

Office of

AUBURN WATER DISTRICT

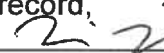
Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Water District will be held at the office of the Auburn Water District, 268 Court Street, on Wednesday, May 20, 2026 at 4:00 P.M.

Regular Meeting AGENDA

1. Approve Minutes of Regular Meeting of April 22, 2026.
2. Financial Report Update -*Michael Bailey*.
3. Public Comment.
4. New Business
 - Merging of the Districts.
 - System-Wide Meter Conversion, Status Update.
 - 2025 Gull Management Update.
 - Lake Auburn Watershed Protection Commission, Appointment.
5. Old Business
 - Water Quality.
 - Facilities Assessment.
 - Lake Auburn Infrastructure Planning Study.
 - Lakeshore Drive MPI Project Update.
 - Activity Report.
6. Executive Session Pursuant to 1 M.R.S.A § 405(6)(A) to Discuss a Personnel Matter. .
7. Trustee Open Session.
8. Adjourn Regular Meeting.

Upcoming: Water Trustee Meeting June 17, 2026.

A true record,
Attest: 
Mike Bailey, Clerk

May 20th, 2026

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The Regular Meeting of the trustees of the Water District was held at the office of the Auburn Water District, 268 Court Street, on **Wednesday, May 20th, at 4:00 pm.**

Members Present: Denis Bergeron (President), Robert Cavanagh (Treasurer), Jeffrey Harmon, Bruce Rioux, and Timothy Simpson.

Also present: Mike Broadbent (Superintendent), Mike Abbott (District Engineer), and Mike Bailey (Finance Director).

Members Absent: Eric Gould

Public Attendance: Stephen Beal

Agenda Item 1: Approve Minutes of the Regular Meeting of April 22nd, 2026 – On the motion of Robert Cavanagh, seconded by Bruce Rioux, it was **voted to approve the minutes of the Regular Meeting on April 22nd, 2026, with a modification.**

Passed 5-0

Agenda Item 2: Financial Report – The Finance Director, Mike Bailey, provided a verbal presentation of the financial report for the preceding month.

Agenda Item 3: Public Comment – Stephen Beal was in attendance and commented on the ongoing Watershed projects.

Agenda Item 4: New Business

Merging of the Districts – The two Districts are considering merging into a single quasi-municipal entity. Since both were incorporated around the same time and originally shared the same board of trustees, combining them could provide several benefits, like reducing administrative work related to shared assets. Another factor driving the proposal is the growing difficulty in recruiting volunteers for trustee positions, with three vacancies currently unfilled.

Discussions have already taken place with the Greater Augusta Utility District, which successfully merged the Augusta Water District and Augusta Sanitary District through charter changes over the past decade. Copies of their merged charter have been obtained as a reference.

Work is now underway to combine the two Districts' governing documents into a single charter draft, which is expected to be completed by the end of May and presented at the June Trustee meetings.

May 20th, 2026

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System-Wide Meter Conversion Update – The Auburn Water District is beginning a system-wide replacement of all water meters with new Kamstrup meters. The project will be completed in partnership with EJ Prescott and HydroCorp.

The conversion project is scheduled to begin on June 15th, 2026. Along with replacing meters, the District will install two new collectors to improve smart meter service coverage. Additionally, staff coordinate inventory management for the meters and determine the best options for disposing of or repurposing the removed meters.

2025 Gull Management Report – The District continues to partner with the City of Lewiston and the United States Department of Agriculture to manage the resident gull population in the Auburn area. Trustees received the full report by email, and the executive summary was included in the May meeting packets.

Since the gull management program began in 2005, bacteria levels in Lake Auburn have significantly decreased, helping the District maintain its filtration waiver. The report notes that while a large gull population remains in the Lewiston-Auburn area, the birds have largely learned to avoid the lake, and bacteria levels remain low due to the active management program.

Lake Auburn Watershed Protection Commission Appointment – The Auburn Water District appoints one Commissioner each year to serve a three-year term running from June to June. District rules require that no more than one Commissioner, and at least one Commissioner, be a current District Trustee. The current Commissioners are:

- Camille Parrish, serving June 2025–June 2028
- Bruce Rioux, serving June 2024–June 2027
- Evan Cyr, serving June 2023–June 2026

District staff have posted the volunteer application form on the District website and will accept applications through June 17th. Applications will be reviewed, and a new appointment will be made at the regular Trustee meeting on June 17th, 2026.

Agenda Item 5: Old Business

Water Quality Update – The Superintendent, Mike Broadbent, provided a verbal presentation on the preceding month's water quality in Lake Auburn.

Facilities Assessment – Weston & Sampson is developing potential site layout options for the existing properties at 268 Court Street. Although the layouts have not yet been shared, the firm has indicated that the on-site options may not accommodate all the features available in a potential off-site facility. Preliminary visuals and a draft report are expected to be presented at the June trustee meetings.

May 20th, 2026

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Lake Auburn Infrastructure Planning Study – CDM Smith resubmitted a revised draft report for the project. The conclusions of the report were included in the packet for discussion purposes. The final report was expected by May 20th, 2026, and will be forwarded to all trustees upon receipt.

Lakeshore Drive MPI Project Update – The project received strong bid interest from multiple contractors, resulting in a qualified low bid approximately \$200K below the engineer's estimate. The contract was awarded to CH Stevenson. Work is scheduled to begin in September and is expected to be completed within approximately three weeks.

Activity Report – The District Engineer, Mike Abbott, provided a verbal presentation on the preceding month's activity.

Agenda Item 6: Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter –

On the motion of Timothy Simpson, seconded by Jeffrey Harmon, there was a vote to move the meeting into Executive Session.

Passed 5-0

At 5:15 PM, the Trustees concluded their meeting in Executive Session. At that time, there was a motion by Jeffrey Harmon, seconded by Robert Cavanagh, to adopt the new salary and wage structure recommended by the Superintendent.

Passed 5-0

Agenda Item 7: Trustee Open Session: There was no further discussion at this time.

Agenda Item 8: Adjournment of the Regular Meeting: On the motion of Timothy Simpson, seconded by Jeffrey Harmon, there was a vote to adjourn the meeting.

Passed 5-0

Respectfully submitted,

Tiffany Spence

Tiffany Spence

A true record,
Attest: Mike Bailey
Mike Bailey, Clerk

**AUBURN WATER DISTRICT
BALANCE SHEET
PERIOD ENDING - May 31, 2026**

	<u>5/31/2026</u>	<u>12/31/2025</u>		<u>5/31/2026</u>	<u>12/31/2025</u>
Property, Plant and Equipment:			Capitalization:		
Plant in Service	44,455,546.07	44,332,336.92	Retained Earnings	20,576,983.47	19,979,150.97
Less: Accumulated Depreciation	(18,090,665.13)	(17,825,124.46)	Current Year Earnings	347,019	466,909
	<u>26,364,880.94</u>	<u>26,507,212.46</u>		<u>20,924,002.40</u>	<u>20,446,059.62</u>
Construction Work in Progress	367,391.59	74,106.13			
			Bonds	6,614,519.39	4,029,796.77
Net Utility Plant	26,732,272.53	26,581,318.59			
			Total Capitalization	<u>27,538,521.79</u>	<u>24,475,856.39</u>
Current Assets:			Current Liabilities:		
Cash & Working Funds	6,286,202.42	3,516,542.15	Accounts Payable	220,621.36	190,182.08
Accounts Receivable - Net	462,488.28	557,517.89	Customer Deposits	22,130.76	21,138.38
Prepayments	68,820.53	16,704.17	Accrued Interest	35,498.41	40,054.16
Inventory	591,631.57	381,627.21	Miscellaneous Liabilities	105,399.76	123,640.71
Total Current Assets	<u>7,409,142.80</u>	<u>4,472,391.42</u>	Total Current Liabilities	<u>383,650.29</u>	<u>375,015.33</u>
Investment CD	0.00	0.00			
			Equipment Leases	108,249.48	93,645.01
			Contributions in Aid	6,110,993.77	6,109,193.28
Total Assets	<u>34,141,415.33</u>	<u>31,053,710.01</u>	Total Equity Capital and Liabilities	<u>34,141,415.33</u>	<u>31,053,710.01</u>

**AUBURN WATER DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
FIVE MONTHS ENDED MAY 31, 2026**

	May	2026	Y-T-D May 2026		
	YTD - 2025	BUDGET	ACTUAL	BUDGET	Variance
REVENUES:					
Water Sales	\$1,186,472	\$3,034,720	\$1,161,525	\$1,220,635	-\$59,109
Rent income	29,646	72,000	55,553	30,000	\$25,553
Interest Income	15,514	40,000	17,029	16,667	\$362
Mdse. & Jobbing - NET	(681)	53,600	-6,078	22,333	-\$28,411
Public Fire Protection	408,891	850,720	425,246	354,467	\$70,779
Private Fire Prot.	198,117	496,080	200,922	206,700	-\$5,778
Misc. Op. Revenue	53,649	184,601	94,126	76,917	\$17,209
TOTAL REVENUES	1,891,607	4,731,721	\$1,948,324	\$1,927,719	\$20,605
				75%	
EXPENSES:					
Payroll	503,256	1,389,030	\$495,996	\$567,097	-\$71,101
Treatment:					
UV Treatment Plant	188,482	579,750	\$156,749	\$241,563	-\$84,814
Chloramine Facility	4,086	12,800	\$3,184	\$5,333	-\$2,149
Laboratory	3,008	35,500	\$9,379	\$14,792	-\$5,413
Trans & Dist & Other Maint:					
Maint of Mains	56,608	140,000	\$68,369	\$58,333	\$10,035
Dist System	50,043	168,639	71,928	\$70,266	\$1,662
Other	1,559	23,000	\$7,521	\$9,583	-\$2,062
Administration:					
Employee Benefits	206,483	652,857	\$217,270	\$272,024	-\$54,754
Legal & Accounting	14,105	50,000	\$8,168	\$20,833	-\$12,665
Customer Billing	12,604	68,000	\$24,013	\$28,333	-\$4,320
Insurances	31,856	84,410	\$39,664	\$35,171	\$4,493
Other	34,949	77,452	\$34,773	\$32,272	\$2,501
Vehicles	35,303	144,000	\$37,365	\$60,000	-\$22,635
Gull Management	26,383	72,000	\$31,224	\$30,000	\$1,224
Lake Auburn Watershed	40,639	142,000	\$35,798	\$59,167	-\$23,369
SUB-TOTAL	1,209,363	3,639,438	\$1,241,401	\$1,504,767	-\$263,366
				75%	
Interest	61,275	197,362	\$54,904	\$82,234	-\$27,330
TOTAL EXPENSES	1,270,638	3,836,800	\$1,296,305	\$1,587,001	-\$290,696
Bonds - Principal Payments	137,513	864,553	\$143,984	\$143,984	\$0
SURPLUS FROM OPERATIONS	483,456	30,368	\$1,152,320	\$196,733	\$311,302

Non-Cash Items:

Depreciation - 1403-000

\$305,000

Loss on Disposal of Assets

\$0

Fire Revenue Timing

\$0

Sub - Total Non-Cash

\$305,000

Income Statement - Bottom Line

\$347,019

AUBURN WATER - FINANCIAL INFORMATION

Water Revenue - Metered Sales - Versus Prior Year						
Month	2026	2025	MTD Change	%	YTD Change	%
January	\$240,709.30	\$246,826.80	(\$6,117.50)	-2.48%	(\$6,117.50)	-2.48%
February	\$217,209.70	\$238,634.53	(\$21,424.83)	-9.98%	(\$27,542.33)	-5.67%
March	\$224,610.00	\$228,211.83	(\$3,601.83)	-1.58%	(\$31,144.16)	-4.36%
April	\$251,272.00	\$253,662.84	(\$2,390.84)	-0.94%	(\$33,535.00)	-3.47%
May	\$227,724.00	\$219,136.00	\$8,588.00	3.92%	(\$24,947.00)	-2.10%
June		\$228,923.00	(\$228,923.00)	-100.00%	(\$253,870.00)	-17.94%
July		\$269,509.00	(\$269,509.00)	-100.00%	(\$523,379.00)	-31.06%
August		\$262,241.00	(\$262,241.00)	-100.00%	(\$785,620.00)	-40.35%
September		\$262,468.00	(\$262,468.00)	-100.00%	(\$1,048,088.00)	-47.43%
October		\$293,742.00	(\$293,742.00)	-100.00%	(\$1,341,830.00)	-53.60%
November		\$252,217.28	(\$252,217.28)	-100.00%	(\$1,594,047.28)	-67.85%
December		\$228,431.07	(\$228,431.07)	-100.00%	(\$1,822,478.35)	-61.07%
	\$1,161,525.00	\$2,984,003.35				

Water Gallons Sold - Metered						
Month	2026	2025	MTD Change	%	YTD Change	%
January	49,422,915	47,489,496	1,923,419	4.05%	1,923,419	4.05%
February	50,868,896	52,184,968	(1,316,072)	-2.52%	607,347	0.61%
March	48,088,394	49,228,620	(1,141,226)	-2.32%	(533,879)	-0.36%
April	51,871,283	49,452,524	2,418,759	4.89%	1,884,880	0.85%
May	46,749,272	46,932,436.00	(183,164)	0%	1,701,716	1%
June		49,744,244	(49,744,244)	-100.00%	(48,042,528)	-18.34%
July		54,040,008	(54,040,008)	-100.00%	(102,082,536)	-29.33%
August		51,483,344	(51,483,344)	-100.00%	(153,565,880)	-38.43%
September		59,792,876	(59,792,876)	-100.00%	(213,358,756)	-46.45%
October		61,751,140	(61,751,140)	-100.00%	(275,109,896)	-52.79%
November		55,072,248	(55,072,248)	-100.00%	(330,182,144)	-57.31%
December		44,676,546	(44,676,546)	-100.00%	(374,858,690)	-60.38%
	246,000,760	620,859,450				

Water Total Capital Expenditures versus Budget			
Capital Projects - 2026	*Budget	*YTD Actual	Variance
Crew Truck - Water	\$60,000	\$63,290.44	(3,290.44)
Equipment Trailer	\$25,000	\$23,629.50	1,370.50
Meter department tools	\$3,000	\$3,045.65	(45.65)
Conduit Bender	\$5,500	\$2,670.50	2,829.50
North Auburn Dam SCADA	\$4,400	\$4,517.95	(117.95)
Townsend Brook Scada	\$4,400	\$1,843.77	2,556.23
Lab	\$5,000		5,000.00
Plant Operations	\$98,100	\$2,490.87	83,809.13
Lab Service Visit	\$5,175		5,175.00
Lab Intake Inspection and Cleaning	\$2,448		2,447.50
Fixed Asset Software	\$7,500		7,500.00
Office Improvements	\$5,000		\$5,000
4 Computers, I-pad	\$3,600	\$1,758	1,842.09
Excavator	\$65,437	\$65,437	-
Equipment Total	\$282,669	\$168,983.08	113,676.91
2026 Main Replacements	\$515,000	\$2,254	512,746.33
2026 Paving Projects	\$68,000	\$30,774	37,226.25
2026 Meter Conversion	\$2,667,355	\$10,669	2,656,685.98
Lakeshore Drive	\$750,000	72,043	677,956.78
Taylor Pond Meter Pit	\$20,000	\$20,350.84	(350.84)
Lake Auburn Water Supply Study	\$49,700	\$49,700.00	-
Facilities Study	\$13,750	\$13,750.00	-
Projects Total (includes benefit costs on labor)	\$4,081,806	\$199,641	3,882,164.60
Grand Total	\$4,364,364	\$358,224	\$3,996,140

Water Revenue - Metered Sales - Versus Budget						
Month	2026	BUDGET	MTD Change	%	YTD Change	%
January	\$240,709.30	\$242,940.38	(\$2,231.08)	-0.92%	(\$2,231.08)	-0.92%
February	\$217,209.70	\$240,789.38	(\$23,579.68)	-9.79%	(\$25,810.75)	-5.34%
March	\$224,610.00	\$231,570.36	(\$6,960.36)	-3.01%	(\$32,771.11)	-4.58%
April	\$251,272.00	\$276,332.02	(\$25,060.02)	-9.07%	(\$57,831.13)	-5.83%
May	\$227,724.00	\$225,291.01	\$2,432.99	1.08%	(\$55,398.14)	-4.66%
June	\$0.00	\$231,777.86	(\$231,777.86)	-100.00%	(\$287,175.99)	-19.82%
July	\$0.00	\$292,879.28	(\$292,879.28)	-100.00%	(\$580,055.27)	-33.31%
August	\$0.00	\$251,931.91	(\$251,931.91)	-100.00%	(\$831,987.18)	-41.73%
September	\$0.00	\$269,887.06	(\$269,887.06)	-100.00%	(\$1,101,874.25)	-48.68%
October	\$0.00	\$296,078.72	(\$296,078.72)	-100.00%	(\$1,397,952.97)	-54.82%
November	\$0.00	\$253,016.62	(\$253,016.62)	-100.00%	(\$1,650,969.58)	-68.70%
December	\$0.00	\$222,225.42	(\$222,225.42)	-100.00%	(\$1,873,195.00)	-61.73%

Water Gross Payroll versus Budget						
Month	2026	Budget	MTD Change	%	YTD Change	%
January	\$85,784.00	\$108,829.50	(\$23,045.50)	-21.18%	(\$23,045.50)	-21.18%
February	\$89,145.00	\$92,349.23	\$6,795.77	7.36%	(\$16,249.73)	-8.08%
March	\$105,097.00	\$138,668.65	(\$33,571.65)	-24.21%	(\$49,821.38)	-14.66%
April	\$115,430.00	\$136,040.82	(\$20,610.82)	-15.15%	(\$70,432.21)	-14.80%
May	\$90,540.00	\$91,208.85	(\$668.85)	-0.73%	(\$71,101.06)	-12.64%
June		\$100,494.15	(\$100,494.15)	-100.00%	(\$171,595.21)	-25.70%
July		\$131,813.98	(\$131,813.98)	-100.00%	(\$303,409.19)	-37.95%
August		\$109,078.54	(\$109,078.54)	-100.00%	(\$412,487.73)	-45.40%
September		\$104,941.85	(\$104,941.85)	-100.00%	(\$517,429.58)	-51.06%
October		\$109,762.54	(\$109,762.54)	-100.00%	(\$627,192.12)	-55.84%
November		\$108,306.64	(\$108,306.64)	-100.00%	(\$735,498.76)	-59.72%
December		\$157,535.60	(\$157,535.60)	-100.00%	(\$893,034.36)	-64.29%

AUBURN WATER DISTRICT CUSTOMER ACCOUNTS RECEIVABLE									
Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals	
May	\$ 167,761	\$ 27,712	\$ 4,659	\$ 2,067	\$ 11,878	\$ -	\$ -	\$ 213,976.14	
April	290,897.58	20,366.28	2,864.09	7,097.58	9,373.79	-	-	330,599.32	
March	188,447.17	20,816.00	4,096.89	1,966.74	8,774.72	-	-	224,101.62	
February	163,145.04	23,851.56	5,778.72	1,172.78	15,635.14	-	-	209,583.24	

