

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

Regular meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, June 17, 2025 @ 4:00 P.M.**

AGENDA

1. Approve Minutes of Special Meeting of May 20, 2025.
2. Financial Report Update - **Mike Bailey**
3. Open Session / Public Comment.
4. Activity Report/Project Update - **Matt Waite**
5. New Business
 - 2013 Vactor Truck.
 - 2026 Inflow and Infiltration Study.
 - AWSO Legal Representation.
6. LACWA Apportionment & Financials
7. Old Business
 - SCADA Agreements.
 - District Goals.
 - Trustee Status Update.
8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting July 15, 2025.

May 20, 2025

The regular meeting of the Trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on Tuesday May 20 2025 at 4:00pm.

Members present: Robert Cavanagh (Treasurer), Denis Bergeron, Stephen Ness (President), Patrick DeFilipp and Stephen Milks, Mayor's Representative. Also Present: Michael Broadbent, Superintendent Matt Waite, Assistant Superintendent and Michael Bailey, Finance Director.

Absent: Graca Muzela

APPROVE MINUTES OF REGULAR MEETING OF April 15, 2025

On motion of Stephen Milks, seconded by Denis Bergeron, it was unanimously voted: **To approve the minutes of the Regular Meeting of April 15, 2025.**

FINANCIAL REPORT UPDATE (Michael Bailey) - Revenues and expenses are close to budget. Two bond payments were made in April. Those payments and the drawdowns of the storm surge tank funds resulted in a slight decrease in cash. The cash on hand of \$4.3 million is sufficient to service debt and fund operations.

Maine Paid Family Leave - The District elected to pay the 1% exclusively through employer contributions which is reflected in the budget. The State allows a waiver on these remittances after Q1,2025 if the employer can find a private insurance alternative approved by the State. We found a private plan through UNUM that will charge us .804% of the gross wage's vs the 1.00% from the State. The payments are paused until May, 2026 when the private plan becomes active. This will result in \$5000 in savings for the District.

Maine Power Options Propane Bid – Maine Power Options reached out to see if we would like to join their fuel bidding process this year with no necessary commitments. The District owns the vast majority of its propane tanks and there would be an opportunity to save some money with a new propane provider. In the past year with Dead River as our supplier we have paid an average of \$1.90/gallon for propane. A bid came in from Frederick Brothers Oil & Propane for \$1.46/gallon. After talking with a representative from Frederick Brothers and confirming they can handle our demand, the District signed a contract with them for the period of 7/1/2025-6/30/2026 that should save the District approximately \$6,500 in propane costs.

OPEN SESSION -As no one from the public was in attendance, the Open Session was closed.

ACTIVITY REPORT/PROJECT UPDATE - The main line cleaning has been completed. The crew was busy with manhole adjustments. We will be installing a manhole at the dead end of Fairview Court to eliminate back up issues.

DOT PAVING PROJECTS - The crew participated in field training in the use of Mr. Manhole and Mr. Water Valve. These units will save substantial time and labor. In addition to efficiency gains, the crews found the process physically less demanding helping to reduce fatigue and the potential for injury.

The rental cost would be applied to the purchase of the equipment. Superintendent Broadbent recommended that the District make the purchase.

E6 GENERATOR PROJECT – The project involves relocating the electrical panel and installing a backup generator to improve the station's resiliency during power outages and severe weather events. The majority of the site work has been completed with electrical work scheduled in the coming weeks.

NEW BUSINESS

STETSON ROAD DEVELOPMENT – CONSIDERATION OF NEW PUBLIC PUMPING STATION – A.R. Building Company has been approved for a 160-unit development on Stetson Road. Seventy-four (74) of the units will require a wastewater pump station for transportation of sewerage to the District's system. The developer has designed the station to meet our satisfaction. The District has an established practice of requiring a deposit of \$50,000 for the acceptance of new facilities to account for the depreciation of the new facilities.

The Impact Fee for the individual connections would be \$1550.00(residential customers). The fees are actually based on meter size. Superintendent Broadbent recommended charging the new customers the impact fees which would result in more revenue for the District.

Trustee Bergeron commented that this was not in the District's Terms and Conditions. Since the fees are already part of the Rate Schedule there is no need for a vote.

I & I UPDATE- The District installed a plug in the stormwater by-pass line at the intersection of Court St and Mechanics Row. The District has seen a significant decrease in storm surge flow in our system. The three-year average of storm flows put Auburn at 30% of the total surge received by the Clean Water Authority. Over the last several storms, the District's portion has been reduced to 22%. The more we reduce our flows to LACWA the lower our cost apportionment will be.

The Authority is tracking State and Federal funding related to PFAS and biosolids management.

The DEP has issued some corrective action requirements for the compost facility which is presenting some issues for the lenders of the purchaser, TD Wood. The Authority is working with the DEP to better understand the requirements.

OLD BUSINESS –

DISTRICT GOALS - Included in the packet is the updated District goals. Superintendent Broadbent will continue to update the document each month as we make progress on the goals. Current progress items are underlined.

METER STIPEND – Finance Director Michael Bailey has prepared an overview of a proposed stipend for 2026. It takes into account meter depreciation and the anticipated revenue increase the District will realize with the replacements. Superintendent Broadbent would like to work on the numbers for 2026.

SCADA AGREEMENTS The Notice of Breach matures June 22nd. Lewiston has assigned their SCADA tech to serve on-call for the UV Plant and shared facilities. There has been no response. We may want to consider reaching out to legal counsel for resolution.

WASHINGTON ST. PUMP STATION ENGINEERING SERVICES AGREEMENT – The District has worked with Wright-Pierce Engineers to develop a scope to finish the design and permitting of the Washington St. Pump Station. The scope will include Construction Administration Service to ensure the project goes smoothly. The completion of this work is necessary to the successful completion of this project. Unfortunately, it pushes the project out to 2026-2027.

On motion of Stephen Milks, seconded by Patrick DeFilipp, it was unanimously voted: **To approve Station Design, Bidding and Construction Assistance Services for \$155,800 as presented by Wright-Pierce Engineers.**

POLAND ROAD, TAYLOR BROOK BRIDGE ENGINEERING SERVICES AGREEMENT - To accommodate the replacement of the bridge the District is required to relocate the gravity sewer main. The District has engaged Wright-Pierce Engineers to design a solution that would involve a new gravity main and stream crossing of Taylor Brook. DOT has pushed out the construction schedule and we are working to understand the time line for budgeting purposes.

FACILITIES ASSESSMENT - The District solicited three consultants to provide proposals for a facilities assessment for all District operations. Weston and Sampson presented the best proposal. Their approach and scope best serve the needs of the District and will help determine the future location and size of our operations facility. The Districts are not currently budgeted for this work, however, it is a current goal of both of the Districts.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To contract with Weston and Sampson for the facilities assessment at the quoted price of \$27,500.**

Trustee Cavanagh wondered why the District could not search for a site without having to pay to get this done. Superintendent Broadbent did not think that this would change the scope of the project. Trustee Bergeron suggested we look at the current site and figure out its flaws. He suggested we ask for an outline of our deficiencies. If that changes the price it would be brought back for review.

OTHER BUSINESS – Graca Muzela has now missed 4 meetings and has never attended any of the meetings. We have had no response from him. It was agreed to ask the City Council to remove him as a Trustee.

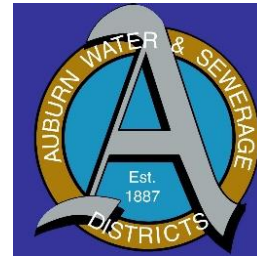
Trustee Bergeron wondered if there would be more interest if the time of the meeting was changed. Trustee Ness said that if we went to a later time it would run into the dinner hour. The staff is already here and it would be more difficult to get everyone together with a time change.

On motion of Stephen Milks, seconded by Robert Cavanagh, it was unanimously voted: **To adjourn the meeting.**

Respectfully submitted,

Diane Drinkwater

Memo



To: Sewer District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 6/12/2025
Re: Discussion of June Agenda Items

Sewer Trustees

Financial Report Highlights

Revenues and expenses are close to budget with small variances due to timing. Interest income is off from budget due to the liquidity needed to fund the storm surge tank with Lewiston and not renewing the CDs as a result. As of May 2025, Lewiston has drawn down \$3.3 million out of the \$4 million we have available for the project. Two bond payments were made in May 2025. Those payments combined with the drawdowns of the storm surge tank funds has resulted in a slight decrease in cash. However, cash on hand of \$3.8 million is sufficient to service existing debt and fund operations.

Activity Report/Project Update

DOT Paving Projects

ASD has been actively maintaining trenches on a daily basis since the manhole adjustments were completed in April. Two operators inspect Center Street at the beginning of each shift to ensure conditions remain safe and stable.

Progress on this project has been delayed due to inclement weather and overlapping work on the Lewiston Redundant Line and Communication Line projects. These factors have extended the typical timeline for milling and shimming. The milled sections are currently scheduled to be shimmed on Monday, June 16, and Tuesday, June 17.

This project has generated a substantial number of claims. We are currently reviewing and evaluating which of these falls under the district's responsibility. Due to the scale of the project, high traffic volume, delays in milling and shimming, and the number of utilities involved, there has been considerable confusion and miscommunication regarding claim accountability.

E6 Generator Project

The majority of the site work for the E6 Generator Project has been completed. The generator pad and electrical panel have been relocated, a rain garden has been installed to manage stormwater and prevent erosion, and improvements have been made to the culvert and drainage system.

ASD is currently awaiting delivery of the generator and installation of a water bar to complete the project.

New Business

2013 Vactor Truck

While the truck is still in good working order, the Sewer District's 2013 Vactor vehicle is now twelve-years old and is starting to show its age. Maintenance costs for the truck have increased over time. In 2024, the Water District purchased a new truck for the purpose of lead and copper investigations. This vehicle is capable of sewer system maintenance as well, and the Water District's dependency on the truck has lifted since the lead and copper inventory deadline. Given these factors I feel it is in the District's best interests to sell the 2013 Vactor truck at the conclusion of the 2025 construction season. As of now, District staff are working with a vendor to determine the value.

2026 Inflow and Infiltration Study

The 2024 Miller Street Inflow investigation has proven to be extremely impactful on the District's collection system. The repair has lessened overflows, reduced the flow surge and the overall flow contribution to the treatment facility.

It continues to be in the District's best interests to identify and lower inflow and infiltration (I&I). While we don't have a system wide flow model, we do have very detailed flow data from our pumping stations. I have identified two areas that I feel the District should focus its attention on investigating.

1. **The Bradman Pumping Station** – This facility collects sewage from the most northern portion of our system. These areas include a large portion of Center Street, Turner Street, Central Maine Community College and the Water Treatment Facility at Lake Auburn. Infiltration reduces the growth capacity of these areas and increases direct costs for electricity and discharge volume to the treatment facility.

2. **Route 26 Pumping Station** - As our setup has grown in Poland, we've seen an increase in the I&I rates. District staff have identified some areas of concern, but we have not conclusively determined all sources. We believe much of the I&I comes from a private service line. However, without direct evidence it has been difficult to hold the owner responsible for the problem.

The District sees on average a 250% increase in the flow at Route 26 Station during wet weather. The District's impact increases when considering Route 26 pumps to seven other stations before flow ultimately gravitates to the treatment facility. **(Flow trends and a map of the drainage areas discussed are shown within the attached document)**

I'm proposing that the Sewer District solicit proposals from qualified engineering firms to conduct an I&I investigation of these two areas. Funding for this project would be anticipated for 2026.

AWSD Legal Representation

For the Last 3 years the District has consulted with Eaton Peabody on legal matters. The District was notified that Eaton Peabody will no longer practice law out of their Bangor office. Our lead Council, Mike Hodgins will end employment with Eaton Peabody on June 13 and will begin working with Verrill Dana out of the same office location on June 16. Over the next Month, the District will need to consider a file transfer to the new firm. Additionally, Skelton Taintor and Abbott has experienced significant turnover. At this time, I'm not familiar with the representative responsible for representing the District.

LACWA Apportionment & Financials

It was reported that the treatment facility is operating efficiently, and septage receiving continues to be well above historic averages. In May, the Authority received 159,350 gallons (\$22,309) more septage than budgeted. Apportionment of flows remains at 62% Lewiston, 38% Auburn.

The Authority continues to work on licensing Lewiston Landfill as an emergency back-up for sludge disposal.

DEP has now issued the final corrective action for the compost facility, which enables the authority to move forward with negotiations on the sale of the property.

The CSO project continues to progress. Permitting is coming together, and the contractor will soon erect the walls of the tank. There are some anticipated set-backs on the major electrical components that may delay the final completion date.

Old Business

SCADA Agreements

I have not yet received a response to the “Notice of Breach” document sent to Lewiston earlier this year. The ninety-day cure period that was outlined in the Notice of Breach will mature on June 22, 2025. I’ve been in contact with AWD’s legal counsel to develop a plan for Lewiston’s potential failure to cure the breach.

District Goals

I’ve compiled all the comments and suggestions from the AWD goals workshop in May. I’ve also met with Auburn City Manager Phil Crowell to discuss the cities process for setting and achieving goals. Based on the information given at our meeting, I feel it would be best to revise the current structure of the goals. Supported by the feedback from the Trustees and a better understanding of how the city manages goals. It is my recommendation that goals should be developed between the Water and Sewer Trustee Boards and the Superintendent in executive sessions moving forward, as goals are commonly attributed to the performance of staff. **(Attached is a proposed format for discussion purposes, along with my notes from the workshop)**

It could be productive to plan a workshop with both boards to discuss collectively.

Upcoming: Sewer Trustee Meeting, July 15, 2025 4:00pm

Auburn Sewer District
Accounts Payable Check Register
May 1, 2025 thru May 31, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8017	5/2/2025	5	Andros. Registry Of Deeds	5/2/2025	Sewer Liens Lien Release Fees	35.00
						<u>35.00</u>
8018	5/2/2025	4	Auburn Water District	4/29/2025	March Expenses A/P - Due to AWD	92,578.99
						<u>92,578.99</u>
8019	5/2/2025	4	Easy Rent All Corp	4/9/2025	Wood Chipper Rental E-6 Generator 2025	674.77
						<u>674.77</u>
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense- W2 - PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense - E1 - PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Generator PM Expense - E3 - PS	530.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense-River Station PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense-Lew Jct Rd PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense-Moosebrook PS	540.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense-Worthley Brook PS	540.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Equipment Maintenance	515.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense - E2 - PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Expense-Bradman St PS	225.00
8020	5/2/2025	4	David M. Dyer d/b/a	4/8/2025	Equipment Maintenance	540.00
						<u>4,015.00</u>

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8021	5/2/2025	4	Emerson Chevrolet Inc	4/9/2025	Door Part Truck #37 (2015 GMC Sierra)	33.93
						<u>33.93</u>
8022	5/2/2025	4	Lew-Auburn Water Pollution	4/10/2025	CSO-Sargent thru 033125 LAWPCA Storm Surg Tank	419,586.98
8022	5/2/2025	4	Lew-Auburn Water Pollution	4/16/2025	CSO Sebago thru 032825 LAWPCA Storm Surg Tank	12,233.27
						<u>431,820.25</u>
8023	5/2/2025	4	Rent-It Of Maine, Inc.	4/15/2025	Excavator Rental- E6 E-6 Generator 2025	952.00
						<u>952.00</u>
8024	5/2/2025	4	Tri-State Steel Inc.	4/22/2025	Manhole Plates DOT-Rt4-Minot/Ct/Rte 11 2025	3,586.08
8024	5/2/2025	4	Tri-State Steel Inc.	4/22/2025	Manhole Plates DOT-Rt4 Vets Brdge-N.Rt 4 202	3,586.09
8024	5/2/2025	4	Tri-State Steel Inc.	4/22/2025	Manhole Plates DOT-Rt4 Turner-Vets Bridge202	3,586.09
						<u>10,758.26</u>
8025	5/9/2025	4	Gilman Electrical Supply	4/29/2025	Supplies E-6 E-6 Generator 2025	2,152.42
						<u>2,152.42</u>
8026	5/9/2025	5	Hammond Lumber Co	4/29/2025	Supplies E-6 Generator 2025	277.26
						<u>277.26</u>
8027	5/9/2025	5	Maine Municipal Bond Bank	4/22/2025	Bonds - 2007FR - Principal	78,628.00
8027	5/9/2025	5	Maine Municipal Bond Bank	4/22/2025	2007FR Accrued Interest	5,970.29
8027	5/9/2025	5	Maine Municipal Bond Bank	5/16/2025	Bonds - 2009ARRA - Principal	41,392.68
8027	5/9/2025	5	Maine Municipal Bond Bank	5/16/2025	2009ARRA Accrued Interest	2,069.63
						<u>128,060.60</u>

Auburn Sewer District
Accounts Payable Check Register
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8028	5/9/2025	5	McMaster-Carr Supply Co.	5/2/2025	Supplies E-6 Generator 2025	140.06
						<u>140.06</u>
8029	5/9/2025	5	E.J. Prescott, Inc.	4/10/2025	Stock Inventory	22,573.60
						<u>22,573.60</u>
8030	5/16/2025	5	Lisa's Rental Properties LLC	5/16/2025	Final-Refund Crd Bal A/R - Customer Accts Rec	284.24
						<u>284.24</u>
8031	5/16/2025	5	Granite Bay Care Inc	5/16/2025	Final Refund Crd Bal A/R - Customer Accts Rec	23.95
						<u>23.95</u>
8032	5/16/2025	5	Ben Alpren Machine	4/25/2025	Machining E-6 Generator 2025	964.00
						<u>964.00</u>
8033	5/16/2025	5	AT Southern Maine LLC	5/7/2025	Diagnostic/Replaced Fuses Truck #35 (2013 Vacuum Truck)	547.68
8033	5/16/2025	5	AT Southern Maine LLC	5/7/2025	Rev prev Entry Truck #35 (2013 Vacuum Truck)	-493.60
8033	5/16/2025	5	AT Southern Maine LLC	5/7/2025	Inspect and replace fuses Truck #35 (2013 Vacuum Truck)	493.60
						<u>547.68</u>
8034	5/16/2025	4	K. L. Jack & Co., Inc.	4/21/2025	Misc Supplies E-6 Generator 2025	23.40
8034	5/16/2025	4	K. L. Jack & Co., Inc.	4/29/2025	Supplies E-6 E-6 Generator 2025	131.68
						<u>155.08</u>
8035	5/16/2025	5	Lew-Auburn Water Pollution	5/1/2025	May Ops Accrued - LAWPCA	107,113.83
						<u>107,113.83</u>
8036	5/16/2025	4	Northeast Electrical	4/16/2025	Fittings E-6 E-6 Generator 2025	190.76

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8036	5/16/2025	5	Northeast Electrical	4/29/2025	Supplies E-6 Generator 2025	558.92
						<u>749.68</u>
8037	5/16/2025	5	Vortex Services LLC	4/30/2025	Solid Plug-Cross Connection Court Mechanics Row Separatio	2,500.00
						<u>2,500.00</u>
8038	5/30/2025	5	Dave Roy	5/30/2025	Refund Business Deposit A/R - Customer Accts Rec	55.00
						<u>55.00</u>
8039	5/30/2025	5	Auburn Water District	5/15/2025	April Expenses A/P - Due to AWD	116,687.28
						<u>116,687.28</u>
8040	5/30/2025	6	Maine Municipal Emp.Hlth.	6/1/2025	39021-June 2025 Accrued Dental	468.38
8040	5/30/2025	6	Maine Municipal Emp.Hlth.	6/1/2025	39021-June 2025 Accrued IPP Withheld	138.44
8040	5/30/2025	6	Maine Municipal Emp.Hlth.	6/1/2025	39021-June 2025 Employee Benefits	-15.90
						<u>590.92</u>
8041	5/30/2025	5	Omni Services, Inc.	5/12/2025	assembly- part Truck #35 (2013 Vacuum Truck)	66.23
						<u>66.23</u>
8042	5/30/2025	6	St Lawrence & Atlantic RR Co	5/2/2025	S12508A Swr Line Misc Expense-Mains-Mnt	50.00
						<u>50.00</u>
Grand Total						<u><u>923,860.03</u></u>

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - May 31, 2025**

	<u>5/31/2025</u>	<u>12/31/2024</u>
Property, Plant and Equipment:		
Plant in Service	38,939,765.80	38,904,979.87
Less: Accumulated Depreciation	(19,171,531.76)	(18,971,531.76)
	<u>19,768,234.04</u>	<u>19,933,448.11</u>
Construction Work In Progress	3,603,235.36	1,649,788.62
Current Assets:		
Cash/Money Market	3,822,064.54	1,051,118.32
Accounts Receivable	102,528.42	260,825.56
Construction Assessments	0.00	0.00
City of Auburn Debt	214,171.67	234,868.01
Inventory	148,462.00	125,888.40
PrePays	3,522.74	(0.51)
Total Current Assets	<u>4,290,749.37</u>	<u>1,672,699.78</u>
Investments:		
CD's	0.09	3,748,941.41
Total Investments	<u>0.09</u>	<u>3,748,941.41</u>
Deferred Charges	0.00	0.00
Total Assets	<u><u>27,662,218.86</u></u>	<u><u>27,004,877.92</u></u>

	<u>5/31/2025</u>	<u>12/31/2024</u>
Equity Capital	21,604,451.35	21,409,386.19
Long Term Debt	4,580,683.70	4,580,683.70
Equipment Leases	71,659.31	42,349.03
Current Liabilities:		
Current Portion of LTD	291,392.68	443,065.36
Accounts Payable	810,451.64	435,129.50
Accrued Interest & Other	60,627.38	89,559.22
Customer Deposits	16,860.00	17,705.00
Pre-Treatment Costs	(30,708.43)	(13,000.08)
Accrued LAWPCA	256,801.23	0.00
Total Current Liabilities	<u>1,405,424.50</u>	<u>972,459.00</u>
Total Equity & Liabilities	<u><u>27,662,218.86</u></u>	<u><u>27,004,877.92</u></u>

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
FIVE MONTHS ENDED May 31, 2025**

	May	2025	Y-T-D THRU May 2025		
	YTD - 2024	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$1,703,072	\$4,150,000	1,721,845.48	\$1,720,821	\$1,024
Industrial Surcharge	18,999	43,000	12,989	17,724	(4,735)
Shared Debt with City	20,696	42,000	20,696	17,500	3,196
Jobbing & Mdse. - NET	7,973	20,000	23,686	8,333	15,352
Sewer Assessments	3,750	25,000	5,250	10,417	(5,167)
Finance Charges	2,588	6,500	2,364	2,708	(344)
Interest Income	48,873	156,000	36,612	65,000	(28,388)
Industrial Treatment Sampling	17,708	45,000	17,708	18,750	(1,042)
Capacity Fees (SDS)	16,875	40,000	9,000	16,667	(7,667)
TOTAL REVENUES	1,840,534	4,527,500	1,850,151	1,877,920	(27,769)
			40.86%	83.33%	< Standard
<u>EXPENSES:</u>					
Payroll	205,816	592,929	220,448	253,073	(32,626)
Employee Benefits	67,059	309,444	96,843	128,935	(32,092)
Maint. of Sewers	9,963	99,669	11,426	41,529	(30,103)
Lift Stations	36,711	94,593	40,740	39,414	1,326
Maint. of Buildings	23,150	50,649	31,024	21,104	9,921
Maint. of Trucks	12,118	38,600	12,383	16,083	(3,701)
Office Expense	18,165	38,389	17,159	15,995	1,164
Collection Expense	467	(325)	185	(135)	320
General Expense	1,679	7,812	3,455	3,255	200
Insurance	26,799	54,556	23,038	22,732	307
Legal & Accounting Fees	27,733	10,879	6,190	4,533	1,657
Billing Expense	24,090	95,726	31,681	39,886	(8,204)
L.A.W.P.C.A.	857,781	2,059,354	865,932	858,064	7,868
SUB-TOTAL	1,311,531	3,452,275	1,360,504	1,444,468	(83,964)
Interest	73,652	267,669	73,886	111,529	(37,642)
TOTAL EXPENSES	1,385,183	3,719,944	1,434,390	1,555,996	(121,606)
			38.56%	83.33%	< Standard
Bonds - Principal Payments	31,022	443,065	120,021	120,021	0
SURPLUS FROM OPERATIONS	424,329	364,491	295,740	201,903	93,837

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year

Month	2025	2024	MTD Change	%	YTD Change	%
January	\$368,576	\$337,824	\$30,752	9.1%	\$30,752	9.10%
February	\$327,577	\$356,311	(\$28,734)	-8.1%	\$2,018	0.29%
March	\$339,120	\$336,063	\$3,057	0.9%	\$5,075	0.49%
April	\$357,697	\$376,670	(\$18,973)	-5.0%	(\$13,898)	-0.99%
May	\$328,875	\$338,467	(\$9,592)	(\$0)	(\$23,490)	-1.35%
June		\$374,199	(\$374,199)	-100.0%	(\$397,689)	-18.76%
July		\$340,707	(\$340,707)	-100.0%	(\$738,396)	-30.01%
August		\$337,357	(\$337,357)	-100.0%	(\$1,075,753)	-38.45%
September		\$384,476	(\$384,476)	-100.0%	(\$1,460,228)	-45.89%
October		\$360,198	(\$360,198)	-100.0%	(\$1,820,426)	-51.39%
November		\$319,509	(\$319,509)	-100.0%	(\$2,139,935)	-55.41%
December		\$312,566	(\$312,566)	-100.0%	(\$2,452,502)	-58.75%
Year-to-Date:	\$1,721,845	\$4,174,347				

Sewer Metered Revenue - Versus Budget

Month	2025	BUDGET	MTD Change	%	YTD Change	%
January	\$344,280	\$368,576	(\$24,297)	-6.6%	(\$24,297)	-6.59%
February	\$355,274	\$327,577	\$27,697	8.5%	\$3,400	0.49%
March	\$339,120	\$337,065	\$2,056	0.6%	\$5,456	0.53%
April	\$357,697	\$363,038	(\$5,341)	-1.5%	\$115	0.01%
May	\$328,875	\$352,510	(\$23,635)	-6.7%	(\$23,520)	-1.34%
June	\$0	\$333,940	(\$333,940)	-100.00%	(\$357,460)	-17.16%
July	\$0	\$336,931	(\$336,931)	-100.00%	(\$694,391)	-28.70%
August	\$0	\$334,121	(\$334,121)	-100.00%	(\$1,028,513)	-37.35%
September	\$0	\$367,929	(\$367,929)	-100.00%	(\$1,396,442)	-44.73%
October	\$0	\$340,501	(\$340,501)	-100.00%	(\$1,736,943)	-50.17%
November	\$0	\$361,871	(\$361,871)	-100.00%	(\$2,098,814)	-54.88%
December	\$0	\$325,941	(\$325,941)	-100.00%	(\$2,424,754)	-58.43%
Year-to-Date:	\$1,725,246	\$4,150,000				

Sewer Metered Gallons Sold

Month	2025	2024	MTD Change	%	YTD Change	%
January	40,978,761	48,300,327	(7,321,566)	-15.16%	(7,321,566)	-15.16%
February	44,263,147	43,330,144	933,003	2.15%	(6,388,563)	-6.97%
March	41,691,007	46,113,452	(4,422,445)	-9.59%	(10,811,009)	-7.85%
April	41,161,483	42,113,148	(951,665)	-2.26%	(11,762,674)	-6.54%
May	44,379,274	43,762,840	616,434	1.41%	(11,146,240)	-4.98%
June	0	45,688,902	(45,688,902)	-100.00%	(56,835,142)	-21.10%
July	0	\$42,742,343	(\$42,742,343)	-100.00%	(\$99,577,485)	-31.91%
August	0	\$45,409,704	(\$45,409,704)	-100.00%	(\$144,987,189)	-40.56%
September	0	\$54,232,549	(\$54,232,549)	-100.00%	(\$199,219,738)	-48.39%
October	0	\$48,220,643	(\$48,220,643)	-100.00%	(\$247,440,381)	-53.80%
November	0	41,101,500	(41,101,500)	-100.00%	(288,541,881)	-57.59%
December	0	40,978,761	(40,978,761)	-100.00%	(329,520,642)	-60.80%
Year-to-Date:	212,473,671	541,994,313				

Sewer Gross Payroll

Month	2025	Budget	MTD Change	%	YTD Change	%
January	\$43,076	\$51,217	(\$8,141)	-16%	(\$8,141)	-15.89%
February	\$39,367	\$43,921	(\$4,554)	-10%	(\$12,695)	-13.34%
March	\$47,686	\$53,136	(\$5,450)	-10%	(\$18,145)	-12.24%
April	\$51,219	\$51,348	(\$129)	0%	(\$18,274)	-9.15%
May	\$39,100	\$53,451	(\$14,351)	-27%	(\$32,626)	-12.89%
June	\$0	\$42,807	(\$42,807)	-100%	(\$75,433)	-25.49%
July	\$0	\$52,501	(\$52,501)	-100.00%	(\$127,934)	-36.72%
August	\$0	\$52,772	(\$52,772)	-100.00%	(\$180,705)	-45.05%
September	\$0	\$44,591	(\$44,591)	-100.00%	(\$225,296)	-50.54%
October	\$0	\$51,072	(\$51,072)	-100.00%	(\$276,368)	-55.63%
November	\$0	\$54,944	(\$54,944)	-100.00%	(\$331,312)	-60.05%
December	\$0	\$41,169	(\$41,169)	-100.00%	(\$372,481)	-62.82%
	\$220,448	\$592,929				

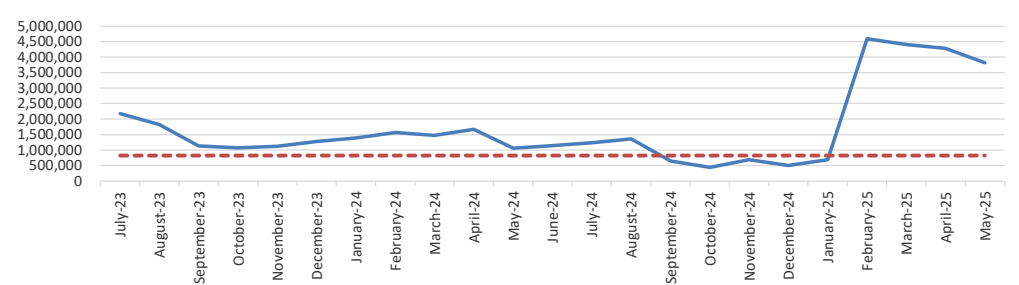
SEWER Capital Spending Versus Budget

Capital Expenses - 2025	*Budget	*YTD Actual
JCB Loader	\$12,500	
Suitcase Generators	\$600	
E-6 Generator	\$50,000	\$38,646
Moose/Worthy P.S Generator hook-ups	\$10,000	
Pipe Saw	\$1,500	\$367
Locator	\$2,750	\$5,575
Misc Tools	\$5,000	\$200
Utility Billing Software	\$26,165	\$15,250
Accounting Software	\$18,000	\$1,580
Office improvements	\$8,000	
Ergonomic Office Furniture	\$2,000	\$450
4 Computers, I-pad	\$3,600	600
Equipment	\$140,115	\$62,667
2024 Lining Projects	187,000.00	6,675.76
2024 Manhole Adjustments	186,000.00	62,054.89
Miller Street Investigation	100,000.00	70,878.43
Siphon Cleaning	10,000.00	8,281.50
Taylor Brook Bridge	30,000.00	
2025 Lining Projects, Granite, Loring	60,000.00	
Paving Projects, MH Adjustments	206,000.00	35,814.08
Court/Mechanics Row Seperation Project	100,000.00	2,500.00
Androscoggin River siphon	50,000.00	
Washington Street Pumping Station	1,500,000.00	2,978.11
Storm Surge Tank	4,000,000.00	3,319,027.24
Projects (total includes benefit costs on labor)	6,429,000.00	3,508,210.01
Total Capital	\$6,569,115	\$3,570,877

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
April	\$ 152,447.39	\$ 35,348.59	\$ 8,207.12	\$ 10,266.87	\$ 19,660.36	\$ 2,557.17	\$ -	\$ 228,487.50
	66.7%	15.5%	3.6%	4.5%	8.6%	1.1%	0.0%	
April	\$ 165,143.85	\$ 39,668.16	\$ 8,686.95	\$ 12,849.75	\$ 18,318.42	\$ 2,563.24	\$ -	\$ 247,230.37
March	\$ 145,815.87	\$ 34,034.22	\$ 10,067.63	\$ 11,224.23	\$ 18,828.53	\$ 2,637.30	\$ -	\$ 222,607.78
February	\$ 170,208.09	\$ 33,564.55	\$ 9,620.90	\$ 10,758.78	\$ 18,730.51	\$ 2,808.81	\$ -	\$ 245,691.64
January	\$ 147,086.47	\$ 34,445.00	\$ 8,427.78	\$ 13,959.32	\$ 14,822.25	\$ 2,738.79	\$ -	\$ 221,479.61

AUBURN SEWER DISTRICT Cash On Hand



**AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
May 2025**

MAINS

Location	Hrs.	Comments	OK	Plug	Maint.	Misc.	New
2 Week Checks	48	Check Trouble Areas In System	1				
Fairfield Ct	2	Cleaned Main- unable to verify plug			1		
Sewer Lining Prep	37	4th, Marian, Granite, Hillsdale			1		
4th & Roak St	15	Jet and Clean			1		
Second St	2	Jet and Clean			1		
Cleaves St & Vivian St	8	Jet and Clean CC Main			1		
Kitty Hawk	42	Jet and Clean			1		
Prospect St	8	Jet and Clean - Heavy Roots		1			
Main St	8	Jet and Clean			1		
Stetson Rd	12	Jet and Clean			1		
2025 Monthly Total Hrs.	182						
2025 Monthly Totals	10		1	1	8	0	0
2024 Monthly Totals	20		0	0	18	2	0
2025 YTD Totals	25		3	2	16	4	0
2024 YTD Totals	38		0	0	32	6	0

MANHOLES

Location	Ck'd	Comments	OK	Cover	Misc.	Frame & Cover	New
MDOT Project (RT 4)	1	Lower MH's Maintain Trenches	1				
Court Street	1	Patch Manholes			1		
Hotel Rd	1	Patch Manholes			1		
Minot Ave	1	Patch Manhole			1		
2025 Monthly Totals	4		1	0	3	0	0
2024 Monthly Totals	2		0	0	2	0	0
2025 YTD Totals	11		7	0	4	0	0
2024 YTD Totals	20		0	0	13	7	0

SERVICES

Location	Ck'd	Comments	New	OK	Misc.	on owner
440 Turner St	1	Service Backup				1
32 Broad Stt	1	Service Backup				1
764 Minot Ave	1	New Service Connection		1		
8 Cleaves St	1	Service Backup				1
40 Ipswich	1	Service Backup				1
2025 Monthly Totals	5		0	1	0	4
2024 Monthly Totals	5		2	1	0	2
2025 YTD Totals	17		2	2	3	10
2024 YTD Totals	29		3	2	6	18

LIFT STATIONS

Location	No.	Comments
Merrow	6	Weekly Check, Generator Hookup, Replaced UPS, Replaced PLC Battery
River	5	Weekly Check, Pumped Valve Pit, Tested Battery & Gen Under Load, Replaced Gen Air Filter, Replaced UPS, Replaced PLC Battery
Lewiston Junction	5	Weekly Check, Pumped Valve Pit, Tested Battery
Worthley	4	Weekly Check, Tested Battery, Cleaned Gen Stator
Washington St	4	Weekly Check, Tested Battery, Exercised Gen Under Load
Moose Brook	5	Weekly Check, Tested Battery, Replaced Gen Antifreeze, Replaced UPS, Changed PLC Batteries, Changed Pump #1 Soft Start
Ash Landfill	3	Weekly Check
West Crestwood	4	Weekly Check, Installed Scent Block, Replaced UPS
Rte 122	3	Weekly Check, Replaced UPS, Checked Radio
Rte 26	4	Weekly Check, Installed Scent Block, Checked Radios, Replaced UPS & PLC Batteries
Dockside	3	Weekly Check, Replaced PLC & UPS
E1	4	Weekly Check, Tested Battery
E2	3	Weekly Check, Tested Battery
E3	4	Weekly Check, Pumped Valve Pit, Tested Battery
E5	2	Weekly Check
E6	2	Weekly Check
W2	2	Weekly Check, Tested Battery
W3	3	Weekly Check, Pumped Valve Pit
W4	3	Weekly Check, Pumped Valve Pit
W5	3	Weekly Check, Pumped Valve Pit
W6	2	Weekly Check, Installs Scent block
W7	2	Weekly Check
Bradman	4	Weekly Check, Tested Battery
Evergreen	3	Weekly Check, Replaced UPS
LAPS	1	Weekly Check
2025 Monthly Hours	117	
2025 Monthly Totals	84	
2024 Monthly Total	58	
2025 YTD Totals	266	
2024 YTD Totals	195	

OVERFLOWS

Item		Comments
Prospect St	1	Roots Plugged Main
2025 Monthly Totals	1	
2025 YTD Totals	1	
2024 YTD Totals	1	

WEATHER*

Month	Precipitation				Temperature			
	Snowfall(in.)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	10.30	1.41	3.11	7.00	48.00	-4.00	19.40	
February	28.10	2.81	3.00	12.00	49.00	-4.00	19.20	
March	9.30	4.36	3.67	13.00	58.00	-1.00	22.60	
April	3.70	3.81	4.38	18.00	78.00	20.00	42.80	
May	0.0	6.76	3.73	19.00	81.00	36.00	54.10	
June								
July								
August								
September								
October								
November								
December								
2025 YTD Totals	51.40	19.15	0.00	69.00	62.80	9.40	31.62	
2024 Totals	67.0	23.94	0.00	62.00				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	49	22	0	2	0	1	0	17	6	0	1	0
February	22	8	0	0	0	0	0	5	7	0	2	0
March	73	33	0	18	0	0	0	12	6	0	4	0
April	137	92	0	6	0	1	7	11	12	0	8	0
May	122	74	7	17	0	0	0	1	13	4	5	1
June												
July												
August												
September												
October												
November												
December												
2025 YTD Totals	403	229	7	43	0	2	7	46	44	4	20	1
2024 Totals	452	302	9	44	0	0	0	60	25	2	8	2

DUTY FOREMAN CALLS

(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	2			0	1	0	1	0	0	0	0
Water District	7	1	1	0	2	0	3	0	0	0	0
2025 Monthly Totals	9	1	1	0	3	0	4	0	0	0	0
2024 Monthly Totals	8	0	0	0	5	1	2	0	0	0	0
2025 YTD Totals	48	0	0	0	29	6	2	0	5	1	5
2024 YTD Totals	46	0	3	0	14	7	15	0	1	0	6

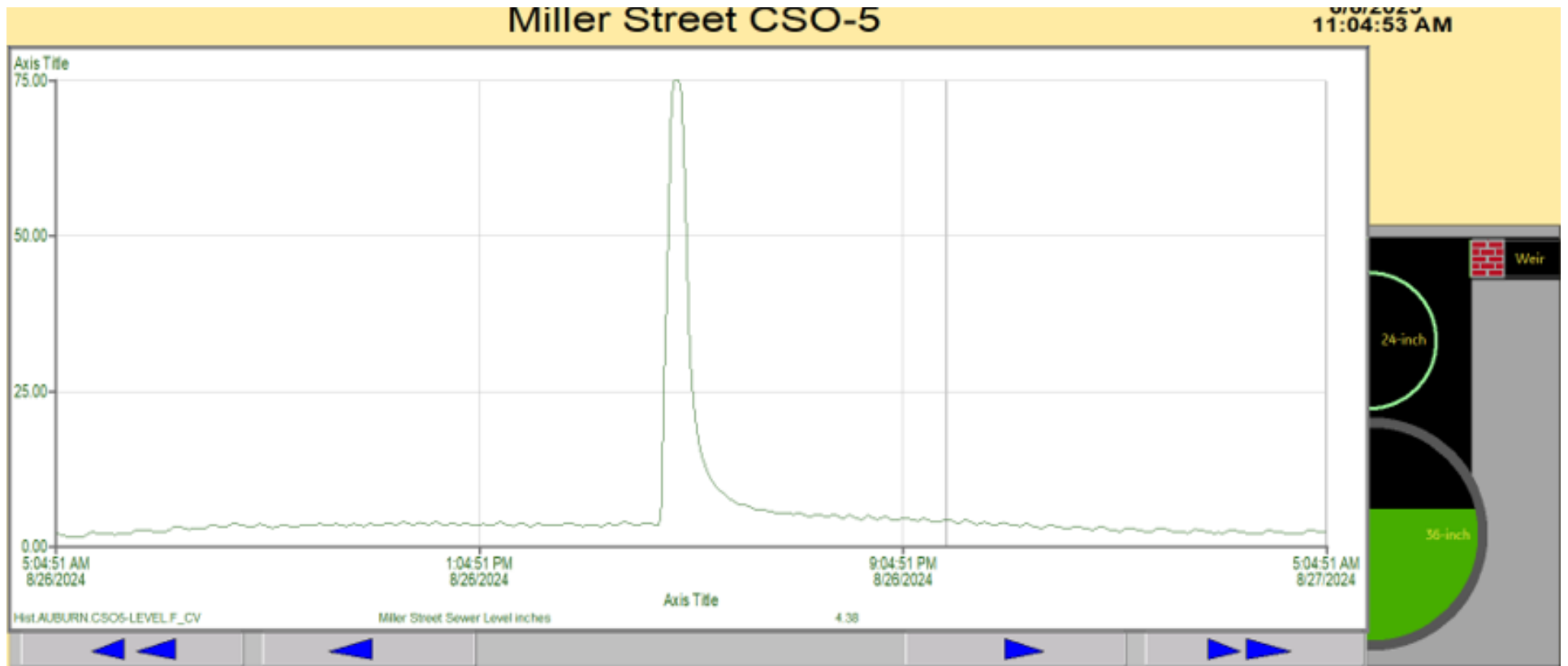
OTHER ACTIVITIES

1. Vehicle/Equipment Maint. - 34.50 Hrs
2. Training - 10 Hrs (Management Candidate School)
3. Building & Lift Station Maint. - 123.5 Hrs
4. LACWA - Rod Hill & Dave McNally - 24 hrs
5. E6 Generator Install- 213.50 Hrs
6. Locates- 2 Hrs
- 7.
- 8.
- 9.
- 10.

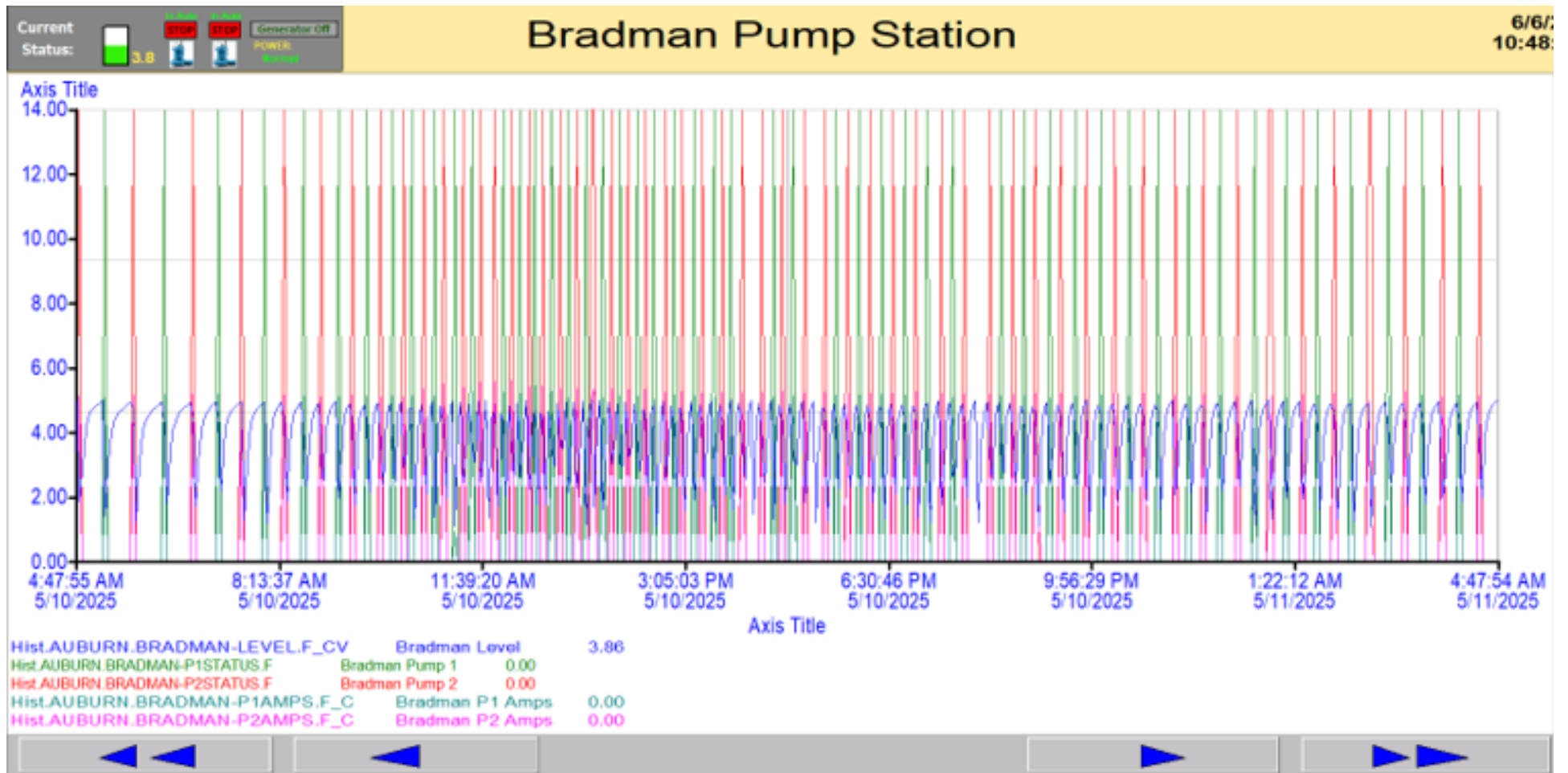


Wet Weather Trend May 10, 2025

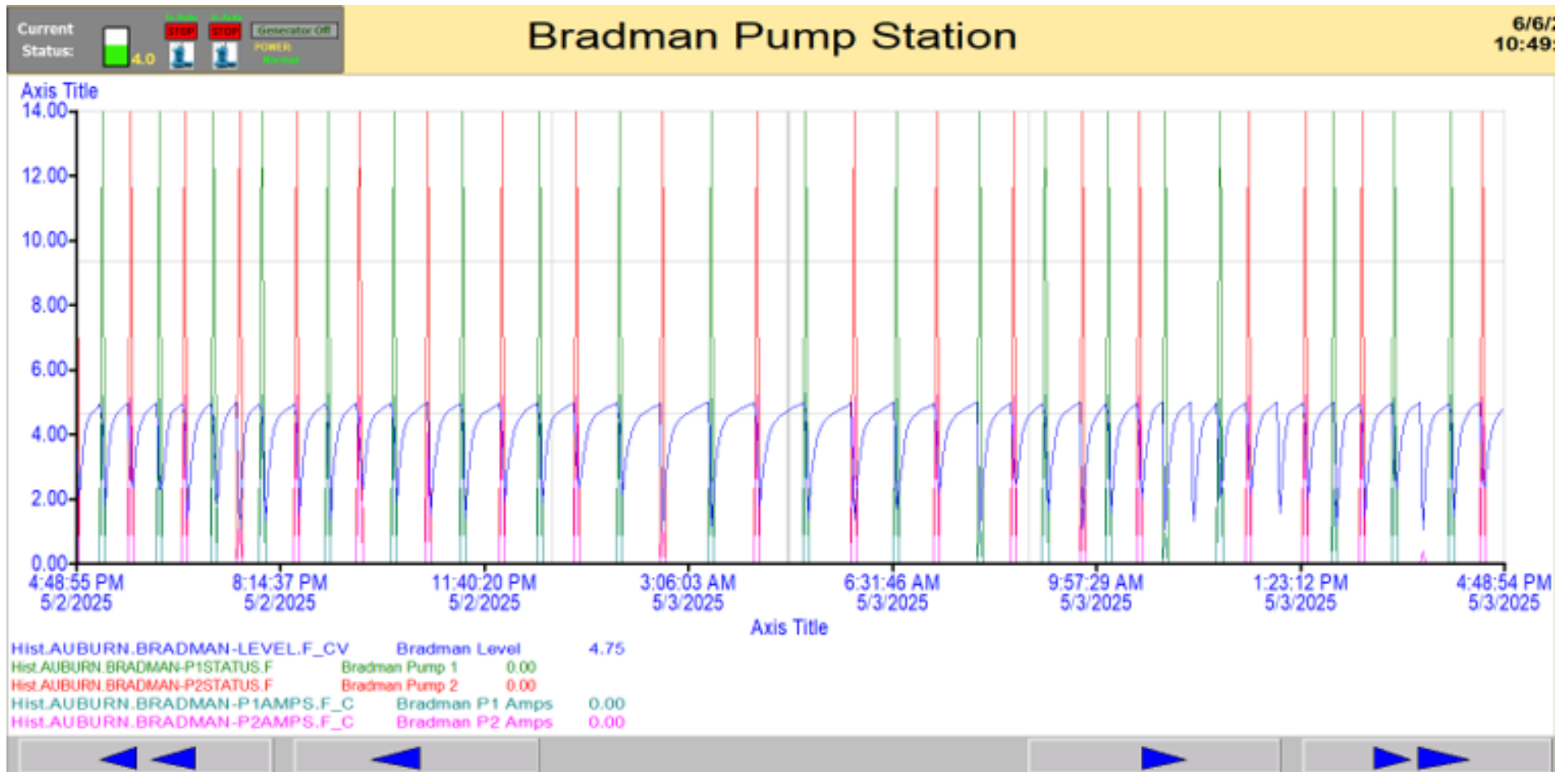
Storm peaks have been well below historic trends since the repair made earlier this year.



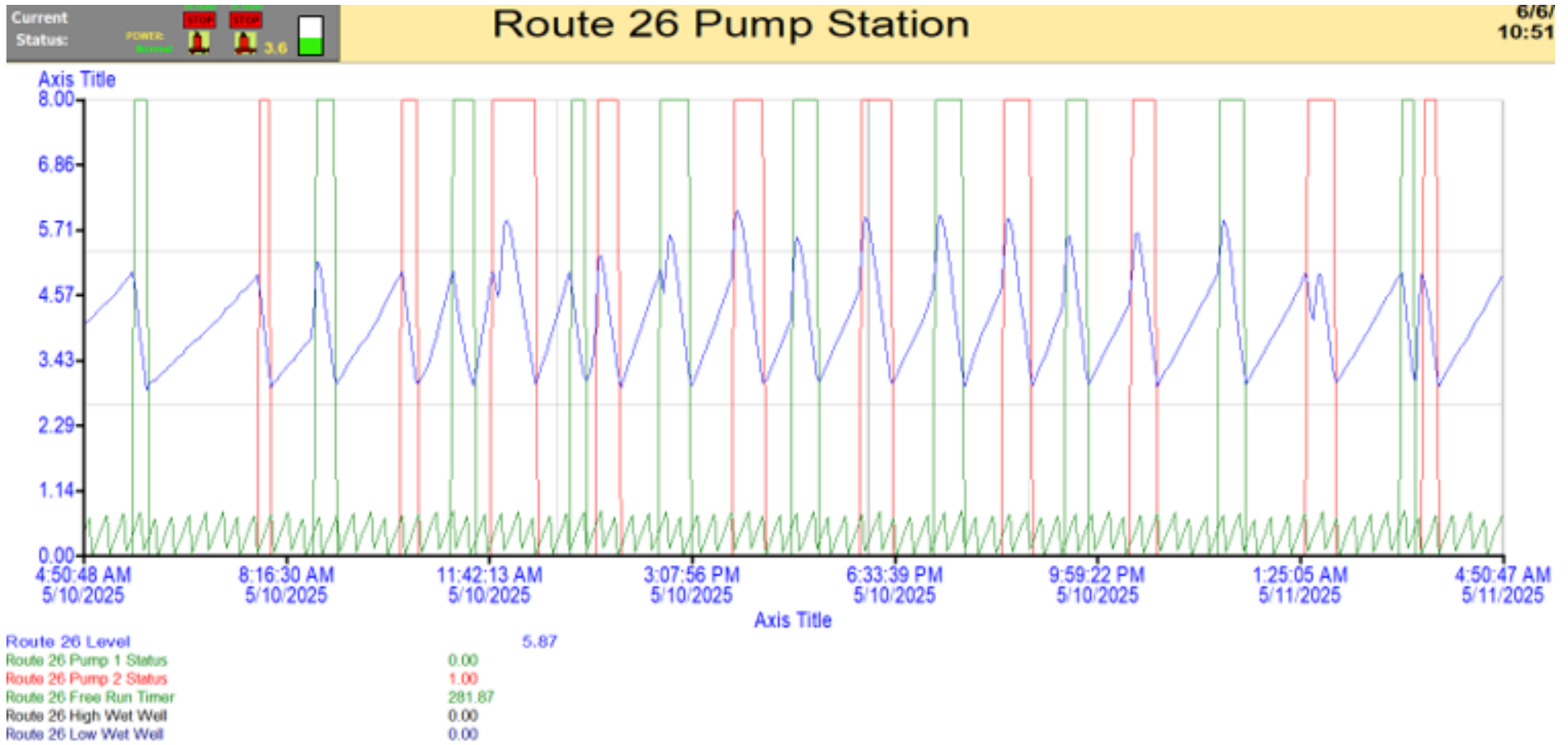
2024 Wet Weather Trend, this particular incident caused a Sanitary Sewer Overflow.



Bradman Pumping Station, May 10, 2025 Wet Weather Trend

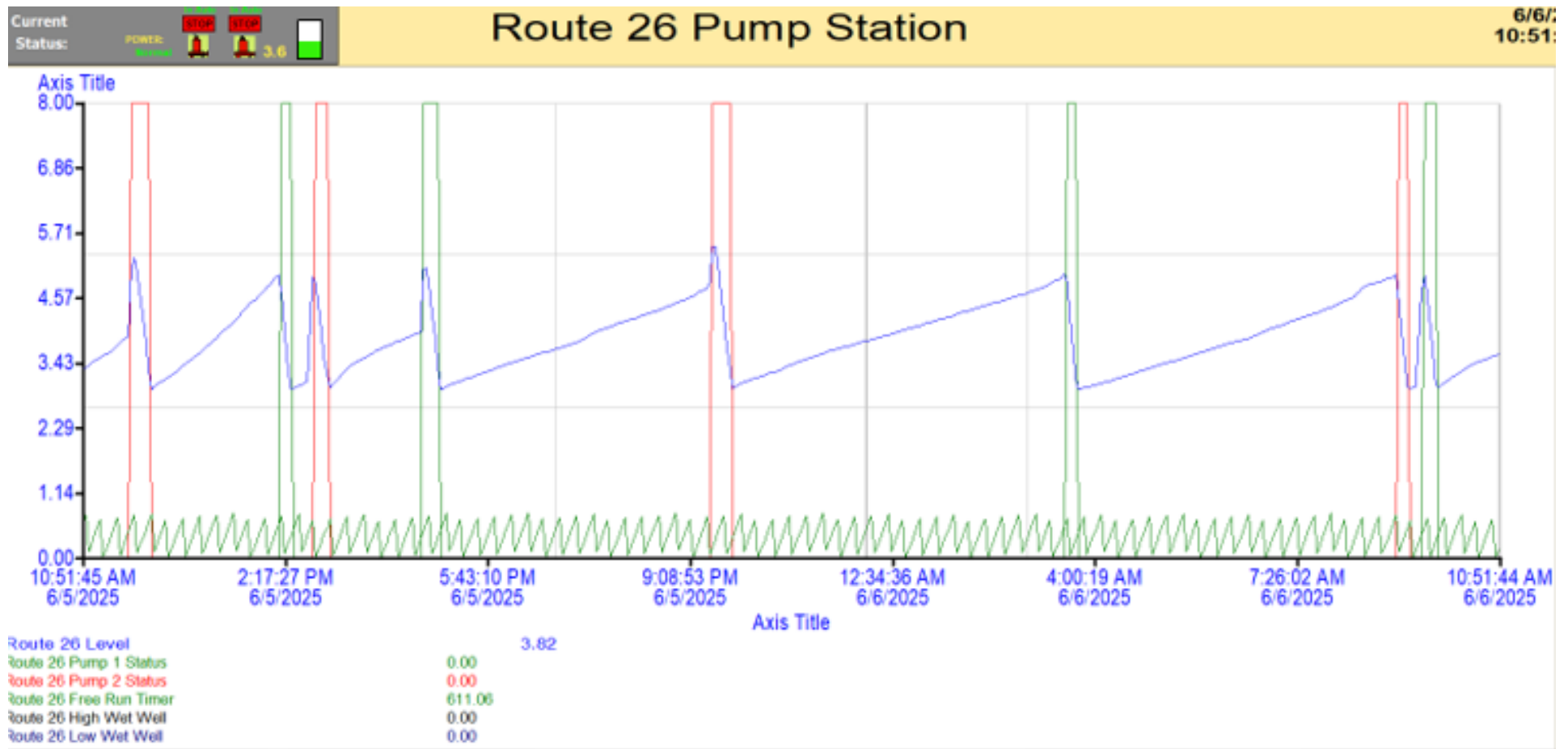


Bradman Pumping Station, May 3, 2025 Wet Weather Trend



Route 26 Wet Weather Trend, May 10, 2025

20 pump runs in a 24 hour period, pump run duration is also increased because of inflow.



Route 26 Pumping Station, typical day. 8 Pump runs total

250% Decrease in overall pumping.

The District pumps this inflow at 8 different stations: Rt 25 – Route 122 – West Crestwood – Worthley Brook – Moose Brook – Lewiston Junction – River Pumping Station.

BRADMAN PUMP STATION SEWERSHED



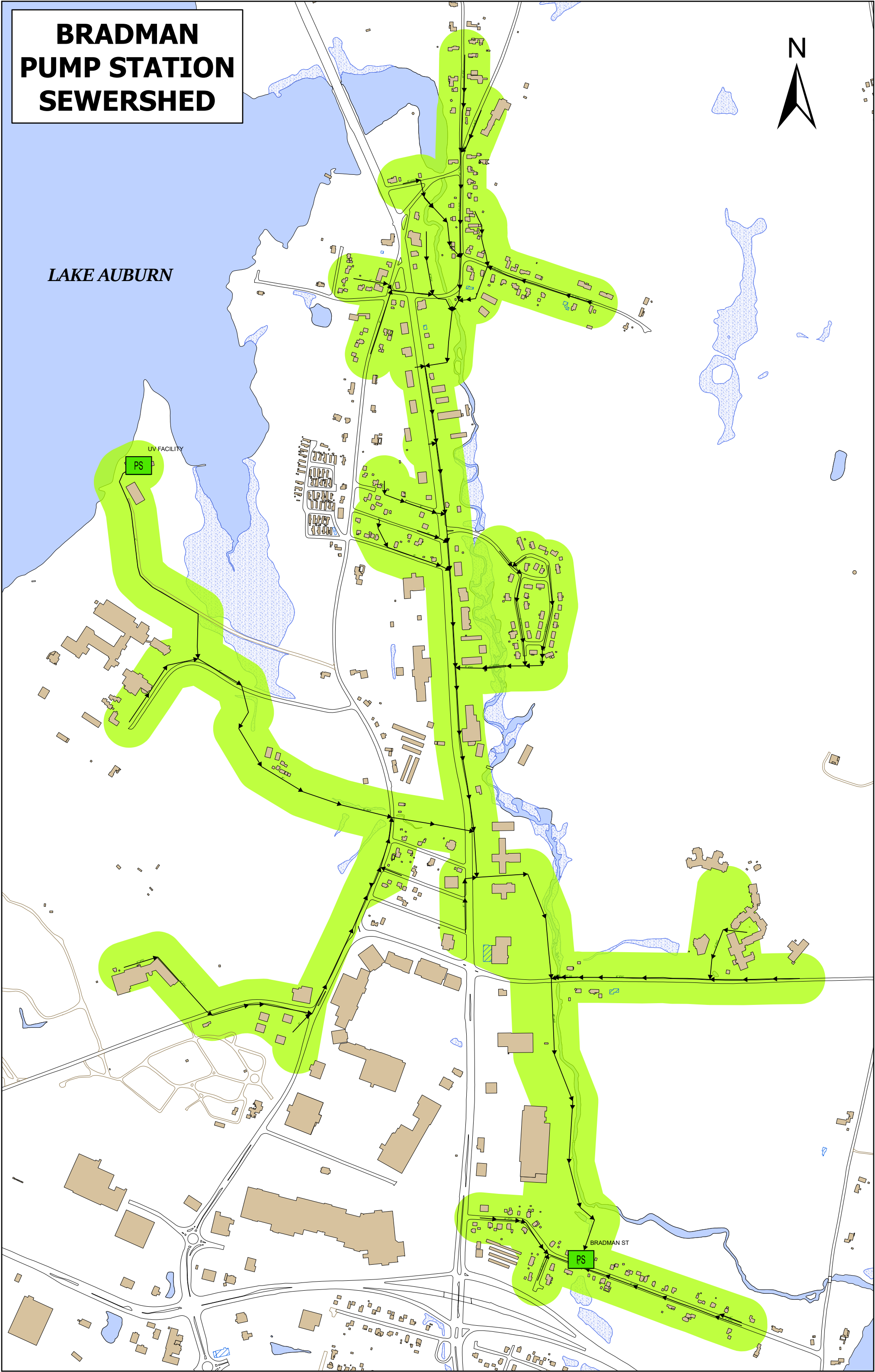
LAKE AUBURN

UV FACILITY

PS

BRADMAN ST

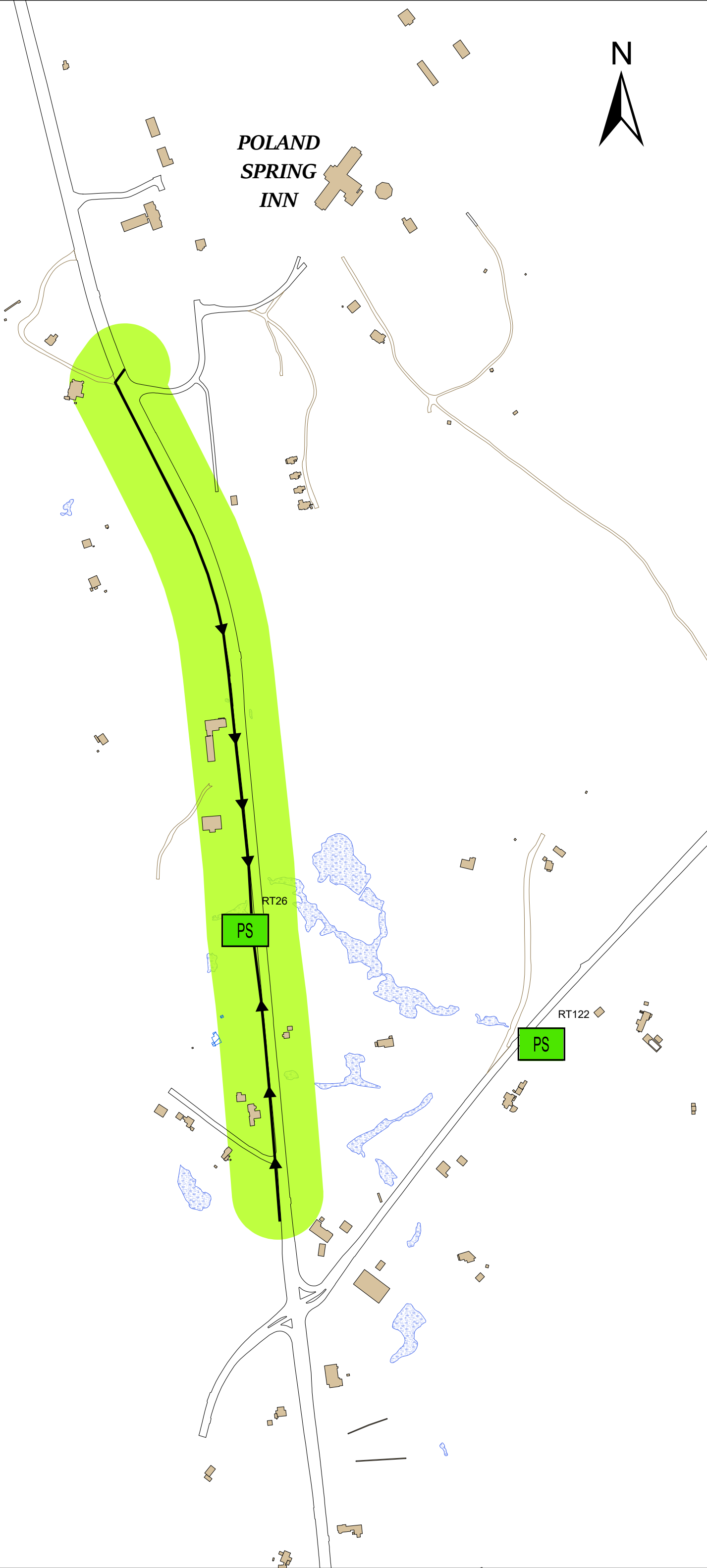
PS



**ROUTE 26
PUMP STATION
SEWERSHED**



*POLAND
SPRING
INN*



Lewiston Auburn Clean Water Authority											
Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2025											
TBP 5/7/25											
Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		Initial %	Initial \$	Op Data %	Op Data \$	Difference \$
January	63.00%	\$177,583.46	62.49%	\$176,145.87	\$1,437.58	#####	37.00%	\$104,295.05	37.51%	\$105,732.63	(\$1,437.58)
February	63.00%	\$177,583.46	61.19%	\$172,481.45	\$5,102.00	#####	37.00%	\$104,295.05	38.81%	\$109,397.05	(\$5,102.00)
March	63.00%	\$177,583.46	62.80%	\$177,019.70	\$563.76	#####	37.00%	\$104,295.05	37.20%	\$104,858.80	(\$563.76)
April	62.00%	\$174,764.67	62.46%	\$176,061.31	(\$1,296.64)	#####	38.00%	\$107,113.83	37.54%	\$105,817.19	\$1,296.64
May	62.00%	\$174,764.67	62.66%	\$176,625.07	(\$1,860.40)	#####	38.00%	\$107,113.83	37.34%	\$105,253.43	\$1,860.40
June	62.00%	\$174,764.67	61.80%	\$174,200.91	\$563.76	#####	38.00%	\$107,113.83	38.20%	\$107,677.59	(\$563.76)
Six Month Adjustment			62.32%		\$3,946.30				37.68%		(\$3,946.30)
Cost Apportionment Summary - Second Half of 2025											
Lewiston Sewer Division						Auburn Sewerage District					
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		Initial %	Initial \$	Op Data %	Op Data \$	Difference \$
July	63.00%	\$177,583.46	62.79%	\$176,991.51	\$591.94	#####	37.00%	\$104,295.05	37.21%	\$104,886.99	(\$591.94)
August	63.00%	\$177,583.46	62.28%	\$175,553.93	\$2,029.53	#####	37.00%	\$104,295.05	37.72%	\$106,324.57	(\$2,029.53)
September	63.00%	\$177,583.46	61.86%	\$174,370.04	\$3,213.41	#####	37.00%	\$104,295.05	38.14%	\$107,508.46	(\$3,213.41)
October	63.00%	\$177,583.46	61.43%	\$173,157.96	\$4,425.49	#####	37.00%	\$104,295.05	38.57%	\$108,720.54	(\$4,425.49)
November	63.00%	\$177,583.46	62.39%	\$175,864.00	\$1,719.46	#####	37.00%	\$104,295.05	37.61%	\$106,014.50	(\$1,719.46)
December	63.00%	\$177,583.46	62.09%	\$175,018.36	\$2,565.09	#####	37.00%	\$104,295.05	37.91%	\$106,860.14	(\$2,565.09)
Six Month Total Adj			62.15%		\$11,979.84				37.85%		(\$11,979.84)
Average / Adjustments year end			62.32%		\$3,946.30				37.68%		(\$3,946.30)
Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.											

AUBURN SEWER DISTRICT
Superintendent Goals 2025

Goal	Entity	Projected Completion	Goal Statement
Development Of District Goals	AWD	Dec-25	Example

AWD Trustee Notes

Goals should be defined and have an assigned completion date.

Understand the procedure for adopting a goals.

Goals should be tied to rate predictions.

Differentiate goals between water and sewer.

Ensure both Districts are on the same page with goals.

Goals should not be adopted if the expected completion is greater than 1 year.

The District needs a capital spending strategy. Vehicles, facilities, capital projects should all be included along with rate projections

This is a proposed format that is very similar to what the City uses for it's goals of the City Manager. The City holds quarterly executive sessions to receive updates on goals. I've worked with Staff to continue to develop goals for both District's similar to what has been presented previously. Since the AWD workshop, we've spent considerable time developing a Financial Master Plan for Both Districts. This will include all equipment, capital, LACWA, LAUV, LAWPC, payroll and benefits. We can use this to project rates and financial needs of the District. We plan to have this available for development of the 2026 Budgets.