

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

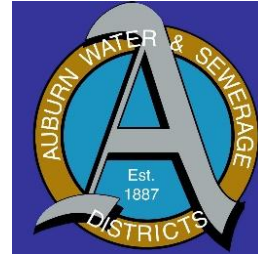
The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, January 20, 2026 @ 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of December 16, 2025.
1. Approve Minutes of Joint Budget Workshop and Public Hearing of December 17, 2025.
2. Financial Report Update - ***Mike Bailey***
3. Open Session / Public Comment.
4. New Business
 - 2026 Sewer Rate Increase.
 - 2026 Bond Application.
 - Board Appointments.
5. LACWA Apportionment & Financials
6. Old Business
 - Washington Pumping Station.
 - Taylor Brook re-design, Update.
 - Facilities Assessment, Update.
 - Clean Water Act, Master Plan Update.
 - Activity Report.
7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter (Superintendent Goals).
8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting February 17, 2025.

Memo



To: Sewer District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 1/14/2026
Re: Discussion of January Agenda Items

Sewer Trustees

Financial Report Highlights

Revenues and expenses came in slightly under budget. Interest income is off from budget due to the liquidity needed to fund the storm surge tank with Lewiston and not renewing the CDs as a result. As of December 2025, Lewiston has drawn all \$4 million available for the project with no additional draws expected. We continue to work through the issues with Muni-link, our new utility billing software. We had issues in November generating a usage report, but with a full month of billing under our belts in December, we were able to generate a usage report that makes more sense. Also note that the AR aging reports in Muni-link combine water and sewer in the aging buckets, so the total on the stats page is combined. Lastly, during the conversion, the aging of the receivables was impacted and is causing the older buckets to be higher than reality. This will correct itself over the next 120 days. There were no debt payments made in December 2025. Cash has remained relatively consistent. Cash on hand of \$2.2 million is sufficient to service existing debt and fund operations.

New Business

2026 Sewer Rate Increase- As shown in our 2026 Sewer District Budget, the District will be raising rates 8%. The two major steps needed prior to raising rates are 1) customer notification and hosting 2) a public hearing. Staff are preparing for both, we

would like to send notifications out no later than February 4. The Public hearing we would like to hold in conjunction with our next scheduled Trustee meeting on February 17th. The Question I have is if we should host that meeting at an alternate location. I'm leaning towards keeping the meeting at the District's office, previous public hearings have not required more space.

2026 Bond Application- To fund the replacement of the Washington Street Pumping Station, the Sewer District will need to apply for a bond. Staff are currently working on applying for funds. We have an initial consultation scheduled with Skelton Taintor and Abbott to serve as our Bond Counsel. The District will also have to seek City Council approval before accepting the bond. Included with the packet is the 2026 Spring bond issuance schedule for the Maine Bond Bank

Board Appointments- Outside from the Mayor's seat on the board, Trustees are appointed for 4-year terms. There are two seats that are due for renewal in 2026. Those Trustees interested in renewing their appointment must apply with the City Clerk before March, 2026. Included in the packets is the current appointment schedule.

Lewiston Auburn Clean Water Authority

Cost Apportionment- December was another "normal month", which allowed the Authority to shrink the imbalance further. They ended the year with Lewiston Overpaid \$12,769.10, which will be corrected through the audit process. The apportionment for January was held at 62/38.

LACWA Operations Report- The anaerobic digesters are running well, they are trialing a new feed stock which is yielding more production of usable gas. They still have one generator offline and hope to have it fully operable soon. Septic receiving continues to exceed predictions, 2025 ended with \$157,052 in additional revenue. The Lewiston Landfill permit application as a back-up disposal site is progressing, the Authority is now working with Lewiston on an MOU. There is a current vacancy on the Authority, this is an at-large position. Past practice is to fill this position by alternating the representative community, currently it's Auburn's turn to represent the vacancy.

Old Business

Washington Street Pumping Station, Update- Wright-Pierce is in the process of developing the 90% design drawings for the station. They anticipate the completion by February 5. At that point the drawing will be submitted to Maine DEP for review and approval. Once approved by DEP the project can proceed to the bid phase in March, 2026.

Taylor Brook re-design, Update- No significant movement on this project to report. The survey is complete and the project will move to concept design.

Facilities Assessment, Update- This project is coming to a close, we have one last meeting scheduled to go over alternatives. The consultant will then develop probable costs and get us a draft, final report.

Clean Water Act Master Plan Update- The final document has been submitted to Maine DEP for review and approval. At the presentation meeting, DEP was clear that it will have to wait and see how effective the new Storm Surge Tank is. They felt this process could take 2-3 years. At that time there may be a need to evaluate if the alternatives presented in the final report are warranted.

An interesting conversation that occurred as a result of the meeting was that the two communities are in vastly different positions. Subsequently, DEP came to Auburn for a follow meeting to discuss our next steps. DEP feels that the District that if the District can prove that it can contain a 10-year storm, that we could deregulate as a CSO community. We plan to work on this in 2026 by modeling the flows in our interceptor up-stream of CSO-001 and tracking storm intensities vs. flow depth in the overflow structure.

Activity Report-

During the month of December, the sewer crew experienced very few issues with the mains, manholes and lift stations. Several back-ups were investigated but were determined to be on the service (homeowner's) side. One back-up on Marston Street may be related to an issue with the service cut in a sleeved line. We are bringing in Vortex to camera the line and repair the cutout if necessary.

The crews are busy clearing snow and maintaining the lift stations. One power outage just before Christmas required moving the portable generators to Poland to keep those stations operating through the outage.

We are working on plans to install a permanent generator on Pond View Drive/Taylor Pond. Communicating with the landowner now to establish an agreement for that installation.

We have obtained three quotes for the new sewer crane truck and will be making a selection soon. At least two of the quotes will fall below the 2026 budgeted amount (100k) for that item.

The District is offering several training opportunities for staff this winter, including:

- Collection systems certification through NEWWA
- Erosion control certification, through DEP
- Fall protection training, including slip/trip/fall hazards with Lancaster Safety (to be held at Court St.)

- OSHA 10-hour Construction hazard identification/mitigation – FREE course with DOL

Upcoming Meetings: Regular meeting of February 17, 2026.

The regular meeting of the trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on **Tuesday, December 16th, at 4:00 pm.**

Members present: Robert Cavanagh (Treasurer), Denis Bergeron, Stephen Ness (President), and Patrick DeFilipp. **Also Present:** Michael Broadbent (Superintendent), Michael Abbott (District Engineer), and Michael Bailey (Finance Director). **Absent:** Stephen Milks (Mayor's Representative)

Approve Minutes of Regular Meeting of November 18th, 2025 – Motioned by Robert Cavanagh, seconded by Patrick Defilipp, it was unanimously voted **to approve the minutes of the Regular Meeting of November 18th, 2025.**

Financial Report – Revenues and expenses were slightly under budget, and interest income was lower than projected due to the need to maintain liquidity for the Lewiston storm surge tank project and the decision not to renew certificates of deposit. As of November 2025, Lewiston had drawn \$3.8 million of the \$4 million available for the project, with no additional draws during the month. The new Muni-link billing software went live in November, and staff are working through conversion challenges; usage statistics are currently lower than normal due to reporting issues associated with the transition and are expected to improve after a full month of operation. One debt payment was made in November 2025, and cash balances remained stable, with \$2.3 million on hand, which is sufficient to fund operations and service existing debt.

Open Session -As no one from the public was in attendance, the Open Session was closed.

NEW BUSINESS

2026 Meeting Schedule – Included with the packet was a draft Trustee Meeting schedule for 2026. Sewer District Trustee meetings, by charter, are held on the third Tuesday of every month. Holidays and other potential conflicts are taken into consideration. After reviewing the calendar, Superintendent Broadbent did not anticipate any holiday conflicts for 2026.

On the motion of Denis Bergeron, seconded by Robert Cavanagh, there was a vote to adopt the proposed meeting schedule for 2026.

2026 Agenda Items – It is beneficial to allocate time to discuss future agenda items and the process for bringing them forward. Identifying items in advance helps ensure that staff could place them on meeting agendas promptly, allowing for proper discussion and consideration.

The President of the Board sets the agenda for each meeting at his or her discretion. Article 1, Section 10 of the Auburn Water District By-laws outlined the procedure for introducing new business items, and the Sewer District had consistently followed this established process.

One item identified for renewed discussion in January 2026 was Superintendent Goals. Updates on the 2025 goals are available, and it would be appropriate to establish goals for 2026 at that time.

Lewiston Auburn Clean Water Authority and Financials

Cost Apportionment – The apportionment rate returned to near its historical average over the past month. Assuming a similar trend continued in December, the cost apportionment for the year is expected to result in an imbalance of less than \$10,000 between the two entities.

LACWA Operations Report – The plant is operating efficiently and effectively. Effluent quality is strong, and the team is managing the treatment process well. Septic receiving continued to exceed budget expectations; as of 2025, septage receiving has generated more than \$154,294 above budget. The Anaerobic Digestion and Co-Generation facilities were also operating well, with gas production consistent with seasonal averages. However, generation capacity remained limited to one generator, and there was no clear timeline or cost estimate available for returning the system to full operation.

OLD BUSINESS

Washington Street Pump Station Update – In their final Geotechnical Report, SW Cole recommended that one additional test boring be advanced at the final location of the wet well to further refine the pile lengths required to support the structure. At that time, Wright-Pierce was conservatively assuming forty to fifty-foot piles for estimating purposes. This could have represented a significant expense for a contractor if the required piles were longer than estimated, while piles exceeding forty feet could have limited subcontractor options.

The boring conducted during conceptual design had been located approximately seventy feet from the final wet well location and one hundred feet from the final building location. Wright-Pierce recommended the additional boring to help reduce potential cost inflation and/or change orders during construction. This additional boring had not been included in the final design amendment.

To facilitate the timely completion of the work in December 2025, Superintendent Broadbent authorized the boring at \$13,800.

Poland Road, Taylor Brook Bridge Update – The survey crews have been on site gathering data from the property, including the adjacent wetlands. Once the survey is completed, design options and considerations will be discussed.

Facilities Assessment Update – Included with the packets was a conceptual layout provided by Weston and Sampson for the proposed facility on a 3.5-acre lot off Kittyhawk. After reviewing this layout, staff determined that it did not provide sufficient space for facility access and offered no room for future growth. The consultant plans to evaluate different lots with greater acreage and provide alternative options. Superintendent Broadbent and Mike Abbott have a meeting scheduled for the following week with the City's planning staff to identify available lots that could meet our needs.

2026 Draft Budget Update –

- Page 1 – Metered sales proration was changed from two-thirds of the year to half of the year.
- Page 1 – Payroll amount was updated to correct a formula error.
- Page 1 – Employee benefits amount corrected due to a formula error.
- Page 3- Employer FICA was updated with the new payroll amount.
- Page 6 – Cost apportionment changed from 37% to 38% based on the most recent estimate.
- Page 9 – Added Mike Abbott to payroll and updated the salary amount.

December 16th, 2025

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Project Update

Activity Report – The activity report for November was updated; the missing months have not yet been completed, but this is planned for the coming weeks. No abnormalities were reported at that time. The crew(s) will be engaged in winter maintenance, and training is being scheduled for the winter months, including erosion control, slips, trips, falls, and general safety.

Project Update – Project planning for 2026 has begun. We met with the crew(s) and presented the projects included in the draft budget. Work then focused on developing parts lists, construction requirements, and layouts.

On the **motion of Robert Cavanagh, seconded by Denis Bergeron**, there was a unanimous vote to **adjourn the meeting**.

Respectfully submitted,

Tiffany Spence

Tiffany Spence

December 17th, 2025

The Special Joint Meeting of the Auburn Water and Sewer District(s) was held at the office of the Districts at 268 Court Street, on Wednesday, December 17th, 2025, at 5:00 PM.

Members Present:

- Robert Cavanagh, Trustee Treasurer of the **Water and Sewer District**
- Denis Bergeron, Trustee President of the **Water** and Trustee of the **Sewer District**
- Stephen Ness, Trustee President of the **Sewer District**
- Steven Milks, Trustee of the **Sewer District**
- Jeffrey Harmon, Trustee of the **Water District**
- Bruce Rioux, Trustee of the **Water District**
- Patrick Defilipp, Trustee of the **Sewer District**
- Superintendent, Mike Broadbent
- District Engineer, Mike Abbott
- Finance Director, Mike Bailey

Review of Shared Budget Items –

- Health Insurance Premiums – 28% increase
- COLA – 3.5% increase
- 2026 Capital Projects and Equipment Purchases
- Financial update on both Districts

The Special Joint Meeting was closed.

December 17th, 2025

A Public Hearing of the Trustees of the Auburn Water District was held at the office of the District(s), 268 Court Street, on Wednesday, December 17th, 2025, at 5:15 PM.

Members Present:

- Robert Cavanagh, Trustee Treasurer of the **Water and Sewer District**
- Denis Bergeron, Trustee President of the **Water** and Trustee of the **Sewer District**
- Stephen Ness, Trustee President of the **Sewer District**
- Steven Milks, Trustee of the **Sewer District**
- Jeffrey Harmon, Trustee of the **Water District**
- Bruce Rioux, Trustee of the **Water District**
- Patrick Defilipp, Trustee of the **Sewer District**
- Superintendent, Mike Broadbent
- District Engineer, Mike Abbott
- Finance Director, Mike Bailey

Discussion of Proposed Water and Sewer District Budget(s):

Adoption of the 2026 Water District Budget – On the motion of Bruce Rioux, seconded by Eric Gould, there was a vote to adopt the 2026 Water District Budget.

Adoption of the 2026 Sewer District Budget – On the motion of Denis Bergeron, seconded by Robert Cavanagh, there was a vote to adopt the 2026 Sewer District Budget.

On the motion of Robert Cavanagh, seconded by Eric Gould, there was a vote to adjourn the meeting.

On the motion of Robert Cavanagh, seconded by Patrick Defilipp, there was a vote to adjourn the meeting.

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - December 31, 2025**

	<u>12/31/2025</u>	<u>12/31/2024</u>
Property, Plant and Equipment:		
Plant in Service	38,939,765.80	38,904,979.87
Less: Accumulated Depreciation	(19,451,531.76)	(18,971,531.76)
	<u>19,488,234.04</u>	<u>19,933,448.11</u>
Construction Work In Progress	4,835,771.44	1,649,788.62
Current Assets:		
Cash/Money Market	2,247,273.15	1,051,118.32
Accounts Receivable	301,837.23	260,825.56
Construction Assessments	0.00	0.00
City of Auburn Debt	145,018.32	234,868.01
Inventory	105,278.39	125,888.40
PrePays	961.97	(0.51)
Total Current Assets	<u>2,800,369.06</u>	<u>1,672,699.78</u>
Investments:		
CD's	0.09	3,748,941.41
Total Investments	<u>0.09</u>	<u>3,748,941.41</u>
Deferred Charges	0.00	0.00
Total Assets	<u><u>27,124,374.63</u></u>	<u><u>27,004,877.92</u></u>

	<u>12/31/2025</u>	<u>12/31/2024</u>
Equity Capital	22,058,691.96	21,409,386.19
Long Term Debt	4,137,618.34	4,580,683.70
Equipment Leases	71,659.31	42,349.03
Current Liabilities:		
Current Portion of LTD	443,065.36	443,065.36
Accounts Payable	338,838.19	435,129.50
Accrued Interest & Other	78,186.59	89,559.22
Customer Deposits	15,815.00	17,705.00
Pre-Treatment Costs	(19,500.12)	(13,000.08)
Accrued LAWPCA	0.00	0.00
Total Current Liabilities	<u>856,405.02</u>	<u>972,459.00</u>
Total Equity & Liabilities	<u><u>27,124,374.63</u></u>	<u><u>27,004,877.92</u></u>

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
TWELVE MONTHS ENDED DECEMBER 31, 2025**

	December	2025	Y-T-D THRU December 2025		
	YTD - 2024	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$4,174,347	\$4,150,000	4,174,855.04	\$4,150,000	\$24,855
Industrial Surcharge	40,631	43,000	29,763	43,000	(13,237)
Shared Debt with City	41,393	42,000	41,392	42,000	(608)
Jobbing & Mdse. - NET	(14,689)	20,000	28,690	20,000	8,690
Sewer Assessments	48,148	25,000	25,225	25,000	225
Finance Charges	5,935	6,500	5,505	6,500	(995)
Interest Income	164,212	156,000	51,184	156,000	(104,816)
Industrial Treatment Sampling	42,500	45,000	42,510	45,000	(2,490)
Capacity Fees (SDS)	73,875	40,000	28,875	40,000	(11,125)
Other Income	-	-	20,136	0	20,136
TOTAL REVENUES	4,576,351	4,527,500	4,448,136	4,527,500	(79,364)
			98.25%	83.33%	< Standard
<u>EXPENSES:</u>					
Payroll	539,892	592,929	542,432	592,929	(50,496)
Employee Benefits	183,891	309,444	229,406	309,444	(80,038)
Maint. of Sewers	69,359	99,669	49,955	99,669	(49,714)
Lift Stations	126,947	94,593	121,806	94,593	27,213
Maint. of Buildings	59,878	50,649	62,540	50,649	11,891
Maint. of Trucks	33,155	38,600	27,171	38,600	(11,429)
Office Expense	38,159	38,389	46,836	38,389	8,447
Collection Expense	575	(325)	151	(325)	476
General Expense	11,017	7,812	10,182	7,812	2,370
Insurance	56,697	54,556	51,870	54,556	(2,687)
Legal & Accounting Fees	48,324	10,879	20,444	10,879	9,565
Billing Expense	68,148	95,726	74,108	95,726	(21,618)
L.A.W.P.C.A.	1,818,476	2,059,354	1,876,254	2,059,354	(183,100)
SUB-TOTAL	3,054,518	3,452,275	3,113,153	3,452,275	(339,121)
Interest	170,907	163,024	164,284	163,024	1,260
TOTAL EXPENSES	3,225,426	3,615,299	3,277,438	3,615,299	(337,861)
			90.65%	83.33%	< Standard
Bonds - Principal Payments	433,708	443,065	443,065	443,065	0
SURPLUS FROM OPERATIONS	917,217	469,136	727,632	469,136	258,496

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year

Month	2025	2024	MTD Change	%	YTD Change	%
January	\$368,576	\$337,824	\$30,752	9.1%	\$30,752	9.10%
February	\$327,577	\$356,311	(\$28,734)	-8.1%	\$2,018	0.29%
March	\$339,120	\$336,063	\$3,057	0.9%	\$5,075	0.49%
April	\$357,697	\$376,670	(\$18,973)	-5.0%	(\$13,898)	-0.99%
May	\$328,875	\$338,467	(\$9,592)	-2.8%	(\$23,490)	-1.35%
June	\$339,666	\$374,199	(\$34,533)	-9.2%	(\$58,023)	-2.74%
July	\$367,388	\$340,707	\$26,681	7.8%	(\$31,342)	-1.27%
August	\$348,772	\$337,357	\$11,415	3.4%	(\$19,927)	-0.71%
September	\$361,940	\$384,476	(\$22,535)	-5.9%	(\$42,462)	-1.33%
October	\$385,093	\$360,198	\$24,896	6.9%	(\$17,566)	-0.50%
November	\$365,348	\$319,509	\$45,838	14.3%	\$28,272	0.73%
December	\$284,803	\$312,566	(\$27,764)	(\$0)	\$508	0.01%
Year-to-Date:	\$4,174,855	\$4,174,347				

Sewer Metered Revenue - Versus Budget

Month	2025	BUDGET	MTD Change	%	YTD Change	%
January	\$344,280	\$368,576	(\$24,297)	-6.6%	(\$24,297)	-6.59%
February	\$355,274	\$327,577	\$27,697	8.5%	\$3,400	0.49%
March	\$339,120	\$337,065	\$2,056	0.6%	\$5,456	0.53%
April	\$357,697	\$363,038	(\$5,341)	-1.5%	\$115	0.01%
May	\$328,875	\$352,510	(\$23,635)	-6.7%	(\$23,520)	-1.34%
June	\$339,666	\$333,940	\$5,726	1.7%	(\$17,795)	-0.85%
July	\$367,388	\$336,931	\$30,457	9.0%	\$12,663	0.52%
August	\$348,772	\$334,121	\$14,651	4.4%	\$27,313	0.99%
September	\$361,940	\$367,929	(\$5,989)	-1.6%	\$21,324	0.68%
October	\$385,093	\$340,501	\$44,593	13.1%	\$65,917	1.90%
November	\$365,348	\$361,871	\$3,476	1.0%	\$69,393	1.81%
December	\$284,803	\$325,941	(\$41,138)	-12.6%	\$28,256	0.68%
Year-to-Date:	\$4,178,256	\$4,150,000				

Sewer Metered Gallons Sold

Month	2025	2024	MTD Change	%	YTD Change	%
January	40,978,761	48,300,327	(7,321,566)	-15.16%	(7,321,566)	-15.16%
February	44,263,147	43,330,144	933,003	2.15%	(6,388,563)	-6.97%
March	41,691,007	46,113,452	(4,422,445)	-9.59%	(10,811,009)	-7.85%
April	41,161,483	42,113,148	(951,665)	-2.26%	(11,762,674)	-6.54%
May	44,379,274	43,762,840	616,434	1.41%	(11,146,240)	-4.98%
June	43,568,105	45,688,902	(2,120,797)	-4.64%	(13,267,037)	-4.93%
July	44,489,507	42,742,343	1,747,163	4.09%	(11,519,873)	-3.69%
August	49,581,943	45,409,704	4,172,239	9.19%	(7,347,634)	-2.06%
September	47,900,641	54,232,549	(6,331,908)	-11.68%	(13,679,542)	-3.32%
October	46,653,029	48,220,643	(1,567,614)	-3.25%	(15,247,156)	-3.32%
November	123,420	41,101,500	(40,978,080)	-99.70%	(56,225,236)	-11.22%
December	36,617,592	40,978,761	(4,361,169)	-10.64%	(60,586,405)	-11.18%
Year-to-Date:	481,407,908	541,994,313				

Sewer Gross Payroll

Month	2025	Budget	MTD Change	%	YTD Change	%
January	\$43,076	\$51,217	(\$8,141)	-16%	(\$8,141)	-15.89%
February	\$39,367	\$43,921	(\$4,554)	-10%	(\$12,695)	-13.34%
March	\$47,686	\$53,136	(\$5,450)	-10%	(\$18,145)	-12.24%
April	\$51,219	\$51,348	(\$129)	0%	(\$18,274)	-9.15%
May	\$39,100	\$53,451	(\$14,351)	-27%	(\$32,626)	-12.89%
June	\$43,115	\$42,807	\$308	1%	(\$32,318)	-10.92%
July	\$60,433	\$52,501	\$7,932	15%	(\$24,386)	-7.00%
August	\$51,410	\$52,772	(\$1,362)	-3%	(\$25,747)	-6.42%
September	\$31,283	\$44,591	(\$13,308)	-30%	(\$39,055)	-8.76%
October	\$67,945	\$51,072	\$16,873	33%	(\$22,182)	-4.46%
November	\$16,765	\$54,944	(\$38,179)	-69%	(\$60,361)	-10.94%
December	\$51,033	\$41,169	\$9,864	24%	(\$50,497)	-8.52%
Year-to-Date:	\$542,432	\$592,929				

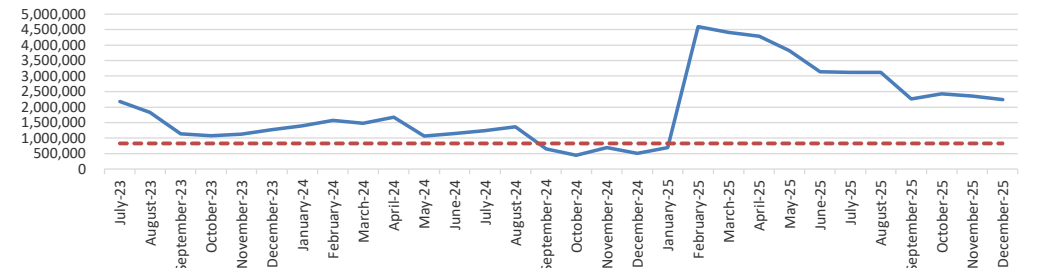
SEWER Capital Spending Versus Budget

Capital Expenses - 2025	*Budget	*YTD Actual
JCB Loader	\$12,500	
Suitcase Generators	\$600	
E-6 Generator	\$50,000	\$81,460
Moose/Worthy P.S Generator hook-ups	\$10,000	\$67,727
Pipe Saw	\$1,500	\$367
Locator	\$2,750	\$2,787
Misc Tools	\$5,000	\$2,019
Utility Billing Software	\$26,165	\$21,491
Accounting Software	\$18,000	\$6,847
Office improvements	\$8,000	
Ergonomic Office Furniture	\$2,000	\$1,210
4 Computers, I-pad	\$3,600	2,879.29
Equipment	\$140,115	\$186,787
2024 Lining Projects	187,000.00	84,910.88
2024 Manhole Adjustments	186,000.00	
Miller Street Investigation	100,000.00	58,454.61
Siphon Cleaning	10,000.00	60,697.81
Taylor Brook Bridge	30,000.00	9,027.52
2025 Lining Projects, Granite, Loring	60,000.00	49,054.54
Paving Projects, MH Adjustments	206,000.00	256,922.65
Court/Mechanics Row Separation Project	100,000.00	2,500.00
Androscoggin River siphon	50,000.00	
Washington Street Pumping Station	1,500,000.00	80,322.24
Storm Surge Tank	4,000,000.00	4,000,000.00
Projects (total includes benefit costs on labor)	6,429,000.00	4,603,890.25
Total Capital	\$6,569,115	\$4,790,677

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
December	\$ 357,096.21	\$ 51,045.56	\$ 41,661.72	\$ 13,371.70	\$ 30,585.71	\$ -	\$ -	\$ 493,760.90
	72.3%	10.3%	8.4%	2.7%	6.2%	0.0%	0.0%	
November	236,033.89	45,230.86	21,505.66	8,138.52	34,916.73	-	-	345,825.66
October	\$ 164,043.93	\$ 32,492.36	\$ 9,130.51	\$ 7,998.60	\$ 22,457.72	\$ 2,492.20	-68.94	238,546.38
September	\$ 181,246.64	\$ 40,923.06	\$ 8,587.95	\$ 12,618.48	\$ 23,195.50	\$ 2,745.29	-68.94	269,247.98

AUBURN SEWER DISTRICT Cash On Hand



Auburn Sewer District
Accounts Payable Check Register
November 1, 2025 thru November 30, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8184	12/9/2025	12	David M. Dyer d/b/a	10/30/2025	Void & Credit Chk 8184 Equipment Maintenance	-4,660.00
						<u>-4,660.00</u>
8192	12/5/2025	11	Gilman Electrical Supply	11/5/2025	Heater Expense-River Station PS	111.70
8192	12/5/2025	11	Gilman Electrical Supply	11/10/2025	Moosebrook Heater Expense-Moosebrook PS	60.39
						<u>172.09</u>
8193	12/5/2025	11	Greeley's Garage	11/13/2025	Repair Fuel Guage and Filling Truck #40 (2016 Ford F350)	1,661.02
						<u>1,661.02</u>
8194	12/5/2025	11	K. L. Jack & Co., Inc.	11/10/2025	Repair Parts Expense-Moosebrook PS	84.10
						<u>84.10</u>
8195	12/5/2025	11	Lew-Auburn Water Pollution	11/3/2025	Nov Ops Accrued - LAWPCA	112,751.40
						<u>112,751.40</u>
8196	12/9/2025	12	David M. Dyer d/b/a	10/30/2025	Reissue Lost Chk 8184 Equipment Maintenance	4,660.00
						<u>4,660.00</u>
8197	12/12/2025	12	Andros. Registry Of Deeds	12/12/2025	release liens Lien Release Fees	44.00
						<u>44.00</u>
8198	12/12/2025	12	National Water Main CleaningCo	10/27/2025	Lining - Dunn Dunn St Re-Line	19,582.00
8198	12/12/2025	12	National Water Main CleaningCo	10/27/2025	Lining - Fourth 2024 FOURTH STREET RELINI	10,014.00
						<u>29,596.00</u>
8199	12/12/2025	12	Wright-Pierce	12/8/2025	Services thru 112825 Taylor Brook Bridge 2025	2,479.46
8199	12/12/2025	12	Wright-Pierce	11/6/2025	Services thru 103125 Taylor Brook Bridge 2025	113.45

Auburn Sewer District
Accounts Payable Check Register
November 1, 2025 thru November 30, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8199	12/12/2025	12	Wright-Pierce	11/6/2025	Services thru 103125 Washington St. PS Design	17,439.67
8199	12/12/2025	12	Wright-Pierce	10/1/2025	Services thru 092625 Washington St. PS Design	20,176.95
						<u>40,209.53</u>
8200	12/17/2025	12	Andros. Registry Of Deeds	12/17/2025	release liens Lien Release Fees	22.00
						<u>22.00</u>
8201	12/17/2025	12	Auburn Water District	12/15/2025	Oct Expenses A/P - Due to AWD	100,049.60
8201	12/17/2025	12	Auburn Water District	12/15/2025	2nd Meter Readings 2025 Misc Accrued Other	25,000.00
						<u>125,049.60</u>
8202	12/17/2025	12	Keller America Inc.	12/5/2025	Transducer Expense - LAPS PS	885.84
						<u>885.84</u>
8203	12/17/2025	12	Lew-Auburn Water Pollution	9/29/2025	CSO Sebago thru 091925 LAWPCA Storm Surg Tank	41,761.39
						<u>41,761.39</u>
8204	12/17/2025	12	Industrial Automation Supply	12/2/2025	E-5 Network Switch Expense - E5 - PS	106.96
						<u>106.96</u>
8205	12/17/2025	12	Maple Systems, Inc.	12/2/2025	Operator Interface Expense - E5 - PS	510.22
						<u>510.22</u>
8206	12/31/2025	12	AT Southern Maine LLC	12/11/2025	Plow Repairs Truck #40 (2016 Ford F350)	1,152.18
						<u>1,152.18</u>
8207	12/31/2025	12	Andros. Registry Of Deeds	12/31/2025	Relase Liens Lien Release Fees	35.00
						<u>35.00</u>
8208	12/31/2025	12	Lew-Auburn Water Pollution	12/5/2025	CSO Sebago thru 103125 LAWPCA Storm Surg Tank	26,560.60

1/12/2026

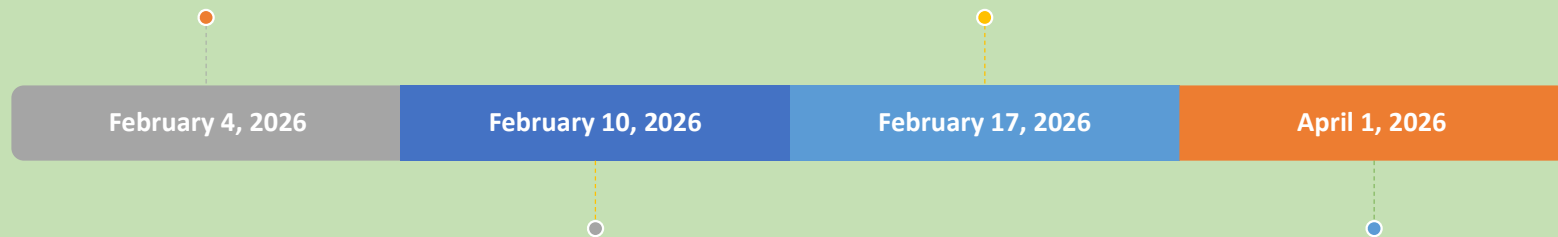
Auburn Sewer District
Accounts Payable Check Register
November 1, 2025 thru November 30, 2025

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8208	12/31/2025	12	Lew-Auburn Water Pollution	12/3/2025	Dec Ops Accrued - LAWPCA	112,751.40
						<u>139,312.00</u>
8209	12/31/2025	12	Omni Services, Inc.	11/26/2025	Parts for Repairs Truck #35 (2013 Vacuum Truck)	197.63
						<u>197.63</u>
<u>Grand Total</u>						<u>493,550.96</u>

Timeline

**Deadline For Customer Notification
Letters**

Public Hearing



Publish Legal Notice in Local Paper

Rate Increase Becomes Effective.

MAINE MUNICIPAL BOND BANK

2026 SPRING BOND ISSUE SCHEDULE

Capital financing through the Bond Bank's General Bond Resolution Program allows borrowers to take advantage of the Bond Bank's high investment grade rating, low interest rates and reduced issuance and post issuance costs. Traditionally twice a year, in the spring and fall, the Bond Bank will consolidate eligible applicants and engage in a bond sale. From application to receipt of funds the bond issuance process usually lasts four months. Below is the schedule for the Bond Bank's Spring Issue. Applications can be found on our website at www.mmbb.com.

February						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Wednesday, February 4th – MMBB Application Deadline

Wednesday, March 11th – Application Approval (MMBB Board Meeting)

Monday, April 6th – Preliminary opinions and loan agreements due from local bond counsel of each borrower-final loan term & amount due.

Wednesday, April 8th – Last date for signing school contracts and rates in place for water district. PUC approvals due if necessary.

Week of April 20th – Maine Municipal Bond Bank Pricing-final rates determined

Monday, May 11th – Final documents due from local bond counsel

Wednesday, May 20th – Pre-closing

Thursday, May 21st – Closing – Bond proceeds available

If you would like to participate in or have any questions regarding this bond issue, please contact Toni Reed at treed@mmbb.com or (207)622-9386 ext. 213.



AUBURN WATER DISTRICT	INITIAL	CURRENT	END OF	
<u>TRUSTEES</u>	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	<u>CURRENT</u>	<u>POSITION</u>
			<u>APPOINT.</u>	
Bruce Rioux	2025	2023	2027	Trustee
Timothy Simpson	2025	2025	2029	Trustee
Robert Cavanagh	2009	2025	2029	Treasurer
Denis Bergeron	2024	2024	2028	President
David Lyon	2025	2022	2026	Trustee
Eric Gould	2022	2022	2026	Trustee
Jeff Harmon	2024	2024	2027	Trustee (Mayor)

AUBURN SEWERAGE	INITIAL	CURRENT	END OF	
<u>DISTRICT</u>			<u>CURRENT</u>	
<u>TRUSTEES</u>	<u>APPOINTMENT</u>	<u>APPOINTMENT</u>	<u>APPOINT.</u>	<u>POSITION</u>
Stephen Ness	1990	2022	2026	President
Robert Cavanagh	2023	2023	2027	Treasurer
Patrick Defilipp	2024	2022	2026	Trustee
Denis Bergeron	2025	2025	2029	Trustee
Denis D'Auteuil	2026	2026	2027	Mayor's Rep
VACANT		2024	2028	Trustee
VACANT		2023	2027	Trustee

Revised 11/04/2025

**AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
DECEMBER 2025**

MAINS

Location	Hrs.	Comments	OK	Plug	Maint.	Misc.	New
Marston St.	12	Inspect and coordinate camera/repair (Vortex)		1		0	
2025 Monthly Total Hrs.	12						
2025 Monthly Totals	1		0	1	0	0	0
2024 Monthly Totals	2		0	0	1	1	0
2025 YTD Totals*	81		5	3	28	10	35
2024 YTD Totals	95		3	0	78	14	0

*2025 monthly and YTD totals are estimated.

MANHOLES

Location	Hrs.	Comments	OK	Cover	Misc.	Frame & Cover	New
Various	28			1		2	
2025 Monthly Totals	3		0	1	0	2	0
2024 Monthly Totals	2		0	0	2	0	0
2025 YTD Totals*	29		14	3	4	8	0
2024 YTD Totals	59		7	1	35	14	2

*2025 YTD totals may not include Aug-Oct data.

SERVICES

Location	Hrs.	Comments	New	OK	Misc.	on owner
147 Madison Street	11	Investigate sewer issue				1
1179 Center St.	5					1
2025 Monthly Totals	2		0	0	0	2
2024 Monthly Totals	6		0	0	3	3
2025 YTD Totals*	37		2	2	10	23
2024 YTD Totals	51		3	2	10	36

*2025 YTD totals may not include Aug-Oct data.

LIFT STATIONS

Location	Hours	Comments
Brentwood PS	5	Weekly Checks
Several Stations	130	Maintenance & Repairs
2025 Monthly Hours	135	
2025 Monthly Totals	135	
2024 Monthly Total	115	
2025 YTD Totals*	1009	
2024 YTD Totals	677	

*2025 YTD totals may not include Aug-Oct data.

OVERFLOWS

Item		Comments
N/A		
2025 Monthly Totals	0	
2025 YTD Totals*	1	
2024 YTD Totals	3	

*2025 YTD totals may not include Aug-Oct data.

WEATHER*

Month	Precipitation							Temperature				
	Snowfall (in.)	Normal Snowfall (in.)	Departure from Normal	Rain (in.)	Normal Rain (in.)	Departure from Normal	Days of Precip.	Max (°F)	Min (°F)	Avg (°F)	Normal (°F)	Departure from Normal
January	10.30	16.50	-6.20	1.41	1.1	0.3	7	48.0	-4.0	19.4	20	-0.6
February	28.10	14.90	13.20	2.81	1.4	1.4	12	49.0	-4.0	19.2	23	-3.8
March	9.30	10.40	-1.10	4.36	2.3	2.1	13	58.0	-1.0	22.6	32	-9.4
April	3.70	2.50	1.20	3.81	3.4	0.4	18	78.0	20.0	42.8	43	-0.2
May	0.00	0.10	-0.10	6.76	3.5	3.3	19	81.0	36.0	54.1	54	0.1
June	0.00	0.00	0.00	2.73	3.6	-0.9	9	90.0	43.0	61.7	63	-1.3
July	0.0	0.00	0.00	1.22	3.2	-2.0	5	94.0	51.0	70.8	69	1.8
August	0.0	0.00	0.00	1.88	3.1	-1.2	3	95.0	67.0	75.6	67	8.6
September	0.0	0.00	0.00	2.07	3.3	-2.1	4	83.0	63.0	73.4	59	14.4
October	0.0	0.40	-0.40	2.32	4.2	-1.4	4	84.0	49.0	61.5	48	13.5
November	0.0	4.60	-4.60	1.96	3.7	-0.1	5	57.0	36.0	44.0	38	6.0
December	30.0	14.60	15.40	4.29	2.1	4.3	12	29.8	8.7	19.2	26	-6.8
2025 YTD Totals	81.40	64.00	17.40	35.62	34.90		111	70.6	30.4	47.0	45.2	1.9

Weather data taken from Station Auburn 2.5 NNE, ME US US1MEAN0052

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	Consolidated comm.	AWD	CMP	ASD	GAS	MTA
January	49	22	0	2	0	1	0	17	6	0	1	0
February	22	8	0	0	0	0	0	5	7	0	2	0
March	73	33	0	18	0	0	0	12	6	0	4	0
April	137	92	0	6	0	1	7	11	12	0	8	0
May	122	74	7	17	0	0	0	1	13	4	5	1
June	92	72	1	9	0	0	0	1	5	0	4	0
July	99	62	0	27	0	0	0	5	1	0	3	1
August	111	68	1	16	0	0	0	5	17	0	4	0
September	115	65	2	34	0	0	0	3	9	0	2	0
October	98	65	1	8	0	0	0	4	13	0	7	0
November	61	39	1	5	0	0	0	4	6	0	6	0
December	53	23	1	0	0	0	0	3	25	0	1	0
2025 YTD Totals	1032	623	14	142	0	2	7	71	120	4	47	2
2024 Totals	577	318	10	129	0	0	0	64	41	2	11	2

DUTY FOREMAN CALLS
(Overtime)

Districts	Total	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Locates	Hydrants	Meter	Fire Calls
Sewerage District	3			0	3	0	0	0	0	0	0
Water District	4	0	0	0		1	3	0	0	0	0
2025 Monthly Totals	7	0	0	0	3	1	3	0	0	0	0
2024 Monthly Totals	14	0	0	0	10	0	0	0	3	0	1
2025 YTD Totals*	65	0	0	3	37	8	12	0	6	1	5
2024 YTD Totals	124	0	5	0	43	17	35	0	11	0	13

OTHER ACTIVITIES

Vehicle/Equipment Maintenance - 46 HRS
Operator Training - N/A
Inventory - N/A