

AUBURN WATER DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held **at the office of the Auburn Water District, 268 Court Street, on Wednesday, September 17, 2025 at 4:00 - 5:00 P.M.**

Regular Meeting Agenda

1. Approve Minutes of the Regular Meeting of July 16, 2025.
2. Financial Report Update -**Michael Bailey**.
3. Public Comment.
4. New Business
 - Broad Street Extension.
 - Stetson Road, watermain conflict.
 - Personnel Policies and Procedures Handbook.
 - Terms and Conditions Revisions.
5. Old Business
 - Facilities Assessment, Update.
 - Water Quality Update.
6. Activity Report & Project Update
7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter.
8. Trustee Open Session.
9. Adjourn Regular Meeting.

Upcoming: Water Trustee Meeting October 22, 2025

August 20th, 2025

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The Regular Meeting of the trustees of the Water District was held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, August 20th, 2025, at 4:00 pm.**

Members present: Robert Cavanagh (Treasurer), Jeffrey Harmon, Denis Bergeron (President), Timothy Simpson, Bruce Rioux, and David Lyon. **Also present:** Mike Broadbent (Superintendent) and Michael Bailey (Finance Director). **Public Attendance:** Stephen Beale
Absent: Eric Gould

Approve Minutes of the Regular Meeting of July 16th, 2025. On the motion of Bruce Rioux, seconded by **Robert Cavanagh**, it was voted **to approve the minutes of the Regular Meeting of July 16th, 2025.**

Financial Report – Largely due to timing, revenues are slightly above budget, and expenses are slightly under budget. Miscellaneous operating revenue is over budget due to a \$17,000 trade-in credit on our old loader and \$30,000 in Capacity Development Grant income from the closure of our 2024 grant. There were no principal or interest payments in July. Cash levels remain relatively consistent with the prior month. The cash on hand of \$4.0 million is sufficient to service existing debt and fund operations.

Public Comment: Stephen Beale was in attendance and commented on the upcoming retirement of the DOT commissioner. Stephen then suggested that the Superintendent reach out to the DOT to confirm that Lake Shore Dr. will continue to be maintained with state aid.

NEW BUSINESS

Kamstrup Meter Installation Update – The District is installing new meters and building inventory. The data summary will be used to assess current revenue loss and support funding for the meter replacements. Superintendent Broadbent states that the features offered by the new meter systems, such as temperature and maintenance alerts, will be a help to our staff as well as our customers. Timothy Simpson questioned the bill increase from the meter changeover, as these meters will provide a more accurate reading than the previous meters. Jeff Harmon suggests careful, benefit-forward communication when presenting this implementation to the public.

Court Street Paving - In the fall of 2024, several water main breaks on Court Street were caused by a faulty pressure-reducing valve (PRV) on Troy Street, despite prior service. The District filed a \$75,375 damage claim—mostly for paving—with its insurer, Maine Municipal Association.

Draft Audit - Mike Bailey has collaborated with RHR Smith on the draft financial statements, addressing various issues like incorrect loan terms and formatting. RHR Smith has been helpful and transparent throughout the process. There is an outstanding issue that was presented to the board: the draft shows \$196k in capital reductions versus \$124k in prior-year contributions, related to Contributions in Aid of Construction (CIAC). A \$345k loan forgiveness for a \$626k Vactor Truck purchase should be included as a capital contribution. If corrected, the net position change would increase to an estimated \$1 million, aligning with the previous year. Finance Director Mike Bailey has contacted RHR Smith to confirm this adjustment.

RHR Smith provided a 2025 engagement letter with a proposed total fee of \$10,400 (\$8,840 for the audit and \$1,560 for financial statement preparation), up from \$7,200 in 2024. The increase is due to new quality management standards and the firm's overall workload. RHR Smith requires a signed letter and a 50% deposit by the end of August to secure the engagement. Despite the increase in fees, the cost is considered reasonable compared to other offers. Based on previous experience, the District's finance director, Mike Bailey, recommends continuing with RHR Smith. **Robert Cavanagh motioned** for Superintendent Broadbent to execute the engagement letter with RHR Smith for the 2025 Audit. This motion was **seconded** by **David Lyon, with unanimous agreement.**

OLD BUSINESS

Facilities Assessment - The District began working with Weston and Sampson to develop conceptual site plans for a new Operations Center. Initial efforts focused on determining garage space needs and layout preferences. The District provided vehicle and equipment details, and the consultant has created a preliminary garage layout, which is currently under internal review.

Water Quality Update - Lake Auburn's water quality is currently excellent, with turbidity, phosphorus, and algae levels all below seasonal averages. A few unusual fecal spikes were detected, likely due to bird activity and fish entering through the intake pipe. A watershed update was included for informational purposes, and any questions can be addressed at the upcoming meeting. Jeff Harmon recommended a meeting with the Police Officials to discuss habitual offenders who are disregarding direct notices at Lake Auburn regarding no bodily contact. Bruce Rioux then stated that he would mention this at the upcoming Watershed meeting.

Lakeshore Drive MPI Project - Wright Pierce has begun work on the Lakeshore Drive project, completing a pre-construction survey, subsurface borings, and wetland surveys both upstream and downstream.

Infrastructure Planning Study for Lake Auburn Water Supply - The District has begun working with CDM Smith and agreed on a water quality monitoring plan for the study. Most, or all, of the data collection will be handled by District staff.

Goff Hill Parking Agreement - The District created a one-year parking agreement for the consideration of the owners of 491 Court Street, allowing use of its access road and nearby parking spaces by the Goff Hill altitude valve. Verrill Law drafted the agreement with careful attention to the District's operational needs. **On the motion of Bruce Rioux**, the board would like the Superintendent to execute the parking agreement with the owners of 491 Court St. This motion was **seconded by Timothy Simpson**, with unanimous agreement.

ACTIVITY REPORT & PROJECT UPDATE

DOT Paving Projects: AWD has been performing daily trench maintenance since the valve adjustments in April. The final step in this project phase is raising the gates to match the finished pavement grade, with paving on Center Street scheduled for August 18th, 2025.

Mechanics Row, Main Street, Academy Street, High Street(s): Shaw Brothers has finished milling and shimming for the project. The District will begin raising its facilities to the final grade starting August 18th, 2025.

Loring Avenue Water Main Replacement Project: At this time, our responsibilities on Loring are complete; trenches are paved, and shoulders and lawns have been repaired and sodded.

Spring Street Water Main Replacement: The Spring Street water main replacement is tentatively set to start in the last full week of August. Resident and business notifications have been sent, and materials are ready. Due to traffic and customer impact, the initial phase may be done at night.

August 20th, 2025

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Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss Goals of the Superintendent -

On the motion of Jeffrey Harmon, seconded by Timothy Simpson, a vote was taken to move the discussion into an executive session. Public attendees and the recording secretary were asked to leave at this time.

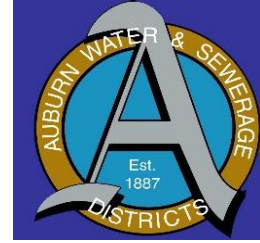
Before the meeting's adjournment, Superintendent Broadbent notified the trustees of a dividend check from MMA of \$3941.00, which the trustees had agreed to distribute to District employees.

On the motion of Robert Cavanagh, seconded by Timothy Simpson, there was a unanimous vote to adjourn the meeting.

Respectfully submitted,

Tiffany Spence

Tiffany Spence



Memo

To: Water District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 9/11/2025
Re: Discussion of September Agenda Items

Water Trustees

Financial Report Highlights

Revenues are slightly over budget and expenses are slightly under budget due largely to timing. Miscellaneous operating revenue is over budget due to a \$17,000 trade-in credit on our old loader and \$30,000 in Capacity Development Grant Program income from closing out our 2024 grant. Public fire protection is above budget due to the charges being billed in advance quarterly (9 months of revenue recognized year-to-date vs 8 months in the budget column). There were no principal or interest payments in August. Cash levels remain relatively consistent with the prior month. Cash on hand of \$4.0 million is sufficient to service existing debt and fund operations.

New Business

Broad Street Extension

Over the last two years, we've worked with the City of Auburn to conduct a series of studies to determine the logistics and costs of extending water and sewer in South Auburn. The City of Auburn has actively pursued funding for these expansions and has the potential of receiving an \$8million allocation of congressionally delegated funds for the expansion of water, sewer and sidewalks from outer broad street to Hackett Road, Hackett Road from Broad to Washington Street and Washington Street South from Hackett Road to Chasse Street. One condition of this funding is that it requires \$2,000,000 match of local funding. This funding has received positive recommendations from the appropriations committee however it has yet to become approved as part of the budget.

The city anticipates a five-year potential of 500-2,500 new residential units as part of this expansion. I've been asked if the District could help with a portion of the match funding for this project.

It's been explained to me, that the Auburn Water and Sewer Districts are non-extending utilities. Essentially, we don't use our funds to expand our system. Expansions have occurred only when they receive private funding, if the expansion met our specifications the Districts has taken over ownership of previous expansions. This is consistent with the Sewer District's Main Extension Policy and with PUC chapter 60, §6106.

I believe there are some options that we could explore and I would like to work with our legal staff to vet the various charters, policies and PUC rules in preparation of the Cities official request to participate in the funding.

Stetson Road, watermain conflict.

Over the winter, the City of Auburn's engineering department worked to design a replacement of the Bobbin Mill Culvert on Stetson Rd. In June, the Culvert suffered a structural failure that led to the closure of Stetson Road and the design of the project was fast tracked.

At the project kick-off meeting there was confusion on the location of the Auburn Water District main. The plans showed the main being located over the culvert which was incorrect. After some test pits, it was confirmed the water goes under the existing culvert. Unfortunately it is not deep enough for the new box structure and the new structure is wider than the culvert.

I anticipate the re-location costs to be around \$20,000 which we're not budgeted for given that the project was fast tracked.

Personnel Policies and Procedures Handbook updates

The District's Personnel Policies and Procedures Handbook was last updated and adopted in November of 2023. Since that time of kept a list of items that need to be addressed. In addition, state laws have changed and we need a section on Paid Family Medical leave which will go into effect in 2026.

HR Consulting Maine was the consulting service used by the District the last time we performed an overhaul of the manual. Their familiarity with our existing manual will ensure this process is efficient and cost effective for all.

I do not anticipate the cost of these revisions to exceed \$1,000, both Districts have sufficient funds in our legal line items to complete this work. I anticipate having a final draft of the manual to the Boards for review in either November or December 2025.

Terms and Conditions Revisions

The District is in the process of revising its terms and conditions. For the past six months, staff has worked to revise the current document to make it easier for our customers to read and understand. We've also updated all fees to reflect the actual cost of services provided. Additionally, we've added some new sections to provide clarity on specific processes: seasonal mains, backflow prevention, water pressure requirements, etc. All of the new language was sourced from PUC rules or other communities Terms and Conditions that have already gone through the approval process.

The Last time the District updated this document was in 2015. Moving forward, we would like to review and revise the document as necessary every 2 years. If the Board is in agreement, staff will e-file the new draft with a proposed effective date of December 1, 2025.

Old Business

Facilities Assessment

Staff comments on the garage layout have been conveyed to the consultant and they're working on solutions. We've received preliminary room dimensions on the administrative portions of the building and those are now under staff review and comment.

Water Quality Update

Water quality in Lake Auburn continues to be superb. The continued drought is concerning and lake elevations continue to drop. This is something we'll continue to monitor to ensure the adequacy of our supply

Infrastructure Planning Study for Lake Auburn Water Supply

Work with CDM Smith has begun, we've had several meetings and have agreed to a water quality monitoring plan to gather data for the purposes of the study. Most if not all of the data for this study will be gathered by our staff.

Project Update

DOT Paving Projects

AWD has met all of its obligations with this project. Unfortunately, the project itself has been delayed because the contractor has been unable to produce a finish paving mixture that meets DOT standards. For several weeks our crews sat in standby to be ready for finish paving adjustments. At this time, I still don't have a date of when this will occur.

Mechanics Row, Main Street, Academy Street, and High Street

Shaw Brothers has now completed finish paving in 98% of the project areas. I anticipate this project will be 100% complete by the time of the Trustee meeting.

Spring Street Water Main Replacement

The District has now installed over 300' of new water main on Spring Street with the most difficult sections already behind us. The challenge has been maintaining service to the Auburn Housing Authorities facility and the many electrical and communication lines that are buried in this area.

Hydraulic Issue

Over the last year we've noticed a significant pressure differential in our distribution system. We believe this differential is caused by a closed valve within our system which is restricting flow from the Goff Hill and Hardscrabble reservoir sites.

Upcoming: Water Trustee Meeting October 22, 2025

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - August 31, 2025**

	<u>8/31/2025</u>	<u>12/31/2024</u>
Property, Plant and Equipment:		
Plant in Service	43,102,223.61	42,774,320.36
Less: Accumulated Depreciation	<u>(17,385,627.70)</u>	<u>(16,893,959.95)</u>
	25,716,595.91	25,880,360.41
Construction Work in Progress	1,075,123.69	630,987.34
Net Utility Plant	26,791,719.60	26,511,347.75
 Current Assets:		
Cash & Working Funds	4,055,652.59	4,205,768.61
Accounts Receivable - Net	580,161.55	494,740.68
Prepayments	49,930.86	17,661.23
Inventory	453,486.29	449,157.53
Total Current Assets	<u>5,139,231.29</u>	<u>5,167,328.05</u>
 Investment CD	0.00	0.00
 Deferred Debits:		
2014 Intake Cleaning	0.00	0.00
Total Assets	<u><u>31,930,950.89</u></u>	<u><u>31,678,675.80</u></u>

	<u>8/31/2025</u>	<u>12/31/2024</u>
Capitalization:		
Retained Earnings	19,979,150.97	19,087,641.80
Current Year Earnings	483,188	901,667
	<u>20,462,339.26</u>	<u>19,989,308.97</u>
 Bonds	4,668,124.83	4,823,297.21
Total Capitalization	<u>25,130,464.09</u>	<u>24,812,606.18</u>
 Current Liabilities:		
Accounts Payable	165,935.40	601,474.51
Customer Deposits	15,165.00	16,120.00
Accrued Interest	63,244.11	36,509.56
Miscellaneous Liabilities	122,543.44	100,214.75
Total Current Liabilities	<u>366,887.95</u>	<u>754,318.82</u>
 Equipment Leases	93,645.01	84,698.05
 Contributions in Aid	6,339,953.84	6,027,052.75
Total Equity Capital and Liabilities	<u><u>31,930,950.89</u></u>	<u><u>31,678,675.80</u></u>

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
EIGHT MONTHS ENDED August 31, 2025**

	July	2025	Y-T-D Aug 2025		
	YTD - 2024	BUDGET	ACTUAL	BUDGET	Variance
<u>REVENUES:</u>					
Water Sales	\$1,944,959	\$2,918,000	\$1,947,145	\$1,905,587	\$41,558
Rent income	48,109	72,000	43,491	48,000	-\$4,509
Interest Income	44,673	63,000	25,137	42,000	-\$16,863
Mdse. & Jobbing - NET	30,724	47,000	-4,406	31,333	-\$35,739
Public Fire Protection	613,336	818,000	613,336	545,333	\$68,003
Private Fire Prot.	314,004	472,001	318,809	314,667	\$4,142
Misc. Op. Revenue	44,051	75,000	104,536	50,000	\$54,536
TOTAL REVENUES	3,039,855	4,465,001	\$3,048,049	\$2,936,921	\$111,127
				75%	
<u>EXPENSES:</u>					
Payroll	679,588	1,362,916	\$806,211	\$918,902	-\$112,691
Treatment:					
UV Treatment Plant	397,952	620,000	\$335,760	\$413,333	-\$77,573
Chloramine Facility	4,216	21,800	\$4,928	\$14,533	-\$9,606
Laboratory	25,690	50,500	\$12,081	\$33,667	-\$21,586
Trans & Dist Maint:					
Maint of Mains	116,605	110,000	\$120,084	\$73,333	\$46,751
Dist System	93,430	152,986	72,458	\$101,991	-\$29,533
Other	14,144	23,000	\$4,988	\$15,333	-\$10,346
Administration:					
Employee Benefits	281,352	495,572	\$336,395	\$330,381	\$6,014
Legal & Accounting	57,908	50,000	\$26,623	\$33,333	-\$6,710
Customer Billing	15,801	28,000	\$16,593	\$18,667	-\$2,074
Insurances	53,143	66,000	\$45,956	\$44,000	\$1,956
Other	45,559	77,200	\$55,311	\$51,467	\$3,845
Vehicles	48,912	156,000	\$44,357	\$104,000	-\$59,643
Gull Management	42,213	63,320	\$42,213	\$42,213	\$0
Lake Auburn Watershed	86,306	115,000	\$55,247	\$76,667	-\$21,420
SUB-TOTAL	1,962,819	3,392,294	\$1,979,205	\$2,271,821	-\$292,615
				75%	
Interest	97,642	125,283	\$97,655	\$83,522	\$14,133
TOTAL EXPENSES	2,060,461	3,517,577	\$2,076,860	\$2,355,343	-\$278,482
Bonds - Principal Payments	152,951	816,024	\$180,961	\$180,961	\$0
SURPLUS FROM OPERATIONS	826,444	131,400	\$1,895,899	\$400,617	\$389,610

Non-Cash Items:

Depreciation - 1403-000 \$488,000

Gain on Disposal of Assets -\$17,000

Fire Revenue Timing \$0

Sub - Total Non-Cash \$471,000

Income Statement - Bottom Line \$500,188

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year						
Month	2025	2024	MTD Change	%	YTD Change	%
January	\$246,826.80	\$236,826.93	\$9,999.87	4.22%	\$9,999.87	4.22%
February	\$238,634.53	\$234,730.06	\$3,904.47	1.66%	\$13,904.34	2.95%
March	\$228,211.83	\$225,743.03	\$2,468.80	1.09%	\$16,373.14	2.35%
April	\$253,662.84	\$269,378.29	(\$15,715.45)	-5.83%	\$657.69	0.07%
May	\$219,136.00	\$219,621.70	(\$485.70)	-0.22%	\$171.99	0.01%
June	\$228,923.00	\$225,945.31	\$2,977.69	1.32%	\$3,149.68	0.22%
July	\$269,509.00	\$285,509.15	(\$16,000.15)	-5.60%	(\$12,850.47)	-0.76%
August	\$262,241.00	\$245,592.20	\$16,648.80	6.78%	\$3,798.33	0.20%
September		\$263,095.52	(\$263,095.52)	-100.00%	(\$259,297.19)	-11.75%
October		\$288,628.08	(\$288,628.08)	-100.00%	(\$547,925.27)	-21.96%
November		\$246,649.61	(\$246,649.61)	-100.00%	(\$794,574.88)	-28.98%
December		\$228,431.07	(\$228,431.07)	-100.00%	(\$1,023,005.95)	-34.44%
	\$1,947,145.00	\$2,970,150.95				

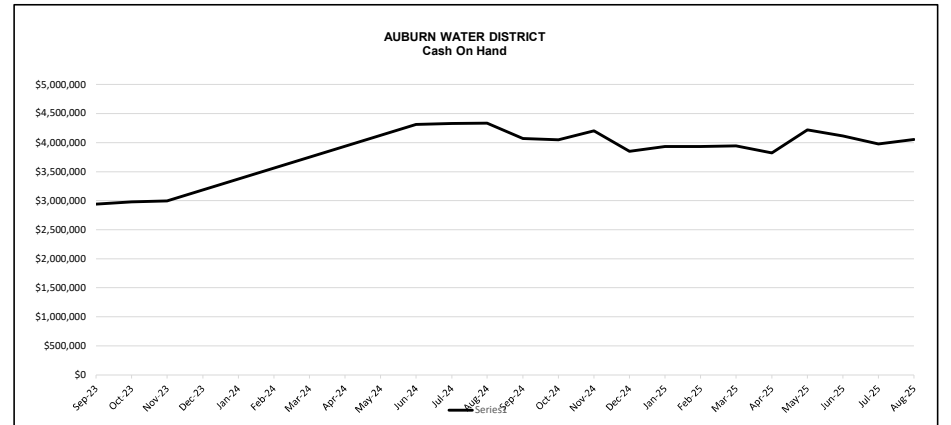
Water Gallons Sold - Metered						
Month	2025	2024	MTD Change	%	YTD Change	%
January	52,184,968	51,769,080	415,888	0.80%	415,888	0.80%
February	49,229,620	48,863,100	366,520	0.75%	782,408	0.78%
March	49,452,524	55,462,704	(6,010,180)	-10.84%	(5,227,772)	-3.35%
April	45,932,436	46,478,476	(546,040)	-1.17%	(5,773,812)	-2.85%
May	49,744,244	85,594,358	(35,850,114)	-41.88%	(41,623,926)	-14.44%
June	54,040,008	60,307,500	(6,267,492)	-10.39%	(47,891,418)	-13.74%
July	51,483,344	54,475,344	(2,992,000)	-5.49%	(50,883,418)	-12.63%
August	59,792,876.00	60,457,848.00	(664,972)	-1%	(51,548,390)	-11%
September		61,074,200	(61,074,200)	-100.00%	(112,622,590)	-21.47%
October		55,133,584	(55,133,584)	-100.00%	(167,756,174)	-28.94%
November		45,666,148	(45,666,148)	-100.00%	(213,422,322)	-34.13%
December		50,061,620	(50,061,620)	-100.00%	(263,483,942)	-39.01%
	411,860,020	675,343,962				

Water Total Capital Expenditures versus Budget			
Capital Projects - 2025	*Budget	*YTD Actual	Variance
JCB Loader	12,500.00	\$9,829.95	2,670.05
3/4 Ton Crew Truck	60,000.00	\$61,534.15	(1,534.15)
Chlorine Bulk Tank Replacement	21,000.00		21,000.00
Suitcase Generators	600.00		600.00
C12 delivering an monitoring equipment	14,201.00		14,201.00
Raw Water Building roof and masonry repairs	7,475.00		7,475.00
Repiping the propane tank array for emergency power	\$12,875		12,875.00
Equipment replacement, UV	\$15,498	\$4,854.02	10,643.98
Correlator	\$5,500	\$5,574.66	(74.66)
Tapping Machie	\$5,000	\$4,256.00	744.00
DR300	\$1,400	\$1,380.00	20.00
Pipe Saw	\$1,500	\$367.05	1,132.95
Locator	\$2,750	\$2,787.34	(37.34)
PRV Maintenance	\$8,000	\$7,561.67	438.33
Misc Tools	\$5,000	\$1,639.31	3,360.69
Utility Billing Software	\$26,165	\$16,625	9,540.00
Accounting Software	\$26,165		26,165.00
Office improvements	\$8,000	\$5,565.67	2,434.33
Ergonomic Office Furniture	\$2,000	\$1,209.51	790.49
4 Computers, I-pad	\$3,600	\$743.10	2,856.90
Water Quality Strategic Plan	\$20,000		20,000.00
Equipment Total	259,229.00	99,784.15	73,514.85
Marion Street - Main Replacement	\$360,000	\$157,843	(202,157.28)
Fourth Street - Main Replacement	\$350,000	\$375,270	25,270.34
Lead & Copper Rule Compliance	\$100,000		(100,000.00)
Loring Ave	\$250,250	\$105,261.34	(144,988.66)
Spring Street	\$434,000		(434,000.00)
City Paveing Projects	\$91,000	\$32,427.60	(58,572.40)
DOT Paving Projects	97,600.00	87,560.85	(10,039.15)
Water Meters	\$75,000	\$55,475.84	(19,524.16)
Projects Total (includes benefit costs on labor)	\$1,757,850	\$813,839	(\$944,011)
Grand Total	\$2,017,079	\$913,623	(\$870,496)

Water Revenue - Metered Sales - Versus Budget						
Month	2025	BUDGET	MTD Change	%	YTD Change	%
January	\$246,826.80	\$233,596.52	\$13,230.28	5.66%	\$13,230.28	5.66%
February	\$238,634.53	\$231,528.25	\$7,106.28	3.07%	\$20,336.57	4.37%
March	\$228,211.83	\$222,663.80	\$5,548.03	2.49%	\$25,884.59	3.76%
April	\$253,662.84	\$265,703.86	(\$12,041.02)	-4.53%	\$13,843.57	1.45%
May	\$219,136.00	\$216,625.97	\$2,510.03	1.16%	\$16,353.60	1.40%
June	\$228,923.00	\$222,863.32	\$6,059.68	2.72%	\$22,413.28	1.61%
July	\$269,509.00	\$281,614.69	(\$12,105.69)	-4.30%	\$10,307.59	0.62%
August	\$262,241.00	\$242,242.22	\$19,998.78	8.26%	\$30,306.36	1.58%
September		\$259,506.79	(\$259,506.79)	-100.00%	(\$229,200.43)	-10.53%
October		\$284,691.08	(\$284,691.08)	-100.00%	(\$513,891.51)	-20.88%
November		\$243,285.21	(\$243,285.21)	-100.00%	(\$757,176.71)	-28.00%
December		\$213,678.29	(\$213,678.29)	-100.00%	(\$970,855.00)	-33.27%

Water Gross Payroll versus Budget						
Month	2025	Budget	MTD Change	%	YTD Change	%
January	\$96,578.00	\$123,365.82	(\$26,787.82)	-21.71%	(\$26,787.82)	-21.71%
February	\$81,953.00	\$101,090.50	(\$19,137.50)	-18.93%	(\$45,925.31)	-20.46%
March	\$123,058.00	\$116,067.74	\$6,990.26	6.02%	(\$38,935.05)	-11.43%
April	\$120,726.00	\$117,200.20	\$3,525.80	3.01%	(\$35,409.25)	-7.74%
May	\$80,941.00	\$110,377.92	(\$29,436.92)	-26.67%	(\$64,846.17)	-11.41%
June	\$89,180.63	\$98,094.08	(\$8,913.45)	-9.09%	(\$73,759.62)	-11.07%
July	\$116,975.37	\$121,415.43	(\$4,440.06)	-3.66%	(\$78,199.68)	-9.93%
August	\$96,799.00	\$111,612.27	(\$14,813.27)	-13.27%	(\$93,012.95)	-10.34%
September		\$96,510.05	(\$96,510.05)	-100.00%	(\$189,523.01)	-19.03%
October		\$120,147.32	(\$120,147.32)	-100.00%	(\$309,670.32)	-27.75%
November		\$119,804.11	(\$119,804.11)	-100.00%	(\$429,474.43)	-34.76%
December		\$95,273.85	(\$95,273.85)	-100.00%	(\$524,748.28)	-39.43%

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE										
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals		
August	\$ 120,976	\$ 23,649	\$ 5,496	\$ 9,712	\$ 13,988	\$ 1,642	\$ 2,271	\$ 177,734		
July	333,313.75	24,794.06	5,314.71	11,612.71	12,495.60	1,624.38	2,423.29	391,578.50		
June	128,173.82	21,477.34	6,228.13	8,329.82	12,616.25	1,575.99	2,382.28	180,783.63		
May	97,120.95	25,355.24	3,431.32	8,574.69	13,523.97	1,580.38	1,844.08	151,430.63		
April	317,891.01	26,679.29	4,212.34	10,294.60	12,993.76	1,583.58	2,794.64	376,449.22		
March	102,573.95	22,898.42	6,396.62	9,038.27	13,209.39	1,584.60	1,391.38	157,092.63		
February	111,731.31	26,067.09	5,397.59	8,736.12	13,791.74	1,657.44	1,527.67	168,908.96		
January	113,917.67	22,522.12	4,863.76	11,269.39	11,759.69	1,670.70	2,256.02	168,259.35		



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22543	8/1/2025	7	City of Auburn	6/30/2025		1,925.00
					ESRI License Participation A/R - Auburn Sewer	
22543	8/1/2025	7	City of Auburn	6/30/2025		1,925.00
					ESRI License Participation Pre-Paid	
22543	8/1/2025	7	City of Auburn	6/30/2025		618.63
					A/R - Auburn Sewer	
22543	8/1/2025	7	City of Auburn	6/30/2025		618.62
					Traffic Detail DOT- Rt 4-Turner-Vets Brdg202	
						<u>5,087.25</u>
22544	8/1/2025	8	Michael Broadbent	8/1/2025		175.00
					Mileage Misc Expense-T&D Ops	
22544	8/1/2025	8	Michael Broadbent	8/1/2025		175.00
					A/R - Auburn Sewer	
						<u>350.00</u>
22545	8/1/2025	7	OTS Leasing	7/28/2025		149.59
					July copier lease A/R - Auburn Sewer	
22545	8/1/2025	7	OTS Leasing	7/28/2025		149.58
					July copier lease Misc Expense-A&G Office	
						<u>299.17</u>
22546	8/1/2025	7	Easy Rent-All Corp.	7/11/2025		1,800.00
					Skidsteer Rental DOT- Rt 4-Turner-Vets Brdg202	
22546	8/1/2025	7	Easy Rent-All Corp.	7/11/2025		1,800.00
					Skidsteer Rental A/R - Auburn Sewer	
						<u>3,600.00</u>
22547	8/1/2025	7	Grainger	7/9/2025		106.52
					Light Repairs Office Improvements 2025	
22547	8/1/2025	7	Grainger	7/10/2025		41.38
					Cam Lock Water Meters RFO Equip 2025	
22547	8/1/2025	7	Grainger	7/18/2025		42.92
					Hard Hat Supplies - T&D - Ops	
22547	8/1/2025	7	Grainger	7/9/2025		106.53
					Light Repairs A/R - Auburn Sewer	
						<u>297.35</u>

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22548	8/1/2025	8	Lake Auburn Watershed Comm.	8/1/2025	August Pymt Watershed Expenses	9,583.33
						<u>9,583.33</u>
22549	8/1/2025	7	Maine Water Utilities Assoc.	7/29/2025	A/R - Lewiston	35.00
22549	8/1/2025	7	Maine Water Utilities Assoc.	7/29/2025	Training Employee Training	35.00
22549	8/1/2025	7	Maine Water Utilities Assoc.	7/29/2025	A/R - Auburn Sewer	35.00
22549	8/1/2025	7	Maine Water Utilities Assoc.	7/29/2025	Training Employee Training	35.00
22550	8/1/2025	7	Michael McNally	7/25/2025	Grounds Maint A/R - Auburn Sewer	<u>140.00</u> 260.41
22550	8/1/2025	7	Michael McNally	7/25/2025	Grounds Maint Misc Expense-T&D Ops	260.41
22551	8/1/2025	7	Danielle Olsen	7/22/2025	Boat/Truck Supplies A/R - Lewiston	<u>520.82</u> 88.10
22551	8/1/2025	7	Danielle Olsen	7/22/2025	Boat/Truck Supplies UV Treatment Plant - O&M	88.09
22552	8/1/2025	7	Omni Services, Inc.	7/10/2025	Fittings Supplies - T&D - Ops	<u>176.19</u> 17.80
22553	8/1/2025	7	Rent-It Of Maine, Inc.	7/15/2025	A/R - Auburn Sewer	<u>17.80</u> 488.75
22553	8/1/2025	7	Rent-It Of Maine, Inc.	7/15/2025	Water Meters RFO Equip 2025	1,955.00
22553	8/1/2025	7	Rent-It Of Maine, Inc.	7/15/2025	Misc Expense-Mains	488.75
22553	8/1/2025	7	Rent-It Of Maine, Inc.	7/15/2025	excavator rental Loring Ave 2025	977.50

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						<u>3,910.00</u>
22554	8/1/2025	7	Spencer Group	7/23/2025	Patching DOT- Rt 4-Turner-Vets Brdg202	366.00
22554	8/1/2025	7	Spencer Group	7/28/2025	Patching DOT- Rt 4-Turner-Vets Brdg202	300.00
22554	8/1/2025	7	Spencer Group	7/28/2025	A/R - Auburn Sewer	680.00
22555	8/1/2025	7	Super Shoe Stores, Inc.	7/18/2025	clothing allow Employee Benefits	<u>1,346.00</u> 89.98
22556	8/1/2025	7	UNITIL ME	7/1/2025	A/R - Auburn Sewer	<u>89.98</u> 119.48
22556	8/1/2025	7	UNITIL ME	7/1/2025	Nat'l Gas Supplies - T&D - Ops	119.47
22556	8/1/2025	7	UNITIL ME	7/1/2025	Pump House Supplies - T&D - Ops	82.42
22557	8/1/2025	7	Wright-Pierce	7/30/2025	Services thru 072525 Expenses - Jobbing	<u>321.37</u> 3,768.48
22558	8/8/2025	7	Amazon.Com Sales Inc	7/24/2025	Misc Supplies Misc Expense-A&G Office	<u>3,768.48</u> 10.67
22558	8/8/2025	7	Amazon.Com Sales Inc	7/24/2025	Misc Supplies A/R - Auburn Sewer	10.68
22558	8/8/2025	7	Amazon.Com Sales Inc	7/24/2025	Ipad Screen Protectors Supplies - T&D - Ops	13.72
22558	8/8/2025	7	Amazon.Com Sales Inc	7/21/2025	Binder - Minutes Supplies - A&G - Office	108.58
22558	8/8/2025	7	Amazon.Com Sales Inc	7/21/2025	Binder - Minutes A/R - Auburn Sewer	108.58
						<u>252.23</u>

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22559	8/8/2025	7	Basix Automation Integrators	6/24/2025		92.50
					A/R - Lewiston	
22559	8/8/2025	7	Basix Automation Integrators	6/24/2025		92.50
					Programming UV Treatment Plant - O&M	
						<u>185.00</u>
22560	8/8/2025	7	Coastal Auto Parts	7/31/2025		39.18
					Boat Gas Watershed Expenses	
22560	8/8/2025	7	Coastal Auto Parts	7/31/2025		168.56
					A/R - Auburn Sewer	
22560	8/8/2025	7	Coastal Auto Parts	7/31/2025		168.55
					Shop Supplies Supplies - T&D - Ops	
						<u>376.29</u>
22561	8/8/2025	7	Constellation NewEnergy, Inc.	7/28/2025		13,641.45
					Pumping Station Rd Accrued Power	
						<u>13,641.45</u>
22562	8/8/2025	7	The Computer Place	7/31/2025		38.75
					A/R - Auburn Sewer	
22562	8/8/2025	7	The Computer Place	7/25/2025		38.75
					IT Support Outside Services - A&G	
22562	8/8/2025	7	The Computer Place	7/31/2025		38.75
					IT Support Outside Services - A&G	
22562	8/8/2025	7	The Computer Place	7/25/2025		38.75
					A/R - Auburn Sewer	
22562	8/8/2025	8	The Computer Place	8/1/2025		542.00
					A/R - Auburn Sewer	
22562	8/8/2025	8	The Computer Place	8/1/2025		542.00
					IT Support Outside Services - A&G	
						<u>1,239.00</u>
22563	8/8/2025	8	Dig Safe System, Inc.	8/4/2025		316.19
					A/R - Auburn Sewer	
22563	8/8/2025	8	Dig Safe System, Inc.	8/4/2025		316.19
					Aug Ops Misc Expense-Mains	
						<u>632.38</u>

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22564	8/8/2025	7	Firesafe Equipment, Inc.	3/19/2025		33.25
					Refill Extinguishers A/R - Lewiston	
22564	8/8/2025	7	Firesafe Equipment, Inc.	3/19/2025		33.25
					Refill Extinguishers UV Treatment Plant - O&M	
						<u>66.50</u>
22565	8/8/2025	7	Gilman Electrical Dist.	7/30/2025		94.31
					Parts-Mobile Generator A/R - Auburn Sewer	
22565	8/8/2025	7	Gilman Electrical Dist.	7/30/2025		94.31
					Parts-Mobile Generator Equipment Maintenance	
22565	8/8/2025	7	Gilman Electrical Dist.	7/8/2025		787.24
					Conduit & Fittings Misc Expense-Reservoirs	
22565	8/8/2025	7	Gilman Electrical Dist.	7/1/2025		216.56
					Tool/Electric Snakes Supplies - T&D - Ops	
22565	8/8/2025	7	Gilman Electrical Dist.	7/1/2025		108.28
					Tool/Electric Snakes A/R - Auburn Sewer	
22565	8/8/2025	7	Gilman Electrical Dist.	7/21/2025		27.53
					Goff Hill Supplies Misc Expense-Reservoirs	
						<u>1,328.23</u>
22566	8/8/2025	7	Goodscapes Lawn Care	7/1/2025		1,123.00
					Lawcare Services A/R - Auburn Sewer	
22566	8/8/2025	7	Goodscapes Lawn Care	7/1/2025		1,123.00
					Lawcare Services Misc Expense-Landscaping	
						<u>2,246.00</u>
22567	8/8/2025	7	Hach Company	7/15/2025		617.50
					A/R - Lewiston	
22567	8/8/2025	7	Hach Company	7/15/2025		617.50
					Supplies UV Treatment Plant - O&M	
22567	8/8/2025	7	Hach Company	7/16/2025		2,474.63
					A/R - Lewiston	
22567	8/8/2025	7	Hach Company	7/16/2025		2,474.62
					Supplies UV Treatment Plant - O&M	
						<u>6,184.25</u>

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22568	8/8/2025	7	Harcros Chemicals, Inc.	7/18/2025	Sod Hypo Chemical Expense	2,892.00
22568	8/8/2025	7	Harcros Chemicals, Inc.	7/16/2025	Sod Hydro Chemical Expense	8,132.05
22568	8/8/2025	7	Harcros Chemicals, Inc.	7/18/2025	Sod Hypo Chemical Expense	6,870.91
						<u>17,894.96</u>
22569	8/8/2025	7	Home Depot Credit Services	7/25/2025	Trimmer, supplies A/R - Auburn Sewer	170.39
22569	8/8/2025	7	Home Depot Credit Services	7/25/2025	Supplies (E-6) A/R - Auburn Sewer	29.16
22569	8/8/2025	7	Home Depot Credit Services	7/25/2025	Trimmer, supplies Supplies - T&D - Ops	170.39
						<u>369.94</u>
22570	8/8/2025	7	Phoebe Hopkins	7/25/2025	Mileage, Stamps Watershed Expenses	41.00
						<u>41.00</u>
22571	8/8/2025	8	Dave McNally	8/4/2025	Cloth Allow Employee Benefits	226.78
						<u>226.78</u>
22572	8/8/2025	8	Michael McNally	8/1/2025	A/R - Auburn Sewer	326.93
22572	8/8/2025	8	Michael McNally	8/1/2025	Grounds Maint Misc Expense-T&D Ops	326.93
						<u>653.86</u>
22573	8/8/2025	7	Ness Oil Co.	7/31/2025	TRUCK # 33 (2012 FORD TRUC	83.89
22573	8/8/2025	7	Ness Oil Co.	7/31/2025	A/R - Auburn Sewer	701.69
22573	8/8/2025	7	Ness Oil Co.	7/31/2025	July Fuel Supplies - T&D - Ops	701.69
22573	8/8/2025	7	Ness Oil Co.	7/31/2025	A/R - Auburn Sewer	87.07

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22573	8/8/2025	7	Ness Oil Co.	7/31/2025		140.11
					TRUCK #51 (2022 FORD 1-TON	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		271.00
					TRUCK #45 (2019 CHVY SILVE	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		182.20
					TRUCK #48 (2020 CHEVY COL	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		1,048.64
					TRUCK #50 (2022 VOLVO DUM	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		155.10
					TRUCK #36 (2013 Ford F150)	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		695.35
					A/R - Auburn Sewer	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		154.81
					TRUCK #47 (2019 FORD 3/4 TC	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		78.13
					Truck #53 (2024 Ford F150)	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		211.60
					Truck #52 (2025 FRGH VacCon	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		459.56
					A/R - Auburn Sewer	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		147.25
					TRUCK #42 (2006 Volvo)	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		361.52
					TRUCK #39 (2015 FORD F250)	
22573	8/8/2025	7	Ness Oil Co.	7/31/2025		636.29
					Truck 56 (2025)Chevy Silverado	
					<u>6,115.90</u>	
22575	8/8/2025	7	Northeast Safety Inc	8/1/2025		1,667.25
					Flaggers thru 072525	
					A/R - Auburn Sewer	
22575	8/8/2025	7	Northeast Safety Inc	8/1/2025		1,667.25
					Flaggers thru 072525	
					DOT- Rt 4-Turner-Vets Brdg202	

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22575	8/8/2025	7	Northeast Safety Inc	7/25/2025		1,824.00
					Flaggers thru 071725 A/R - Auburn Sewer	
22575	8/8/2025	7	Northeast Safety Inc	7/25/2025		1,824.00
					Flaggers thru 071725 DOT- Rt 4-Turner-Vets Brdg202	
						<u>6,982.50</u>
22576	8/8/2025	7	Pitney Bowes, Inc.- Lease	7/17/2025		229.95
					A/R - Auburn Sewer	
22576	8/8/2025	7	Pitney Bowes, Inc.- Lease	7/17/2025		229.95
					Meter Rental Equipment Rentals	
						<u>459.90</u>
22577	8/8/2025	7	E.J. Prescott, Inc.	6/23/2025		40,000.00
					Meters/Software (1105-869) Inventory	
22577	8/8/2025	7	E.J. Prescott, Inc.	7/17/2025		300.61
					meters Inventory	
22577	8/8/2025	7	E.J. Prescott, Inc.	7/21/2025		-1,046.68
					stock Inventory	
						<u>39,253.93</u>
22578	8/8/2025	7	Spencer Group	7/31/2025		14,245.00
					Paving Court St Outside Services - Mains	
22578	8/8/2025	7	Spencer Group	7/29/2025		16,970.25
					Paving-Court St Break Outside Services - Mains	
						<u>31,215.25</u>
22579	8/8/2025	7	Unifirst Corp	6/18/2025		152.62
					Rug Maint UV Treatment Plant - O&M	
22579	8/8/2025	7	Unifirst Corp	7/16/2025		154.63
					A/R - Lewiston	
22579	8/8/2025	7	Unifirst Corp	7/16/2025		154.62
					Rug Maint UV Treatment Plant - O&M	
22579	8/8/2025	7	Unifirst Corp	6/18/2025		152.63
					A/R - Lewiston	
						<u>614.50</u>
22580	8/8/2025	7	U.S. Cellular	7/16/2025		316.89
					Misc Expense-T&D Ops	

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22580	8/8/2025	7	U.S. Cellular	7/16/2025		316.89
					A/R - Auburn Sewer	
22580	8/8/2025	7	U.S. Cellular	7/16/2025		30.00
					July Bill	
					Telephone - Treatment	
22580	8/8/2025	7	U.S. Cellular	7/16/2025		38.94
					Watershed Expenses	
22580	8/8/2025	7	U.S. Cellular	7/16/2025		11.16
					A/R - Lewiston	
22580	8/8/2025	7	U.S. Cellular	7/16/2025		27.11
					A/R - Lewiston	
						<u>740.99</u>
22581	8/8/2025	7	USA Blue Book	7/18/2025		96.16
					Supplies for Chlorine Reads	
					Supplies - T&D - Ops	
22581	8/8/2025	7	USA Blue Book	7/14/2025		3,096.60
					Booster Pump-Hardscrabble	
					Supplies - Reservoirs	
						<u>3,192.76</u>
22582	8/8/2025	7	UNITIL ME	7/30/2025		81.40
					Pump House	
					Supplies - T&D - Ops	
22582	8/8/2025	7	UNITIL ME	7/30/2025		119.91
					A/R - Auburn Sewer	
22582	8/8/2025	7	UNITIL ME	7/30/2025		119.90
					Court St	
					Supplies - T&D - Ops	
						<u>321.21</u>
22583	8/8/2025	7	Verrill Dana, LLP	8/6/2025		431.25
					Service thru 073125 Split	
					Legal Expenses	
22583	8/8/2025	7	Verrill Dana, LLP	8/6/2025		431.25
					Service thru 073125 Split	
					A/R - Auburn Sewer	
22583	8/8/2025	7	Verrill Dana, LLP	8/6/2025		750.00
					Service thru 073125 100% Wtr	
					Legal Expenses	
22583	8/8/2025	7	Verrill Dana, LLP	8/6/2025		3,394.50
					Services thru 073125	
					A/R - Auburn Sewer	

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22583	8/8/2025	7	Verrill Dana, LLP	8/6/2025	Services thru 073125 Legal Expenses	3,394.50
						<u>8,401.50</u>
22584	8/8/2025	7	Voyager Networks New England	8/1/2025	July Answering Service A/R - Auburn Sewer	43.93
22584	8/8/2025	7	Voyager Networks New England	8/1/2025	July Answering Service Misc Expense-A&G Office	43.92
						<u>87.85</u>
22585	8/8/2025	7	V W R International LLC	7/15/2025	A/R - Lewiston	1,121.98
22585	8/8/2025	7	V W R International LLC	7/15/2025	Supplies UV Treatment Plant - O&M	1,121.98
						<u>2,243.96</u>
22586	8/8/2025	7	Warren's Office Supplies	7/17/2025	Towels, TP, Etc Supplies - T&D - Ops	76.27
22586	8/8/2025	7	Warren's Office Supplies	7/16/2025	Self Inking Stamp Supplies - A&G - Office	15.22
22586	8/8/2025	7	Warren's Office Supplies	7/16/2025	Self Inking Stamp A/R - Auburn Sewer	15.23
22586	8/8/2025	7	Warren's Office Supplies	7/17/2025	Towels, TP, Etc A/R - Auburn Sewer	76.28
						<u>183.00</u>
22587	8/15/2025	8	Hillside Excavating	8/15/2025	Refund Misc Dep Bal A/R - Other Miscellaneous	63.90
						<u>63.90</u>
22588	8/15/2025	8	Agren Appliance Service Corp	7/18/2025	Refrigerator A/R - Lewiston	440.50
22588	8/15/2025	8	Agren Appliance Service Corp	7/18/2025	Refrigerator UV Treatment Plant - O&M	440.50
						<u>881.00</u>
22589	8/15/2025	8	Automationdirect.com Inc	7/22/2025	UV Weather Station UV Treatment Plant - O&M	53.25

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22589	8/15/2025	8	Automationdirect.com Inc	7/22/2025	UV Weather Station A/R - Lewiston	53.25
						<u>106.50</u>
22590	8/15/2025	8	Charter Communications	8/6/2025	A/R - Auburn Sewer	85.00
22590	8/15/2025	8	Charter Communications	8/6/2025	Court St-internet Telephone-A&G Office	85.00
						<u>170.00</u>
22591	8/15/2025	7	Cintas Corp.	7/28/2025	A/R - Auburn Sewer	29.77
22591	8/15/2025	7	Cintas Corp.	7/28/2025	1st aid supplies UV Treatment Plant - O&M	95.53
22591	8/15/2025	7	Cintas Corp.	7/28/2025	A/R - Lewiston	95.54
22591	8/15/2025	7	Cintas Corp.	7/28/2025	Supplies - Safety Items	29.77
						<u>250.61</u>
22592	8/15/2025	8	The Computer Place	8/6/2025	IT Support Outside Services - A&G	58.12
22592	8/15/2025	8	The Computer Place	8/2/2025	A/R - Auburn Sewer	38.75
22592	8/15/2025	8	The Computer Place	8/2/2025	IT Support Outside Services - A&G	38.75
22592	8/15/2025	8	The Computer Place	8/6/2025	A/R - Auburn Sewer	58.13
22592	8/15/2025	8	The Computer Place	8/8/2025	A/R - Auburn Sewer	38.75
22592	8/15/2025	8	The Computer Place	8/8/2025	IT Support Outside Services - A&G	38.75
						<u>271.25</u>
22593	8/15/2025	8	FirstLight	8/1/2025	Telephone-A&G Office	84.61

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22593	8/15/2025	8	FirstLight	8/1/2025		84.61
					A/R - Auburn Sewer	
22593	8/15/2025	8	FirstLight	8/1/2025		160.56
					Telephone - Treatment	
22593	8/15/2025	8	FirstLight	8/1/2025		160.56
					A/R - Lewiston	
22593	8/15/2025	8	FirstLight	8/1/2025		60.50
					Aug Phone/Internet Telephone-A&G Office	
22593	8/15/2025	8	FirstLight	8/1/2025		60.50
					A/R - Lewiston	
22593	8/15/2025	8	FirstLight	8/1/2025		62.50
					Chloramine Facility - O&M	
22593	8/15/2025	8	FirstLight	8/1/2025		62.50
					A/R - Lewiston	
22593	8/15/2025	8	FirstLight	8/1/2025		62.50
					UV Treatment Plant - O&M	
22593	8/15/2025	8	FirstLight	8/1/2025		62.50
					A/R - Lewiston	
						<u>861.34</u>
22594	8/15/2025	8	Frederick Bros Oil & Propane	7/29/2025		567.50
					38644 Propane Propane Exp - UV	
22594	8/15/2025	8	Frederick Bros Oil & Propane	7/29/2025		567.50
					38644 Propane A/R - Lewiston	
22594	8/15/2025	8	Frederick Bros Oil & Propane	8/6/2025		374.27
					39239 Propane A/R - Lewiston	
22594	8/15/2025	8	Frederick Bros Oil & Propane	8/6/2025		374.27
					39239 Propane Propane Exp - UV	
22594	8/15/2025	8	Frederick Bros Oil & Propane	8/6/2025		9.64
					39240 Propane A/R - Lewiston	
22594	8/15/2025	8	Frederick Bros Oil & Propane	8/6/2025		9.63
					39240 Propane Propane Exp - UV	

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						<u>1,902.81</u>
22595	8/15/2025	7	GE Vernova Electrification	7/25/2025		2,235.81
					A/R - Auburn Sewer	
22595	8/15/2025	7	GE Vernova Electrification	7/25/2025		4,471.61
					A/R - Lewiston	
22595	8/15/2025	7	GE Vernova Electrification	7/25/2025		2,235.80
					Scada Software Support	
					Misc Expense-T&D Ops	
						<u>8,943.22</u>
22596	8/15/2025	7	Grainger	7/31/2025		55.55
					Flanged Receptacle	
					A/R - Auburn Sewer	
22596	8/15/2025	7	Grainger	7/31/2025		55.55
					Flanged Receptacle	
					Equipment Maintenance	
						<u>111.10</u>
22597	8/15/2025	7	Granite State Analytical Srvc	8/1/2025		160.00
					Sampling Intake	
					A/R - Lewiston	
22597	8/15/2025	7	Granite State Analytical Srvc	8/1/2025		160.00
					Sampling Intake	
					Outside Services - Lab Tests	
22597	8/15/2025	7	Granite State Analytical Srvc	8/1/2025		20.00
					July testing	
					Outside Services - Lab Tests	
						<u>340.00</u>
22598	8/15/2025	8	Graybar Electric Company Inc	8/1/2025		1,351.96
					Gate Access Software	
					UV Treatment Plant - O&M	
22598	8/15/2025	8	Graybar Electric Company Inc	8/1/2025		1,351.96
					Gate Access Software	
					A/R - Lewiston	
						<u>2,703.92</u>
22599	8/15/2025	7	Hach Company	7/24/2025		1,793.00
					Supplies	
					UV Treatment Plant - O&M	
22599	8/15/2025	7	Hach Company	7/24/2025		1,793.00
					A/R - Lewiston	
22599	8/15/2025	7	Hach Company	7/23/2025		412.00
					A/R - Lewiston	
22599	8/15/2025	7	Hach Company	7/23/2025		412.00
					Supplies	
					UV Treatment Plant - O&M	

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						<u>4,410.00</u>
22600	8/15/2025	8	Harcros Chemicals, Inc.	8/1/2025	Sod Hypo Chemical Expense	7,389.06
22600	8/15/2025	8	Harcros Chemicals, Inc.	8/1/2025	Sod Hypo Chemical Expense	2,337.70
22600	8/15/2025	7	Harcros Chemicals, Inc.	7/31/2025	Sod Hydro Chemical Expense	6,120.53
						<u>15,847.29</u>
22601	8/15/2025	7	Betsy L. Oulton	7/31/2025	HR Consult Misc Expense-A&G Office	31.25
22601	8/15/2025	7	Betsy L. Oulton	7/31/2025	A/R - Auburn Sewer	31.25
						<u>62.50</u>
22602	8/15/2025	7	Hydrus Control Solutions, Inc	7/22/2025	Poland PRV Highlift Misc Expense-Reservoirs	4,600.00
						<u>4,600.00</u>
22603	8/15/2025	8	Kennebec Equip. Rental	8/13/2025	A/R - Auburn Sewer	325.00
22603	8/15/2025	8	Kennebec Equip. Rental	8/13/2025	Pavement Saw Blades Supplies - T&D - Ops	325.00
						<u>650.00</u>
22604	8/15/2025	8	Bisson Enterprises, Inc. DBA	7/31/2025	Cleaning Services A/R - Auburn Sewer	375.00
22604	8/15/2025	8	Bisson Enterprises, Inc. DBA	7/31/2025	Cleaning Services Outside Services - T&D - Mnt	375.00
22604	8/15/2025	8	Bisson Enterprises, Inc. DBA	7/31/2025	A/R - Lewiston	206.00
22604	8/15/2025	8	Bisson Enterprises, Inc. DBA	7/31/2025	Cleaning Services UV Treatment Plant - O&M	206.00
						<u>1,162.00</u>
22605	8/15/2025	7	City of Lewiston	7/28/2025	USDA Mar-June 2025 Misc Accrued Other	13,266.45
						<u>13,266.45</u>

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22606	8/15/2025	8	Televox Inc	7/31/2025		57.45
					A/R - Auburn Sewer	
22606	8/15/2025	8	Televox Inc	7/31/2025		57.44
					Auto Calls	
					Misc Expense-Collections	
						<u>114.89</u>
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		425.00
					A/R - Lewiston	
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		425.00
					In Lake testing	
					Outside Services - Lab Tests	
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		85.00
					In Lake testing	
					Outside Services - Lab Tests	
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		510.00
					A/R - Lewiston	
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		510.00
					In Lake testing	
					Outside Services - Lab Tests	
22607	8/15/2025	8	Treasurer, State of ME-HETL	7/23/2025		510.00
					A/R - Lewiston	
22607	8/15/2025	8	Treasurer, State of ME-HETL	7/23/2025		510.00
					In Lake testing	
					Outside Services - Lab Tests	
22607	8/15/2025	8	Treasurer, State of ME-HETL	8/6/2025		85.00
					A/R - Lewiston	
						<u>3,060.00</u>
22608	8/15/2025	7	Idexx Distribution, Inc.	7/28/2025		193.72
					Supplies	
					UV Treatment Plant - O&M	
22608	8/15/2025	7	Idexx Distribution, Inc.	7/28/2025		1,641.84
					A/R - Lewiston	
22608	8/15/2025	7	Idexx Distribution, Inc.	7/28/2025		1,641.83
					Supplies	
					UV Treatment Plant - O&M	
22608	8/15/2025	7	Idexx Distribution, Inc.	7/28/2025		193.73
					A/R - Lewiston	

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22608	8/15/2025	7	Idexx Distribution, Inc.	7/2/2025	Supplies UV Treatment Plant - O&M	860.16
22608	8/26/2025	8	Idexx Distribution, Inc.	7/2/2025	Void and Credit chk 22608 UV Treatment Plant - O&M	-1,720.32
22608	8/26/2025	8	Idexx Distribution, Inc.	8/15/2025	Void and Credit chk 22608 UV Treatment Plant - O&M	-387.45
22608	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025	Void and Credit chk 22608 UV Treatment Plant - O&M	-3,283.67
22608	8/15/2025	7	Idexx Distribution, Inc.	7/2/2025	A/R - Lewiston	860.16
22609	8/15/2025	8	Maine Municipal Emp.Hlth.	8/1/2025	39020 - Aug Ins Employee Benefits	<u>0.00</u> 106.80
22609	8/26/2025	8	Idexx Distribution, Inc.	7/2/2025	Issue Pymt inv 3179170295 UV Treatment Plant - O&M	1,720.32
22609	8/15/2025	8	Maine Municipal Emp.Hlth.	8/1/2025	39020 - Aug Ins Accrued - Dental	1,001.00
22609	8/15/2025	8	Maine Municipal Emp.Hlth.	8/1/2025	39020 - Aug Ins Accrued - IPP Withheld	965.29
22609	8/15/2025	8	Maine Municipal Emp.Hlth.	8/1/2025	39020 - Aug Ins Accrued - Life Insurance	19.05
22609	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025	Issue Pymt inv 3180897635 UV Treatment Plant - O&M	387.45
22609	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025	Issue Pymt inv 3180897633 UV Treatment Plant - O&M	3,283.67
22609	8/27/2025	8	Idexx Distribution, Inc.	7/28/2025	Void and Credit chk 22609 UV Treatment Plant - O&M	-5,391.44
22610	8/26/2025	9	Maine Municipal Emp.Hlth.	9/1/2025	39020-Sept Ins Employee Benefits	<u>2,092.14</u> 107.10

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22610	8/26/2025	9	Maine Municipal Emp.Hlth.	9/1/2025	39020-Sept Ins Accrued - Dental	1,001.00
22610	8/26/2025	9	Maine Municipal Emp.Hlth.	9/1/2025	39020-Sept Ins Accrued - IPP Withheld	966.56
22610	8/15/2025	8	Treasurer, State of Maine	7/3/2025	Drinking Wtr Fee Pre-Paid	12,076.50
22610	8/26/2025	9	Maine Municipal Emp.Hlth.	9/1/2025	39020-Sept Ins Accrued - Life Insurance	19.05
22610	8/27/2025	8	Maine Municipal Emp.Hlth.	9/1/2025	Void and credit chk 22610 Accrued - Dental	-2,093.71
						<u>12,076.50</u>
22611	8/26/2025	8	Motion Industries Inc	7/24/2025	UV-VFD Replacement Raw Wtr 2025 Raw Water Var Freq Drive	4,854.02
22611	8/26/2025	8	Motion Industries Inc	7/24/2025	UV-VFD Replacement Raw Wtr A/R - Lewiston	4,854.02
22611	8/15/2025	7	Northeast Electrical	7/17/2025	Office Outlets A/R - Auburn Sewer	79.41
22611	8/27/2025	8	Motion Industries Inc	7/24/2025	Void and Credit chk 22611 2025 Raw Water Var Freq Drive	-9,708.04
22611	8/15/2025	7	Northeast Electrical	7/17/2025	Office Outlets Office Improvements 2025	79.40
						<u>158.81</u>
22612	8/15/2025	7	Northern Data Systems, Inc.	7/17/2025	Billing Outside Services - Customers	1,180.84
22612	8/26/2025	8	RHR Smith & Co	8/5/2025	Field Work 2025 Audit Accounting & Audit	5,200.00
22612	8/26/2025	8	RHR Smith & Co	8/5/2025	Void and Credit chk 22612 Accounting & Audit	-5,200.00
22612	8/15/2025	7	Northern Data Systems, Inc.	7/17/2025	A/R - Auburn Sewer	1,180.85
						<u>2,361.69</u>

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22613	8/15/2025	7	Petro's Ace Hardware	7/23/2025	Spray, Trimmer Line Supplies - T&D - Ops	54.99
22613	8/26/2025	9	UNUM Life Insurance	9/1/2025	Life Ins Sept2025 A/R - Auburn Sewer	103.42
22613	8/26/2025	9	UNUM Life Insurance	9/1/2025	Life Ins Sept2025 Employee Benefits	313.75
22613	8/15/2025	7	Petro's Ace Hardware	7/30/2025	Supplies Supplies - T&D - Ops	9.99
22613	8/27/2025	8	UNUM Life Insurance	9/1/2025	Void and Credit chk 22613 Employee Benefits	-417.17
22613	8/15/2025	7	Petro's Ace Hardware	7/23/2025	Spray, Trimmer Line A/R - Auburn Sewer	54.99
22613	8/15/2025	7	Petro's Ace Hardware	7/30/2025	Hedge Sheers A/R - Auburn Sewer	18.50
22613	8/15/2025	7	Petro's Ace Hardware	7/30/2025	Hedge Sheers Supplies - T&D - Ops	18.49
22613	8/15/2025	7	Petro's Ace Hardware	7/25/2025	Mulch Supplies - Mains	27.96
22613	8/15/2025	7	Petro's Ace Hardware	7/25/2025	Mulch Supplies - Mains	69.90
22613	8/15/2025	7	Petro's Ace Hardware	7/24/2025	calcium flake Supplies - Mains	55.98
22613	8/15/2025	7	Petro's Ace Hardware	7/30/2025	A/R - Auburn Sewer	9.99
22614	8/15/2025	8	Pine Tree Waste	8/1/2025	A/R - Auburn Sewer	<u>320.79</u> 127.45
22614	8/15/2025	8	Pine Tree Waste	8/1/2025	Bulk Waste UV Treatment Plant - O&M	69.91
22614	8/15/2025	8	Pine Tree Waste	8/1/2025	A/R - Lewiston	69.92

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22614	8/15/2025	8	Pine Tree Waste	8/1/2025	Bulk Waste Outside Services - T&D - Ops	127.45
						<u>394.73</u>
22615	8/15/2025	7	E.J. Prescott, Inc.	7/31/2025	Supplies Inventory	2,333.94
22615	8/15/2025	7	E.J. Prescott, Inc.	7/31/2025	Riverside Sample Station Cover Inventory	612.80
22615	8/15/2025	7	E.J. Prescott, Inc.	7/31/2025	Stock Couplings Inventory	4,391.50
						<u>7,338.24</u>
22616	8/15/2025	8	Pro-Tech Refrigeration	8/1/2025	HVAC PM UV Treatment Plant - O&M	318.42
22616	8/15/2025	8	Pro-Tech Refrigeration	8/1/2025	A/R - Lewiston	318.43
						<u>636.85</u>
22617	8/15/2025	8	Spencer Group	8/4/2025	Road Trench Paving - Loring Expenses - Jobbing	5,400.00
22617	8/15/2025	8	Spencer Group	8/4/2025	Road Trench Paving - Loring Loring Ave 2025	24,536.25
						<u>29,936.25</u>
22618	8/15/2025	8	Super Shoe Stores, Inc.	8/1/2025	Cloth Allow Employee Benefits	869.31
						<u>869.31</u>
22619	8/15/2025	8	Thayer Limited Liability Compa	7/15/2025	Qtrly Maint Outside Services - T&D - Mnt	516.50
22619	8/15/2025	8	Thayer Limited Liability Compa	7/15/2025	A/R - Auburn Sewer	516.50
						<u>1,033.00</u>
22620	8/15/2025	8	USA Blue Book	7/29/2025	Lab Autoclave UV Treatment Plant - O&M	3,472.00
22620	8/15/2025	8	USA Blue Book	7/29/2025	Lab Autoclave A/R - Lewiston	3,472.01
						<u>6,944.01</u>

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22621	8/15/2025	8	Wright-Pierce	8/5/2025		1,096.91
					A/R - Lewiston	
22621	8/15/2025	8	Wright-Pierce	8/5/2025		1,096.90
					Services thru 072525	
					2025 LAKE SHORE DRIVE-MPI	
						<u>2,193.81</u>
22622	8/15/2025	8	Invoice Cloud Inc	8/15/2025		2,000.00
					Implementation Fee	
					A/R - Auburn Sewer	
22622	8/15/2025	8	Invoice Cloud Inc	8/15/2025		2,000.00
					Implementation Fee	
					Utility Billing Software 2025	
						<u>4,000.00</u>
22629	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025		3,283.67
					Inv pymt 3180897633	
					UV Treatment Plant - O&M	
22629	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025		1,720.32
					Issue Pymt inv 3179170295	
					UV Treatment Plant - O&M	
22629	8/26/2025	8	Idexx Distribution, Inc.	7/28/2025		387.45
					Inv pymt 3180897635	
					UV Treatment Plant - O&M	
						<u>5,391.44</u>
22630	8/26/2025	8	Maine Municipal Emp.Hlth.	9/1/2025		2,093.71
					39020-Sept Ins	
					Accrued - Dental	
						<u>2,093.71</u>
22631	8/26/2025	8	Motion Industries Inc	7/24/2025		9,708.04
					UV-VFD Replacement Raw Wtr	
					2025 Raw Water Var Freq Drive	
						<u>9,708.04</u>
22632	8/26/2025	8	RHR Smith & Co	8/5/2025		5,200.00
					Field Work 2025 Audit	
					Accounting & Audit	
						<u>5,200.00</u>
22633	8/26/2025	8	UNUM Life Insurance	9/1/2025		417.17
					Life Ins Sept 2025	
					Employee Benefits	
						<u>417.17</u>
22634	8/29/2025	8	Fisher Properties LLC	8/29/2025		10.00
					Refund Final Overpd	
					A/R - Customers Accts Rec	
						<u>10.00</u>
22635	8/29/2025	8	City of Auburn	7/22/2025		1,919.00
					Traffic Detail	
					DOT- Rt 4-Turner-Vets Brdg202	

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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22635	8/29/2025	8	City of Auburn	7/22/2025		1,919.00
					A/R - Auburn Sewer	
						<u>3,838.00</u>
22636	8/29/2025	8	Lindsay Bates	8/31/2025		30.00
					Aug cell	
					Telephone - Treatment	
						<u>30.00</u>
22637	8/29/2025	8	Dube Gravel Company, Inc.	8/5/2025		232.00
					gravel	
					Supplies - Mains	
22637	8/29/2025	8	Dube Gravel Company, Inc.	8/5/2025		384.00
					gravel - Goff Hill	
					Supplies - Reservoirs	
22637	8/29/2025	8	Dube Gravel Company, Inc.	8/5/2025		4,912.00
					Stock-Gravel	
					Supplies - T&D - Mnt	
						<u>5,528.00</u>
22638	8/29/2025	8	Elan Financial Services	8/14/2025		21.60
					Hannaford - Retirement Cake	
					A/R - Auburn Sewer	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		21.59
					Hannaford - Retirement Cake	
					Discretionary Funds	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		479.36
					Gippers - Retirement Gathering	
					Discretionary Funds	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		15.06
					UPS - Return Shipping	
					A/R - Lewiston	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		15.05
					UPS - Return Shipping	
					UV Treatment Plant - O&M	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		35.00
					MWUA - Training	
					A/R - Lewiston	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		35.00
					MWUA - Training	
					UV Treatment Plant - O&M	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		11.99
					Harbor Freight-Pliers	
					UV Treatment Plant - O&M	
22638	8/29/2025	8	Elan Financial Services	8/14/2025		11.99
					Harbor Freight-Pliers	
					A/R - Lewiston	

Auburn Water District
Accounts Payable Check Register
August 1, 2025 thru August 31, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Shaw/Hannaford- Gatorade, etc A/R - Auburn Sewer	45.85
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Shaw/Hannaford- Gatorade, etc Discretionary Funds	45.84
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Gippers - Retirement Gathering A/R - Auburn Sewer	479.36
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Staples-Copy Paper,USB, Etc A/R - Auburn Sewer	46.18
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Staples-Copy Paper,USB, Etc Supplies - A&G - Office	46.18
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Staples - Copier Paper A/R - Lewiston	55.21
22638	8/29/2025	8	Elan Financial Services	8/14/2025	Staples - Copier Paper UV Treatment Plant - O&M	55.21
						<u>1,420.47</u>
22640	8/29/2025	8	Jacob Gilbert	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22641	8/29/2025	8	Marcus Griffin	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22642	8/29/2025	8	Hach Company	8/6/2025	A/R - Auburn Sewer	117.80
22642	8/29/2025	8	Hach Company	8/6/2025	Supplies UV Treatment Plant - O&M	117.80
						<u>235.60</u>
22643	8/29/2025	8	David Hamann	8/31/2025	Aug cell Telephone - Treatment	30.00
						<u>30.00</u>
22644	8/29/2025	8	Cole Hayford	8/31/2025	Aug cell Telephone - Treatment	30.00
						<u>30.00</u>

Auburn Water District
Accounts Payable Check Register
August 1, 2025 thru August 31, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22645	8/29/2025	8	Timothy D. Hoover	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22646	8/29/2025	8	Robert Larue	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22647	8/29/2025	8	Treasurer, State of ME-HETL	8/20/2025		510.00
					A/R - Lewiston	
22647	8/29/2025	8	Treasurer, State of ME-HETL	8/20/2025		510.00
					A/R - Lewiston	
22647	8/29/2025	8	Treasurer, State of ME-HETL	8/20/2025	In Lake testing Outside Services - Lab Tests	510.00
22647	8/29/2025	8	Treasurer, State of ME-HETL	8/20/2025	In Lake testing Outside Services - Lab Tests	510.00
						<u>2,040.00</u>
22648	8/29/2025	8	Treasurer, State of Maine	8/29/2025	OP04593 Upgrade Misc Expense-T&D Ops	20.00
						<u>20.00</u>
22649	8/29/2025	8	Dave McNally	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22650	8/29/2025	8	Craig Millett	8/31/2025	Aug cell Telephone - Treatment	30.00
						<u>30.00</u>
22651	8/29/2025	8	Northern Data Systems, Inc.	8/19/2025	Billing Outside Services - Customers	942.25
22651	8/29/2025	8	Northern Data Systems, Inc.	8/19/2025		942.26
					A/R - Auburn Sewer	
						<u>1,884.51</u>
22652	8/29/2025	8	YSI Inc, A Xylem Brand	8/1/2025	PH Probe A/R - Lewiston	112.50
22652	8/29/2025	8	YSI Inc, A Xylem Brand	8/1/2025	PH Probe UV Treatment Plant - O&M	112.50

Auburn Water District
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22652	8/29/2025	8	YSI Inc, A Xylem Brand	8/7/2025	PH Probe Tarriff A/R - Lewiston	3.76
22652	8/29/2025	8	YSI Inc, A Xylem Brand	8/7/2025	PH Probe Tarriff UV Treatment Plant - O&M	3.76
						<u>232.52</u>
22653	8/29/2025	8	Kevin Pratt	8/31/2025	Aug Cell Telephone - Treatment	30.00
						<u>30.00</u>
22654	8/29/2025	8	E.J. Prescott, Inc.	8/8/2025	Meters Proj (1105-869) Inventory	8,800.00
22654	8/29/2025	8	E.J. Prescott, Inc.	8/7/2025	453 Riverside-Chgout Inventory	1,821.00
22654	8/29/2025	8	E.J. Prescott, Inc.	8/7/2025	CTS tube Inventory	213.00
						<u>10,834.00</u>
22655	8/29/2025	8	Pitney Bowes-Reserve Account	8/26/2025	Replenish Postage-29124138 A/R - Auburn Sewer	300.00
22655	8/29/2025	8	Pitney Bowes-Reserve Account	8/26/2025	Replenish Postage-29124138 Misc Expense-Billing	300.00
22655	8/29/2025	8	Pitney Bowes-Reserve Account	8/26/2025	Replenish Postage-29124138 Misc Expense-A&G Office	200.00
22655	8/29/2025	8	Pitney Bowes-Reserve Account	8/26/2025	Replenish Postage-29124138 A/R - Auburn Sewer	200.00
						<u>1,000.00</u>
22656	8/29/2025	8	Spencer Group	8/19/2025	Patching-Main St-Wtr Gates Outside Services - Mains	514.25
22656	8/29/2025	8	Spencer Group	8/19/2025	Patching-Main St-Manholes A/R - Auburn Sewer	1,285.75
22656	8/29/2025	8	Spencer Group	8/7/2025	Patching - Center St Manholes A/R - Auburn Sewer	600.00
22656	8/29/2025	8	Spencer Group	8/7/2025	Patching - Mt Auburn Ave Break Outside Services - Mains	2,216.35

Auburn Water District Accounts Payable Check Register August 1, 2025 thru August 31, 2025
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<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Reference</u>	<u>Amount</u>
22656	8/29/2025	8	Spencer Group	8/18/2025		750.00
					Patching - Center St DOT- Rt 4-Turner-Vets Brdg202	
22656	8/29/2025	8	Spencer Group	8/18/2025		450.00
					A/R - Auburn Sewer	
						<u>5,816.35</u>
22657	8/29/2025	8	Spiller's	8/4/2025		214.56
					Marking Paint Supplies - T&D - Ops	
22657	8/29/2025	8	Spiller's	8/4/2025		214.56
					A/R - Auburn Sewer	
						<u>429.12</u>
22658	8/29/2025	8	Derek Thone	8/31/2025		30.00
					Aug cell Telephone - Treatment	
						<u>30.00</u>
22659	8/29/2025	8	E.H. Wachs	8/18/2025		248.22
					Wand Weldment-Valve Trlr Equipment Maintenance	
22659	8/29/2025	8	E.H. Wachs	8/18/2025		248.23
					Wand Weldment-Valve Trlr A/R - Auburn Sewer	
22659	8/29/2025	8	E.H. Wachs	8/7/2025		718.86
					Suction Hose-Valve Trlr A/R - Auburn Sewer	
22659	8/29/2025	8	E.H. Wachs	8/7/2025		718.85
					Suction Hose-Valve Trlr Equipment Maintenance	
						<u>1,934.16</u>
<u>Grand Total</u>						<u>363,156.86</u>

SEWER MAIN EXTENSION

Policy & Procedures

1. Any property owner of a parcel of land located on an existing public way can request a sewer main extension to serve their property. This policy does not apply to sewer extension that may be required to serve new subdivisions.
2. A property owner desiring a sewer extension to serve his property can request that a ‘cost estimate’ be prepared by the District. The District shall provide a ‘petition form’ requesting that a cost estimate be prepared. The property owner(s) desiring the sewer extension shall circulate the petition and return the form to the District.
3. The District shall prepare a cost estimate for the requested sewer extension. The cost to develop the preliminary cost estimate shall be paid by the District.
4. The District shall provide each potential abutter with a written copy of the estimated cost of the sewer extension and the projected cost per service connection.
5. The cost of the extension shall be divided by the number of service connections to determine the cost per connection. Consideration shall be given to pro-rating service connection to reflect similar usage. (multi-unit vs. single family)
6. The District may schedule a public hearing with all abutters to provide information and answer questions regarding the potential sewer extension.
7. If property owners desiring the sewer extension indicate their willingness to pay for the cost of the extension, the District shall prepare a ‘Memorandum of Understanding’ which states the terms and conditions of the sewer extension. A Petitioner who signs the ‘Memorandum of Understanding’ shall be committed to his share of the cost of the sewer extension.
8. The District shall provide financing to property owners for the cost of the ‘Sewer Connection’ Fee. The Interest Rate shall be set by the Trustees and shall reflect the cost of financing and expenses incurred for the District. The term for financing provided by the District shall be for a maximum of ten years. The financing shall be secured with mortgage on the property being served. There shall not be any pre-payment penalty on the financing. The District shall not subrogate their position on the mortgage if the owner of the property refinances his property. If a property owner sells the property, the connection fee is due in full.

9. If sufficient signatures are affixed to the Memorandum of Agreement, the Trustees shall consider and may approve the proposed sewer main extension.
10. The Trustees reserve the right to waive any provision of this policy of procedure if it is deemed in the best interest of the District and all sewer system ratepayers.
11. For a period of ten years after the extension is complete, the District shall collect a Connection Fee for each additional sewer connection made directly to this sewer extension. The District shall reimburse, or credit, the Connection Fee to the original petitioners of the sewer extension at a ratio equivalent to their Initial Connection Fee.
12. The Connection Fee shall increase annually by an amount equal to the financing interest rate charged by the District for all parties connecting to the sewer main after the first year. At the end of the ten-year period after the sewer extension is completed, the connection fee shall be ‘capped’, meaning that it will not be increased by further interest charges, but also that it will not be decreased by any adjustment based on the total number of connections. The Connection Fee at the end of the ten-year period after the sewer extension is completed shall not exceed the amount of the lowest Connection Fee assessed during the ten-year period after the sewer extension is completed.
13. To encourage connections to be made immediately after a sewer extension has been completed, the District shall waive the “Sewer Capacity Fee” for all connections made within the first twelve months of the sewer main being placed in service.
14. No sewer extension with lift stations shall be approved if gravity sewer is possible. The District shall consider “low pressure sewer” when force mains or gravity sewers are not practicable.

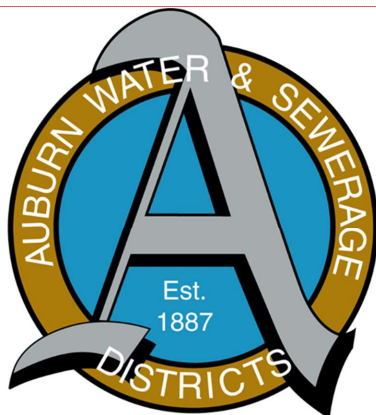
§6106. Apportionment of costs for water main extensions or service lines

1. Investment. The governing body of a consumer-owned water utility may choose to make no investment in a water main extension or service line and may require persons requesting a water main extension or service line to advance to the utility the full cost of construction, including associated appurtenances required solely as a result of the construction of the water main extension or service line and used solely for the operation of the main extension or service line. Apportionment of the costs among customers shall be determined by the commission by rule.

2. Assessments. The governing body may assess the full cost of water main extensions on all property that abuts the water main in accordance with rules promulgated by the governing body. The owner of any property which is not hooked up to the water system may defer payment of the assessment until it is hooked up. The governing body by rule may exempt appropriate classes of property from the assessment and may provide for payment of an assessment over a period of time.

3. Review by elected local officials. If the governing body is not an elected body, any decision to make no investment under [subsection 1](#) or to assess under [subsection 2](#) must first be endorsed by the municipal officers of the municipality or municipalities involved, prior to filing with the commission.

4. Notice to commission. A consumer-owned water utility that chooses to make no investment in water main extensions or service lines under [subsection 1](#) shall notify the commission in writing of the effective date of the decision and shall include the minutes or other record of the decision, including any endorsement required by [subsection 3](#).



Commented [EW1]: T: Added Cover Page

Auburn Water & Sewerage Districts

Terms & Conditions

268 Court St
Auburn, ME 04210

Telephone: (207) 784-6469
Email: info@awsd.org

Website: <https://awsd.org>

Monday – Friday
7:30AM to 4:00PM

Filed at the office of the Maine Public Utilities
Commission as amended.

Docket:
Effective Date:
Revision:

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These Terms and Conditions established by the Auburn Water District (the District) and filed with the Maine Public Utilities Commission constitute a contract between the customer and the utility, and the customer will be considered to express his/her consent to be bound thereby, and to take water only for purposes stated in the application and at the established rates. Any failure to comply with these rules and regulations, or requirements referenced herein, may be cause of refusal or discontinuation of service.

~~The Auburn Water District shall provide service and conduct business in accordance with the following applicable requirements of 65-407 Maine Public Utilities Commission (MPUC):~~

- ~~• Chapter 660: –“Consumer Protection Standards for Water Utilities”~~
- ~~• Chapter 870 –“Late Payment Charges, Interest Rates to be Paid on Customer Deposits, and Charges for Returned Checks”.~~
- ~~• Any subsequent successor regulation to Chapters 660 or 870.~~

Commented [EW2]: T: Updated Text

All Utility residential, commercial, industrial, and governmental credit and collection procedures in these Terms and Conditions will conform to and be based upon Chapters 620, 65, 660, and 870 of MPUC’s Rules and Regulations hereinafter referred to by Chapter; and Title 17-A and 35-A of the Main Revised Statutes (MRS).

Commented [EW3]: N: Added Text

The above-referenced regulations establish the minimum standards for the provision of service and the administration of credit and collection programs by water utilities. They also govern the granting and denying of service, credit and deposit practices, billing, disconnection, and customer complaint procedures.

The following Terms and Conditions are supplemental provisions to Chapters 660 and 870. These are intended to augment and clarify certain provisions of the applicable Chapters, but in no way void any provisions of the reference Chapters, nor any other applicable requirement of the Maine Public Utilities Commission.

For areas not specifically addressed by this document or by reference, the Maine State Plumbing Code is considered the minimum requirement. The District is further governed by additional regulations of the Maine Public Utilities Commission, and by “Rules Related to Drinking Water” administered by the Maine Dept. of Health and Human Services, Division of Health Engineering, Drinking Water Program.

Section 1: Definitions

The terms “utility,” “AWD,” or “District” refers to the Auburn Water District.

The word “customer” shall be taken to mean any person, firm, corporation, government or governmental division which has applied for and is granted service which is responsible for payment of the service.

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The words “main” or “water main” means a water pipe owned, operated, and maintained by the utility, which is used to transmit or distribute water but is not a water service pipe.
The words “service pipe” means the pipe running from the main to the premises of a single customer’s establishment.

The terms “Commission” or “MPUC” refer to the Maine Public Utilities Commission.

A “private line” is defined in MPUC Chapter 620. Private lines are installed, owned and maintained at the expense and risk of persons other than AWD. AWD does not permit installation of new private lines where the potential exists to serve more than one customer.

“Regular business hours” are defined as hours during which the District’s business office at 268 Court Street is open to the public to transact business. Currently, these hours are ~~8:00 a.m. to 4:30 p.m.~~ 7:30 a.m. to 3:30 p.m. Monday through Friday (excluding holidays).

Per District policy, after-hours are defined as 3:30PM to 7:30AM. All after-hour calls are subject to a two-hour minimum charge-out, with an additional hourly rate based on billable time spent on site.

Commented [EW4]: T: Updated Hours to include crew hours not office hours.

Commented [EW5]: N: Added verbiage to define after-hours, include after-hour calls, and billable rates.

Section 2: Establishment of Services

2.1 Application for New Service

Applications for service are to be made at the office of the District, at 268 Court Street, Auburn, on forms which will be provided by the District. In addition, applications are available on our website and may be submitted electronically, not being reviewed until payment has been received. An application for service may be made by either the owner or occupant of the establishment to be served. If seasonal rental property, only the owner may be an applicant for service.

Commented [EW6]: M: Moved from page 2.

Commented [EW7]: T: Added Text

The applicant will pay the District a ~~\$20.00~~ \$60.00 Application for New Water Service Fee prior to the service being activated. If the rendering of service requires a new service connection, or other work on the owner’s premise, the owner must authorize the water utility to enter the premises to perform the necessary work. In addition, the District will require the customer to provide any deposit, for the full estimated amount, at least two weeks prior to the District scheduling or performing any work.

Commented [EW8]: I: Increased fee to \$60.

Commented [EW9]: N: Added scheduling

Tenants may apply for customer status if the landlord provides unrestricted access to a separate shut-off valve for each unit, or as provided in Chapter 660.

2.2 Pre-Existing Service

An inquiry about a preexisting service is to be made by either the owner(s) or the owner’s agent, or the occupant of the property to be served by the District. In addition, the District will require the customer to provide any deposit, for the full estimated amount, two weeks prior to the District scheduling or performing any work.

Commented [EW10]: N: Added verbiage for exiting services.

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Customers who wish to discontinue or reactivate services, for purposes of seasonal occupancy or otherwise, will be subject to a \$60 service charge for each visit. Those wishing to discontinue water service must follow the District's abandonment policy.

Commented [EW11]: N: Added verbiage for seasonal or long-term disconnections at the customer's request.

2.3 Availability

Commented [EW12]: M: Moved from page 13.

Availability: Per MPUC Chapter 660 regulations, by the end of the next business day after the request for service, the District will either provide service or initiate the District's standard practices to provide service.

Emergency Service: Emergency service of a limited nature is provided during non-business hours when—in the opinion of the District—public health or safety is at risk. Charges where applicable will be billed to the customer, payable within 30 days

2.4 Access to Premises

Commented [EW13]: M: Moved from page 6.

An employee of the District, ~~having displayed a valid District identification card with photo,~~ will have access during regular business hours to all premises supplied with water to permit reading of the water meter, inspection of the plumbing system, installation, inspection, repair or removal of meter, and inspection of cross-connection prevention.

Commented [EW14]: D: Removed text regarding ID card

A visit to the premises by District personnel to establish, maintain, or terminate service may be required. The District ~~may~~ requires an authorized adult, ~~18 years of age or older,~~ to escort utility personnel through the premises.

Commented [EW15]: T: Defined "adult"

Service personnel will not restore water service to the premises unless accompanied by the customer or a representative thereof. The District assumes no responsibility if – during disconnection of service – entry is not provided to confirm cessation of water flow.

When the customer or their representative requests a visit by service personnel to establish or terminate service, ~~the District will make two scheduled attempts during business hours to complete the work. If the and work cannot be completed within the scheduled two visit due to delays caused by the customer, the customer will be charged a \$30 trip fee for each appointment scheduled visit in excess of two during regular business hours. If a customer cancels the appointment within an hour of the schedule visit, they will not be assessed a trip fee.~~

Commented [EW16]: N: Added text

Commented [EW17]: N: Trip fee used to be after 2 failed attempts. Increased from \$10 to \$30.

Commented [EW18]: N: Added cancellation clause.

Section 3: Billing

3.1 Billing for Domestic Services & Fire Protection

Commented [EW19]: M: Moved from page 2.

Billing: Customers are billed based on metered consumption or as otherwise provided in accordance with the District's rates on file with the MPUC. For metered service, the Utility shall have the authority to prorate water bills to reflect the actual portion of the billing period in which the Customer had active service. All billings for basic service are in arrears unless otherwise noted.

Commented [EW20]: N: Added prorating verbiage

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Billing period: The District normally bills its residential customers on a quarterly basis, with exceptions at the sole discretion of the District. Commercial, Industrial, and Governmental customers are normally billed on a monthly basis, with exceptions at the sole discretion of the District. Metered service is billed in arrears; flat rate billing and fire service are billed in advance.

Billing Responsibility: Failure of the customer to receive his/her bill does not relieve him/her of the obligation of its payment nor for the consequences of non-payment. The customer is responsible for providing current contact information.

3.2 Credit and Collection Procedures

Procedures are based upon Chapter 660 and Chapter 870 (Late Payment Charges and Interest Rates) of the MPUC regulations.

Late Payment Charges: The District will charge the maximum allowable interest within the guidelines of Chapter 870 of the MPUC regulations for bills remaining unpaid after the due date.

Deposits: The District may require deposits in accordance with the MPUC regulations. ~~and AWD's deposit policy.~~ The interest rate paid on deposits will be in accordance with Chapters 660 and 870.

Payment agreements will be negotiated in accordance with MPUC requirements.

3.3 Collection Trip Charges

If District personnel must visit a customer to disconnect for non-payment and, in lieu of actual disconnection, the customer pays or makes a payment arrangement; the District will charge \$30.

In addition to a collection fee, if District personnel visit the premises to post notice of disconnection for non-payment as required by MPUC regulations, the District will charge \$30 for each visit to the premises to post such notice.

3.4 Disconnection Process: Leased or Rental Property

Before disconnecting a leased or rented residential property, the Utility shall comply with the notice requirements contained in MPUC Chapter 660 ~~Chapter 660 of the Commission's Rules and Regulations~~ and must offer the tenant the right to take responsibility for future payments.

Leased or Rented Single-meter, Multi-unit Residential Property: Pursuant to Chapter 660, in addition to the above, before disconnecting a leased or rented single-meter, multi-unit residential property, the Utility shall:

A. Apply any existing deposit to the current account balance, and

B. Assess, against the landlord, a collection fee of \$100 in addition to any applicable reconnection fee set forth in Section 3.6 of these Terms and Conditions.

Commented [EW21]: M: Moved from page 2.

Commented [EW22]: D: Eliminated Deposit Policy.

Commented [EW23]: M: Moved from page 4.

Commented [EW24]: I: Increased from \$10 to \$30

Commented [EW25]: I: Increased from \$10 to \$30

Commented [EW26]: M: Moved from page 3.

Commented [EW27]: T: Modified Text

Commented [EW28]: T: Updated Section #

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At its discretion, the Utility may separately meter or cause to be separately metered, at the landlord's expense, each dwelling unit within the property.

3.5 Disconnection Process: Overdue Water/Sewer Service Balance

Commented [EW29]: M: Moved from page 14.

The District may disconnect water service to customers receiving sewer service from the District for non-payment of an undisputed balance in accordance with MPUC Chapter 660 Regulations.

a. Definitions

Service Classification – “Service classification” includes water and sewer services billed as residential, residential – flat, commercial, industrial, and governmental accounts.

Total Account Balance – “Total account balance” means the total water and sewer amount owed by a customer that has been properly billed.

Total Amount Overdue – “Total amount overdue” means the total water and sewer amount billed to a customer that has not been paid by the due date of the bill, or by a date otherwise agreed upon by the District and the customer. Disputed amounts will not be included in the Total Amount Overdue.

b. Billing

Bills shall be issued in accordance with MPUC Chapters 660 and 670 ~~Chapters 660 and 670 of the Maine Public Utilities~~ Rules and Regulations and Section 3.1 of the Terms and Conditions for the Auburn Water District.

Commented [EW30]: T: Modified Text

Commented [EW31]: T: Updated section #

c. Disconnection and Reconnection

A 14-day disconnection notice shall be issued when a customer does not pay or make a payment arrangement on an undisputed balance in accordance with MPUC Chapter 660 regulations.

d. Payment Allocation

In the event that a payment is received by the District which does not clearly indicate whether the payment is for water or sewer, the District shall attempt to ascertain the intentions of the customer. When such intentions cannot be determined, money received shall be applied to the oldest basic service due

e. Payment Arrangement

The District shall continue to serve a customer who cannot pay the total account balance provided satisfactory payment arrangements are made in accordance with the Public Utilities Commission Rules and these Terms and Conditions.

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f. Limitations

The following will be prohibited from disconnection for a combined water and sewer overdue balance:

- A disconnection based solely on a customer's nonpayment of a fee or charge for estimated sewer service usage.
- A disconnection of a multiunit rental facility greater than 2 units unless the owner of the facility occupies a unit that would be subject to the disconnection.

g. Assistance Program Information

Prior to disconnection, the District will provide the impacted customer with information about potential available assistance programs, including programs that offer assistance in paying for sewer or water service, programs that offer assistance in paying for other utility services or in paying for heating fuel or similar assistance programs that could provide sufficient support to the customer to allow the customer to pay the utility's rates, fees or charges for sewer service. At a minimum, this shall include the following:

City of Auburn – General Assistance Program

Auburn City Hall
60 Court Street
Auburn, Maine 04210
Tel: (207) 333-6601 Ext: 1412

Department of Health and Human Services

Emergency Services
200 Main Street
Lewiston, Maine 04240
Tel: (207) 795-4300

Maine 211 – statewide directory of over 8,000 including agency services and support groups

Dial: 2-1-1 or 1-866-811-5695
TTY: 2-1-1
Email: info@211maine.org

h. Dispute Resolution

The District shall resolve disputes in accordance with the Public Utilities Commission Regulations.

3.6 Restoration of Service

During regular business hours, the District will charge a reconnection fee of \$60 to restore water service if the service was disconnected for: non-payment of bills; violation of these Terms and Conditions; fraudulent use of water; dangerous conditions, or violations of Commission rules. The

Commented [EW32]: M: Moved from page 3.

Commented [EW33]: I: Increased from \$45 to \$60.

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District will not charge a reconnection fee if a request is made to have water turned off to repair a broken pipe deemed to be an emergency.

The fee for reconnection of service outside of regular business hours is \$150. Reconnection outside of regular business hours shall be at the discretion of the District and dependent on availability of personnel.

Commented [EW34]: I: Increased from \$62 to \$150.

3.7 Method of Payment

The District may allow customers – at its discretion - to make payments by credit and debit cards, ACH, or other pre-authorized withdrawal. The utility - or any vendor acting on the District's behalf – may charge the customer a fee for processing the payment, provided that the fee is disclosed prior to the transaction.

Commented [EW35]: M: Moved from page 4.

Payments can be submitted to the District via cash, check, or money order. The District will also accept payment via electronic check or ACH payment, provided the customer signs up and registers for this method of payment. There are no fees assessed for processing these types of payments.

For the customer's convenience, the District will permit the use of credit card or debit card payments through a designated third-party payment processing vendor, Invoice Cloud. Use of a debit card or credit card will incur a convenience fee. Customers will be assessed a convenience fee of \$6.70 per transaction when using a debit card or credit card. Any single payment transaction will be limited to \$500 dollars or less. The District will receive only your bill payment amount. Convenience fees charged by Invoice Cloud cover various administrative costs associated with accepting payments and are non-refundable. Convenience fees will appear as a separate charge from the bill amount on your bank or credit card statement.

Commented [EW36]: I: Updated pass-through fee from AWSD vendor.

Commented [EW37]: I: Updated limits per AWSD vendor.

Invoice Cloud also offers an automated phone-based payment program called Interactive Voice Response (IVR). Customers who use IVR will incur a \$0.95 charge per use in addition to the convenience fees listed above.

Electronic payments will not be processed by field personnel

3.8 Charges for Returned Checks

The District will charge customers a fee for nonpayment due to returned payment may charge the customer the greater of \$5.00 per account to which the returned payment applies or the amount that the bank charges the utility, not to exceed \$20.00. If the District charges the customer more than \$5.00, the District may furnish the customer with proof of the bank charge upon request.

Commented [EW38]: M: Moved from page 5.

Commented [EW39]: N: Added to coincide with MPUC Ch. 870.

3.9 Flat Rate Domestic Seasonal Service Billing

All customers billed on flat rates on seasonal services will be charged for all fixtures, whether used or not. If a hot and cold-water faucet supplies the same fixture, only one faucet will be charged. No water will be furnished for less than the first faucet rate. No customer supplied with water on flat rates may install any additional fixtures or alter any previously installed fixtures without first giving written notice to the District.

Commented [EW40]: M: Moved from page 12.
C: Updated title to Seasonal

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Seasonal Customers shall be provided with water service between May 1st and October 15th. However, the District may render service before and/or after these dates at the District's discretion. Service requested and provided outside of the established dates for the season shall be by written agreement between the District and the Customer. This agreement will hold the Customer financially responsible for any damages to the water main, service line and/or water meter resulting from freezing during the period of time that such extended water service is rendered.

Customers on flat rates seasonal mains must prevent all unnecessary waste of water. Water will not be supplied on flat rates for any continuous flow device. The District will decide what constitutes waste or improper use and will restrict usage when necessary.

Properties currently on flat rates must provide for a meter connection within 30 days of the sale or acquisition of the property to continue receiving service. In addition, if water service is interrupted for repairs, the District will require a meter connection and backflow preventer to be installed. The District shall provide an estimate for the meter storage apparatus and meter.

3.10 Other Charges

a. Laboratory Tests:

Water tests may be conducted upon a customer's request. The District shall charge an administrative fee for processing the laboratory tests, along with any outside costs for shipping or processing. During business hours the fee shall be \$60, and outside of business hours it shall be \$150, plus the cost for the actual tests. The direct charge for individual water tests performed in the laboratory at the request of a customer will be \$19 \$60. Total coliform, E-coli, pH, fluoride, and turbidity are all considered individual tests.

b. Bulk Water Sales

At customer request and in compliance with the District's policies for meters set on hydrants, the District may provide a meter and backflow preventer for temporary bulk water from a hydrant for a construction site, or for filling a swimming pool, holding tank, or other large containers.

The District will charge labor (minimum 1 hour, \$60) to set and ultimately collect the hydrant meter, in addition to volume usage charges based on current rates.

c. Flow Tests

Flow tests at the request of a municipality served by the District will be at no charge to the municipality. For all other flow tests, including but not limited to flow tests performed for new or proposed projects, the charges will be \$75 per hydrant during business hours (\$40 for each additional hydrant at same location).

Commented [EW41]: N: Defined seasonal main parameters.

Commented [EW42]: C: Changed text to reflect seasonal.

Commented [EW43]: N: Added verbiage to include acquisition, not just sale.

Commented [EW44]: M: Moved from page 9.

Commented [EW45]: N: New verbiage regarding metered connection and backflow preventer.

Commented [EW46]: I: Increased fee from \$40 to \$60.

Commented [EW47]: I: Increased from \$60 to \$150.

Commented [EW48]: I: Increased from \$19 to \$60

Commented [EW49]: N: Defined setting/collecting hydrant meter charges, plus usage.

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d. Leak Search

Customers of multi-unit buildings requesting a cursory internal leak check will be charged \$35 (payable prior to the search) and allotted 45 minutes of time. Service personnel are not licensed plumbers/HVAC technicians, and will only provide suggestions on water use, leak detection, and conservation. No repairs will be performed, and no liability will be assumed by the District.

e. Temporary Meters

Customers requesting temporary or construction water meters will be subject to a \$60 installation charge during regular business hours, or \$150 outside of normal business hours for meter installation. These amounts must be paid prior to installation. Usage charges will be consistent with standard rates based on diameter of the meter applied and billed upon return of the temporary meter. The District has no obligation to make an investment to serve a temporary establishment.

Commented [EW50]: N: New Condition.

Section 4: Customer & Utility Rights and Responsibilities

4.1 Maintenance of Plumbing

A customer must maintain the plumbing and fixtures within his/her premises in good repair and protect them from freezing. The meter will be located in a warm, clean, dry, and accessible area such that it can be serviced and read during normal business hours. Meter installations must be in compliance with Section 5, regarding metering.

Commented [EW51]: M: Moved from page 5-6.

If a meter is found non-compliant of the above section, the District shall require the meter to be relocated at the owner's expense.

Commented [EW52]: T: References section 10 in lieu of separate meter policy.

Commented [EW53]: N: Added verbiage for requiring meter to be relocated.

The customer is responsible for all labor, overhead, material and equipment costs associated with repairing damaged or frozen water meters. Painting of meters or appurtenances constitutes damage.

If a leak is located on a customer's service pipe, the utility will provide notice to the customer requiring expeditious repair. If the customer fails to repair the leak by the deadline, service will be disconnected pursuant to Chapter 660.

4.2 Frozen Service

~~Thawing of frozen services will be in compliance with AWD's policy on frozen services.~~

Commented [EW54]: M: Moved from page 14.

Commented [EW55]: D: Discontinued text.

The responsibility for the costs of thawing the service is based on the location of the frozen area per MPUC Chapter 620 regulations, generally measured from the customer's side of the service toward the District's. If the frozen area is on the customer's side of the shut-off valve in the public right-of-way, the customer pays the full cost of thawing efforts. If the frozen area is on the District's side of the shut-off valve, the District pays the full cost. If the location is unable to be determined, the costs are split 50-50 between the District and the customer. **The District has no obligation to make an investment to thaw a service after making a determination that the frozen portion is on a private service line.**

Commented [EW56]: N: Added clause.

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The District is solely responsible for determining the location of the freeze, and District personnel must be present at the time of determination. No claims regarding frozen service lines will be honored if not verified by the District.

4.3 District Liability

The District will only be liable for any damages arising from claims to the extent liability is provided in the Maine Tort Claims Act, as set forth in Title 14, Chapter 741 of the Maine Revised Statutes Annotated. The utility makes no representations or warranties about the suitability of the water for any particular purpose.

Commented [EW57]: M: Moved from page 6.

4.4 Water Pressure

Low pressure areas have substantially uniform system pressure at the connection of the water service to the main where pressure may be expected to fall below 20 PSI under normal operating conditions (Chapter 620). The District will not extend its mains or render service to new customers in low pressure areas unless a limited-service contract is executed between the customer and the District.

Commented [EW58]: M: Moved from page 9.

If permitted, it may be necessary for applicants at their expense to install pumping facilities on their property to obtain pressure higher than that available from AWD and does not relieve the applicant of compliance with all other AWD specifications and requirements. Services utilizing a booster pump or other means to increase pressure shall be equipped with an approved reduced pressure zone assembly located between the isolation valve and the water meter.

Commented [EW59]: T: Added verbiage regarding low pressure.

The District strongly urges customers to follow Maine Internal Plumbing Code to prevent damage to plumbing lines and fixtures caused by water hammer and/or over-pressurization.

Commented [EW60]: N: Added text regarding plumbing code.

Fluctuation of pressure due to customer's apparatus: A customer may not install or use any device that will affect the District's pressure or water quality without prior written utility permission. If permission is granted, the District may require the customer to confine or reduce such fluctuations to limits determined by the District. Failure to comply will result in termination of service in accordance with MPUC Chapter 660.

4.5 Service Interruption

Commented [EW61]: M: Moved from page 7.

Per MPUC Chapter 660 requirements, the District will provide notice of any planned shut-off to affected customers at least 24 hours in advance of the interruption of service. The District will give notice of any unplanned shut-off when practicable. ~~If a customer requests, the District will make a pro rata reduction in the customer's minimum bill if service is interrupted for longer than 48 hours and the interruption is not the customer's fault.~~

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4.6 Tampering with District Property

There shall be no tampering with or operating District property--including but not limited to hydrants, standpipes, valves (main line), service line valves, meters, or meter appurtenances, without the consent of the District.

Commented [EW63]: M: Moved from page 11.

4.7 Unauthorized Use of Water

No Customer shall supply water to another nor use it for any purposes not mentioned in his/her application without Utility approval. No Customer or his agent shall obtain water from any hydrant or other fixture of the Utility without the previous consent of the Utility. No Customer or his agent shall bypass any meter, nor restore service without Utility authorization, nor unreasonably interfere with Utility service nor otherwise take action to prevent the proper metering of water consumed by the Customer. In the event of the discovery of such unauthorized use of water, the Customer shall be immediately disconnected, pursuant to Chapter 660.

Commented [EW64]: M: Moved from page 5.

In addition, the Utility shall be entitled to bill and recover from the Customer or responsible person the cost of the estimated amount of water consumed, based on the Utility's approved rates, plus interest at an annual rate of 5%. Where the unauthorized use of water has occurred, the Utility may also assess the customer or responsible person a fee of \$60 per hour, with a minimum of one hour, for each service visit to the Customer's premises necessary to investigate and address the unauthorized use of water, including removing the meter bypass, taking measures to prevent further diversion of water, and verifying that corrective measures have been taken and maintained.

Commented [EW65]: I: Increased from \$45 to \$60.

For service visits that occur during other than normal business hours, the fee will be \$150 for a minimum of two-hours labor, and \$75 for each hour thereafter, with a minimum of two and one-half hour. In no case shall the total of such hourly fees exceed \$100.00. In addition, pursuant to Title 35-A MRSA §2706 as amended or replaced, the Customer or person responsible for the unauthorized use may be liable in a civil action to the Utility for all other reasonable costs to the Utility, including attorney's fees, costs of undertaking and completing the investigation resulting in the determination of liability, and for a civil penalty not to exceed twenty five hundred dollars (\$2,500.00), due and payable to the Utility for each violation.

Commented [EW66]: I: Increased from \$62 to \$150

Commented [EW67]: D: Removed to bill for crew labor hours as applicable.

4.8 Conservation

The District takes all reasonable steps to prevent the unnecessary waste of water. If a leak is located on a customer's service line, the District will notify the customer that the leak must be repaired within the time frame specified by the District. If a customer fails to repair a leak on their service pipe within the time frame specified service shall be discontinued pursuant to Chapter 660.

Commented [EW68]: N: Added text on conservation.

When necessary to conserve the water supply, the District may restrict or prohibit the use of hoses, sprinklers, or other irrigation systems. Under these conditions the District will decide what constitutes waste and improper usage to protect the health and safety of the water system.

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4.9 Leak Abatement

The District does not grant bill abatements. The customer is responsible for maintaining their service pipe and internal plumbing & fixtures in proper working condition. Customer is responsible for all water use registered on their meter, regardless of the condition of water consumption. Please refer to Section 14 2.4 for more information on customer responsibilities.

Commented [EW69]: M: Moved from page 10.

Section 5: Meters

5.1 Metering

Metering will be in compliance with the ~~District's Meter Policy and~~ MPUC Chapter 620 requirements.

Commented [EW70]: M: Moved from page 7.

Installation: A customer may have a water meter installed upon approval of the application for service and receipt of required fees, and by making an appointment to be present if required by the District.

Commented [EW71]: D: Discontinued verbiage regarding separate Meter Policy.

Removal: A customer may request to have their meter removed. If the meter has been removed for a period of greater than five years, the customer will be responsible for the cost of a new meter prior to installation.

Commented [EW72]: N: Added verbiage to address off/out greater than five years at the time of installation.

If HDPE pipe is used on the customer's side of the service line, the customer must provide appropriate support for the weight of the meter and backflow preventer, and must use compression type fittings compatible with HDPE, conforming to our materials specifications.

Meter setters for 5/8 x 3/4 -inch and 3/4-inch meters shall have compression pack joint connections on the inlet and outlet ends suitable for 3/4-inch copper tubing. Meter setters for one-inch meters shall have female iron pipe thread connections on the inlet and outlet ends. Two meter gaskets shall be supplied with each horn.

5.2 Damaged Meters

~~Replacement/Repair of damaged meters: Meters must be immediately replaced or repaired when damaged; customers will be liable for any damage caused by inappropriate care or neglect.~~

Commented [EW73]: M: Moved from page 7.

~~The charge for the repair of meters damaged due to improper care by the customer is:~~

Size	During Business Hours	Outside of Business Hours
5/8" – 2"	\$55	\$110 two-hour call-in plus invoice for any parts
3" and up	\$110	\$210 two-hour call-in plus invoice for any parts

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\$40 per hour per worker for each hour over 2 hours

Pursuant to MPUC Chapter 620, meters must be immediately replaced when damaged, and customers will be liable for any damage caused by inappropriate care or neglect. Meters used by the Auburn Water District are not repairable and therefore must be replaced with a new unit. A meter shall be defined as the physical metering device, the communication wire, and outside transmitter (MXU).

The charge for the replacement of meters damaged due to improper care by the customer is:

Size	During Business Hours	Outside of Business Hours
5/8" – 2"	\$60 plus invoice for materials used, including the new meter	\$150 two-hour call-in plus invoice for materials used, including the new meter
3" and up	\$120 plus invoice for materials used, including the new meter	\$300 two-hour call-in plus invoice for materials used, including the new meter

\$60 per hour per worker for each hour over 2 hours

Commented [EW74]: N: Added verbiage regarding replacement of damaged meters.

Commented [EW75]: I: Updated pricing, no longer repair meters must be replaced.

Commented [EW76]: M: Moved from page 8.

5.3 Meter Testing

In compliance with MPUC Chapter 620, the District will (upon customer request) test the customer's water meter in the presence of the customer or representative, at no charge unless the customer requests more than one test in 18 months. If the customer requests a test more frequently, the District will require the customer to pay a deposit equivalent to the appropriate charge listed below to cover the cost of the test. If a meter tested at the customer's request does not conform to MPUC standards, the customer's deposit will be refunded, and the District will adjust the customer's bill according to the provisions of Chapter 620. If the meter conforms to the standards, the District will retain the customer's deposit and may continue to use the meter at the customer's premises.

Charge for testing meters at customer's request: During business hours, a charge of \$60 will be made for testing meters size 5/8" to 2"; for testing meters 3" and larger, the charge will be \$60 plus any subcontractor expenses since these larger meters cannot be tested onsite. During non-business hours, a charge of \$150 for testing meters size 5/8" to 2" will apply. Meters larger than 3 inches cannot be tested during non-business hours.

Commented [EW77]: I: Changed from \$50 to \$60

Commented [EW78]: I: Changed from \$50 to \$60.

Commented [EW79]: Changed from \$75 to \$150.

5.4 Submetering

Sub-metering is not allowed by the District. Accessory dwellings may be served through an existing metered connection. If the accessory dwelling wishes to become a customer, a separate service line must be installed consistent with Maine MPUC Chapter 65. If a submeter is found to be pre-existing, it may be grandfathered but must be rectified with a separate service upon sale or acquisition of the property. ~~allowed, with District's written consent, after AWD's meter and the backflow preventer.~~

Commented [EW80]: M: Moved from page 8.

Commented [EW81]: N: Submetering is now prohibited.

Commented [EW82]: T: Modified Text

Commented [EW83]: N: Added text in case we discover a submetered connection.

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Meters for showing subdivision of water use must be furnished, installed, read, and maintained at the customer's own expense.

5.5 Isolation Valve

The District requires that the service pipe will be equipped with operable water isolation valves located near the service entrance on both sides of the meter. These valves are installed, owned, and maintained by the owner. The service pipe must be equipped with adapters (supplied by the owner) compatible with the meter couplings/horns (supplied by the District). These adapters are installed, owned and maintained by the owner.

Commented [EW84]: M: Moved from page 8.

Section 6: Cross Connections

6.1 Cross Connections

All customers will comply with all provisions of the District's approved cross-connection control program regarding installation, inspection, maintenance, and testing of approved backflow prevention devices. All requirements of the District's cross-connection control program must be met before water service will be supplied to new accounts. For items not addressed in the program, the Maine State Internal Plumbing Code is the minimum required.

If a customer requests that service be shut off for any routine repairs, maintenance, seasonal reason, etc., the District will not restore service unless there is proper backflow prevention in place.

If a customer fails or refuses to discontinue or properly protect the cross connection within a time limit specified by the utility, the utility may disconnect the service per its approved program.

Commented [EW85]: M: Moved from page 8.

6.2 Safeguarding Direct Pressure Water Devices and Systems Supplied by Automatic Feed Vales

Direct pressure water devices or secondary systems supplied with automatic feed valves must be installed and maintained in compliance with the Maine State Plumbing Code to prevent damage in the event of drop or spike in water pressure. The District is not liable for damage resulting from lack of or failure of these devices.

Commented [EW86]: M: Moved from page 9.

Section 7: Fire Protection

7.1 Hydrants

Authorized Use of Hydrants: Fire hydrants (both public and private) may not be used for any purpose other than to extinguish fires unless prior permission is given by the District. In any case, fire hydrants may not be opened by any person other than an agent of the utility, a duly authorized representative of the municipality, or as authorized by the District.

Commented [EW87]: M: Moved from page 13.

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Any hydrant use between October 15 and April 15 (winter use) must be reported to the utility on the same day it was used so that the hydrant can be pumped and inspected.

The District reserves the right to meter any fire line. **Water utilized for fire protection will not be billed.**
~~which it has reason to believe water is being taken for purposes other than fire protection.~~

Commented [EW88]: N: Added clause regarding fire protection.

~~If a meter is installed on a private fire protection line, fire protection charges will be billed – but water used for fighting fires or for systems tests will be credited, if reported by the customer, to the account~~

7.2 Private Fire Protection

Commented [EW89]: M: Moved from page 13.

Customers requiring private fire protection must contact the District to determine the availability of fire service at their location. Fire service, if available, will be installed at the customer's expenses within the bounds of the public way or right-of-way with a separate service connection. The District does not guarantee any quantity of water or pressure available through a fire protection system.

Customers wishing to cancel fire service protection must notify the District in advance and in writing and must have permission in writing from the appropriate fire department official. Physical shut-off of the fire service and/or private hydrant(s) will not be made by the District until the prescribed notice has been made.

All private fire protection lines must have a separate and independent water service valve from the domestic water service line. All existing sprinkler charges will be determined by the diameter of the sprinkler pipe as it enters the property. All new sprinklers installed must be inspected by the District, and rates will be determined by the diameter of the tap and not the pipe entering the building.

Commented [EW90]: N: Added text

Section 8: General Provisions

8.1 Service Lines and Water Mains

Commented [EW91]: M: Moved from page 11.

General

Requests for new water mains or service lines must be accompanied by information requested by the District for review. Information requested may include but is not limited to plans/drawings of the affected area including above- and below-ground utilities, existing or proposed structures, property lines, average domestic water demand (GPD), maximum fire protection demands (GPM), installing contractor, approximate date of installation, **application for new water main or extension**, and other required municipal/regulatory approval.

Commented [EW92]: N: Added text for application fee.

If determined by the District there are concerns regarding hydraulic capacity of the existing infrastructure, a hydraulic model analysis must be completed prior to advancing the project at the cost of the developer. If a project doesn't commence within 5 years of approval, reapplication is required.

Commented [EW93]: N: Added text regarding hydraulic modeling.

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All materials and installation will be in compliance with the District's Material and Technical Specifications and its Construction Specifications, including

- Separate service: Unless otherwise approved, each unit will have its own service and curb stop (shut off) in accordance with the District's construction specifications.
- Service/Valve box location: Valve boxes for water mains and services shall be at least five feet from all structures, steps, trees, and shrubs.
- Customer's side of the service line may be of approved K type copper or HDPE (copper tubing size) conforming to our materials specifications. Customers are referred to the District's Construction/Technical Specifications regarding joint use of service pipe trench.

Charges: The applicant is responsible for all costs associated with the installation, and work will be scheduled at the District's discretion. A written estimate will be provided to the applicant, and a deposit equivalent to the estimate will be collected prior to any work being performed. The estimate may include but is not limited to:

- Administrative fee of ~~\$50~~ \$60 for review of plans and application for new main or extension.
 - The fee is payable with delivery of the plans prior to start of review and includes up to one hour of administrative time. Additional charges may apply if additional review is necessary.
 - The fee will typically be waived for the installation of a service line to one single-family residential building on an existing main
 - The fee is non-refundable
 - The owner/contractor is responsible for adhering to all conditions approved through the application process.
 - The District reserves the right to inspect materials and installation methods of the service line from the Utility owned water main to the structure being served and internal water service entrance plumbing.

Commented [EW94]: I: Increased fee from \$50 to \$60.

Commented [EW95]: N: Added text regarding new main or main extension.

Commented [EW96]: N: Added text to accommodate for multiple hours as applicable.

Commented [EW97]: D: Removed clause to include all new construction.

Commented [EW98]: N: New condition

Commented [EW99]: N: New Condition.

When all specified work is completed and the job is released for billing, payment from the customer or a refund to the customer will be made within 30 days.

If the District is not contacted to perform an inspection and evidence indicates the line does not meet utility standards, water service will not be provided unless required modifications are met.

Service Lines

Ownership of the service line will be in compliance with MPUC Chapter 650.

Installation: The District must perform the tap into its water main at the applicant's expense (see Section A above). The customer is responsible for providing all materials to complete the tap.

Inspection: The District shall inspect all underground service line installations including renewals prior to backfilling. The District shall be given a minimum of ~~one~~ two business days' notice and the inspection will be performed during regular business hours. Work performed outside of regular business hours requires advance District approval and will be charged to the customer at overtime rates. Approval of such installation by the District does not constitute a guarantee by the District as

Commented [EW100]: C: Changed to two business days

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to the sufficiency of the materials or workmanship. Failure to comply with these requirements could result in refusal to activate new services.

Commented [EW101]: N: Added disclosure.

Water Mains

Water mains public and private are defined in MPUC Chapter 620.

Commented [EW102]: N: Added clause to define public and private.

Installation: Water main extensions will be in compliance with MPUC Chapter ~~650~~ 620, including adequate sizing as determined by the District.

Commented [EW103]: T: Changed MPUC Chapter applicable to "Mains."

Inspections: The District shall inspect all underground service installations prior to backfilling. The District shall be given a minimum of one business days' notice and the inspection will be performed during regular business hours. Work performed outside of regular business hours requires advance District approval and will be charged to the customer at overtime rates. Approval of such installation by the District does not constitute a guarantee by the District as to the sufficiency of the materials or workmanship. Failure to comply with these requirements could result in refusal to activate new mains.

Commented [EW104]: N: Added disclosure

Joint Use of Water Main and Service Pipe Trench

Commented [EW105]: N:

All water mains and water services must be in compliance with MPUC Chapter 620.

a. New Main Extension Application, Charges, Deposits, and Schedule

Commented [EW106]: N:

Applications for new main extensions are to be made at the office of the District, at 268 Court Street, Auburn, on forms which will be provided by the District. In addition, applications are available on our website and may be submitted electronically, not being reviewed until payment has been received.

All water Main extensions shall be installed in accordance with the Utility's standards and material specifications. Requests for water Main extensions shall be treated in accordance with Chapter 65 section 3A of the Commission's rules. With the exception of MPUC order, Docket #2018-00196 dated November 19, allowing the District to charge an hourly fee to prepare a cost estimate for a proposed water extension in instances where there are multiple requests for cost estimates by a customer or group of customers that relate to the same water main extension.

Water Main Sizes: The Utility provides water for domestic use and fire protection. The Utility requires all distribution mains to be adequately sized in accordance with Chapter 65.

Plan Reviews: In accordance with MPUC Chapter 65, Section 4C, if it is necessary for the Utility to provide detailed engineering design/review for sub-divisions and/or commercial entities, the Customer shall pay the estimated cost of the design/review prior to commencement of the design/review.

Commented [EW107]: N: New section that defines main extensions and the engineering/review charges.

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b. **Winter Construction**

No new service or extension of mains will be installed for the convenience of a customer during winter conditions, which increases the cost of the work for the District unless the customer assumes all extra expense over ordinary construction costs.

Commented [EW108]: M: Moved from page 11.

c. **Utility Jobbing**

“Utility jobbing” means unregulated utility services, including but not limited to construction, inspection services, and laboratory services. If the District agrees to perform work outside the scope of regulated services for a customer, work is solely as the customer’s expense. At the District’s discretion, subcontractors may be utilized.

Commented [EW109]: M: Moved from page 10.

Commented [EW110]: N: included inspection under scope of Utility Jobbing.

Commented [EW111]: N: New clause.

A customer may be required to confirm its request in writing before the District will provide unregulated utility service. Work performed in support of unregulated utility service outside regular business hours will be at the District’s discretion and charged at overtime rates.

Applicants are required to provide, in advance, sufficient funds as provided in a written estimate by the District to cover the anticipated District expense. The District will return excess funding within 30 days of project completion, or the District will apply the balance towards future utility billing; costs in excess of the estimate will be billed to the customer and must be paid within 30 days. Charges as allowed under Title 9A of the Maine Consumer Credit Code may be assessed on jobbing bills not paid by the due date.

Commented [EW112]: C: Changed to allow the District to apply unused balances to future bills.

August 2025 vs 2024 NTU

