

Office of

**AUBURN WATER DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday, August 21, 2024 at 4:00 P.M.

**Regular Meeting AGENDA**

1. Approve Minutes of Regular Meeting of July 17, 2024.
2. Approve Minutes of Special Meeting of August 7, 2024
3. Financial Report Update -Daphne Paulette, MRWA.
4. Public Comment
5. Activity Report/Project Update - Matt Waite
6. Executive Session In accordance with 1 MRSA sec 405(6)(A) for the purpose of discussion or consideration of an investigation and or hearing of complaints relating to the Auburn Water District By-laws, Article VIII- Code of Ethics.
7. New Business
  - Water Expansion Study.
  - Maine Municipal Association, Property and Casualty Dividends
8. Old Business
  - Water Quality Update.
  - Workflow Efficiency Study update.
  - Staff Update.
  - Lake Auburn Watershed Commission update
  - Measuring of the Lake
9. Trustee Open Session
10. Adjourn Regular Meeting

**Upcoming:** Water Trustee Meeting, September 18, 2024 4:00PM.

A true record:

Attest: \_\_\_\_\_

Edward Williams , Clerk

August 21, 2024

The regular monthly meeting of the Trustees of the Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday August 21, 2024 at 4:00pm.

Members present:, Mayor Jeffrey Harmon, Denis Bergeron and Robert Cavanagh (Treasurer). Also present: Superintendent Mike Broadbent.

Absent: Dan Bilodeau, Trustee

Eric Gould, Trustee

Kevin Arel, Trustee

Jason Pawlina, President

Matthew Waite , Assist. Superintendent

On motion of Jeffrey Harmon, seconded by Denis Bergeron, it was voted: **To adjourn the meeting due to the lack of a quorum.**

Approved: September 18, 2024

A true record:

Attest: \_\_\_\_\_

Edward Williams , Clerk

**AUBURN WATER DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
EIGHT MONTHS ENDED AUGUST 31 2024**

	<b>AUGUST</b>	<b>2024</b>	<b>Y-T-D AUGUST 2024</b>		
	<b>YTD - 2023</b>	<b>BUDGET</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>VARIANCE</b>
<b><u>REVENUES:</u></b>					
Water Sales	\$1,933,514	\$2,917,328	\$1,944,959	\$1,851,555	\$93,404
Rent income	52,068	78,876	48,109	52,584	-4,475
Interest Income	8,176	12,027	44,673	8,018	36,655
Mdse. & Jobbing - NET	(12,535)	56,789	30,724	37,859	-7,135
Public Fire Protection	545,188	817,781	613,336	545,187	68,149
Private Fire Prot.	298,011	446,020	314,004	297,347	16,657
Misc. Op. Revenue	66,785	102,041	44,051	68,027	-23,976
<b>TOTAL REVENUES</b>	<b>2,891,207</b>	<b>4,430,862</b>	<b>\$3,039,855</b>	<b>\$2,860,577</b>	<b>\$179,278</b>
				<b>67% &lt; Standard</b>	
<b><u>EXPENSES:</u></b>					
Payroll	644,874	1,039,534	\$679,588	\$710,237	-\$30,650
Treatment:					
UV Treatment Plant	256,479	431,059	\$397,952	\$287,373	\$110,579
Chloramine Facility	15,411	17,704	\$4,216	\$11,803	-\$7,587
Laboratory	25,257	42,756	\$25,690	\$28,504	-\$2,814
Trans & Dist Maint:					
Maint of Mains	96,426	100,000	\$116,605	\$66,667	\$49,938
Dist System	71,161	118,045	93,430	\$78,697	\$14,733
Other	13,194	22,983	\$14,144	\$15,322	-\$1,178
Administration:					
Employee Benefits	245,916	433,071	\$281,352	\$288,714	-\$7,362
Legal & Accounting	52,577	70,000	\$57,908	\$46,667	\$11,241
Customer Billing	17,948	27,016	\$15,801	\$18,011	-\$2,210
Insurances	42,850	63,127	\$53,143	\$42,085	\$11,059
Other	42,608	64,534	\$45,559	\$43,023	\$2,537
Vehicles	72,786	117,826	\$48,912	\$78,551	-\$29,638
Gull Management	55,708	63,320	\$42,213	\$42,213	\$0
Lake Auburn Watershed	47,758	85,000	\$86,306	\$56,667	\$29,640
<b>SUB-TOTAL</b>	<b>1,700,953</b>	<b>2,695,975</b>	<b>\$1,962,819</b>	<b>\$1,814,531</b>	<b>\$148,288</b>
				<b>67% &lt; Standard</b>	
Interest	85,385	151,680	\$97,642	\$101,120	-\$3,478
<b>TOTAL EXPENSES</b>	<b>1,786,338</b>	<b>2,847,655</b>	<b>\$979,395</b>	<b>\$1,915,651</b>	<b>\$144,809</b>
Bonds - Principal Payments	152,951	753,709	\$151,000	\$502,473	-\$351,473
<b>SURPLUS FROM OPERATIONS</b>	<b>951,918</b>	<b>829,498</b>	<b>\$828,395</b>	<b>\$442,453</b>	<b>\$385,941</b>

Non-Cash Items:

Depreciation - 1403-000	\$491,270
Loss on Disposal of Assets	\$0
Fire Revenue Timing	\$0
Sub - Total Non-Cash	\$491,270
Income Statement - Bottom Line	\$488,125

**AUBURN WATER DISTRICT  
BALANCE SHEET  
PERIOD ENDING - AUGUST 31, 2024**

	<u>8/31/2024</u>	<u>12/31/2023</u>		<u>8/31/2024</u>	<u>12/31/2023</u>
<b>Property, Plant and Equipment:</b>			<b>Capitalization:</b>		
Plant in Service	42,083,501.98	40,867,561.50	Retained Earnings	19,087,641.80	17,014,159.18
Less: Accumulated Depreciation	(16,476,867.41)	(15,513,519.45)	Current Year Earnings	488,125	1,181,631.65
	<u>25,606,634.57</u>	<u>25,354,042.05</u>		<u>19,575,766.46</u>	<u>18,195,790.83</u>
Construction Work in Progress	594,042.53	881,375.83			
			<b>Bonds</b>	<b>5,174,236.13</b>	<b>6,082,336.35</b>
<b>Net Utility Plant</b>	<b>26,200,677.10</b>	<b>26,235,417.88</b>	<b>Total Capitalization</b>	<u><b>24,750,002.59</b></u>	<u><b>24,278,127.18</b></u>
<b>Current Assets:</b>			<b>Current Liabilities:</b>		
Cash & Working Funds	4,336,197.62	3,405,330.75	Accounts Payable	169,216.94	97,253.60
Accounts Receivable - Net	540,594.42	401,492.54	Customer Deposits	16,020.00	14,595.00
Prepayments	64,773.13	68,613.74	Accrued Interest	57,261.28	27,835.18
Inventory	277,487.32	84,587.14	Miscellaneous Liabilities	120,537.87	110,024.96
<b>Total Current Assets</b>	<u><b>5,219,052.49</b></u>	<u><b>3,960,024.17</b></u>	<b>Total Current Liabilities</b>	<u><b>363,036.09</b></u>	<u><b>249,708.74</b></u>
<b>Investment CD</b>	<b>0.00</b>	<b>1,013,544.01</b>	<b>Equipment Leases</b>	<b>84,698.05</b>	<b>135,170.98</b>
			<b>Contributions in Aid</b>	<b>6,225,992.45</b>	<b>6,099,051.38</b>
<b>Deferred Debits:</b>			<b>Total Equity Capital and Liabilities</b>	<u><b>31,423,729.18</b></u>	<u><b>30,762,058.28</b></u>
2014 Intake Cleaning	3,999.59	13,755.59			
<b>Total Assets</b>	<u><b>31,423,729.18</b></u>	<u><b>31,222,741.65</b></u>			