

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, August 20, 2025 at 4:00 - 5:00 P.M.**

Regular Meeting AGENDA

1. Approve Minutes of the Regular Meeting of July 16, 2025.
2. Financial Report Update -**Michael Bailey**.
3. Public Comment.
4. New Business
 - Kamstrup Meter installation update.
 - Court Street Paving.
 - Draft Audit.
5. Old Business
 - Facilities Assessment.
 - Water Quality Update.
 - Lakeshore Drive MPI Project.
 - Infrastructure Planning Study for Lake Auburn Water Supply.
 - Goff Hill Parking Agreement.
6. Activity Report & Project Update
7. Executive Session pursuant to 1 M.R.S.A § 405(6) (A) to discuss a Personnel Matter.
8. Trustee Open Session.
9. Adjourn Regular Meeting.

Upcoming: Water Trustee Meeting September 17, 2025

July 16th, 2025

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The Regular Meeting of the trustees of the Water District was held at the office of the Auburn Water District, 268 Court Street, on Wednesday, July 16th, 2025, at 4:00 pm.

Members present: Robert Cavanagh (Treasurer), Jeffrey Harmon, Bruce Rioux, Eric Gould, and David Lyon. **Also present:** Mike Broadbent (Superintendent), Michael Bailey (Finance Director), and Matt Waite (Assistant Superintendent). **Absent:** Denis Bergeron and Timothy Simpson.

Approve Minutes of the Regular Meeting of June 18th, 2025 – On the motion of Jeffrey Harmon, seconded by David Lyon, it was voted **to approve the minutes of the Regular Meeting of June 18th, 2025.**

Financial Report - Revenues are slightly above budget, and expenses are slightly under budget due to timing. Miscellaneous operating revenue is over budget due to a \$17,000 trade-in credit on our old loader and \$30,000 in Capacity Development Grant Program income from closing out our 2024 Grant. There were no principal or interest payments in June. Cash levels remain relatively consistent with the prior month. Cash on hand of \$4.1 million is sufficient to service existing debt and fund operations.

Updates on Meter Funding - A meter change-out plan is in development, and the team is reassessing 2026 funding needs to include other capital projects. The Maine Municipal Bond Bank's 2025 issuance schedules (likely similar for 2026) were reviewed. For a spring bond issuance, applications are due in February with PUC rate approval by April; for fall, applications are due in August with consent by September. The PUC rate approval process is expected to take at least seventy days.

Public Comment – Stephen Beale was in attendance and did not have a comment.

NEW BUSINESS

Measuring of the Lake – The Measuring of the Lake ceremony has been scheduled for September 3rd, 2025. Burnt Ends Barbeque will be catering for the event, and invitations will go out at the end of July. Superintendent Broadbent requests that there be no discussion of District business on this day.

AWSD Legal Representation - The packet includes a proposal from Verrill Law outlining their team, rates, and relevant experience with the Water and Sewer Districts. Hiring Verrill allows the District(s) to maintain continuity with attorney Mike Hodgins until a formal request for proposal is issued in 2026. Additionally, one of Verrill's attorneys, Jim Cohen, is a water specialist who may be a great resource to the District if necessary.

Maine Water Utilities Association, Summer Outing - The Maine Water Utilities Association is hosting its annual summer outing on August 5th, at Lost Valley Ski Resort. Mayor Jeffrey Harmon will then be welcoming five to six hundred water and wastewater professionals from around the state.

OLD BUSINESS

SCADA Agreements - On March 21st, 2025, the Districts issued Lewiston a notice of breach and a notice to cure regarding SCADA-related interlocal agreements. Lewiston responded before the cure deadline, denying any breach and asserting compliance. After a follow-up meeting, the District(s) expressed doubts that Lewiston's response met cure expectations. It was agreed that the Water System Superintendents from Auburn and Lewiston would meet to resolve the remaining issues.

Water Quality Update - Lake water quality is satisfactory. Turbidity and clarity are average or better, temperatures are lower than last year, and lake levels are slightly below average despite challenges from spring rains.

Lakeshore Drive MPI Project - An agreement with Lewiston has been finalized for the Lakeshore Drive culvert replacement. The signed document is included; Wright-Pierce has been authorized to begin work, and a kick-off meeting is scheduled for July 16th, 2025.

ACTIVITY REPORT & PROJECT UPDATE

DOT Paving Projects: AWD continues trench maintenance after April valve adjustments. Paving is scheduled from July 14th to August 3rd, with night milling beginning July 21st.

Mechanics Row/Main/Academy/High Streets: Shaw Brothers Construction will begin milling on July 21st. AWD will adjust about twenty-two valves starting July 14th.

Loring Avenue Water Main: The six-inch main has been replaced with an eight-inch PVCO main. Testing and service transfers are complete; site restoration is still pending.

Spring Flushing: About 64% of hydrants have been flushed, with daytime flushing ongoing.

Spring Street Water Main: Replacement is set to begin in August and is expected to last two months.

July 16th

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Lead and Copper Rule Revisions (LCRR): AWD is locating unknown water services and preparing for excavation to identify pipe materials. They are also considering including remaining private-side materials in the upcoming meter replacement project.

July 16th

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Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss Goals of the Superintendent –

On the motion of Eric Gould, seconded by Jeffrey Harmon, a vote was taken **to move the discussion into an executive session**. Public attendees and the recording secretary were asked to leave at this time.

Trustee Open Session – In open session, there was discussion of the upcoming retirement celebration for AWSD's payroll/HR representative, Diane Drinkwater, scheduled for July 18th, 2025.

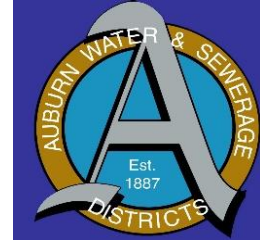
Dave Lyon also extended gratitude and admiration to commend Denis Bergeron, Jeffrey Harmon, and Superintendent Broadbent for their work on the SCADA Agreements.

On the motion of Bruce Rioux, seconded by Jeffrey Harmon, there was a unanimous vote **to adjourn the meeting**.

Respectfully submitted,

Tiffany Spence

Tiffany Spence



Memo

To: Water District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 8/14/2025
Re: Discussion of August Agenda Items

Water Trustees

Financial Report Highlights

Revenues are slightly over budget and expenses are slightly under budget due largely to timing. Miscellaneous operating revenue is over budget due to a \$17,000 trade-in credit on our old loader and \$30,000 in Capacity Development Grant Program income from closing out our 2024 grant. There were no principal or interest payments in July. Cash levels remain relatively consistent with the prior month. Cash on hand of \$4.0 million is sufficient to service existing debt and fund operations.

New Business

Kamstrup Meter Installation Update

Kamstrup and EJP documented the District's progress on meter and infrastructure improvements in a nice video. <https://www.facebook.com/reel/1388301378945247>

The District has been installing new meters in the system and building our inventory. Included with the packet is a summary of the data that we've gathered to this point. This data will be used to help determine our current revenue loss so that we can fund the meter changeouts.

Court Street Paving

In the fall of 2024, the District had a series of water main breaks on Court Street. These breaks were determined to be caused by a faulty pressure reducing valve (PRV) located on Troy Street. The District had the Troy Street PRV serviced prior to the fault. The district has filed a claim with its insurer, Maine Municipal Association. The total damage caused by the fault is \$75,375, most of which is paving related.

2024 Draft Audit

Mike Bailey worked with RHR Smith on the draft of the statements. This year we cleaned up a lot of items including loan terms that were incorrect, some internal inconsistencies, formatting issues, etc. RHR Smith has been great to work with during this process and have provided me with all of their support so I can easily follow where their amounts are coming from and how their statements are mapped.

This draft has one outstanding issue. If you notice on pg. 7, we're showing \$196k in capital reductions vs \$124k in capital contributions in prior year. This is related to Contributions in Aid of Construction (CIAC). Essentially, anytime we acquire an asset and don't pay for it, whether through grant income or loan forgiveness, we record a capital contribution. This capital contribution is netted with amortization of the assets to come up with the net capital contribution (reduction) amount. This year, we acquired a Vactor Truck for \$626k and had \$345k of that loan forgiven. I believe the statements need to be corrected to include that \$345k forgiveness amount in contributions. This should increase the change in net position amount to roughly \$1 million, which is more in line with prior year. I've reached out to RHR Smith to verify that they're in agreement with that edit. If they concur, they can run my entry through the statements and provide us with an updated draft.

RHR Smith Engagement Letter: RHR Smith provided us with their 2025 engagement letter. In 2024, we were charged \$7,200 for the audit. In 2025, the proposed fee is \$8,840 for the audit and \$1,560 for Financial Statement Preparation, total of \$10,400. A portion of this increase is due to new quality management standards in effect in 2025 that will result in more work behind the scenes for RHR Smith. The rest of the increase is due to the workload that the firm is experiencing. As a result of these items, they are requiring a signed engagement letter with a 50% deposit to reserve our spot on the client list by the end of August.

Based on my background in public accounting, I can attest that despite the increase in the current year, the fees remain low for the work performed. This was my first year working with RHR Smith and fieldwork went exceptionally smoothly. We gain efficiencies from maintaining our relationship with them and I recommend engaging them for the 2025 audit.

****Action Item* Authorize Superintendent to execute the engagement letter with RHR Smith for the 2025 Audit.***

Old Business

Facilities Assessment

The District had a kick-off meeting and site visit with Weston and Sampson. They were hired to develop conceptual site plans for a new District Operations Center. The first step in this process was to determine garage space requirements and preferred layouts. The District has provided vehicle and

equipment lists that included the dimensions of the equipment and a description of where those items are currently stored. The consultant has developed a preliminary garage layout for our review and discussion. The preliminary layout is under review by staff here at the District.

Water Quality Update

The water quality in Lake Auburn is superb at this time. Turbidity values are below seasonal averages, phosphorus and algae counts are also low compared to average. Our source water testing did see a few abnormal fecal spikes, staff attributes this to bird activity and fish that made it into our facility through the intake pipe. The Included in the packet is a watershed update, this is intended as an fyi. If Trustees have specific questions I'll be happy to answer those at the meeting.

Lakeshore Drive MPI

Wright Pierce has started work on surveying the project area on Lakeshore Drive. So far crews have completed a pre-construction survey, subsurface borings and upstream and downstream wetlands surveys.

Infrastructure Planning Study for Lake Auburn Water Supply

Work with CDM smith has begun, we've had several meetings and have agreed to a water quality monitoring plan to gather data for the purposes of the study. Most if not all of the data for this study will be gathered by our staff.

Goff Hill Parking Agreement

The District has developed a parking agreement for consideration by the owners of 491 Court Street. This agreement would permit them usage of our access road and to utilize the parking spaces that are adjacent to the Goff Hill altitude valve for a term of 1 year. Verrill Law did an excellent job developing the agreement with consideration to the District's operational needs.

****Action Item* Motion to authorize the Superintendent to execute the parking agreement with the owners of 491 Court Street.***

Activity Report/Project Update

DOT Paving Projects

AWD has continued daily trench maintenance following the valve adjustments completed in April. AWD's last step in this phase of the project is to bring the gates up to the finish pavement grade. Finish pavement is expected to go down on Center Street from North River Road north on August 18, 2025.

Mechanics Row, Main Street, Academy Street, and High Street

Shaw Brothers has completed the milling and shimming work associated with this project. The District's responsibility now is to raise our facilities to the finish grade. We plan to start this work on 8/18/25.

Loring Avenue Water Main Replacement Project

At this time our responsibilities on Loring are complete, trenches are paved, shoulders and lawns have been repaired and loamed.

Spring Street Water Main Replacement

The Spring Street water main replacement project is tentatively scheduled to begin the last full week in August. Letters to residents and business have been sent and materials for the work are in stock. Given the anticipated traffic and the impact on large customers, the first phase of this work could be completed at night.

Upcoming: Water Trustee Meeting September 17, 2025

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - July 31, 2025**

	7/31/2025	12/31/2024		7/31/2025	12/31/2024
Property, Plant and Equipment:			Capitalization:		
Plant in Service	42,753,592.61	42,774,320.36	Retained Earnings	19,979,150.97	19,087,641.80
Less: Accumulated Depreciation	(17,290,146.10)	(16,893,959.95)	Current Year Earnings	497,403	901,667
	25,463,446.51	25,880,360.41		20,476,554.21	19,989,308.97
Construction Work in Progress	956,708.13	630,987.34			
Net Utility Plant	26,420,154.64	26,511,347.75	Bonds	4,668,124.83	4,823,297.21
			Total Capitalization	25,144,679.04	24,812,606.18
Current Assets:			Current Liabilities:		
Cash & Working Funds	3,975,944.17	4,205,768.61	Accounts Payable	229,050.64	601,474.51
Accounts Receivable - Net	755,001.18	494,740.68	Customer Deposits	15,265.00	16,120.00
Prepayments	45,833.43	17,661.23	Accrued Interest	48,394.59	36,509.56
Inventory	483,313.44	449,157.53	Miscellaneous Liabilities	119,914.25	100,214.75
Total Current Assets	5,260,092.22	5,167,328.05	Total Current Liabilities	412,624.48	754,318.82
Investment CD	0.00	0.00			
Deferred Debits:			Equipment Leases	93,645.01	84,698.05
2014 Intake Cleaning	0.00	0.00	Contributions in Aid	6,029,298.33	6,027,052.75
Total Assets	31,680,246.86	31,678,675.80	Total Equity Capital and Liabilities	31,680,246.86	31,678,675.80

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
SEVEN MONTHS ENDED July 31, 2025**

	July	2025	Y-T-D July 2025		
	YTD - 2024	BUDGET	ACTUAL	BUDGET	Variance
<u>REVENUES:</u>					
Water Sales	\$1,699,366	\$2,918,000	\$1,684,904	\$1,671,264	\$13,640
Rent income	43,494	72,000	38,876	42,000	-\$3,124
Interest Income	39,618	63,000	21,892	36,750	-\$14,859
Mdse. & Jobbing - NET	24,076	47,000	-10,303	27,417	-\$37,720
Public Fire Protection	613,336	818,000	613,336	477,167	\$136,169
Private Fire Prot.	274,553	472,001	278,707	275,334	\$3,373
Misc. Op. Revenue	36,738	75,000	98,309	43,750	\$54,559
TOTAL REVENUES	2,731,181	4,465,001	\$2,725,721	\$2,573,681	\$152,040
				75%	
<u>EXPENSES:</u>					
Payroll	618,684	1,362,916	\$709,412	\$801,074	-\$91,662
Treatment:					
UV Treatment Plant	352,487	620,000	\$279,271	\$361,667	-\$82,396
Chloramine Facility	3,899	21,800	\$4,656	\$12,717	-\$8,061
Laboratory	24,160	50,500	\$7,976	\$29,458	-\$21,482
Trans & Dist Maint:					
Maint of Mains	103,714	110,000	\$97,281	\$64,167	\$33,115
Dist System	83,010	152,986	64,842	\$89,242	-\$24,400
Other	17,545	23,000	\$3,865	\$13,417	-\$9,552
Administration:					
Employee Benefits	233,007	495,572	\$295,020	\$289,084	\$5,937
Legal & Accounting	48,971	50,000	\$20,033	\$29,167	-\$9,134
Customer Billing	14,787	28,000	\$15,103	\$16,333	-\$1,230
Insurances	54,422	66,000	\$42,527	\$38,500	\$4,027
Other	40,244	77,200	\$48,550	\$45,033	\$3,516
Vehicles	40,938	156,000	\$41,698	\$91,000	-\$49,302
Gull Management	36,937	63,320	\$36,937	\$36,937	\$0
Lake Auburn Watershed	80,504	115,000	\$51,341	\$67,083	-\$15,743
SUB-TOTAL	1,753,307	3,392,294	\$1,718,512	\$1,984,878	-\$266,366
				75%	
Interest	86,161	125,283	\$82,806	\$73,082	\$9,724
TOTAL EXPENSES	1,839,468	3,517,577	\$1,801,317	\$2,057,960	-\$256,642
Bonds - Principal Payments	151,000	816,024	\$177,696	\$177,696	\$0
SURPLUS FROM OPERATIONS	740,713	131,400	\$1,623,621	\$338,025	\$408,682

Non-Cash Items:

Depreciation - 1403-000 \$427,000

Gain on Disposal of Assets -\$17,000

Fire Revenue Timing \$0

Sub - Total Non-Cash \$410,000

Income Statement - Bottom Line \$514,403

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year						
Month	2025	2024	MTD Change	%	YTD Change	%
January	\$246,826.80	\$236,826.93	\$9,999.87	4.22%	\$9,999.87	4.22%
February	\$238,634.53	\$234,730.06	\$3,904.47	1.66%	\$13,904.34	2.95%
March	\$228,211.83	\$225,743.03	\$2,468.80	1.09%	\$16,373.14	2.35%
April	\$253,662.84	\$269,378.29	(\$15,715.45)	-5.83%	\$657.69	0.07%
May	\$219,136.00	\$219,621.70	(\$485.70)	-0.22%	\$171.99	0.01%
June	\$228,923.00	\$225,945.31	\$2,977.69	1.32%	\$3,149.68	0.22%
July	\$269,509.00	\$285,509.15	(\$16,000.15)	-5.60%	(\$12,850.47)	-0.76%
August		\$245,592.20	(\$245,592.20)	-100.00%	(\$258,442.67)	-13.30%
September		\$263,095.52	(\$263,095.52)	-100.00%	(\$521,538.19)	-23.64%
October		\$288,628.08	(\$288,628.08)	-100.00%	(\$810,166.27)	-32.47%
November		\$246,649.61	(\$246,649.61)	-100.00%	(\$1,056,815.88)	-38.55%
December		\$228,431.07	(\$228,431.07)	-100.00%	(\$1,285,246.95)	-43.27%
	\$1,684,904.00	\$2,970,150.95				

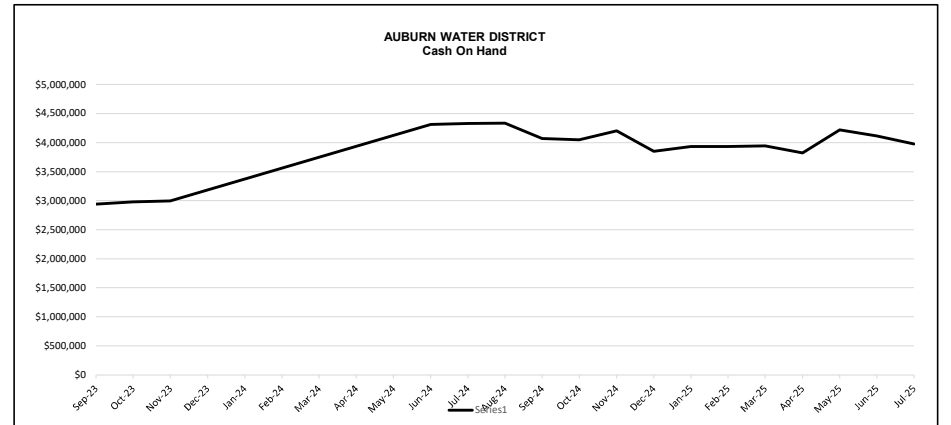
Water Gallons Sold - Metered						
Month	2025	2024	MTD Change	%	YTD Change	%
January	52,184,968	51,769,080	415,888	0.80%	415,888	0.80%
February	49,229,620	48,863,100	366,520	0.75%	782,408	0.78%
March	49,452,524	55,462,704	(6,010,180)	-10.84%	(5,227,772)	-3.35%
April	45,932,436	46,478,476	(546,040)	-1.17%	(5,773,812)	-2.85%
May	49,744,244	85,594,358	(35,850,114)	-41.88%	(41,623,926)	-14.44%
June	54,040,008	60,307,500	(6,267,492)	-10.39%	(47,891,418)	-13.74%
July	51,483,344.00	54,475,344.00	(2,992,000)	-5%	(50,883,418)	-13%
August		60,457,848	(60,457,848)	-100.00%	(111,341,266)	-24.03%
September		61,074,200	(61,074,200)	-100.00%	(172,415,466)	-32.87%
October		55,133,584	(55,133,584)	-100.00%	(227,549,050)	-39.26%
November		45,666,148	(45,666,148)	-100.00%	(273,215,198)	-43.69%
December		50,061,620	(50,061,620)	-100.00%	(323,276,818)	-47.87%
	352,067,144	675,343,962				

Water Total Capital Expenditures versus Budget			
Capital Projects - 2025	*Budget	*YTD Actual	Variance
JCB Loader	12,500.00	\$12,500.00	-
3/4 Ton Crew Truck	60,000.00	\$61,534.15	(1,534.15)
Chlorine Bulk Tank Replacement	21,000.00		21,000.00
Suitcase Generators	600.00		600.00
C12 delivering an monitoring equipment	14,201.00		14,201.00
Raw Water Building roof and masonry repairs	7,475.00		7,475.00
Repiping the propane tank array for emergency power	\$12,875		12,875.00
Equipment replacement, UV	\$15,498		15,498.00
Correlator	\$5,500	\$5,574.66	(74.66)
Tapping Machie	\$5,000	\$4,256.00	744.00
DR300	\$1,400	\$1,380.00	20.00
Pipe Saw	\$1,500	\$367.00	1,133.00
Locator	\$2,750	\$2,787.34	(37.34)
PRV Maintenance	\$8,000	\$7,561.67	438.33
Misc Tools	\$5,000	\$1,608.00	3,392.00
Utility Billing Software	\$26,165	\$17,750	8,415.00
Accounting Software	\$26,165		26,165.00
Office improvements	\$8,000	\$5,565.67	2,434.33
Ergonomic Office Furniture	\$2,000	\$1,209.51	790.49
4 Computers, I-pad	\$3,600	\$743.10	2,856.90
Water Quality Strategic Plan	\$20,000		20,000.00
Equipment Total	259,229.00	97,568.82	75,730.18
Marion Street - Main Replacement	\$360,000	\$157,843	(202,157.28)
Fourth Street - Main Replacement	\$350,000	\$375,270	25,270.34
Lead & Copper Rule Compliance	\$100,000	\$2,504	(97,495.64)
Loring Ave	\$250,250	\$78,034.99	(172,215.01)
Spring Street	\$434,000	\$12,232.00	(421,768.00)
City Paveing Projects	\$91,000	\$15,331.73	(75,668.27)
DOT Paving Projects	97,600.00	67,817.86	(29,782.14)
Water Meters	\$75,000	\$5,072.35	(69,927.65)
Projects Total (includes benefit costs on labor)	\$1,757,850	\$714,106	(\$1,043,744)
Grand Total	\$2,017,079	\$811,675	(\$968,013)

Water Revenue - Metered Sales - Versus Budget						
Month	2025	BUDGET	MTD Change	%	YTD Change	%
January	\$246,826.80	\$233,596.52	\$13,230.28	5.66%	\$13,230.28	5.66%
February	\$238,634.53	\$231,528.25	\$7,106.28	3.07%	\$20,336.57	4.37%
March	\$228,211.83	\$222,663.80	\$5,548.03	2.49%	\$25,884.59	3.76%
April	\$253,662.84	\$265,703.86	(\$12,041.02)	-4.53%	\$13,843.57	1.45%
May	\$219,136.00	\$216,625.97	\$2,510.03	1.16%	\$16,353.60	1.40%
June	\$228,923.00	\$222,863.32	\$6,059.68	2.72%	\$22,413.28	1.61%
July	\$269,509.00	\$281,614.69	(\$12,105.69)	-4.30%	\$10,307.59	0.62%
August		\$242,242.22	(\$242,242.22)	-100.00%	(\$231,934.64)	-12.10%
September		\$259,506.79	(\$259,506.79)	-100.00%	(\$491,441.43)	-22.58%
October		\$284,691.08	(\$284,691.08)	-100.00%	(\$776,132.51)	-31.54%
November		\$243,285.21	(\$243,285.21)	-100.00%	(\$1,019,417.71)	-37.70%
December		\$213,678.29	(\$213,678.29)	-100.00%	(\$1,233,096.00)	-42.26%

Water Gross Payroll versus Budget						
Month	2025	Budget	MTD Change	%	YTD Change	%
January	\$96,578.00	\$123,365.82	(\$26,787.82)	-21.71%	(\$26,787.82)	-21.71%
February	\$81,953.00	\$101,090.50	(\$19,137.50)	-18.93%	(\$45,925.31)	-20.46%
March	\$123,058.00	\$116,067.74	\$6,990.26	6.02%	(\$38,935.05)	-11.43%
April	\$120,726.00	\$117,200.20	\$3,525.80	3.01%	(\$35,409.25)	-7.74%
May	\$80,941.00	\$110,377.92	(\$29,436.92)	-26.67%	(\$64,846.17)	-11.41%
June	\$89,180.63	\$98,094.08	(\$8,913.45)	-9.09%	(\$73,759.62)	-11.07%
July	\$116,975.37	\$121,415.43	(\$4,440.06)	-3.66%	(\$78,199.68)	-9.93%
August		\$111,612.27	(\$111,612.27)	-100.00%	(\$189,811.95)	-21.11%
September		\$96,510.05	(\$96,510.05)	-100.00%	(\$286,322.01)	-28.75%
October		\$120,147.32	(\$120,147.32)	-100.00%	(\$406,469.32)	-36.43%
November		\$119,804.11	(\$119,804.11)	-100.00%	(\$526,273.43)	-42.59%
December		\$95,273.85	(\$95,273.85)	-100.00%	(\$621,547.28)	-46.70%

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE									
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals	
July	\$ 333,314	\$ 24,794	\$ 5,315	\$ 11,613	\$ 12,496	\$ 1,624	\$ 2,423	\$ 391,579	
June	128,173.82	21,477.34	6,228.13	8,329.82	12,616.25	1,575.99	2,382.28	180,783.63	
May	97,120.95	25,355.24	3,431.32	8,574.69	13,523.97	1,580.38	1,844.08	151,430.63	
April	317,891.01	26,679.29	4,212.34	10,294.60	12,993.76	1,583.58	2,794.64	376,449.22	
March	102,573.95	22,898.42	6,396.62	9,038.27	13,209.39	1,584.60	1,391.38	157,092.63	
February	111,731.31	26,067.09	5,397.59	8,736.12	13,791.74	1,657.44	1,527.67	168,908.96	
January	113,917.67	22,522.12	4,863.76	11,269.39	11,759.69	1,670.70	2,256.02	168,259.35	



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22445	7/3/2025	7	Katie Brett	7/1/2025	Refund Tenant Dep Balance A/R - Customers Accts Rec	17.82
						<u>17.82</u>
22446	7/3/2025	7	Michael Broadbent	7/1/2025	A/R - Auburn Sewer	175.00
22446	7/3/2025	7	Michael Broadbent	7/1/2025	Mileage Misc Expense-T&D Ops	175.00
						<u>350.00</u>
22447	7/3/2025	6	OTS Leasing	6/27/2025	A/R - Auburn Sewer	175.36
22447	7/3/2025	6	OTS Leasing	6/27/2025	Copier Lease Misc Expense-A&G Office	175.36
						<u>350.72</u>
22448	7/3/2025	6	Coastal Auto Parts	6/30/2025	Shop/Tools Supplies - T&D - Ops	158.68
22448	7/3/2025	6	Coastal Auto Parts	6/30/2025	Masks A/R - Auburn Sewer	75.93
22448	7/3/2025	6	Coastal Auto Parts	6/30/2025	Masks Supplies - Safety Items	75.92
22448	7/3/2025	6	Coastal Auto Parts	6/30/2025	Shop/Tools A/R - Auburn Sewer	158.69
						<u>469.22</u>
22449	7/3/2025	7	Dig Safe System, Inc.	7/1/2025	A/R - Auburn Sewer	316.19
22449	7/3/2025	7	Dig Safe System, Inc.	7/1/2025	July Ops Misc Expense-Mains	316.19
						<u>632.38</u>
22450	7/3/2025	6	General Alum New England Corp	6/11/2025	Amonia Sulfate/Aqua Aide Chemical Expense	13,451.99
						<u>13,451.99</u>
22451	7/3/2025	6	Gilman Electrical Dist.	6/24/2025	Supplies Water Meters RFO Equip 2025	17.35

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22451	7/3/2025	6	Gilman Electrical Dist.	6/24/2025	Supplies Water Meters RFO Equip 2025	182.27
22451	7/3/2025	6	Gilman Electrical Dist.	6/23/2025	Supplies Water Meters RFO Equip 2025	71.95
22451	7/3/2025	6	Gilman Electrical Dist.	6/27/2025	Supplies Supplies - T&D - Ops	40.19
22451	7/3/2025	6	Gilman Electrical Dist.	6/11/2025	Supplies-Renovations A/R - Auburn Sewer	53.10
22451	7/3/2025	6	Gilman Electrical Dist.	6/11/2025	Supplies-Renovations Office Improvements 2025	53.10
22452	7/3/2025	7	Lake Auburn Watershed Comm.	7/1/2025	July Payment Watershed Expenses	<u>417.96</u> 9,583.33
22453	7/3/2025	6	Maine Oxy-Acetylene Co.	6/12/2025	Carbon Dioxide Chemical Expense	<u>9,583.33</u> 5,603.45
22454	7/3/2025	6	Maine Water Utilities Assoc.	6/27/2025	Training Water License Employee Training	<u>5,603.45</u> 237.50
22454	7/3/2025	6	Maine Water Utilities Assoc.	6/27/2025	Training Water License A/R - Auburn Sewer	237.50
22455	7/3/2025	6	Northern Data Systems, Inc.	6/23/2025	Billing Outside Services - Customers	<u>475.00</u> 815.84
22455	7/3/2025	6	Northern Data Systems, Inc.	6/23/2025	A/R - Auburn Sewer	815.85
22456	7/3/2025	6	Northeast Safety Inc	6/27/2025	A/R - Auburn Sewer	<u>1,631.69</u> 954.75
22456	7/3/2025	6	Northeast Safety Inc	6/27/2025	Flaggers DOT- Rt 4-Turner-Vets Brdg202	954.75
						<u>1,909.50</u>

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22457	7/3/2025	6	Portland Plastic Pipe	6/20/2025	Supplies UV Treatment Plant - O&M	28.08
22457	7/3/2025	6	Portland Plastic Pipe	6/16/2025	Supplies UV Treatment Plant - O&M	529.57
22457	7/3/2025	6	Portland Plastic Pipe	6/16/2025	A/R - Lewiston	529.57
22457	7/3/2025	6	Portland Plastic Pipe	6/20/2025	A/R - Lewiston	28.09
22458	7/3/2025	6	E.J. Prescott, Inc.	6/6/2025	stock Inventory	<u>1,115.31</u> 272.00
22459	7/3/2025	6	Southworth-Milton	6/16/2025	A/R - Lewiston	<u>272.00</u> 747.94
22459	7/3/2025	6	Southworth-Milton	6/16/2025	PM Service UV Treatment Plant - O&M	747.93
22460	7/3/2025	6	Spencer Group	6/4/2025	Outside Services - Mains	<u>1,495.87</u> 2,470.00
22460	7/3/2025	6	Spencer Group	6/4/2025	Patching Outside Services - Services	300.00
22461	7/3/2025	6	United States Treasury	6/30/2025	Form 720 EIN01-6000815 Employee Benefits	<u>2,770.00</u> 180.44
22461	7/3/2025	6	United States Treasury	6/30/2025	Form 720V-EIN01-6000815 Employee Benefits	97.16
22461	7/3/2025	6	United States Treasury	6/30/2025	Reverse Previous Entry Employee Benefits	-97.16
22462	7/3/2025	6	USA Blue Book	6/12/2025	Supplies UV Treatment Plant - O&M	<u>180.44</u> 651.45
22462	7/3/2025	6	USA Blue Book	6/12/2025	Supplies A/R - Lewiston	651.45

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						<u>1,302.90</u>
22463	7/3/2025	6	Warren's Office Supplies	6/12/2025		92.65
					Chairmat, Folders Supplies - A&G - Office	
22463	7/3/2025	6	Warren's Office Supplies	6/12/2025		56.58
					Trash Liners Supplies - T&D - Ops	
22463	7/3/2025	6	Warren's Office Supplies	6/12/2025		56.58
					A/R - Auburn Sewer	
22463	7/3/2025	6	Warren's Office Supplies	6/12/2025		92.66
					Chairmat, Folders, etc A/R - Auburn Sewer	
						<u>298.47</u>
22464	7/3/2025	6	Wright-Pierce	4/29/2025		31.31
					Garage thru 042525 A/R - Auburn Sewer	
22464	7/3/2025	6	Wright-Pierce	7/1/2025		855.71
					services thru 062725 Expenses - Jobbing	
22464	7/3/2025	6	Wright-Pierce	4/29/2025		31.31
					Garage thru 042525 Equipment Garage	
						<u>918.33</u>
22465	7/11/2025	7	Kevin Jarvis	7/11/2025		17.27
					Refund Tenant DepBal A/R - Customers Accts Rec	
						<u>17.27</u>
22466	7/11/2025	6	Affordable Office Solutions	7/7/2025		550.00
					Panels for Sit/Stand Office Improvements 2025	
22466	7/11/2025	6	Affordable Office Solutions	7/7/2025		550.00
					Panels for Sit/Stand A/R - Auburn Sewer	
22466	7/11/2025	6	Affordable Office Solutions	5/21/2025		1,602.00
					Sit/Stand cubical A/R - Auburn Sewer	
22466	7/11/2025	6	Affordable Office Solutions	5/21/2025		1,602.00
					Sit/Stand cubical Office Improvements 2025	
						<u>4,304.00</u>
22467	7/11/2025	7	Cameron Tire & Service Inc.	7/2/2025		12.50
					State Inspection TRUCK #36 (2013 Ford F150)	
22467	7/11/2025	7	Cameron Tire & Service Inc.	7/1/2025		12.50
					Inspection Sticker TRUCK #47 (2019 FORD 3/4 TC)	

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						<u>25.00</u>
22468	7/11/2025	6	Chadwick-BaRoss	6/25/2025	Window Repair TRUCK #44 (Volvo EC160 Load	533.40
						<u>533.40</u>
22469	7/11/2025	6	CGIS Solutions	6/19/2025	Host Fee Jan-June A/R - Auburn Sewer	600.00
22469	7/11/2025	6	CGIS Solutions	6/19/2025	Host Fee Jan-June Misc Expense-A&G Office	600.00
22469	7/11/2025	6	CGIS Solutions	6/19/2025	Septic App Develop Watershed Expenses	1,750.00
						<u>2,950.00</u>
22470	7/11/2025	7	The Computer Place	7/1/2025	A/R - Auburn Sewer	544.50
22470	7/11/2025	7	The Computer Place	7/1/2025	IT Support Outside Services - A&G	544.50
						<u>1,089.00</u>
22471	7/11/2025	6	Dube Gravel Company, Inc.	6/26/2025	Loring Ave 2025	4,184.00
22471	7/11/2025	6	Dube Gravel Company, Inc.	6/26/2025	gravel Supplies - T&D - Mnt	1,656.00
						<u>5,840.00</u>
22472	7/11/2025	7	Emerson Chevrolet Inc	7/9/2025	LOF, Recall Repair TRUCK #41 (2016 CHVY SILVR	95.54
						<u>95.54</u>
22473	7/11/2025	6	Goodscapes Lawn Care	6/1/2025	Lawn care Services Misc Expense-Landscaping	1,123.00
22473	7/11/2025	6	Goodscapes Lawn Care	6/1/2025	A/R - Auburn Sewer	1,123.00
						<u>2,246.00</u>
22474	7/11/2025	7	Phoebe Hopkins	6/13/2025	Conference Mileage & tolls Watershed Expenses	114.30
						<u>114.30</u>
22475	7/11/2025	7	Maine Municipal Bond Bank	6/23/2025	2019-SR Accrued Interest	3,085.27

<p align="center">Auburn Water District Accounts Payable Check Register July 1, 2025 thru July 31, 2025</p>
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22475	7/11/2025	7	Maine Municipal Bond Bank	6/23/2025	2019-SR Bonds - 2019 - Principal	40,183.00
						<u>43,268.27</u>
22476	7/11/2025	6	Maine Municipal Association	7/17/2025	Webinar FOAA Employee Training	20.00
22476	7/11/2025	6	Maine Municipal Association	7/17/2025	Webinar FOAA A/R - Auburn Sewer	20.00
22477	7/11/2025	6	Maine Waste to Energy	6/6/2025	Office Cleaning A/R - Auburn Sewer	<u>40.00</u> 51.00
22477	7/11/2025	6	Maine Waste to Energy	6/6/2025	Office Cleaning Outside Services - T&D - Ops	51.00
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	TRUCK #36 (2013 Ford F150)	<u>102.00</u> 67.07
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	TRUCK #50 (2022 VOLVO DUM	608.13
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	TRUCK #48 (2020 CHEVY COL	47.01
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	TRUCK #45 (2019 CHVY SILVE	161.35
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	TRUCK #47 (2019 FORD 3/4 TC	152.19
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	A/R - Auburn Sewer	249.99
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	June Fuel Supplies - T&D - Ops	250.00
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	A/R - Auburn Sewer	636.33
22478	7/11/2025	6	Ness Oil Co.	6/30/2025	Truck #52 (2025 FRGH VacCon	263.38

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22478	7/11/2025	6	Ness Oil Co.	6/30/2025		313.83
					TRUCK #39 (2015 FORD F250)	
22478	7/11/2025	6	Ness Oil Co.	6/30/2025		561.68
					TRUCK #42 (2006 Volvo)	
22478	7/11/2025	6	Ness Oil Co.	6/30/2025		252.21
					TRUCK #41 (2016 CHVY SILVR	
22478	7/11/2025	6	Ness Oil Co.	6/30/2025		238.91
					A/R - Auburn Sewer	
22478	7/11/2025	6	Ness Oil Co.	6/30/2025		398.63
					Truck 56 (2025)Chevy Silverado	
						<u>4,200.71</u>
22480	7/11/2025	6	Petro's Ace Hardware	6/20/2025		11.12
					Hardware Supplies - T&D - Ops	
						<u>11.12</u>
22481	7/11/2025	6	Rent-It Of Maine, Inc.	6/17/2025		3,753.60
					excavator rental Loring Ave 2025	
22481	7/11/2025	6	Rent-It Of Maine, Inc.	6/17/2025		156.40
					A/R - Auburn Sewer	
22481	7/11/2025	6	Rent-It Of Maine, Inc.	6/17/2025		293.25
					Skidsteer Rental DOT- Rt 4-Turner-Vets Brdg202	
22481	7/11/2025	6	Rent-It Of Maine, Inc.	5/20/2025		3,910.00
					excavator rental Loring Ave 2025	
						<u>8,113.25</u>
22482	7/11/2025	6	Slack Chemical Co Inc	6/16/2025		22,696.36
					Hydrofluorosilicic Chemical Expense	
						<u>22,696.36</u>
22483	7/11/2025	6	Spencer Group	6/18/2025		300.00
					Patching - Center St DOT- Rt 4-Turner-Vets Brdg202	
22483	7/11/2025	6	Spencer Group	6/19/2025		300.00
					Patching Water Valves DOT- Rt 4-Turner-Vets Brdg202	
22483	7/11/2025	6	Spencer Group	6/25/2025		300.00
					Patching Water Gates DOT- Rt 4-Turner-Vets Brdg202	
						<u>900.00</u>

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22484	7/11/2025	6	U.S. Cellular	6/16/2025	June Bill Telephone - Treatment	30.00
22484	7/11/2025	6	U.S. Cellular	6/16/2025	Watershed Expenses	38.97
22484	7/11/2025	6	U.S. Cellular	6/16/2025	A/R - Lewiston	11.17
22484	7/11/2025	6	U.S. Cellular	6/16/2025	A/R - Auburn Sewer	325.39
22484	7/11/2025	6	U.S. Cellular	6/16/2025	A/R - Lewiston	27.12
22484	7/11/2025	6	U.S. Cellular	6/16/2025	Misc Expense-T&D Ops	325.38
						<u>758.03</u>
22485	7/11/2025	6	Voyager Networks New England	7/1/2025	Answering Service Misc Expense-A&G Office	62.50
22485	7/11/2025	6	Voyager Networks New England	7/1/2025	A/R - Auburn Sewer	62.50
						<u>125.00</u>
22486	7/11/2025	6	St. Mary's Health System	7/1/2025	A/R - Auburn Sewer	118.00
22486	7/11/2025	6	St. Mary's Health System	7/1/2025	Random DTS Misc Expense-T&D Ops	118.00
22486	7/11/2025	6	St. Mary's Health System	7/1/2025	Lift Assessment A/R - Auburn Sewer	51.00
						<u>287.00</u>
22487	7/18/2025	7	Nerdcore, LLC	7/18/2025	Refund Tenant DepBal A/R - Customers Accts Rec	16.44
						<u>16.44</u>
22488	7/18/2025	7	Cameron Tire & Service Inc.	7/16/2025	Transmission Issue TRUCK #41 (2016 CHVY SILVR	100.00
						<u>100.00</u>
22489	7/18/2025	7	Cindy Cass	6/19/2025	Mileage A/R - Auburn Sewer	49.53

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22489	7/18/2025	7	Cindy Cass	6/19/2025	Mileage Misc Expense-T&D Ops	49.52
22489	7/18/2025	7	Cindy Cass	6/19/2025	Alcohol Prep Pads A/R - Auburn Sewer	11.80
22489	7/18/2025	7	Cindy Cass	6/19/2025	Alcohol Prep Pads Supplies - T&D - Ops	11.80
22490	7/18/2025	7	Charter Communications	7/6/2025	Court St Internet Telephone-A&G Office	<u>122.65</u> 85.00
22490	7/18/2025	7	Charter Communications	7/6/2025	A/R - Auburn Sewer	85.00
22491	7/18/2025	7	Constellation NewEnergy, Inc.	6/25/2025	Pumping Station Rd Accrued Power	<u>170.00</u> 11,870.98
22492	7/18/2025	7	The Computer Place	7/10/2025	A/R - Auburn Sewer	<u>11,870.98</u> 38.75
22492	7/18/2025	7	The Computer Place	7/10/2025	IT Support Outside Services - A&G	38.75
22493	7/18/2025	6	De Nora Water Technologies LLC	6/30/2025	A/R - Lewiston	<u>77.50</u> 174.13
22493	7/18/2025	6	De Nora Water Technologies LLC	6/30/2025	Calibrate Sensor UV Treatment Plant - O&M	174.13
22494	7/18/2025	7	FirstLight	7/1/2025	Chloramine Facility - O&M	<u>348.26</u> 62.50
22494	7/18/2025	7	FirstLight	7/1/2025	Telephone - Treatment	160.56
22494	7/18/2025	7	FirstLight	7/1/2025	Telephone-A&G Office	84.98
22494	7/18/2025	7	FirstLight	7/1/2025	A/R - Lewiston	160.56

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22494	7/18/2025	7	FirstLight	7/1/2025	July Phone/Internet Telephone-A&G Office	60.50
22494	7/18/2025	7	FirstLight	7/1/2025	A/R - Auburn Sewer	84.98
22494	7/18/2025	7	FirstLight	7/1/2025	UV Treatment Plant - O&M	62.50
22494	7/18/2025	7	FirstLight	7/1/2025	A/R - Lewiston	62.50
22494	7/18/2025	7	FirstLight	7/1/2025	A/R - Lewiston	62.50
22494	7/18/2025	7	FirstLight	7/1/2025	A/R - Lewiston	60.50
22495	7/18/2025	7	DP Flores Inc dba	7/10/2025	HRA-July A/R - Auburn Sewer	<u>862.08</u> 28.00
22495	7/18/2025	7	DP Flores Inc dba	7/10/2025	HRA-July Employee Benefits	80.00
22496	7/18/2025	7	Fortier's Locksmith	7/9/2025	keys Supplies - T&D - Ops	<u>108.00</u> 13.25
22496	7/18/2025	7	Fortier's Locksmith	7/9/2025	A/R - Auburn Sewer	13.25
22496	7/18/2025	7	Fortier's Locksmith	7/10/2025	A/R - Auburn Sewer	5.03
22496	7/18/2025	6	Fortier's Locksmith	6/27/2025	Keys Etc Water Meters RFO Equip 2025	32.40
22496	7/18/2025	7	Fortier's Locksmith	7/10/2025	keys Supplies - T&D - Ops	5.02
22497	7/18/2025	7	Lily Gallagher	6/26/2025	Mileage Reimbursement Watershed Expenses	<u>68.95</u> 79.10
						<u>79.10</u>

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22498	7/18/2025	6	Harcros Chemicals, Inc.	6/27/2025	Sod Hypo Chemical Expense	2,684.74
22498	7/18/2025	6	Harcros Chemicals, Inc.	6/27/2025	Sod Hypo Chemical Expense	7,331.22
						<u>10,015.96</u>
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	Supplies Supplies - T&D - Ops	231.25
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	Supplies-Office Renovations A/R - Auburn Sewer	48.63
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	Supplies - E-6 A/R - Auburn Sewer	71.28
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	Supplies-Office Renovations Office Improvements 2025	48.62
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	Boat Inspector Supplies Watershed Expenses	241.45
22499	7/18/2025	7	Home Depot Credit Services	6/25/2025	A/R - Auburn Sewer	231.26
						<u>872.49</u>
22500	7/18/2025	7	Betsy L. Oulton	7/15/2025	HR Consult Misc Expense-A&G Office	31.25
22500	7/18/2025	6	Betsy L. Oulton	6/30/2025	A/R - Auburn Sewer	125.00
22500	7/18/2025	7	Betsy L. Oulton	7/15/2025	A/R - Auburn Sewer	31.25
22500	7/18/2025	6	Betsy L. Oulton	6/30/2025	HR Consulting Misc Expense-A&G Office	125.00
						<u>312.50</u>
22501	7/18/2025	6	K. L. Jack & Co., Inc.	6/30/2025	Supplies Supplies - T&D - Ops	30.52
						<u>30.52</u>
22502	7/18/2025	7	Treasurer, State of Maine	6/17/2025	FY2026 Assessment Pre-Paids	1,453.00
						<u>1,453.00</u>

Auburn Water District
Accounts Payable Check Register
July 1, 2025 thru July 31, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22503	7/18/2025	7	Maine Municipal Assoc.	7/15/2025		351.25
					Unemploy Employee Benefits	
22503	7/18/2025	7	Maine Municipal Assoc.	7/1/2025		3,009.45
					Worker's Comp Insurance - Workers Comp	
						<u>3,360.70</u>
22504	7/18/2025	7	Maine Municipal Association	6/25/2025		30,134.50
					Prop & Casualty Pre-Paid	
						<u>30,134.50</u>
22505	7/18/2025	7	W. B. Mason Co., Inc.	6/30/2025		46.07
					Rags, Etc Supplies - T&D - Ops	
22505	7/18/2025	7	W. B. Mason Co., Inc.	6/30/2025		28.11
					A/R - Auburn Sewer	
22505	7/18/2025	7	W. B. Mason Co., Inc.	6/30/2025		28.11
					office supplies Supplies - A&G - Office	
22505	7/18/2025	7	W. B. Mason Co., Inc.	6/30/2025		46.08
					Rags, Etc A/R - Auburn Sewer	
						<u>148.37</u>
22506	7/18/2025	7	Danielle Olsen	6/23/2025		222.69
					Watershed Supplies Watershed Expenses	
22506	7/18/2025	7	Danielle Olsen	6/23/2025		73.20
					Mileage, Tolls UV Treatment Plant - O&M	
22506	7/18/2025	7	Danielle Olsen	6/23/2025		73.20
					Mileage, Tolls A/R - Lewiston	
						<u>369.09</u>
22507	7/18/2025	7	Pine Tree Waste	7/1/2025		69.12
					Bulk Waste UV Treatment Plant - O&M	
22507	7/18/2025	7	Pine Tree Waste	7/1/2025		125.99
					A/R - Auburn Sewer	
22507	7/18/2025	7	Pine Tree Waste	7/1/2025		125.99
					Bulk Waste Outside Services - T&D - Ops	
22507	7/18/2025	7	Pine Tree Waste	7/1/2025		69.12
					A/R - Lewiston	
						<u>390.22</u>

Auburn Water District
Accounts Payable Check Register
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22508	7/18/2025	7	RHR Smith & Co	7/15/2025	Billing 2024 Audit Accounting & Audit	400.00
						<u>400.00</u>
22509	7/18/2025	7	Spencer Group	7/11/2025	Patching Water Gates DOT- Rt 4-Turner-Vets Brdg202	333.00
						<u>333.00</u>
22510	7/18/2025	6	Super Shoe Stores, Inc.	6/27/2025	Cloth Allow Employee Benefits	152.99
						<u>152.99</u>
22511	7/25/2025	7	Joseph Immergut	7/25/2025	Refund Tenant DepBal A/R - Customers Accts Rec	18.32
						<u>18.32</u>
22512	7/25/2025	6	Amazon.Com Sales Inc	6/30/2025	Pressure guages, battery Supplies - T&D - Ops	35.93
22512	7/25/2025	7	Amazon.Com Sales Inc	7/14/2025	Charger Cords Supplies - T&D - Ops	12.98
22512	7/25/2025	7	Amazon.Com Sales Inc	7/8/2025	Cable, Media Converter Misc Expense-Reservoirs	140.52
22512	7/25/2025	7	Amazon.Com Sales Inc	7/1/2025	Supplies Misc Expense-Reservoirs	88.48
22512	7/25/2025	7	Amazon.Com Sales Inc	7/14/2025	Safety Gloves/Glasses Supplies - Safety Items	248.38
22512	7/25/2025	7	Amazon.Com Sales Inc	7/14/2025	A/R - Auburn Sewer	248.38
22512	7/25/2025	7	Amazon.Com Sales Inc	7/14/2025	Charger Cords A/R - Auburn Sewer	12.99
22513	7/25/2025	7	Bates College	7/17/2025	Lake Monitoring APR-JUN Outside Service - Lake Monitor	1,430.19
						<u>787.66</u>
22513	7/25/2025	7	Bates College	7/17/2025	Lake Monitoring APR-JUN A/R - Lewiston	1,430.19
						<u>2,860.38</u>

Auburn Water District
Accounts Payable Check Register
July 1, 2025 thru July 31, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22514	7/25/2025	7	Lindsay Bates	7/16/2025	clothing allow Employee Benefits	375.26
22514	7/25/2025	7	Lindsay Bates	7/31/2025	July cell Telephone - Treatment	30.00
22515	7/25/2025	7	Burnt Ends Barbecue LLC	7/21/2025	Deposit-Caterer A/R - Auburn Sewer	<u>405.26</u> 250.00
22515	7/25/2025	7	Burnt Ends Barbecue LLC	7/21/2025	Deposit-Caterer Measuring of Lake	250.00
22516	7/25/2025	7	Cameron Tire & Service Inc.	7/15/2025	Brake Repairs TRUCK #47 (2019 FORD 3/4 TC	<u>500.00</u> 132.42
22517	7/25/2025	7	The Computer Place	7/18/2025	IT Support Outside Services - A&G	<u>132.42</u> 38.75
22517	7/25/2025	7	The Computer Place	7/18/2025	A/R - Auburn Sewer	38.75
22518	7/25/2025	7	Elan Financial Services	7/15/2025	USPS-Address Change Misc Expense-T&D Ops	<u>77.50</u> 1.10
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Staples-Ink Cartridges, etc Supplies - A&G - Office	87.33
22518	7/25/2025	7	Elan Financial Services	7/15/2025	UPS-Denora Return Shipping A/R - Lewiston	17.61
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Staples-Ink Cartridges, etc A/R - Auburn Sewer	87.33
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Staples- Hanging File Folders Supplies - A&G - Office	21.98
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Italian Bakery-30 Yr Milestone A/R - Auburn Sewer	18.36
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Staples- Hanging File Folders A/R - Auburn Sewer	21.99

Auburn Water District
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Heidi's Deli - Offsite Meeting A/R - Auburn Sewer	17.85
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Heidi's Deli - Offsite Meeting Misc Expense-T&D Ops	17.84
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Shaws-Visa gift Card A/R - Auburn Sewer	253.98
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Tractor Supply-Stall Mat E6 A/R - Auburn Sewer	60.12
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Italian Bakery-30 Yr Milestone Discretionary Funds	18.36
22518	7/25/2025	7	Elan Financial Services	7/15/2025	UPS-Denora Return Shipping UV Treatment Plant - O&M	17.60
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Center St Auto-Inspection Truck #53 (2024 Ford F150)	12.50
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Center St Auto-Inspection TRUCK #23 (2004 GMC DUMP	12.50
22518	7/25/2025	7	Elan Financial Services	7/15/2025	Shaws-Visa gift Card Discretionary Funds	253.97
						<u>920.42</u>
22520	7/25/2025	7	Jacob Gilbert	7/31/2025	July Cell Telephone - Treatment	30.00
						<u>30.00</u>
22521	7/25/2025	7	Marcus Griffin	7/31/2025	July Cell Telephone - Treatment	30.00
						<u>30.00</u>
22522	7/25/2025	7	Hach Company	5/20/2025	Supplies UV Treatment Plant - O&M	84.50
22522	7/25/2025	7	Hach Company	7/2/2025	A/R - Auburn Sewer	235.38
22522	7/25/2025	7	Hach Company	7/2/2025	Supplies UV Treatment Plant - O&M	235.38

Auburn Water District
Accounts Payable Check Register
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22522	7/25/2025	7	Hach Company	7/7/2025	Supplies UV Treatment Plant - O&M	226.40
22522	7/25/2025	7	Hach Company	7/7/2025	A/R - Lewiston	226.40
22522	7/25/2025	7	Hach Company	7/11/2025	Supplies UV Treatment Plant - O&M	275.27
22522	7/25/2025	7	Hach Company	7/11/2025	A/R - Lewiston	275.28
22522	7/25/2025	7	Hach Company	5/20/2025	A/R - Lewiston	84.50
22523	7/25/2025	7	David Hamann	7/31/2025	July cell Telephone - Treatment	<u>1,643.11</u> 30.00
22524	7/25/2025	7	Harcros Chemicals, Inc.	6/17/2025	Sod Hydro Chemical Expense	<u>30.00</u> 8,093.93
22525	7/25/2025	7	Cole Hayford	7/31/2025	July cell Telephone - Treatment	<u>8,093.93</u> 30.00
22526	7/25/2025	7	Timothy D. Hoover	7/31/2025	July Cell Telephone - Treatment	<u>30.00</u> 30.00
22527	7/25/2025	7	Bisson Enterprises, Inc. DBA	6/30/2025	June Bulk Waste A/R - Auburn Sewer	<u>30.00</u> 375.00
22527	7/25/2025	7	Bisson Enterprises, Inc. DBA	6/30/2025	June Bulk Waste Outside Services - T&D - Mnt	375.00
22527	7/25/2025	7	Bisson Enterprises, Inc. DBA	6/30/2025	A/R - Lewiston	206.00
22527	7/25/2025	7	Bisson Enterprises, Inc. DBA	6/30/2025	June Bulk Waste UV Treatment Plant - O&M	206.00
						<u>1,162.00</u>

Auburn Water District
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22528	7/25/2025	7	Robert Larue	7/31/2025	July Cell Telephone - Treatment	30.00
						<u>30.00</u>
22529	7/25/2025	7	Lebel's Heating & Sheet Metal	7/2/2025	Galvanized Plate Expenses - Jobbing	21.00
						<u>21.00</u>
22530	7/25/2025	7	Televox Inc	6/30/2025	Auto Calls Misc Expense-Collections	57.44
						<u>57.44</u>
22530	7/25/2025	7	Televox Inc	6/30/2025		57.45
					A/R - Auburn Sewer	
						<u>114.89</u>
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025	perimeter testing Outside Services - Lab Tests	552.50
						<u>552.50</u>
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025		552.50
					A/R - Lewiston	
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025		510.00
					A/R - Lewiston	
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025		510.00
					A/R - Lewiston	
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025	In Lake testing Outside Services - Lab Tests	510.00
						<u>510.00</u>
22531	7/25/2025	7	Treasurer, State of ME-HETL	7/16/2025	In Lake testing Outside Services - Lab Tests	510.00
						<u>510.00</u>
22532	7/25/2025	7	Maine Water Utilities Assoc.	7/23/2025		25.00
					A/R - Auburn Sewer	
22532	7/25/2025	7	Maine Water Utilities Assoc.	7/23/2025	Training Employee Training	25.00
						<u>50.00</u>
22533	7/25/2025	7	Dave McNally	7/31/2025	July Cell Telephone - Treatment	30.00
						<u>30.00</u>

Auburn Water District
Accounts Payable Check Register
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22534	7/25/2025	7	Craig Millett	7/31/2025	July cell Telephone - Treatment	30.00
						<u>30.00</u>
22535	7/25/2025	7	Murray's Truck Service	7/10/2025	Clutch Repairs TRUCK #50 (2022 VOLVO DUM	611.24
						<u>611.24</u>
22536	7/25/2025	7	Northeast Safety Inc	7/18/2025	Flaggers DOT- Rt 4-Turner-Vets Brdg202	1,368.00
						<u>1,368.00</u>
22536	7/25/2025	7	Northeast Safety Inc	7/18/2025	A/R - Auburn Sewer	1,368.00
						<u>1,368.00</u>
22536	7/25/2025	7	Northeast Safety Inc	7/4/2025	Flaggers DOT- Rt 4-Turner-Vets Brdg202	456.00
						<u>456.00</u>
22536	7/25/2025	7	Northeast Safety Inc	7/4/2025	A/R - Auburn Sewer	456.00
						<u>456.00</u>
22537	7/25/2025	7	Kevin Pratt	7/31/2025	July Cell Telephone - Treatment	30.00
						<u>30.00</u>
22538	7/25/2025	7	E.J. Prescott, Inc.	7/8/2025	Stock-Return Inventory	-1,879.77
						<u>-1,879.77</u>
22538	7/25/2025	6	E.J. Prescott, Inc.	6/23/2025	Cplg Stock Inventory	1,233.92
						<u>1,233.92</u>
22538	7/25/2025	7	E.J. Prescott, Inc.	7/1/2025	Stock Inventory	7,163.17
						<u>7,163.17</u>
22538	7/25/2025	7	E.J. Prescott, Inc.	7/1/2025	stock Inventory	4,251.16
						<u>4,251.16</u>
22539	7/25/2025	7	Shredding on Site	8/7/2025	shredding Misc Expense-A&G Office	27.00
						<u>27.00</u>
22539	7/25/2025	7	Shredding on Site	8/7/2025	A/R - Auburn Sewer	27.00
						<u>27.00</u>
						<u>54.00</u>

Auburn Water District
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22540	7/25/2025	7	Derek Thone	7/31/2025	July cell Telephone - Treatment	30.00
						<u>30.00</u>
22541	7/25/2025	8	UNUM Life Insurance	8/1/2025	Life Ins-Aug 2025 Employee Benefits	344.71
22541	7/25/2025	8	UNUM Life Insurance	8/1/2025	Life Ins-Aug 2025 A/R - Auburn Sewer	134.38
22542	7/25/2025	7	V W R International LLC	7/3/2025		<u>479.09</u> 116.85
					A/R - Lewiston	
22542	7/25/2025	7	V W R International LLC	7/3/2025	Supplies UV Treatment Plant - O&M	276.47
22542	7/25/2025	7	V W R International LLC	7/3/2025		276.47
					A/R - Lewiston	
22542	7/25/2025	7	V W R International LLC	7/3/2025	Supplies UV Treatment Plant - O&M	116.85
						<u>786.64</u>
<u>Grand Total</u>						<u>239,339.27</u>

Auburn Water District

Meter Replacement Update

May 2025	The District selected Kamstrup as our preferred meter and reading software vendor.
June 2025	The District started stocking Kamstrup meters, purchased a radio unit and ordered the communication tower for the Goff Hill reservoir.
July 2025	The District sent Letters to a targeted area to systematically replace meters as part of a pilot of the new meters and software.
August 2025	The District has now replaced 72 meters. The communications tower is online and the District is accessing the data real time. In addition to this the District has tested 10% of all meters removed from homes during the pilot period.

Meters Replaced

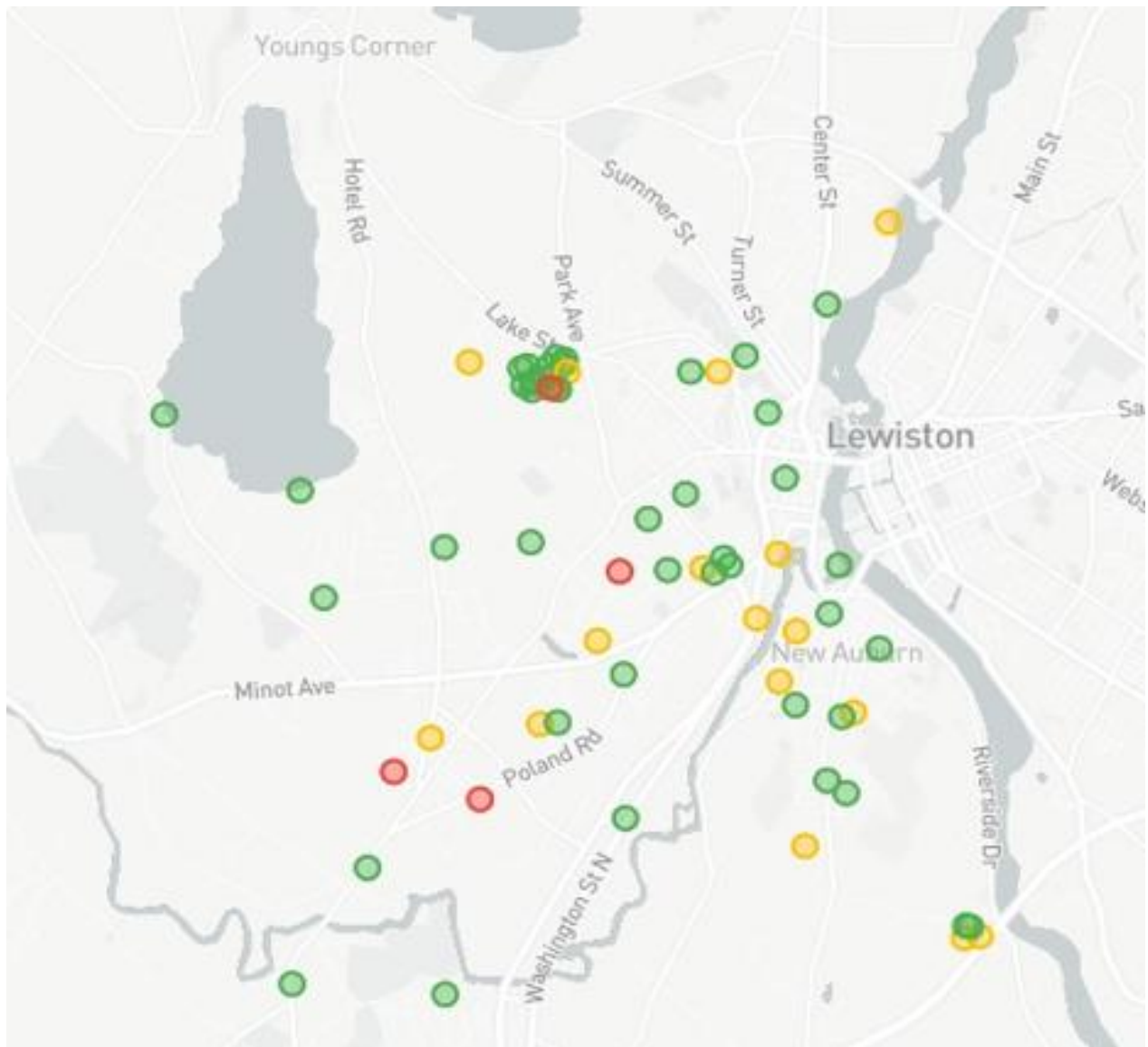
1.5"	3
1"	1
3/4"	4
5/8"	64
<hr/>	
Total	72

Meters Tested

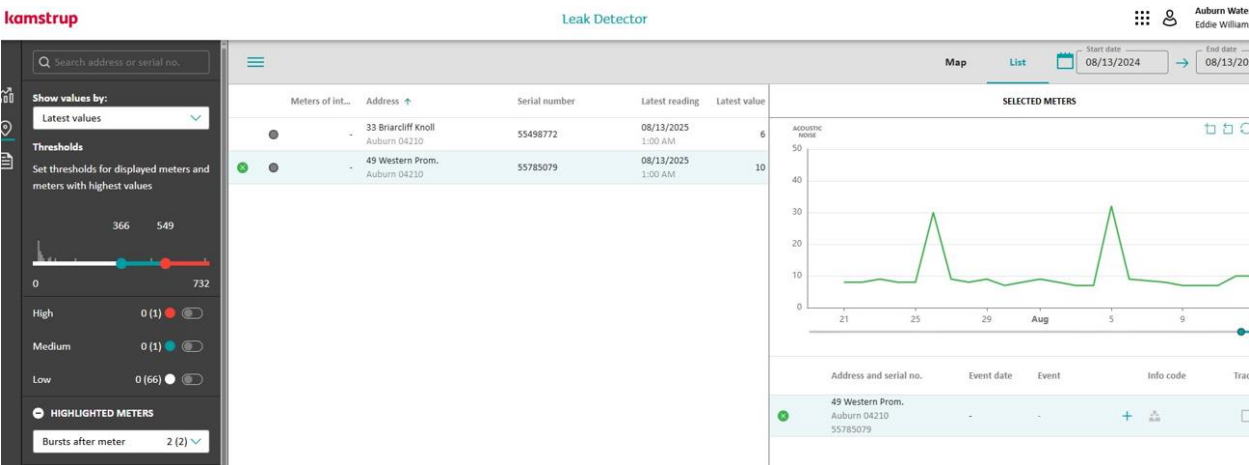
2010, Sensus SR2, 5/8"

Readings are % accuracy

High Flow	Low Flow
100	93
99	97
98	76
98	66
100	91
<hr/>	
99%	84.6%



Current Location and performance of Kamstrup meters.



Meter alerts have picked up on homes with irrigation.

High water temperature 64									
<div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div><div></div></div>									
<input type="checkbox"/>	Consumption ⓘ	Serial number	Address	Customer number	Status	Last status change	Min. water temperatu...	Max. ambient temper...	Active from
<input type="checkbox"/>	51.167 gal	55790691	5 Locksley Rd. Auburn, 04210	27-7277-002	Open	-	61 °F	64 °F	08/12/2025
<input type="checkbox"/>	271.767 gal	55785077	134 Nottingham Rd. Auburn, 04210	27-6327-003	Open	-	62 °F	69 °F	07/23/2025
<input type="checkbox"/>	74.506 gal	55790685	133 Nottingham Rd. Auburn, 04210	27-6277-004	Open	-	65 °F	71 °F	07/30/2025
<input type="checkbox"/>	-	55498772	33 Briarcliff Knoll Auburn, 04210	23-6592-000	Open	-	69 °F	70 °F	07/24/2025
<input type="checkbox"/>	115.499 gal	55640324	345 Fairway Dr. Auburn, 04210	18-7588-002	Open	-	60 °F	65 °F	07/23/2025
<input type="checkbox"/>	0 gal	55640331	208 Broad St. Auburn, 04210	06-2206-000	Open	-	72 °F	72 °F	08/12/2025
<input type="checkbox"/>	65.754 gal	55498778	80 Newbury St. Auburn, 04210	14-2214-002	Open	-	71 °F	76 °F	08/01/2025
<input type="checkbox"/>	187.013 gal	55640330	52 Sunset Av. Auburn, 04210	27-4977-002	Open	-	62 °F	73 °F	07/26/2025
<input type="checkbox"/>	18.252 gal	55790675	18 Adams Ave. Auburn, 04210	27-5577-003	Open	-	66 °F	73 °F	07/23/2025

Meters collect lots of realtime data, in addition to usage. Leak detection and temperature both water temp and ambient meter temperature.



Typical usage alert, customer has an internal leak.



Proven Expertise & Integrity

July 10, 2025

Board of Trustees
Auburn Water District
268 Court Street
Auburn, Maine 04212

MANAGEMENT LETTER

In planning and performing our audit of the financial statements of the business-type activities of the Auburn Water District as of and for the year ended December 31, 2024, in accordance with auditing standards generally accepted in the United States of America, we considered the Auburn Water District's internal control. We did so to determine our auditing procedures for the purpose of expressing an opinion on the financial statements, but not for expressing our opinion on the effectiveness of the Auburn Water District's internal control over financial reporting or compliance.

During our audit we became aware of a matter referred to as a "management letter comment" that offer opportunities for strengthening internal control and improving operating efficiencies of the Auburn Water District. The following page summarizes our comments and suggestions on this matter.

This report is intended solely for the information and use of the Board of Trustees, management, and others within the entity and federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

This matter does not modify our opinion on the financial statements for the year ended December 31, 2024, where we expressed an unmodified opinion on our independent auditor's report (IAR DATE).

Policies/Written Procedures:

While performing the audit for the above-mentioned fiscal year, we noted that the district does not have a policy/written procedures for routine accounting practices. We recommend that the district adopt a policy/written procedures concerning routine accounting practices to help ensure compliance with all applicable federal/state statutes and regulations and to help reduce the risk of material misstatement in the financial statements.

We would like to thank Mike and all of the staff at the Auburn Water District for their cooperation throughout this audit process.

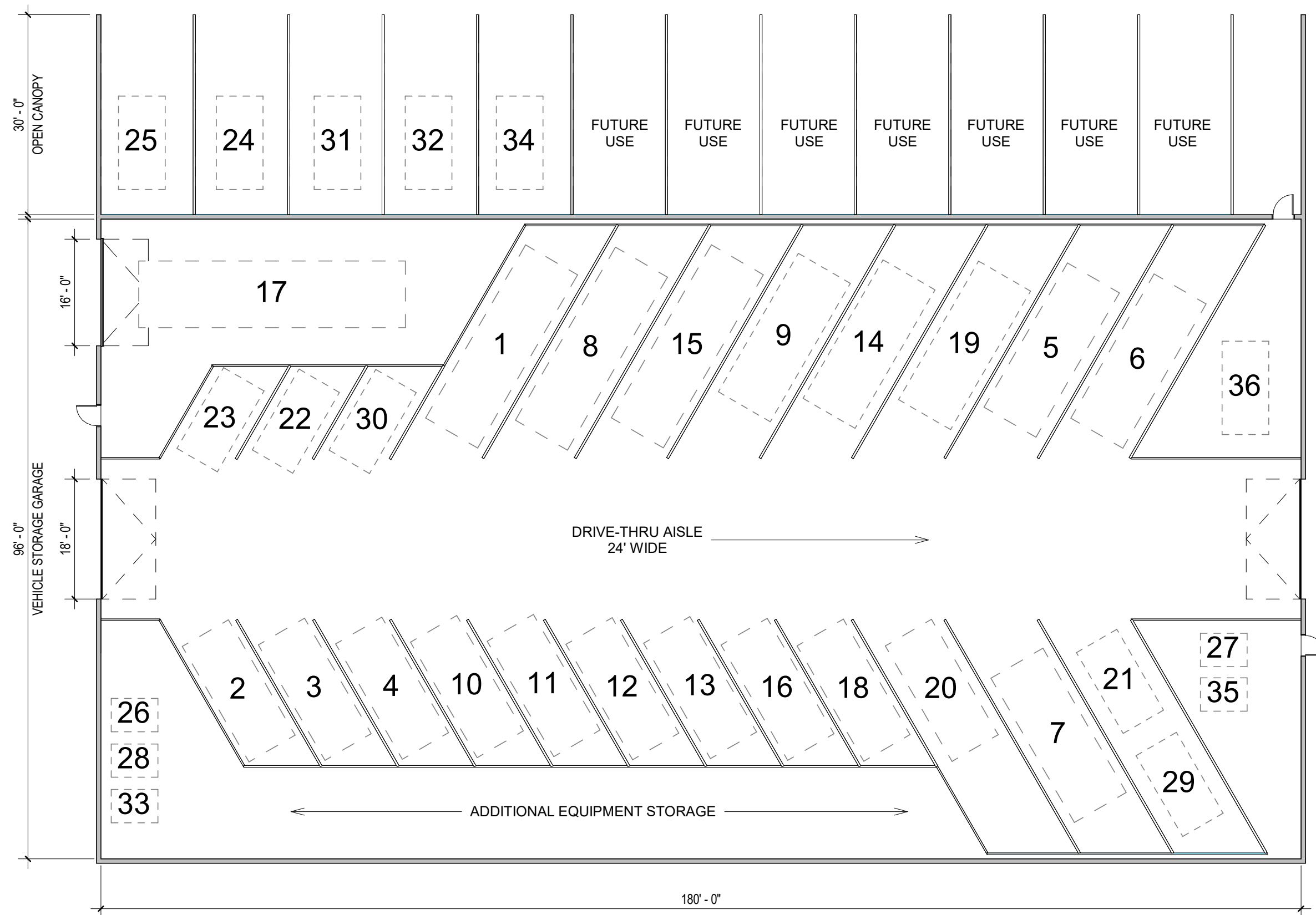
If there are any questions regarding this letter, please do not hesitate to call.

Very Best,

"DRAFT"

RHR Smith & Company, CPAs

FLEET NUMBERS CORRELATES TO W&S
ID NUMBERS ON FLEET INVENTORY LIST



ROOM FINISHES:

CEILING: OPEN TO STRUCTURE

WALLS: METAL PANEL /
CONCRETE, PAINTED

FLOORS: SEALED CONCRETE

MEP/DATA REQUIREMENTS:

- HEATING / COOLING
- VENTILATION

COMPONENTS:

- 0. X-LARGE VEHICLE (1)
- 1. LARGE VEHICLE (3)
- 2. MEDIUM VEHICLE (3)
- 3. SMALL VEHICLE (10)
- 4. LARGE EQUIPMENT (3)
- 5. MEDIUM EQUIPMENT (11)
- 6. SMALL EQUIPMENT (5)

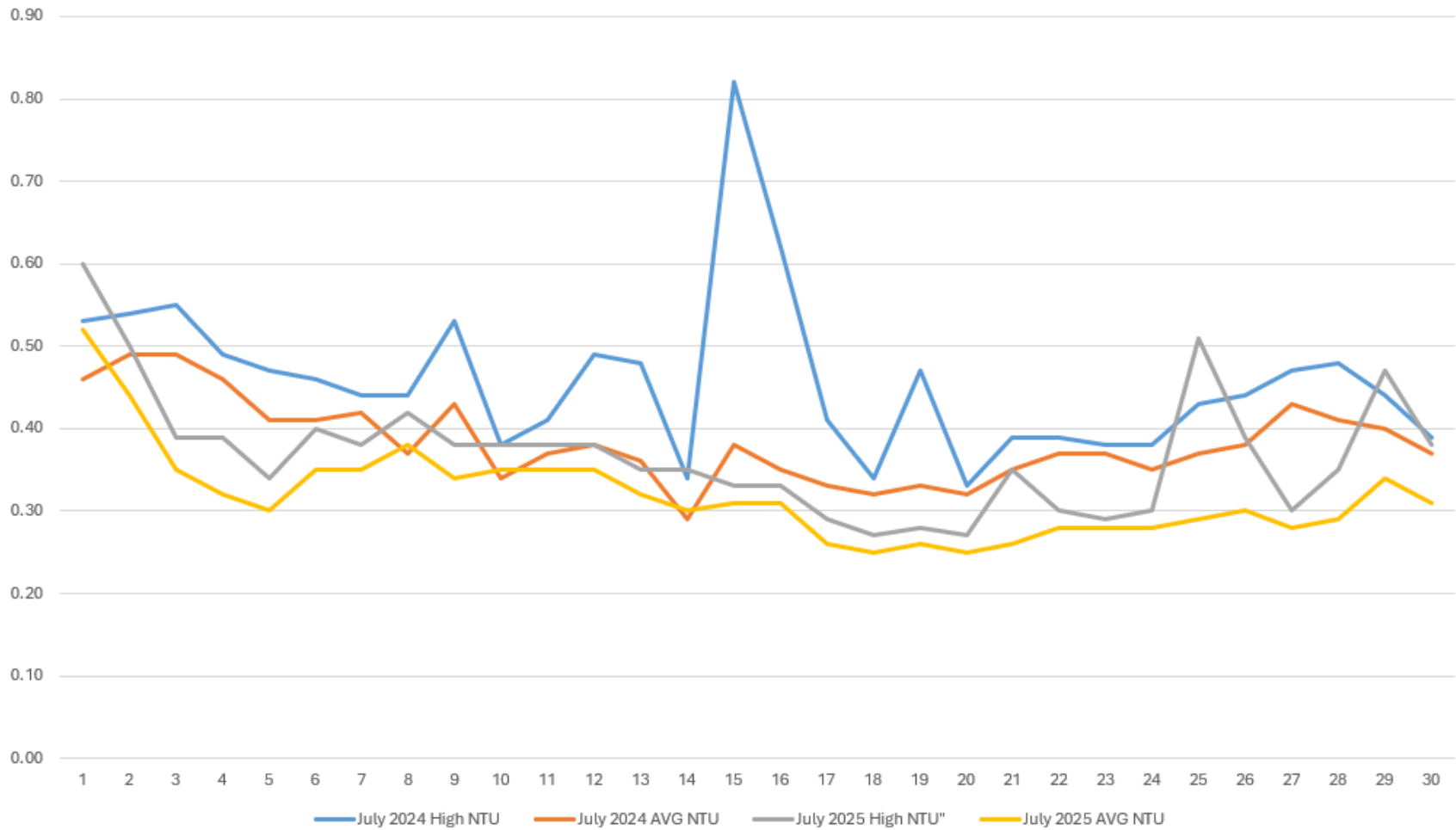
FLEET STORAGE - 17,280 SF
1/16" = 1'-0"

DRAFT

W&S ID #	WSD ID #	VIN #	DIVISION	MAKE / MODEL	SIZE	FLEET TYPE	STORAGE NEEDS				COMMENTS
							INSIDE	FLOOR	CANOPY	OUTSIDE	
1	Unit #23	1GDM7C1314F509598	Water	04 GMC Dump Truck	Large	Vehicle	●				
2	Unit #33	1FDSE3FLXCDA71115	Water	12 Ford E 350	Small	Vehicle	●				
	Unit #35	1HTWKAZRXDH195952	Sewer	Vac Truck	X-Large	Vehicle	●				Did not include
3	Unit #36	1FTFX1EFXDFC36375	Water	2013 Ford F150	Small	Vehicle	●				
4	Unit #37	1GD321CG3FF179156	Sewer	2015 GMC	Small	Vehicle	●				
5	Unit #39	1FTBF2B60FED18085	Water	2015 Ford F-250 3/4 T Utility	Medium	Vehicle	●				
6	Unit #40	1FDRF3H63GEC72499	Sewer	2016 Ford F350 Dump	Medium	Vehicle	●				
7	Unit #41	1GB4CYCGXGF178610	Water	2016 Chevy 3500 CC3604	Medium	Vehicle	●				
8	Unit #42	4V5K99GH26N413998	Water	2006 Volvo Dump	Large	Vehicle	●				
9	Unit #44		Water	Excavator-Volvo	Large	Equipment	●				
10	Unit #45	1GCRYAEH9KZ317715	Water	2019 Chevy Silverado	Small	Vehicle	●				
11	Unit #46	1FTEW1E56KKD84064	Water	2019 Ford F150 SU	Small	Vehicle	●				
12	Unit #47	1FDBF2B62KEF19735	Water	2019 Ford F250 S-DTY	Small	Vehicle	●				
13	Unit #48	1GCHTBEN4L1153926	Water	2020 Chevy Colorado Pick up	Small	Vehicle			●		
14	Unit #49	CAT00420JH9X00341	Water	2020 Caterpillar 420XE Backhoe	Large	Equipment	●				
15	Unit #50	4V5KG9EJ1NN308945	Water	2022 Volvo VHD84F	Large	Vehicle	●				
16	Unit #51	1FDRF3HNXNDA22381	Water	2022 Ford Super Duty F-350 White	Small	Vehicle	●				
17	Unit #52	3ALHG3DV5SDVS7780	Water	2025 Freightliner Vacuum Truck	X-Large	Vehicle	●				
18	Unit #53	1FTMF1LP3RKD20218	Water	2024 Ford F150 White	Small	Vehicle	●				
19	Unit #55	JCB4093258440	Water	2024 JCB Loader 409ZM	Large	Equipment	●				
20	Unit #56	1GB5KSE71SF128768	Water	2025 Chevy Silverado	Small	Vehicle	●				
21		16MPF122X1D028957	Water	01 Onan Mobile Generator	Medium	Equipment	●				
22		352444UAP820	Water	05 IR Portable 185 Compressor	Medium	Equipment	●				
23		17709	Sewer	11 Durland Flusher	Medium	Equipment	●				
24		4TEFS162221051381	Water	2002 Flatbed Trailer (Pipe Trailer)	Medium	Equipment			●		
25		5JWU1018C1055143	Water	2012 Sure Trac Trailer	Medium	Equipment			●		
26		gl #2105-866	Sewer	2013 Push Camera	Small	Equipment		●			
27		4YMCL1212GV023354	Water	2018 Carry on trailer	Small	Equipment			●		
28		1E9PT1511KC297536	Water	2019 Valve Maintenance trailer	Small	Equipment		●			
29		33KCGMKG0002	Water	2022 Kohler Generator trailer	Medium	Equipment		●			
30		144484 U84957	Water	85 Ingersoll-Rand Compressor	Medium	Equipment		●			
31		None	Water	93 Homemade Ut Trl	Medium	Equipment			●		
32		None	Water	Cement Mixer/Trailer	Medium	Equipment			●		

W&S ID #	WSD ID #	VIN #	DIVISION	MAKE / MODEL	SIZE	FLEET TYPE	STORAGE NEEDS				COMMENTS
							INSIDE	FLOOR	CANOPY	OUTSIDE	
33		DM - 99102	Water	Drill Mate	Small	Equipment		●			
34		5VGAP3038DL002239	Water	Kaufmann Trailer	Small	Equipment			●		
35			Water	Light Tower	Small	Equipment			●		
36		None	Water/Sewer	Mr. Manhole Leveling System	Medium	Equipment			●		

July 2025 vs 2024 NTU



Lake Auburn Watershed Report

August 2025

1. 2025 Watershed Inspection

The 2025 Watershed Inspection with the Drinking Water Program was completed on July 30th. At this time, there is nothing major to report from the inspection. Consistent communication and partnership throughout the year between water quality/watershed staff and the Drinking Water Program has created a good relationship with regular information exchange, making this type of inspection a smooth process.

2. Water Quality Notes

Precipitation has remained low this summer, which may be a contributor to good summertime water quality in Lake Auburn. Secchi depths have exceeded 10 meters, and the temperature had been around 24 degrees Celsius in July (3 degrees below July 2024). The CBI program has captured very few incidents of plant material, none of which were invasive. During hot days in June and July, there were occasions of swimmers violating the ordinance – however, this is not the normal occurrence, and mostly all of the time, most people do follow the rules posted. Staff continue to work to shrink the small percentage of occurrences, working on updated signage, dual language signage, and plans for patrolling techniques.

3. Septic Program Updates

The City of Auburn notified Year 2 homeowners of their septic inspection requirements at the beginning of July. Year 2 homeowners will have the same deadline as Year 1 – July 1, 2026. LAWPC notices for Year 2 have been mailed out, and a second public informational session has been scheduled for October 1st at 5:30pm at the Auburn Community Center. Year 1 homeowners will receive follow-up information this month with reminders and updated information, and staff will be focusing on outreach and technical assistance to homeowners to support them through the process and build relationships in the watershed.

4. Increased Engagement with Individuals Living in Watershed

The watershed program is focusing efforts on working with individual properties throughout the watershed in efforts to cultivate relationships with the community members and in turn help gather a force to protect the watershed and Lake Auburn's water quality. There are several key ways this is occurring this year and will be occurring into the foreseeable future: 1) one-on-one technical assistance provided through the septic inspection program, 2) OUR SHORE shoreline assessments/site visits for individual properties with shoreline properties, 3) stormwater assessments/site visits for individual properties, 4) increased communication and visits with Conservation Easement property owners, 5) increasing communication and visits with abutters of LAWPC properties, 6) continued partnership with City of Auburn to review and approve permits, providing site visits and communication with property owners in Lake Auburn Watershed Overlay District.

5. Increased Community Engagement

The watershed program is also providing blanket community opportunities to engage the public, with the intentions of providing awareness about the watershed and importance of protecting water quality, with the same hopes of community members wanting to become more involved with our work. Some of the ways we have been working on this are tabling at public events such as farmers markets and community festivals or inviting volunteer groups to participate in field trips in the watershed or to help with field work/projects in the watershed. Look out for an engagement series this fall, as well as a community shoreline stabilization demonstration project geared toward involving new volunteers in the community!

6. Erosion & Sedimentation Projects

Proposals have been requested for the Salmon Point Erosion Project, a shoreline erosion project on LAWPC property near Lake Shore Drive. In this area, two major sections of slumping are occurring where intense wind and wave energy hit the shoreline on either side of an inlet to Lake Auburn. At both sites, the banks are high, making them susceptible to the crash of the waves, especially after periods of drought and thus dry soils. Project proposals will include methods to stabilize the banks while absorbing the wave energy before hitting the soil in the future to avoid further erosion with potential strategies to minimize deflection. These proposals will be submitted in August with the intention to move forward with a proposal and a permitting application this fall for 2026.

Another site on Lake Auburn is experiencing similar shoreline erosion issues causing severe sedimentation and turbidity, similar to Salmon Point. This site is along Route 4 just before Lake Shore Drive (First Brook Shoreline Erosion Site). This site will be raised with the Lake Auburn Drinking Water Group Partnership with DOT, Maine CDC's Drinking Water Program, and the City of Auburn, as a potential project to be considered during the Route 4 reconstruction project.

7. Shoreline Assessments

For Individuals: The watershed program is offering no-cost shoreline assessments to all individuals in the watershed with shoreline properties. This is possible through the Shore Corps program's partnership with DEP as the State rolls out its new OUR SHORE guidance, utilizing the Shore Corps program to pilot this new guidance on nature-based design practices to protect against shoreline erosion. The program helps homeowners assess sources of erosion on their properties, identify design recommendations while preserving and restoring natural functions to shorelines and thus controlling erosion, and also helps to navigate the regulatory process to streamline the installation of erosion control measures.

On Watershed Properties: Lily, Lake Auburn's Shore Corps Steward, is completing these assessments on *all* shoreline properties conserved by LAWPC. LAWPC owns nearly 80% or 10.5 miles of the Lake Auburn shoreline and 70% or 3.5 miles of the Basin! This will provide a lot of data and recommendations for the watershed, but it will also enable a potentially great number of shoreline stabilization projects this fall. This is especially important as sedimentation is the largest water pollutant, causing an abundance of issues including the potential for increasing drinking water treatment needs.

Chapter 305 Permit by Rule was updated in June 2025. For Shoreline Stabilization, some activities no longer require a permit as part of DEP's OUR SHORE efforts. This includes planting native plants (only) through planting native seeds or live staking in an area less than 1 cubic yard (or less than 25 plants) for the establishment of native plants, annually. This type of project is very low-cost, great for volunteers, and a quick solution to small-scale erosion issues on the shoreline as the roots establish quickly.

8. Little Wilson Pond

Maine Department of Inland Fisheries and Wildlife has successfully conserved a small three-acre parcel at the northern end of Little Wilson Pond with the intention of removing the mobile home on the property and restoring the parcel into an undeveloped site available to be used for a public hand-carry boat launch. The Director of the Water Access Program at IF&W was able to attend the Little Wilson Pond Association's Annual Meeting to speak with residents about the project and their concerns of the potential impacts of providing public access to a small water body. Watershed staff will continue the partnership with both entities while continuing the relationship with the Town of Turner to ensure water quality impacts remain limited in the upper pond.



Monitoring Program for Turbidity Investigation in Lake Auburn

Draft – August 7, 2025

1.0 Introduction and Program Overview

Lake Auburn periodically has short-duration high turbidity levels that are understood to be primarily related to high winds from the northwest but can also increase at the intake following large rain events. In the former case, the high turbidity starts near the boat ramp and moves toward the intake; the high turbidity abates when the winds die down following sunset. Auburn Water District and Lewiston Water Division (AWD/LWD) addresses these events by shutting down the WTP for a short time. In 2011-2012, the lake also experienced elevated turbidity that was due to algal blooms though turbidity levels were not high enough to require the WTP to be shut down; a subsequent algal bloom was addressed with an algaecide in 2018 to knock down the immediate bloom, which was followed by an aluminum sulfate application in 2019 to help control internal sediment phosphorus sources.

The specific causes and the areal extent of elevated turbidity is not yet known. Additional monitoring is required to better identify the conditions under which turbidity is elevated at the intake, the vertical profile of turbidity within the water column, and the area that experiences elevated turbidity. This monitoring plan recommends additions to AWD/LWD's existing routine monitoring program to characterize the drivers and spatial/ temporal extent of turbidity plumes.

The monitoring plan is separated into three distinct components:

- **Extension of AWD/LWD's Existing Program:** Additional parameters to be collected during AWD/LWD's ongoing monitoring program to address potential sources of elevated turbidity and possible changes in water quality that could be associated with an intake at a different location
- **Turbidity Plume Monitoring Program:** An intensive monitoring program to be implemented during a turbidity event
- **Shoreline Survey:** A boat-based survey of the entire lake shoreline looking for new sediment deltas or shoreline erosion that could potentially contribute to elevated turbidity during storm events.



2.0 Modifications to Routine Monitoring Program

Modifications recommended to AWD/LWD's existing monitoring program are described in this section. No modifications of AWD/LWD's existing sampling procedures are required, so this plan does not include step-by-step sampling guidance or Standard Operating Procedures (SOP).

2.1 Additional Parameters

The following parameters should be added to the routine monitoring program.

2.1.1 Lake Grab Samples

Grab samples for total iron and total manganese should be added in the surface integrated and bottom sample at 4 monitoring locations: 8 (Deep Hole), 12 (Intake), 30, and 31. Elevated iron and manganese can cause exceedances of secondary drinking water quality standards, causing color and staining in drinking water. Information on iron and manganese can be used to evaluate additional treatment requirements if the intake is relocated. Grab samples for turbidity should be added in the surface integrated and bottom samples at all monitoring locations. These can be performed while on the water or back in the laboratory.

QA/QC samples should be collected at the same frequency and location as all other parameters.

2.1.2 Tributary Grab Samples

Turbidity should continue to be collected at all perimeter monitoring locations. If possible, several measurements should be collected during wet weather.

2.2 Timing and Duration

Samples should be collected at least every two weeks, starting as soon as possible and continuing through turnover. The additional parameters do not need to be collected during winter months. In 2026, sample collection should begin at ice out and continue through turnover.

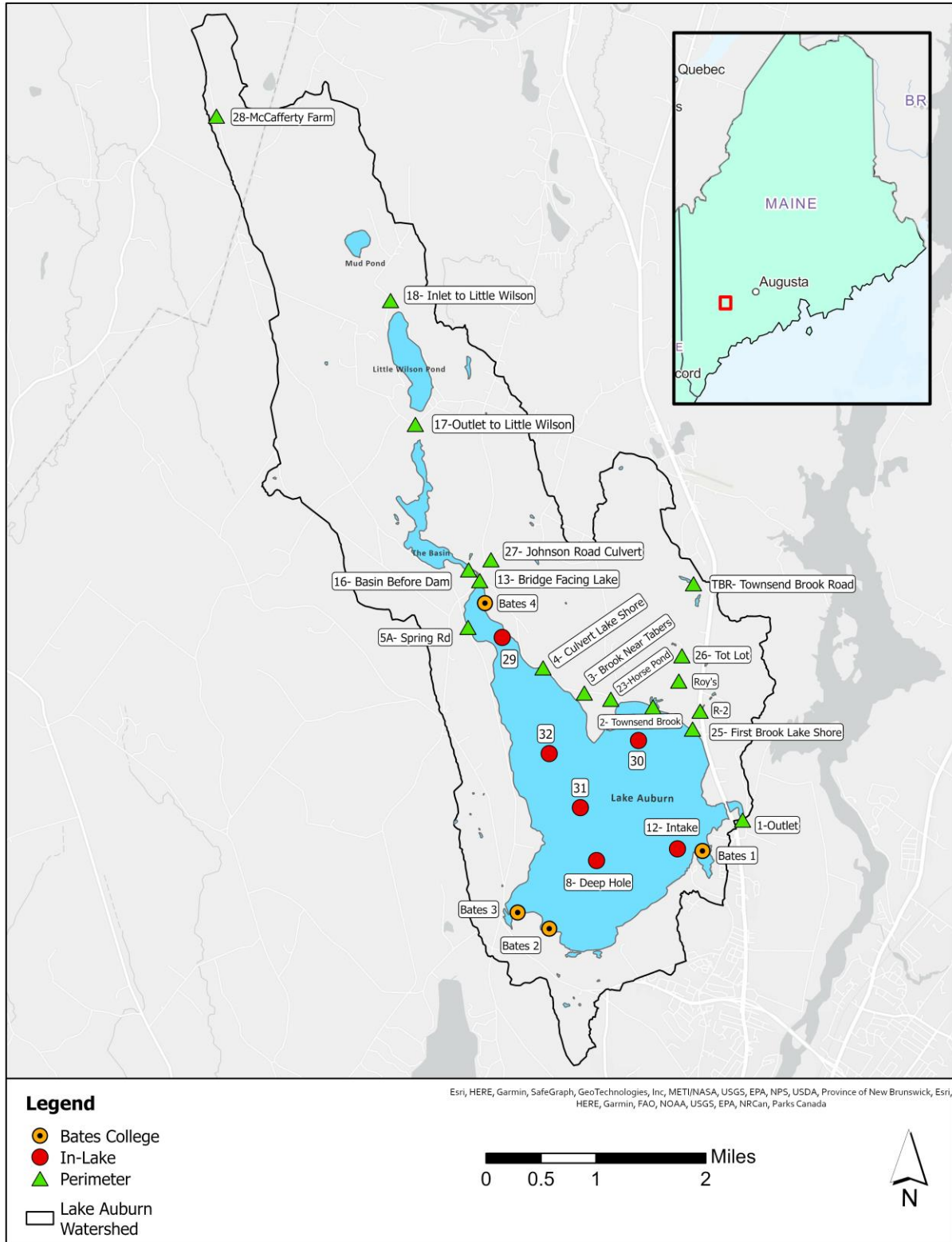


Figure 2.1 Monitoring Locations



3.0 Turbidity Plume Monitoring Program

The following protocol describes the monitoring to be conducted if elevated turbidity is detected in the intake and it is determined by AWD/LWD staff that conditions are likely to require the WTP to shut down. The monitoring procedure is intended to identify the nature (algal or non-algal), areal, and vertical extent of turbidity within the water column.

Depending on conditions, the turbidity plume monitoring program will consist of the following components.

- Drone and security camera survey to visually track the areal extent of the turbidity plume
- Turbidity measurements and total algae (chlorophyll/BGA) profiles from a boat to track the vertical extent of the turbidity plume once it is safe to launch the boat

If the turbidity plume is visible from the drone and/or the security camera, then the boat sampling crew will collect profiles based on the visual extent of the plume. If the turbidity plume is not visible, then the boat sampling crew will collect profiles in a grid pattern to attempt to locate the areal and vertical extent of the plume.

3.1 Equipment Requirements

The following equipment is required to execute the intensive monitoring program.

- Lewiston Public Works Department drone with camera to visually identify turbidity plumes in the water column and spare batteries
- Access to footage from the security camera facing the lake
- Boat and associated safety equipment
- EXO-1 sonde or similar with DO, temperature, and total algae (chlorophyll/BGA) sensors and cable long enough to reach the bottom of all monitoring locations
- Portable turbidity meter and Kemmerer sampler
- GPS unit
- Field notebook
- Two-way radios or other communication device to allow communication between the drone pilot and boat operator

The monitoring plan has been developed based on equipment currently available to AWD/LWD. However, given the focus on turbidity, the monitoring program would be enhanced by acquiring a turbidity sensor for the existing sonde to allow turbidity profiles to be collected during and after turbidity events.

3.2 Sample Event Mobilization

AWD/LWD staff should monitor intake turbidity levels and forecasted and actual wind conditions in the lake to identify whether conditions are likely to result in a turbidity event. If the intake measurements and/or wind conditions suggest that a turbidity event is occurring/likely to occur, staff should mobilize for monitoring.

3.3 Monitoring Procedures

3.3.1 Drone Operation

Once AWD/LWD determines that a turbidity event is beginning to or is likely to occur, the drone and pilot should be mobilized to the water treatment plant.

The drone should be launched if the pilot determines it is safe to operate once any of the following criteria are met:

- Turbidity is increasing over typical values at the raw water intake
- A turbidity plume is visible either from shore or from the water treatment plant security camera
- AWD/LWD staff believe that a turbidity event is likely to start imminently based on experience from past events

Once airborne, the drone should be used to map the spatial extent of the turbidity plume, starting at the intake (Site 12) or other location identified through a spotter on shore or the security camera.

If safe boat operation is possible, the drone pilot should be in communication with the boat team by two-way radio to guide sampling (**Section 3.3.3**). The goal should be for the drone pilot to identify the location of the central axis and edges of the turbidity plume to begin collecting turbidity profiles. The drone pilot should guide the boat sampling team, if possible, on which direction to travel to continue to collect profiles within the turbidity plume.

If the plume is not easily visualized, the drone should then fly radially outward from the starting point and map the coordinates of the areal extent of the visible plume. In addition, photos of the entire plume should be taken from different angles throughout the drone flight to create a visual record of the event.

3.3.2 Security Camera Operation

The security camera installed on the water treatment plant should be used as a secondary source of information about the extent and location of the turbidity plume. In addition, if the drone operation is not possible, the security camera should be used as the primary source to map the extent of the plume and to guide the boat monitoring crew to the likely location of the turbidity plume.

During a turbidity event, the camera should be used to assess the approximate boundaries of the turbidity plume. In addition, if the drone is not in operation and it is safe to launch the boat, the camera operator should be in contact with the boat team via two-way radio to guide sampling as described above.

3.3.3 Sampling if Turbidity Plume is Visible from Drone or Security Camera

This procedure should be used if the turbidity plume is visible from either the security camera or drone and the boat operator determines that it is safe to operate the boat on the lake. If safe operation is not possible during a wind event, the boat should be deployed once safe operation is possible, including the next morning, to understand if residual turbidity is within the water column.

If this condition is met:

- 1) Maintain two-way communication with the drone pilot or staff viewing the security camera feed.
- 2) If elevated turbidity was detected at the intake, navigate to the intake monitoring location to start sampling. If the elevated turbidity is located elsewhere, navigate to the middle of the turbidity plume guided by the drone pilot or security camera.
- 3) Collect a profile with the sonde with at least the following sensors: temperature, conductivity, DO, total algae (chlorophyll/BGA). Samples should be logged at least every meter.
- 4) Collect a grab sample for turbidity measurement at the following depths depending on whether the lake is stratified:
 - a) Unstratified lake: the surface, mid depth, and 1 meter from the bottom, and at intermediate depths as needed to map the vertical extent of the turbidity plume.
 - b) Stratified lake: using the temperature profile as a guide, surface, near bottom of surface layer (bottom of epilimnion), in the thermocline, near the top of the bottom layer (top of hypolimnion), mid depth in the hypolimnion and 1 meter above the bottom.
- 5) Log the vertical extent of the turbidity plume on a map to assist in following the plume while on the water following the procedures listed in **Section 3.3.5**.
- 6) Proceed to the next sampling location identified by the drone pilot/security camera while turbidity remains in the water column using the following guidance:
 - a) If initial measurements are at the intake and the plume appears to originate from the shore, travel offshore halfway to the end of the plume from the intake in the same alignment as the plume and collect measurements. Collect the next sample at the edge of the plume. If time allows, return to the intake and repeat the same procedure parallel to shore or along the short axis of the plume.
 - b) If initial measurements are collected at the shoreline, collect samples halfway to the end of the plume and at the edge of the plume, first working offshore and then along the shore.
 - c) If initial measurements are collected at a location that is not the intake or the shore, travel halfway from the initial measurement to the edge of the plume and follow procedure (a) above.
- 7) As time allows, continue to collect profiles to map the vertical and spatial extent of the plume, using the drone/security camera as a guide to stay within the plume.

If at any time the drone pilot loses visual contact with the turbidity plume or is no longer able to operate the drone, the boat team should follow the procedure for when the turbidity plume is not visible (**Section 3.3.4**).

3.3.4 Profiles if Turbidity Plume is Not Visible

This procedure should be used in the event that turbidity plume is not visible from either the drone or security camera and the boat operator determines that it is safe to operate the boat on the lake. If safe operation is not possible during a wind event, the boat should be deployed as soon as the wind/wave conditions allow (including the next day) to understand the distribution of any residual turbidity within the water column.

- 1) Identify the appropriate starting point based on the trigger used to determine sampling should occur. For example:
 - a) If the trigger is rising turbidity at the intake, the first location should be at the intake.
 - b) If the trigger is visual from shore, the first location should be at this location.
- 2) Navigate the boat to the selected starting point.
- 3) Measure the depth at the sampling location and log the location with GPS.
- 4) Collect a profile with the sonde with at least the following sensors: temperature, conductivity, DO, total algae (chlorophyll/BGA). Samples should be logged at least every meter.
- 5) Collect a grab sample for turbidity measurement at the following depths depending on whether the lake is stratified
 - a) Unstratified lake: the surface, mid depth, and 1 meter from the bottom, and at intermediate depths as needed to map the vertical extent of the turbidity plume.
 - b) Stratified lake: using the temperature profile as a guide, surface, near bottom of surface layer (bottom of epilimnion), in the thermocline, near the top of the bottom layer (top of hypolimnion), near the bottom.
- 6) Log the vertical extent of the turbidity plume on a map to assist in following the plume while on the water following the procedures listed in **Section 3.3.5**.
- 7) Move about 300 feet and repeat steps 2 through 4. If no turbidity is detected, move to another location 300 feet from the starting point. Use the following guidance to select sampling locations:
 - a) If initial measurements are at the intake or at another location offshore and the plume appears to originate from the shore, travel offshore 300 feet from the intake and collect measurements. If turbidity is still present, continue to collect samples at 300 ft increments until elevated turbidity is no longer detected. If time allows, return to the intake and repeat the same procedure parallel to shore.
 - b) If initial measurements are collected at the shoreline, collect samples halfway to the intake, at the intake, and then in 300 ft increments as described in (a), first working offshore and then along the shore.

3.3.5 Field Documentation

The following data collection protocol should be followed in the field to assist the boat team in tracking the turbidity plume. At each profile location:

- 1) Record the location using a GPS unit
- 2) Log the monitoring location on a paper map
- 3) Record the profile measurements from the sonde using existing AWD/LWD protocols
- 4) Note the total depth and the depths elevated turbidity is observed on the paper map



4.0 Shoreline Survey

This section describes procedures for a boat-based survey of the Lake Auburn shoreline. The survey is intended to identify evidence of erosion that could potentially contribute to elevated turbidity during storm events and to develop a record of shoreline erosion to compare against future surveys to determine if shoreline conditions are changing over time. Evidence of erosion could include areas of bare soil, downed trees, exposed tree roots, undercut banks, muddy water, and sediment deltas. The shoreline survey will consist of the following tasks:

- 1) A comprehensive shoreline survey intended to identify erosion activity. This survey should be conducted through a combination of boat and a shoreline walk (where necessary to investigate turbidity/erosion sources).
- 2) Documentation of any evidence of erosion, including photos and a description. This will be captured using a standardized field sheet or ESRI Survey123 form.

An outcome of this study should be a GIS layer of erosion sources that would allow comparison over time. The survey should be repeated as needed if additional sources of erosion are identified, or at least every 5 years.

4.1 Survey Area

The survey will include the entire (approximate 12.8 mile long) shoreline of Lake Auburn (see **Figure 2.1**). The survey will include locations with previous erosion activity identified in the 2022 Watershed Survey, including Lake Shore Drive and Salmon Point. Additional locations may be identified during the shoreline survey. Given the focus of this study on turbidity at the intake and the recent erosion at Salmon Point, the survey should start at these locations, and the rest of the lake.

4.2 Survey Field Sheet

A standardized field sheet should be created to collect data on erosion noted during the shoreline survey. If possible, the field sheet should be converted into a ESRI Survey123 app or similar to facilitate easier database management of the collected data. The following data should be collected:

- Representative photos
- Bank height and bank angle. Bank height can be measured using a laser ranger finder or qualitatively classified as low/moderate (0-60 degrees), steep (60-90 degrees), and overhung/undercut (>90 degrees).
- Level of erosion (low, moderate, high, no erosion), types of sediments or materials, and whether excessive sediment or turbidity in the water is present.
- Qualitative information on the potential sources of erosion
- Other notable observations, such as areas of bare soil, downed trees, exposed tree roots, or undercut banks.
- Date of most recent rainfall.

4.3 Procedures

The shoreline survey should be documented using a video camera to create a record of the shoreline condition for future comparison. Multiple videos should be taken organized by section of the lake shore. At each location where erosion or other notable features are identified:

- Narrate the findings on the video
- Take representative photos (preferably georeferenced)
- Complete the shoreline survey form

If necessary, the survey crew should review the erosion from shore to identify potential sources for future rehabilitation projects.

PARKING AGREEMENT

THIS PARKING AGREEMENT (the “Agreement”) is made by and between the **AUBURN WATER DISTRICT**, with a mailing address of 268 Court Street, Auburn, ME 04210 (the “District”), and **JENNIFER BYRON** of Livermore, Maine, with a mailing address of 147 Crash Road, Livermore, ME 04253 (“Grantee”).

1. Property; License. The District is the owner of certain real property located at 491 Court Street in Auburn, Androscoggin County, Maine (the “Property”). For good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, the District hereby grants to Grantee a revocable license, subject to the terms and conditions set forth in this Agreement, to use those portions of the Property depicted on Exhibit A, which consists of the “Access Road” and the “Parking Area” (collectively, the “Licensed Area”). The Access Road may be utilized for access, by foot and registered motor vehicle, to the Parking Area and for no other purposes. The Parking Area may be utilized for parking registered and insured motor vehicles and for no other purposes. Grantee may not use any portion of the Licensed Area for the installation, construction, or placement of any improvements, fixtures, or utilities, nor for storage of personal property, refuse, junk, or unregistered motor vehicles, or for any other purposes except as expressly set forth herein.

2. Term. The term of this Agreement shall be one (1) year, commencing on the Effective Date (defined below), unless sooner terminated in accordance with the terms set forth herein. Provided that Grantee is not in default, Grantee may request that this Agreement be renewed for successive terms of one (1) year each, which request may be granted by the District in its reasonable discretion. Notwithstanding the foregoing or anything to the contrary in this Agreement, either party may terminate this Agreement upon thirty (30) calendar days prior written notice to the other party, without cause.

3. Maintenance; Compliance with Laws. During the Term of this Agreement, Grantee is responsible, at Grantee’s cost, for all maintenance of the Parking Area, which obligation includes keeping it in substantially the same condition as of the Effective Date. Grantee may not pave, alter the surface material, change the grade, or make any other changes to any portion of the Licensed Area without the District’s prior written consent. Grantee will comply with all applicable federal, state, and local laws, rules, regulations, ordinances, and codes, including but not limited to any applicable environmental laws, rules, regulations, ordinances, and codes, in the exercise of the rights granted under this Agreement.

4. No Interference. Grantee shall not use the Licensed Area in any manner that would interfere with or otherwise obstruct the use of the remainder of the Property by the District. Upon notice from the District (oral or written), Grantee shall temporarily move any motor vehicles located within the Parking Area to facilitate access by the District to an underground facilities adjacent to the Licensed Area.

5. Default; Termination. In the event that Grantee fails to comply with any provision of this Agreement within ten (10) calendar days of receipt of written notice of such failure from the District, then Grantee will be in default and the District may, at any time and without further

notice of default or opportunity to cure, terminate this Agreement by written notice of termination to Grantee; provided, however, that Grantee is only entitled to a single opportunity to cure with respect to a failure to comply with any one provision of this Agreement, and that any subsequent failure to comply with the same provision will result in an immediate event of default without prior written notice from the District or opportunity to cure.

6. No Waiver. No failure or delay by the District in enforcing any term, condition, or provision of this Agreement will be considered a waiver of such term, condition, or provision, or otherwise prevent or limited the District from fully enforcing the terms, conditions, and provisions of this Agreement at all times. The waiver of any term, condition, or provision of this Agreement will be effective only if contained in a writing signed by the party against whom such waiver is to be charged. The waiver of any term, condition, or provision of this Agreement in one instance may not be considered a waiver of the same term, condition, or provision in any subsequent instance or a waiver of any other term, condition, or provision of this Agreement.

7. No Interest Created. It is expressly understood and agreed by the parties that, except with respect to the limited rights granted hereunder during the Term of this Agreement, no continuing property interest in the Property is granted to, obtained by, or held by Grantee by virtue of this Agreement or otherwise. Grantee expressly disclaims and releases any right, title, or interest in or to the Property, excepting only those limited rights granted herein during the Term of this Agreement. The parties expressly acknowledge and agree that this Agreement is not a lease and does not establish a landlord-tenant relationship.

8. Non-Exclusive. Grantee acknowledges that this Agreement and the rights granted hereunder are non-exclusive and that the District may enter the Licensed Area at any time and from time to time.

9. No Liability; Indemnification. Grantee acknowledges and agrees that all use of the Licensed Area is at Grantee sole risk and liability and nothing in this Agreement shall be deemed to waive, impair, or modify any immunity from suit or judgment, including statutory limitations on damages, that may exist pursuant to the Maine Tort Claims Act, 14 M.R.S. § 8101 *et seq.*, as may be amended or replaced, or any other applicable provisions of law.. Grantee covenants and agrees to indemnify and hold the District harmless from and against any and all claims, demands, causes of actions, fines, losses, costs and expenses (including reasonable attorney fees and court costs) resulting from or arising out of, in any manner, this Agreement or exercise of any rights granted herein, whether direct or indirect, including but not limited to any damage to or destruction of property or injury to person (including bodily injury, disability, or death), by and person or entity claiming by, through, or under Grantee. The obligations of Grantee set forth in this section survive the termination of this Agreement.

10. Non-Assignable. Neither this Agreement, nor any of the rights granted hereunder, may be assigned, transferred, or conveyed (including but not limited to by operation of law, descent, devise, or otherwise) by Grantee. Any attempted assignment of this Agreement or any rights granted hereunder shall be null and void.

11. Notices. Any notices permitted or required under this Agreement are to be given to the parties at their respective addresses first set forth above and will be deemed duly given and received three (3) business days after deposit with the United States Postal Service, postage prepaid, or one (1) business day after deposit with a reputable overnight courier (e.g., FedEx, UPS, etc.), postage prepaid.

12. Miscellaneous. This Agreement is governed by and construed in accordance with the laws of the State of Maine. This Agreement constitutes the entire agreement between the parties, supersedes all prior negotiations and understandings between them, and may not be altered or amended except by written amendment signed by both parties. The paragraph headings throughout this Agreement are for convenience and reference only, and the words contained therein shall in no way be held to explain, modify, amplify, or aid in the interpretation, construction, or meaning of the provisions of this Agreement. If any provision of this Agreement is found to be invalid or unenforceable, such finding will not affect the validity or enforceability of any other provision hereof. This Agreement may be simultaneously executed in any number of counterparts, each of which when duly executed and delivered will be an original, but such counterparts will constitute but one and the same Agreement. For the purposes of this Agreement, a facsimile, digital, or electronic signature is deemed an original.

IN WITNESS WHEREOF, the parties have executed this Agreement, effective as of the later of the dates set forth below (the "Effective Date").

AUBURN WATER DISTRICT

Date: _____

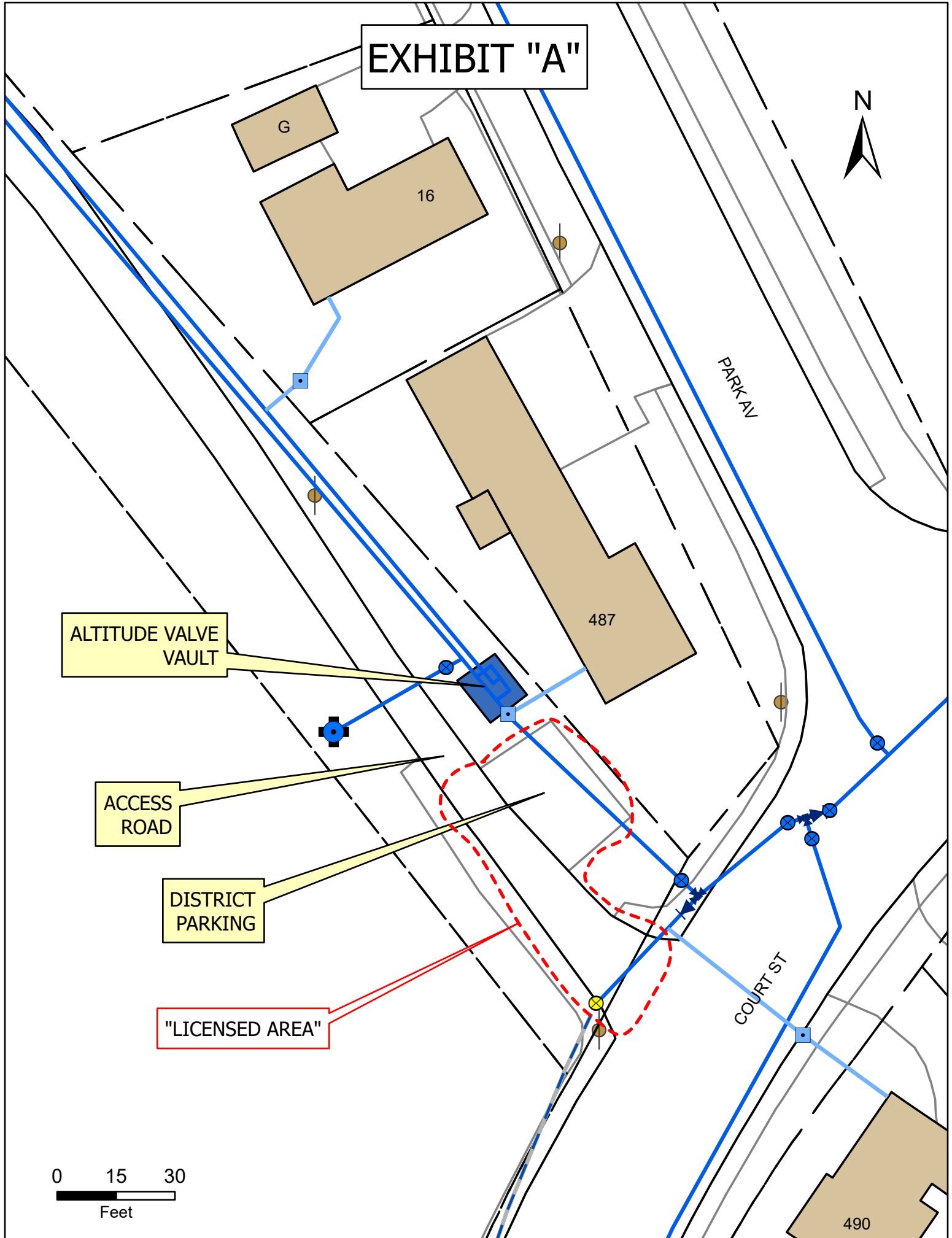
By: _____
Michael Broadbent, Superintendent

GRANTEE:

Date: _____

Jennifer Byron

EXHIBIT "A"



ALTITUDE VALVE
VAULT

ACCESS
ROAD

DISTRICT
PARKING

"LICENSED AREA"

0 15 30
Feet

**AUBURN WATER DISTRICT
MONTHLY ACTIVITY REPORT
July 2025**

MAINS

Location	Hrs.	Comments	Leak Check			OK	Misc.	New
			PT/Cl ₂	Leak	On Owner			
Loring Ave	212	Water Main Replacement Project						1
Court Street	92	Prep trench for pavement					1	
North River Rd	5	Inspect Main repairs, contractor hit		1				
Mt Auburn Ave	75	Water Main Break, 8" Ductile Iron		1				
Ninth Street	62	Water Main Break, 6" Cast Iron, 14' Deep		1				
Total Hours	446							
2025 Monthly Totals	5		0	3	0	0	1	1
2024 Monthly Totals	8		0	4	0	2	0	2
2025 YTD Totals	20		0	13	0	7	0	0
2024 YTD Totals	33		0	14	0	4	9	6

GATES

Location	Hours	Comments	Adjust	Leak	New	Misc.
DOT- Rt 4 (Center St)	212	Lower Water Gates	1			
Main, Mechanics Row, High	90	Annual Maintenance & Adjustments	1			
2025 Monthly Totals	2		2	0	0	
2024 Monthly Totals	2		0	0	2	0
2025 YTD Totals	13		8	0	0	5
2024 YTD Totals	16		2	0	3	11

HYDRANTS

Location	Hrs.	Comments	Broken	Cap	Misc.	New	Frozen
Spring Flushing	73	250 Hydrants remain to be flushed			1		
Center Street	2	Hydrant Meter, Sargent			1		
Whitney @ Reed	2	Repair Hydrant, missing caps.			1		
Bobbin Mill Estates	12	Repair Hydrant, shaft	1				
Mystique Way	8	Repair Hydrant, break away	1				
Total Hours	97						
2025 Monthly Totals	3		0	0	3	0	0
2024 Monthly Totals	3		0	0	3	0	0
2025 YTD Totals	37		17	0	18	0	2
2024 YTD Totals	31		6	0	21	4	0

NEW SERVICES

Location	No.	Comments	No Meter	Meter	Water Meter Size	Sewer Meter Size
142 Madison	1	1" domestic Service		5/8"		
2025 Monthly Totals	0		0	0		
2024 Monthly Totals	1		0	1		
2025 YTD Totals	11		2	9		
2024 YTD Totals	14		0	14		

SERVICES

Location	Hrs.	Comments	Leak Check			Frozen	Box	Misc.
			OK	Leak	On Owner			
9 Trask	2	Replace frozen Meter			1			
20 Loring Ave	4	Investigate leak			1			
4 Hildreth	1	Investigate low pressure			1			
9 Dexter Ave	32	Repair Service Box					1	
33 Gosnold	6	Repair Service Box					1	
North River Road	12	Repair broken service, contractor pulled		1				
2025 Monthly Total Hours	55							
2025 Monthly Totals	5		0	1	2	0	2	0
2024 Monthly Totals	16		1	0	2	0	3	10
2025 YTD Totals	74		2	2	4	5	35	26
2024 YTD Totals	75		3	2	9	1	24	36

METERS

Activity	Comments	Test/Repair	Replaced	Misc.	Read Hours	Special Reads	Delinquent	
							Notify	Turn off
Test meters	5/8"	5	0					
Test meters	3/4"	0	0					
Test meters	1"	0	0					
Test meters	1 1/2"	0	0					
Test meters	2"	0	0					
Repair MXU.'s.		0	1					
Meters In/out	13 In & 7 Out	0	31					
Dead			0					
Frozen			0					
Deactivate Service			3					
Activate Service			4					
Temporary Meter				0				
Turn off & on for repairs				9				
Reading Meters					31			
Final Reads	Ownership Transfer					27		
Recheck Readings	High or low reading.					1		
Red Tags	Notify for non-payment.						6	
Turn off for non-payment	13 Disconnected & 12 Reinstated							10
2025 Monthly Totals		5	39	9	31	28	6	10
2024 Monthly Totals		5	78	18	62	56	12	20
2025 YTD Totals		14	121	21	177	152	85	95
2024 YTD Totals		47	35	22	143	34	72	72

STATION CHECKS

Location	Hours	Comments
Poland Tank	5	Station Checks
Poland Booster	10	Station Checks
Poland Inn Booster	11	Station Checks
Stable Ridge	3	Station Checks
Brentwood	5	Station Checks
Goff Hill	72	Ran conduit and wire for Cameras and Kamstrup
2025 Monthly Totals	106	
2024 Monthly Totals	25	
2025 YTD Totals	143	
2024 YTD Totals	155	

WATER QUALITY CALLS

Location	Comments	Dirty	Color	Odor	Taste	Misc.
52 Hampshire	Tested water, water was within parameters			1		
2025 Monthly Totals	1		0	1	0	0
2024 Monthly Totals	0	0	0	0	0	0
2025 YTD Totals	10	3	2	1	1	3
2024 YTD Totals	9	5	0	2	0	2

WEATHER

Month	Precipitation				Temperature			
	Snowfall(in .)	Total (in.)	Normal Precip.	Days of Precip.	Max (°F)	Min (°F)	Avg- (°F)	Dep. From norm
January	10.30	1.41	3.11	7	48	-4	19.4	
February	28.10	2.81	3.00	12	49	-4	19.2	
March	9.30	4.36	3.67	13	58	-1	22.6	
April	3.70	3.81	4.38	18	78	20	42.8	
May	0.00	6.76	3.73	19	81	36	54.1	
June	0.00	2.73	4.92	9	90	43	61.7	
July	0.0	1.22	3.03	5	94	51	71	
August								
September								
October								
November								
December								
2025 YTD Totals	51.40	23.10	0.00	83.00	71.14	20.14	41.51	
2024 Totals	63.40	26.98	0.00	74				

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	49	22	0	2	0	1	0	17	6	0	1	0
February	22	8	0	0	0	0	0	5	7	0	2	0
March	73	33	0	18	0	0	0	12	6	0	4	0
April	137	92	0	6	0	1	7	11	12	0	8	0
May	122	74	7	17	0	0	0	1	13	4	5	1
June	92	72	1	9	0	0	0	1	5	0	4	0
July	99	62	0	27	0	0	0	5	1	0	3	1
August												
September												
October												
November												
December												
2025 YTD Totals	594	363	8	79	0	2	7	52	50	4	27	2
2024 Totals	577	318	10	129	0	0	0	64	41	2	11	2

DUTY FORMAN CALLS

Districts	Total	High/Low w Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	1			0	1	0	0	0	0	0	0
Water District	5	0	0	0	1	1	2	0	1	0	0
2025 Monthly Totals	6	0	0	0	2	1	2	0	1	0	0
2024 Monthly Totals	10	0	0	0	5	1	1	0	1	0	2
2025 YTD Totals	60	0	0	0	34	7	7	0	6	1	5
2024 YTD Totals	64	0	3	0	24	9	18	0	2	0	8

1. Maintenance to Trucks - 11 HRS
2. Operator Training - 23 HRS
3. Equipment Maintenance - 4 HRS
4. Inventory- 39 HRS
5. Facility Maintenance - 9
- 6.
- 7.
- 8.
- 9.
- 10.
- 11.
- 12.