

Auburn Water & Sewerage Districts Position Description

Sewer Operator

Department: Water & Sewer
Effective Date: May, 2022

Reports To: Sewer Team Leader
Grade Level: 1

FLSA No-Exempt

GENERAL SUMMARY:

Under the general supervision of the Sewer Team Leader, performs skilled and semi-skilled manual labor involving the construction, installation, repair, and maintenance of sewer collection system infrastructure. Operates, maintains, and helps repair heavy equipment. Work is performed under general supervision and is subject to review through observation, results achieved, and compliance with generally accepted procedures.

ESSENTIAL JOB FUNCTIONS:

- ◆ Installs, operates, repairs, and maintains all sewer collection system infrastructure, including but not limited to mains/pipes, gates/valves, pumps, hydrants, and services.
- ◆ Regularly checks pumps and other infrastructure to ensure proper functioning.
- ◆ Maintains and builds construction barricades, raises manholes, and assists with traffic control.
- ◆ Flushes sewer mains and assists with the thawing of frozen services.
- ◆ Cuts and removes trees to allow for proper system installation and functioning.
- ◆ Performs water taps to cut holes in pipes.
- ◆ Operates, maintains, and repairs or assists with the repair of light and heavy motorized equipment, such as back-hoe, dump truck, bulldozer, loader, and excavator.
- ◆ Shovels or plows snow from hydrants and pump stations during the winter.
- ◆ Follows all applicable AWSD safety procedures and OSHA safety regulations. Attends all safety meetings and training sessions.
- ◆ Assists with the general maintenance of AWSD facilities as required.
- ◆ Performs on-call duty responsibilities as required in order to respond to and resolve sewer blockages or other sewer collection system emergencies.
- ◆ May temporarily act as lead person for a small crew in the absence of the Sewer Foreman/Lead Operator.
- ◆ May perform similar work in assisting with the construction, installation, repair, and maintenance of water distribution system infrastructure.
- ◆ Assists with watershed patrol and general watershed maintenance. Installs and removes buoys.
- ◆ Performs special projects and other related duties as required, directed, or as the situation dictates.
- ◆ Regular attendance at the workplace is required.

SUPERVISORY RESPONSIBILITY:

None.

EDUCATION & EXPERIENCE:

Duties require knowledge equivalent to a high school diploma and one to three years of experience in the installation and maintenance of sewer collection system infrastructure or similar work involving the operation of light and heavy motorized equipment. Must possess and maintain a Class I Sewer Collection System Operators License and a valid Class B CDL State of Maine driver's license, or the ability to obtain these licenses within 12 months.

SKILLS & QUALIFICATIONS:

- ◆ Knowledge of the tools, methods, and materials used in the installation and repair of sewer collection system infrastructure.
- ◆ Ability to learn the operation and maintenance practices of a sewer collection system.
- ◆ Mechanical aptitude, including ability to perform simple mechanical maintenance.
- ◆ Physical strength, agility, and endurance to perform heavy manual labor for extended periods of time in all weather conditions. Must be capable of lifting a minimum of eighty (80) pounds.
- ◆ Knowledge of traffic laws and ordinances, and the rules involved in the operation of automotive vehicles.
- ◆ Knowledge of the geography of the City including the location of streets.
- ◆ Knowledge of and ability to comply with safety practices and procedures.
- ◆ Must be self-motivated with the ability to work independently with limited supervision or as part of a crew.
- ◆ Ability to carry out verbal and written instructions independently and to follow more detailed instructions with limited guidance.
- ◆ Ability to communicate effectively, to maintain effective work relationships, and to deal with the public in a courteous and tactful manner.
- ◆ Ability to be available to respond to after-hours emergency calls as required.

WORKING CONDITIONS & PHYSICAL DEMANDS:

The majority of work is performed outdoors in all weather conditions. Work involves close proximity to environmental hazards, sewer bacteria and gasses, electrical or mechanical devices and equipment, moving mechanical parts, excessive loud noise, and areas of heavy traffic. Work involves heavy manual labor and frequently requires the incumbent to climb, bend, reach, grab, stoop, crouch, dig, and lift/carry heavy objects for extended periods. Often works underground in cramped or awkward spaces. Operates ladder, shovel, pipe saw, welder, flusher, tapping machines, air compressors, pneumatic tools, hand tools, power tools, and a variety of light and heavy motorized equipment, including backhoe, bucket truck, skidder, chipper, jackhammer, excavator, dump truck, bulldozer, tractor, loader, and excavator.

The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of all responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

***External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.