

Office of

**AUBURN SEWERAGE DISTRICT**

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held in-person at the Auburn Sewerage District office at 268 Court Street on Tuesday, March 17, 2026 @ 4:00 P.M.

**AGENDA**

1. Approve Minutes of Regular Meeting and the Public hearing on February 17, 2026.
2. Financial Report Update - **Mike Bailey**
3. Open Session / Public Comment.
4. New Business
  - 2026 Sewer Rate Increase Status.
  - 2026 Bond Application Status.
  - CSO, Status Update.
  - Election of officers.
5. LACWA Apportionment & Financials
6. Old Business
  - Washington Pumping Station.
  - Taylor Brook re-design, Update.
  - Facilities Assessment, Update.
  - Activity Report.
7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter (Superintendent Goals).
8. Adjourn Regular Meeting.

**Upcoming:** Sewer Trustee Meeting April 21, 2026.

The regular meeting of the trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office at 268 Court Street on **Tuesday, February 17<sup>th</sup>, at 4:00 pm.**

**Members present:** Stephen Ness (President), Robert Cavanagh (Treasurer), Denis Bergeron, Patrick DeFilipp, and Denis D'Auteuil. **Also Present:** Michael Broadbent (Superintendent), Michael Abbott (District Engineer), and Michael Bailey (Finance Director).

**Approve Minutes of Regular Meeting of January 20<sup>th</sup>, 2025** – Motioned by Robert Cavanagh, seconded by Patrick Defilipp, it was unanimously voted to approve the minutes of the Regular Meeting of January 20<sup>th</sup>, 2025.

**Financial Report** – Revenues are in line with the budget, and expenses came in slightly below projections. Payroll is under budget in part because the Asset Management Technician position was vacant during the month. We have since filled the role internally by promoting an existing Water Operator. The payroll variance also reflects the allocation of labor costs between water and sewer operations.

Interest expense is below budget because the Washington Street pump station bond has not yet been issued, although interest was budgeted for the full year. LAWPCA expenses are slightly over budget due to certain payroll costs being recorded in this account in addition to the regular monthly payment. Employee benefits are modestly above budget as a result of training expenses included in that category.

No debt payments were made in January 2026, resulting in a slight increase in cash. Current cash on hand totals \$2.3 million, which is sufficient to cover existing debt obligations and support ongoing operations.

RHR Smith will be on-site during the first week of March to conduct the financial statement audit. The 2025 fiscal year has closed out, and the finance director is currently compiling the items requested on their client assistance list.

**Open Session** -As no one from the public was in attendance, the Open Session was closed.

#### **NEW BUSINESS**

**2026 Sewer Rate Increase Status** – The Sewer District has sent a notice of the upcoming rate increase to all customers. The notice was also published in the newspaper on February 2<sup>nd</sup>, 2026. The remaining steps include holding the public hearing on February 17<sup>th</sup>, at 5:00 p.m., followed by a thirty-day public comment period for customers to provide feedback on the proposed adjustment.

**2026 Bond Application Status** – The District, in coordination with Skelton Taintor & Abbott (Bond Counsel), has completed and filed an application for a \$2.3 million bond to finance the replacement of the Washington Street Pumping Station.

The following actions remain to secure the bond:

- February 25<sup>th</sup>, 2026 – Publication of legal notice of the Board's approval in the Sun Journal.
- March 16<sup>th</sup>, 2026 – City Council authorization for bond issuance.
- March 17<sup>th</sup>, 2026 – Trustee approval at the March Trustee Meeting.
- March 19<sup>th</sup>, 2026 – Development of a loan agreement with the Maine Municipal Bond Bank.
- April 8<sup>th</sup>, 2026 – Final date to execute loan agreements.
- May 11<sup>th</sup>–21<sup>st</sup>, 2026 – Spring issuance closing period, at which time funds will be released.

Staff will provide ongoing updates to the Board, and this matter will remain on the agenda until financing is finalized.

### **Lewiston Auburn Clean Water Authority and Financials**

**Cost Apportionment** – January was a normal month. The first quarter apportionment is set at Lewiston 62%, Auburn 38%.

**LACWA Operations Report** – The Authority's effluent quality for January was excellent, with no violations or bypass events reported during the month. Approximately 210 million gallons were treated.

The landfill license amendment for Lewiston has been approved, and the Authority is now collaborating with the City to develop a use agreement.

The Authority is also initiating work with Honey Shyne, with a kickoff meeting scheduled for March. This project has the potential to increase gas production, reduce solids volume, and improve energy efficiency. Additional updates will be provided as the project progresses.

### **OLD BUSINESS**

**Washington Street Pump Station Update** – The 90% design for the new pumping station has been completed and submitted to the Maine Department of Environmental Protection for review.

The District has also applied for Utility Location and Street Opening permits through the Maine Department of Transportation. The project remains on track and is anticipated to go out to bid in March 2026.

**Taylor Brook Redesign Update** – Progress on this project has been slow; the survey is now complete, and we're awaiting review options to relocate the sewer main.

**Facilities Assessment Update** – The preliminary cost estimate for the facilities assessment has been received, along with the draft report. The estimate emphasizes the significance and financial implications of a potential organizational relocation. Staff require additional time to review the report in detail and consult with the project consultant. A presentation summarizing key findings will be provided at the upcoming meeting to support Board discussion.

**Activity Report** – In January, the sewer crew worked with Vortex Companies to repair a service cutout on Marston Street that had caused a backup in December. While on site, Vortex corrected several additional cutouts that were improperly completed during the previous street relining project. Based on recent CCTV inspections, most of the remaining cutouts on Marston Street will require repair. One service connection not yet addressed has since experienced a backup, likely due to the same issue. We are requesting a quote from Vortex to complete that repair and to reline several manholes throughout the system.

On January 16<sup>th</sup>, the sewer crew responded to a sanitary sewer overflow on Mount Auburn Avenue caused by root intrusion in a manhole. The manhole and associated lines were jetted to remove the roots and restore flow. This is the second occurrence at this location, and it is being considered for relining as noted above. The overflow, estimated at less than 100 gallons, was reported to the Maine Department of Environmental Protection.

Crews have also remained busy with snow removal, lift station maintenance, and assisting the water department with freeze-ups and water main breaks.

Staff met with the landowner on Pond View Drive/Taylor Pond to discuss the installation of a permanent backup generator for Station W-3. The landowner is agreeable, and an easement agreement is currently being drafted.

The sewer crew will assist the District Engineer in collecting measurements from manholes along the interceptor on Riverside Avenue and within the combined sewer overflow structure. This data will help calculate storm surge capacity and support a case for the Auburn Water and Sewerage District to withdraw from the DEP's CSO regulatory program.

Additionally, the crew is marking and surveying utilities around the Washington Street Pump Station to assist Wright-Pierce in finalizing design drawings.

A fall protection training session, including slip, trip, and fall hazard prevention, has been scheduled with Lancaster Safety on February 25<sup>th</sup> at Court Street. A CPR training course is also being scheduled for the coming weeks.

We continue to interview candidates for the open sewer crew operator position.

February 17<sup>th</sup>, 2026

Page 3

**Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter (Superintendent Goals) – On the motion of Denis Bergeron, seconded by Robert Cavanagh, there was a vote to move the meeting into Executive Session, with unanimous agreement.**

**At 4:50 PM, the trustees concluded their meeting in Executive Session.**

**Following the Executive Session, there was a vote approving a 2024 \$2,000 incentive bonus for Superintendent Broadbent.**

**This was motioned by Denis D'Auteuil and seconded by Denis Bergeron.**

**On the motion of Denis A'uteuil, seconded by Denis Bergeron, there was a vote to adjourn the meeting.**

Respectfully submitted,

*Tiffany Spence*

Tiffany Spence

February 17<sup>th</sup>, 2026

Page 1

The Public Hearing of the Auburn Sewerage District Trustees was held in person at the office of the District(s), at 268 Court Street, Auburn, Maine, on Tuesday, February 17<sup>th</sup>, 2026, at 5 PM.

**Trustees Present:** President Stephen Ness, Treasurer Robert Cavanagh, Denis Bergeron, Patrick Defilipp, and Denis D'Auteuil

**Others in attendance:** Superintendent Michael Broadbent, District Engineer Michael Abbott, Finance Director Michael Bailey, and the Recording Secretary Tiffany Spence

**Public attendance:** No one from the public was present.

## **Presentation of Rate Requirement Information**

Superintendent Broadbent introduced those in attendance and displayed a visual presentation for the attendees.

## **Presentation of Proposed Rate Schedule**

- Notification of the Public Hearing was published in the Sun Journal on February 2<sup>nd</sup>, 2026.
- Customers were notified by mail as of February 4<sup>th</sup>, 2026.
- The effective date of the increase is April 1<sup>st</sup>, 2026.

The Sewer District has four sources of revenue: Residential, commercial, industrial, and governmental. Each of these categories is increasing by 8%. The increase in the rate is to maintain a high quality of service in the future, and to invest more aggressively in repairs, upgrades, and improvements to our infrastructure and facilities.

## **Public Comments and Questions**

As no one from the public was present, there were no comments or questions at this time.

February 17<sup>th</sup>, 2026

Page 2

## **Action by the Board of Trustees**

There was no necessary action from the Board at this time.

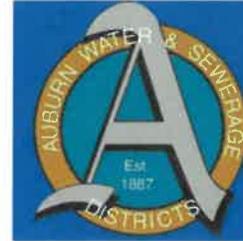
**On the motion of Denis Bergeron, seconded by Patrick Defilipp, there was unanimous agreement to adjourn the meeting.**

Respectfully Submitted,

*Tiffany Spence*

Tiffany Spence

# Memo



**To:** Sewer District Trustees  
**From:** Michael Broadbent, Superintendent  
**CC:** Files  
**Date:** 3/12/2026  
**Re:** Discussion of March Agenda Items

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## Sewer Trustees

### Financial Report Highlights

**Financial Update-** Revenues are at budget and expenses came in under budget. Sales are over budget as we identified and corrected a mapping issue in our new billing software that was causing water revenue to be overstated and sewer revenue to be understated. This was corrected in February. Payroll is under budget partly because we didn't have a budgeted sewer operator hired so far this year. We recently made a hire for this position who started on Monday of this week. This variance is also due to how labor costs are allocated between water and sewer activities and different projects and expense accounts. Interest expense is under budget because the Washington street pump station bond has not been issued yet, but we have the interest budgeted for the whole year. LACWA expenses are slightly over budget due to some payroll costs related to LACWA being accounted for in this account in addition to our monthly payment. There were no debt payments made in February 2026. Cash has remained consistent with last month. Cash on hand of \$2.3 million is sufficient to service existing debt and fund operations.

RHR Smith was on site for the financial statement audit fieldwork the first week of March. The fieldwork went well and the entire office staff did a great job gathering their requests. We got them everything they needed on site. They still have wrap-up

work to do with additional requests being made remotely. We discussed shooting for late July or early August for a draft of the statements if statement prep goes well on their end.

### **New Business**

**2026 Sewer Rate Increase Status-** The District has now completed all necessary steps to raise rates 8% on April 1<sup>st</sup>, 2026. We have not received any comments from the public on the proposed increase.

**2026 Bond Application Status-** The District has received a commitment letter from the Maine Municipal Bond Bank for a twenty-year bond of \$2,278,852 for the replacement of the District's Washington Street Pumping Station.

Remaining action to secure the Bond:

- March 17<sup>th</sup>, 2026, Trustee approval of the bond is required at the March Trustee Meeting. Public notice of the vote was published in the Sun Journal on February 27, 2026.
- March 19<sup>th</sup>, 2026, Work with Maine Municipal Bond Bank to develop a loan agreement.
- April 8<sup>th</sup>, 2026. The last day to sign loan agreements with the Bond Bank.
- May 11<sup>th</sup>-21<sup>st</sup>, 2026, Closing period for the spring issuance, funds become available.

***\*\*Action Item\*\* Auburn Sewerage District to issue bonds in an aggregate total amount not more than \$2,278,852, to be sold to the Maine Municipal Bond Bank, to provide for a replacement Washington Street pump station. The Trustees authorize the District Clerk to sign the Bond Resolutions as approved by the Trustees.***

**CSO, Status Update-** The District filed its annual CSO activity report at the end of February. This report outlines our CSO activities and volumes discharged for 2025. The District did have two sanitary sewer overflows to report. We did not have any CSO events, which was a first. 2025 was relatively dry, which had a major influence on the activities.

We received verbal notification that our 2026 CSO Master Plan Update was accepted by the Maine DEP. The District filed this update jointly with the Clean Water Authority and the City of Lewiston. The Authorities portion of the Master plan was also approved. Lewiston's report was not accepted; they will continue to work with the DEP to develop a strategy and work plan that is acceptable. DEP urged the

District to file independent updates in the future, the next master plan update will be due in 2030.

Included in the packet Mike Abbott has modeled a ten-year storm and the flows through our CSO 001, on Riverside Drive. We will continue to do this between now and the time of our next Master plan update. There is a possibility, if the District can supply adequate documentation, that we could deregulate as a CSO community.

**Election of Officers-** By charter, the District conducts an election of officers annually in March. Trustee President, Trustee Treasurer, Clerk, Superintendent, and Auditor are all appointed annually.

Current Appointments, President Steve Ness, Treasurer Bob Cavanaugh, Clerk Mike Bailey, Superintendent Michael Broadbent, and Auditor RHR Smith.

***\*\*Action Item\*\* Vote on the election of officers***

### **Lewiston Auburn Clean Water Authority**

**Cost Apportionment-** Apportionment shifted in the last month of the quarter, to reflect a higher portion for Auburn. The dry, cold weather is suspected to be the reason for the shift. The apportionment split of 62/38 will remain for the start of the second quarter.

**LACWA Operations Report-** The Authorities effluent quality is looking great for February. They had no effluent violations or bypass events during the month. They treated roughly 155 million gallons.

The volume of septage received was down again for the month of February; dry cold months are typically slow months.

Anaerobic digestion and cogeneration, both generators are now in service. The Authority is seeing increased gas production, which they can now handle with two generator units in operation.

The CSO project continues to go well despite the cold winter months. The pumping station is coming together; plant water systems are now installed and final wire pulls are occurring.

### **Old Business**

**Washington Street Pumping Station, Update-** The 95% design of the new pumping station is now complete. The project is scheduled to go out to bid within the next couple of weeks. The total bid period is 4 weeks.

**Taylor Brook re-design, Update-** The Superintendent and the District Engineer met with the consultant to discuss the completed survey. The consultant presented three alternatives and the District presented one alternative that was not yet considered. Attached is a drawing showing the alternative options. The District is planning a test pit to gather depth information on the sewer main upstream of the Bridge.

**Facilities Assessment, Update-** Weston and Sampson has completed the New Facility Feasibility report for the District. A copy of the final report was distributed to Trustees prior to the meeting. The report outlines the current needs of the District, provides conceptual design alternatives and preliminary cost estimates for a new facility. Based on the needs, the report finds that the District's current facility is not adequate.

The District is working with Weston and Sampson to determine the level of effort needed to stay at our existing site and meet our current needs.

**Activity Report-** The sewer crew responded to reports of clogged or frozen services. At one location (16 Heath Lane), the sewer main was frozen where it discharges to a manhole. This line was jetted out and cleared, and flow was returned to normal. The crew also performed preventative jetting on the force main near Bradman, which has experienced freezing/backing up in the past. The crews repaired a force main leak on East Hardscrabble Rd, near the intersection of Washington Street South. The leak occurred adjacent to a previous repair that we assume was made during the original construction.

The crews have continued clearing snow, maintaining the lift stations, and helping the water crew respond to freeze-ups and breaks.

We are working on a draft easement agreement for a backup generator at Pond View Drive/Taylor Pond (Station W-3).

The sewer crew recently delineated the location of a sewer line running along and crossing Taylor Brook near Poland Road – we are evaluating whether a new manhole can be installed in this area to avoid having to work near building foundations and/or cross the brook to relocate part of the sewer in this area for the 2027 MDOT bridge project.

The crew recently attended a fall protection training session, including slip/trip/fall hazards, with Lancaster Safety. Upcoming training includes M.U.S.T. Excavation Safety training on March 24, and a Tabletop emergency response exercise on March 31.

With the recent hire of a new employee (Bronsyn Grant), the water crew is now fully staffed.

**Upcoming Meetings:** Regular meeting of March 17<sup>th</sup>, 2026.



**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
TWO MONTHS ENDED FEBRUARY 28, 2026**

	FEBRUARY	2026		Y-T-D THRU FEBRUARY 2026	
	YTD - 2025	BUDGET	ACTUAL	BUDGET	VARIANCE
<b>REVENUES:</b>					
Metered Income	\$699,554	\$4,331,600	734,709.25	721,933	\$12,776
Industrial Surcharge	4,810	43,000	4,886	7,167	(2,281)
Shared Debt with City	0	42,000	0	7,000	(7,000)
Jobbing & Midse. - NET	6,464	60,000	13,543	10,000	3,543
Sewer Assessments	0	29,506	5,300	4,918	382
Finance Charges	1,015	6,500	1,481	1,083	398
Interest Income	27,219	70,000	3,325	11,667	(8,342)
Industrial Treatment Sampling	7,083	45,000	7,083	7,500	(417)
Capacity Fees (SDS)	3,750	46,413	5,250	7,736	(2,486)
Other income	0	0	522	0	522
<b>TOTAL REVENUES</b>	<b>749,896</b>	<b>4,674,019</b>	<b>776,100</b>	<b>779,003</b>	<b>(2,904)</b>
			<b>16.60%</b>	<b>83.33%</b>	<b>&lt; Standard</b>
<b>EXPENSES:</b>					
Payroll	82,443	729,768	79,547	121,628	(42,081)
Employee Benefits	36,183	291,609	46,364	48,602	(2,238)
Maint. of Sewers	3,274	69,574	2,702	11,596	(8,894)
Lift Stations	13,109	123,143	16,381	20,524	(4,143)
Maint. of Buildings	12,107	60,724	11,895	10,121	1,775
Maint. of Trucks	5,259	31,600	6,356	5,267	1,089
Office Expense	10,338	87,477	11,718	14,580	(2,861)
Collection Expense	70	(325)	180	(54)	234
General Expense	1,237	10,669	939	1,778	(839)
Insurance	11,639	61,360	10,999	10,227	772
Legal & Accounting Fees	2,813	16,147	2,762	2,691	71
Billing Expense	16,036	162,726	30,250	27,121	3,129
L.A.W.P.C.A.	344,000	2,127,129	362,738	354,522	8,216
<b>SUB-TOTAL</b>	<b>538,506</b>	<b>3,771,601</b>	<b>582,832</b>	<b>628,600</b>	<b>(45,768)</b>
Interest	34,240	221,560	28,465	36,927	(8,461)
<b>TOTAL EXPENSES</b>	<b>572,746</b>	<b>3,993,161</b>	<b>611,297</b>	<b>665,527</b>	<b>(54,230)</b>
Bonds - Principal Payments	0	506,235	0	0	0
<b>SURPLUS FROM OPERATIONS</b>	<b>177,149</b>	<b>174,623</b>	<b>164,802</b>	<b>113,476</b>	<b>51,326</b>

**AUBURN SEWER - FINANCIAL INFORMATION**

Sewer Metered Revenue - Versus Prior Year						
Month	2026	2025	MTD Change	%	YTD Change	%
January	\$372,790	\$368,576	\$4,213	1.1%	\$38,556	1.14%
February	\$381,920	\$327,577	\$54,342	\$0	\$38,556	5.54%
March	\$339,120	\$339,120	(\$39,564)	-100.0%	(\$39,564)	-29.03%
April	\$387,697	\$357,687	(\$30,010)	-100.0%	(\$68,261)	-47.26%
May	\$328,875	\$328,875	(\$28,875)	-100.0%	(\$97,136)	-57.33%
June	\$339,666	\$339,666	(\$39,666)	-100.0%	(\$1,326,802)	-64.36%
July	\$367,388	\$367,388	(\$67,388)	-100.0%	(\$1,694,190)	-69.75%
August	\$348,772	\$348,772	(\$48,772)	-100.0%	(\$2,042,962)	-73.55%
September	\$361,940	\$361,940	(\$61,940)	-100.0%	(\$2,404,902)	-76.60%
October	\$385,093	\$385,093	(\$85,093)	-100.0%	(\$2,789,996)	-79.16%
November	\$385,348	\$385,348	(\$85,348)	-100.0%	(\$3,155,343)	-81.11%
December	\$284,803	\$284,803	(\$284,803)	-100.0%	(\$3,440,146)	-82.40%
Year-to-Date:	\$734,709	\$4,174,855				

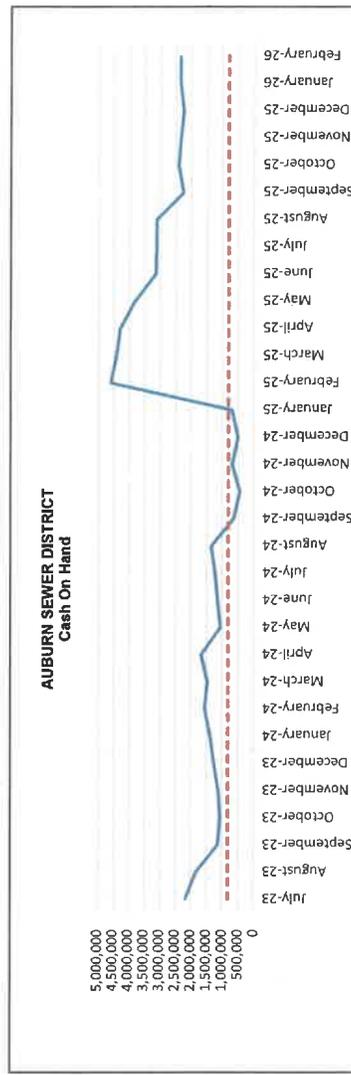
Sewer Metered Revenue - Versus Budget						
Month	2026	BUDGET	MTD Change	%	YTD Change	%
January	\$372,790	\$384,705	(\$11,915)	-3.1%	(\$11,915)	-3.10%
February	\$381,920	\$341,912	\$20,008	\$0	\$8,093	1.11%
March	\$339,120	\$351,814	(\$12,694)	-100.0%	(\$43,722)	-31.87%
April	\$387,697	\$378,924	\$8,773	-100.0%	(\$22,945)	-49.59%
May	\$328,875	\$357,936	(\$29,061)	-100.0%	(\$1,090,581)	-59.75%
June	\$339,666	\$348,553	(\$8,887)	-100.0%	(\$1,439,134)	-66.20%
July	\$367,388	\$351,675	\$15,713	-100.0%	(\$1,790,809)	-70.91%
August	\$348,772	\$348,742	\$30	-100.0%	(\$2,139,551)	-74.44%
September	\$361,940	\$384,030	(\$22,090)	-100.0%	(\$2,523,580)	-77.45%
October	\$385,093	\$355,401	\$29,692	-100.0%	(\$2,878,981)	-79.67%
November	\$385,348	\$377,706	\$7,642	-100.0%	(\$3,256,687)	-81.59%
December	\$284,803	\$340,203	(\$55,400)	-100.0%	(\$3,596,891)	-83.04%
Year-to-Date:	\$734,709	\$4,331,600				

Sewer Metered Gallons Sold						
Month	2026	2025	MTD Change	%	YTD Change	%
January	37,391,279	40,978,761	(3,587,482)	-8.75%	(3,587,482)	-8.75%
February	40,712,621	46,883,540	(6,170,919)	-13.16%	(19,758,402)	-11.11%
March	44,283,147	44,283,147	0	-100.0%	(34,021,548)	-40.89%
April	41,691,007	41,691,007	0	-100.0%	(95,712,555)	-55.07%
May	41,161,483	41,161,483	0	-100.0%	(136,874,038)	-63.67%
June	44,379,274	44,379,274	0	-100.0%	(181,253,312)	-69.89%
July	43,568,105	43,568,105	0	-100.0%	(224,821,417)	-74.22%
August	44,489,507	44,489,507	0	-100.0%	(269,310,923)	-77.52%
September	49,581,943	49,581,943	0	-100.0%	(318,892,866)	-80.33%
October	47,900,641	47,900,641	0	-100.0%	(366,793,507)	-82.44%
November	48,552,949	48,552,949	0	-100.0%	(415,346,457)	-84.17%
December	36,633,505	36,633,505	0	-100.0%	(451,979,962)	-85.27%
Year-to-Date:	78,103,900	530,083,862				

Sewer Gross Payroll						
Month	2026	Budget	MTD Change	%	YTD Change	%
January	\$35,216	\$63,037	(\$27,821)	-44%	(\$27,821)	-44.14%
February	\$44,331	\$54,037	(\$9,706)	-18%	(\$37,551)	-32.07%
March	\$85,399	\$85,399	0	-100%	(\$102,946)	-56.41%
April	\$63,199	\$63,199	0	-100%	(\$166,145)	-67.62%
May	\$65,787	\$65,787	0	-100%	(\$231,932)	-74.46%
June	\$52,687	\$52,687	0	-100%	(\$284,619)	-78.16%
July	\$64,617	\$64,617	0	-100%	(\$349,236)	-81.45%
August	\$84,950	\$84,950	0	-100%	(\$414,186)	-83.89%
September	\$54,882	\$54,882	0	-100%	(\$469,068)	-85.50%
October	\$62,859	\$62,859	0	-100%	(\$531,927)	-86.99%
November	\$67,624	\$67,624	0	-100%	(\$599,551)	-88.29%
December	\$50,670	\$50,670	0	-100%	(\$650,221)	-89.10%
Year-to-Date:	\$79,547	\$728,768				

SEWER Capital Spending Versus Budget		
Capital Expenses - 2026	Budget	YTD Actual
Equipment Trailer	25,000.00	
Crew Truck #37	100,000.00	
Conduit Bender	5,500.00	
W-3 Generator	50,000.00	
Risk and Resiliency Plan Update	5,000.00	
W-7, Control Pane	5,000.00	3,736.12
Fixed Asset Software	\$7,500	
Office Improvements	\$5,000	
4 Computers, I-pad	\$3,600	\$1,768
Equipment	\$16,100	6,494.03
Marrow Rd	50,000.00	
Taylor Brook	200,000.00	23,278.27
Infiltration Studies	100,000.00	
Relining Projects	274,000.00	
Paving Projects	102,000.00	
Washington Street Pumping Station	2,200,000.00	116,527.00
Facilities Study	13,750.00	12,375.00
Projects (total includes benefit costs on labor)	2,939,750.00	162,180.27
<b>Total Capital</b>	<b>\$2,955,850</b>	<b>\$167,674</b>

AUBURN SEWER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE						
Month	Current	30 day	60 day	90 day	120 day	Totals
February	\$ 196,385.83	\$ 32,449.69	\$ 36,305.29	\$ 6,571.66	\$ 19,912.75	\$ 290,625.12
January	186,802.02	63,579.38	15,507.95	654.51	28,244.50	284,785.36
Aging	67.6%	11.2%	12.5%	2.3%	6.5%	0.0%
Finance Chgs						
Other						



**Auburn Sewer District**  
**Accounts Payable Check Register**  
**February 1, 2026 thru February 28, 2026**

3/6/2026

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8232	2/6/2026	1	Auburn Water District	2/2/2026	Dec Expenses A/P - Due to AWD	99,224.24
						<u>99,224.24</u>
8233	2/13/2026	1	Maine Municipal Association	1/1/2026	Property & Casualty Pre-Paids	21,864.00
						<u>21,864.00</u>
8234	2/13/2026	2	Treasurer, State of Maine	1/13/2026	WasteWater Dischg Fee Misc Expense-A&G Office	1,601.50
						<u>1,601.50</u>
8235	2/13/2026	1	Vortex Services LLC	1/30/2026	CCTV Insp-Marston Misc Expense-Mains-Mnt	1,860.00
						<u>1,860.00</u>
8236	2/13/2026	1	Wright-Pierce	12/8/2025	Services thru 112825 Washington St. PS Design	24,846.21
8236	2/13/2026	1	Wright-Pierce	2/6/2026	Services thru 013026 Washington St. PS Design	9,208.91
8236	2/13/2026	1	Wright-Pierce	2/6/2026	Services thru 013026 Taylor Brook Bridge 2025	14,250.75
						<u>48,305.87</u>
8237	2/13/2026	2	Craig Millett	12/18/2026	Clothing Allowance Employee Benefits	211.50
						<u>211.50</u>
8238	2/20/2026	2	Auburn Water District	2/18/2026	Jan Expenses A/P - Due to AWD	90,980.94
						<u>90,980.94</u>
8239	2/20/2026	2	Greeley's Garage	2/6/2026	Front End Repairs, etc Truck #40 (2016 Ford F350)	4,935.44
						<u>4,935.44</u>
8240	2/20/2026	2	Lew-Auburn Water Pollution	2/2/2026	Feb Ops Accrued - LAWPCA	103,188.27
8240	2/20/2026	1	Lew-Auburn Water Pollution	2/2/2026	2018 LTD Accrued - LAWPCA	298.36
						<u>103,486.63</u>

**Auburn Sewer District  
Accounts Payable Check Register  
February 1, 2026 thru February 28, 2026**

3/6/2026

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8241	2/20/2026	2	Industrial Automation Supply	2/11/2026	W-7 Parts W-7 Control Panel	179.78
8241	2/20/2026	2	Industrial Automation Supply	2/10/2026	W-7 Parts W-7 Control Panel	177.06
8241	2/20/2026	2	Industrial Automation Supply	2/9/2026	W-7 Parts W-7 Control Panel	679.63
8241	2/20/2026	2	Industrial Automation Supply	2/6/2026	W-7 Parts W-7 Control Panel	393.57
8241	2/20/2026	2	Industrial Automation Supply	2/3/2026	W-7 Control panel parts W-7 Control Panel	2,006.08
						<b><u>3,436.12</u></b>
8242	2/20/2026	2	Maine Trust for Local News	2/7/2026	Legal Notice - Rates Misc Expense-A&G Office	699.38
						<b><u>699.38</u></b>
8243	2/26/2026	2	Maine Municipal Assoc.	2/15/2026	Unemploy Employee Benefits	44.00
						<b><u>44.00</u></b>
8244	2/26/2026	3	Maine Municipal Emp.Hlth.	3/1/2026	39021-Mar26 A/P - Due to AWD	605.82
8244	2/26/2026	3	Maine Municipal Emp.Hlth.	3/1/2026	39021-Mar26 Employee Benefits	72.30
						<b><u>678.12</u></b>
8245	2/26/2026	2	RHR Smith & Co	2/25/2026	Progress Billing 2025 Audit Accounting & Audit	2,600.00
						<b><u>2,600.00</u></b>
<b><u>Grand Total</u></b>						<b><u>379,927.74</u></b>



Terry Hayes, *Executive Director*  
Tel 207-622-9386

March 11, 2026

Michael Broadbent  
Superintendent  
Auburn Sewerage District  
268 Court Street  
Auburn, ME 04210

Dear Mr. Broadbent:

It is my pleasure to inform you that the Commissioners of the Maine Municipal Bond Bank ("The Bank") have approved the application from the **Auburn Sewerage District** for **\$2,278,852.00** for **20 years**. The Bank will include the loan in our next issue if and when we issue.

The approval of this loan is conditioned on the following items:

1. The normal documentation and Bond Counsel's legal opinion be received within our time frame including verification that this project would not become a private activity issue, that all tax questions are resolved, and that all required legal actions by the voters or governing body of the district have been either waived pursuant to law or have been complied with.
2. No substantive change occurs in your financial condition.
3. No litigation is threatened or pending that may have material effect on the bond issue.
4. The district agrees to submit annual audited financial reports, available prior to the sale and during the entire life of the bond issue.
5. The district agrees that upon completion of the work, the district will submit to the Bank a project cost form (supplied by the Bank).
6. No change in the laws occurs that could affect the issue.
7. The district agrees to indemnify and hold the Bank harmless from liability resulting from any subsequent withdrawal of this approval.
8. That there is an increase in place in your water rates to support the new debt and additional operating needs by **April 8, 2026** (if applicable).

Page Two

The approval of this application will expire one year after the date of this letter. After one year, applications may be renewed by the mutual agreement of the district and the Bank. The Maine Municipal Bond Bank reserves the right to postpone or cancel the issuance of the loan for any reason it deems reasonable.

Once you have read this letter and agreed to its terms, **please sign below and return the original to the Bond Bank**. After we receive the commitment letter, bond counsel is sent loan agreements and a checklist of preliminary documentation that needs to be completed by the deadline specified on the financing schedule. If you have any questions concerning the conditions mentioned above or the financing process going forward, please feel free to call Toni Reed.

I would like to take this opportunity to thank you for your participation with the Bond Bank. Please be assured that every effort will be made to get the lowest total cost for your long-term capital needs. If you have any questions, please do not hesitate to call this office.

Sincerely,

*Toni Reed*

Toni Reed  
Program Officer

DocuSigned by:  
*Michael Broadbent*  
888E70E8B8D804E7

Seen and Agreed to by \_\_\_\_\_

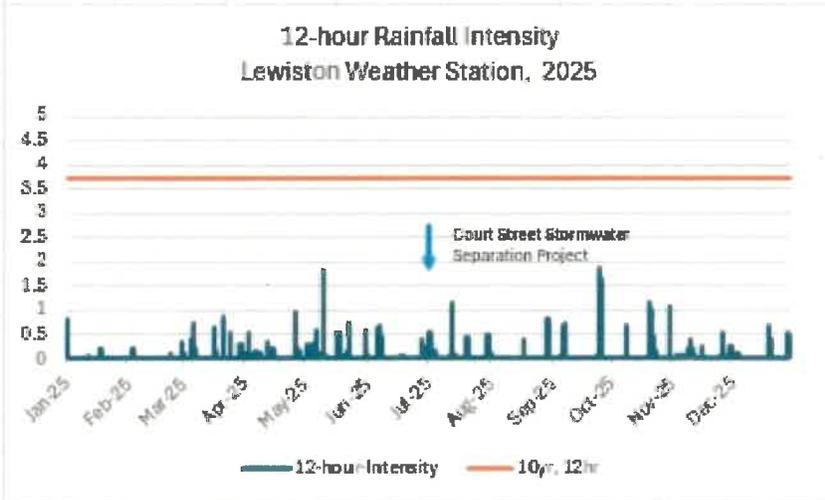
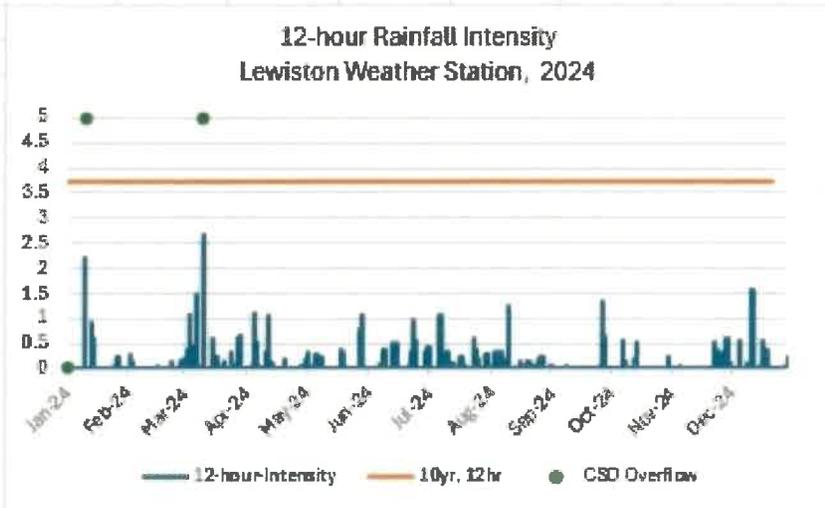
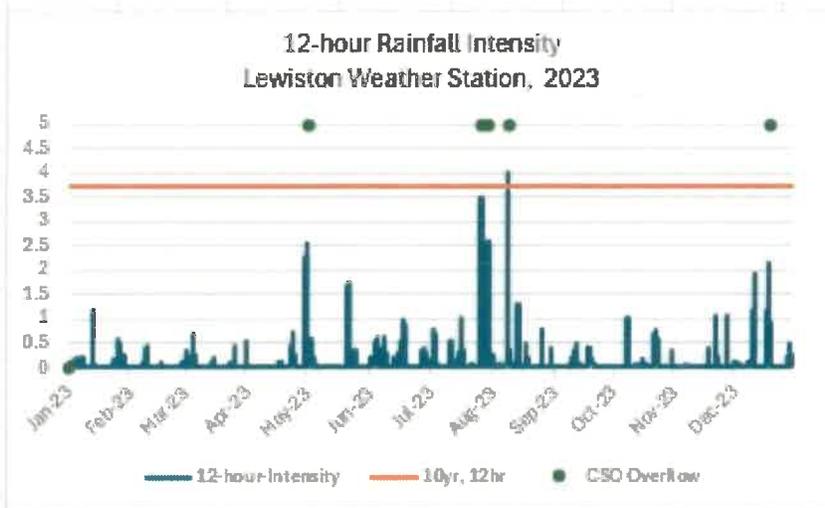
cc: Bond Counsel  
Theodore Small, Skelton, Tainter & Abbott

## Lewiston Auburn Clean Water Authority

Monthly Cost Apportionment Summary											
Cost Apportionment Summary - First Half of 2026											
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
January	62.00%	\$168,359.80	62.12%	\$168,685.66	(\$325.86)	#####	\$103,188.27	37.88%	\$102,862.41	\$325.86	0.0
February	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
March	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
April	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
May	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
June	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
Six Month Adjustment			62.12%		(\$325.86)			37.88%		\$325.86	0.0

Monthly Cost Apportionment Summary											
Cost Apportionment Summary - Second Half of 2026											
Month	Lewiston Sewer Division Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	Initial %	Auburn Sewerage District Initial \$	Op Data %	Op Data \$	Difference \$	
July	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
August	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
September	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
October	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
November	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
December	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
Six Month Total Adj			62.00%		\$0.00			38.00%		\$0.00	0.0
Average / Adjustments year end			62.12%		(\$325.86)			37.88%		\$325.86	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.

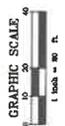




**LOCATION PLAN**

**NOTES:**

1. RECORD OWNERS: KAREN A. JOHNSON & BRUCE C. JOHNSON 1786/2008 209-188
2. PARCEL DATED REFERENCES: JAMES PAGE TO JAMES PAGE AND OTHERS, INC. DATED FEBRUARY 14, 2001, RECORDED IN THE AUBURN COUNTY DEED BOOK 2008-187, PAGE 152.
3. ALL BOOK AND PAGE REFERENCES REFER TO THE AUBURN COUNTY DEED BOOK AND PAGE REFERENCES.
4. PARCEL TAX MAP REFERENCES: TOWN OF AUBURN, MAP 2008-187, 018 & 187 208-187, 066&68 SQUARE FEET OR 0.23 ACRES.
5. ELEVATIONS ARE INDICATED TO MATCH MAINE STATE PLANE WEST ZONE GRID NORTH.
6. ELEVATIONS SHOWN ARE TWO MARCH 2011 GPS OBSERVATIONS.
7. THE LOCATION, SIZE, AND DEPTH OF UNDERGROUND UTILITY LINES, TANKS, AND UNLATER SHOWN ARE APPROXIMATE, BUT BASED ON RECORD DRAWINGS AND AVAILABLE INFORMATION. THE USER SHOULD VERIFY THE LOCATION AND DEPTH OF ALL UTILITIES BEFORE ANY CONSTRUCTION.
8. WETLAND BOUNDARIES WERE IDENTIFIED AND DELINEATED BY JAMES ASSOCIATES INC. (JAI) ON JANUARY 15, 2008. THE LOCATION OF WETLANDS IS BASED ON THE WETLAND DELINEATION MAP, WHICH IS LIMITED TO THE PROPERTY AS SHOWN.
9. AN APPROXIMATE TYPICAL ELEVATION FOR ZONE 187 IS REPORTED AS 207.0 FEET WITHIN THE PROJECT AREA.
10. THE WETLANDS BOUNDARIES WERE IDENTIFIED BY JAI AND WERE BASED ON THE WETLAND DELINEATION MAP, WHICH IS LIMITED TO THE PROPERTY AS SHOWN. THE WETLANDS BOUNDARIES WERE IDENTIFIED BY JAI AND WERE BASED ON THE WETLAND DELINEATION MAP, WHICH IS LIMITED TO THE PROPERTY AS SHOWN.
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14. THE WETLANDS BOUNDARIES WERE IDENTIFIED BY JAI AND WERE BASED ON THE WETLAND DELINEATION MAP, WHICH IS LIMITED TO THE PROPERTY AS SHOWN.
15. THE WETLANDS BOUNDARIES WERE IDENTIFIED BY JAI AND WERE BASED ON THE WETLAND DELINEATION MAP, WHICH IS LIMITED TO THE PROPERTY AS SHOWN.



NO.	DATE	DESCRIPTION	BY
1	2/2/28	UPDATED SURVEY CONTROL	ES

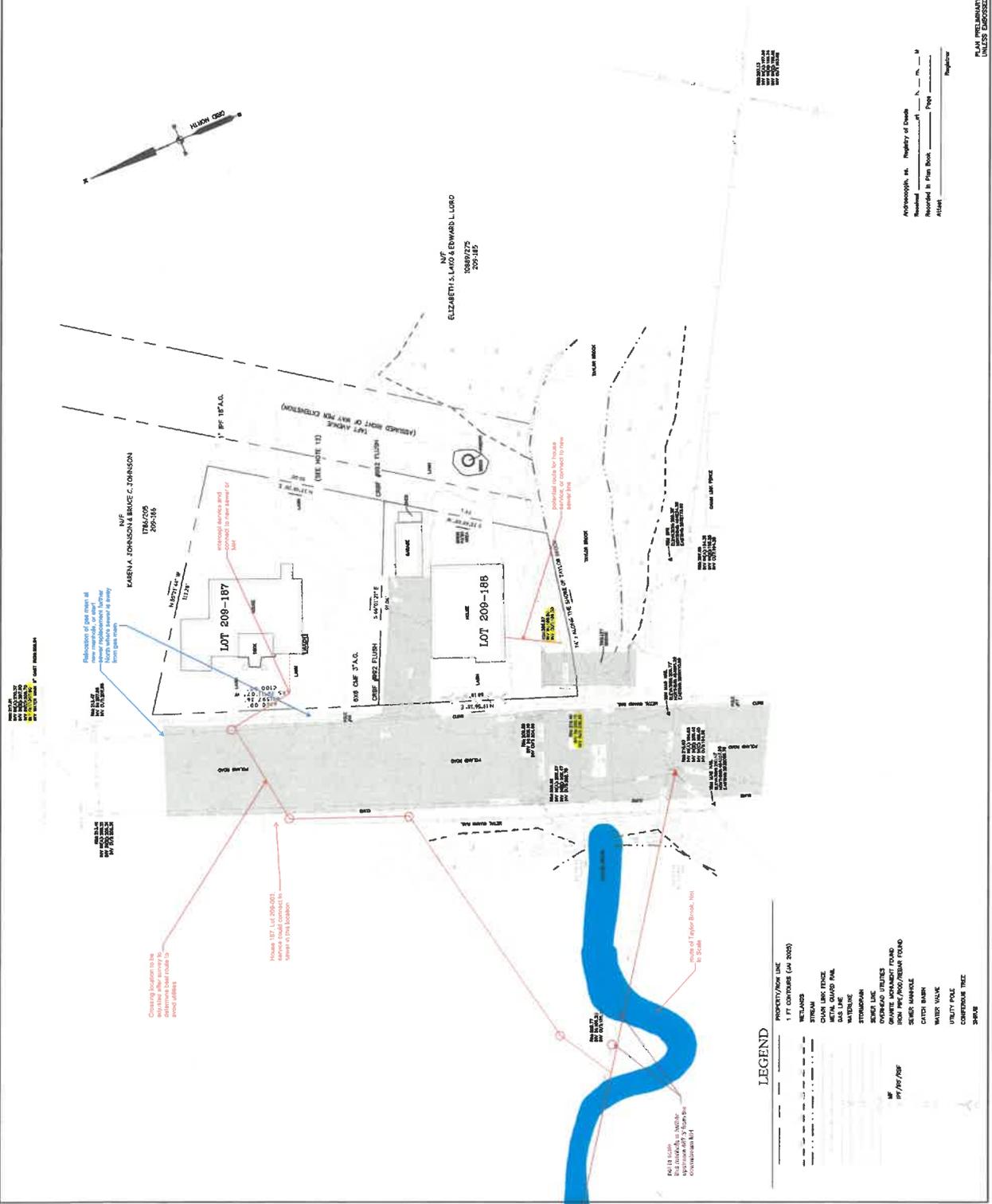
**TAYLOR BROOK SEWER RELOCATION**  
 POLAND RD AND TAYLOR BROOK  
 AUBURN, MAINE

PREPARED FOR: WRIGHT-PIERCE  
 11 BOWDOIN MILL ISLAND, SUITE 140  
 TOPSHAM, MAINE 04886

PREPARED BY: **JONES ASSOCIATES INC.**  
 1000 BROADWAY  
 AUBURN, MAINE 04240

PLAN DATE: JANUARY 21, 2008  
 SCALE: 1" = 20'

PROJECT #: 25-071



Archaeologist, Inc. Property of Deeds  
 Recorded in Plan Book \_\_\_\_\_ Page \_\_\_\_\_  
 Aced \_\_\_\_\_  
 Registrar

PLANS HEREAFTER UNLESS EXPRESSED OTHERWISE



**AUBURN SEWERAGE DISTRICT  
MONTHLY ACTIVITY REPORT  
FEBRUARY 2026**

**MAINS**

Task/Time Spent	Hrs	Location/Description	OK	Plugged	Maint.	Misc.	New
Main Repairs	89	517 Minot Ave - on homeowner		1			
Sewer Backups	22	16 Heath - Frozen at manhole invert		1			
		Bradman pump station force main- jetted to prevent freezeup			1		
Total for Month	111						
Year to Date Total*	145						
Previous Year Total	192						

\* Total hours for previous year are approximate

**MANHOLES**

Task/Time Spent	Hrs	Location/Description	OK	Cover	Misc.	Frame & Cover	New
Manhole Repairs	0					1	
Total for Month	0		0	0	0	1	0
Year to Date Total	5		14	3	4	8	0
Previous Year Total	227		7	1	35	14	2

**SERVICES**

Task/Time Spent	Hrs	Location/Description	New	OK	Misc.	On Owner
Investigate Service Issues	6	Woodlawn & Field odor complaint - no issue found			1	
Locates	2	97 Center				1
Total for Month	8					
Year to Date Total	26					
Previous Year Total	59					

**LIFT STATIONS**

Task/Time Spent	Hrs	Location/Description
Lift Station Maintenance	142	All Stations - weekly checks, snow removal, SCADA controls
Total for Month	142	
Year to Date Total	296	
Previous Year Total	1592	

**OVERFLOWS**

Item		Comments
Sanitary Sewer Overflow	0	
CSO-001 Overflow	0	
Year to Date Total	1	
Previous Year Total	3	

**WEATHER**

Month	Precipitation						Max (°F)	Min (°F)	Avg (°F)	Normal (°F)
	Snowfall (in.)	Normal Snowfall (in.)	Departure from Normal	Rain (in.)	Normal Rain (in.)	Departure from Normal				
January	23.90	16.60	7.40	2.07	1.10	0.97	41.0	-7.0	17.0	20
February	7.50	14.90	-7.40	1.17	1.4	-0.23	29	11.0	20.0	23
March		10.40			2.3					32
April		2.50			3.4					43
May		0.10			3.6					54
June		0.00			3.6					63
July		0.00			3.2					69
August		0.00			3.1					67
September		0.00			3.3					59
October		0.40			4.2					48
November		4.60			3.7					38
December		14.60			2.1					26
<b>YTD Totals</b>	31.40	64.00		3.24	34.90					

\* From <https://www.ncsl.noaa.gov/access/past-weather/maine> for Poland, ME Station US USC00178856

**DIG SAFE**

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	CMP	AWD	ASD	GAS	Other
January	30	11	0	0	0	0	13	6	0	0	0
February	41	7	0	0	0	0	27	6	1	0	0
March											
April											
May											
June											
July											
August											
September											
October											
November											
December											
<b>YTD Totals</b>	71	18	0	0	0	0	40	12	1	0	0

**DUTY FOREMAN CALLS**

(Overtime)

Districts	Total # Calls	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Hydrants	Meter	Fire Calls
Sewerage District	3	0	0	0	2	1	0	0	0	0
Water District	7	0	0	0	2	4	0	1	0	0
Total for Month	10									
Year to Date Total	29									
Previous Year Total	65	0	0	0	4	5	0	1	0	0

**OTHER ACTIVITIES**

Vehicle & Equipment Maintenance - 32 hours
Plowing and Sanding/Snow Removal - 50 hours (split with Water District)
General Maintenance/Upkeep - 74 hours
Inventory - 0 hours
Operator Training - 0 hours