420.03
21707	12/13/2024	12 Carr	eron Tire & Service Inc.	12/5/2024	Inspection & LOF TRUCK #51 (2022 FORD 1-TON	<u>420.03</u> 54.38
21707	12/13/2024	12 Carr	eron Tire & Service Inc.	12/9/2024	Inspection & LOF TRUCK #46 (2019 FORD F150)	43.38
21708	12/13/2024	12 Cha	rter Communications	12/6/2024		<u>97.76</u> 79.99
21708	12/13/2024	12 Cha	rter Communications	12/6/2024	A/R - Auburn Sewer Court St-internet Telephone-A&G Office	79.99
21709	12/13/2024	12 The	Computer Place	12/2/2024		<u>159.98</u> 36.25
21709	12/13/2024	12 The	Computer Place	12/2/2024	A/R - Auburn Sewer IT Support Outside Services - A&G	36.25
21710	12/13/2024	12 Chri	stopher Curtis	12/11/2024	mileage A/R - Lewiston	<u>72.50</u> 121.94
21711	12/13/2024	12 Dea	d River Company	11/26/2024	tank #5 propane Propane Exp - UV	<u>121.94</u> 241.66

137.54

<u>Check</u>	Date	Per	Vendor	Inv Date	Reference	Amount
21711	12/13/2024	12	Dead River Company	11/26/2024		241.66
					A/R - Lewiston	
						483.32
21712	12/13/2024	12	Hydrus Control Solutions, Inc	11/13/2024		3,130.23
					Repair Valves Troy & Mill	
					Supplies - Mains	
21713	12/13/2024	12	Kennebec Equip. Rental	12/3/2024		<u>3,130.23</u> 209.70
					Pavement Blades	
					A/R - Auburn Sewer	
21713	12/13/2024	10	Kennebec Equip. Rental	7/23/2024	Overney/ment on cost	-38.50
					Overpayment on acct A/R - Auburn Sewer	
21713	12/13/2024	10	Kennebec Equip. Rental	7/23/2024		-38.50
					Overpayment on acct	
					Supplies - Safety Items	
21713	12/13/2024	12	Kennebec Equip. Rental	12/3/2024	Pavement Blades	209.70
					Supplies - T&D - Ops	
						<u>342.40</u>
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		425.00
					A/R - Lewiston	
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		552.50
21,11	12/13/2021	12		12/1/2021		002.00
					A/R - Lewiston	
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		552.50
					perimeter testing Outside Services - Lab Tests	
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		425.00
			,		In Lake testing	
					Outside Services - Lab Tests	
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		425.00
					A/R - Lewiston	
21714	12/13/2024	12	Treasurer, State of ME-HETL	12/4/2024		425.00
					In Lake testing	
					Outside Services - Lab Tests	
21715	12/13/2024	12	Randy P. Holmes	12/10/2024		<u><b>2,805.00</b></u> 49.58
	12, 10, 2021	12		12, 10, 2021	Mileage - Training	17.00
					Misc Expense-T&D Ops	
21715	12/13/2024	12	Randy P. Holmes	12/10/2024	-1-46 (	87.96
					clothing allow Employee Benefits	
					, ,	

<u>Check</u> 21716		<u>Per</u> 12	<u>Vendor</u> Northeast Safety Inc	<u>Inv Date</u> 12/6/2024	Reference	<u>Amoun</u> 2,185.60
21,10	12,10,2021	12		12,0,2021	Flaggers Misc Expense-Mains	2,100100
						2,185.60
21717	12/13/2024	12	Danielle Olsen	12/2/2024	Mileage, etc	142.63
					UV Treatment Plant - O&M	
21717	12/13/2024	12	Danielle Olsen	12/2/2024		142.63
					Mileage, etc	
					A/R - Lewiston	
21719	12/12/2024	11	E I Descott Les	11/21/2024		<u>285.26</u> 2,435.10
21718	12/13/2024	11	E.J. Prescott, Inc.	11/21/2024	Meters, Etc	2,433.10
					Inventory	
21718	12/13/2024	12	E.J. Prescott, Inc.	10/22/2024		2,266.49
					Supplies Inventory	
21710	12/12/2024	11		11/21/2024	inventory	(1.00
21718	12/13/2024	11	E.J. Prescott, Inc.	11/21/2024	SB Wrench	61.88
					Inventory	
						4,763.47
21719	12/13/2024	12	Sherwin Williams Co	11/27/2024	Safety Paint	38.86
					Supplies - Safety Items	
21719	12/13/2024	12	Sherwin Williams Co	11/27/2024		38.86
					Safety Paint	
					A/R - Auburn Sewer	
21720	12/13/2024	11	Shredding on Site	11/26/2024		<u>77.72</u> 27.00
21720	12/15/2021	11	Shiedding on She	11/20/2021	shredding	27.00
					Misc Expense-A&G Office	
21720	12/13/2024	11	Shredding on Site	11/26/2024		27.00
					A/R - Auburn Sewer	
						54.00
21721	12/13/2024	12	Skelton, Taintor & Abbott	12/4/2024		82.50
					Legal thru 120124	
01501	10/10/2024	10		10/1/2024	Legal Expenses	00.50
21721	12/13/2024	12	Skelton, Taintor & Abbott	12/4/2024	Legal thru 120124	82.50
					A/R - Auburn Sewer	
						165.00
21722	12/13/2024	11	Spencer Group	11/21/2024	Databing Sonvice Perce	560.00
					Patching-Service Boxes Outside Services - Services	

<u>Check</u>	Date	<u>Per</u>	<u>Vendor</u>	Inv Date	<u>Reference</u>	An
21722	12/13/2024	11	Spencer Group	11/21/2024		1,8
					Patching-Break Outside Services - Mains	
21722	12/13/2024	11	Spencer Group	11/21/2024		1,5
21/22	12/13/2024	11	Spencer Group	11/21/2024	Patching-Sewer	1,5
					A/R - Auburn Sewer	
						<u>3,9</u>
21723	12/13/2024	12	UNITIL ME	12/2/2024		6
					A/R - Auburn Sewer	
21722	12/13/2024	10	UNITIL ME	12/2/2024		6
21723	12/13/2024	12	UNITIL ME	12/2/2024	Court St	0
					Supplies - T&D - Ops	
21723	12/13/2024	12	UNITIL ME	12/2/2024		
					Pumphouse	
					Supplies - T&D - Ops	
						<u>1,4</u>
21724	12/13/2024	11	Warren's Office Supplies	11/26/2024	Office Supplies	
					Supplies - A&G - Office	
21724	12/13/2024	11	Warren's Office Supplies	11/26/2024		
			11		Office Supplies	
					A/R - Auburn Sewer	
21724	12/13/2024	11	Warren's Office Supplies	11/26/2024		
					A/R - Auburn Sewer	
01704	10/10/2024	1.1		11/06/2024		
21724	12/13/2024	11	Warren's Office Supplies	11/26/2024	Trash Liners, towels	
					Supplies - T&D - Ops	
						1
21725	12/20/2024	12	AHM-Northern Light Drug Testn	11/26/2024		-
					Random DTS	
					Misc Expense-T&D Ops	
21725	12/20/2024	12	AHM-Northern Light Drug Testn	11/26/2024		
					A/R - Auburn Sewer	
						_1
21726	12/20/2024	12	Androscoggin Registry Of	12/19/2024		-
					place lien	
					Misc Expense-Collections	
21727	12/20/2024	10	Cindy Coos	12/12/2024		
21727	12/20/2024	12	Cindy Cass	12/13/2024	Mileage thru 121324	
					Misc Expense-T&D Ops	
21727	12/20/2024	12	Cindy Cass	12/13/2024		
			-		Mileage thru 121324	
					A/R - Auburn Sewer	

<u>Check</u>	Date	<u>Per</u>	Vendor	Inv Date	<u>Reference</u>	Amount
01500	10/00/0004			11/20/2024		<u>173.20</u>
21728	12/20/2024	11	Central Maine Power Co	11/29/2024		13.95
					A/R - Auburn Sewer	
21728	12/20/2024	11	Central Maine Power Co	11/29/2024		13.94
					Glove Testing	
					Supplies - T&D - Ops	
21729	12/20/2024	11	Collins Pipe & Supply	11/27/2024		<u>27.89</u> 5,116.00
	12/20/2021		comina i ipe de supprij	1	Repairs as needed	2,110.00
					A/R - Lewiston	
21729	12/20/2024	11	Collins Pipe & Supply	11/27/2024		5,116.00
					Repairs as needed UV Treatment Plant - O&M	
						<u>10,232.00</u>
21730	12/20/2024	12	The Computer Place	12/11/2024		36.25
					A/R - Auburn Sewer	
21730	12/20/2024	12	The Computer Place	12/11/2024	IT Support	36.25
					Outside Services - A&G	
21730	12/20/2024	12	The Computer Place	12/12/2024		36.25
					A/R - Auburn Sewer	
21730	12/20/2024	12	The Computer Place	12/12/2024	IT Support	36.25
					Outside Services - A&G	
						<u>_145.00</u>
21731	12/20/2024	12	Dead River Company	12/6/2024		480.11
					A/R - Lewiston	
21731	12/20/2024	12	Dead River Company	12/6/2024		480.10
21751	12/20/2024	12	Dead River Company	12/0/2024	tank #5 propane	100.10
					Propane Exp - UV	
						960.21
21732	12/20/2024	12	De Nora Water Technologies LL(	12/6/2024	Recalibrate Sensor	173.13
					UV Treatment Plant - O&M	
21732	12/20/2024	12	De Nora Water Technologies LL(	12/6/2024		173.14
			-		· · · · · ·	
					A/R - Lewiston	
21733	12/20/2024	12	Dube Gravel Company, Inc.	12/11/2024		<u>346.27</u> 640.00
21133	12/20/2024	12	Dube Graver Company, me.	12/11/2027	Reclaim-Wtr Main Break	0+0.00
					Supplies - Mains	

<u>Check</u>		Per	<u>Vendor</u>	Inv Date	<u>Reference</u>	Ame
21733	12/20/2024	12	Dube Gravel Company, Inc.	12/11/2024		10
					A/R - Auburn Sewer	
21733	12/20/2024	12	Dube Gravel Company, Inc.	12/11/2024		6,51
					Gravel Stock Supplies - T&D - Mnt	
21733	12/20/2024	12	Dube Gravel Company, Inc.	12/11/2024		10
					Sand/Salt Mix	
					Supplies - T&D - Ops	
21733	12/20/2024	12	Dube Gravel Company, Inc.	12/11/2024	Gravel - Sewer- Cook	67
					A/R - Auburn Sewer	
						<u>8,04</u>
21734	12/20/2024	12	FirstLight	12/7/2024		16
					Telephone - Treatment	
21734	12/20/2024	12	FirstLight	12/7/2024		8
					Telephone-A&G Office	
21734	12/20/2024	12	FirstLight	12/7/2024		(
					A/R - Lewiston	
21734	12/20/2024	10	First isht	12/7/2024	A/R - Lewiston	(
21/34	12/20/2024	12	FirstLight	12/7/2024		(
					A/R - Lewiston	
21734	12/20/2024	12	FirstLight	12/7/2024		6
					Chloramine Facility - O&M	
21734	12/20/2024	12	FirstLight	12/7/2024		e
					Dec Phone/Internet Telephone-A&G Office	
21734	12/20/2024	12	FirstLight	12/7/2024	Telephone-Add Onice	16
21751	12/20/2021	12	I instalight	12/1/2021		10
					A/R - Lewiston	
21734	12/20/2024	12	FirstLight	12/7/2024		6
					A/R - Lewiston	
21734	12/20/2024	12	FirstLight	12/7/2024		8
					A/R - Auburn Sewer	
21734	12/20/2024	12	FirstLight	12/7/2024		6
_1,01						
					UV Treatment Plant - O&M	

<u>Check</u> 21735		<u>Per</u>	<u>Vendor</u> Creatic State Analytical Strug	<u>Inv Date</u> 12/2/2024	<u>Reference</u>	<u>Amount</u> 20.00
21755	12/20/2024	11	Granite State Analytical Srvcs	12/2/2024	Nov testing Outside Services - Lab Tests	20.00
21736	12/20/2024	12	Hach Company	12/9/2024	Supplies UV Treatment Plant - O&M	<u>20.00</u> 59.50
21736	12/20/2024	12	Hach Company	12/9/2024		59.50
					A/R - Lewiston	
21737	12/20/2024	11	Bisson Enterprises, Inc. DBA	11/30/2024	Cleaning UV Treatment Plant - O&M	<u>119.00</u> 206.00
21737	12/20/2024	11	Bisson Enterprises, Inc. DBA	11/30/2024		206.00
					A/R - Lewiston	
21737	12/20/2024	11	Bisson Enterprises, Inc. DBA	11/30/2024	Cleaning Outside Services - T&D - Mnt	350.00
21737	12/20/2024	11	Bisson Enterprises, Inc. DBA	11/30/2024		350.00
					A/R - Auburn Sewer	
21738	12/20/2024	12	Televox Inc	11/30/2024		<u>1,112.00</u> 57.45
01500	12/20/2024	10	<b>T</b> 1 1	11/20/2024	A/R - Auburn Sewer	
21738	12/20/2024	12	Televox Inc	11/30/2024	Auto Calls Misc Expense-Collections	57.44
21739	12/20/2024	12	Randy P. Holmes	12/15/2024	clothing allowance Employee Benefits	<u>114.89</u> 80.05
21740	12/20/2024	12	Treasurer, State of Maine	12/22/2024	OP04356 Renewal Fee Misc Expense-T&D Ops	<u>80.05</u> 75.00
21741	12/20/2024	12	Maine Water Utilities Assoc.	10/9/2024	2025 Membership Misc Expense-T&D Ops	<u>75.00</u> 3,952.00
21742	12/20/2024	12	Pine Tree Waste	12/1/2024	Bulk Waste UV Treatment Plant - O&M	<u>3,952.00</u> 61.87

<u>Check</u>	Date I	Per	Vendor	Inv Date	<u>Reference</u>	<u>Amount</u>
21742	12/20/2024	12	Pine Tree Waste	12/1/2024		61.87
					A/R - Lewiston	
21742	12/20/2024	12	Pine Tree Waste	12/1/2024		112.78
					Bulk Waste	
					Outside Services - T&D - Ops	
21742	12/20/2024	12	Pine Tree Waste	12/1/2024		112.78
					A/R - Auburn Sewer	
						240.20
21743	12/20/2024	12	Pitney Bowes Inc - Supplies	12/2/2024		<u>349.30</u> 61.59
					Postage ink	
					Supplies - A&G - Office	
21743	12/20/2024	12	Pitney Bowes Inc - Supplies	12/2/2024		61.60
					A/R - Auburn Sewer	
						<u>123.19</u>
21744	12/20/2024	12	Spencer Group	12/2/2024	Deving Court St Brook	37,600.00
					Paving-Court St Break Outside Services - Mains	
21744	12/20/2024	10	S	11/22/2024		10.5(0.20
21744	12/20/2024	12	Spencer Group	11/22/2024	Patching Main Breaks	10,569.30
					Outside Services - Mains	
						48,169.30
21745	12/20/2024	12	Tri-State Steel Inc.	12/11/2024		4.47
					Supplies	
					Supplies - T&D - Ops	
21745	12/20/2024	12	Tri-State Steel Inc.	12/11/2024		4.48
					A/R - Auburn Sewer	
					A/R - Aubum Sewer	
21746	12/20/2024	12	Matthew Waite	12/8/2024		<u>8.95</u>
21/40	12/20/2024	12	Matthew walte	12/8/2024	Clothing Allowance	137.12
					Employee Benefits	
						<u>137.12</u>
21747	12/27/2024	12	49 Davis Inc DBA	10/13/2024		445.00
					Replace Restroom Toilet	
					A/R - Auburn Sewer	
21747	12/27/2024	12	49 Davis Inc DBA	10/13/2024		445.00
					Replace Restroom Toilet Outside Services - T&D - Mnt	
						000
21748	12/27/2024	12	Michael Bailey	12/24/2024		<u>890.00</u> 231.81
21/10	12/2//2024	14	Michael Balley	1212712024	Becker-CPE Management	251.01
					Misc Expense-T&D Ops	

<u>Check</u>		<u>Per</u>	<u>Vendor</u> Michael Beiley	<u>Inv Date</u>	Reference	<u>Amount</u>
21748	12/27/2024	12	Michael Bailey	12/24/2024	Becker-CPE Management A/R - Auburn Sewer	231.81
21749	12/27/2024	12	Lindsay Bates	12/31/2024	Dec Cell Phone Telephone - Treatment	<u>463.62</u> 30.00
21750	12/27/2024	12	Black Bear Ladder	12/11/2024	Ladder Labels Supplies - Safety Items	<u>30.00</u> 6.50
21750	12/27/2024	12	Black Bear Ladder	12/11/2024	A/R - Auburn Sewer	6.50
21751	12/27/2024	12	The Computer Place	12/16/2024		<u>13.00</u> 36.25
21751	12/27/2024	12	The Computer Place	12/16/2024	A/R - Auburn Sewer IT Support Outside Services - A&G	36.25
21751	12/27/2024	12	The Computer Place	12/19/2024	IT Support Outside Services - A&G	202.49
21751	12/27/2024	12	The Computer Place	12/19/2024	A/R - Auburn Sewer	202.50
21752	12/27/2024	12	Elan Financial Services	12/13/2024	Home Depot-Tree Misc Expense-T&D Ops	<u>477.49</u> 41.67
21752	12/27/2024	12	Elan Financial Services	12/13/2024	Walmart-Misc Supplies A/R - Auburn Sewer	20.70
21752	12/27/2024	12	Elan Financial Services	12/13/2024	Home Depot-Tree A/R - Auburn Sewer	41.68
21752	12/27/2024	12	Elan Financial Services	12/13/2024	CVS - Cards Misc Expense-T&D Ops	3.96
21752	12/27/2024	12	Elan Financial Services	12/13/2024	CVS - Cards A/R - Auburn Sewer	3.96
21752	12/27/2024	12	Elan Financial Services	12/13/2024	OReilly/VIP-part Equipment Maintenance	36.92

<u>Check</u>		Per	<u>Vendor</u>	Inv Date	Reference	Amount
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	OReilly/VIP-part A/R - Auburn Sewer	36.92
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	Mac's Car Wash-Deep Clean 45 TRUCK #45 (2019 CHVY SILVE	240.00
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	Walmart-Misc Supplies Misc Expense-T&D Ops	20.69
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024		40.99
					A/R - Auburn Sewer	
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	Staples-Copy Paper Supplies - A&G - Office	40.99
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	Replenish Tolls A/R - Auburn Sewer	20.00
21752	12/27/2024	12	Elan Financial Service	s 12/13/2024	Replenish Tolls Misc Expense-T&D Ops	20.00
21754	12/27/2024	12	Firesafe Equipment, I	nc. 12/6/2024	Inspect & Service Outside Services - T&D - Ops	<u>568.48</u> 46.75
21754	12/27/2024	12	Firesafe Equipment, In	ac. 12/6/2024		46.75
					A/R - Auburn Sewer	
21755	12/27/2024	12	DP Flores Inc dba	12/18/2024	HRA-Dec Employee Benefits	<u>93.50</u> 88.00
21755	12/27/2024	12	DP Flores Inc dba	12/18/2024	HRA-Dec A/R - Auburn Sewer	24.00
21756	12/27/2024	12	Jacob Gilbert	12/31/2024	Dec Cell Phone Telephone - Treatment	<u>112.00</u> 30.00
21757	12/27/2024	12	Hach Company	12/3/2024	lab supplies UV Treatment Plant - O&M	<u>30.00</u> 1,365.67
21757	12/27/2024	12	Hach Company	12/3/2024	Supplies UV Treatment Plant - O&M	1,088.37

<u>Check</u>	Date	Per	Vendor	Inv Date	Reference
21757	12/27/2024	12	Hach Company	12/3/2024	
					A/R - Lewiston
21757	12/27/2024	12	Hach Company	12/3/2024	
					A/R - Lewiston
21758	12/27/2024	12	Harcros Chemicals, Inc.	12/2/2024	
					Sod Hypo Chemical Expense
21758	12/27/2024	12	Harcros Chemicals, Inc.	12/2/2024	
			,		Sod Hypo
					Chemical Expense
21759	12/27/2024	12	Cole Hayford	12/31/2024	
					Dec Cell Phone Telephone - Treatment
1760	12/27/2024	12	Timothy D. Hoover	12/31/2024	
					Dec Cell Phone Telephone - Treatment
761	12/27/2024	12	Kennebec Equip. Rental	12/16/2024	
					Pump Repair A/R - Auburn Sewer
1761	12/27/2024	12	Kennebec Equip. Rental	12/16/2024	
					Pump Repair Equipment Maintenance
761	12/27/2024	12	Kennebec Equip. Rental	12/13/2024	
/01	12/2//2021	12	Rennesse Equip. Rental	12/13/2021	Pump Sub
					A/R - Auburn Sewer
761	12/27/2024	12	Kennebec Equip. Rental	12/13/2024	Pump Sub
					Supplies - T&D - Ops
762	12/27/2024	12	Robert Larue	12/31/2024	
102	12/2//2024	12	Robert Lafue	12/31/2024	Dec Cell Phone
					Telephone - Treatment
763	12/27/2024	12	Randy P. Holmes	12/21/2024	
'			,		clothing allowance
					Employee Benefits
764	12/27/2024	12	Treasurer, State of Maine	12/27/2024	
					Renew Operator License Misc Expense-T&D Ops
					Mise Expense-1 aD Obs

<u>Check</u>	Date	Per	Vendor	Inv Date	<u>Reference</u>	<u>Amount</u>
21765	12/27/2024	12	Craig Millett	12/31/2024		30.00
					Dec Cell Phone	
					Telephone - Treatment	
						_30.00
21766	12/27/2024	12	Northern Data Systems, Inc.	12/23/2024		818.66
					Billing	
					Outside Services - Customers	
21766	12/27/2024	12	Northern Data Systems, Inc.	12/23/2024		818.67
			<b>5</b> 2			
					A/R - Auburn Sewer	
						<u>1,637.33</u>
21767	12/27/2024	12	Kevin Pratt	12/31/2024		30.00
					Dec Cell Phone	
					Telephone - Treatment	
						<u>30.00</u>
21768	12/27/2024	12	Super Shoe Stores, Inc.	12/13/2024		241.15
			- ····································		clothing allowance	
					Employee Benefits	
						<u>_241.15</u>
21769	12/27/2024	12	Derek Thone	12/31/2024		30.00
=1,0,	12/2//2021			12/01/2021	Dec Cell Phone	20100
					Telephone - Treatment	
						<u>_30.00</u>
21770	12/27/2024	12	Matthew Waite	12/22/2024		<u> </u>
21,70	12/2//2021	12		12/22/2021	Cloth Allowance	13.00
					Employee Benefits	
						45.00
						<u>45.00</u>
	Grand Total					217,917.49

#### AUBURN WATER DISTRICT MONTHLY ACTIVITY REPORT December 2024

#### MAINS

			L	eak Che	ck			
Location	Hrs.	Comments	PT/CI <sub>2</sub>	Leak	On Owne r	оК	Misc.	New
1113 Hotel Road	35	Water Main Break 8" CICL		1				
104 Washington Street North	119	Water Main Break 8" CI		1				
575 Minot Ave	36	Water Main Break 8" CI		1				
94 Monroe Street	23	Water Maine Break 8" CI		1				
Total Hours	213							
2024 Monthly Totals	4		0	4	0	0	0	0
2023 Monthly Totals	6		0	2	0	3	1	0
2024 YTD Totals	59		0	29	0	9	11	10
2023 YTD Totals	64		0	18	1	5	16	24

#### <u>GATES</u>

Location	Ck'd	Comments	Adjust	Leak	New	Misc.
1236 Hotel Rd	1	Gate Valve Leaking				1
Hotel Road MPI Project	1	Gate Valve Inspections				1
2024 Monthly Totals	2		0	0	0	2
2023 Monthly Totals	2		0	0	0	2
2024 YTD Totals	25		7	0	3	15
2023 YTD Totals	37		27	0	3	7

#### HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
353 Riverside Drive	1	Hydrant Flow Test			1		
All Hydrants in the Distribution System	331	Shovel & check Hydrants			1		
Private Hydrant Maintenance	32	Bi-weekly Checks			1		
Total Hours	364						
2024 Monthly Totals	3		0	0	3	0	0
2023 Monthly Totals	5		2	0	3	0	0
2024 YTD Totals	53		13	0	37	3	0
2023 YTD Totals	69		11	0	48	10	0

#### NEW SERVICES

Location	No.	Comments	No Meter	Meter	Meter Size
22 Lantern Way				1	5/8"
26 Lantern waye				1	5/8"
411 Hardscrabble Road				1	5/8"
92 Sherwood Drive				1	5/8"
405 Center Street				1	1 1/2"
2024 Monthly Totals	5		0	5	
2023 Monthly Totals	1		0	1	
2024 YTD Totals	43		1	42	
2023 YTD Totals	37		9	28	

## SERVICES

			Le	eak Che	ck			
Location	Hrs.	Comments	ý	Leak	On Owner	Frozen	X0 1 1 1 - - - - - - - - - - - - -	Misc.
15 Vining St	6	Replaced Service Box				_	1	
61 North River Road	7	Repaired Servcie Box					1	
LCRR Investigations	50	LCRR Investigations						1
2024 Monthly Total Hours	63							
2024 Monthly Totals	3		0	0	0	0	2	1
2023 Monthly Totals	7		0	0	1	0		1
2024 YTD Totals	117		4	5	12	1	55	40
2023 YTD Totals	100		9	10	36	0	29	16

METERS

			σ			_	Delino	quent
Activity	Comments	Test/ Repair	Changed	Misc.	Read Hours	Special Reads	Notify	Turn off
Test meters	5/8"	2	2					
Test meters	3/4"	0	0					
Test meters	1"	0	1					
Test meters	1 1/2"	0	0					
Test meters	2"	0	0					
Repair MXU.'s.		0	4					
Meters In/out		0	0					
Dead			0					
Frozen			3					
Deactivate Service			4					
Activate Service			2					
Temporary Meter				1				
Turn off & on for repairs				3				
Reading Meters					23			
Final Reads	Ownership Transfer					20		
Recheck Readings	High or low reading.					2		
Red Tags	Notify for non-payment.						8	
Turn off for non-payment	7 Disconnected & 6 Reinstated							7
2024 Monthly Totals		2	16	4	23	22	8	7
2023 Monthly Totals		7	18	2	53	28	8	10
2024 YTD Totals		101	92	47	260	220	136	149
2023 YTD Totals		72	210	61	390	339	211	167

#### STATION CHECKS

Location	Ck'd	Comments
Brentwood Pump Station	1	Weekly Station Check
Poland Spring Inn Booster	2	Weekly Station Check
Poland Tank	1	Weekly Station Check
Hardscrabble Reservoir	1	Weekly Station Check
Hardscrabble Tank	1	Weekly Station Check
Poland Booster (Cimino Way)	1	Weekly Station Check
Goff Hill Reservoir	1	Weekly Station Check
Stable Ridge	2	Weekly Station Check
2024 Monthly Totals	10	
2023 Monthly Totals	41	
2024 YTD Totals	210	
2023 YTD Totals	341	

#### WATER QUALITY CALLS

Location		Comments	Dirty	Color	Odor	Taste	Misc.
2024 Monthly Totals	0		0		0	_	
	-		-	0	•	0	0
2023 Monthly Totals	8		6	0	0	0	2
2024 YTD Totals	9		5	0	2	0	2
2023 YTD Totals	49		35	4	2	0	8

#### LABORATORY

	Dist.	Temp (°C)	Avg.	Avg.	Avg.	Avg.	
Month	Sys.	remp ( C)	NaOH	CĪ	FL	Turb.	SWTR
	Tests	Water	gal/MG	mg/l	mg/l	(ntu)	Tests
January	51	4.30	23.60	2.78	0.71	0.71	31
February	45	2.30	24.03	2.88	0.72	0.51	29
March	47	3.60	24.21	2.87	0.71	0.76	31
April	50	4.50	24.26	2.85	0.72	1.03	30
May	47	9.60	24.26	2.77	0.71	0.64	31
June	46	18.40	24.27	2.69	0.69	0.45	30
July	51	22.20	23.99	2.73	0.70	0.38	31
August	47	25.20	23.95	2.71	0.69	0.42	31
September	46	23.10	23.95	2.76	0.70	0.47	30
October	51	19.60	24.01	2.77	0.71	0.59	31
November	52	12.60	23.98	2.87	0.74	0.61	30
December	51	7.3	24.33	2.87	0.71	0.06	31
2024 YTD Avg	49	12.73	24.07	2.80	0.71	0.55	
2023 Avg	48	12.60	24.78	2.81	0.68	0.70	
YTD Totals	584						366
2023 YTD	572						364

#### LAKE AUBURN

Month	No Potrolo	Wit	hdrawa	ls *	Elevations **						
Wonth	No. Patrols	AWD	LWD	Total	1st	High	Yr.	Low	Yr.	2022	
January	8	2.31	3.46	5.77	261.17	261.41	2023	257.20	2001	261.4	
February	6	2.26	3.57	5.83	261.22	261.70	1996	257.10	2002	261.43	
March	8	2.25	3.48	5.73	260.99	261.41	2010	257.40	2002	261.2	
April	6	2.45	3.48	5.93	261.77	262.40	1953	258.20	2002	261.50	
May	8	2.63	3.60	6.23	260.77	261.82	2023	258.78	2007	261.8	
June	12	2.70	4.01	6.71	260.96	261.80	2003	259.49	2007	260.9	
July	12	2.85	4.23	7.08	260.96	261.70	2013	258.75	1960	261.0	
August	12	2.89	4.57	7.46	260.47	261.32	2023	258.00	1999	261.3	
September	8	2.81	4.75	7.56	260.26	260.92	2013	257.40	1999	260.5	
October	8	2.46	4.08	6.54	259.81	261.10	1981	257.55	1952	260.6	
November	5	2.33	3.68	6.01	259.44	260.95	2011	257.15	1952	260.7	
December	6	2.18	3.12	5.30	259.36	261.30	1981	256.95	1952	260.8	
Avg. Monthly	8	2.51	3.84	6.35			A١	ND	L۱	ND	
					Dece	mber	4	1%	5	9%	
2024 YTD Totals	99	30.12	46.03	76.15	2024 YTD Avg. 4		40	40%		60%	
2023 YTD Totals	100	28.51	45.71	74.22	2023 Y	TD Avg	3	8%	6	2%	

\* Average Daily Withdrawals MGD \*\* Elevation Above Sea Level

WEATHER\*

Month		Precip	itation			Tempe	erature	
	Snowfa II(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (∘F)	Avg- (°F)	Dep. From norm
January	25.40	5.63	3.11	11	47	4	24	
February	1.70	0.48	3.00	7	54	5	26	
March	15.60	10.30	3.67	18	54	7	34	
April	20.70	4.85	4.38	12	66	23	42	
May	0.0	2.68	3.70	14	87	34	55	
June	0.0	3.04	4.92	12	93	45	64	
July	0.0	3.01	3.62	7	94	50	75	
August	0.0	5.71	3.91	18	88	48	66	
September	0.0	1.83	3.63	5	86	40	62	
October	0.0	1.62	5.94	9	75	24	49	
November	4.2	2.50	4.42	9	74	23	41	
December	10.0	4.66	2.30	15	53	2	25	
2024 YTD Totals	77.6	46.31	46.6	137.0				
2023 Totals	67.0	49.94	0.0	131.0				

#### DIG SAFE

Month	Total	Contractors	МРОТ	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	35	18	3	0	0	0	0	7	4	0	2	1
February	39	22	2	1	0	0	0	5	7	0	2	0
March	88	66	2	9	0	0	0	9	1	0	0	1
April	129	82	0	8	0	0	0	32	5	1	1	0
May	161	114	2	26	0	0	0	7	8	1	3	0
June	125	16	1	85	0	0	0	4	16	0	3	0
July	161	76	1	25	0	0	0	3	49	0	7	0
August	176	82	1	34	0	0	0	47	3	0	8	1
September	111	66	1	32	0	0	0	6	1	0	4	1
October	134	69	7	24	0	0	0	13	11	0	10	0
November	70	44	0	9	0	0	0	4	10	0	2	1
December	26	14	0	0	0	0	0	7	5	0	0	0
YTD Totals	1255	669	20	253	0	0	0	144	120	2	42	5
2023 Totals	1611	982	95	133	0	3	5	66	227	13	73	14

## DUTY FOREMAN CALLS (Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	1	0	0	0	0	0	0
Water District	15	0	0	0	7	6	1	0	1	0	0
2024 Monthly Totals	16	0	0	0	8	6	1	0	1	0	0
2023 Monthly Totals	17	3	0	0	7	2	3	1	1	0	0
2024 YTD Totals	140	0	5	0	51	23	36	0	12	0	13
2023 YTD Totals	169	7	5	0	52	30	36	26	10	0	3

#### OTHER ACTIVITIES

 OTHER ACTIVITIES

 1.
 Maintenance to Trucks - 46 Hrs

 2.
 Operator Training - 80 Hrs (Water Distribution Prepatory, Maine Rural Water Conference, Payoll Training, Meter Training

 3.
 Equipment Maintenance - 111 Hrs

 4.
 Inventory- 18 Hrs

 5.
 Locates - 27 Hrs

 6.
 Facility Snow Removal - 31 Hrs

 7.
 Facility Maintenance - 15 Hrs

 8.
 Vacation - 231 Hrs

 9.
 Sick - 72 Hrs

 10.
 Comp Time - 98 Hrs

 11.
 Holiday - 155 Hrs

 12.
 Earned Flex Time - 25 Hrs

South Auburn, Washington Street and City Identified Growth Areas Water and Sewer Capacity Study Funding Memorandum of Understanding

The Auburn Sewer District(ASD), Auburn Water District(AWD) and City of Auburn(COA) have identified the areas south of the New Auburn area as a growth area for residential and mixed use development served by public water and sewer. To efficiently serve the area while protecting the environment, properties and to grow the City's housing stock and tax base, it is necessary to understand current water and sewer capacity limitations and options to expand services in a cost-effective way.

The parties have determined that the most appropriate and cost-effective solution to achieve that goal is to utilize the services of a consultant. The ASD and AWD procured the services of Wright-Pierce (WP) for sewer modeling services throughout the ASD/AWD Service area through a competitive procurement process in January of 2021. WP continues to provide modeling services to ASD/AWD on an as-needed basis under the terms of their contract. The City and ASD/AWD agree that the use of the existing contract for services and the attached Modeling Agreements between ASD/AWD and WP dated August 30th and 31<sup>st</sup>(attached), 2022 is the most cost efficient and timely way to meet their mutual need and allow for growth. The City and ASD has completed initial capacity reviews and the potential for expansion is promising. Funding for construction now looks likely in 2025/2026. It is now necessary to look more closely at individual sections and pump stations for design and cost estimating.

The purpose of this MOU is to establish an agreement between the City and ASD/AWD to complete the above reference Modeling Study. The City agrees to pay a cost not to exceed \$69,815 to participate in any related meetings and to provide any existing information required. The ASD/AWD agrees to manage the study with coordination and involvement from City Staff to ensure the needs of the City and ASD are met as they relate to the Study.

#### **Approach and Agreement**

- 1.) The two Entities will participate in an initial meeting with WP to start the project.
- 2.) The two Entities will provide any needed and available information to WP to support the project.
- 3.) AWD will invoice the City as needed throughout the project or at the completion of the project. Project costs will not exceed \$69,815 unless mutually agreed upon changes occur during the project.

4.) This agreement will remain in effect until such time as the project is completed and a report is delivered to the ASD and the City. The project shall be completed within 3-6 months.

Signatures City of Auburn: Date: 12/18 Auburn Water and Sewer Districts: Date: 12/18/24



11 Bowdoin Mill Island, Suite 140 Topsham, ME 04086 207.725.8721 | wright-pierce.com

December 13, 2024

Mr. Michael Broadbent, Superintendent Auburn Water and Sewerage District 268 Court Street Auburn, Maine 04212

## SUBJECT: New Auburn Utility Extensions – Broad and Washington Streets Proposal for Engineering Evaluation Services

Dear Mike,

The City of Auburn is anticipated to receive federal funding for expansion of public water and sewer into the outer Broad Street area of New Auburn and looping of the water main extension on Broad Street to Washington Street. The utility extensions would serve future housing developments along the southerly end of Broad Street to Hackett Road. The existing sewer collection system serves Broad Street to the Mill Street intersection. Extension of sewer services would require the addition of new pump stations to connect to the existing system as outlined in our June 2023 Sewer Study. The proposed project for the water main extension includes portions of Phases 3, 4 and 5 identified in the April 2023 Public Water System Expansion Study.

The City and the District would like to determine the potential area that could be served by the addition of sewer service along Broad Street to Hackett Road. With current zoning, an expansion of housing is envisioned from the end of the service area noted above to Hackett Road and outer Broad Street. The expansion has the potential to produce between 200 and 1,000 new users for the District. Areas south of the Maine Turnpike are not envisioned for public sewer or water service currently.

A combination of pump stations, force mains, and gravity sewers would be needed to extend sewer service into the Broad Street target area. Once feasible routes are determined to connect to the existing sewer collection system, downstream capacity of the existing sewers can be evaluated.

## Scope of Services

Based on our understanding of the goals of the City and District we propose to undertake the following scope of services to evaluate potential utility routing and sewer connection points.

#### Sewer Service Area Analysis

- 1. Utilize topographic 2-foot contours available from the City's GIS supplemented with LiDAR information to fill in any missing data, refine sewershed boundaries delineated under the previous phase, focusing on outer Broad Street south to Witham Road and Hackett Road.
- 2. Include parcel boundaries from the City's GIS system with the watershed area identified in Task 1 above.

12/13/2024 Mr. Michael Broadbent, Superintendent Page 2 of 3

- 3. Refine potential sewer routing within the proposed sewershed area, maintaining the goal to minimize the length of cross-country sewers.
- 4. Delineate the area that could be served by a sewer trunk line along the Broad Street corridor to Hacket Road. Include Witham Road in the delineation including the cross-country connection to Broad Street.
- 5. Refine previously identified pump station locations required to provide connections to existing sewer collection system. This would include evaluating whether a station on Broad Street that originally discharged to Washington Street could instead convey flows to Broad Street.
- 6. Update force main routes required to connect to the existing sewer collection system.
- 7. Obtain and review planning level development flow estimates from the City and District for the potential housing developments envisioned in the expansion area.
- 8. Review the potential service area with the District and City and adjust areas based on potential housing development areas.
- 9. Based on accepted sewer routes, evaluate potential pump station capacity and prepare updated conceptual level cost estimates to provide sewer service to the identified sewershed areas. Cost estimates would also be updated to include an evaluation of typical pump station O&M costs and a cost-benefit-user rate analysis of these new pump stations.
- 10. Summarize the findings in a report.

## Water Service Area Analysis

- 1. Meet with City and AWD to review development master plan including proposed uses and density anticipated to be served by the water main extension.
- Complete storage analysis of the AWD system and evaluate average annual/maximum day demand trends, and number of customers by classification for 2020 – 2024 to confirm capacity available to accept projected range of customer accounts through development associated with the water main extension.
- 3. Utilize the District's hydraulic model to evaluate water age/quality concerns associated with the water main looped extension.
- 4. Generate a service territory map showing the lots and properties benefiting from the new water infrastructure.
- 5. Summarize the findings in a report.

## Schedule

We expect to complete this study within 15 weeks after your authorization to proceed.

## Fee

We propose to undertake this study for a not-to-exceed fee of \$19,800 for the sewer service area scope and \$10,500 for the water service area scope of services.



12/13/2024 Mr. Michael Broadbent, Superintendent Page 3 of 3

Thank you for the opportunity to submit this proposal for the District's consideration. Upon review and acceptance of this proposal scope of work, we can generate an engineering services agreement for execution. We look forward to hearing from you.

Sincerely, WRIGHT-PIERCE

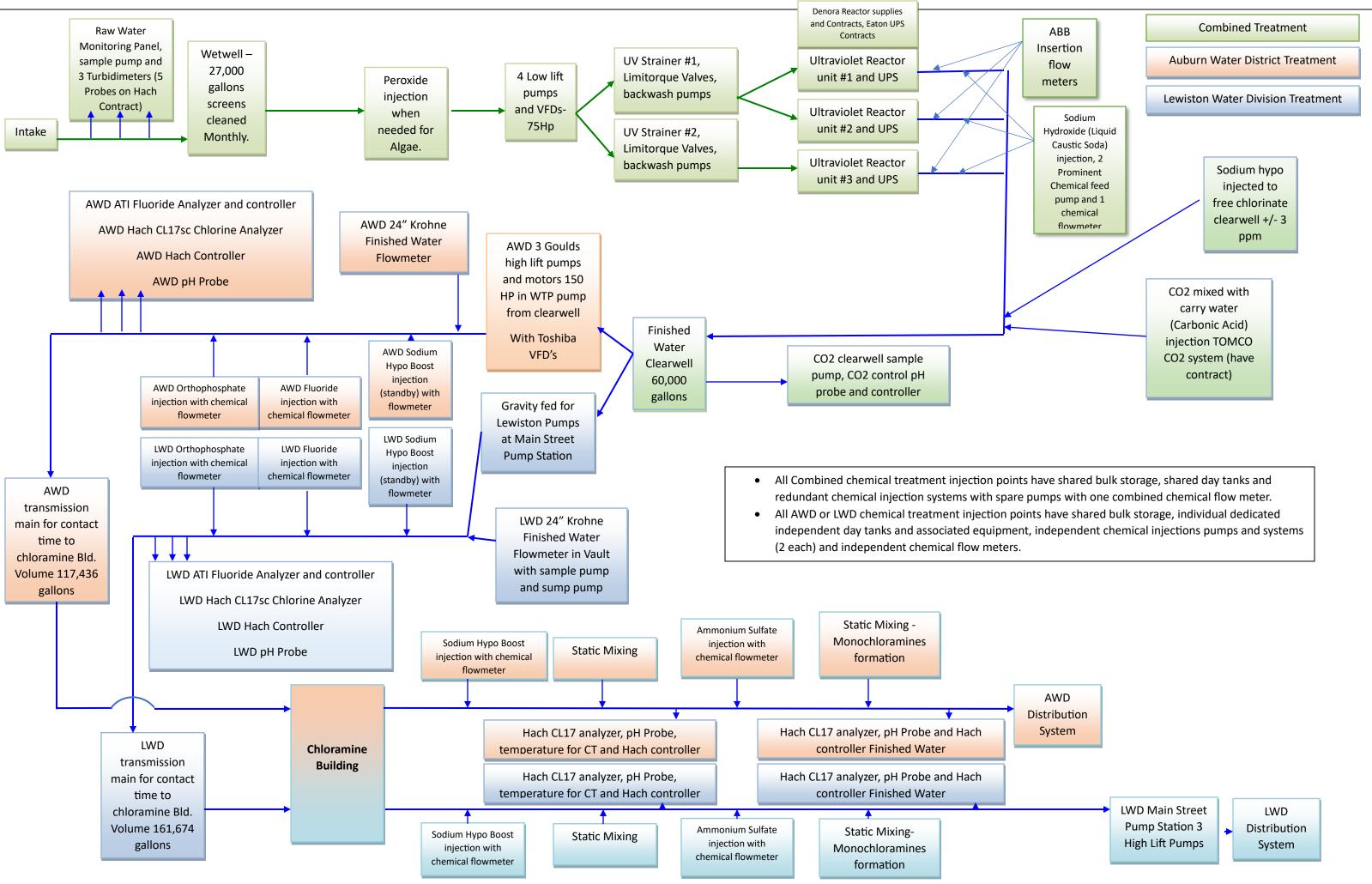
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Steve L. Guerrette, PE Project Manager steve.guerrette@wright-pierce.com

Q=> 9992.

Daniel Flaig, PE Regional Group Leader daniel,flaig@wright-pierce.com





#### Annual Amounts

Water Quality Expenses:	As is - 50/50	Proposed - 50/50
	Auburn Lewiston Total	Auburn Lewiston Total
Watershed Manager Wages + Benefits	\$ 65,000.00 \$ 65,000.00 \$ 130,000.00	\$ 65,000.00 \$ 65,000.00 \$ 130,000.00
Gull Management Fees	32,000.00 32,000.00 64,000.00	32,000.00 32,000.00 64,000.00
LACWA Commissions	115,000.00 115,000.00 230,000.00	115,000.00 115,000.00 230,000.00
	212,000.00 212,000.00 424,000.00	212,000.00 212,000.00 424,000.00
Items Borne Independently for Each District:	As is - 100% of Cost Borne by Respective Entity	Proposed - Based on Flow (~61% Lewiston)
	Auburn Lewiston Total	Auburn Lewiston Total
Water Treatment Operator Wages +Benefits	100,000.00 100,000.00 200,000.00	78,000.00 122,000.00 200,000.00
Lab Technician Wages + Benefits	85,000.00 85,000.00 170,000.00	66,300.00 103,700.00 170,000.00
	185,000.00 185,000.00 370,000.00	144,300.00 225,700.00 370,000.00
Billed to Lewiston Quarterly:	As is - 50/50	Proposed - Based on Flow (~61% Lewiston)
	Auburn Lewiston Total	Auburn Lewiston Total
Chloramines Facility Electricity	\$ 2,050.00 \$ 2,050.00 \$ 4,100.00	\$ 1,599.00 \$ 2,501.00 \$ 4,100.00
Chloramines Facility Water/Sewer	785.00 785.00 1,570.00	612.30 957.70 1,570.00
UV Access Gate Electricity	275.00 275.00 550.00	214.50 335.50 550.00
Lake Auburn Treatment Facility Water/Sewer	2,200.00 2,200.00 4,400.00	1,716.00 2,684.00 4,400.00
	5,310.00 5,310.00 10,620.00	4,141.80 6,478.20 10,620.00
Billed to Lewiston Monthly:	As is - 50/50	Proposed - Based on Flow (~61% Lewiston)
	Auburn Lewiston Total	Auburn Lewiston Total
UV Treatment Manager Wages + Benefits	\$ 70,000.00 \$ 70,000.00 \$ 140,000.00	\$ 54,600.00 \$ 85,400.00 \$ 140,000.00
Misc. Charges (Supplies, Lake Monitoring, cell phone, insurance, etc.)	374,000.00 374,000.00 748,000.00	291,720.00 456,280.00 748,000.00
	444,000.00 444,000.00 888,000.00	346,320.00 541,680.00 888,000.00
Billed to Lewiston Quarterly Based on Flow:	As is - Based on Flow (~61% Lewiston)	Proposed - Based on Flow (~61% Lewiston)
	Auburn Lewiston Total	Auburn Lewiston Total
Lake Auburn Treatment Facility Electricity	\$ 205,140.00 \$ 320,860.00 \$ 526,000.00	\$ 205,140.00 \$ 320,860.00 \$ 526,000.00
	205,140.00 320,860.00 526,000.00	205,140.00 320,860.00 526,000.00
Billed to Lewiston Monthly Based on Flow:	As is - Based on Flow (~61% Lewiston)	Proposed - Based on Flow (~61% Lewiston)
	Automa Invitation Tatal	Auburn Luuisban Tabal
Chamicala	<u>Auburn Lewiston Total</u> \$ 219.960.00 \$ 344.040.00 \$ 564.000.00	Auburn <u>Lewiston Total</u> \$ 219.960.00 \$ 344.040.00 \$ 564.000.00
Chemicals	\$ 219,960.00 \$ 344,040.00 \$ 564,000.00 219,960.00 344,040.00 564,000.00	\$ 219,960.00 \$ 344,040.00 \$ 564,000.00 219,960.00 344,040.00 564,000.00
	213,300.00 344,040.00 304,000.00	213,300.00 344,040.00 304,000.00
Total	\$ 1,271,410.00 \$ 1,511,210.00 \$ 2,782,620.00	\$ 1,131,861.80 \$ 1,650,758.20 \$ 2,782,620.00
		Net Change
		Auburn \$ (139,548.20)

Auburn \$ (139,548.20) \$ 139,548.20 Lewiston

AUBURN WATER DISTRICT	INITIAL	CURRENT	END OF CURRENT	
TRUSTEES	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	APPOINT.	POSITION
Vacant				President
Robert Cavanagh	2009	2021	2025	Treasurer
Denis Bergeron	2024	2024	2028	Trustee
Dan Bilodeau	2017	2022	2026	Trustee
Kevin Arel	2021	2021	2025	Trustee
Eric Gould Jeff Harmon	2022	2022	2026	Trustee Mayor

AUBURN SEWERAGE DISTRICT	INITIAL	CURRENT	END OF CURRENT	
TRUSTEES	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	<u>APPOINT.</u>	POSITION
Vacant				Trustee
Stephen Ness	1990	2022	2026	President
Robert Cavanagh	2006	2023	2027	Treasurer
Dan Bilodeau	2023	2023	2027	Trustee
Patrick DeFilipp	2024	2024	2028	Trustee
Denis Bergeron	2024	2024	2025	Trustee
Stephen Milks				Mayor's Rep

Revised 1/16/2025