

## Office of

# AUBURN SEWERAGE DISTRICT

**Office Telephone # 784-6469**

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held in person at the Auburn Sewerage District office at 268 Court Street, on Tuesday, May 19, 2026 at 4:00 P.M.

- ## AGENDA

1. Approve Minutes of Regular Meeting of April 21, 2026.
2. Financial Report Update - **Mike Bailey**
3. Open Session / Public Comment.
4. New Business
  - Merging of the Districts.
  - System-wide meter conversion, status update.
5. LACWA Apportionment & Financials
6. Old Business
  - Washington Pumping Station.
  - Facilities Assessment, Update.
  - Taylor Brook Re-design, Update.
  - Activity Report.
7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter
8. Adjourn Regular Meeting.

A true record, \

Attest: 22

Mike Bailey, Clerk

May 19<sup>th</sup>, 2026

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The regular meeting of the trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office, 268 Court Street, on **Tuesday, May 19<sup>th</sup>, at 4:00 pm.**

**Members present:** Stephen Ness (President), Robert Cavanagh (Treasurer), Denis Bergeron, and Patrick DeFilipp.

**Also Present:** Michael Broadbent (Superintendent), Michael Abbott (District Engineer), and Mike Bailey (Finance Director).

**Members Absent:** Denis D'Auteuil

**Agenda Item 1: Approve Minutes of Regular Meeting on April 21<sup>st</sup>, 2026** – Motioned by Robert Cavanagh, seconded by Patrick DeFilipp, there was a vote to approve the minutes of the Regular Meeting of April 21<sup>st</sup>, 2026.

**Passed 4-0**

**Agenda Item 2: Financial Report** – The Finance Director, Mike Bailey, provided a verbal presentation of the financial report for the preceding month.

**Agenda Item 3: Open Session/Public Comment** -As no one from the public was in attendance, the Open Session was closed.

**Agenda Item 4: New Business**

**Merging the Districts** – The two Districts are considering merging into a single quasi-municipal entity. Since both were incorporated around the same time and originally shared the same board of trustees, combining them could provide several benefits, like reducing administrative work related to shared assets. Another factor driving the proposal is the growing difficulty in recruiting volunteers for Trustee positions, with three vacancies currently unfilled.

Discussions have already taken place with the Greater Augusta Utility District, which successfully merged the Augusta Water District and Augusta Sanitary District through charter changes over the past decade. Copies of their merged charter have been obtained as a reference.

Work is now underway to combine the two Districts' governing documents into a single charter draft, which is expected to be completed by the end of May and presented at the June Trustee meetings.

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**System-Wide Meter Conversion Status Update** – The Auburn Water District is beginning a system-wide replacement of all water meters with new Kamstrup meters. The project will be completed in partnership with EJ Prescott and HydroCorp.

The conversion project is scheduled to begin on June 15<sup>th</sup>, 2026. Along with replacing meters, the District will install two new collectors to improve smart meter service coverage. Additionally, staff coordinate inventory management for the meters and determine the best options for disposing of or repurposing the removed meters.

**Agenda Item 5: Lewiston Auburn Clean Water Authority Apportionment and Financials**

**Cost Apportionment** – Apportionment shifted slightly over the last month. The Board has left the current apportionment set at 38/62; the current average is 39/61.

**LACWA Operations Report** – The Authority is continuing work on several major projects, including the Lewiston landfill amendment and influent pump upgrades. The CSO project is progressing and is nearing completion, with final site work such as loaming, seeding, and paving underway. The Authority is also moving forward with the sale of the compost facility and multiple large internal maintenance projects.

**Agenda Item 6: Old Business**

**Washington Street Pumping Station Update** – The District received one bid for the pumping station replacement project and awarded the contract to Sargent Corporation. District crews have started ordering key equipment, including pumps, variable frequency drives (VFDs), generators, and station controls. Construction is expected to begin on July 1<sup>st</sup>, 2026.

The project is anticipated to remain within budget due to cost savings from completing the electrical work in-house and additional cost-saving measures coordinated with the contractor.

**Facilities Assessment Update** – Weston & Sampson is developing potential site layout options for the existing properties at 268 Court Street. Although the layouts have not yet been shared, the firm has indicated that the on-site options may not accommodate all the features available in a potential off-site facility. Preliminary visuals and a draft report are expected to be presented at the June trustee meetings.

**Taylor Brook Redesign Update** – The Maine Department of Transportation has assigned a new Utility Coordinator to the Poland Road/Taylor Brook Bridge project. During a recent meeting, District representatives learned that the project timeline has been delayed by one year, with bidding now expected in fall 2027 and construction planned for 2028. The bridge design is also expected to change before final bidding.

Because the updated timeline was received before any utility relocation work began, the District has avoided unnecessary expenses. The project has been placed on hold until a revised final design is submitted for review.

May 19<sup>th</sup>, 2026

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**Activity Report** – The District Engineer, Michael Abbott, provided a verbal presentation on the preceding month's activity report.

**Agenda Item 7: Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter (Superintendent Goals)** – On the motion of Patrick DeFilipp, seconded by Robert Cavanagh, there was a vote to move the meeting into Executive Session.

**Passed 4-0**

At 4:58 PM, the trustees concluded their meeting in Executive Session, and Denis Bergeron made a motion, which was seconded by Robert Cavanagh, to adopt the new salary and wage structure recommended by the Superintendent.

**Passed 4-0**

On the motion of Denis Bergeron, seconded by Stephen Ness, there was a vote to adjourn the meeting.

**Passed 4-0**

Respectfully submitted,

*Tiffany Spence*

Tiffany Spence

A true record,

Attest: *Mike Bailey*

Mike Bailey, Clerk

**AUBURN SEWERAGE DISTRICT  
BALANCE SHEET  
PERIOD ENDING - May 31, 2026**

|                                       | <u>5/31/2026</u>     | <u>12/31/2025</u>    |                                       | <u>5/31/2026</u>     | <u>12/31/2025</u>    |
|---------------------------------------|----------------------|----------------------|---------------------------------------|----------------------|----------------------|
| <b>Property, Plant and Equipment:</b> |                      |                      |                                       |                      |                      |
| Plant in Service                      | 43,260,467.03        | 43,037,577.98        | <b>Equity Capital</b>                 | 21,635,766.01        | 21,329,958.82        |
| Less: Accumulated Depreciation        | (19,889,775.66)      | (19,606,073.71)      |                                       |                      |                      |
|                                       | <u>23,370,691.37</u> | <u>23,431,504.27</u> | <b>Long Term Debt</b>                 | 6,149,092.59         | 4,137,618.34         |
| <b>Construction Work In Progress</b>  | 408,104.16           | 101,724.76           | <b>Equipment Leases</b>               | 93,401.11            | 61,477.65            |
| <b>Current Assets:</b>                |                      |                      | <b>Current Liabilities:</b>           |                      |                      |
| Cash/Money Market                     | 4,145,433.75         | 2,247,273.15         | Current Portion of LTD                | 557,177.43           | 443,065.36           |
| Accounts Receivable                   | 256,471.48           | 386,937.23           | Accounts Payable                      | 188,553.46           | 356,658.80           |
| Construction Assessments              | 0.00                 | 0.00                 | Accrued Interest & Other              | 62,156.97            | 78,398.33            |
| City of Auburn Debt                   | 124,177.94           | 144,874.28           | Customer Deposits                     | 16,560.00            | 15,815.00            |
| Inventory                             | 105,797.91           | 90,216.43            | Pre-Treatment Costs                   | (37,208.47)          | (19,500.12)          |
| PrePays                               | 3,803.87             | 961.97               | Accrued LAWPCA                        | 250,692.99           | 0.00                 |
| <b>Total Current Assets</b>           | <u>4,635,684.95</u>  | <u>2,870,263.06</u>  | <b>Total Current Liabilities</b>      | <u>1,037,932.38</u>  | <u>874,437.37</u>    |
| <b>Investments:</b>                   |                      |                      |                                       |                      |                      |
| CD's                                  | 501,712              | 0                    |                                       |                      |                      |
| <b>Total Investments</b>              | <u>501,712</u>       | <u>0</u>             |                                       |                      |                      |
| <b>Deferred Charges</b>               | 0.00                 | 0.00                 |                                       |                      |                      |
| <b>Total Assets</b>                   | <u>28,916,192.09</u> | <u>26,403,492.18</u> | <b>Total Equity &amp; Liabilities</b> | <u>28,916,192.09</u> | <u>26,403,492.18</u> |

**AUBURN SEWER - FINANCIAL INFORMATION**

| Sewer Metered Revenue - Versus Prior Year |             |             |             |               |             |         |
|-------------------------------------------|-------------|-------------|-------------|---------------|-------------|---------|
| Month                                     | 2026        | 2025        | MTD Change  | %             | YTD Change  | %       |
| January                                   | \$372,790   | \$368,576   | \$4,213     | 1.1%          | \$4,213     | 1.14%   |
| February                                  | \$361,920   | \$327,577   | \$34,342    | 10.5%         | \$38,558    | 5.54%   |
| March                                     | \$332,021   | \$339,120   | (\$7,099)   | -2.1%         | \$31,457    | 3.04%   |
| April                                     | \$362,079   | \$357,897   | \$4,382     | 1.2%          | \$35,838    | 2.57%   |
| May                                       | \$347,974   | \$328,875   | \$19,099    | \$0           | \$54,937    | 3.19%   |
| June                                      | \$339,666   | \$339,666   | (\$339,666) | -100.0%       | (\$284,729) | -13.81% |
| July                                      | \$367,388   | \$367,388   | (\$367,388) | -100.0%       | (\$652,117) | -26.85% |
| August                                    | \$348,772   | \$348,772   | -100.0%     | (\$1,000,889) | -36.03%     |         |
| September                                 | \$361,940   | \$361,940   | -100.0%     | (\$1,362,829) | -43.41%     |         |
| October                                   | \$385,093   | \$385,093   | -100.0%     | (\$1,747,923) | -49.59%     |         |
| November                                  | \$365,348   | \$365,348   | -100.0%     | (\$2,113,270) | -54.32%     |         |
| December                                  | \$284,803   | \$284,803   | -100.0%     | (\$2,398,073) | -57.44%     |         |
| Year-to-Date:                             | \$1,776,783 | \$4,174,855 |             |               |             |         |

| Sewer Metered Revenue - Versus Budget |             |             |             |         |               |         |
|---------------------------------------|-------------|-------------|-------------|---------|---------------|---------|
| Month                                 | 2026        | BUDGET      | MTD Change  | %       | YTD Change    | %       |
| January                               | \$372,790   | \$384,705   | (\$11,915)  | -3.1%   | (\$11,915)    | -3.10%  |
| February                              | \$361,920   | \$341,912   | \$20,008    | 5.9%    | \$8,093       | 1.11%   |
| March                                 | \$332,021   | \$351,814   | (\$19,793)  | -5.6%   | (\$11,700)    | -1.08%  |
| April                                 | \$362,079   | \$378,924   | (\$16,845)  | -4.4%   | (\$28,546)    | -1.96%  |
| May                                   | \$347,974   | \$367,936   | (\$19,962)  | (\$0)   | (\$48,506)    | -2.68%  |
| June                                  | \$0         | \$348,553   | (\$348,553) | -100.0% | (\$397,061)   | -18.27% |
| July                                  | \$0         | \$351,875   | (\$351,875) | -100.0% | (\$748,735)   | -29.65% |
| August                                | \$0         | \$348,742   | (\$348,742) | -100.0% | (\$1,097,478) | -38.18% |
| September                             | \$0         | \$384,030   | (\$384,030) | -100.0% | (\$1,481,507) | -45.47% |
| October                               | \$0         | \$355,401   | (\$355,401) | -100.0% | (\$1,836,908) | -50.83% |
| November                              | \$0         | \$377,706   | (\$377,706) | -100.0% | (\$2,214,614) | -55.48% |
| December                              | \$0         | \$340,203   | (\$340,203) | -100.0% | (\$2,554,817) | -58.98% |
| Year-to-Date:                         | \$1,776,783 | \$4,331,600 |             |         |               |         |

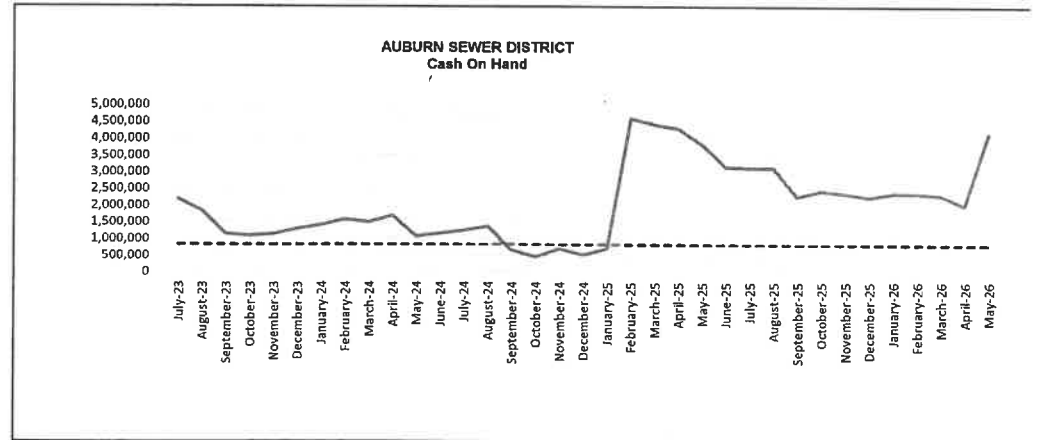
| Sewer Metered Gallons Sold |             |             |             |         |               |         |
|----------------------------|-------------|-------------|-------------|---------|---------------|---------|
| Month                      | 2026        | 2025        | MTD Change  | %       | YTD Change    | %       |
| January                    | 37,391,279  | 40,978,761  | (3,587,482) | -8.75%  | (3,587,482)   | -8.75%  |
| February                   | 40,712,621  | 46,883,540  | (6,170,919) | -13.16% | (9,758,402)   | -11.11% |
| March                      | 39,251,680  | 44,263,147  | (5,011,467) | -11.32% | (14,769,868)  | -11.18% |
| April                      | 39,455,897  | 41,691,007  | (2,235,110) | -5.38%  | (17,004,978)  | -9.78%  |
| May                        | 37,620,355  | 41,161,483  | (3,541,128) | -8.60%  | (20,546,106)  | -9.56%  |
| June                       | 44,379,274  | 44,379,274  | -100.00%    |         | (64,925,380)  | -25.03% |
| July                       | 43,568,105  | 43,568,105  | -100.00%    |         | (108,493,485) | -35.82% |
| August                     | 44,489,507  | 44,489,507  | -100.00%    |         | (152,982,991) | -44.03% |
| September                  | 49,581,943  | 49,581,943  | -100.00%    |         | (202,564,934) | -51.02% |
| October                    | 47,900,641  | 47,900,641  | -100.00%    |         | (250,465,575) | -56.30% |
| November                   | 48,552,949  | 48,552,949  | -100.00%    |         | (299,018,525) | -60.60% |
| December                   | 36,833,505  | 36,833,505  | -100.00%    |         | (335,652,030) | -63.32% |
| Year-to-Date:              | 194,431,832 | 530,083,862 |             |         |               |         |

| Sewer Gross Payroll |           |           |            |       |             |         |
|---------------------|-----------|-----------|------------|-------|-------------|---------|
| Month               | 2026      | Budget    | MTD Change | %     | YTD Change  | %       |
| January             | \$35,216  | \$63,037  | (\$27,821) | -44%  | (\$27,821)  | -44.14% |
| February            | \$44,331  | \$54,057  | (\$9,726)  | -18%  | (\$37,547)  | -32.07% |
| March               | \$43,815  | \$65,399  | (\$21,784) | -33%  | (\$59,331)  | -32.51% |
| April               | \$53,487  | \$63,199  | (\$9,712)  | -15%  | (\$69,043)  | -28.10% |
| May                 | \$40,359  | \$65,787  | (\$25,428) | -39%  | (\$94,471)  | -30.33% |
| June                | \$52,687  | \$52,687  | -          | -100% | (\$147,158) | -40.41% |
| July                | \$64,617  | \$64,617  | -          | -100% | (\$211,775) | -49.39% |
| August              | \$64,950  | \$64,950  | -          | -100% | (\$276,725) | -56.05% |
| September           | \$54,882  | \$54,882  | -          | -100% | (\$331,607) | -60.44% |
| October             | \$62,859  | \$62,859  | -          | -100% | (\$394,466) | -64.51% |
| November            | \$67,624  | \$67,624  | -          | -100% | (\$462,090) | -68.04% |
| December            | \$50,670  | \$50,670  | -          | -100% | (\$512,760) | -70.26% |
|                     | \$217,008 | \$729,768 |            |       |             |         |

| SEWER Capital Spending Versus Budget                        |                    |                  |
|-------------------------------------------------------------|--------------------|------------------|
| Capital Expenses - 2026                                     | *Budget            | *YTD Actual      |
| Equipment Trailer                                           | 25,000.00          | 23,628.50        |
| Crew Truck #37                                              | 100,000.00         |                  |
| Conduit Bender                                              | 5,500.00           | 2,670.50         |
| W-3 Generator                                               | 50,000.00          |                  |
| Risk and Resiliency Plan Update                             | 5,000.00           |                  |
| W-7, Control Pane                                           | 5,000.00           | 4,206.62         |
| Fixed Asset Software                                        | \$7,500            |                  |
| Office Improvements                                         | \$5,000            |                  |
| 4 Computers, I-pad                                          | \$3,600            | \$1,758          |
| Rav4                                                        | \$30,000           | \$26,028         |
| Excavator                                                   | \$65,437           | \$65,437         |
| Equipment                                                   | 302,036.50         | 123,729.03       |
| Marrow Rd                                                   | 50,000.00          |                  |
| Taylor Brook                                                | 200,000.00         | 33,591.60        |
| CSO Master Plan/Riverside CSO and Interceptor Modifications | -                  | 30,249.01        |
| Infiltration Studies                                        | 100,000.00         |                  |
| Refining Projects                                           | 274,000.00         |                  |
| Paving Projects                                             | 102,000.00         | 19,137.28        |
| Washington Street Pumping Station                           | 2,200,000.00       | 178,934.28       |
| Facilities Study                                            | 13,750.00          | 13,750.00        |
| Projects (total includes benefit costs on labor)            | 2,939,750.00       | 275,662.17       |
| <b>Total Capital</b>                                        | <b>\$3,241,787</b> | <b>\$399,391</b> |

| AUBURN SEWER DISTRICT<br>CUSTOMER ACCOUNTS RECEIVABLE |               |              |              |             |              |              |       |               |  |
|-------------------------------------------------------|---------------|--------------|--------------|-------------|--------------|--------------|-------|---------------|--|
| Aging                                                 | Current       | 30 day       | 60 day       | 90 day      | 120 day      | Finance Chgs | Other | Totals        |  |
| May                                                   | \$ 187,369.57 | \$ 34,544.14 | \$ 11,204.42 | \$ 4,900.77 | \$ 18,470.81 | \$ -         | \$ -  | \$ 256,489.71 |  |
|                                                       | 73.1%         | 13.5%        | 4.4%         | 1.9%        | 7.2%         | 0.0%         | 0.0%  |               |  |

|          |               |              |              |             |              |      |   |            |
|----------|---------------|--------------|--------------|-------------|--------------|------|---|------------|
| April    | 180,108.36    | 34,701.06    | 8,137.04     | 8,601.00    | 16,879.39    | -    | - | 248,426.85 |
| March    | 163,848.50    | 37,125.60    | 9,793.58     | 28,282.65   | 17,530.53    | -    | - | 254,580.86 |
| February | \$ 196,385.83 | \$ 32,449.69 | \$ 36,309.29 | \$ 6,571.56 | \$ 18,912.75 | \$ - | 0 | 290,629.12 |



**AUBURN SEWERAGE DISTRICT  
OPERATING STATEMENT - TRUSTEES' REPORT  
FIVE MONTHS ENDED MAY 31, 2026**

|                                | May              | 2026             | Y-T-D THRU May 2026 |                  |                      |
|--------------------------------|------------------|------------------|---------------------|------------------|----------------------|
|                                | YTD - 2025       | BUDGET           | ACTUAL              | BUDGET           | VARIANCE             |
| <b><u>REVENUES:</u></b>        |                  |                  |                     |                  |                      |
| Metered Income                 | \$1,721,845      | \$4,331,600      | 1,776,783           | 1,804,833        | (\$28,051)           |
| Industrial Surcharge           | 12,989           | 43,000           | 13,982              | 17,917           | (3,935)              |
| Shared Debt with City          | 20,696           | 42,000           | 20,696              | 17,500           | 3,196                |
| Jobbing & Mdse. - NET          | 23,686           | 60,000           | 38,309              | 25,000           | 13,309               |
| Sewer Assessments              | 5,250            | 29,506           | 8,620               | 12,294           | (3,674)              |
| Finance Charges                | 2,364            | 6,500            | 3,386               | 2,708            | 677                  |
| Interest Income                | 36,612           | 70,000           | 10,475              | 29,167           | (18,692)             |
| Industrial Treatment Sampling  | 17,708           | 45,000           | 17,708              | 18,750           | (1,042)              |
| Capacity Fees (SDS)            | 9,000            | 46,413           | 8,370               | 19,339           | (10,969)             |
| Other income                   | 0                | 0                | 843                 | 0                | 843                  |
| <b>TOTAL REVENUES</b>          | <b>1,850,151</b> | <b>4,674,019</b> | <b>1,899,171</b>    | <b>1,947,508</b> | <b>(48,337)</b>      |
|                                |                  |                  | <b>40.63%</b>       | <b>83.33%</b>    | <b>&lt; Standard</b> |
| <b><u>EXPENSES:</u></b>        |                  |                  |                     |                  |                      |
| Payroll                        | 220,448          | 729,768          | 217,008             | 304,070          | (87,062)             |
| Employee Benefits              | 96,843           | 291,609          | 93,175              | 121,504          | (28,329)             |
| Maint. of Sewers               | 11,426           | 69,574           | 16,709              | 28,989           | (12,280)             |
| Lift Stations                  | 40,740           | 123,143          | 49,081              | 51,310           | (2,228)              |
| Maint. of Buildings            | 31,024           | 60,724           | 33,728              | 25,302           | 8,427                |
| Maint. of Trucks               | 12,383           | 31,600           | 7,915               | 13,167           | (5,252)              |
| Office Expense                 | 17,159           | 87,477           | 22,764              | 36,449           | (13,685)             |
| Collection Expense             | 185              | (325)            | (1,413)             | (135)            | (1,277)              |
| General Expense                | 3,455            | 10,669           | 3,169               | 4,445            | (1,277)              |
| Insurance                      | 23,038           | 61,360           | 21,391              | 25,567           | (4,176)              |
| Legal & Accounting Fees        | 6,190            | 16,147           | 5,163               | 6,728            | (1,565)              |
| Billing Expense                | 31,681           | 162,726          | 67,897              | 67,803           | 95                   |
| L.A.W.P.C.A.                   | 865,932          | 2,127,129        | 904,614             | 886,304          | 18,310               |
| <b>SUB-TOTAL</b>               | <b>1,360,504</b> | <b>3,771,601</b> | <b>1,441,201</b>    | <b>1,571,500</b> | <b>(130,299)</b>     |
| Interest                       | 73,886           | 221,560          | 70,654              | 92,317           | (21,663)             |
| <b>TOTAL EXPENSES</b>          | <b>1,434,390</b> | <b>3,993,161</b> | <b>1,511,855</b>    | <b>1,663,817</b> | <b>(151,962)</b>     |
|                                |                  |                  | <b>37.86%</b>       | <b>83.33%</b>    | <b>&lt; Standard</b> |
| Bonds - Principal Payments     | 120,021          | 506,235          | 159,398             | 159,398          | 0                    |
| <b>SURPLUS FROM OPERATIONS</b> | <b>295,740</b>   | <b>174,623</b>   | <b>227,918</b>      | <b>124,293</b>   | <b>103,625</b>       |