Office of

AUBURN SEWERAGE DISTRICT

Office Telephone # 784-6469

The regular monthly meeting of the Trustees of the Auburn Sewerage District will be held **in person at the Auburn Sewerage District office at 268 Court Street, on Tuesday, June 16, 2026 at 4:00 P.M.**

AGENDA

1. Approve Minutes of Regular Meeting of May 19, 2026.

2. Financial Report Update - ***Mike Bailey***

3. Open Session / Public Comment.

4. New Business
   - Draft Charter Changes.

5. LACWA Apportionment & Financials

6. Old Business
   - Washington Pumping Station, Update.
   - System-Wide Meter Conversion, Status Update.
   - Facilities Assessment, Update.
   - Activity Report.

7. Executive Session pursuant to 1 M.R.S.A § 405(6)(A) to discuss a Personnel Matter

8. Adjourn Regular Meeting.

Upcoming: Sewer Trustee Meeting July 21, 2026.

A true record,
Attest: ______________
Mike Bailey, Clerk

The regular meeting of the trustees of the Auburn Sewerage District was held in person at the Auburn Sewerage District office, 268 Court Street, on **Tuesday, June 16th, at 4:00 pm.**

Members present: Stephen Ness (President), Robert Cavanagh (Treasurer), Denis Bergeron, Denis D'Auteuil, and Patrick DeFilipp.
Also Present: Michael Broadbent (Superintendent), Michael Abbott (District Engineer), and Mike Bailey (Finance Director).

Agenda Item 1: Approve Minutes of Regular Meeting on May 19th, 2026 – **On the motion of Robert Cavanagh, seconded by Patrick DeFilipp,** there was a vote **to approve the minutes of the Regular Meeting of May 19th, 2026.**
Passed 5-0

Agenda Item 2: Financial Report – The Finance Director, Mike Bailey, provided a verbal presentation of the financial report for the preceding month.

Agenda Item 3: Open Session/Public Comment -As no one from the public was in attendance, the Open Session was closed.

Agenda Item 4: New Business
Draft Charter Changes – Included with the packets is a draft of the merged charter document, which is a work in progress. Superintendent Broadbent explained that his initial approach was to combine the language from each existing charter into a single, unified document. However, that process proved challenging and required too much interpretation of the original language. After further discussions with the Greater Augusta Utility District, Superintendent Broadbent revised his approach. Under each section of the proposed charter, he has included two parts: part one contains the approved language from the Water Charter, and part two contains the approved language from the Sewer Charter. He noted that this method, which the Greater Augusta Utility District found to be effective, clearly distinguishes the two divisions while recognizing them as part of a single organization. Superintendent Broadbent will continue refining the draft and keep the Boards informed on his progress.

Agenda Item 5: Lewiston Auburn Clean Water Authority Apportionment and Financials
Cost Apportionment – With flows remaining consistent with April, May's cost apportionment closely aligns with the previous month and continues to reflect lower overall flows, with stronger contributions from Lewiston. With one month remaining in the quarter and assuming relatively drier weather in June, the first half of the year is projected to end with a cost apportionment of approximately 61% Lewiston and 39% Auburn.

LACWA Operations Report – Operationally, the plant is running satisfactorily. Biosolids handling and the digestion-co-generation system are functioning well. Effluent quality remains good, and overall process control is well managed. The CSO project continues to progress and is approaching final completion.

Agenda Item 6: Old Business

Washington Street Pumping Station Update – The District is now under contract with Sargent Corporation for the replacement of the station. Sargent has provided an updated project schedule, with substantial completion now anticipated for Fall 2026. The District has established a new electrical power supply and is in the process of resetting the existing control panel to support construction activities. All materials under the District's responsibility have been ordered and are on track for timely delivery.

System-Wide Meter Conversion Update – Over the past month, EJP and HydroCorp have issued a series of three notices to customers in Cycle 1 and Book 80 (2,422 customers). As of 8:50 a.m. on June 10th, 1,363 appointments were scheduled, with an average of approximately 50 appointments booked per day. Scheduled meter replacements began on June 15th. Customer response and contractor performance to date have been strong.
The final notice advises customers that participation in the meter exchange is mandatory and that noncompliance may result in disconnection. The next step now falls to the District. An additional notice before issuing disconnect warnings is proposed; however, this will increase internal workload and may be unpopular with customers.

Facilities Assessment Update – Weston & Sampson has provided three conceptual site layouts with associated cost estimates for new and renovated facilities on the current site:

- Option 1 includes a new administrative building and a fully redeveloped fleet storage area with additional vehicle capacity.
- Option 2A includes renovations to existing administrative space to improve ADA access and optimize fleet storage, along with a detached fleet storage building and additional storage space.
- Option 2B includes the same renovations as Option 2A, with additional fleet storage and a cold storage building, as well as expanded parking.

All three options represent an overall reduction in square footage compared to previously reviewed off-site alternatives. None of the options include space for a decant station, aggregate storage, or a wash bay.

Activity Report – The District Engineer, Michael Abbott, provided a verbal presentation on the preceding month's activity report.

Agenda Item 7: Executive Session Pursuant to 1 M.R.S.A. 405 (6) (A) to Discuss a Personnel Matter (Superintendent Goals) – On the **motion of Denis Bergeron, seconded by Robert Cavanagh, there was a vote to move the meeting into Executive Session.**
Passed 5-0

The trustees concluded their meeting in executive session, and on the **motion of Stephen Ness, seconded by Denis Bergeron, a vote was taken to adjourn the meeting.**
Passed 5-0

Respectfully submitted,
Tiffany Spence
Tiffany Spence

A true record,
Attest: ______________
Mike Bailey, Clerk

AUBURN SEWERAGE DISTRICT
BALANCE SHEET
PERIOD ENDING - June 30, 2026

	6/30/2026	12/31/2025
Property, Plant and Equipment:		
Plant in Service	43,260,467.03	43,037,577.98
Less: Accumulated Depreciation	(19,949,775.66)	(19,606,073.71)
	23,310,691.37	23,431,504.27
Construction Work In Progress	570,124.32	101,724.76
Current Assets:		
Cash/Money Market	4,296,602.58	2,247,273.15
Accounts Receivable	245,858.57	386,937.23
Construction Assessments	0.00	0.00
City of Auburn Debt	124,177.94	144,874.28
Inventory	105,797.91	90,216.43
PrePaids	1,924.45	961.97
Total Current Assets	4,774,361.45	2,870,263.06
Investments:		
CD's	503,032	0
Total Investments	503,032	0
Deferred Charges	0.00	0.00
Total Assets	29,158,209.37	26,403,492.18

	6/30/2026	12/31/2025
Equity Capital	21,630,419.97	21,329,958.82
Long Term Debt	6,149,092.59	4,137,618.34
Equipment Leases	93,401.11	61,477.65
Current Liabilities:		
Current Portion of LTD	557,177.43	443,065.36
Accounts Payable	346,069.69	356,658.80
Accrued Interest & Other	81,173.27	78,398.33
Customer Deposits	16,860.00	15,815.00
Pre-Treatment Costs	(40,750.14)	(19,500.12)
Accrued LAWPCA	324,765.45	0.00
Total Current Liabilities	1,285,295.70	874,437.37
Total Equity & Liabilities	29,158,209.37	26,403,492.18

AUBURN SEWER - FINANCIAL INFORMATION

Sewer Metered Revenue - Versus Prior Year

Month	2026	2025	MTD Change	%	YTD Change	%
January	$372,790	$368,576	$4,213	1.1%	$4,213	1.14%
February	$361,920	$327,577	$34,342	10.5%	$38,556	5.54%
March	$332,021	$339,120	($7,099)	-2.1%	$31,457	3.04%
April	$362,079	$357,697	$4,382	1.2%	$35,838	2.57%
May	$347,974	$328,875	$19,099	5.8%	$54,937	3.19%
June	$355,204	$339,666	$15,539	$0	$70,476	3.42%
July		$367,388	($367,388)	-100.0%	($296,913)	-12.22%
August		$348,772	($348,772)	-100.0%	($645,684)	-23.25%
September		$361,940	($361,940)	-100.0%	($1,007,625)	-32.09%
October		$385,093	($385,093)	-100.0%	($1,392,718)	-39.51%
November		$365,348	($365,348)	-100.0%	($1,758,066)	-45.19%
December		$284,803	($284,803)	-100.0%	($2,042,868)	-48.93%
Year-to-Date:	$2,131,987	$4,174,855				

Sewer Metered Revenue - Versus Budget

Month	2026	BUDGET	MTD Change	%	YTD Change	%
January	$372,790	$384,705	($11,915)	-3.1%	($11,915)	-3.10%
February	$361,920	$341,912	$20,008	5.9%	$8,093	1.11%
March	$332,021	$351,814	($19,793)	-5.6%	($11,700)	-1.08%
April	$362,079	$378,924	($16,845)	-4.4%	($28,546)	-1.96%
May	$347,974	$367,936	($19,962)	-5.4%	($48,508)	-2.66%
June	$355,204	$348,553	$6,651	$0	($41,856)	-1.93%
July	$0	$351,675	($351,675)	-100.0%	($393,531)	-15.58%
August	$0	$348,742	($348,742)	-100.0%	($742,273)	-25.82%
September	$0	$384,030	($384,030)	-100.0%	($1,126,303)	-34.57%
October	$0	$355,401	($355,401)	-100.0%	($1,481,703)	-41.00%
November	$0	$377,706	($377,706)	-100.0%	($1,859,410)	-46.59%
December	$0	$340,203	($340,203)	-100.0%	($2,199,613)	-50.78%
Year-to-Date:	$2,131,987	$4,331,600				

Sewer Metered Gallons Sold

Month	2026	2025	MTD Change	%	YTD Change	%
January	37,391,279	40,978,761	(3,587,482)	-8.75%	(3,587,482)	-8.75%
February	40,712,621	46,883,540	(6,170,919)	-13.16%	(9,758,402)	-11.11%
March	39,251,680	44,263,147	(5,011,467)	-11.32%	(14,769,868)	-11.18%
April	39,455,897	41,691,007	(2,235,110)	-5.36%	(17,004,978)	-9.78%
May	37,620,355	41,161,483	(3,541,128)	-8.60%	(20,546,106)	-9.56%
June	40,344,581	44,379,274	(4,034,693)	-9.09%	(24,580,799)	-9.48%
July		43,568,105	(43,568,105)	-100.00%	(68,148,904)	-22.50%
August		44,489,507	(44,489,507)	-100.00%	(112,638,410)	-32.42%
September		49,581,943	(49,581,943)	-100.00%	(162,220,353)	-40.86%
October		47,900,641	(47,900,641)	-100.00%	(210,120,994)	-47.23%
November		48,552,949	(48,552,949)	-100.00%	(258,673,944)	-52.42%
December		36,633,505	(36,633,505)	-100.00%	(295,307,449)	-56.71%
Year-to-Date:	234,776,413	530,083,862				

Sewer Gross Payroll

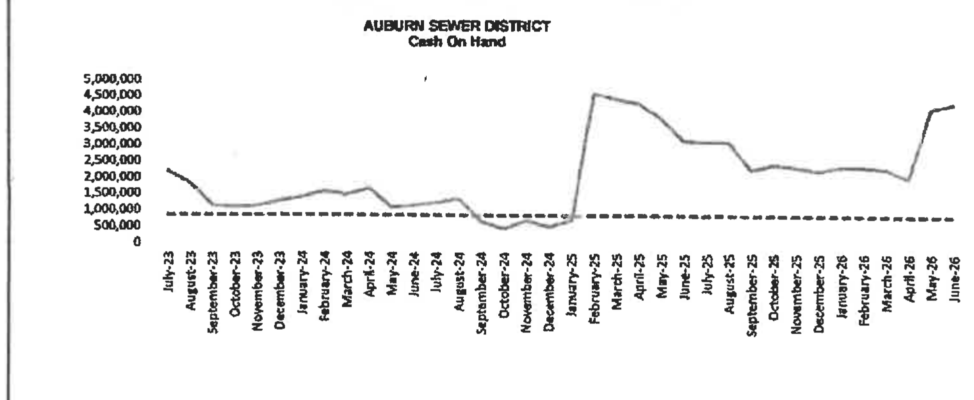
Month	2026	Budget	MTD Change	%	YTD Change	%
January	$35,216	$63,037	($27,821)	-44%	($27,821)	-44.14%
February	$44,331	$54,057	($9,726)	-18%	($37,547)	-32.07%
March	$43,615	$65,399	($21,784)	-33%	($59,331)	-32.51%
April	$53,487	$63,199	($9,712)	-15%	($69,043)	-28.10%
May	$40,359	$65,787	($25,428)	-39%	($94,471)	-30.33%
June	$44,129	$52,687	($8,558)	-16%	($103,029)	-28.29%
July		$64,617	($64,617)	-100%	($167,646)	-39.10%
August		$64,950	($64,950)	-100%	($232,596)	-47.11%
September		$54,882	($54,882)	-100%	($287,478)	-52.40%
October		$62,859	($62,859)	-100%	($350,337)	-57.29%
November		$67,624	($67,624)	-100%	($417,961)	-61.55%
December		$50,670	($50,670)	-100%	($468,631)	-64.22%
	$261,137	$729,768				

SEWER Capital Spending Versus Budget

Capital Expenses - 2026	*Budget	*YTD Actual
Equipment Trailer	25,000.00	23,629.50
Crew Truck #37	100,000.00	104,930.22
Conduit Bender	5,500.00	2,670.50
W-3 Generator	50,000.00	
W-7, Control Pane	5,000.00	4,206.62
Fixed Asset Software	$7,500	
Office improvements	$5,000	
4 Computers, I-pad	$3,600	$1,758
Rav4	$30,000	$28,892
Excavator	$65,437	$64,454
Equipment	**297,036.50**	**230,540.64**
Marrow Rd	50,000.00	
Taylor Brook	200,000.00	33,591.60
CSO Master Plan/Riverside CSO and Interceptor Modifications	-	30,249.01
Infiltration Studies	100,000.00	
Relining Projects	274,000.00	
Paving Projects	102,000.00	58,172.50
Washington Street Pumping Station	2,200,000.00	203,820.71
Facilities Study	13,750.00	13,750.00
Projects (total includes benefit costs on labor)	**2,939,750.00**	**339,583.82**
Total Capital	**$3,236,787**	**$570,124**

AUBURN SEWER DISTRICT
CUSTOMER ACCOUNTS RECEIVABLE

Aging	Current	30 day	60 day	90 day	120 day	Finance Chgs	Other	Totals
June	$ 179,249.40	$ 36,891.10	$ 9,879.99	$ 5,295.21	$ 17,978.36	$ -	$ -	$ 249,183.00
	71.9%	14.8%	4.0%	2.1%	7.2%	0.0%	0.0%	
May	187,369.57	34,544.14	11,204.42	4,900.77	18,470.81	-	-	256,489.71
April	180,108.36	34,701.06	8,137.04	8,601.00	16,879.39	-	-	248,426.85
March	163,848.50	37,125.60	9,793.58	26,282.65	17,530.53	-	-	254,580.86



AUBURN SEWERAGE DISTRICT
OPERATING STATEMENT - TRUSTEES' REPORT
SIX MONTHS ENDED JUNE 30, 2026

	June	2026	Y-T-D THRU June 2026		
	YTD - 2025	**BUDGET**	**ACTUAL**	**BUDGET**	**VARIANCE**
REVENUES:					
Metered Income	$2,061,511	$4,331,600	2,131,987	2,165,800	($33,813)
Industrial Surcharge	15,593	43,000	17,696	21,500	(3,804)
Shared Debt with City	20,696	42,000	20,696	21,000	(304)
Jobbing & Mdse. - NET	29,809	60,000	44,476	30,000	14,476
Sewer Assessments	9,750	29,506	10,340	14,753	(4,413)
Finance Charges	2,840	6,500	4,425	3,250	1,175
Interest Income	39,070	70,000	14,816	35,000	(20,184)
Industrial Treatment Sampling	21,260	45,000	21,250	22,500	(1,250)
Capacity Fees (SDS)	13,500	46,413	9,990	23,207	(13,217)
Other income	0	0	843	0	843
TOTAL REVENUES	**2,214,030**	**4,674,019**	**2,276,520**	**2,337,010**	**(60,490)**
			48.71%	**83.33%**	**< Standard**
EXPENSES:					
Payroll	263,563	729,768	261,137	364,884	(103,747)
Employee Benefits	118,772	291,609	111,645	145,805	(34,160)
Maint. of Sewers	16,463	69,574	19,091	34,787	(15,696)
Lift Stations	49,658	123,143	60,292	61,572	(1,280)
Maint. of Buildings	33,842	60,724	37,782	30,362	7,420
Maint. of Trucks	16,333	31,600	8,239	15,800	(7,561)
Office Expense	19,426	87,477	26,590	43,739	(17,149)
Collection Expense	290	(325)	(1,330)	(163)	(1,168)
General Expense	5,909	10,669	5,054	5,335	(281)
Insurance	26,562	61,360	25,035	30,680	(5,645)
Legal & Accounting Fees	6,548	16,147	5,568	8,074	(2,505)
Billing Expense	36,664	162,726	100,849	81,363	19,486
L.A.W.P.C.A.	1,039,159	2,127,129	1,084,929	1,063,565	21,364
SUB-TOTAL	**1,633,189**	**3,771,601**	**1,744,880**	**1,885,801**	**(140,921)**
Interest	86,680	221,560	89,670	110,780	(21,110)
TOTAL EXPENSES	**1,719,869**	**3,993,161**	**1,834,550**	**1,996,581**	**(162,031)**
			45.94%	**83.33%**	**< Standard**
Bonds - Principal Payments	151,673	506,235	159,398	159,398	0
SURPLUS FROM OPERATIONS	**342,489**	**174,623**	**282,572**	**181,031**	**101,541**