

Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in person at the Auburn Sewerage District office at 268 Court Street, on Tuesday, May 19, 2026 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of April 21, 2026.
2. Financial Report Update - **Mike Bailey**
3. Open Session / Public Comment.
4. New Business
 - Merging of the Districts.
 - System-wide meter conversion, status update.
5. LACWA Apportionment & Financials
6. Old Business
 - Washington Pumping Station.
 - Facilities Assessment, Update.
 - Taylor Brook Re-design, Update.
 - Activity Report.
7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter
8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting June 16, 2026.

April 21st, 2026

Page 1

The regular meeting of the trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office, 268 Court Street, on **Tuesday, April 21st, at 4:00 pm.**

Members present: Stephen Ness (President), Robert Cavanagh (Treasurer), Denis Bergeron, and Denis D'Auteuil.

Also Present: Michael Broadbent (Superintendent), Michael Abbott (District Engineer), and Mike Bailey (Finance Director).

Members Absent: Patrick Defilipp

Agenda Item 1: Approve Minutes of Regular Meeting and the Public Hearing on March 17th, 2025 – Motioned by Denis Bergeron, seconded by Denis D'Auteuil, there was a vote to approve the minutes of the Regular Meeting of March 17th, 2026.

Passed 4-0

Agenda Item 2: Financial Report – The Finance Director, Mike Bailey, provided a verbal presentation of the financial report for the preceding month.

Agenda Item 3: Open Session/Public Comment -As no one from the public was in attendance, the Open Session was closed.

Agenda Item 4: New Business

2026 Bond Application Status – The District is nearing completion of financing for the \$2,278,852 Washington Street Pumping Station replacement project. The remaining steps are as follows:

- April 6th: Bond counsel submitted loan agreements to the MMBB
- April 20th: MMBB will release financing rates for the Spring 2026 issuance
- May 11th: Bond counsel will file the final loan documents
- May 21st: Loan closing; the District will receive funding

W-3 Pumping Station, Standby Power – The District has funding to install a standby generator at the W-3 Pumping Station, located on Pond View Drive on the west side of Taylor Pond. We are currently working with an adjacent property owner to secure an easement needed for the installation. A map of the Taylor Pond generator location was included in the packet.

Personnel Policies and Procedures Handbook – Over the past several months, the District has worked with HR Consulting Maine to update its personnel policies. This includes adding a section on Maine's Paid Family Medical Leave (PFML) program. PFML takes effect on May 1st, 2026; The District will review and consider approval of these updates ahead of the new requirement.

April 21st, 2026

Page 2

Equipment Purchases – The District regularly uses mid-sized excavators for maintenance and construction projects. These machines are well-suited for many jobs due to their smaller size and flexibility. In the past, we have rented this equipment as needed, typically spending between \$35,000 and \$55,000 per year. Because this need is ongoing, the District is exploring purchasing an excavator instead of continuing to rent the equipment. After reviewing several options, the preferred machine would cost about \$130,000. We've looked at both leasing and financing options; Leasing the equipment for three years would cost slightly less overall than financing it through a loan. The Superintendent recommended moving forward with a three-year lease to own term and continuing to charge the cost to individual projects, similar to how rental expenses are currently handled.

On the **motion of Denis Bergeron, seconded by Denis D'Auteuill, there was a vote to authorize the Superintendent to lease a Komatsu PC88MR-11 for a 3-year term at a total cost of \$138,391.74. Passed 4-0**

Additional Vehicle – The Superintendent requested the purchase of a used mid-sized SUV for the District's engineering department. Currently, two staff members do not have access to a dedicated vehicle and must rely on availability, which is often limited. The Sewer District received \$89,000 from the sale of an older truck, which was not included in the budget. It was proposed that \$30,000 of those funds be used to purchase the vehicle.

On the **motion of Robert Cavanagh, seconded by Denis Bergeron, to authorize the Superintendent to spend up to \$30,000 for the purchase of a mid-sized SUV for use by the Engineering Department. Passed 4-0**

Taylor Brook Re-Design Update – The District is responsible for redesigning the Taylor Brook sewer main crossing on Poland Road as part of a planned 2027 bridge project. After further review, an alternative option to reroute the sewer was found to be impractical due to changes in the stream over time. A preferred approach has now been identified that is both cost-effective and minimizes disruption. This plan includes installing two new manholes and a section of sewer line, which will require an easement on a nearby property. The District has met with the property owners, who are supportive of the plan, and the work is underway to finalize the easement. A map of the proposed work was included in the meeting packet.

Agenda Item 5: Lewiston Auburn Clean Water Authority and Financials

Cost Apportionment – Apportionment has been stable, and the authority has left the 2nd quarter split at 62/38.

April 21st, 2026

Page 3

LACWA Operations Report – The Authority reported positive results across all areas, including biosolids processing, anaerobic digestion, septic receiving, and effluent quality. Overall, the facility is operating very well.

The Authority continues to work with Lewiston on a landfill license amendment and a draft agreement for future use. Discussions with a potential partner have also progressed, including a site visit and review of preliminary equipment plans. While the project shows promise, some details are still being worked out. In addition, the Authority has several projects underway, including the expansion of the solids handling facility, the evaluation of a sludge drying project, and ongoing upgrades to pumping systems. All projects are moving forward and focused on improving efficiency and controlling costs.

Agenda Item 6: Old Business

Washington Street Pumping Station Update – The District held a pre-bid meeting in early April and received strong interest from contractors. Bids were opened at 12:00 p.m. on April 17th. The project was awarded to the lowest qualified bidder, whose cost was within the approved budget.

Facilities Assessment Update – Weston & Sampson has provided a proposal to update the District’s feasibility study. The goal is to evaluate our current facilities and identify improvements needed to meet future needs over the next 30 years. This work will include reviewing how space is used, exploring potential layout changes, evaluating possible building upgrades, and considering options for new or replacement structures. A conceptual cost estimate will also be developed. The total cost for this work is \$9,880, which will be shared between both Districts.

Clean Water Act Master Plan Update 2025 – Approval Letter – The District has received approval from the Maine Department of Environmental Protection for its 2025 Clean Water Act Master Plan update. The approval letter, included in the meeting packet, recognizes the District’s work and highlights the community’s strong position moving forward.

Activity Report – The District Engineer, Michael Abbott, provided a verbal presentation on the preceding month’s activity report.

Agenda Item 7: Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter (Superintendent Goals) – On the motion of Denis Bergeron, seconded by Denis D’Auteuil, there was a vote to move the meeting into Executive Session.

Passed 4-0

At 5:03 PM, the trustees concluded their meeting in Executive Session, and at that time, there was a motion by Denis D’Auteuil, seconded by Robert Cavanagh, to adopt the changes to the Personnel Policies and Procedures Handbook as presented.

Passed 4-0

April 21st, 2026

Page 4

Executive Session pursuant to 1 M.R.S.A § 405(6)(C) to Discuss Potential Land Transactions – On the motion of Denis D’Auteuill, seconded by Denis Bergeron, there was a vote to move the meeting into Executive Session.

Passed 4-0

At 5:08 PM, the trustees concluded their meeting in Executive Session, and at that time, there was a motion by Steven Ness, seconded by Denis D’Auteuill, to authorize the Superintendent to begin negotiations for property easements as outlined in Executive Session.

Passed 4-0

Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter (Superintendent Review) – On the motion of Robert Cavanagh, seconded by Denis D’Auteuill, there was a vote to move the meeting into Executive Session.

Passed 4-0

At 5:18 PM, the trustees concluded their meeting in Executive Session, and at that time, there was a motion by Denis D’Auteuill, seconded by Robert Cavanagh, to approve the Superintendent's incentive bonus for 2025 for the policy maximum of \$2,000.00.

Passed 4-0

There was a motion by Denis Bergeron, seconded by Stephen Ness, to add the responsibility of: “Superintendent or his designee, should serve on the LACWA board” to the Superintendent's job description.

Passed 4-0

Agenda Item 8: Adjournment of the Regular Meeting: On the motion of Denis Bergeron, seconded by Robert Cavanagh, there was a vote to adjourn the meeting.

Passed 4-0

Respectfully submitted,

Tiffany Spence

Tiffany Spence

**AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - April 30, 2026**

	<u>4/30/2026</u>	<u>12/31/2025</u>		<u>4/30/2026</u>	<u>12/31/2025</u>
Property, Plant and Equipment:					
Plant in Service	43,260,467.03	43,037,577.98	Equity Capital	21,631,941.47	21,329,958.82
Less: Accumulated Depreciation	<u>(19,829,775.66)</u>	<u>(19,606,073.71)</u>	Long Term Debt	4,105,647.34	4,137,618.34
	<u>23,430,691.37</u>	<u>23,431,504.27</u>	Equipment Leases	117,264.19	61,477.65
Construction Work In Progress	362,604.82	101,724.76	Current Liabilities:		
Current Assets:			Current Portion of LTD	443,065.36	443,065.36
Cash/Money Market	2,006,568.62	2,247,273.15	Accounts Payable	287,551.96	356,658.80
Accounts Receivable	241,167.40	386,937.23	Accrued Interest & Other	54,479.35	78,398.33
Construction Assessments	0.00	0.00	Customer Deposits	16,760.00	15,815.00
City of Auburn Debt	144,874.28	144,874.28	Pre-Treatment Costs	<u>(33,666.80)</u>	<u>(19,500.12)</u>
Inventory	105,797.91	90,216.43	Accrued LAWPCA	176,620.53	0.00
PrePays	7,608.29	961.97	Total Current Liabilities	<u>944,810.40</u>	<u>874,437.37</u>
Total Current Assets	<u>2,506,016.50</u>	<u>2,870,263.06</u>			
Investments:			Total Equity & Liabilities	<u>26,799,663.40</u>	<u>26,403,492.18</u>
CD's	500,351	0			
Total Investments	<u>500,351</u>	<u>0</u>			
Deferred Charges	0.00	0.00			
Total Assets	<u>26,799,663.40</u>	<u>26,403,492.18</u>			

**AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
FOUR MONTHS ENDED APRIL 30, 2026**

	April	2026	Y-T-D THRU April 2026		
	YTD - 2025	BUDGET	ACTUAL	BUDGET	VARIANCE
<u>REVENUES:</u>					
Metered Income	\$1,392,971	\$4,331,600	1,428,808.87	1,443,867	(\$15,058)
Industrial Surcharge	10,236	43,000	10,608	14,333	(3,725)
Shared Debt with City	20,696	42,000	20,696	14,000	6,696
Jobbing & Mdse. - NET	18,039	60,000	27,164	20,000	7,164
Sewer Assessments	2,250	29,506	6,900	9,835	(2,935)
Finance Charges	1,835	6,500	2,237	2,167	71
Interest Income	33,753	70,000	7,119	23,333	(16,214)
Industrial Treatment Sampling	14,167	45,000	14,167	15,000	(833)
Capacity Fees (SDS)	6,000	46,413	6,750	15,471	(8,721)
Other income	0	0	813	0	813
TOTAL REVENUES	1,499,946	4,674,019	1,525,263	1,558,006	(32,744)
			32.63%	83.33%	< Standard
<u>EXPENSES:</u>					
Payroll	181,348	729,768	176,649	243,256	(66,607)
Employee Benefits	77,860	291,609	74,742	97,203	(22,461)
Maint. of Sewers	10,576	69,574	6,962	23,191	(16,230)
Lift Stations	32,646	123,143	34,767	41,048	(6,280)
Maint. of Buildings	24,643	60,724	26,261	20,241	6,020
Maint. of Trucks	10,257	31,600	7,090	10,533	(3,443)
Office Expense	14,583	87,477	17,952	29,159	(11,207)
Collection Expense	92	(325)	(1,252)	(108)	(1,144)
General Expense	3,134	10,669	1,630	3,556	(1,926)
Insurance	19,515	61,360	17,747	20,453	(2,706)
Legal & Accounting Fees	6,103	16,147	5,062	5,382	(320)
Billing Expense	26,330	162,726	53,452	54,242	(790)
L.A.W.P.C.A.	693,272	2,127,129	724,318	709,043	15,275
SUB-TOTAL	1,100,357	3,771,601	1,145,379	1,257,200	(111,821)
Interest	60,326	221,560	56,392	73,853	(17,462)
TOTAL EXPENSES	1,160,683	3,993,161	1,201,771	1,331,054	(129,283)
			30.10%	83.33%	< Standard
Bonds - Principal Payments	34,091	506,235	38,104	38,104	0
SURPLUS FROM OPERATIONS	305,171	174,623	285,388	188,849	96,539

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year

Month	2026	2025	MTD Change	%	YTD Change	%
January	\$372,790	\$368,576	\$4,213	1.1%	\$4,213	1.14%
February	\$361,920	\$327,577	\$34,342	10.5%	\$38,556	5.54%
March	\$332,021	\$339,120	(\$7,099)	-2.1%	\$31,457	3.04%
April	\$362,079	\$357,697	\$4,382	\$0	\$35,838	2.57%
May		\$328,875	(\$328,875)	-100.0%	(\$293,036)	-17.02%
June		\$339,666	(\$339,666)	-100.0%	(\$632,702)	-30.69%
July		\$367,388	(\$367,388)	-100.0%	(\$1,000,091)	-41.17%
August		\$348,772	(\$348,772)	-100.0%	(\$1,348,862)	-48.56%
September		\$361,940	(\$361,940)	-100.0%	(\$1,710,803)	-54.49%
October		\$385,093	(\$385,093)	-100.0%	(\$2,095,896)	-59.46%
November		\$365,348	(\$365,348)	-100.0%	(\$2,461,244)	-63.27%
December		\$284,803	(\$284,803)	-100.0%	(\$2,746,046)	-65.78%
Year-to-Date:	\$1,428,809	\$4,174,855				

Sewer Metered Revenue - Versus Budget

Month	2026	BUDGET	MTD Change	%	YTD Change	%
January	\$372,790	\$384,705	(\$11,915)	-3.1%	(\$11,915)	-3.10%
February	\$361,920	\$341,912	\$20,008	5.9%	\$8,093	1.11%
March	\$332,021	\$351,814	(\$19,793)	-5.6%	(\$11,700)	-1.08%
April	\$362,079	\$378,924	(\$16,845)	(\$0)	(\$28,546)	-1.96%
May	\$0	\$367,936	(\$367,936)	-100.0%	(\$396,481)	-21.72%
June	\$0	\$348,553	(\$348,553)	-100.0%	(\$745,034)	-34.27%
July	\$0	\$351,675	(\$351,675)	-100.0%	(\$1,096,709)	-43.43%
August	\$0	\$348,742	(\$348,742)	-100.0%	(\$1,445,451)	-50.29%
September	\$0	\$384,030	(\$384,030)	-100.0%	(\$1,829,481)	-56.15%
October	\$0	\$355,401	(\$355,401)	-100.0%	(\$2,184,881)	-60.46%
November	\$0	\$377,706	(\$377,706)	-100.0%	(\$2,562,588)	-64.20%
December	\$0	\$340,203	(\$340,203)	-100.0%	(\$2,902,791)	-67.01%
Year-to-Date:	\$1,428,809	\$4,331,600				

Sewer Metered Gallons Sold

Month	2026	2025	MTD Change	%	YTD Change	%
January	37,391,279	40,978,761	(3,587,482)	-8.75%	(3,587,482)	-8.75%
February	40,712,621	46,883,540	(6,170,919)	-13.16%	(9,758,402)	-11.11%
March	39,251,680	44,263,147	(5,011,467)	-11.32%	(14,769,868)	-11.18%
April	39,455,897	41,691,007	(2,235,110)	-5.36%	(17,004,978)	-9.78%
May	41,161,483	(41,161,483)	-100.00%	(58,166,461)	-27.06%	
June	44,379,274	(44,379,274)	-100.00%	(102,545,735)	-39.54%	
July	43,568,105	(43,568,105)	-100.00%	(146,113,840)	-48.23%	
August	44,489,507	(44,489,507)	-100.00%	(190,603,346)	-54.86%	
September	49,581,943	(49,581,943)	-100.00%	(240,185,289)	-60.50%	
October	47,900,641	(47,900,641)	-100.00%	(288,085,930)	-64.75%	
November	48,552,949	(48,552,949)	-100.00%	(336,638,880)	-68.22%	
December	36,633,505	(36,633,505)	-100.00%	(373,272,385)	-70.42%	
Year-to-Date:	156,811,477	530,083,862				

Sewer Gross Payroll

Month	2026	Budget	MTD Change	%	YTD Change	%
January	\$35,216	\$63,037	(\$27,821)	-44%	(\$27,821)	-44.14%
February	\$44,331	\$54,057	(\$9,726)	-18%	(\$37,547)	-32.07%
March	\$43,615	\$65,399	(\$21,784)	-33%	(\$59,331)	-32.51%
April	\$53,487	\$63,199	(\$9,712)	-15%	(\$69,043)	-28.10%
May		\$65,787	(\$65,787)	-100%	(\$134,830)	-43.29%
June		\$52,687	(\$52,687)	-100%	(\$187,517)	-51.49%
July		\$64,617	(\$64,617)	-100%	(\$252,134)	-58.80%
August		\$64,950	(\$64,950)	-100%	(\$317,084)	-64.22%
September		\$54,882	(\$54,882)	-100%	(\$371,966)	-67.80%
October		\$62,859	(\$62,859)	-100%	(\$434,825)	-71.11%
November		\$67,624	(\$67,624)	-100%	(\$502,449)	-73.99%
December		\$50,670	(\$50,670)	-100%	(\$553,119)	-75.79%
Year-to-Date:	\$176,649	\$729,768				

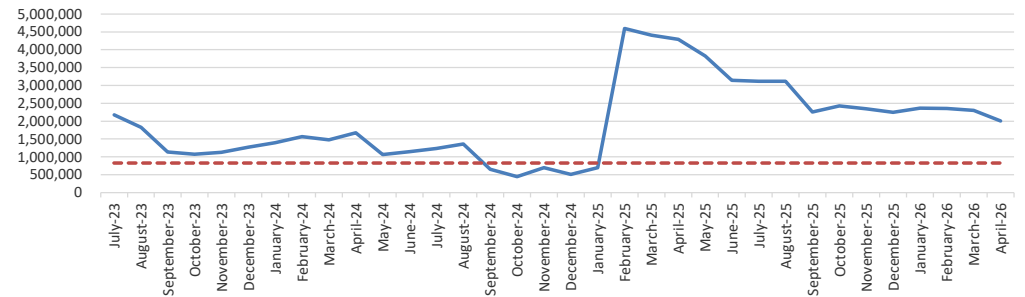
SEWER Capital Spending Versus Budget

Capital Expenses - 2026	*Budget	*YTD Actual
Equipment Trailer	25,000.00	23,629.50
Crew Truck #37	100,000.00	
Conduit Bender	5,500.00	2,670.50
W-3 Generator	50,000.00	
Risk and Resiliency Plan Update	5,000.00	
W-7, Control Pane	5,000.00	4,206.62
Fixed Asset Software	\$7,500	
Office improvements	\$5,000	
4 Computers, I-pad	\$3,600	\$1,758
Rav4	\$30,000	\$26,028
Excavator	\$65,437	\$65,437
Equipment	302,036.50	123,729.03
Morrow Rd	50,000.00	
Taylor Brook	200,000.00	
Infiltration Studies	100,000.00	
Relining Projects	274,000.00	
Paving Projects	102,000.00	9,737.68
Washington Street Pumping Station	2,200,000.00	153,726.65
Facilities Study	13,750.00	13,750.00
Projects (total includes benefit costs on labor)	2,939,750.00	177,214.33
Total Capital	\$3,241,787	\$300,943

**AUBURN SEWER DISTRICT
CUSTOMER ACCOUNTS RECEIVABLE**

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
April	\$ 180,108.36	\$ 34,701.06	\$ 8,137.04	\$ 8,601.00	\$ 16,879.39	\$ -	\$ -	\$ 248,426.85
	72.5%	14.0%	3.3%	3.5%	6.8%	0.0%	0.0%	
March	163,848.50	37,125.60	9,793.58	26,282.65	17,530.53	-	-	254,580.86
February	\$ 196,385.83	\$ 32,449.69	\$ 36,309.29	\$ 6,571.56	\$ 18,912.75	\$ -	0	290,629.12
January	\$ 186,802.02	\$ 63,579.38	\$ 15,507.95	\$ 654.51	\$ 28,244.50	\$ -	\$ -	294,788.36

**AUBURN SEWER DISTRICT
Cash On Hand**



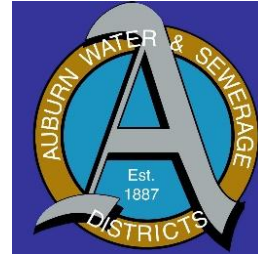
**Auburn Sewer District
Accounts Payable Check Register
April 1, 2026 thru April 30, 2026**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8262	4/3/2026	3	Davis-Ulmer Sprinkler Co Inc	3/27/2026	Calibrate Sensor Equipment Maintenance	175.00
						<u>175.00</u>
8263	4/3/2026	3	Gilman Electrical Supply	3/30/2026	Electrical for Evergreen PS Expense-Evergreen Rd PS	62.40
						<u>62.40</u>
8264	4/3/2026	3	Maple Systems, Inc.	3/19/2026	Ash Landfill Touchscreen Expense - Ash Landfill PS	468.01
						<u>468.01</u>
8265	4/3/2026	3	Wright-Pierce	4/2/2026	Services thru 032726 Washington St. PS Design	17,143.11
						<u>468.01</u>
8265	4/3/2026	3	Wright-Pierce	4/2/2026	Services thru 032726 Taylor Brook Bridge 2025	4,017.16
						<u>21,160.27</u>
8266	4/17/2026	4	Able Power Rooter Service	3/30/2026	Service Call - Chapman Hou: Misc Expense-Mains-Mnt	298.00
						<u>298.00</u>
8267	4/17/2026	4	Andros. Registry Of Deeds	4/17/2026	Sewer Liens Lien Release Fees	25.00
						<u>25.00</u>
8268	4/17/2026	4	Easy Rent All Corp	4/3/2026	Shovels - Sewer Crew Supplies - T&D - Ops	383.82
						<u>383.82</u>
8269	4/17/2026	4	Gagne & Sons	4/8/2026	rubber gloves Supplies - Safety Items	71.61
						<u>71.61</u>
8270	4/17/2026	3	Keller America Inc.	3/23/2026	Lew Jct Sensor Expense-Lew Jct Rd PS	944.28
						<u>944.28</u>
8271	4/17/2026	4	Lew-Auburn Water Pollution	4/1/2026	April Ops Accrued - LAWPCA	103,188.27
						<u>944.28</u>
8271	4/17/2026	3	Lew-Auburn Water Pollution	4/1/2026	Vactor (5) Accrued - LAWPCA	925.00
						<u>104,113.27</u>

**Auburn Sewer District
Accounts Payable Check Register
April 1, 2026 thru April 30, 2026**

<u>Check</u>	<u>Date</u>	<u>Per</u>	<u>Vendor</u>	<u>Inv Date</u>	<u>Description</u>	<u>Amount</u>
8272	4/17/2026	4	Industrial Automation Supply	4/1/2026	Parts W-7 Panel W-7 Control Panel	125.58
						<u>125.58</u>
8273	4/17/2026	4	Maine Municipal Assoc.	4/1/2026	Worker's Comp Insurance - Workers Comp	2,783.10
						<u>2,783.10</u>
8274	4/17/2026	4	Dave McNally	4/10/2026	Tractor Supply-Paint Expense-Washington St PS	39.01
						<u>39.01</u>
8275	4/17/2026	4	Petro's Ace Hardware	4/8/2026	Paint Swr Monitoring Cabinet Supplies - T&D - Ops	25.77
						<u>25.77</u>
8276	4/17/2026	4	E.J. Prescott, Inc.	4/3/2026	Ergo Frame & Covers Inventory	15,600.00
						<u>15,600.00</u>
8277	4/17/2026	4	St Lawrence & Atlantic RR Co	4/2/2026	S4038A Waste Pipe Misc Expense-Mains-Mnt	100.00
8277	4/17/2026	4	St Lawrence & Atlantic RR Co	4/2/2026	S8030A Pipeline Misc Expense-Mains-Mnt	110.00
8277	4/17/2026	4	St Lawrence & Atlantic RR Co	4/2/2026	S7801A Pipeline Misc Expense-Mains-Mnt	50.00
						<u>260.00</u>
8278	4/17/2026	4	H.N.E. Inc. dba Servpro	4/9/2026	41 Pleasant St Misc Expense-Mains-Mnt	372.52
						<u>372.52</u>
8279	4/17/2026	3	Tessco Technologies	3/31/2026	Crimp Connector W-7 Control Panel	63.43
						<u>63.43</u>
8280	4/28/2026	4	McElman, Inc d/b/a Bath Subaru	4/23/2026	2023 Toyota RAV4 2023 Rav4	26,028.00
						<u>26,028.00</u>
<u>Grand Total</u>						<u>172,999.07</u>

Memo



To: Sewer District Trustees
From: Michael Broadbent, Superintendent
CC: Files
Date: 5/14/2026
Re: Discussion of May Agenda Items

Sewer Trustees

Financial Report Highlights

Financial Update- Revenues and expenses are slightly under budget. Metered income is under budget due to a pro-rated 8% increase being included in the calculation of the budgeted amount. As we bill in arrears, these increases won't begin to be recognized in revenue until the May billings. Interest income is under budget due to a decrease in cash as a result of funding the storm surge tank in full throughout 2025 and not having those funds earn interest in 2026. On the expense side, payroll and benefits are under budget due to our vacant positions, the timing of overtime earned, the allocation of labor to projects, and other expense accounts such as jobbing, and an excess clothing allowance and training budget compared to the amount used to date due to timing. Interest expense is under budget because the Washington Street pump station bond was not yet issued in April, but we have the interest budgeted for the whole year. LACWA expenses are slightly over budget due to some payroll costs related to LACWA being accounted for in this account in addition to our monthly payment. There were no debt service payments made in April 2026. Cash on hand has decreased slightly due to transferring \$500k into a six month CD through the CDARS program. Cash on hand of \$2.0 million is sufficient to service existing debt and fund operations.

New Business

Merging of the Districts- A goal of both Districts for 2026 is to consider merging the two separate District's into one Quazi Municipal entity. Both District were incorporated around the same time; in fact, the first Board of Trustees for the Sewer District, was the Water Trustees. There are many advantages to becoming one District. There would be a significant reduction in the administrative time currently spent on reporting on shared assets. Finding volunteers to be appointed into the roles of Trustee have been increasingly difficult over the last five years, currently there are three vacancies.

I've had conversations with the Greater Augusta Utility District (GAUD). Over the last ten years, they have gone through several charter changes, the most significant of which was merging the Augusta Water District with the Augusta Sanitary District. They provided me with copies of their merged charter.

I'm currently working to merge the information from both documents into one charter. I anticipate having that completed by the end of May for presentation at the June Trustee meetings.

System-wide Meter Conversion, Update- The Auburn Water District is in the process of replacing all water meters in the system. The District is contracted with EJ Prescott and Hydro Corp to complete this conversion. The District has created a web page <https://awsd.org/newmeter/> that will walk customers through the process of scheduling their replacement, in addition to providing information on the process and the benefits of smart meters.

The conversion is scheduled to start June 15th, 2026. In addition to meter replacements, the District is installing two new collectors to aid in service coverage for the new smart meters. We're managing the stock of new meters and finding the best alternative for the meters we're removing. We've scheduled the replacements so that they have as minimal an impact on utility billing as possible.

Lewiston Auburn Clean Water Authority

Cost Apportionment- Apportionment shifted slightly over the last month. The Board has left the current apportionment set at 38/62, the current average is 39/61.

LACWA Operations Report- The Authority continues to work on the Lewiston Landfill amendment. The CSO project is going very well as the contract is wrapping up the final site work (loam, seed, and pavement). The Authority continues to work on their influent pump upgrades, the sale of the Compost Facility, and several large internal maintenance projects.

Old Business

Washington Street Pumping Station, Update- The District only received one bid for the replacement of the pumping station. Sargent Corporation has been awarded the work and our crews have begun ordering the pumps, vfd's, generators and station controls. Sargent anticipates mobilizing and starting construction on July 1st, 2026.

Between the savings we realize by managing the electrical work in-house and the cost saving measures we've discussed with the contractor. The Project should come out at or under budget.

Facilities Assessment Update- Weston and Sampson is working on three separate potential site layouts of our existing properties here at 268 Court Street. While they have not shared those with us yet, they've explained that they will not be able to include all the same options as an off-site facility. We should have some visuals and a draft report by the June Trustee meetings.

Taylor Brook Re-design- MDOT assigned a new Utility Coordinator to the Poland Road, Taylor Brook Bridge Project. Mike Abbott and I recently met with him and we learned that DOT is pushing the project back a year. The project will go out to bid in the fall of 2027 for a 2028 construction. We also learned that the bridge design will likely change before the project is ready to bid. Fortunately for us, this news came before we expended any funds re-locating our utilities. We've put the project on hold until they resubmit a final design for our review.

Activity Report- The sewer crew has been working in conjunction with the water crew to raise and lower structures (water gate valve boxes, manholes) on portions of Court and Turner Street to prepare for milling and paving by Northeast Paving (NEP). Next steps on the NEP projects will include raising structures for the final paving surface. Then lowering & raising structures on a portion of Minot Ave (Court Street to Fairview Elementary School).

Structures were also lowered on Spring Street and Allied Road for upcoming City paving projects with other contractors (Gendron & Gendron, Manzer, respectively).

The property owner on Pond View Drive, Ms. Anne Pontbriand, is ready to sign an agreement and easement deed to allow us to place a generator on her property to provide emergency backup power to Lift Station W-3.

Vortex has been hired to camera the sewer line at Pleasant St. and a cross-country main running from Pineway to Linden St; and to repair several manholes that have experienced backups over the past few years. We are expecting this work to begin soon.

We have prepared a list of sewer mains for relining as part of a bid for relining services in conjunction with Lewiston Public Works. We are including about 4,200 feet of sewer pipes ranging in diameter from 6-inches to 12-inches on Webster Street, Cyr, Walnut, Chestnut, Bearce, Temple and Western Avenue.

Upcoming Meetings: Regular meeting of June 16th, 2026.

Lewiston Auburn Clean Water Authority

Monthly Cost Apportionment Summary

Cost Apportionment Summary - First Half of 2026

Lewiston Sewer Division						Auburn Sewerage District						
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
January	62.00%	\$168,359.80	62.12%	\$168,685.66	(\$325.86)	#####	38.00%	\$103,188.27	37.88%	\$102,862.41	\$325.86	0.0
February	62.00%	\$168,359.80	59.41%	\$161,326.71	\$7,033.10	####	38.00%	\$103,188.27	40.59%	\$110,221.36	(\$7,033.10)	0.0
March	62.00%	\$168,359.80	62.82%	\$170,586.50	(\$2,226.69)	#####	38.00%	\$103,188.27	37.18%	\$100,961.57	\$2,226.69	0.0
April	62.00%	\$168,359.80	59.33%	\$161,109.47	\$7,250.33	#####	38.00%	\$103,188.27	40.67%	\$110,438.60	(\$7,250.33)	0.0
May	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
June	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
Six Month Adjustment			60.92%		\$11,730.88				39.08%		(\$11,730.88)	0.0

Cost Apportionment Summary - Second Half of 2026

Lewiston Sewer Division						Auburn Sewerage District						
Month	Initial %	Initial \$	Op Data %	Op Data \$	Difference \$		Initial %	Initial \$	Op Data %	Op Data \$	Difference \$	
July	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
August	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
September	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
October	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
November	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
December	62.00%	\$168,359.80	62.00%	\$168,359.80	\$0.00	#####	38.00%	\$103,188.27	38.00%	\$103,188.27	\$0.00	0.0
Six Month Total Adj			62.00%		\$0.00				38.00%		\$0.00	0.0
Average / Adjustments year end			60.92%		\$11,730.88				39.08%		(\$11,730.88)	0.0

Data on this summary sheet applies to operations cost only, capital expenses are apportioned on a yearly basis and determined by the final year end apportionment for the previous year.

**AUBURN SEWERAGE DISTRICT
MONTHLY ACTIVITY REPORT
APRIL 2026**

MAINS

Task/Time Spent	Hrs	Location/Description	Break	Plugged	Maint.	Misc.	New
Main Repairs	141	Jet and camera work on several mains	1	1	12		
Sewer Backups	9	21 Lake St., Gamage, Stevens Mill Condos		3			
					1		
Total for Month	150						
Year to Date Total*	378						
Previous Year Total	192						

* Total hours for previous year are approximate

MANHOLES

Task/Time Spent	Hrs	Location/Description	OK	Cover	Misc.	Frame & Cover	New
Manhole Repairs	54	591 Poland Road (root damage) and manholes on Nickerson, Belgrade hit by snowplows over winter		2	1		
Total for Month	54						
Year to Date Total	108						
Previous Year Total	227						

SERVICES

Task/Time Spent	Hrs	Location/Description	New	OK	Misc.	On Owner
Investigate Service Issues	9	Various			2	3
Locates	7					
Total for Month	16					
Year to Date Total	60					
Previous Year Total	59					

LIFT STATIONS

Task/Time Spent	Hrs	Location/Description
Lift Station Maintenance	86	All Stations - weekly checks, SCADA controls
Total for Month	86	
Year to Date Total	610	
Previous Year Total	1592	

OVERFLOWS

Item		Comments
Sanitary Sewer Overflow	0	
CSO-001 Overflow	0	
Year to Date Total	2	
Previous Year Total	3	

WEATHER

Month	Precipitation						Max (°F)	Min (°F)	Avg (°F)	Normal (°F)
	Snowfall (in.)	Normal Snowfall (in.)	Departure from Normal	Rain (in.)	Normal Rain (in.)	Departure from Normal				
January	23.90	16.50	7.40	2.07	1.10	0.97	41.0	-7.0	17.0	20
February	7.50	14.90	-7.40	1.17	1.4	-0.23	29	11.0	20.0	23
March	15.50	10.40	5.10	2.75	2.3	0.45	41	23.0	32.0	32
April	0.40	2.50	-2.10	5.20	3.4	1.80	52	33.0	42.5	43
May		0.10			3.5					54
June		0.00			3.6					63
July		0.00			3.2					69
August		0.00			3.1					67
September		0.00			3.3					59
October		0.40			4.2					48
November		4.60			3.7					38
December		14.60			2.1					26
YTD Totals	47.30	64.00		11.19	34.90					

* From <https://www.noaa.gov/cdo-web/search> POLAND, ME US USC0017685

DIG SAFE

Month	Total	Contractors	MDOT	APW	School Dept.	Lewiston Water	CMP	AWD	ASD	GAS	Other
January	30	11	0	0	0	0	13	6	0	0	0
February	41	7	0	0	0	0	27	6	1	0	0
March	99	53	1	10	0	0	25	7	1	2	0
April	174	119	8	29	0	0	8	4	0	5	1
May											
June											
July											
August											
September											
October											
November											
December											
YTD Totals	344	190	9	39	0	0	73	23	2	7	1

DUTY FOREMAN CALLS

(Overtime)

Districts	Total # Calls	High/Low Pressure	Water Quality	Alarms	Service Issue	Leak	Misc.	Hydrants	Meter	Fire Calls
Sewerage District	4			0	2	0	2	0	0	0
Water District	6	0	0	0	3	1	2	0	0	0
Total for Month	10									
Year to Date Total	51									
Previous Year Total	65	0	0	0	4	5	0	1	0	0

OTHER ACTIVITIES

Activity	Hours
Vehicle & Equipment Maintenance	48
Plowing and Sanding/Snow Removal (Split with Sewerage District)	0
General Tasks including meetings, paperwork, housekeeping	3.5
Inventory	0
Operator Training	39